

M I N U T E S
of the
SOUTH GEORGIA STATE NORMAL COLLEGE
Valdosta Georgia

Beginning May 28, 1914.

1911

Valdosta, Ga., Oct. 30, 1911.

The trustees of the South Georgia Agricultural, Industrial and Normal College met at the Valdes Hotel on this date at 9 a. m. Present: Chancellor D. C. Barrow, W. S. West, W. L. Converse, C. R. Ashley, H. J. McIntyre, S. C. Woodward, E. H. Beck, M. L. Brittain. Absent, J. D. Sutton, A. C. Ward, Jr. H. M. McIntosh.

Organization was perfected by the election of W. S. West, Pres., C. R. Ashley, Treas and W. L. Converse, Secy.

The first order of business was the inspection of available sites. Automobiles were provided and the trustees visited the property of G. A. Feagle, that known as the West site, and that known as the George Varn place. A second visit was made to the West site & the trustees agreed upon this as most suitable provided 11 acres north

be acquired and added to it.

On motion of Dr. Woodward it was decided that for the present, at least, the Institution should be opened to women only as students.

On motion a committee was appointed to present by laws as follows:

D. C. Barrow, W. S. West, M. S. Brittain.

After this the Trustees adjourned to meet Dec. 12, to perfect arrangements as to site and to elect a president.

W. L. Cannon, Secy

Minutes approved Dec. 12, 1911, W. S. West,

President

- Minutes -

Trustees of the South Georgia
Agricultural, Industrial and Normal
College

Valdosta, Ga.

9/5/18	W. S. West,	Valdosta,
9/5/16	W. L. Converse,	"
9/5/16	C. R. Ashley,	"
9/5/12	H. J. Mc Intyre,	Thomasville,
9/5/14	R. C. Woodward,	Adel,
9/5/14	E. H. Beck,	Barneys,
9/5/16	H. M. McIntosh,	Albany,
9/5/12	J. D. Sutton,	Woodbury,
9/5/14	A. C. Ward, Jr.	Douglas.
	ex. officio	
	D. C. Barrow,	Athens,
	M. L. Brittain,	Atlanta,
9/5/18	H. N. Piff	Wilton,
9/5/18	J. M. Merrill	Waverly



The board of trustees of the Agricultural, Industrial and Normal ~~College~~
College, Valdosta Ga;

Gentlemen:-

We, the undersigned, guarantee the site selected north of
Valdosta for the Agricultural, Industrial and Normal College and will
see that the deed to said property which lies between Patterson and
Oak streets, and adjacent to the city limits on the North, and is known
as the West property, is executed between now and the 15th day of
Jan. 1912. Said site shall contain fifty acres or more.

Respectfully submitted,

W. S. West
C. R. Ashley
W. L. Conner

Valdosta, Ga., Dec. 12, 1911.

The Trustees of the South Georgia Agricultural, Industrial and Normal College met at the Valdes Hotel at 10 a. m.

Present; W. S. West, N. C. Barrow, C. R. Ashley, W. S. Converse, H. J. Mc Intyre, H. M. McIntosh, S. C. Woodward, M. S. Brittain,

Absent: E. H. Beck, J. D. Sutton, A. C. Word, Jr.

The minutes of the last meeting were read and approved.

The proposition of W. S. West & others was submitted in writing, as follows as to site:

"To the Board of Trustees of the Agricultural, Industrial & Normal College, Valdosta, Ga., Gentlemen: "We the undersigned, guarantee the site selected north of Valdosta for the Agricultural, Industrial & Normal College and will see that the deed to said property

which lies between Patterson and Oak streets & adjacent to the city limits on the North, and known as the West property, is executed between now and the 15th day of Jan., 1912. Said site shall contain fifty acres or more."

Respectfully submitted,

W. S. West,

C. R. Ashley,

W. F. Converse

On motion of Dr. Barrow the local trustees were asked to get Pine street removed from its present location, just north of the site.

The local trustees were also authorized to employ a competent surveyor to survey the property and make a plat of it.

On motion it was decided to elect a president. R. H. Powell, Jr. was nominated by C. R. Ashley, seconded by M. S. Brattan and unanimously elected. The salary was

fixed at \$2500 per annum beginning
Sept. 1, 1912. On motion of Mr. McIntosh
Pres. Powell was invited to meet with
the Board on Jan. 15; for conference as
to building policy, etc and also to agree
upon some plan for securing his
help at nominal expense from now
until Sept.

Adjourned to meet Jan. 15, 1912.

H. L. Cannon, Secy.

M. S. West,

Minutes approved Jan. 10, 1912.

at the meeting of Dec. 12th. The motion of Mr. Brittain the deeds were accepted. They were turned over to the Treasurer, Mr. Ashby.

A set of Rules of Procedure of the Board of Trustees, was prepared by Dr. Barrow and, in his absence read by Mr. Brittain. They were adopted, slightly amended, as follows:

Rules of Procedure
Of the Board of Trustees
Agricultural, Industrial and Normal College

Article I. Officers

Section 1. The officers of the Board shall consist of a chairman, secretary, treasurer and assistant secretary. The chairman, secretary and treasurer shall be elected at the annual meeting of the Board in Valdosta, and shall hold office for a period of two years, or until their

successors are elected and inaugurated.

Section 2. The President of the College shall act as assistant secretary, and record the minutes and keep a record of such other transactions of the Board as may be necessary.

Section 3. In the absence of the chairman, a temporary chairman shall be elected.

Section 4. Should vacancies occur in the offices of the Board of Trustees by death, resignation or otherwise, the Board at its discretion at any regular or called meeting may fill the vacancy or vacancies for the unexpired term.

Section 5. Whenever a vacancy in the Board occurs, notice thereof shall be immediately conveyed to the Governor of the State by the President of the Board.

Article II. Duties of Officers.

Section 1. It shall be the duty of the Chairman of the Board to preside over all meetings and to sign the records of its proceedings, attested transcripts of the same when certified by the Secretary, to call meetings of the Board whenever he may deem it advisable, or when requested to do so by three members, and to appoint all committees when not otherwise prescribed.

Section 2. It shall be the duty of the Chairman of the Board of Trustees of the Agricultural, Industrial and Normal College to submit to the General Board of Trustees of the University at its annual meeting a report on the condition of the College, its work and its needs, with such recommendations as may be determined upon by the Special Board.

Section 3. The Secretary shall have charge of the records of the Board and all papers ^{directed by} of the Board to be kept on file. He shall keep a record book in which all the votes, orders and proceedings of the Board shall be by him recorded, and he shall give notice of all committee meetings when requested to do so by the chairman.

Section 4. The Treasurer shall receive and pay out all money set apart for the establishment and maintenance of the College.

Section 5. The money which comes into the hands of the Treasurer shall be subject to be managed, administered and expended by said Board. The Treasurer shall keep vouchers of all expenditures on file. He shall submit an annual statement to the Board showing the receipts and disbursements for the year.

Section 6. The President of the College shall be the purchasing agent of the Board, and all purchases for sums exceeding five dollars shall be made on a printed form of authorization which bears the signature of the President of the College. All bills for purchases must be rendered in duplicate, and approved by the President of the College before payment is made by the treasurer.

Section 7. It shall be the duty of the President of the College to submit an annual statement to the Board on the condition of the College, with recommendations as to its needs along certain ^{specific} lines, condition of its teaching force, desirable changes in appointments, advances in salary or position, nominations of teachers to be elected and a budget of the expenditures proposed for the ensuing fiscal year.

Six Members Make a Quorum.

ORDER OF BUSINESS

1. Call of Roll.
2. Reading of Minutes.
3. Report of the President.
4. Report of the Executive Committee.
5. Report of the Secretary.
6. Report of the Treasurer.
7. Report of Special Committees.
8. Deferred Business.
9. New Business.
10. Election of Officers -- Even Years.

Section 4. At the direction of the Board, the Chairman shall appoint such other permanent or temporary committees as may be needed to expedite the work of the Board.

Article IV. Meetings.

Section 1. The regular meeting of the Board shall be held on the day before Commencement at ten o'clock A.M. in the College Building at Valdosta.

Section 2. At all stated or called meetings of the Board, six members shall be present to constitute a quorum.

Section 3. Called meetings shall be held whenever ordered by the Chairman, or on the written request of three members of the Board. In the case of all meetings, notice shall be given in writing, and any action taken at a called meeting shall have the same force and effect as that taken at the regular annual meeting.

Section 4. If requested by any member, all resolutions shall be put in writing before being submitted to the Board for action.

Article V. Elections.

Section 1. All elections of the Board shall be viva voce, the Secretary calling the roll of Trustees, and a majority of votes cast shall be necessary to elect.

Section 2. Teachers and other employees of the College ~~shall be~~ elected by this Board shall, after one year's satisfactory service hold office "during good behavior, or until their unworthiness of the trust confided in them has been demonstrated to the satisfaction of the Board." Amended May 27-1914.

Section 3. All officers of instruction are required to give notice of their intention to resign a reasonable time before hand.

Article VI. Rules of Procedure.

Section 1. At the time of meeting, or as soon thereafter as a quorum shall be present, the Chairman shall call the Board to order, which shall proceed to business in the following order:

1. Call of roll.
2. Reading of minutes of previous meeting.
3. Report of the President.
4. Report of the Executive Committee.
5. Report of Secretary.
6. Report of Treasurer.
7. Report of Special Committees.
8. Deferred business.
9. New business and election of officers.

Section 2. Wells' Rules of Parliamentary Practice shall govern in all meetings of the Board.

Section 3. These by laws and rules may be changed only at an annual session of the Board and by a two thirds vote, when written notice has been given of such change or amendment.

meet to each member of the Board ten days in advance, or at any meeting by unanimous vote of those present, without notice.

The following Executive Committee was elected: Messrs. West, Converse, Ashley, M^{rs} Jutyr, Woodward.

On motion of Mr. Brittain it was voted that the Treasurer's bond be fixed at \$50,000⁰⁰, approved by the Board and filed with the President of the Board, and that funds of the College in his possession be deposited according to the judgment of the Treasurer.

On motion of Mr. Ashley it was voted that "when this meeting adjourns, it adjourn to meet in the office of the State Superintendent of Schools in Atlanta on Wednesday January 24th at 3 P.M. The Secretary

was instructed to convey notice of the meeting to all members.

On motion of Mr. Ashley, Messrs. Brittain and Barrow and the President of the College were constituted a committee to confer with architects, secure preliminary sketches of plans, and report to the Board in about a month.

On motion of Mr. Ashley, it was resolved that Mr. Paul be paid the sum of \$500⁰⁰ for his services as President of the College till September first, 1912.

The Board adjourned.

[Signed]	W. L. Converse	Sec'y
	W. J. West	Pres.

Minutes approved Jan. 24, 1912.

motion of Mr. Britain, Chancellor
Barrow was elected temporary chair-
man.

The minutes of the meeting
one Jan. 15th were read and ap-
proved.

Mr. Cobley presented his bond
of \$50,000 as treasurer. The motion
of Mr. Day, the bond was accepted.
The motion of Mr. Pease, the
treasurer was instructed to

Atlanta Ga., Jan. 24, 1912.

The Trustees of the South Georgia Agricultural, Mechanical and Normal College met in the office of the State Superintendent of Schools at 3:30 P.M.

Those were present Messrs. Caskley, Parsons, Beck, Brittain, Conner, McIntyre, Ward.

There were absent Messrs. McDuck, Sutton, West, Woodruff.

The Chairman being absent, our

have the deeds to the college site
recorded and to file them with
the Treasurer of the University
at Athens.

The Board adjourned.

[Signed]

W. L. Cornwell Secy.

H. S. West Pres.

Minutes approved Feb. 19, 1912.

Valdosta, Ga. Feb. 19, 1912.

The Trustees of the South Georgia Normal College met in the parlor of The Valdes Hotel at 10:30 A.M.

There were present Messrs. West, Converse, Beck, Barrow, Brittain, Woodard.

There were absent Messrs. Ashley, Mcintosh, McIntyre, Sutton, Ward.

The committee appointed Jan. 15 to recommend an architect and style of buildings reported, recommending a form of Spanish architecture for the buildings and suggesting Mr. W. A. Edwards as the architect for the work. In report book, No. 1. The report was accepted, and the Assistant Secretary was instructed to inform Mr. Edwards of his selection.

The motion of Mr. Brittain a committee was appointed to seek

a home for the President of the College. Messrs Converse and Ashby were appointed. On motion of Chancellor Barrow, this committee was authorized to rent a house if necessary.

During an informal discussion of the suggestion that the City of Valdosta convert its obligation of \$50,000 or one mill annual tax payable during ten years into cash and make it available at once, the Mayor of the city happened to pass. He was invited in, and asked to take part in the discussion. The Mayor invited the Board, or such members as could, to come before the Council of the City at their meeting during the afternoon. The invitation was accepted.

The Board adjourned.

In the afternoon such members

of the Board as could remain
in the city served as a del-
egation of the Board to wait
upon the city Council as in-
dicated above. They presented
to the Council the plans for build-
ings and indicated their hope
that the City could do something
to make its obligation of \$50,000
in 10 years available at once.
The Mayor and Council were
very respectful to the suggestion
and indicated their desire to com-
ply with the Board's wishes

W. S. West Pres. of Bd
 Secy of Bd

Minutes approved 4/22/12.

be acquired and added to it.

On motion of Dr. Woodward it was decided that for the present, at least, the Institution should be opened to women only as students.

On motion a committee was appointed to present bylaws as follows:

D. C. Barrow, W. S. West, M. S. Brittain.

After this the Trustees adjourned to meet Dec. 12, to perfect arrangements as to site and to elect a president.

W. L. Carrer, Secy

Minutes approved Dec. 12, 1911, W. S. West,
President

Six Members Make a Quorum.

ORDER OF BUSINESS

1. Call of Roll.
2. Reading of Minutes.
3. Report of the President.
4. Report of the Executive Committee.
5. Report of the Secretary.
6. Report of the Treasurer.
7. Report of Special Committees.
8. Deferred Business.
9. New Business.
10. Election of Officers -- Even Years.

REPORT OF COMMITTEE ON ARCHITECTS AND PLANS.

To the Board of Trustees,

South Georgia A. I. and N. College.

Gentlemen:

The committee appointed on Jan. 15th to confer with architects, secure preliminary sketch-plans and recommend an architect and plans to the Board, held a meeting in the office of Supt. Brittain in Atlanta on Jan. 24th and consulted informally with the following architects; Messrs. Curran Ellis, W. A. Edwards, E. C. Wachendorff, Jack Head and J. R. Mac Eachron. At this meeting it was determined that the Committee should hold another meeting on Feb. 10th, at which time architects might submit sketch-plans showing a "lay-out" for the whole plant and suggestions for the general style of the buildings. A letter to this effect was sent to each of the architects present, and an item covering the information was given to the news paper reporters of Atlanta.

On Saturday, Feb 10 th, the Committee held its second and last meeting. At this time there appeared before the committee the following architects: Messrs. Curran Ellis, W. A. Edwards, E. C. Wachendorff, J. R. Mac Eachron, Hal Hents, and A. Ten Eyck Brown. After careful consideration of the sketch-plans, testimonials, and other information about the different architects, the Committee unanimously recommend Mr. W. A. Edwards as the architect for the work, and a form of Spanish architecture as the best style for the buildings.

Respectfully submitted,

M. L. Brittain,

David C. Barrow

R. H. Powell Jr

Committee.

Valdosta, Ga. April 15, 1912.

The Trustees of the South Georgia Normal College met ^{in a special meeting} at the Valdes Hotel at eleven o'clock.

There were present Messrs. Ashley, Converse, Gift, Ward, Woodard. Mr. Box came later.

There were absent Messrs. Barrow, Brittain, McIntosh, McIntyre, Wish.

There being no quorum, it was decided to go ahead as if a quorum were present, and to go as far in the business of letting contracts as was necessary and have all to the approval of the Board at a meeting in the near future.

The President of the Board being absent, Judge Ward was elected temporary chairman.

All bids were opened and read.

There were the following bids:-

On the Building:

Holladay and Crouse	\$88,540
E. Morgan	\$88,976
Smith & Phillips	\$90,750
Smith Bros.	\$93,500
J. J. Strick	\$98,872
King Lumber Co	\$98,900
A. A. Apperson	\$103,340
Wise Granite Co.	\$104,400
Moore Crawford	\$106,950
First Valley Lumber Co	\$120,460
Int'l Construction Co	\$129,742

On the Heating plant:

Stapel Heating & Ventilating Co.	\$7,335-
Atlanta Steam Heating Co	\$7,995-
Peerless Plumbing & Heating Co	\$8,500
W. C. Burns	\$7,073
Farrill Heating & Plumbing Co	\$9,250

J. D. Morgan & Co.

Building A. \$3,395-

The following resolution was offered by Mr. Ashley and passed: - Resolved that the award of contract for the administration building (A) be made to Messrs Halladay and Couse the lowest bidder, and that E. Morgan be elected alternate, both subject to the approval of the Board on Monday, April 27, or adjournment of this date.

On motion of Mr. Pift, all all checks were ordered returned to bidders except those of the firm to whom the contract was let and their alternate.

The following resolution was offered by Mr. Ashley and passed: - Resolved that the award of contract for the heating plant of the building be made to Messrs. J. O. Morgan & Co, subject to the approval of the Board Monday, April 27, or adjournment.

meeting of this date, ~~and that~~

The meeting adjourned to meet
at the office of the State Superin-
tendent of Schools in Atlanta
Monday morning, April 22,
at 10 o'clock A.M.

P. H. P.
Pres., Pro Tem
Secty of Board.

Minutes approved 4/22/12.

Atlanta, Ga. 4/22/17.

The Board met as per call in the office of the State Superintendent of Schools. The President of the

There were present:—

Messrs. Ashley, Barrow, Bear, Brittain
Converse, Pift, Ward.

There were absent:—

Messrs. McIntosh, McIntyre, West,
Woodard.

The President of the school being detained by a writ, the Board adjourned until 2 o'clock P.M.

The Board reconvened at 2 P.M.

Mr. Edwards placed before the Board the status of the business of letting the contract for buildings. On motion of Mr. Bear the action of the partial Board at Valdosta on April 15 ~~was~~ as to letting contracts for building and heating was approved.

An motion of Mr. Gift it was ordered that a clause be inserted in contracts providing for the second building should the money be available within a reasonable time.

Mr. Converse presented to the Board the following resolution from the City Council of Valdosta:

"Whereas, It having been brought to the attention of the mayor and council of the city of Valdosta that the board of trustees of the South Georgia Agricultural, Industrial and Normal College are desirous of beginning in the immediate future the construction of certain buildings for said college; and,

"Whereas, It is known to the said mayor and council of the city of Valdosta that the said board of trustees are without sufficient funds with which to complete construction on said buildings; and,

"Whereas, Said city of Valdosta having by all necessary and legal and proper means agreed to raise by taxation the sum of fifty thousand dollars for said college, to be raised and paid in ten years at the rate of five thousand dollars per annum; and,

"Whereas, Said money pledged to said college by the said city of Valdosta is not available at the present time to be used in erecting such buildings as are needed in the immediate future; and,

"Whereas, Hon. W. L. Converse has offered a loan of fifteen thousand dollars to the board of trustees of said college for imme-

diately use in the erection of such buildings as are now necessary, said loan to be repaid in three annual installments of five thousand dollars each, to bear interest not exceeding 8 per cent. per annum from the date of said loan, said loan to be made by the said W. L. Converse, provided and upon condition that the said city of Valdosta will agree and bind itself, with the consent and approval, and upon the order of the said board of trustees, to assume said loan and to pay the same at the rate of five thousand dollars per annum with interest not exceeding 8 per cent. from the date of said loan, said payments to be made with and from the funds to be raised by taxation for the purposes of said college, and as a part of the fifty thousand dollars to be paid by the city of Valdosta to said college in annual payments of five thousand dollars per annum. therefore,

"Be it resolved, by the mayor and council of the city of Valdosta in meeting duly assembled, That the said city of Valdosta does hereby agree and bind itself to pay to W. L. Converse or order the said loan of fifteen thousand dollars. payment to be made in three equal annual in-

stallments of five thousand dollars, with interest from date of loan at not more than 8 per cent. per annum, said payments to be made on the 31st day of December, 1913, 1914 and 1915, respectively; provided that the said board of trustees will accept the said loan as payment by the city of Valdosta of fifteen thousand dollars which the city of Valdosta has obligated itself to pay the said college, and as a part of the fifty thousand dollars to be paid by it at the rate of five thousand dollars per annum, and release said city from further payments of its said obligation for the above said three years thereof.

"Resolved further, That the mayor of the city of Valdosta is hereby authorized to execute such notes or other evidence of said indebtedness as he may deem proper for and in the name of the city of Valdosta, and that the same be attested by the clerk of said city.

"Resolved further, That the provisions of this resolution shall take effect upon notice from the said

board of trustees that said loan has been executed between it and the said W. L. Converse, and that said city has been released of its obli-

gation to said board of trustees in behalf of said college as herein provided."

Passed by unanimous vote of the mayor and council of the city of Valdosta, this the 17th day of April, 1912.

JOHN T. ROBERTS, Mayor.

Attest:
N. HOLCOMB, Clerk.

Mr. Barrow offered the following resolution, which was adopted.

Atlanta, Ga., April 22, 1912.

Whereas

since the Trustees of the South Georgia Agricultural Industrial and Normal College have heard with pleasure the generous proposition of Hon. W. L. Converse to advance on demand after September 1, 1912 the payments for the City of Valdosta to said Trustees for the years 1913, 1914, and 1915, amounting in all to Fifteen Thousand (15,000.) Dollars, and the equally generous undertaking of the City of Valdosta to pay in addition to their original promise the interest on the amount thus advanced,

Be it resolved

that this Board of Trustees accept with thanks this proposition and upon payment to the Treasurer of the said sum of Fifteen Thousand (15,000.) Dollars, he be authorized to sign a receipt to the City of Valdosta for the payments for the years 1913, 1914, and 1915.

On motion of Mr. Ashby, the bond of the contractor for Building A. was fixed at \$20,000.

On motion of Mr. Ashby, Mr. Ward was elected Temporary Chairman of the Board to serve during the absence of Mr. West from the State.

On motion of Mr. Ashby, the Temporary Chairman was authorized and instructed to sign the Building and Heating contracts for the Board.

On motion of Mr. Ashby, the contractors were given until Dec, 1st 1912 to finish Building A.

On motion of Mr. Best, the President of the School was authorized to have fenced such of the school grounds as seems necessary and to have the same planted.

✓
A motion of Mr. Ashby, the President of the school was authorized to lease a house to live in, not to exceed \$40 per month in rent.

A motion of Mr. Ashby, the Assistant Secy was instructed to have 150 copies of the By-laws of the Board printed for the use of the Board.

A motion of Mr. Brittain, it was ordered that all bills be approved by the President of the School before they become payable by the Treasurer.

A motion of Mr. Ashby the date for opening the school was fixed as in the first week of January, 1913.

C. A. Ward Temporary Chairman
W. L. Conner Secy of Board

Minutes approved 9/30/12

R. H. [unclear]
Asst. Secy.

Valdosta, Ga. Sept. 30, 1912.

Pursuant to the call of the ~~President~~
Chairman, the Board met
at 10 o'clock, A.M. in the parlor
of the Patterson Hotel.

Those were present: Messrs.
Wish, Converse, Ashby, Woodard,
McIntosh, Piff, Ward,
Barrow, Brittain.

Those were absent: Messrs.
McIntyre and Beck.

The President submitted to
the Board a budget for the
period ending Dec. 31, 1913.
which upon motion,
was approved, with the
addition of \$200 to the salary
item.

The Budget as amended
follows:

SOUTH GEORGIA NORMAL COLLEGE
OFFICE OF THE PRESIDENT
VALDOSTA, GA.

SUMMARY OF BUDGET

Total resources 90,182.50

Estimates by departments:

Building		50,163.75
Faculty		21, ⁷ 883.33
Office furniture		568.45
School room furniture		963.60
Physics and Geography Lab		200.00
Domestic Science and Arts Lab.		585.00
Agriculture, dairy, etc.		800.00
Training school		825.20
Piano		285.00
Dormitory equipment	2283.85	2211.35 + 72.50
Boarding Department		1559.00
Running Expenses		<u>10182.00</u>

Total

89,926.68

Balance for unforeseen expenses: 55.82

90,126.68

BUDGET FOR THE PERIOD ENDING DECEMBER ~~31~~ 31, 1913.

RESOURCES:--

State Appropriation, 1911, for building, etc				30,000.00**
"	"	1912	maintenance 1913.	25,000.00**
City of Valdosta		1911		5,000.00**
"	"	1912		5,000.00**
"	"	"	Loan of W. L. Converse	15,000.00**
Board of 65 students		9 months @ 12 per mo.		7,020.00*
Matriculation fees	1912	(\$5.00)	120 students	600.00*
"	"	1913 (10.00)	" "	1,200.00*
Fees, Training School	1912	(2.50)	45 "	112.50*
"	"	" 1913 (5.00)	90 "	450.00*
Profits of farm garden, and dairy			(estimate)	500.00
"	on books, stationery, etc.		"	200.00
Laboratory fees,			"	<u>100.00</u>
			TOTAL	90,182.50

* signifies an estimate made on a bid or on reasonably safe data

** signifies that estimate is settled.

LIABILITIES:--

The House:

Hollady and Crouse	Building	44,380.00**
I. D. Morgan & Co.	Heating	3,395.00**
W. A. Edwards	Architect	<u>2,388.75**</u>
	TOTAL:	50,163.75.

The Faculty:

President	1912	Powell	1,333.33**
"	1913		2,500.00**
Department of Pedagogy, etc.		Guilliams	2,000.00**
"	Math. & Physics	Wood	1,600.00**
"	English & History	Bradley	1,600.00**
"	" "	McElreath	1,200.00**
"	Domestic Sci. & Art		1,200.00**
"	Agricult. & Mgr.		
	farm & dormitory	Creel	1,500.00**
"	Art & Manl Train.	Carpenter	900.00**
"	Nature Study & Geog.	Pritchard	900.00**
"	School Music	Norton	800.00**
" (Ass't)	Eng. & Lat.	Brimberry	800.00
Supt. Training School		Rule	1,500.00**
Train. Teacher			1,000.00
Ass't. Tr. Teacher			600.00
Matron		Patterson	500.00**
Secty & bookkeeper		Yarbrough	750.00
Additional teachers	fall of 1913	(estimate)	1,200.00
		TOTAL	<u>27,783.33</u>

Office furniture:

Desk and chair	50.00*
Typewriter desk and chair	42.50**
Typewriter (Underwood No.5)	71.75**
Filing cabinet	27.20**
Cabinet safe	134.00*
Table	18.00*
Books, cards, etc	100.00
Bookkeeper's fixtures	100.00*
Incidental	25.00

TOTAL

568.45

School room furniture:

9 teachers' desks	@ 6.90	62.10*
120 tablet arm chairs	@ 2.64	316.80*
2 doz bent wood chairs	@ 16.50 & frt	35.00*
200 opera chairs	@ 178	356.00*
20 desks for Art room	@ 4.06	81.20*
1 revolving black board		12.50*
Incidental	(Allow)	<u>100.00</u>
Total		963.60

Physics and Geog. Laboratory: (Allow) 200.00

Domestic Science and Arts Lab.

Gas range		27.50*
Refrigerator		25.00*
Fireless cooker		10.00*
Cupboard	(Allow)	25.00*
Desks, with gas fixtures		130.00*
Utensils	"	75.00*
3 sewing machines		90.00*
3 " tables		30.00*
1 long mirror	"	15.00*
Furniture for model dining room		90.00*
Linen for same		12.50*
China, glass, silver for same		35.40*
Incidental	(Allow)	10.00
	TOTAL	<u>535.40</u>

Sch. Agricult.. dairy. etc.

1 mule	(Allow)	150.00
4 cows	"	200.00
Plows, wagon, tools,	"	200.00
Milk house equipment	"	150.00
Remodeling houses for use	"	100.00
	TOTAL	<u>900.00</u>

Training school:

30 desks No. 5	@ 3.57	
15 " " 3	@ 3.82	164.40*
45 " 2 1 & 3	(Autumn 1913)	175.80*
3 doz kindergarten chairs	@ 7.50 & frt	25.00*
Maps, globes, cases, etc.	(Allow)	<u>175.00*</u>
	TOTAL	825.20

I piano (Mathushek, \$400) 285.00*

Dormitory:

65 single beds	@ 5.50	357.50*
65 " mattresses	@ "	357.50*
65 dressing tables	@ 8	520.00
30 center "	@ 5	150.00
12 doz. bent wood chairs	@ 16.50 & frt	210.00*
5½ " " " rockers	@ 21.50 "	145.75*
174 shades @ 90cts	(84 for class rooms)	156.60*
90 curtains	@ 60	54.00*
30 crex rugs	@ 5.00 4.50	¹³⁵ 150.00 * 135.00*
65 pillows	@ 1.50	97.50*
Parlor furniture	(Allow)	⁵⁰ 100.00 * 50.00*
Matron's desk and supplies	"	25.00
Dormitory Mgr. desk, etc	"	²⁵ 50.00 25.00
	TOTAL	1733.85

170
1613.85
670
2283.85

Boarding Department:

Range		165.00*
Bake oven		185.00*
Refrigerator	(Allow)	200.00*
8 dining tables		80.00*
1 roller tray		42.00*
Kitchen utensils	"	300.00*
China and glass	"	362.00*
Knives, forks, and spoons	"	60.00*
150 yds of damask		125.00*
30 window & door screens	"	100.00
	TOTAL	<u>1479.00 +</u> 80 1559.00

Running Expenses:

Faculty--- see above

+ Stenographer 1912	(Allow)	160.00
- Board of Students, etc. 9mo.	(Allow)	3500.00
Wages of Hepp	"	2000.00
+ Board of Trustees	(Estimate)	600.00
✓ House rent of Pres. 1913		480.00**
" " " 1912		160.00**
Catalogue 1913	"	500.00
- Coal 260 tons @ 1.30 & 2.20 frt		760.00* 525.00
- Light	"	400.00*
- Ice	"	300.00
- Gas	"	200.00
Insurance	(Allow)	400.00
Crayon	"	20.00*
Erasers 1 gr.		12.50*
- Toilet Paper	(Estimate)	75.00
- Water		
Books for library	(Allow)	500.00
Printing	(Estimate)	100.00
Stationery		60.00**
Postage	"	<u>250.00</u>
TOTAL		10,607.50 + <u>425</u> 10,192.50

The following nominations
for positions on the faculty
were made with salaries
indicated.

NOMINATIONS FOR THE FACULTY

Department of Pedagogy, Hist. of Ed. Etc.	Mr. J. M. Williams,	
Ocilla, Ga.		\$2000.00
"	Math. & Physics, Mr. J.F. Wood,	
Columbia U. (Nashville, Ga.)		\$1600.00
"	English & History, Mr. W. J. Bradley,	
Barnesville, Ga.		\$1600.00
"	ENG. & Hist. (Associate) Miss Elizabeth	
Mc Elreath Atlanta, Ga.		\$1200.00
"	Domestic Science and Art.	?
"	Agriculture, & Mgr. Boarding Dept.	
Mr. J. E. Creel, Powder Springs, Ga.		\$1500.00
\$	Art & Manl. Training, Miss Frances	
Ruth Carpenter, Columbia U. Elberton, Ga		\$ 900.00
"	Nature Study & Geog. Miss Alice Pritchard	
U. of Chicago. Columbia, Miss.		\$ 900.00
"	School Music, Miss Gladys Norton,	
Marengo, Ill		\$800.00
Supt. Training school, Miss Lillian Rule,		
Knoxville, Tenn.		\$1500.00
2 Training teachers,		?
Matron, Mrs. R. H. Patterson, Wrens, Ga. (Home &)		\$500.00
Secty. and Bookkeeper		
Assistant in Eng. and Latin (if established)		
Miss Nell. E. Brimberry, of Albany, Ga.		\$700.00

The faculty was elected as nominated.

On motion positions not yet filled and vacancies occurring were ordered to be filled by the Executive Committee on nomination of the President.

On motion the date of opening the school was fixed as Thursday, Jan. 2, 1913.

On motion a committee of Messrs. Wash & Ashby and the President of the school were appointed to arrange for the opening celebration.

On motion, the matriculation fee was fixed at \$10⁰⁰ per year.

On motion, Board & lunch was fixed at \$12⁰⁰ per month.

On motion, all laboratory and incidental fees were referred to the Executive Committee for future action.

On motion, it was determined that students should be required to furnish their own knives, fork spoons, sheets, blankets, bed-spreads, pillows, towels and napkins.

On motion, it was determined that students should be required to wear a uniform, the exact details of which should be determined by the faculty.

On motion, the matter of securing gas for the school was referred to the Executive Committee with power to act.

On motion it was decided that for the opening term only the 1st, 3rd, + 5th grades of the Training School should be opened.

On motion, the fees of the training school were fixed at \$2.00 per half year.

On motion, the President of the College was requested to inform the Governor that the terms on the Board of Mens. Wash, Piff & M^cJulye expired on Sept. 5; (and to earnestly request him to reappoint the gentlemen) -
(Note: This was done Oct. 1 - 1912) see notes p. 8.

The meeting adjourned.

Chairman
W. L. Cannon Secty.

9/30/12

After adjournment the Board went out to inspect the building. The Board was called to order:
Present, ^{Mens.} Wash, Converse, Ward, M^cJulye, Brittain, Barrow.

Atlanta, Ga., April 22, 1912.

Whereas

since the Trustees of the South Georgia Agricultural Industrial and Normal College have heard with pleasure the generous proposition of Hon. W. L. Converse to advance on demand after September 1, 1912 the payments for the City of Valdosta to said Trustees for the years 1913, 1914, and 1915, amounting in all to Fifteen Thousand (15,000.) Dollars, and the equally generous undertaking of the City of Valdosta to pay in addition to their original promise the interest on the amount thus advanced,

Be it resolved

that this Board of Trustees accept with thanks this proposition and upon payment to the Treasurer of the said sum of Fifteen Thousand (15,000.) Dollars, he be authorized to sign a receipt to the City of Valdosta for the payments for the years 1913, 1914, and 1915.

On motion, it was determined
that residents of other states
than Georgia might be ad-
mitted to the Colleges on
payment of a tuition fee of \$30.
above the fee charged to students
from Georgia.

The Board adjourned.

Chairman

W. L. Cosman Secretary

Approved 6/6/13 R. H. Powell, acting Secy.

(Note: Before letter to Governor was posted a
letter from the Governor to Mr. C. R. Cobley
gave notice that Messrs. Wash and Tift
had been reappointed, and that Mr.
J. M. Merrill of Thomaston had been
appointed in the place of Mr. M. L. Tipton.
For this reason the letter to the Governor
was not mailed. R. H. Powell, Pres.)

Valdosta, Ga. Jan. 2, 1913.

The Board assembled on the stage of the assembly hall of the College immediately after the exercises of opening the institution.

There were present Messrs. Ashley, Converse, West, Pift, Woodard, Barrow and Brittain.

There were absent Messrs. McIntosh, Rex, Ward, Merrill.

The reading of the minutes was dispensed with.

The President nominated the following teachers who were elected.

Department of School Music, Miss Edith Woodard in place of Miss Gladys Norton resigned - at a salary of \$33³³ per mo. and Board and lodging in dormitory - for term beginning Jan. 2, 1913 -

Department of Home Economics,

Miss Clara R. Thorne at a salary

of \$1000 (666 till September 1913)

Remaining books for 1st + 3^d grades.

Miss Ada R. Backster at a salary

of \$900 (600 till September 1913)

Remaining books for 6th grade.

Miss Mary Alice Long at a salary

of \$600 per yr. (400 till Sept 1913)

Backster and backster for, M.

W.P. Harbrough at a salary of

\$900.

An motion the President

was directed to request the Mayor

to pay the costs the \$5000

now due, or as far as possible.

An motion the board of

the President was recommended

from \$6500 to \$5000.

The board approved

W.P. Harbrough Secy.

Approved 6/6/13 W.P. Harbrough Secy.

Valdosta, Ga. - June 6, 1913 -

The annual meeting of the Board of Trustees was called to order by the Chairman in the office of the President at 10:30 o'clock A.M.

Those were present Messrs. Ashley, Beck, Converse, Merrill, Tift, West, Woodard.

Those were absent Messrs. Barrow, Britton, McGintock Ward.

The minutes of the two preceding meetings were read and approved.

The President read his annual report as follows:

ANNUAL REPORT
To The Board Of Trustees
Of The
SOUTH GEORGIA STATE NORMAL COLLEGE

Gentlemen:

Allow me to present the following report
for the first school year of the Institution:

I.
General Physical Condition

Owing to exceptional weather conditions during the whole time of building, the general contractors were unable to get out of the house until about the middle of February. The contractor for the heating plant, owing to the inefficiency and moral obliquity of his foreman, was unable to put the plant in good working order at any time during the winter. Only on the last cold day of the season was the plant ready for inspection by the manufacturer. The plant seems now in perfect working order, but it has not yet been passed on by the architect.

When school opened there was no drive-way or approach to the building, no bridge over the swamp between the college and the city, and no sidewalk until one was several hundred feet beyond the swamp toward town. Immediately about the building were piles of all kinds of rubbish - about seven car loads. In the rear was a pond where myriads of mosquitoes bred last year. At the foot of the hill was a bog, (still there but not so bad).

Valdosta, Ga. - June 6, 1913 -

The annual meeting of the Board of Trustees was called to order by the Chairman in the office of the President at 10:30 o'clock A.M.

Those were present Messrs. Ashley, Beck, Converse, Merrill, Pift, West, Woodard.

Those were absent Messrs. Barrow, Britain, McIntosh Ward.

The minutes of the two preceding meetings were read and approved.

The President read his annual report as follows:

In the first few weeks of the term, with the generous assistance of the City, the swamp was bridged, a proper sidewalk was provided to the entrance, and an adequate driveway through the grounds was made. The rubbish has been hauled away, and in its place have been laid out walks and flower beds. In this latter beautifying of the grounds the students and faculty did much of the work. Especial thanks are due to Miss Prichard of the Dept. of Nature Study and to the girls of her classes. The rubbish from about the building has been made use of in every way possible,- at a saving of much more than enough to cover the cost of labor in moving it. The pond at the rear of the building has been thoroughly drained, and very considerable progress has been made toward draining the swamp at the south end of the grounds.

The open land of the campus has been used for farming purposes, and in this way have been kept as attractive as possible in appearance. There has been some profit from this plan as will be shown elsewhere.

In dealing with the physical aspects of the institution, the policy has been to spend money for necessities first (and so far, practically only for necessities), but to meet these necessities as thoroughly as possible. Walks and drives were necessary; they would be much more satisfactory if they were paved. We have servicable walks and drives; the paving has to wait. Mosquitoes began to breed in the pond behind

the house; the pond was drained -- dry.

II. The Dormitory

As was indicated above, when school opened the plant was far from complete; and much inconvenience and discomfort arose out of these conditions. But the fine spirit of the large majority of the faculty and of the student body has made the situation of a distinct educational value. This term will be remembered as a very valuable part of the lives of those who have overcome its hardships and shared in its achievements.

The rooms, as will be seen when you inspect them, are well furnished and comfortable. The windows of the sleeping and dining rooms are well screened. Every precaution has been taken to make the dormitory comfortable and sanitary.

Just before the draining of the pond at the rear, and when the oats were tall just in front of the house, mosquitoes were troublesome; but I have been informed by several who were not much disturbed, that the trouble came mostly from opening screens and leaving the room doors open. It is poor comfort-- but some-- that we have about as few mosquitoes here as anywhere else in town. We really have very few.

The boarding department has been run at a loss of about \$100.00 a month. We have taken every pains to provide wholesome food, and though once or twice for reasons beyond our control, the board appeared monotonous, and though there has been some criticism of the food, I have been assured by four different teachers representing six different schools that we

have served on the average the best meals that they had seen in any dormitory.

It has been advisable to pursue this losing policy because it has seemed important to keep as much contentment in the school as possible. And this has been made difficult by several considerations.

1. The general inconvenience and discomfort due to rubbish and to defective heating (even though we used twice as much coal as should have been required), really tested very severely the patience of everybody; and now and then the impatience tended to break out into complaint in spite of the general fine spirit of everybody. The murmuring seems to have been more frequent from teachers (who had been used to a-la'-carte service), but it spread to the girls who were used to more meat--particularly rich meat--than it seemed wise to serve.

2. Our matron, though a most estimable lady, has not been wholly adequate to all the complex duties of her position, and has lacked the tact that could arrest any little touch of fault finding before it spread to an epidemic as all fault finding tends to do.

3. The Matron's difficulties have been greatly increased by the knowledge that a certain teacher maintained a strong dislike for her and had threatened to force her out, and by the belief that much of what discontent arose was stirred

up by this teacher.

These matters could be handled only by changes that could not be made during the term without inviting gossip and conjecture very hurtful to so young a school. As the main cause of the difficulty could not be safely eliminated, we did our best to minimize the dissatisfaction even at considerable financial loss.

Thanks to the loyalty of Miss Horne of the Domestic Science department, who without a cent's extra compensation assumed the heavy burden of planning and having served the meals, a diet that has been wholesome and satisfactory to the large majority of students has been provided, and much of the discontent has disappeared.

Though as has been indicated, the dormitory problem has been very complicated and very difficult, thanks to the very fine spirit of the teachers and students, complaint is largely localized; and the situation is very promising for another year.

- - - - -

The Matron offers her resignation.

I recommend that the resignation be accepted. At another place I nominate her successor, with a slightly changed function.

The Student Body.

✓ There have been registered in the College this first term 34 students, distributed by classes as follows:

Seniors,	0
Juniors,	4
Sophomores,	10
Freshmen,	7
Subfreshmen	7
Special,	6
Total	34

To these may be added 28 students of the three classes of the training school opened this year, making as a grand total 62. A number of informal applications were declined because the students were not sufficiently mature or sufficiently advanced in their studies.

Though the number of students admitted is small; it would have been much larger but for the fact that nobody believed the school would open on time. The condition of the building was responsible for this doubt. The delay of the contractors and of the merchants in supplying furniture also kept the president busy day and night pushing them, and gave him no time at all to seek students.

The Faculty.

I. Dept. of Education.

Mr. Guilliams - A valuable man - Not so fully imbued with modern educational thought and practice as was expected, but energetic and ready to help.

I recommend that he be retained at his present salary.

II. Dept. of Mathematics.

Mr. Wood,- A most satisfactory member of the faculty,- Scholarly, practical, progressive, sound in judgement, and thorough in every way. He is worth much more than we are able to pay him.

I recommend that he be retained at his present salary.

III. Domestic Science. Miss Horne.

A very valuable teacher - Competent in her department dignified and gentle in her manners, deeply religious and anxious to serve, she has been a potent influence for good. It was she, who as mentioned above, assumed heavy duties in the boarding department in the generous desire to help along.

You allowed \$1200.00 for this department last year, but Miss Horne accepted the position at the rate of \$1000.00 for the trial term. I recommend that she be retained, and her salary placed at the \$1200.00

History: Mr. Bradley -- A man of broad scholarship and beautiful character whose influence among the students has been wholly for good. He has not contributed as much to the general life and general policy of the school as had been hoped; but he is realizing his opportunity better, and will undoubtedly grow more valuable. I recommend that he be retained at his present salary.

ENGLISH: Miss McElreath,--One of the most intelligent and and highly trained teachers of the faculty, but too often out of harmony with the policy of the school.

It becomes necessary, therefore, to recommend that she not be reappointed.

ART: Miss Carpenter,--A quiet unobtrusive teacher who is doing good work all around. She accepted her position at \$900.00 with the understanding that if she gave satisfaction the salary should be made \$1000.00 I recommend that she be retained and her salary be placed at \$1000.00

GEOGRAPHY:and NATURE STUDY: Miss Prichard,- A most efficient

teacher, and an untiring worker. She is of a nervous temperament and is sometimes perhaps a little over-sensitive - particularly when she has overdone her strength; but she is a teacher of great value.

When the president informed Miss Prichard of his intention to nominate her for the position, the salary was discussed as \$900.00 or \$1000.00. She thought she had left the impression that she could not accept less than \$1000.00, and that the latter figure was agreed on. She declined a \$1000.00 position elsewhere on the strength of this. Her position was not understood, and she was nominated and elected at \$900.00. In spite of this misunderstanding which had cost her \$100.00, she threw herself into the work with fine enthusiasm. By her own unremitting care and labor, and by the labor of her students whom she inspired with her own spirit, she turned the nature study into beautifying the yard, and has added greatly to the comfort of the place and to the spirit of the students.

I therefore recommend that she be retained and her salary placed at \$1100.00 per year.

AGRICULTURE: Mr. Creel. Mr. Creel was elected as director of agriculture, and manager of the boarding department. The combination of duties proved too much for one man; and the latter function - the one for which Mr. Creel's preparation had been the less, - suffered until Miss Horne came to the rescue as indicated above, and Mr. Creel was largely relieved of this work. In the work of the farm Mr. Creel has shown considerable effectiveness, but some disposition to keep things always in shipshape. There has been considerable

Excuse for this in the fact that there has been so much out-door work and funds have been so limited. The condition is improving. Under the financial report I submit figures on the farm. I recommend that ^{Professor} Mr. Creel be retained as director of agriculture at a salary of \$1500.00 and that he be relieved of all work connected with the dormitory.

LATIN: Miss Brimberry. Miss Brimberry was elected as teacher of Latin and assistant in English and History. There was not a single applicant for Latin. She was given the preparatory classes in English and U.S. History, though to do this cut down the work of Mr. Bradley and Miss McElreath to 7 and 11 hours of recitation a week respectively. "Miss Brimberry has been out of school two of the five months from illness and has never been strong. There is hardly ground for a judgement on her ability as a teacher." But as there is no demand for Latin and only ^{average} ~~high~~ work for the English and History teachers, I am compelled to recommend that this position be discontinued.

THE TRAINING SCHOOL: Miss Rule, Supt. A very able teacher and administrator, thoroughly and actively in harmony with educational and other policies of the College. She has the training school well organized and effectively conducted. I recommend that she be retained at her present salary.

1st. and 2nd. Grades: Miss Gallaher. A great primary teacher and valuable help in the dormitory. She accepted her position at \$900.00 with the understanding that if her work proved satisfactory she should receive \$1000.00 next year. I recommend that she be retained at \$1000.00 a year.

Miss Jones: A very effective young teacher, very helpful

in many ways. I recommend that she be retained at a salary of \$700.00

MUSIC: Miss Woodard. Miss Norton who was elected head of the music department declined to accept, and Miss Woodard was secured as a temporary teacher at the nominal price of \$33.33 per month for five months, and her board ~~for the term~~. Miss Woodard has done well the work assigned her, though there are several aspects of the work that she did not undertake. I elsewhere nominate a head of this department, but I recommend that Miss Woodard be retained as an assistant in the department at a straight salary of \$600.00 a year.

Secretary and Bookkeeper: Mr. Yarbrough. A very helpful and capable man. He keeps his books neatly and accurately, and always keeps funds straight. He is discrete, tactful and loyal.-- A man that bears confidence and responsibility well. He is one of the best "fits" in the College.

There has been some demand for stenography and typewriting among the students. I recommend that Mr. Yarbrough be elected to teach such students, and that his salary be increased to \$1000.00 a year. Also that the fees for this course be turned over to him after paying for the equipment for the department.

FINANCIAL

There is considerable difficulty in showing the relation of the expenses to the budget at this time, owing to the fact that but five of the twelve months of the year are past. As was indicated at the time of presenting the budget last September, most of the expense of this year has fallen in the first two months, while the income is divided out through the year in monthly installments,

However, below I shall show as well as possible the present standing of the budget, *rather as general information than as an exact balance sheet.*

A.- The Building: The contract price of the Building as shown in the budget was \$50163.75. After the budget was approved it was discovered that this price did not include lighting fixtures or hot water furnace and tank. It was also found necessary to build a stair to the attic to get a place for a store room. There were a few more small items.

The expense of these items was:

Lighting	\$ 289.55
Hot Water	199.14
Stairway	156.00
Small items	43.01
Total	<u>687.70</u>

In order to meet this as nearly as possible, it was decided to omit for the present some toilets down-stairs, and the tinting of the walls. These omitted items saved \$494.50. So the building as it stands has cost \$50363.25.---\$199.50 more than the budget allowance. Of this amount we still owe I.D.Morgan \$495.00 (Architect's certificate not yet granted), and C.W. Stuckey \$22.55, (now due).

B. Equipment: As the bookkeeper's entries in his Cash journal have not corresponded exactly with the headings used in the budget, it is practically impossible to compare estimates and expenditures ~~for~~ item by item. But the total estimate for equipment in dormitory, office, and class rooms was, \$7270.10. The total spent to date is, \$6264.54. To this amount add for bills now unpaid \$ *about*.

There will have to be spent next fall about \$500.00 for further equipment.

RUNNING EXPENSES

A. Faculty: The faculty budget for the year was \$21783.33
 According to this budget the amount allowed to date is \$ 9909.58
 The amount spent is \$ 9125.00

Saving to date	\$784.58	
Budget for rest of year		\$11873.75
Required by list today		<u>\$11828.33</u>
Saving to Jan. 1st.	<u>\$ 45.42</u>	
Total saving on faculty	<u>\$830.00</u>	

B. Labor: Budget estimate for year \$2000.00
 Amount allowed to date (-5/9 of \$1736. X \$110.) = \$1075.00
 Amount spent \$1043.53

Saving	\$ 31.47	
There should be credited against this the fuel and lumber secured by cleaning about building (lowest estimate)	<u>\$150.00</u>	
Saving	\$181.47	

C. Groceries, Ice, Light, Fuel, etc.

Budget estimate	\$2749.00
Expended to date	<u>\$1727.66</u>
Balance	\$1021.34

D. Administration Expense:

Budget estimate	\$2492.50
Spent to date	<u>\$1916.87</u>
Balance available	\$ 575.63

Advertising etc, will probably about use up this balance before the year is out.

E. Insurance:

The budget allowed \$400.00 for the year.

Builder's risk insurance =

\$ 167 ²²

It was found that the house etc, could be insured for five years at once at the same price as for three years one year at a time. Insurance agents expressed willingness to wait for money so insurance amounting to \$ 35000 was taken out. The premiums amount to \$ 1400⁰⁰ for the next five years. They are all unpaid at present. The State should be asked to pay half as it does for other institutions, and a rate of one half the present should be secured when the institution is put on the State list, *reducing our half to 3500⁰⁰ or 700⁰⁰ per year -*

F. The Farm:

The budget allowed	\$800.00
So far spent	<u>\$654.76</u>
Still available	\$145.24

All this will be needed.

On the receipts side of the budget.

The State appropriation has all been received to date, and \$25,000. has been paid by the city of Valdosta.

The estimate from matriculations to date was	\$712.50	
The amount received was	<u>257.50</u>	
Deficit		\$455.00
The estimate from boarding fees to date was	\$3900.00	
The amount received was	<u>\$1860.25</u>	
Deficit		\$2039.75
The estimate from Laboratory fees was	\$ 100.00	
Amount received	<u>73.00</u>	
Deficit		\$ 27.00
Estimated receipts from farm for year	\$ 500.00	
Received to date	<u>209.60</u>	
Deficit		\$ 290.40
Estimated receipts from book store were	\$ 200.00	
Estimated profit on receipts about	<u>40.00</u>	
Deficit		\$160.00

(Owing to recent illness of Mr. Yarbrough it has not been possible to take a complete inventory to show profit on book store sales to date.)

It appears, therefore, that owing to the smaller number of students due to the unfavorable conditions at the time of opening, the receipts have fallen about \$2500.00 short to date. A large part of this has been recovered by retrenching in expenses. On another sheet appears the financial statement to June 1st, and a summary of bills payable..

As was indicated when the budget was presented, the heaviest part of the year's expense fell at the beginning. In order to pay outstanding bills, it was necessary to borrow \$5000.00 of the Bank. This we are paying back at the rate of \$400.00 per month. It is believed that the whole will be paid by Jan. 1st, next, and that we can come to the end of this year very nearly balanced.

BUDGET

In presenting the new budget, I desire to make some change in plan. I desire to submit the budget from September to September.

I wish to conduct the school, the dormitory and the farm as separate departments.

(1) I wish to use the maintenance fund, the matriculation fees, and laboratory fees first for the payment of salaries and general running expenses; second for the purchase of necessary equipment; third for the retiring of present debts; fourth for the creating of a surplus of about \$2000.00, so that we may keep our funds about a month ahead of our expenses.

(2) I wish the dormitory and the farm each to be self-sustaining. Any profits that may accrue from either I desire to go to the surplus fund until it is established.

I submit the following budget of expenses from Sept. 1st 1913 to Sept. 1st, 1914.

Resources

State appropriation	\$25,000.00	
Matriculation fees (est.)	750.00	
Laboratory fees	250.00	
		<hr/>
Total		\$26,000.00

Obligations

<u>Salaries</u>		
Salaries of the Faculty as indicated in nominations	\$18,300.00	+
The President's salary	2,500.00	
<u>Running Expenses</u>		
Catalog, Stationery, Stamps etc	750.00	
President's home	480.00	
Janitor	360.00	
Equipment	750.00	
Notes, sundries and surplus	2,860.00	
		<hr/>
		\$26,000.00

Dormitory

Resources

Board of sixty students nine months at \$12.00 \$6480.00

Obligations

Matron	\$600.00	
Cook	450.00	
Maids	540.00	
Asst. Cook	135.00	
Water	100.00	-
Lights	250.00	
Coal	400.00	- 653
Repairs	100.00	
Food	<u>3240.00</u>	
Total		\$5815.00

Farm

Resources

The field crops and garden produce, value (est.) \$

Obligations

Wages of two laborers	\$720.00	(1184.78)
Two or three milk cows	200.00	

The Faculty Nominations

I nominate the following faculty at salary indicated:

For Re-election

Pedagogy, etc.	Mr. J. M. Guilliams,	@ \$2000.00
Supt. Training School,	Miss Lillian Rule,	@ \$1500.00
Mathematics,	Mr. J. F. Wood,	@ (\$1600.00) ^{\$1800}
History,	Mr. W. J. Bradley,	@ \$1600.00
Domestic Science,	Miss E. R. Horne,	@ \$1200.00
Art,	Miss F.R. Carpenter,	@ \$1000.00
Geog. & Nature Study,	Miss A. L. Prichard,	@ \$1100.00
1st & 2nd Gr. Tr. School,	Miss A. R. Gallaher,	@ \$1000.00
3rd & 4th Gr. Tr. School,	Miss M. A. Jones,	@ \$ 700.00
Asst. in Music,	Miss Leila Woodard,	@ \$ 600.00
Prof. of Agriculture,	Mr. J. E. Creel,	@ \$1500.00
Secty. and Bookkeeper, (Adding teaching of Stenog. & Typewriting)	Mr. W. P. Yarbrough, <i>Ashley</i> <i>Waters</i>	@ \$1000.00 <i>3000</i> <i>3000</i>

New Teachers

English,	Miss Stella Center,	@ \$1500.00
Music,	Miss M. H. Greene,	@ \$1000.00
5th & 6th Gr. Tr. Tchr.	Miss M. S. Wray,	@ \$1000.00
Matron & Housekeeper,	Mrs. C. F. Knapp,	(@ \$ 600.00)
Asst. to Matron,	Miss Gallaher,	@ Room and board.

June 1st, 1913.

CASH STATEMENT

	<u>Debits</u>		<u>Credits</u>
State appropriations	\$40440.00	\$49532.65	Building
Matriculations	207.50	138.61	Trustees expenses
Boarding fees	1860.25	9526.82	Salaries of faculty
Laboratory fees	73.00	589.55	Office Equip.
Training Sch. fees	50.00	301.24	Library
Farm receipts	13.10	109.10	Training Sch. Equip.
City appropriations	25000.00	41.96	Science Lab.
Sundries (notes)	6964.93	522.11	Dom. Sci. Equip.
		5001.82	Dormitory Equip.
		625.86	Farm Equipment.
		558.37	Office Expense.
		1053.31	Groceries.
		2.50	Tr. School refund.
		323.14	Book Store Equip.
		29.18	Dom. Sci. Maintenance.
		607.76	Farm expense.
		536.62	Lights & Fuel
		1053.53	Wages.
		3318.38	Sundries, (notes)
		736.27	Balance in Bank.
	<u>\$74608.78</u>	<u>\$74608.78</u>	

The report of the president was approved as read except that the salary of Mr. Wood was fixed at \$1800⁰⁰.

On motion the salary of the treasurer was fixed at \$300⁰⁰ per year beginning Sept 1st 1913-

On motion the fiscal year of the school was fixed as from September to September -

On motion Dr. Griffin was appointed as college physician.

The following resolution was adopted.

Resolved: That Hon W. S. Converse, Senator from this District, and Hon W. H. Griffin and Hon. O. N. Jones, Representatives from this County, be respectfully requested to secure if possible ^{at the next session of the Legislature} the passage of the following legislation in the interest of the institution.

1st That the Institution be given the following name: The South Georgia State Normal College.

2^d That an appropriation of \$1567⁰⁰ be made to ~~pay~~ refund builder's risk insurance and regular insurance for five years paid by the College.

3^d That an appropriation of
\$50000⁰⁰ be made to build a
dormitory for the institution.

On motion Mr. W. H. Conner
and the President of the college
were appointed a committee to
check up the books of the
Treasurer and the Bookkeeper.

The meeting adjourned -

W. H. Conner

Chairman
Secy -

Read and approved at regular
Board meeting May 28, 1914

R. H. Paul,
Acting Secy.

Man
Women
Faculty

Office of Mr. C. P. Ashley
Aug. 23, 1913.

The Executive Committee met
in the office of Mr. C. P. Ashley
at the call of the Chairman.

Present Ashley, Converse, West.

A certain citizen having made
annoying effort to have his wife
appointed to a position in the
College the following resolution
was adopted:-

Be it resolved that except in
cases of emergency ladies not
~~be employed~~ employed as members
of the faculty of the college
whose husbands are living
and not themselves mem-
bers of the faculty.

The Committee adjourned.
Chairman

Read and approved at regular
board meeting, May 28, 1914.

R. H. Powell, Acting Sec.

Office of the President
Sept. 3, 1913

The Executive Committee met at
the call of the chairman -

Present: Ashby, Conner, West -

The resignation of Mrs. Ethel Hall
(Miss Lila Woodard) as teacher of
piano was accepted and
Miss Eloise Griffin was elected
to the position at a salary of
\$500.00

The Committee adjourned

Chairman
W. L. Conner Secretary

Read and approved at regular
board meeting, May 28, 1914 -

R. H. Paul
Acting Secretary -

Parlor of the President
Oct. 16, 1913 -

The Executive Committee met
at 7:45 PM. at the call of the
Chairman.

Present: Messrs. Ashby, Converse,
West.

The President read the
resignation of Prof. J. E. Cud
to take effect Jan. 1, 1914.
On motion the resignation
was accepted.

The Committee adjourned

Chas.

Read and approved at regular
Board meeting May 28 - 1914

R. S. Powell
Acting Secy -

BOARD OF TRUSTEES.

1914.....

Ashley, C.R., term expiring Sept. 5, 1916.

Converse, W.L. " " " " "

McIntosh, H.M. " " " " "

.....

Merrill, J. H. " " " " 1918

Tift, H.H. " " " " "

West, W.S. " " " " "

.....

Barrow, D.C., Ex Officio.

Brittain, M.L. " "

.....

SOUTH GEORGIA STATE NORMAL COLLEGE

Office of the President.

Valdosta, Ga. May 28, 1914

The Board of Trustees met in regular annual session at ten oclock, a.m.

The following members were present: Ashley, Beck, Brittain, Converse, Merrill, Tift, Woodard.

The following members were absent: Barrow, McIntosh, Ward, West.

The President of the Board being absent, Mr. Brittain was elected President Pro-tempore.

Professor J.M.Guilliams of the faculty having indicated a desire to speak to the Board, he was allowed to do so before the Board took up the regular order of business. The President of the College, acting Secretary of the Board, being personally concerned in Prof. Guilliams' statement, withdrew until it was finished.

Upon the completion of Mr. Guilliams's statement, the Board proceeded to the regular order of business.

The minutes of the preceding meeting and of two meetings of the Executive Committee were read and approved.

The President of the College read the following report for the year:

THE PRESIDENT'S ANNUAL REPORT
TO THE
BOARD OF TRUSTEES OF THE
SOUTH GEORGIA STATE NORMAL COLLEGE.

Gentlemen:

Allow me to present the following report for the second school year of the institution,(1913-1914).

I.

General Physical Conditions.

The general physical conditions of the College have been very satisfactory. The difficulties that made the first year so trying--the unfinished house, the failure of the heating plant to work at first, the lack of drainage,--had all been removed by the beginning of the fall term. The City continued the entrance drive through to Oak street, and has partly worked out the drive in front of the building, leading up to the pine grove. As opportunity has arisen we have enlarged the grass and flower spaces about the building, and planted some trees. We have done what we could to make the premises attractive and home-like, but much remains to be provided in the way of shade.

The House.

The house has withstood the year's use very well. A few weaknesses in the stucco work have developed, and the concrete floors in the bath rooms need some attention. Both will receive the necessary attention as soon as the summer term is out.

II.

The Dormitory.

The proper management of the dormitory seems to be one of our hardest problems. Last year it presented our greatest difficulty; this year, though much better in every way, it has still not been wholly satisfactory. One of the main sources of trouble is that there are two or three distinct problems involved, each requiring for its best performance specific training as well as peculiar personal fitness. There is the work of a caterer, whose business is to plan wholesome meals, and provide them on a given amount of money; there is the work of a housekeeper whose duties are to manage the servants, etc. And there is the work of the matron proper, who has to do with the social and personal lives of the students, seeing to it that they wear the proper clothing, take proper care of their persons, form proper habits of deportment, manners, etc. Indeed, this matron's work, is one of the most important and far-reaching in the College. One might add a fourth line of work to the three previously mentioned,-- that of a nurse, but in a small school this might go with the matron's work.

A large school can easily effect a division of labor and secure a person fitted to each of these divers functions. We have not been able to do so, and have had some trouble.

Mrs. Knapp, our matron has shown excellent ability in the first of the functions named. She has given good diet, and has done it economically. The girls have kept in excellent physical condition, practically every case of indigestion of any kind being traceable directly to a box from home or a "trip to the country store". As housekeeper her work has been reasonably good in some ways, but in others, particularly in the handling of the laundry and the laundresses, she has failed almost completely. As matron proper she is temperamentally at a disadvantage; and the girls have not had the guidance, restraint or urging that they needed. In matters of discipline requiring care, watchfulness and firmness she has not been of much help, though occasionally in a burst of resentment she has been very severe with individuals. She has been more criticized by the girls for neglect in times of sickness than for anything else.

We have been fortunate in having as an assistant matron, Miss Gallaher, our training teacher in the primary grades, who has possessed the very traits that Mrs. Knapp lacked, and on whom I have had to rely. Her usefulness unfortunately has been hampered by the fact that her dilligence has often been construed by Mrs. Knapp as a reflection on hervown methods, and her firmness in carrying out instructions (to both) has been embarrassed by

*2nd City
Bel. folder*

Judge Thomas

~~Brooks - First Monday, May and November~~

~~Colquitt - Third Monday, January & July
- First Monday, April and October~~

Echols - Second Monday, March and September

1-3-4

Lowndes - Third Monday, May and November

Thomas - Third Monday, April and October

Judge Gardner

~~Baker - Third Monday, January and July~~

~~Calhoun - First Monday, June and December~~

~~Decatur - Second Monday, May and November~~

Dougherty - Third Monday, March and September

+ 2 ✓

Grady, First Monday, March and September

Mitchell - Second Monday, April and October

Friday - 10 - March 8

*Board open 4th ^{max} in May
Homer's 2nd max*

Tuesday May 27 - Cal -

Mrs. Knapp's lack of it. More than once Mrs. Knapp has bought the girls' favor by releasing them from requirements that Miss Gallaher was holding them to; but it is a significant fact that almost invariably when the girls get into real trouble it is Miss Gallaher they confide in or ask assistance from.

The feeling of Mrs. Knapp has made Miss Gallaher unwilling to do as much constructive work as we had planned, and has made it impracticable for us to retain both of these ladies in the dormitory next year.

I have taken so much time on this point because I wish both its importance and its difficulties to appear, and because I wish a recommendation that I now make, to be explained beforehand.

I thank--lest jealousies again arise--we should have but one person in charge of all these departments. While Mrs. Knapp is very strong in the caterer's position, she is not suited to the other kinds of work required. I cannot, therefore, recommend her retention. Miss Gallaher who has the qualifications of a matron to a marked degree, is equally effective as a housekeeper. As a business woman she has no superior on the faculty, and she is well trained, and has had experience in the caterer's work. She has had, also, the advantage of living in the dormitory here, and of observing the likes and dislikes of the girls in the matter of food. I should have recommended her for this position last year but that I hated to take her out of the training school. She, also, would hardly have consented to the change at that time.

But so important is the matron's work, and so difficult is it to find a person who can do all the things required, that I have decided to make the change.

The present cost of this position is as follows:

Mrs. Knapp's salary,	\$600.00
" " board and lodging,	150.00
Miss Gallaher " " "	150.00
	<u> </u>
	\$900.00

Miss Gallaher's salary as critic teacher is \$1000.00. We could not offer her less in the other position; but as an off-set there will be saved the board of Mrs. Knapp, \$150.00, and a room will be made vacant to receive three students which will add about \$125.00 over their food, a total off-set of about \$275.00 thus making the work cost no more than at present, and giving room for three more students in the College.

III.

The Student Body.

We have felt our dormitory limitations in many ways. We have rooms for less than sixty girls. The College is too far from the residence center to provide outside board for many, and even if this were not true, private board is too high for most students to pay,

When school opened last fall we had applications for more than we could accomodate in the dormitory and in private homes. Counting ten short-term students who entered only for the fall quarter, there were eighty five students at that time. As some of these

fell out for various reasons during the year we took in ten more, thus making a total enrollment of ninety-five during the regular year. This does not count seventy four students who attended the summer school last summer.

The great difficulty that we have had in the matter of students is--holding them! Our losses have been heavy; but let me hasten to say that this loss is far from being so discouraging as it seems. There are several good reasons for it. First; we have been developing new territory; nearly every student came from a family that has not previously patronized a college. This developing of the resources of our territory I regard as one of the most important of our tasks. But it has the disadvantage that the students have a rather unstable grip on the college life. Another reason for loss of students is that we have not been able to sort applications before-hand, and have had no tested and tried student body to form the bulk of our group. In all schools the heavy losses are from the new students, and all our students were new.

Then too, this group of students all new have met here standards of scholarship to which they have not been accustomed, and though there has been every recognition of this fact, and careful allowance made, still the winnowing process has been thorough. But we have come through to commencement in satisfactory shape with about fifty five who have stayed to the end. These have been pretty carefully tried out, and most of them expect to be back next year. Having passed their apprenticeship they will be a great steadying influence.

The gain in self control and sense of responsibility on the part of the young women has been perhaps the most encouraging single feature of the work of the College thus far. At first we had much coltishness; now we have nothing like so much.

We have often met the question: Why dont you have more students?--Why dont you keep your dormitory always full? I pause a moment to explain. At the opening we had an overflow. At Christmas we lost several students --mostly girls who were misfits. We filled their places in the dormitory and were full again. Since then we have lost a few, and there are a few vacant places in the dormitory; but we regarded it as more important to work steadily on those with us, deepening their group sense, fixing ideals and standards in their heads and hearts, than to keep the classes constantly disturbed by trying to fit in new students who might be induced to enter amid-term. I believe the internal growth has justified the course we have pursued.

Our greatest need is more space. As there is no prospect for relief the coming year, I recommend that for the present at least, we place in each room for two one more single bed, thus increasing our capacity about twenty five students. I hate this crowding; it is not entirely sanitary, and is even more objectionable on the grounds of over-intimacy of the girls. But these

rooms can accomodate three girls fairly well, and for the present I think we had best make the change.

IV.

The Faculty.

To what was said last year of most of the old faculty members there is nothing to add except to say that the work has continued on the high plane previously established.

Just before school opened Miss Woodard, assistant in piano, married and resigned. Miss Eloise Griffin was elected by the Executive Committee to fill her place.

Early in the fall Mr. Creel of the department of Agriculture and Biology was unwise or unfortunate enough to establish such unconventional relations with a little group of irresponsible girls, that one of them started, apparently without realizing the significance of it, a report that he had put his hands upon her in a way that is improper. The gossip spread, and when brought to question the girl made the statement as a charge. Investigation showed that the girl had probably magnified some insignificant act into something significant. But the Executive Committee agreed with the President that to have any member of the faculty associated with such gossip was sufficient reason to request his resignation. Accordingly Mr. Creel was requested to resign; but to prevent talk the date of his leaving was placed at the holidays. After the holidays his work was taken by other members of the faculty and the President undertook the management of the farm.

I recommend that this position be not refilled.

Miss Center of the department of English has proved a very valuable addition to the faculty. She is a woman of fine scholarship, culture and refinement, who has made these qualities felt in all her work with the students. I recommend that she be retained.

Miss Greene, the head of the department of music, soon after her arrival became much attached to Dr. Youmans of this city. The attachment grew, and in January, without giving any notice, she married him. Being informed by a friend of the School's position as to the employment of married women, she resigned. Later it appeared impossible to secure another satisfactory teacher; and Mrs. Youmans asking to be allowed to do what she could to relieve the embarrassment she had caused, was re-employed to finish out the term. But an unfortunate illness caused her to resign again two weeks ago. While, when actually in the class room, Mrs. Youmans has few equals as a teacher, owing to the influence of her love affair on sentimental girls, the irregularity in meeting classes, owing apparently to the preoccu-

pation of this interest, and finally to the double break in the work, I cannot report to you other than that we should probably have been better off had this delightful and able young teacher ever been with us. Elsewhere I nominate her successor.

Miss Eloise Griffin who was employed to fill the place made vacant by the resignation of Miss Woodard, has proved a very helpful, versatile and loyal young teacher. She has shown a liking for and a fitness for the work in physical training to such a degree that has caused the President to advise her to prepare herself specially for this work.

I recommend that the departments of music and physical training be separated, that the music teacher nominated below teach all music, that Miss Griffin be offered the position of physical training teacher at a salary of \$750.00, service and salary to begin September 1915, and that an assistant at about \$60.00 per month be employed for this work in the interim. If the Board accepts this recommendation, Miss Griffin will spend the year in Teachers' College, New York, specially preparing for this work.

Miss Wray of the training school has proved to be a woman of great value not only in her specific work but in the work with the Y.W.C.A. and other student activities. I recommend that she be retained.

Owing to the smallness of the school and to certain readjustments of the course of study, the work of the department of pedagogy and History of Education will be very light next year, and can be carried on easily without the services of a regular professor. By this means there could be effected a saving of \$2000.00 For this reason I recommend that this department be temporarily discontinued as such, thus relieving Prof. J. M. Guilliams of his position if the faculty; and that the work be carried on by other members of the faculty.

The Farm.

As is indicated under "Faculty", Mr. Creel resigned in October and left at Christmas time. I am sorry to report that after his resignation he practically did nothing. At an expense of about \$300.00 a chicken yard and houses were built and equipped and seventy five hens were bought; but they were so handled --or not handled--that there never were eggs enough to set the incubators! After Christmas the President tried to do something through the negro Godfrey; but as he could not give his close personal attention, and as Godfrey could not follow written instructions, nothing resulted. The chicken project has for this year at least, been almost a complete loss.

A heavy crop of pea vine hay, not less than ten tons, was cut in a rainy season by Mr. Creel, in the vain belief that it would cure on open shocks, and was entirely lost. Of the corn crop, about one half of this

was sold for \$46.50 The rest was fed to the cows, no accurate record being kept of the amount. The garden was neglected and there was a dirth of fall vegetables. Whatever earnings there have been have been largely due to the negro Godfrey.

This spring the garden and field crops are both doing reasonably well. We have just harvested our oats, sold \$49.54. The rest, 15,184 lbs. are now stored in the barn. We have plenty of fresh vegetables are are canning our winter's supply. Moreover we have sold a few vegetables in town. Below I show a financial statement of the farm, Sept. 1, 1913 to date.

	Dr.	Cr.
Maintenance	\$1184.94	
Equipment	210.69	
Produce to dormitory		\$593.60
Corn and Oats to barn		198.34
Cash sales to date		167.00
Deficit		436.69
	1395.63	1395.63

Note:

The building and equipping of the chicken yards was done before Sept. 1st, and the bills falling due and being paid later added to this years deficit.

The Training School.

Perhaps the most perfectly organized division of the College, so far, is the training school. It is performing both parts of its double function well. Viewed from the standpoint of the College it should be the incarnation--the concrete demonstration in action--of the theories of education, the curriculum and methods of teaching for which the College stands. Viewed from the standpoint of the children in its grades, it should be a successful school in which, to borrow a phrase of the street, "Delivers the goods".

As an exponent of the educational ideals of the College, it is coherent throughout and consistent. It neither follows nor leads but is an integral part of the movement--a vital organ of the whole. It is also by its success in its capacity of a real school for children, a vigorous demonstration of the correctness of the ideals of the College. For it is a remarkable success in educating its children. The children are devoted to the school, the parents are enthusiastic, and the demand for admission of other children to our training school classes is so great and so insistent as to be a very great embarrassment to us.

One of the very interesting and effective means by which the training school interprets the College on the one hand and does good teaching on the other, is its Parent-Teacher's Association. This organization of parents and teachers has done much to bring the school and the home into more harmonius action where

where the children are concerned. It has already shown far-reaching results in the community.

The training school like every other part of the institution is hampered for lack of room and apparatus and books.

The Summer School.

Last year a few of the faculty joined with the State supervisor of schools in conducting a summer term during the month of June, for the especial benefit of rural teachers. There were no fees charged and board and lodging were placed at \$15.00 per month. As you will recall, we were at the time without a matron or housekeeper. We employed for the month Mrs. J.H.O'Quinn in this capacity. She was very satisfactory to the students, but used all the revenue available. Financially the term showed neither gain nor loss. Educationally it was very successful. The young people who attended were both enthusiastic and grateful. There were seventy four students present, representing twenty two counties.

We are repeating the experiment this year, and there is every indication that we shall have over one hundred students.

In addition to the \$15.00 for board and lodging we will make a charge of \$2.50 for tuition. In this way we should clear a little money after covering the wear and tear of the building, furniture etc.

So valuable is the short term, planned as it is to meet the actual immediate needs of the actual teachers in the actual country schools around us, that it should be put on a more stable basis, that the voluntary services of teachers and State Supervisors. I wish to ask the Board in case this summer term shows a financial gain, to use some or all of said gain as a small compensation for those who will teach next summer, thus putting the session on a safe basis.

Nominations.

Under the by-laws of the Board, those teachers who have been retained for more than a year do not require re-nomination.

I make the following nominations:

In place of Mrs. C. F. Knapp, housekeeper and matron, Miss Ada Rose Gallaher, at a salary of \$1,000.00

In place of Miss Gallaher, training teacher first and second grades, Miss Margaret Taylor, at a salary of \$1,000.00

In place of Mrs. Youmans, (Miss Marie Holt Greene) teacher of music, Miss Ellen Thrasher, at a salary of \$1,000.00

For the position of training teacher in the Seventh grade, and teacher of the preparatory class, Miss Gertrude Gray Hollis, at a salary of \$1,000.00

For the position of Assistant in Sewing Miss Annie Gassaway, at a salary of \$600.00

For the temporary position of assistant in Physical Training, Miss Hazel Philbrick, salary, \$540.00

I recommend that the salary of Miss Mary Alice Jones, Training Teacher in the Third and Fourth grades be raised from \$700.00 to \$800.00

I recommend that all other salaries remain the same as at present.

As will appear below, these additions to the faculty, taken in connection with the discontinuing of the positions of Mr. Creel and Mr. Guilliams, show the present faculty allowance \$1,800.00 less than the former allowance.

I closed my financial statement last year with the following words, "In order to pay outstanding bills it was necessary to borrow \$5,000.00 of the Bank. This we are paying back at the rate of \$400.00 per month. It is believed that the whole will be paid by Jan. 1st, next, and that we can come to the end of this year very nearly balanced." For several reasons we have not been able to carry out this showing. First, the severe illness of our bookkeeper, Mr. Yarbrough, for about three weeks just before commencement (appendicitis) made it impossible for him to make a digest of bills due, and his estimate of total indebtedness given at the last moment from memory was about \$1000.00 too low.

The second reason is that the Board added \$500.00 to the budget, and Mr. Yarbrough's moving from the dormitory to secure more room for his growing family, made it necessary that we employ a night watchman at a cost of \$300.00 for the year.

The third reason is that the farm has been an expense of about \$750.00 as shown above.

To the foregoing \$2550.00 should be added the following items based on the previous short year's experience which proved misleading. The long drawn out cold weather added \$250.00 coal, and \$120.00 extra firing and janitor service. The City changed from a flat rate on water to a meter charge, thus adding about \$150.00. We were compelled to secure two pianos for practice. These we bought on the installment plan but the payments are \$20.00 per month, making \$240.00 for the year. While the dining room has been much better handled this year, it still has not quite paid out, requiring us to put the matron's salary on the general budget as we did last year. Then, our very inability to pay out has added about \$200.00 in interest to our estimate. And, though the president has spent much time vetoing or reducing requisitions of the

faculty members, the really urgent needs ran up a few dollars here and a few dollars there, till they ran far beyond the President's estimate based on the previous estimates of the faculty.

The total result is that while we have run within the year's income, and by September will, have made a gain of possibly \$1,000.00, we are still carrying most of our original indebtedness. Below I submit a cash statement to May 1st, and a summary of liabilities.

BUDGET.

In offering the following estimates I have tried to profit by the experiences of this year.

College Proper.

RESOURCES.

State appropriation	\$25,000.00	
Matriculation fees, (est.)	900.00	
Laboratory fees	"	300.00
Training School	"	450.00
Special Music fees	"	225.00
		<hr/>
		\$26,875.00

OBLIGATIONS.

Pay roll, Pres. Janitor, Faculty, etc.	\$20,850.00	
Catalogs, Stat'y and Adv.	800.00	
Interest on notes,	300.00	
Fuel, (1/2)	325.00	
Water (1/2)	125.00	
Books, Magazines, etc.	750.00	
Laboratory equipment,	750.00	
Beds and mattresses,	250.00	
Incidentals	225.00	
To apply on indebtedness	2,500.00	
		<hr/>
		\$26,875.00

Dormitory.

RESOURCES - (Estimated).

Boarding fees, 60 students @ \$12.00	\$ 6,480.00
--------------------------------------	-------------

OBLIGATIONS.

Matron	\$1,000.00	
Cook	450.00	
Assistant cook	160.00	
Maids and self-help girls	540.00	
Water, (1/2)	125.00	
Fuel	"	325.00
Repairs	100.00	
Food for 60 @ \$7.00 per mo.	3,780.00	
		<hr/>
		\$6,480.00

The Summer School.

RESOURCES.

Fees, 100 students, (est.)	\$250.00	
Profit from boarders "	<u>300.00</u>	\$550.00

OBLIGATIONS.

Matron	\$ 50.00	
Six teachers	300.00	
Advertising	50.00	
Balance for tents etc.	<u>150.00</u>	\$550.00

Salary List.

The President's salary	\$2,500.00
President's home, (allowed \$480.)	360.00
Miss Rule	1,500.00
Mr. Wood	1,800.00
Mr. Bradley	1,600.00
Miss Center	1,500.00
Miss Horne	1,200.00
Miss Prichard	1,100.00
Miss Carpenter	1,000.00
Miss Wray	1,000.00
Miss Hollis	1,000.00
Miss Taylor	1,000.00
Miss Thrasher	1,000.00
Mr. Yarbrough	1,000.00
Miss Jones	800.00
Miss Gassaway	600.00
Physical Training teacher,	540.00
Mr. Ashley, Treasurer,	300.00
Janitors, Firemen, Yard hands, etc.	<u>1,050.00</u>
Total	\$20,850.00

TOTAL CASH BALANCE
To May 1, 1914

Receipts.

Appropriations	\$63,360.00
Boarding fees	6,590.01
City donation	25,000.00
Sundries	9,974.51
Matriculations	1,188.00
Laboratory fees	720.30
Book Store	656.72
Tr. School fees	373.95
Farm cash sales	282.36

Disbursements.

\$28,513.86	Salaries
50,027.65	Building
8,118.18	Sund. & notes.
5,736.63	Dormitory
3,514.79	Groceries
3,134.21	Wages
2,056.40	Farm Exp.
1,354.52	Light, Fuel, Rep.
1,298.17	Book store
921.80	Farm Equip.
762.87	Office Exp.
624.55	Office Equip.
224.93	Trustees Exp.
481.18	Library
134.14	Tr. School Eq.
400.25	Sci. Lab. Equip.
538.75	Dom. Sci.
83.45	" " Maint.
41.14	Tr. Sch. refunds
<u>177.38</u>	Balance in Bank

\$108,145.85 \$108,145.85

The Summer School.

RESOURCES.

Fees, 100 students, (est.)	\$250.00	
Profit from boarders "	<u>300.00</u>	\$550.00

OBLIGATIONS.

Matron	\$ 50.00	
Six teachers	300.00	
Advertising	50.00	
Balance for tents etc.	<u>150.00</u>	\$550.00

Salary List.

The President's salary	\$2,500.00
President's home, (allowed \$480.)	360.00
Miss Rule	1,500.00
Mr. Wood	1,800.00
Mr. Bradley	1,600.00
Miss Center	1,500.00
Miss Horne	1,200.00
Miss Prichard	1,100.00
Miss Carpenter	1,000.00
Miss Wray	1,000.00
Miss Hollis	1,000.00
Miss Taylor	1,000.00
Miss Thrasher	1,000.00
Mr. Yarbrough	1,000.00
Miss Jones	800.00
Miss Gassaway	600.00
Physical Training teacher.	540.00
Mr. Ashley, Treasurer,	300.00
Janitors, Firemen, Yard hands, etc.	<u>1,050.00</u>
Total	\$20,850.00

TOTAL CASH BALANCE
To May 1, 1914

Receipts.

Disbursements.

Appropriations	\$63,360.00	\$28,513.86	Salaries
Boarding fees	6,590.01	50,027.65	Building
City donation	25,000.00	8,118.18	Sund. & notes.
Sundries	9,974.51	5,736.63	Dormitory
Matriculations	1,188.00	3,514.79	Groceries
Laboratory fees	720.30	3,134.21	Wages
Book Store	656.72	2,056.40	Farm Exp.
Tr. School fees	373.95	1,354.52	Light, Fuel, Rep.
Farm cash sales	282.36	1,298.17	Book store
		921.80	Farm Equip.
		762.87	Office Exp.
		624.55	Office Equip.
		224.93	Trustees Exp.
		481.18	Library
		134.14	Tr. School Eq.
		400.25	Sci. Lab. Equip.
		538.75	Dom. Sci.
		83.45	" " Maint.
		41.14	Tr. Sch. refunds
		<u>177.38</u>	Balance in Bank.
	<u>\$108,145.85</u>	<u>\$108,145.85</u>	

SUMMARY.

Bills Payable.

Insurance, payable when received from the State,	\$1,384.51	
Sundry open accounts,	2,480.81	
Notes at Bank	<u>3,500.00</u>	\$7,365.32

Receivable.

Fees due College,	\$ 367.29	
Deficit	<u>6,998.03</u>	\$7,365.32

The report of the President was adopted as read except the paragraph pertaining to Prof. J.M. Guilliams, which was amended by substitution as follows:

"It appearing that Professor J.M. Guilliams does not work in harmony with other members of the faculty, this constituting the lack of good behavior such as this Board deems necessary from members of its faculty, and that his usefulness to the institution is thereby destroyed; therefore, be it resolved that he be not retained, and that his services be dispensed with. His salary to terminate at the end of the fiscal year, to wit; September 1st, 1914.

It appearing to this Board that the position of Dean of the Faculty is not longer necessary to this institution; be it resolved that the position be and it is hereby discontinued and abolished."

REPORT
of the
Executive Committee.

The following report of the executive Committee was presented by Mr. Ashley:

"Valdosta, Ga. May 28, 1914.

To the members of the Board of Trustees.

Your Executive Committee beg to make their annual report as follows:

The College has been well cared for under the guidance of our worthy President. Every department has worked together beautifully with such exception as has been reported to you, and promptly corrected. Our students are, so far as we can learn, deeply in love with the institution and its faculty. The people of Valdosta, the ones nearest and most capable of judging, speak in the highest terms of praise of its management, and of the deportment of the student body. It is with unstinted pleasure that we say to you that all is well and on the way to the making of

the South Georgia State Normal College the very best in the State.

Respectfully submitted,
(Signed) C. R. ASHLEY, Chairman,
Executive Committee. "

A committee consisting of Messers Converse and Powell were appointed by at Mr. Ashley's request, to have his books examined, reported as follows:

"We your committee have had the books of Mr. C. R. Ashley, treasurer of the Board, examined by Mr. J. J. Newman, a competent auditor, and they were found correct."

(Signed) W.L. CONVERSE,
R. H. POWELL

By unanimous consent the by-laws of the Board were amended as follows:

In Article V. Section 2. the words "during good behavior, or until their unworthiness of the trust confided in them has been demonstrated to the satisfaction of the Board," shall be stricken; and in their stead the following words shall be inserted: "So long as their services are satisfactory to the Board of Trustees, a removal requiring at least six votes in favor of it".

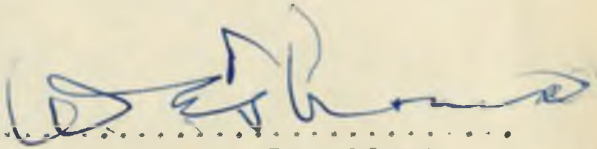
The following resolution was passed: Resolved that beginning with the fall term, 1914, the fees of the Training School shall be ten (\$10.00) dollars per year instead of five (\$5.00) dollars as here-tofore.

Mrs. Marie Holt Greene Youmans presented a request that \$159.23, representing a part of the summer salary proportionate to the time she had taught in the College be paid to her. The request was granted and the amount ordered paid to her.

Executive Committee 1914-16.

The following Executive Committee was elected for 1914-1916: Ashley, West, Converse, Merrill, Woodard.

The Board adjourned.

Signed  President

Signed  Secretary

SOUTH GEORGIA STATE NORMAL COLLEGE

Office of the President.

Valdosta, Ga. Nov. 17, 1914.

At the call of the President the Executive Committee of the Board of Trustees met at 10-45 a.m.

There were present Messers Merrill, Ashley, Converse and West. There was absent Dr. Woodard.

The President reported to the Committee that Miss Hazel Philbrick was appointed to the position of Teacher of Physical Training at a salary and for the time provided by the Board at its last meeting. He reported also that Miss Stella Center, Head of the Department of English had resigned during the summer and that the President himself had undertaken to teach the courses of the department with the aid of an assistant who should also assist in certain science and mathematics classes, so relieving Mr. Wood to take the classes in pedagogy, etc.

He reported further that owing to the number of special music students, it was necessary to secure an assistant in piano music, and that Miss Marion Whittington had been appointed to the position at \$50.00 per month for the school year (nine months).

On motion the action of the President in all these matters was approved.

A request was presented from Mrs. A. G. McIntyre that the matriculation fee of her daughter, Miss Reba, who died, be refunded. On motion the request was granted, and the fee ordered refunded.

On motion the President was directed to invite Hon. Nat E. Harris to deliver the Commencement address next May.

The Committee adjourned.

Signed.....

Chairman

Signed.....

Secretary

SOUTH GEORGIA STATE NORMAL COLLEGE

Office of the President,

Valdosta, Ga., Jan, 16, 1915

The Board of Trustees met in called session at 10-30 a.m., President pro tem Ward presiding.

The following members were present: Ashley, Barrow, Beck, Converse, Thomas, Ward.

The Following members were absent: Brittain, McIntosh, Merrill, Tift, Woodard.

On motion the regular order of business was suspended. The President of the College officially notified the Board of the death of Honorable W. S. West, President of the Board, and of the appointment of Honorable W.E.Thomas, by the Governor to succeed him on the Board.

A resolution was passed that a page of the minutes be dedicated to the memory of Colonel West, See page 23.

Judge Thomas was elected to succeed Senator West as President of the Board.

Judge Thomas took the chair.

Judge Thomas was also elected to succeed Senator West on the Executive Committee of the Board.

On motion the President was instructed to request Hon. W. H. Griffin, Representative from Lowndes county, to introduce a bill in the Legislature to appropriate \$2,500.00 (and \$200.00 interest) to pay notes signed by Col. West, for purchase money for furniture.

The following resolution was passed:

Resolved that the President be instructed to insert in the county papers of the second and eleventh congressional districts, a formal advertisement of the College to be inserted for four issues.

The meeting adjourned.

W. E. Thomas
President

This page is dedicated to the memory of

WILLIAM STANLEY WEST

Author of the Act creating the

SOUTH GEORGIA STATE NORMAL COLLEGE

Member of the Board of Trustees

1906----1914

President of the Board of Trustees

1911----1914

DECEASED

December 22, 1914.

SOUTH GEORGIA STATE NORMAL COLLEGE
Office of the President

Valdosta, Ga. May 27, 1915

The Board met in regular annual session at eleven oclock a.m.

The following members were present: Ashley, Beck, Converse, Merrill, Thomas, Woodard.

The following members were absent: Barrow, Brittain, McIntosh, Tift.

The minutes of the previous meeting were read, corrected and approved.

The annual report of the President was read as follows:

THE PRESIDENT'S ANNUAL REPORT TO THE
BOARD OF TRUSTEES OF THE
SOUTH GEORGIA STATE NORMAL COLLEGE

Gentlemen:

Allow me to present the following report for the school year 1914-1915.

I. General Physical Condition.

The general conditions or the house and grounds are satisfactory. The house still stands wear well, except the paint on the small amount of metal work out of doors. This needs repairing. Thanks to the interest and effort of Miss Prichard, the grounds have been made much more attractive by means of flowers, screens etc. Twenty trees were planted on the driveway from Patterson street by the Parent-Teachers Association of the Training school; a dozen budded pecan trees were set out, and several shade trees and ornamental trees were planted in front of the building. About twenty fig trees and orange trees were put out in the school garden. Almost every tree and shrub has lived. It is hoped that next winter we shall be able to plant many more trees and shrubs.

II. The Dormitory.

The conduct of the dormitory has been eminently satisfactory this year under the direction of Miss Gallaher. Some of the girls who were favorites of the matron last year were somewhat sulky at first, but the impartial firmness and impersonal kindness of the present matron has resulted most happily for the characters of the students.

The health of the students has been remarkable. Barring some cases of appendicitis, which our physician advises me were contracted before the students entered the College, we have had remarkably little illness. The diet has been excellent and has been well prepared. Students in the dormitory, I was informed about a month ago, have gained on an average of eight and one half pounds.

Economy has been practiced in every turn; there has been no waste, and savings of various kinds have been worked out that will continue to save in the future. In spite of the enormous increase in the price of food stuffs over last year, flour, meats, sugar and sweet foods, and all canned goods---and in spite of the number of students being smaller than was figured on (the overhead expense remaining the same) and in spite of the fact that we had

to keep up the steam heat six weeks longer than last year, the dormitory has been run practically on its income, there appearing a deficit of only \$50.18. It should be added, however, in justice to the present Head of the Home, that the figures given are from May 1 to May 1, thus including the summer term and one month of last year conducted by the previous Head of the Home. I believe a September to September balance will show some gain.

III. The Student Body.

The enrollment of students has been materially reduced by the effects of the European war, from what we have every reason to believe it would have been; but the personnel has been better and more stable than ever before. Those students who came at all came to stay. We have registered this year seventy-five regular students and one short term student. Ten have dropped out, thus leaving a staying group of sixty-five regular students. Those who dropped out may be classed as follows: One on account of death following operation; four on account of ill health; four on account of financial conditions; one dismissed. Last year we registered eighty-three regular students and twelve short term students. Of the eighty-three twenty-nine withdrew, leaving a staying group of fifty-four regular students. The cause of this instability was discussed in last year's report and need not be repeated here. It is seen, though, that in spite of a decrease in enrollment, we have had a substantial gain in actual attendance, and a material gain in permanency of student life.

I have said that the European war has affected our enrollment seriously, just as it has most other colleges, particularly those for women. You authorized me last year to buy extra beds and put three to a room this year. About July 25th, finding the dormitory comfortably filled, and having numerous good "prospects", I bought the extra furniture. On August 1st, news of war began to come. By September 9th, when school opened, we had by strenuous effort managed to keep applications about balanced with withdrawals, but we had hardly more students than when the war began.

The question of attendance deserves special consideration at this time. It has been much misunderstood and has caused some question and some criticism. The Legislature, in particular, last year misunderstood and criticised. I desire to analyze the problem somewhat, that proper steps may be devised to meet the situation. We have been frequently asked why we do not have two hundred or three hundred students here; and some people really seem to think we could do something with that many.

The simple real reason why we have not been overrun with students is that the school is small and new. The "pull" of any school for students--its desirability as a place to go--depends on three principal elements,--besides a few secondary ones. These three principal elements in order of their immediate efficacy are, 1. The activity of students and alumni, 2. The physical equipment -laboratories libraries etc. 3. The prestige of the faculty.

The first of these considerations, the activity of students and alumni is, of course, inspired by the other two, but once in motion it is the chief actual "student getter",--the hook at the end of the line, so to speak.

It has only just now begun to be operative in our school, though it has already shown some strength. The second consideration to be reckoned with is growing more and more each year as High Schools become better equipped and people generally learn the importance of educational equipment. A gentleman recently said to me, "I grant you have an excellent faculty and a good dormitory, but our High School has better equipped laboratories than your college". In our immediate neighborhood, to my personal knowledge there are such better equipped High Schools at Bainbridge, Thomasville, Quitman, Moultrie, Fitzgerald, Brunswick, and other towns, not to speak of Savannah and Macon; and we have only one single graduate from all these schools though much earnest work has been done on most of these towns. We get our students almost entirely from schools that have not yet become exacting in this matter of laboratories. Laboratories, scientific appliances, apparatus, etc. are visible, and powerfully touch the imagination.

The third main element,--the reputation and prestige of the faculty--will of course grow stronger as the members of the faculty become better known through personal acquaintance and through the conversation of students. Any claim for superiority in this respect is promptly doubted by strangers. "They all claim that", is the usual answer; and not one man in a hundred can, by comparing records of training and experience, tell the difference. On the other hand good teaching is never ostentatious; good teachers seldom showy. Not even great wealth and wide advertising (vide University of Chicago, etc.) can establish the reputation of a faculty at once to the extent of making it a popular "pull". Our college has been no exception in this respect. But so far, almost every student here has come because of the personal influence of some member of the faculty or of some member of the Board. Some few have been brought by the loyal activity of students; but many have been missed because of lack of equipment.

The outlook for next year is unusually encouraging. Practically all of our undergraduates have expressed intentions of returning next year, and most of them have made formal application. There are fourteen new applications on hand, and several young ladies who have expressed definite intentions to apply. Every one of our present students is resolved to send in at least one new application when she has reached home. The outlook is far better than ever before. Moreover, a number of students not yet through High school are planning to come later.

But---and this point is often overlooked by both friends and critics---if we get many more students we will have no place to teach them. In our class rooms we can seat classes for from twenty to twenty-five. In our laboratory and Art rooms we cannot accomodate more than fifteen to the class. Our dormitory capacity is hardly less limited than our class room. In short, thirty more students than we have had this year will present grave problems not only of lodging but of teaching accomodations.

We have a faculty that could handle two hundred students, class room for less than one hundred, and dormitory space for from fifty to seventy-five. We need more room.

Possibly the misunderstanding referred to is due to our argument to the Legislature some time ago that we needed more dormitory space because we had a faculty that could teach so many more. The point not so much discussed is that had we got the new dormitory, we should have---as in the present case---reserved necessary class room in it. Circumstances have changed in two years; we now need the administration building.

IV. The Faculty

The faculty has been remarkably homogenous and loyal. Most of them have thrown their very lives into the institution, and all have done well. I wish, as President of the institution, here to express my appreciation of the fine spirit that has characterized the group. This loyalty and devotion has had its influence on the student body in a marked degree. Such virtues are infectious.

The minutes of the Executive Committee on Nov. 19 1914, indicate certain arrangements in regard to the faculty which need not be repeated here.

Of the new teachers it becomes my duty to speak individually. First; Miss Hollis, training teacher in the seventh and eighth grades. Her work has been most excellent. She has also proved a valuable and refining influence in the college generally. In order to use this personal quality to best advantage, and also to make better use of the special fitness in English and Literature which she has shown, I recommend that she be placed in the Chair of English in place of Miss Center, resigned.

Second; Miss Annie Gassaway, assistant in sewing. She has proved a very valuable young teacher. She is personally attractive, has an unusually bright mind, and is always ready for a suggestion or for more work. She proposes to study again this summer at Teacher's College. Both to encourage her in this good purpose, and because she deserves more salary, I recommend that she be given an increase for next year of \$100.00 (total \$700.00).

Third; Miss Hazel Philbrick who was employed to teach physical training for a year only during the leave of absence of Miss Eloise Griffin, has also proved a very valuable young teacher. She has of her own accord been very helpful about the dormitory, relieving Miss Gallaher on many occasions and making herself generally useful without meddling. We need her services in two or three ways. The matron sometimes needs to be away from the building, or has duties in the kitchen when some one should be in the dormitory. We have great need of a librarian also. I recommend, therefore, that Miss Philbrick be employed as librarian and assistant to the Head of the Home, at a salary of \$420.00 and her board in the dormitory during the school term.

Fourth; Miss Ellen Thrasher of the department of Music. She has proved the least satisfactory of all the teachers. She is personally and socially a delightful lady, but she has a certain timidity that has embarrassed her in public, and has weakened her work as a teacher. While her service is not wholly satisfactory, I believe it

wisest to modify the work somewhat and give her another trial.

Fifth; Miss J. Marie Craig was appointed as assistant in Science and English after the resignation of Miss Center. The President undertook the general conduct of the department of English, and Mr. Wood that of the department of pedagogy. Miss Craig has assisted in English and has taken some of the work previously done by Mr. Wood. She is somewhat lacking in tact, is somewhat too self-confident and self-assertive, but has many good traits as a teacher. I recommend that she be retained.

Sixth; Miss Prichard, who has most effectually filled the Chair of Geography and Nature Study from the opening of the school, has had a serious illness this spring. Her strong will and loyalty to the College have kept up her work, but her health has suffered in consequence. Her physicians recommend that she take a year's rest. It would be difficult to secure in her place so able a teacher. I therefore recommend that she be given a year's leave of absence without salary, and that temporary arrangements be made in regard to her work. It was my intention to recommend that her salary be raised \$100.00 next year. I recommend that she be informed that this increase of salary will become effective on her return to the College in 1916.

There are some other teachers who have been on the faculty almost from the beginning who deserve an increase in salary. I recommend the following increases:

Mr. J. F. Wood who has been doing this year all the work that was done last year by the department of Pedagogy as well as much of that previously done by himself. I recommend that he be entitled Professor of Pedagogy and Mathematical Sciences, and that his salary be made \$2000.00.

I recommend that Miss Frances R. Carpenter and Miss Margaret Wray each receive an increase of \$100.00.

I recommend that Mr. Yarbrough, secretary and Bookkeeper receive an increase in salary of \$200.00.

V. The Farm.

The farm continues to be a burden in more ways than one. Neither the President nor any member of the faculty has the time to look after it properly. The negro in charge finds the job too complex for him. Because the cows were not properly handled either from a financial or sanitary point of view I got rid of them, exchanging them for hogs. In order to reduce the work I let Mr. S. L. Dowling cultivate a three acre plot for the Fair Association, all profits to go to the College.

Farming under the conditions obtaining here is a budget problem. The "Farmer" and the mule and wagon are constantly being called off for some hauling, tree planting or watering, or something else no more chargeable to the farm than to any other department. The farm itself does reasonably well. It furnishes all the corn, oats, sweet potatoes, syrup and such produce as we need

and some to sell. It also furnishes a large amount of vegetables. These we sell to the dormitory at market prices. The balance for the year is shown below. Suffice it to say that with the crop on hand we have come out a little ahead this year.

VI. The Training School.

The popularity of the training school continued to be an embarrassment. It is necessary to file applications a year ahead of time to have any probability of securing admission. There are waiting lists for every class. As a reflection of the educational theory of the College, and of the educational practices advocated, the school becomes each year more perfect. As an educational laboratory for the development of educational theory and practice it is very effective. The students come from typical city homes, rural homes and mill or factory homes. As a practice school in which teachers in training may actually teach under skillful constructive criticism, the school is as good as any I know of in the South.

But we are confronted now with a situation that is very perplexing. If the training school is to be a typical school--not abnormal as a public school-- it must have both boys and girls in it. Girls can go up through the grades into the College and on to graduation without a break. We do not take boys into the College. Furthermore, it seems necessary either to take boys through the High School classes, or else turn them back to the city high schools. Our course of study does not parallel the city course of study very closely--our course giving much more thought work and industrial work, their's much more formal work. Our system of discipline is also different. So the further a student goes in our system, the less fitted he is to enter the parallel class in the other system. If we can take our boys through the high school classes, they will stay with us and will cause some expense. If we do not take them through, the sooner they get back to the public schools the better they will fit. The result will be no boys in our school. I desire the counsel and instruction of the Board in this matter.

VII. The Summer School.

The summer school last year was well attended. There were 86 enrolled. The student body was enthusiastic over the instruction received. There are many indications that those students have been very helpful in giving the College a good name in the State.

The prospects for the term which begins next week are most encouraging. There are over seventy advance applications on hand. The dormitory is full and we shall have the opportunity of trying out the three-to-a-room programme.

VIII. Nominations.

There will be very few nominations this year. As has been indicated before, I nominate Miss Gertrude Hollis, now critic teacher for the seventh and eighth grades, to be the Head of the Department of English at a salary of \$1000.00, or \$1100.00 if the Board thinks it wise to make a raise for a new teacher.

I nominate Miss Emily Goodlet to succeed Miss Hollis as critic teacher for the seventh grade of the training school at a salary of \$1000.00

As indicated above, I nominate Miss Hazel Philbrick as Librarian and assistant to the Head of the Home at a salary of \$420.00 a year and her board in the dormitory.

IX. Financial.

In taking up the financial section of this report I wish to observe that there is and has been from the beginning a difficulty in showing a real balance at this time of the year, because the State's fiscal year runs from January to January; our own fiscal year runs from September to September; the bulk of our year's business is from September 1, to June 1, and this report covers from May 1, to May 1, the nearest the bookkeeper can get to this meeting. As nearly as I can figure now for the first of September we shall show something over \$2500.00 less deficit. At present the May to May balance shows \$2262.73 less than last May's deficit.

The loss in our estimated number of students reduced the total income of the College by about \$1750.00 The increase in advertising activities, newspapers, personal letters, travel, etc. undertaken at the direction of the Board, amounts to about \$650.00 The long winter and dry spring pushed up the estimate on water, light and fuel \$500.00 The increase in yard work kept an extra hand employed. And the necessity for various kinds of equipment ran about \$400.00 Over the estimate.

We had to employ two teachers, one partially in the place of another resigned, and one to assist with the music. These were appointed by the direction of the Executive Committee, at a cost of \$1250.00

At the same time we made savings over the budget as follows: In the salary of Miss Center, resigned, (the President doing most of the teaching), \$1500.00; by the reduction of food bills and other sources in the dormitory, something over \$1000.00 By reduction of the Library estimate, about \$400.00

Mr. Yarbrough and I have put a good deal of thought to making our books more perfectly reflect our budget arrangement, and I think that next year we shall be able to show at any time not only the general balances as at present, but also a more exact classification of items as called for in the budget.

Moreover, all teachers who are responsible for the purchases of supplies have been advised that they will be assigned a given amount, based on their estimates, and that when this is spent they have reached the limit. It has not been advisable heretofore to do this because of the great lack of the ordinary stock articles of equipment so naturally taken for granted by a teacher until suddenly reminded of their absence. Most of the bare necessities we now have, and all estimates will be closely followed.

I wish to submit the following budget for the year 1915-1916:

BUDGET.
College Proper.

Resources.

State appropriation	\$25,000.00	
Matriculation fees (est)	900.00	
Laboratory fees "	250.00	
Training school "	1,000.00	
Training school lab. "	100.00	
Special Music fees "	250.00	
		<u>\$27,500.00</u>

Liabilities.

President's salary	\$ 2,500.00	
President's home	360.00	
Mr. Wood	2,000.00	
Mr. Bradley	1,600.00	
Miss Rule	1,500.00	
Miss Horne	1,200.00	
Mr. Yarbrough	1,200.00	
Miss Carpenter	1,100.00	
Miss Wray	1,100.00	
Miss Hollis	1,000.00	
Miss Taylor	1,000.00	
Miss Thrasher	1,000.00	
Miss Goodlet	1,000.00	
Miss Jones	800.00	
Miss Craig	800.00	
Miss Gassaway	700.00	
Miss Griffin	750.00	
Miss Philbrick (plus board)	420.00	
Mr. Ashley	300.00	
Mr. W.L. Yarbrough (watchman)	300.00	
Miss Palin (office assistant)	108.00	
Janitors, etc.	750.00	
Total sundries	6,012.00	<u>\$27,500.00</u>

Omitted when
copying in Book

Sundries

Bulletin Printing	500.00
Postage & Stationery	150.00
Water, Fuel, Light &c	600.00
Books & Magazines	400.00
Publicity	500.00
Equipment & Piano	700.00
T. Sch. Equipment	100.00
Supplies College	250.00
" " In School	75.00
Repairs	125.00
Office Equipment	100.00
For old Deficit	2512.00

Dormitory.

Resources

Boarding fees 60 students (est) @ \$12.00 \$6,480.00

Obligations

Matron's salary (plus board)	\$1,000.00
Cook and assistant	550.00
Maids and self-help girls	625.00
Water, lights and fuel, 1/2	600.00
Equipment and repairs	125.00
Food	3,580.00

\$6,480.00

I submit statements of the farm and the dormitory
May 1st, 1914 to May 1st, 1915.

FARM

Assets.

Produce	\$1,035.45	
Cash sales	114.62	
Wood cut and on hand	75.00	
Increase in live stock	75.00	
New crop at harvest (est)	150.00	<u>\$1,450.07</u>

Liabilities.

Hired labor, seed, fert. etc.	\$1,404.44	
Balance profit	45.63	<u>\$1,450.07</u>

DORMITORY.

Assets.

Grocery stock on hand May 1, 1915	\$330.88	
Boarding fees received	5341.60	
Boarding fees due	257.10	
Groceries sold to Dom.Sci.Dept.	64.40	
Balance, deficit	50.18	\$6044.16

Liabilities.

Grocery stock on hand May 1, 1914	\$ 388.38	
Due for grocery accounts	169.94	
Grocery accounts paid	2400.78	
Produce from farm	511.86	
Salary of matron	866.66	
Cook, maids, self-help girls	1038.70	
Half of water rent	95.74	
Half of fuel	425.00	
Half of lights	147.10	\$6044.16

Following is a complete cash balance showing total receipts and disbursements for the fiscal year, May 1, 1914 to May 1, 1915:

Receipts.

Balance in bank, May 1, 1914	\$177.38	
State maintenance	25000.00	
Insurance appropriation	1567.00	
Boarding fees	5341.60	
Matriculation fees	992.00	
Laboratory and music fees	432.20	
Training school fees	848.50	
Book store receipts	742.45	
Farm and sundries	102.98	
		\$35,204.11

Disbursements.

Salaries	\$21,192.82	
Farm expense	1,571.14	
Light, fuel & repairs	1,357.59	
Wages	1,788.20	
Insurance	1,394.61	
Bills payable (notes)	1,000.00	
Advertising and Sundries	1,414.80	
Groceries	2,400.78	
Office expense and equip.	679.12	
Library	356.00	
Laboratories	425.02	
Dormitory, Gen. Exp.	449.40	
Book Store	814.33	
Trustees travel exp.	69.57	
Training school	72.02	
Farm equipment	67.70	
Balance in bank May 1, 1915	112.20	
Domestic Sci. Equipment	38.81	\$35,204.11

The Treasurer presented the cash balance given in the President's report as his report.

The report of the President was approved as read with the following exceptions:

1. The position of Librarian and assistant to the Head of the Home was not created.
2. No increases in salary were allowed except for

Mr. Wood, \$200.00; Miss Wray \$100.00 and Miss Carpenter \$100.00. *

The President presented to the Board a request from Miss Prichard that a committee of the Board investigate and pass upon her work as a member of the faculty of the College. The Secretary was instructed to write Miss Prichard in the sense of the following note:

"Miss Alice L. Prichard,
City.

Dear Miss Prichard:

The Board acknowledges receipt of your request to the President, that a committee be appointed to inspect your work in the College. The Board sees no way by which it could observe your actual work in class under the present disorganized condition of the school work. However, from what it sees of the grounds, of which it is informed you had the direction; and from what it is informed by the local committee of the Board is the general impression of your work, and from the formal reports of the President, the Board is sure that your work in the school has been faithful and effective to a high degree.

In compliance with the recommendation of the President, with which the Board is informed you are in accord, the Board takes pleasure in granting to you a year's leave of absence, and in reserving the position you now occupy for you to be resumed September 1916. We respectfully express the hope that the year's rest will restore you completely to health.

Respectfully yours,

THE BOARD OF TRUSTEES

Secretary. "

The following resolution was presented by Judge Merrill, and was passed:

Resolved that it is the sense of this Board that enough milk cows and chickens should be kept on the place to furnish milk and butter and chickens and eggs for the institution; and that incidentally students should be taught how to make butter and care for chickens.

Resolved second, that the carrying out of the foregoing resolution be left to the Executive Committee.

It was moved and carried that Miss Craig of the faculty be placed in the field during the month of July at a salary of \$75.00 and expenses, for the purpose of enlarging the enrollment of the College. The following resolution was passed:

Resolved that the Representatives from Lowndes county be requested to use their utmost endeavor to secure an appropriation of \$50,000.00 by the Legislature at its next session for the purpose of erecting an administration building for the College.

* For report of the Executive Committee, see page 35.

Report of Executive Committee.

The Executive Committee has but little to report. The College has been run with remarkable harmony and smoothness. The number of students, owing to "war" conditions was smaller than it would have been otherwise; but the attendance has been more than last year, and the happiness and enthusiasm of the student body has been marked.

The health record of the school has been remarkable. There has been hardly a case of contagious or infectious illness. Except a few cases of appendicitis which were contracted before coming, there was hardly any sickness at all. We report everything satisfactory.

(Signed) C. R. ASHLEY, Secretary, Ex.Com.

The Board adjourned.

President of the Board



Secretary of the Board

MINUTES EXECUTIVE COMMITTEE.

Valdosta Ga. June 21, 1915

The Executive Committee met in the office of Mr. J. D. Ashley at eleven oclock, a.m. The following were present: Ashley, Converse, Thomas, Woodard. Absent Merrill. A letter was read from Miss Prichard, in which she declined to accept the leave of absence offered by the Board on May 27, and renewed her request that her work be investigated. The Committee instructed the Secretary to send Miss Prichard the following letter:

" Miss Alice L. Prichard,
City.

Dear Miss Prichard:

Following your note of the 14th instant a meeting of the Executive Committee of the Board was called today at eleven oclock to give it consideration. The Committee instructs me to say in answer to your note, that it is the practice of the Board to look to the President of the College largely for its estimate of teacher's work, and unless there is some adverse report as to a teacher's work it is taken for granted that it is good. As there has never been any criticism of you, but on the contrary commendation and approval, and as this opinion was borne out by the visible condition of the school grounds and by general opinions, the Board saw no basis for an investigation.

But, as the condition of your health, as shown by your physician's letter, is such as to make it advisable for you to recuperate a year

before again assuming the burden of your department, the Board at the suggestion of the President, willingly granted you a year's leave of absence, and held the position open for a year for you. As, however, you decline to accept the leave of absence under these circumstances and as the Committee sees no basis further than was before the Board for an investigation, it sees no alternative but to accept your implied resignation.

Assuring you of the high esteem of the Board and of the Committee, and trusting that this action is satisfactory to you, I remain,

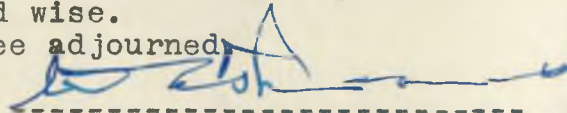
Respectfully yours,

Secretary of the Board."

The President called attention to the fact that no provision had been made to care for Miss Prichard's classes, that an attendant would be necessary to make chicken culture (as authorized by the Board on May 27) a success. He also advised the Committee that Miss Gallaher, while willing to do her best as housekeeper and matron without aid, doubted that she could do the work as it should be done.

The Committee authorized the President to employ Miss Hazel Philbrick at a salary of \$420.00 and board, to perform such duties in the above connection as seemed wise.

The Committee adjourned.



President



Secretary

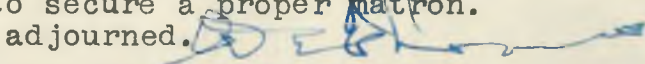
MINUTES EXECUTIVE COMMITTEE.

Valdosta Ga. Aug. 11, 1915

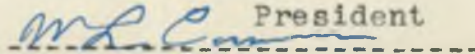
The Executive Committee met in the office of C. R. Ashley. There were present Messrs. Ashley, Converse, Thomas. Absent, Merrill, Woodard. The President advised the Committee that the dormitory was filled to its uttermost and more students were applying.

The Committee authorized Judge Thomas to negotiate with Messrs. Wilcox and Griffin for a lease of the Myddelton home at \$30.00 per month, to be used as a dormitory, and instructed the President to purchase furniture for the same to accommodate twenty students, and to secure a proper matron.

The Committee adjourned.



President



Secretary

N.B.

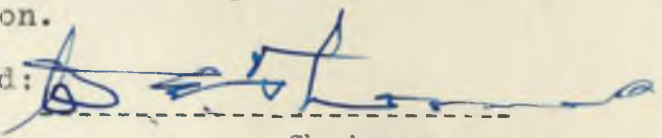
The Myddelton home being unavailable, the members of the Committee individually advised the

President to secure the house of Dr. E.P. Rose at 1000 Slater Street instead. This house was leased August 20, 1915.

CALL MEETING EXECUTIVE COMMITTEE
Valdosta Ga. Dec. 12, 1915.

At the call of the President the Executive Committee met in the parlor of Dr. A. Griffin at eight oclock P.M. The President reported that a case of scarlet fever had appeared in the dormitory.

After counseling with Dr. Griffin, who is the Chairman of the City Board of Health as well as the College physician, on motion it was resolved that the College should be closed for the Christmas holidays at once, and that all students except the sick one be sent home next day to prevent the possibility of contagion.

Signed: 

Chairman



Secretary

Valdosta, Ga. June 1, 1916.

The Board met at 10:30 o'clock a.m. in regular annual session, Hon. W.E. Thomas, presiding.

The following members were present: Ashley, Beck, Bower, Converse, Tift, Thomas, Woodard.

The following members were absent: Barrow, Bennett, Brittain, Hayes, Merrill, McIntosh, Ward.

The minutes of the previous meeting and of meetings of the Executive Committee were read and approved.

The annual report of the President was read as follows:

THE PRESIDENT'S REPORT

I. General Physical Condition.

The general physical condition of the building and grounds is good. About forty more trees have been planted, most of which in spite of a very dry winter and spring have been kept alive.

While the President was away one day recently, fire caught in our little swamp. Only one or two of the people on the place seemed to realize the damage that could be done; and though the fire department was called out by Miss Gallaher, it was allowed to return and leave the fire practically to ruin for some time the parking possibilities of the place.

The building is still in good condition. Its cleanness and freedom from pencil marks, soiled walls, etc., have been the subject of frequent and favorable comment by both official and unofficial visitors. The painting of outdoor metal work recommended in last year's report has been postponed as not absolutely necessary. It will have to be done soon. The wear and tear caused by the greatly increased number of students has been noticeable; and slight repairs have been more frequently necessary.

II. The Dormitories.

What was said last year as to the efficient dormitory service is equally true this year.

As indicated in the minutes of the Executive Committee for August 11th 1915, it was necessary to secure additional dormitory space to accommodate an overflow of about sixteen students. In spite of the fact that every economy was used, the equipping of this house threw an added burden of about \$900.00 on the budget.

Mrs. W. P. Yarbrough, wife of the secretary, was asked to serve as the matron of this dormitory and was given board and lodging for their family for her services. Below I give the financial statement of the dormitories.

III. The Student Body.

As has been indicated above, the student body has been far the largest we have yet had. The total enrollment of bona fide college students has been 124.

Of these 100 have remained through to the end. This large increase has strained to the uttermost the resources of the college both in room and equipment.

There has been a great growth, also, in the consciousness of the part of the students of a college spirit. Each year great effort has been made by the administration to develop a college spirit, an esprit de corps; but so large has been the per centage of new students each fall that the work has had to be done over to a large extent each year. Gradually, however, there has been accumulating a deeper and more abiding sentiment of loyalty and college pride among the students, which is very encouraging.

In this connection I should like to explain more fully one feature of our policy. Owing to the fact that there have been in our territory a number of schools which claim to accomplish great educational results in very short time, there is among the people generally less realization of the need of prolonged study than one might expect. This get-an-education-quick propoganda has amounted almost to a curse to this section. The large majority of our students when they first arrive think of a year at college as a long time. Very few of the parents who send their daughters to us seem to think in terms of more than one year for their daughter's education. To correct this low standard and create both in the student body and in their parents a truer conception of the seriousness, the earnestness and the persistency necessary to get a real education is one of the main tasks, it seems, of the college.

So, while we admit gladly actual teachers who wish to improve themselves --admit them at any time and for any length of time--we have not urged students to come to us for little "dabs" of education. Had we done so, we might possibly have kept our dormitory space somewhat better filled--though that is to be doubted; but we should surely have lost heavily in the sense of seriousness, earnestness, and stability; and the State would have lost one of the principal benefits which the college seems happily to be increasingly providing.

IV. The Grounds.

Heretofore at this point I have spoken of the farm. The word farm is a misnomer. The open land we have about the building is partly used for growing crops, but we have nothing that should really be called a farm. With your consent I shall cease to use the term. It is the effort of the administration to make the crops raised as nearly as possible feed the animals on the place, provide a large per centage of the vegetables used in the dining room, and some of the meat, and at the same time reduce as much as possible the cost of keeping up the grounds. I submit the year's balance below.

Last year the Board passed a resolution directing the President to install a poultry plant and a dairy. Owing to the desire of a poultryman near by to sell out we were able to buy stock and much equipment at an exceedingly low figure. Owing to this fact it was found practicable to put in the poultry plant. We have made a good beginning this year. We need a little more equipment and then we shall have almost an ideal plant.

As to the dairy it was found that to buy cows and put in a plant large enough to provide the milk and butter used in the college, as directed in the resolution, would cost several thousand dollars. As the money was not available we had to delay this project.

V. The Training School.

The work of the Training School has been excellent. But the point raised in last year's report as to holding the boys in the upper grades is more urgent this year. We shall have to do something about this problem just as soon as an increase of teaching room makes it possible.

VI. The Summer School.

For three years a summer school has been conducted by the faculty of the college in conjunction with members of the State Department of Education. The work has been undertaken by the faculty purely in the spirit of service and in an effort to reach teachers who could not attend the regular sessions. The session seems to have been received very kindly by both teachers and superintendents. Its growth has been striking. The first year there were 75; second year 86; third year--last June 116. There are now 93 applications, against 70 at this time last year. In spite of the fact that this is election year and superintendents have been more interested in politics than in educational problems, prospects are better than ever. The summer school seems in every way a worthy undertaking of the college.

Now, heretofore, the Board has kindly authorized the use of the building and the division of any surplus fees among the teachers. Besides putting a rather delicate task upon the President, this plan has the objection of being unofficial and personal. I recommend that the Board take steps to put the summer term on a permanent official footing.

VII. Finances in General.

In order to show a real year's business the Board meeting has been moved up to June; and the balance shown below under "Financial Statements" are from June to June.

The putting in of the chicken plant ordered by the Board; the renting and equipping of a second dormitory and the purchase of extra equipment and supplies (even another piano) made necessary by the increase in students (Our original supply being for 85 or 90 students) has pressed us very hard. Besides, our mule "gave out" and we had to purchase a horse. We had also to buy a wagon.

Of course, the extra number of students added two or three hundred dollars to the income, but by no means enough to pay for the equipment demanded.

The upshot of the whole situation is that the budget for faculty and "help" remained as estimated. Food, etc. in the dormitories remained proportionate to the estimate, and except for the rent and equipment of the new dormitory, the dormitories have paid their own way as they are supposed to do. The equipment item of the budget is the one that has exceeded the estimate. Still, we show less indebtedness now than last year.

VIII. Needs of the College.

The college is in most urgent need of a new building -- an administrative building. The classrooms of the present building have been entirely outgrown, and there are not enough of them. We have normally dormitory space for 52 students, and classroom space for about 80 against the present maximum of 124, minimum of 100 students in attendance. We have to section several classes, thus taking twice as much of a teacher's time as ought to be taken to teach these classes. At present we are losing something like three or four hundred dollars worth of time a year from this cause. Our chapel is used as chapel, gymnasium, literary society hall for two societies, music room, Y.W.C.A. hall, and reception parlor. The dining room, besides its usual purpose serves as a domestic arts laboratory and as an evening study hall. We have had to take our little parlor for a library; and we have no day study hall though we need one urgently.

Besides this need based on present conditions we need to develop still further internally as well as to grow in numbers. We particularly need to add millinery and normal training, and French, German or Spanish (or all three) to the list of subjects taught. There is a great demand for "Expression" so called; and we really need courses in oral reading, if for no other purpose than to correct many false notions about this "Expression". We are sadly in need of laboratory facilities.

As indicated above under "Training School" we have a serious problem resulting from our inability to keep boys through high school grades; and we lose a great opportunity of service to our territory that could be rendered by a well developed high school or preparatory department leading to the college.

We need these additions to round out our educational policy, and we need them to enable us to hold our own with other schools in the field. It is hard, as has been said in previous reports, to persuade parents of girls from the better high schools that we really are doing a high order of work with such a relatively inadequate plant.

The President has no desire to indicate discouragement; but frankly he is often at his wit's end with patrons or friends or critics asking "why dont you do this?" "Why dont you do that?" With students asking "when

can we get this subject, or that?" With an ambitious faculty pressing for more equipment to do better work, and with most of the graduates of the best high schools of our section still going to other better equipped institutions.

There is no hope of this internal development, there is no possibility of much larger attendance until we get a new building. With an adequate administration building, we could put partitions into the down stairs rooms of the present building and nearly double the attendance. We could then ask for an increased maintenance and make the needed development.

IX. The Faculty.

On the whole the faculty is in a very satisfactory condition. As was said last year, a more competent, a more loyal or a more devoted faculty can hardly be found.

The only new member of the faculty this year is Miss Emily Goodlet, training teacher for the seventh and eighth grades. Miss Goodlet has proved a very valuable addition to the faculty. Her work has been entirely satisfactory.

Misses Philbrick and Griffin are not new members of the faculty but they have been performing new functions. Miss Philbrick has done well with the chickens, and has done excellently with the library. She has not had time to be of as much assistance to the Head of the Home as had been hoped, though she has done all she could.

Miss Griffin who went to Teachers College last year at our suggestion to prepare for the position of teacher of Physical Training, has thoroughly justified our course in asking her to go. She has done beautiful and effective work, and has been very helpful in the general work of the college.

I regret to announce that owing to illness at home, Miss Wray, training teacher of the fifth and sixth grades, offers her resignation to take effect at the end of the year. Miss Wray has been one of the most competent and all-around valuable members of the faculty.

Miss Thrasher of the department of Music offers her resignation to accept another position. I recommend that the resignations be accepted.

Miss Craig of the department of Physical Science requests a leave of absence of one year to study at Teachers College, New York. I recommend that the leave of absence without salary be granted, and that her position be held for her until the following year.

Miss Prichard, to whom the Board granted a leave of absence last year for the purpose of regaining her health, declined to accept the leave of absence, and the Executive Committee, as indicated in its minutes of June 21, 1915, accepted her "implied resignation". The position, therefore, is vacant.

Nominations.

In the place of Miss Thrasher of the Department of Music, resigned, I nominate Mr. Conrad Murphree at a salary of \$600.00 Mr. Murphree will not give his entire time to the College, but will give all necessary instruction, etc.

I recommend the following readjustments of the Training School and the Preparatory or Sub Freshman classes through which students pass from the Training School to the College proper.

I recommend that Miss Taylor, now in charge of the first and second grades, be placed in charge of the first three grades, and be given as a "Student-Assistant", Miss Lottie Jarrell of the present graduating class; that Miss Jones, now in charge of the third and fourth grades, be placed in charge of the fourth and fifth grades; that Miss Goodlet, now in charge of the seventh and eighth grades, be placed in charge of the sixth and seventh grades; and that the eighth and ninth grades --Sub Freshman A and B, be placed under the general direction of a teacher who shall be assisted in several subjects by departmental teachers of the College.

For this last position I recommend Miss Janie Duggan of Clayton at a salary of \$840.00 per year.

I recommend that Miss Jarrell, Student-Assistant, receive \$225.00 (\$25.00 a month for nine months) and board in the dormitory.

Miss Jones who has been with us from the beginning and who is one of our most valuable young teachers will, besides taking higher classes next year, have charge of the Y.W.C.A. work which Miss Wray has heretofore had. She is planning to study this summer in New York. She well deserves an increase in salary of \$100.00 I recommend that she receive it.

Miss Gassaway, teacher of Domestic Arts was secured two years ago at the very low salary of \$600.00 I recommended last year that she receive an increase but the Board did not feel that it could grant it. Besides her own peculiar work, she has taught the boys in the upper grades of the Training School Normal Training, and has taught the same subject to some young ladies in the Home Economics course. I am advised by Miss Horne, Head of the Department, that Miss Gassaway can get \$900.00 elsewhere. She has told me none of the details. As our other teachers are paid Miss Gassaway is well worth \$800.00 and I recommend that she receive it. Miss Gassaway is also planning to study in New York this summer.

The lady who had been engaged to fill Miss Craig's place during her year away resigned a few days ago and there has not been time to find another, but it should not be difficult to secure a substitute within Miss Craig's salary. I request that the Board leave the appointment, as usual in such cases, to the President and the Executive Committee.

The changes in the faculty so far recommended represent a saving of \$135.00 on the present faculty list.

Discontinued,	Miss Wray,	\$1100.00	
	Miss Thrasher	1000.00	\$2100.00
Recommended,	Miss Duggan,	\$ 840.00	
	Miss Jarrell,	225.00	
	Mr. Murphree,	600.00	
Increase,	Miss Jones,	100.00	
"	Miss Gassaway	200.00	
	A saving of	<u>135.00</u>	\$2100.00

I recommend the following readjustments of the Training School and the Preparatory or Sub Freshman classes through which students pass from the Training School to the College proper.

I recommend that Miss Taylor, now in charge of the first and second grades, be placed in charge of the first three grades, and be given as a "Student-Assistant", Miss Lottie Jarrell of the present graduating class; that Miss Jones, now in charge of the third and fourth grades, be placed in charge of the fourth and fifth grades; that Miss Goodlet, now in charge of the seventh and eighth grades, be placed in charge of the sixth and seventh grades; and that the eighth and ninth grades --Sub Freshman A and B, be placed under the general direction of a teacher who shall be assisted in several subjects by departmental teachers of the College.

For this last position I recommend Miss Janie Duggan of Clayton at a salary of \$840.00 per year.

I recommend that Miss Jarrell, Student-Assistant, receive \$225.00 (\$25.00 a month for nine months) and board in the dormitory.

Miss Jones who has been with us from the beginning and who is one of our most valuable young teachers will, besides taking higher classes next year, have charge of the Y.W.C.A. work which Miss Wray has heretofore had. She is planning to study this summer in New York. She well deserves an increase in salary of \$100.00 I recommend that she receive it.

Miss Gassaway, teacher of Domestic Arts was secured two years ago at the very low salary of \$600.00 I recommended last year that she receive an increase but the Board did not feel that it could grant it. Besides her own peculiar work, she has taught the boys in the upper grades of the Training School Normal Training, and has taught the same subject to some young ladies in the Home Economics course. I am advised by Miss Horne, Head of the Department, that Miss Gassaway can get \$900.00 elsewhere. She has told me none of the details. As our other teachers are paid Miss Gassaway is well worth \$800.00 and I recommend that she receive it. Miss Gassaway is also planning to study in New York this summer.

The lady who had been engaged to fill Miss Craig's place during her year away resigned a few days ago and there has not been time to find another, but it should not be difficult to secure a substitute within Miss Craig's salary. I request that the Board leave the appointment, as usual in such cases, to the President and the Executive Committee.

The changes in the faculty so far recommended represent a saving of \$135.00 on the present faculty list.

Discontinued,	Miss Wray,	\$1100.00	
	Miss Thrasher	<u>1000.00</u>	\$2100.00
Recommended,	Miss Duggan,	\$ 840.00	
	Miss Jarrell,	225.00	
	Mr. Murphree,	600.00	
Increase,	Miss Jones,	100.00	
"	Miss Gassaway	200.00	
	A saving of	<u>135.00</u>	\$2100.00

I recommend the following readjustments of the Training School and the Preparatory or Sub Freshman classes through which students pass from the Training School to the College proper.

I recommend that Miss Taylor, now in charge of the first and second grades, be placed in charge of the first three grades, and be given as a "Student-Assistant", Miss Lottie Jarrell of the present graduating class; that Miss Jones, now in charge of the third and fourth grades, be placed in charge of the fourth and fifth grades; that Miss Goodlet, now in charge of the seventh and eighth grades, be placed in charge of the sixth and seventh grades; and that the eighth and ninth grades --Sub Freshman A and B, be placed under the general direction of a teacher who shall be assisted in several subjects by departmental teachers of the College.

For this last position I recommend Miss Janie Duggan of Clayton at a salary of \$840.00 per year.

I recommend that Miss Jarrell, Student-Assistant, receive \$225.00 (\$25.00 a month for nine months) and board in the dormitory.

Miss Jones who has been with us from the beginning and who is one of our most valuable young teachers will, besides taking higher classes next year, have charge of the Y.W.C.A. work which Miss Wray has heretofore had. She is planning to study this summer in New York. She well deserves an increase in salary of \$100.00 I recommend that she receive it.

Miss Gassaway, teacher of Domestic Arts was secured two years ago at the very low salary of \$600.00 I recommended last year that she receive an increase but the Board did not feel that it could grant it. Besides her own peculiar work, she has taught the boys in the upper grades of the Training School Normal Training, and has taught the same subject to some young ladies in the Home Economics course. I am advised by Miss Horne, Head of the Department, that Miss Gassaway can get \$900.00 elsewhere. She has told me none of the details. As our other teachers are paid Miss Gassaway is well worth \$800.00 and I recommend that she receive it. Miss Gassaway is also planning to study in New York this summer.

The lady who had been engaged to fill Miss Craig's place during her year away resigned a few days ago and there has not been time to find another, but it should not be difficult to secure a substitute within Miss Craig's salary. I request that the Board leave the appointment, as usual in such cases, to the President and the Executive Committee.

The changes in the faculty so far recommended represent a saving of \$135.00 on the present faculty list.

Discontinued,	Miss Wray,	\$1100.00	
	Miss Thrasher	1000.00	\$2100.00
Recommended,	Miss Duggan,	\$840.00	
	Miss Jarrell,	225.00	
	Mr. Murphree,	600.00	
Increase,	Miss Jones,	100.00	
"	Miss Gassaway	200.00	
	A saving of	<u>135.00</u>	\$2100.00

As the Board probably realizes, from the beginning we have tided over each year practically the work of one department, catching it up the next year while another department temporarily lapsed. In this way we have made an annual saving of from \$1000. to \$1500. and have still held the institution up to the standards of other colleges of our type, have secured the necessary instruction for the graduation requirements and have provided for the necessary development of certain departments that could not wait.

We seem now unable to "kite" courses--if I may borrow that term-- any further. Some of the work of Miss Prichard, whose case has been mentioned, was taken care of this year; but some (Geography) was carried over and cannot wait longer as the present Junior--next year's Senior--class is involved. It seems necessary to have at least a temporary assistant for the year. I believe that with six or seven hundred dollars the pinch can be turned. I request that the Board authorize this much to take care of this work, and that the final adjustment be left to the President and the Executive Committee. The amount asked is a saving of five or six hundred dollars over Miss Prichard's salary had she returned.

As we have had to add much equipment this year (as indicated above), and as the numerical growth of the school cannot possibly be much next year, the purchase of equipment can be held down and the sum indicated above be so provided.

X. Financial Statements.

1. Following is a complete cash balance showing total receipts and disbursements for the fiscal year June 1, 1915 to June 1, 1916.

CASH BALANCE	
RECEIPTS:	
Balance in Bank June 1 1915	314.72
Received from State	25000.00
From all other sources	<u>16017.34</u>
	41332.06
DISBURSEMENTS:	
Salaries	20961.81
Running expense	18403.21
Bills Payable	1764.95
Balance in Bank	<u>202.09</u>
	41332.06

2. The following is a total financial statement covering all departments for the fiscal year June 1 1915 to June 1, 1916

COMPLETE FINANCIAL STATEMENT

Cr.		
Total vouchers drawn	\$41129.97	
Paid on last year's deficit	3598.02	
On present year's expenses	<u>37531.95</u>	
Open accounts unpaid	3493.05	
Balance in Bank	<u>202.09</u>	
Total Credits		41227.09

Dr.		
Balance in Bank June 1, '15	\$ 314.72	
Receipts, all sources	41017.34	
Total debits	<u>41332.06</u>	
Less total credits	<u>41227.09</u>	
	104.97	
Plus fees and accounts due	965.40	
Total gain	<u>1070.37</u>	

3. Following is the financial statement of the dormitory system:

Dr.		
Boarding fees received	\$9235.33	
Board due and unpaid	<u>630.00</u>	
		9865.33

Cr.		
Food for table, net	\$4856.40	
Dormitory help	1627.47	
Equipment	1062.37	
Half light, fuel, water	<u>798.84</u>	
	8345.08	
Balance, gain	<u>1520.25</u>	
		9865.33

4. Following is a financial statement of the grounds, gardens, etc.

Dr.		
Cash sales of farm products	\$ 127.75	
Accounts due for " "	46.05	
Produce used in dormitory	312.45	
Produce from poultry plant	218.10	
Oats applied to S. Staty, Coac	<u>25.00</u>	
	729.35	
Deficit	<u>1579.76</u>	
		2309.11

Cr.		
Farm and yard help	959.18	
Seed and Fert.	594.80	
Equipment (poultry plant etc)	<u>755.13</u>	
		2309.11

On the poultry plant to date we have spent for equipment, stock and feed \$598.76

We have received chickens and eggs for the table as above shown \$218.10 We have now 169 young chicks and 150 old stock on the yard.

XI. The Budget for 1916-1917

RESOURCES:

State appropriation	\$25000.00	
Matriculation fees, Est.	1100.00	
Laboratory fees "	600.00	
Training School fees	1000.00	
Music fees (above cost teaching)	300.00	
Total		\$28000.00

LIABILITIES:

The Faculty Salaries.

Mr. Powell	\$2500.00	
Mr. Wood	2000.00	
Mr. Bradley	1600.00	
Miss Rule	1500.00	
Miss Horne	1200.00	
Miss Carpenter	1100.00	
Miss Hollis	1000.00	
Miss Taylor	1000.00	
Miss Goodlet	1000.00	
Mr. Yarbrough	1000.00	
Miss Jones	900.00	
Miss Duggan	840.00	
Miss Gassaway	800.00	
Miss Griffin	750.00	
Mr. Murphree	600.00	
Miss Craig's substitute	800.00	
(Teacher of Geography	600.00)	
Miss Philbrick (plus board)	420.00	
Miss Jarrell " "	225.00	
Mr. Ashley	300.00	
(Mr. Yarbrough, Sr.	300.00)	
Miss MaJette	108.00	
	<u>20543.00</u>	19,643.00

Sundries

Publicity	1000.00	
Light Fuel & Water	800.00	
Sundry Equipment	800.00	
Campus etc.	700.00	
Sundry Maintenance	500.00	
Library	400.00	
✓ President's home	400.00 360.00	
Laboratory maintenance	350.00	
Office Expense	250.00	
Sundry repairs	250.00	
Training Sch. Maint. and Equip.	200.00	
Balance to apply on deficit	<u>1727.00</u>	3727.00
		\$28000.00

DORMITORY

Resources.

Boarding fees of 85 students estimated, @ 12.00		\$10200.00
---	--	------------

Liabilities

Forward resources

\$10200.00

Salary, Head of Home	\$1000.00	
Salary, Matron	500.00	
Cooks and Assistants	700.00	
Maids and Self Help	750.00	
Half Water, Light, Fuel	900.00	
Equipment and repairs	400.00	
Food etc.	5383.33	
Balance, incidentals	<u>566.67</u>	\$10200.00

It was moved and carried that the President's report be passed on by sections.

Sections I-VIII were approved as read. Section IX was approved as read except that the recommended provision for the teaching of Geography was not allowed.

Section X-Par.I was approved as read. X-Par.2,3 and 4 were referred to the Executive Committee with instructions to examine, verify and advise in a written report.

Section XI. The budget was approved as read with the following exceptions:

a- The salary of \$600 for teaching Geography was not allowed.

b- The position of Night Watchman, Mr. Yarbrough, Sr., was discontinued and the salary struck.

c- The item of \$480 for the rental of the President's home was corrected to read \$360 according to actual amount used rather than amount previously authorized.

The Treasurer presented as his report Section X above.

It was moved and carried that henceforth there shall be a standing committee on Finance and that the committee shall consist of four members of which two shall be a quorum. The following committee was appointed by the Chairman: Messrs. Ashley, Converse, Woodard, Tift.

It was moved and carried that the President's annual report hereafter shall be submitted to the committee on Finance ten days before the regular annual meeting of the Board.

On motion the President was directed to request of Mrs. W.S. West a portrait of Colonel West to place in the College as a proper and a permanent memorial of him and his service to the institution.

On motion the President was directed to invite the Wymodausis Club of Valdosta to constitute itself, as a whole or by committee, a Board of Visitors to the College to advise the President as to possible improvements in the service rendered to the students.

On motion it was ordered that henceforth the Summer session of the College be conducted as a regular part of the College business, that the fees remain as at present, that such members of the faculty as remain on duty for the summer receive an extra month's salary for service rendered.

The following resolutions were passed;


Resolved that a students who has failed in as much as one-fourth of her studies during a year may not without special action of the faculty be readmitted to the College.

Resolved that the present regulations as to Uniform for City students continue to be firmly enforced.

Resolved that students living in the dormitory be not allowed to take lessons in any subjects from teachers not employed by the College, that students from the City may take extramural instruction provided the hours do not conflict with the student's hours at the College.

On motion the question of screening the whole building againgt mosquitos was referred to the Executive Committee with power to act.

The Board adjourned.



President.

Secretary.

MINUTES EXECUTIVE COMMITTEE
Valdosta, Ga., August, 14, 1916.

At the call of the Chairman the Executive Committee met at 8:45 a.m.

There were present Messrs. Thomas and Ashley.

The President reported that both dormitories are filled with students and that students are being placed in residences near the Campus. He reported also that students (according to 1916-1917 Catalogue P 13) will be placed in approved homes where they will be under the same control as if they were in a regular dormitory. The action was approved.

The following elections were approved and confirmed:

Miss Edith L. Pratz at \$800 to succeed Miss Griffin, resigned; Miss Mary L. Young at \$600 to succeed Mr. Murphee, resigned; Mrs. W.P. Yarbrough as Matron dormitory No. 2 at the equivalent of \$500 as last year; Mrs. Bessie Bryans, assistant to Head of the Home at a salary of \$500.

The resignation of Miss Margaret Taylor was accepted and the President was instructed to fill her position at the same salary.

It was decided not to go forward at present with the painting of the metal work of the building.

The Committee adjourned.



Chairman

MINUTES EXECUTIVE COMMITTEE

Valdosta, Ga., September, 14, 1916.

The Executive Committee met at the residence of Mr. C.R. Ashley.

There were present Messrs. Ashley, Converse and Thomas. There were absent Messrs. Merrill and Woodard.

The President presented to the Committee a series of difficulties of Administration produced by the large enrollment this fall and suggested that these difficulties could be met by the appointment of an assistant teacher in the Sub-Freshman Department and by the erection of a slight wooden building of two rooms to accomodate the Sub-Freshman Classes. The President stated further that the services of Miss Maggie Mae Smith of our last spring's graduating class could be secured for \$225.00 and that he had a bid from J.W. Lanier to build the house discussed for \$900.00.

After a careful discussion it was moved and carried that Miss Smith be employed at the salary indicated. It was also moved and carried that the President secure other estimates on the house and unless there were cheaper bids than that of Mr. Lanier, award him the contract at the price named-- \$900.00.

The Committee adjourned.

Chairman.

MINUTES EXECUTIVE COMMITTEE

Valdosta, Ga., September, 23, 1916.

The Executive Committee met at the home of Mr. Converse. There were present Messrs. Ashley, Converse and Thomas.

On motion the action of the Committee at its last meeting authorizing the construction of a small building was rescinded.

On motion the President was instructed to contract with Mr. W.E. Booth, the lowest bidder, to build a brick house at \$1700.00, the College furnishing the tile for the roof; and to borrow from the bank the money with which to pay for the house. (Other bidders were Mr. J.W. Lanier who bid \$1731.00 and Mr. E. M. Wilson, who bid \$1855.00.)

The following resolution was passed that the original "Committee on Architect", Dr. Barrow, Mr. Brittain and the President, have prepared by the Architect, Mr. Edwards, plans and specifications for the new building to be erected.

The Committee adjourned.

Chairman.

SOUTH GEORGIA STATE NORMAL COLLEGE

Office of the President

Valdosta Ga. Jan. 6, 1917

The Board met in the office of the President at eleven o'clock a.m. There were present Messers Ashley, Barrow, Brittain, Merrill, Thomas, Woodard. There were absent Messers Beck, Barrow, Converse, Goetchius, Hayes, McIntosh, Tift, Ward.

The President of the College read the following resolution of the Prudential Committee:

"Whereas the plans and specifications of the South Georgia State Normal College of Valdosta prepared by Edwards and Seyward, Architects, were submitted to the Committee as provided by Act of Legislature approved August 18th, 1916, and Whereas said Plans and Specifications have been inspected and examined by this Committee therefore, after due consideration, it is hereby resolved that said Plans and Specifications be and the same are declared satisfactory and approved by this Committee for and in behalf of the Board of Trustees of the University.

Resolved further that a certified copy of this resolution be transmitted by the Secretary to the local board for their files - this January 5th, 1917.

(Signed) Hamilton McWhorter,
Chairman of Board of Trustees.

January 6th, 1917"

The above is a true copy from the minutes of the Prudential Committee of the Board of Trustees of the University of Georgia.

(Signed) T.W. REED, Sec.

After inspecting the plans of the proposed building, which were explained by Mr. Edwards, the architect, and after discussing the financial aspects of the problem, on motion the Board instructed the Architect and the President of the College to advertise for bids on the construction of the building and make all necessary arrangements for letting the contract.

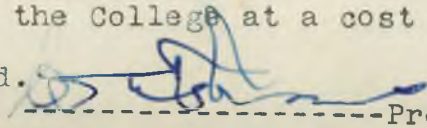
On motion the Board instructed the Executive Committee to open bids and award the contract, and fixed Friday, January 26th for this purpose.

The President of the College read a note from Mrs. W. S. West accepting the invitation of the Board to provide the institution with a portrait of Colonel West.

of Mr. Barrow (P. 54) On motion the Board named the building about to be constructed West Hall in honor of Colonel West.

On motion the Board authorized the President to provide a night watchman for the College at a cost not to exceed \$300.00 per year.

The Board adjourned.



-----President.

-----Secretary.

MINUTES EXECUTIVE COMMITTEE *

Valdosta, Ga., January 27th, 1917.

The Executive Committee met at 10.30 o'clock to finish the business informally taken up the day before. There were present Messrs. Ashley, Converse and Thomas.

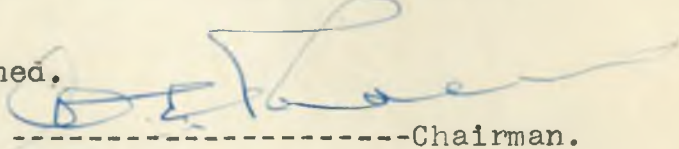
The President and Architect reported that it would be necessary to cut off the whole auditorium wing, cut out the basement, and leave off the rear extension of the North wing together with other minor alterations in order to build within available funds. After careful weighing of all possibilities, on motion the Committee ordered the "cuts" indicated included in the contracts and awarded the contracts as follows:

The construction of the building to the Southern Ferro-Concrete Company of Atlanta, Georgia for \$57,105.00.

The installation of the heating system to the Farrell Heating & Plumbing Company of Atlanta, Georgia for \$8,244.00.

The President having advised the Committee that the Governor had taken out insurance on the College buildings to the amount of \$25,475, the Committee instructed the President to cancel all existing policies except \$5000 on furniture.

The Committee adjourned.



-----Chairman.

* MEMORANDUM EXECUTIVE COMMITTEE

Valdosta, Ga., January 26, 1917.

The Executive Committee met at ten o'clock to open bids on the Administration Building in accordance with the resolution of the Board at its meeting on January the 6th. It was found that there were only two members of the Committee (Messrs. Ashley and Converse) present; so it was decided only to canvas the bids and advise the contractors present who would probably secure the contracts next day when there could be a fuller Committee, and then let the contracts be actually awarded next day.

Accordingly all bids were opened and carefully compared. The following bids were submitted:

For the general contract---

Southern Ferro-Concrete Company, Atlanta,	\$94,853
G.C. Knight-----	104,802
Louis C. Kobb-----	106,276.65
Little & Phillips-----	97,500
T.C. Wesley-----	99,500
J.L. Crouse-----	106,437

For the Heating Contract--

Farrell Heating & Plumbing Co., Atlanta, (modified)--
 \$8,690
 Roscoe Rouse (modified)----- \$8,860
 Morgan Johnston & Morgan (no modification)-\$9,200
 Eastman Plumbing Company (no modification)-\$10,820
 General Fire Extinguisher Co., (no modification)--
 \$10,700

As it was evident that there would have to be considerable cutting in the building, the President and the Architect were instructed to take up this problem with the successful bidder and be ready to submit the matter to the Committee next day.

Thereupon the finding of the partial Committee was announced to the bidders, and the meeting adjourned.


 -----Chairman.

MINUTES EXECUTIVE COMMITTEE

Valdosta, Ga., February 16, 1917.

The Executive Committee met at the home of Judge Thomas at 8 o'clock P.M.

There were present Messrs. Ashley, Converse and Thomas.

The President submitted a proposition of Mr. Loridans, President of the Southern Ferro-Concrete Company, that if the Committee would accept his personal bond for his company he would credit the College with \$200.00.

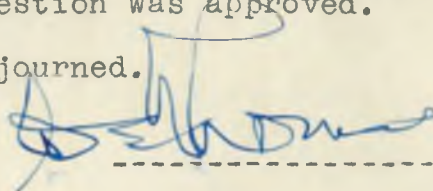
On motion the offer was accepted and the personal bond was taken.

On motion it was decided that upon the expiration of the lease next summer, the lease on Dormitory No. 2 not be renewed.

On motion it was decided that the price of board in the dormitory next year shall be \$117.00 for the year instead of \$108.00 as now.

The President suggested that Mr. S.L. Olive of Augusta be invited to deliver the Commencement Address on June the 1st. On motion the suggestion was approved.

The Committee adjourned.


 -----Chairman.

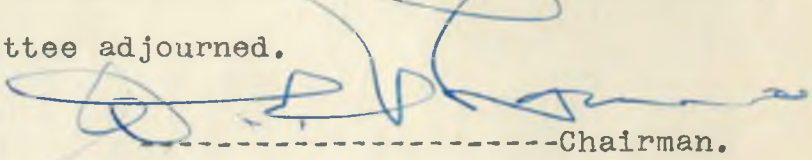
MEMORANDUM EXECUTIVE COMMITTEE

Valdosta, Ga., April 7th, 1917.

Mr. W.A. Edwards, Architect, being in the City and asking instructions as to what to do in the matter of a separate boiler house, an informal meeting of the local trustees was called to consult with him. The meeting was at the home of Judge Thomas. Mr. Ashley and Judge Thomas, the President and Mr. Edwards were present. Mr. Converse could not come but asked to be considered as agreeing in what the others should do.

It was reported by Mr. Edwards that owing to certain difficulties under the present house the actual expense of moving the plant would be about \$3400.00, and that a very cheap shed could be built for the boilers at something like \$600.00; but he thought it economical to make the change. The board members present advised that the contract be let for labor and material to put the plant in a separate house at not more than \$3400.00 and that the whole operation be held as closely as possible within \$4000.00; they authorized that the necessary money (about \$2000.00) be assumed as raised "somehow" when needed.

The Committee adjourned.



-----Chairman.

SOUTH GEORGIA STATE NORMAL COLLEGE
Office of the President
Valdosta, Ga.

3/31/17

The Board met at 10-30 a.m., Hon. W.E. Thomas presiding.

The following members were present: Ashley, Beck, Bower, Converse, Tift, Thomas, and Woodard.

The following were absent: Barrow, Brittain, Goetchius, Hayes, Merrill, McIntosh, and Ward.

The minutes of the previous meeting were read and approved with the following revision: That on page 50 next to last paragraph after the words "On motion", there be inserted the words, "of Dr. Barrow".

The annual report of the President was read as follows:

THE PRESIDENT'S REPORT.
1916-1917.

It has been the custom of the President heretofore to report in detail upon the condition and progress of various aspects of the College for the current year. With the next session we shall go into our administration building and for the first time have permanent teaching quarters. It is more than an idle figure to say that until the present we have been in the tabernacle stage of our development and now pass to permanent life in our "temple of learning". It seems, therefore, timely today to give only a very short account of the year's progress, and make this report more a resume of the first five years of the life of the College, speaking as briefly as possible, but still in some detail of the undertakings of the College and its attainments both physically and in the matter of the spirit of the College---an account of the stewardship, so to speak, of the Board and its agents the President and Faculty.

As to the current year, it should be said that it has been in every way most satisfactory. On September the 15th, a few days after the opening of school the College for the first time had paid every current bill and had money in the bank, and we have been able--in spite of the fact that our collections remain slow--to keep up reasonably well with our accounts all the year. In spite of the great increase of all prices, the business has been held within the budget. The old building has been kept in its usual excellent condition, the grounds have been improved by the laying out of additional walks and drives and the planting of numerous trees, shrubs, and flowers. The new administration building is well advanced, and will no doubt be ready for occupancy at the opening of the next term.

Looking at the school through its five years of life (The President opened an office September the 1st, 1912; and the school actually opened its doors January the 2nd, 1913.) There are two things which stand out conspicuously. One is the gradual growth of a College spirit and atmosphere out of an unorganized aggregation of students and teachers, until the College has become a definite, coherent group, marked, someone has said, almost as if with a die. The other is the gradual physical growth from nothing into a well equipped College plant, and in student numbers from a handful to a serious crowding and overflow.

I speak first of the inner growth of the institution.

The President has taken literally the understanding between him and the Board when he was employed that the College should be conducted on thoroughly modern principles and has done so not only in appearance (an easy thing) but in reality (a much harder thing). Ambitious though it may sound, no effort has been spared to keep the school in line with the very best educational thought of the world.

The dominant purposes or principles of the College have from the first been clearly defined in the minds of the administration and have been persistently adhered to in the face of many difficulties. It may be worth restating these purposes now that they are all showing a fair degree of realization, and commenting somewhat upon their relation to the development of the school.

The first and greatest of these principles is that the strength of the institution should be devoted primarily to the development of character in its students, (strong, self-reliant character, respectful of law and order for its own sake, careful of the rights of others, broad-minded and tolerant, reverent but forceful, fit for leadership in all the walks of woman's life).

The second purpose of the school has been to provide its students with a fund of information equally cultural and practical and particularly fitted to the life of Georgia women. This undertaking has meant a very careful study by the faculty of the whole problem of modern school courses and a rather more far-reaching reform as to matter and method of teaching than is usually realized. We are encouraged by educational people who visit us to believe that our work has been on correct principles and soundly done.

Our third purpose has been to serve the State immediately by providing for such of our students as expect to teach (They all properly expect to marry in a few years.) thorough professional training so that they may go at once to the school room as competent and experienced teachers.

The active pursuit of these guiding purposes has, we believe, given the school an unusual strength and unity of purpose. It has determined all large questions of policy such as the choice of faculty members, the choice of subjects to be taught and the emphasis placed on different departments of the school, the system of discipline employed, etc; and it has brought some misunderstanding and criticism. (It is usually the moving boat that strikes the snags.)

The first announcement of the College stated that the new institution would act on the assumption that the State institution of a dominantly Christian people would be strong in its religious life; and the statement drew a column of protest from one of the leading denominational papers of the South. But the vigorous religious life of the student body has been encouraged and has grown constantly.

The same principle of "character first" has demanded that in the matter of discipline, the control be placed primarily in the students themselves--self-direction being the absolutely essential element of character growth. Our system of government has been one of essential self government, though always subject to the counsel and approval of College officials. As our business is to develop self-reliance and leadership and respect for law in our students, we have thrown all the responsibility on the students that they could bear.

This system has provoked opposition from a few students who have been unwilling to submit to government of any kind, and has produced some criticism from parents whose daughters were making trouble for themselves, though these would assuredly make more trouble under any other system of government. But the system has worked, we think, wonderfully. Neither faculty nor student body would now think of any other system; and this characteristic of the school has been picked out by numerous competent visitors for especial favorable comment. It has also brought numerous grateful and approving letters from patrons. It is my opinion that there is here a higher level of respect for law and order as such, a higher degree of essential conscious democracy and less anarchy of spirit than in any other group of people of the same size that I ever saw any where. Though the school has far yet to go in this respect, of course, the progress made, some of us believe, is the most valuable contribution of the school to the State so far.

This first principle of "character first" and the second of a course of study combining the cultural and the useful have controlled the selection of faculty members. It has not only been necessary that the faculty members have good characters themselves, but that they have the particular attitude to the course of study indicated. The fact that there were in our territory at the opening of our school a hundred and fifty or two hundred more or less disappointed teachers who had applied for positions in the school, was a really serious fact to contend with. Nine tenths of the "knocking" that the school has received before the public has come from one man who tried in vain in no less than a half dozen ways to get himself or his wife on the faculty here and from one who was removed from the faculty "for cause". But the high standard of character, and the high degree of specific fitness of preparation of our faculty members has been of untold value in the school. It would be impossible to overstate the loyalty, devotion and earnest, purposeful efficiency of our faculty. And I wish to step aside here to give the Board highest praise and thanks for the singleness of purpose with which they gave the President instruction at the start to go and get the best fitted teachers he could, regardless of personal connections, and have refrained always from pressing candidates for merely personal reasons. This attitude has relieved the school of one of the chief embarrassments of many institutions.

The training of our students in professional technique has been thorough. Though so far we have turned out only about a dozen graduates, every one of them who has taught has made good. Did time permit I should like to speak at length of our policy in the matter of our training school. I only say it is well fitted to the purposes of the College. It is the laboratory, the clinic and hospital, in which the student sees and does actual work.

I have dwelt thus at length, though entirely inadequately, upon what may be regarded as spiritual values, because it is true of a college as of a man, that as the heart is so is the whole. To those of us who have seen most intimately this growth of inner forces in the school it seems the thing most encouraging.

A consideration related to both the spiritual and material development of the school is a little device in regard to the faculty which has helped in three important directions. The device is what we for a better name have called "kiting" courses. Partly by delaying to fill vacancies that have occurred and farming out the courses of the teacher for the time being, and partly by encouraging teachers to take a year off to study, and manipulating the program so that the work could be caught up later, we have carried on an average one department more than we have had faculty members; or, the other way around, while we have carried such a curriculum as to meet the competition of other institutions we have done it at the annual saving of a teacher's salary--i.e. of at least \$1000.00. At the same time the policy has given a distinct encouragement to teachers to take higher training specifically for their work in the College. I am sorry that the filling up of classes will make this "kiting" of courses impossible in the future.

Now, of the material growth of the school. Five years ago there was part of a building here in the middle of an "ex-cornfield". There were no walks or drives, no fences or out houses, no flowers or trees, and there was not even a sidewalk from the campus over the swamp to town. When school opened in January, the building was still far from complete and farther from equipped. It will be remembered that of funds available the City had given \$25,000.00, and the State \$25,000.00 for the building and \$5000.00 for the heating plant and equipment,--a total of \$55,000.00. The bare house cost \$50,027.65, the expenses of the Board, the salary of the President, labor and other expenses before the maintenance fund became available in January 1913 amounted to \$2,439.63; so there was left only \$2,532.72 to buy furniture, build fences and necessary out houses, and to prepare drives, walks, etc. Since the school opened we have bought and now have on hand practically as good as new equipment of the kind indicated to the value of \$16,000.00. Much of this came at the beginning, and great embarrassment was averted by the generosity of Colonel West, who signed notes to the amount of \$5000.00 to tide over the deficit. \$2500.00 of these notes are still carried by the bank.

I believe nearly every other State college has had to go to the Legislature for an appropriation to cover deficit during its first years. The condition of the State Treasury and other considerations made it not advisable for us to do this, though these conditions did not make it possible for us to run the College without the necessary equipment. The fact, therefore, that we have, while running the College on a plain to

to compete successfully with older institutions with larger maintenance funds, managed in four and a half years to buy \$11,000.00 worth of equipment over and above our appropriation for equipment and notes, I trust explains somewhat creditably the unfortunate and embarrassing fact that we have often in the past been behind with our bills, and justifies a comfortable feeling in us all now that we are up with our bills and have the excellent equipment that we have. Had we received as did our sister institutions with no more claim than we had, supplemental appropriations, we should have been spared much criticism and worry.

A consideration allied to the foregoing is the fact that all this material was bought specifically to meet clear needs, has been constantly used, and yet has been so cared for that it is now practically as good as new. We could not buy what we have for less than \$20,000.00.

Another consideration on which I think the Board is to be congratulated (one to be expected surely but not always found) is that in the matter of financial accounting, the Auditor of the State Department of Education has not only found the books always in perfect order, but has also found them so clear as to cause him to tell us that he would use them for the basis of the books he was preparing for county school officials.

Another very striking aspect of growth of the College is in its attendance. The College opened in January--an unfortunate time--and enrolled during the first year 28 students (not counting six ladies of the City who came out occasionally to lessons in domestic science.) Its growth has been very regular and steady until this year the enrollment has been 172 students (regular), a total gain of slightly over 500%. Whether this growth be regarded from the point of view of its steadiness or of its absolute increase or of its percentage of increase or of its relation to the dormitory space provided by the State, it is very encouraging.

The health record of the school is very unusual. During the whole history of the school we have never had a single case of pneumonia or typhoid fever, which so often invades colleges, and only one case of dysentery. We have not had a case of measles, roseola, or any of the other usual infectious diseases except one case of scarlet fever which did not spread. The general health of the girls has always been excellent. We have had a large amount of appendicitis, but only one or two cases began here. This illness has of late become so common in colleges as to have been dubbed, I am

told, "malum collegiencis". Though we isolate all illness at once, our "sick room" is usually empty. The eternal vigilance and good sense of Miss Gallaher is mostly responsible for this excellent record.

I desire to mention a point basal to all the progress indicated which it seems to me should give much comfort and satisfaction to the Board and to all the College community. It is a point so well understood by those who have had experience with new institutions and so surprising to those who have not had such experience that it seems difficult to speak of it.

Owing to the fact that a new public enterprise is always watched critically, that there are always men who desire to profit personally by the presence of such an enterprise and fight it if not allowed to do so, that many people and some competitors will strike hard at a new and struggling enterprise who would not touch a strong, well understood enterprise, -- owing to these and similar considerations it is the exceptional small college that escapes some serious crash in its early history sometimes throwing it back or stunting it for years.

A kind Providence has spared this school from any such crash. No Governor has played politics with or worked personal spite upon the Board. The Board has never played politics with or imposed petty, personal considerations upon the President. The President has kept personal considerations out of all faculty appointments and out of all business dealings. The faculty and students have observed the same disinterested and loyal attitude. We have had some criticism, of course, some threatening situations; we have been vigorously and insiduously attacked at times. But these difficulties have been so far successfully met; and not only has the school had no stunting crash, it has grown with remarkable steadiness -- as has been shown -- in its physical strength and in its inner and spiritual strength. Every gain has been a permanent gain; and few schools can show such a percentage of increase in an equal time.

I believe this fortunate peace and mutual support among the various elements of the institution has been an essential element of our present happy condition.

To summarize the items of progress of the College during the first five years, which I have outlined:

1- The institution has escaped stunting crashes of all kinds and has grown steadily (not by slumps and bounds).

2- The institution has been developed from a small mere aggregation of people to a well organized college thoroughly conscious of its purpose and spirit.

3- The plant has developed from an "ex-

cornfield" to an admirably equipped College in which some \$16,000.00 worth of equipment has been collected and kept as good as new.

4- The student body has increased by 500%.

5- The health of the students has been exceptional.

Financial.

As was said above, the College, which has each year crawled up a little on its deficit, for the first time showed on current expenses a favorable balance last September, and has practically kept up with its bills ever since. If we could devise some way to secure prompt payment from our students and from the State we should be able now, though we still show a small deficit, to discount our bills. I submit here the cash balance and financial statement for the year:

Cash Balance fiscal year,
April 30, 1916 to April 30, 1917.

DEBITS

Balance in bank May 1, 1916	\$298.84
Recd. from State	25000.00
Recd. from City	5000.00
Bills Payable *	4615.00
Local Deposits	18342.50
	<u>\$53256.34</u>

CREDITS

Salaries	22411.60
Bills Payable*	4615.00
Buildings	5329.38
Maintenance	8262.52
Equipment	2209.69
Balance in bank May 1, 1917	428.15
	<u>\$53256.34</u>

* On-demand notes to cover pay roll occasionally when State was behind in Payment.

Financial Statement.

There were on the books May 1, 1917 unpaid fees and accounts amounting to \$2427.00. The books show the College owing in open accounts \$2795.16. The following table shows the total amount received and spent in the different departments:

RECEIPTS	
Balance 5/1/1916	\$298.84
Matriculation fees	2133.75
Boarding fees	14259.24
Laboratory fees	1839.21
Training School fees	810.00✓
Book Store sales	713.90
Library fees	560.00✓
Miscellaneous	453.40
State Appropriation	25000.00✓
City Donation	5000.00✓
Bills Payable	4615.00
	<u> </u>
	\$55683.34

DISBURSEMENTS	
Bills Payable	4615.00
Repairs, -Sundries	389.44
Office Expense	943.47
Salaries	22411.00
Publicity	1433.54
Tr. Sch. Sundry Expense	61.59
Gen. Maintenance	1277.43
Labs. Maintenance	1236.42
Library	1221.49
Labs. Equipment	427.52
Gen. Equipment	273.89
Grounds-- Upkeep	926.41
Seed, Plants, Equipment	882.13
Book Store	1181.30
Light, Fuel, Water	2961.56
Dormitory Equipment	614.17
" Help	2080.32
" Table	7248.59
Buildings	5437.48
Balance 5/1//7	428.15
	<u> </u>
	56051.50
Less Deficit	<u>368.16</u>

\$55683.34

It may be well to call attention to the fact that \$3493.05 of the above expenses were old 1915-16 accounts brought over from last year (See last year's Minutes p 45, "unpaid accounts").

This item, if deducted from our present year's expenses, would of itself make us show a gain of	\$3124.89
Less good accounts unpaid last year	\$965.40
and less balance in Building account	476.00
	<u>1441.40</u>
Actual gain on year's run	<u>\$1683.49</u>

Building Operations.

For greater clearness in our estimates I separate our building operations and the regular College business.

The State last summer sppropriated \$50000.00 for a new building and the City of Valdosta met this appropriation by making available at once its pledge of \$25000.00 due through five years. The overflow of students was so great last fall that the Executive Committee decided to build a small house for the Sub-Freshman class which could later be used as a laundry. To build and equip this house cost \$1962.75, which was taken from the first \$5000.00 received from the City.

As the Minutes of the Board show, the contracts for the new building were let with the understanding that the North-west wing might be reinstated within 60 days at an added cost of \$4038.30 all told. It was so needful that the wing be restored that a dozen friends of the institution made a loan of the necessary amount. The amount raised was \$6000.00, which was supposed to be enough not only to build the wing but also to put the heating plant in a separate house. Later it was found that the moving of the heating plant would alone cost at least \$4000.00. The local members of the Board at a conference with Mr. Edwards (4/7/17) authorized the Architects to contract for moving the plant and instructed them to keep the whole expense (house and all) as nearly as possible within \$4000.00, the necessary funds (\$2000.00 or more) to be raised "somehow" when needed. The actual contract price of labor and material is \$3400.00, leaving only \$600.00 for the excavation, shed and chimney. These items will cost at least \$1000.00, and are so figured in the budget.

The general status of our building fund, therefore, is as follows:

Budget: New Buildings.
(Including all that has been done to date on the appropriations of last summer.)

RESOURCES.

State Appropriation	\$50000.00
City Donation	25000.00
Loan of friends	6000.00
Authorized to assume	2400.00
	<u>83400.00</u>

LIABILITIES.

Paid for small building	\$1962.75
Original building contract	57105.00
Original heating contract	8244.00
Additional building contract	3535.00
Additional heating contract	311.00
Putting heating plant outside - contract	3400.00
Architects fee -- 5%	3727.90
Estimated cost Boiler house	1000.00
Estimated cost remodeling dormitory	3000.00
	<u>82285.65</u>
Available for Equipment	1114.35
	<u>83400.00</u>

Budget: General Maintenance.

RESOURCES

State Appropriation	\$25000.00
Matriculation fees - est. (*)	
200 @ \$10.00	2000.00
Tuition -Training School est.	
100 @ \$10.00	1000.00
Library fees est.	
200 @ \$5.00	1000.00
Lab. & Music fees est.	3000.00
Balance for equipment from Building fund above	1114.35
	<u>\$33114.35</u>

LIABILITIES

Deficit from 1916-17	368.16
Interest on City notes Jan. 1918	600.00
Faculty salaries - as below	20985.00
Piano Instruction	1000.00
Publicity	1500.00
General Maintenance (Light, \$100, Coal, \$200, Pres. Home \$360, etc)	1250.00
Help, Janitors, etc.	1150.00
General Equipment (Lighting fixt. etc)	500.00
Office Equipment (Board & Faculty room, etc)	750.00
Library Equipment (Text & other books)	1000.00
Training School Equipment	200.00
Laboratory Equipment	1000.00
Office Maintenance (stationery, stamps, etc)	250.00
Laboratory Maintenance	500.00
Training School Maintenance	100.00
Campus Maintenance	200.00
Repairs	250.00
	<u>51603.16</u>
	1511.19
	<u>33114.35</u>

(*) Estimates are based conservatively on results of previous years.

Budget: Dormitory & Summer School.

The dormitory and dining room are supposed to be self-sustaining on the same basis as in previous years, except that the \$1.00 increase in board fee (See Minutes of Executive Committee, February 16, 1917) is to be applied to the food account.

The summer school also is expected to pay its own way as heretofore.

The budgets of the last two items are therefore regarded as balanced.

Last year the Board authorized the President to invite the Wymodausis Club to appoint a "Visiting Committee" to visit the College and advise with the President for the good of the institution. The Club accepted the invitation and appointed a most excellent Committee:

- Mrs. W.S. West, Chairman
- Mrs. W.H. Griffin
- Mrs. Hattie R. Stevens
- Mr. T.N. Talbot
- Mrs. D.B. Small

The Committee has made a number of visits formally and informally, and has been very helpful. I append a report from this Committee.

The Board last year took a step which should be very helpful when it appointed a committee to cooperate with the President and supervise his expenditures. The President and the bookkeeper have worked on a form of report this year, by which they propose, beginning with next September, to show to this committee the monthly condition of expenditures upon the budget.

I now wish to ask the Board to appoint another permanent committee to advise with the President in all matters pertaining to the faculty, to cooperate with him, and to make contracts with teachers in emergency cases when the Board is not in session. The President should, it would seem, continue to have the initiative in selecting new members of the faculty and in advising promotions and removals. But while there is little danger of dissatisfaction over the naming of a new member of the faculty, there is always a danger of a feeling of partiality where a faculty member fails to advance as fast as another or is recommended for removal by the President alone. This year there is no such question in the faculty that I know of (though in past years it has been made one of the President's most uncomfortable burdens) and it would seem that the time is ripe for our Board to conform to the usage of many boards by appointing such a committee.

I wish to recommend another step that seems appropriate to the more permanent state into which our school now passes. Heretofore there have been no fixed ranks or stages of promotion in the faculty--not even fixed names for positions. I recommend that the positions of the faculty be divided and named as follows:

Group I- Administration.

The President
 The Principal of the Training School
 The Head of the College Home
 The Chairman of the Executive Committee
 (or Dean if the Board cares to
 recreate the place)
 Housekeepers, etc.

Group II- Teaching.

Rank	Salary	
	Men	Women
Professor	1500-2000	1100-1600
Teacher	1000-1400	700-1000
Assistant	600-900	450-600
Student Assistant	Board and	225

Group III- Clerical.

Secretary
 Bookkeeper
 Assistant Secretary

As the administrative positions are nearly all combined with teaching positions, I have not suggested separate salaries for them. But they all should carry with them more or less extra compensation. So much depends on the division of labor for the clerical staff that I have not named a fixed salary there either.

As to the Faculty.

The old members of the faculty have been spoken of before. In the new members we have been uniformly fortunate.

Miss Morris who succeeded Miss Taylor in the primary grades of the training school has proved an exceptionally fine teacher and manager. Her student assistant, Miss Jarrell of last year's class, has made an enviable record.

Miss Duggan who has been in charge of the Sub-Freshman class has given excellent service. Her assistant, Miss Smith, also of last year's class, has not been so successful as Miss Jarrell.

Miss Pratz who succeeded Miss Griffin as teacher of Physical Education, has done excellent service.

Miss Young, who came to us in the place of Mr. Murphree, whose health did not allow him to be with us, has done much to retrieve the low condition to which our musical work had fallen.

Mrs. Bryans, assistant to the Head of the Home, has done valuable work.

I regret that Miss Horne who has been in charge of the Department of Home Economics from the opening of the College resigns to be with her parents.

Miss Jones of the Training School resigns to be married and

Miss Jarrell resigns to be married this summer.

Mrs Bryans also resigns.

Miss Hollis of the English Department asks a year's leave of absence to study at Teachers College, New York.

I recommend that all the resignations be accepted and that the leave of absence be granted to Miss Hollis and her position be held for her a year, and that she be advised that her salary on her return be on a par with the other women of equal rank.

I make the following nominations:

For the Department of Home Economics, to succeed Miss Horne, Miss Julia Robertson, at the salary of \$1200.00.

For the position of Housekeeper, to succeed Mrs. Bryans, Miss Lucy Merritt, at the salary of \$600.00 and board.

For the position of Training Teacher in the 4th and 5th grades, to succeed Miss Jones, Miss Janie Duggan, at the salary of \$900.00.

For the position of student assistant in the 3rd grade, to succeed Miss Jarrell, Miss Alice Feltham, at the salary of \$25 per month, \$225.00 per year, and board.

The placing of Miss Duggan in the Training School creates a vacancy in the Sub-Freshman department which enables us to effect a combination that will be permanently beneficial to that department and at the same time temporarily take care of the English work during the leave of absence of Miss Hollis. I nominate Mr. F.A. Moss as temporary teacher of English and principal teacher of the Sub-Freshman classes. Mr. Moss, a vigorous young man, will only need an assistant teacher--and the teaching already done by the College faculty in this department--to take good care of these classes. Miss Hollis's present salary is \$1000.00; Miss Duggan's, \$840.00, and Miss Smith's \$225.00, a total of \$2065.00. I recommend that Mr. Moss be paid \$1000.00 for the year, and that \$600.00 be set aside for an assistant yet to be named.

without salary
2/21/73

This arrangement will effect a saving of \$465.00 over the present arrangement.

Piano instruction has been conducted heretofore outside the regular budget as a fee proposition. In this way we have provided piano instruction for those students who desire it, without any burden to the College, and at the same time have bought with part of the fees retained four good pianos. Miss Gladys Ousley has this year done most excellent work for us in this department. She has not definitely decided whether she will remain with us next year; but in any case it would seem wise to put this department on a more permanent basis at an early date.

In order to meet unsolicited increases of salary offered elsewhere to two of our faculty, I have told them that I should recommend that their salaries be increased to meet the situation. The services of both these teachers are invaluable to us and the increases are really deserved. I therefore recommend that the salary of Miss Gallaher be increased \$250.00 and that of Miss Gassaway be increased \$100.00.

I recommend an increase of \$100.00 for Miss Carpenter, placing her salary on a par with that of the Home Economics Department.

I recommend an increase of \$80.00 for Miss Philbrick, whose salary has been unduly low and whose service as librarian and as a general handy and helpful member of the faculty has steadily increased.

The great increase in the cost of living has brought a real burden on the men of our faculty who have families to support. As a \$1600.00 salary now will not buy as much of the necessities of life as a \$1200.00 salary would buy when our salary scale was fixed, I recommend as a partial restoration of compensation a \$200.00 increase for Mr. Wood, Mr. Bradley and Mr. Yarbrough.

I arrange the faculty list and salaries according to the plan outlined above:

FACULTY

Mr. Powell, President	\$2500.00	- 2000
Mr. Wood, Professor Pedagogy, etc and Chariman Executive Com.	2200.00	2400 50 per
Miss Rule, Supt. Tr. School	1500.00	
Mr. Bradley, Professor History	1800.00	1000 50 per
Miss Carpenter, Professor Art	1200.00	
Miss Robertson, Professor Home Ec.	1200.00	
Miss Craig, Teacher of Science	1000.00	
Mr. Moss, Teacher English and Sub-Fr. Dept.	1000.00	1200
Miss Goodlet, Training Teacher	1000.00	1100
Miss Morris, Training Teacher	1000.00	
Miss Duggan, Training Teacher	900.00	
Miss Gassaway, Teacher Dom. Art	900.00	
Miss Pratz, Teacher Phy, Tr.	800.00	
Miss Young, Teacher Music	800.00	
Miss Philbrick, Librarian	500.00	
Asst. Sub-Fr. Dept.	600.00	700
Miss Feltham, Student Asst. Tr. School	225.00	
Mr. Yarbrough, Secty & Bookkeeper	1200.00	1300
Miss MaJette, Asst. Secty.	360.00	
Mr. Ashley, Treasurer	300.00	
	<hr/>	
		\$20,985.00

Chargeable to Dormitory.

Miss Gallaher, Head of the Home	1250.00
Miss Merritt, Housekeeper	600.00

NEEDS OF THE COLLEGE.

In the matter of internal development, the College has two or three rather urgent needs which can be carried out in our plant as it will be next year. The three most urgent needs are a teacher of Nature Study and Geography (the position resigned by Miss Prichard and not yet filled), a teacher of Modern Languages, and a teacher of reading. To secure these three much needed teachers of proper training will require an increase of at least \$3500.00 in maintenance.

Our faculty has all along, with possibly one or two exceptions, received lower salaries than corresponding teachers in our sister institutions, though our teachers are easily as well trained and as experienced as those in the other institutions. It would seem only just to pay our faculty as well as the other schools pay theirs.

Our grounds need paved walks and at least graveled or well clayed drives. The grounds also need lawns, shrubs, flowers, and trees--and someone to keep them up, all of which cost money.

The additions to the new building and the permanent arrangement of the heating plant have involved an expenditure of something over \$8000.00 more than was calculated, and there is still unpaid the old "West" note of \$2500.00.

It would seem necessary, therefore, for our school to ask of the Legislature through the University Board at least a \$5000.00 increase in Maintenance and at least a \$10,000.00 addition to the building fund.

The College has reached a stage now in its development where it is believed it can grow as fast as provision can be made to house and maintain it. It is urgently to be hoped that the additional funds mentioned can be secured, and that the Board will act with great energy in the matter.

The report of the Visiting Committee was presented by the President, as follows:

REPORT OF VISITING COMMITTEE

As Chairman of the visiting committee of the South Georgia State Normal College, I take pleasure in submitting the following report:

By agreement of the committee, the fourth Friday afternoon of each month was set apart for these visits.

The first meeting was held in the office of the

President. Plans were discussed for the year's work. In what way we might be of service to the student body, teachers and even the President. We were shown the finished plans of the plant. This plant is so complete as that every tree and flower bed has its place waiting for it.

On our next visit we were shown the annex which at that time was being used as a work shop by the boys. We were delightfully entertained and instructed by the young boys of the institution. They explained the principles of telegraphy, wireless, electrical motors and gas motors. It was indeed gratifying to note with what enthusiasm and intelligence these boys grasp such complicated subjects. This report would be unweildy were I to take up each branch of the work done in this the State's baby institution.

The committee in visiting the different departments was gratified to find such whole-hearted enthusiasm and cooperation in the work done by teachers and pupils.

One thing that the committee was particularly impressed with was the happy contented faces of the student body, the absence of fear or restraint in their association with the teachers. The home atmosphere is felt the moment you enter the building.

In our inspection tours the dining room and kitchen, of course, were of vital importance to us for we realize that here we must find everything in proper condition if we expect good results. As much as we have had the opportunity to see and know about this work, we have found it quite satisfactory. There are not many conveniences, but everything bespeaks cleanliness and economy. We noticed enough servants to do the work if carefully planned, but not enough to loaf on the job.

The dining room is not so attractive as it necessarily needs to be, for it is used as a sewing room and study hall. However, the tables are kept in good order. They are supplied with clean and nice looking table cloths, good looking china, flowers, and carefully selected and thoroughly cooked foods, which indicate that every effort possible is put forth in order to be of real value to the students.

The attic as well as the store room has had a share of inspection. Part of the attic is used as a dressing room for the town girls, and the other part is used for trunks. We especially commend this as the rooms are too small for the trunks to be kept in them. Also they would permit an opportunity for dust to accumulate under them; and in case of fire, much damage might result from a girl trying to care for her trunk.

The store room seemed to be well stocked but not extravagantly. The various groceries and canned goods were plain, simple, wholesome and well selected. Nowhere did we find indications of mice, rats, or roaches, so these pests must evidently be carefully guarded. Throughout, the house is well screened, consequently there is a noticeable absence of flies and mosquitoes.

When we returned and entered the various rooms we were astonished with the cozy conditions we found.

Of course the rooms are characteristic of the occupants, but on further investigation we found them neatly and modestly furnished, showing every sign of comfort and not extravagant luxury. The rooms are not very large nor do they appear greatly crowded although they contain a bureau, a table, two rockers, two straight chairs, three beds and mattresses, a rug, two window shades, two pairs of curtains and a stationary washstand which supplies an abundance of hot and cold water.

In our investigations we found all the pictures and penants suspended from a molding so that the walls are not damaged by the use of pins and tacks. Never have we found the least sign of pencil marks on the walls in the rooms or corridors. The floors appear to be well kept for there is not a sign of the upturned ink bottle which is usually so prominent in school rooms. The appearance of the new rugs on the floors this year add greatly to the attractiveness of the rooms. The four years of constant wear which was given to the ingrain rugs certainly bestowed on them an honored place to be utilized in other ways.

On questioning, we found that the girls take care of their rooms daily, seeing that the floors are swept, the bowls washed and all articles of clothing carefully hung in the closets. Once each week the servants clean the rooms with water, soap, and disinfectants so that there cannot be much dust and disease. While Mumps, Measles, Whooping-Cough, chicken-pox and Grippe were in the community, the students escaped these diseases entirely.

Other than keeping the rooms in a thoroughly sanitary condition, we were pleased to note that each girl was receiving practical lessons in housekeeping and homemaking, especially the latter for their rooms are attractive in appearance. We believe they are applying their class room knowledge, for no room was over decorated and all were arranged in the best style considering the means. It more than pleased us to observe that the pictures used in the rooms are not of the real silly types.

The various inspections throughout the year convince us that considering three girls are living in the space intended for two and knowing how all of the space is utilized in every way possible makes us pause and realize how remarkable the health record has been during this year, yes, for nearly five years. There has been only one case of contagious disease except that of Grippe. Of this there has been only one severe type. During the year only an occasional girl has been absent from classes on account of illness more than one day except a few cases of vaccination. This proves to us that plenty of air, sleep, wholesome food, work, and play as regular habits cannot help but make healthful women.

Not only do the girls seem to be well, but they look it and this with their easy manners and sensible conversation proves that there is constantly

an influence exerted in some way that the South Georgia State Normal girls cannot help but rank in the highest class of women.

We believe that with the remodelling of the dormitory and necessary storage space provided, that we will be ready to boast of one of the highest grade of Normal Schools.

I cannot close this report without a word about two of the most delightful social functions it was ever my good fortune to attend. The first was the old English dinner given at Christmas at which Miss Gallaher acted as hostess. The dinner itself was a masterpiece. The entertainment during the service of the dinner was of fine intellectual order, showing that artists in each line had trained the girls who did so beautifully the folk dance, sang the Christmas songs, and last but not least, did the Court jester stunts.

The dinner cooked and served by the girls in the little economic dining room was a gem. Never will I forget with what grace and poise these young girls served this delightful meal.

Respectfully submitted,

Mrs. W.S. West, Chairman.

The Finance Committee reported as follows:

The Committee reports that it has examined the President's annual report and recommends that the report be adopted as read with the following exceptions:

- 1- That there be added to the salary for the current year of Miss Hollis \$100.00 and that the words without salary be inserted on Page 67 after "Miss Hollis" and before "and her position".
- 2- That the salary of Miss Goodlet for 1917-18 be \$1100.00.
- 3- That the salary of the President be \$3000.00.

-----Chairman.

On motion the report of the Finance Committee was approved and the President's report adopted with the revisions indicated in the report of the Finance Committee.

On motion it was carried that bills be drafted and presented to the Legislature for passage whereby six additional members of the Board be appointed by the Governor, whereby the rule of the

University Board in regard to the dropping of Board members who do not attend be specifically applied to the Board of this College, and whereby a proper Board of Lady Visitors be appointed by the Governor.

On motion it was carried that the details of these bills be worked out by a committee of the Board.

On motion Dr. Woodard was asked to serve as a committee of one to exterminate mosquitos if they come again this year.

On motion the Executive Committee was directed to fix a diploma fee and give notice at the beginning of the year.

On motion the disposal of the City notes was referred to the Finance Committee with power to act.

The Board adjourned.

-----President.

-----Secretary.

September 25, 1917.

The Executive Committee met in the Board Room of the College at 10:30 o'clock. There were present Messrs. Ashley, Converse, and Merrill. The Chairman being absent, Mr. Ashley was elected Chairman Pro Tem.

Mr. Edwards, the architect, reported that the building is, so far as the general contract is concerned, practically finished according to the plans and specifications.

On motion the building was accepted subject to the putting on of a few little touches yet to be done, and payment was instructed to be made as soon as money could be secured from the Governor.

The following "Extra" charges were allowed and ordered included in the final payment:

1- North west wing-	-----\$3535.00
2- Extra plumbing-----	83.60
3- Boiler house-----	1600.00
4- Clock in Dormitory----	74.25
5- Closets under stairs---	52.00
6- Installing Slate Black-	
Boards-----	27.00
7- Finish Hardware-----	150.00
8- Brick at entrances-----	18.30

A notation of the President to the effect that parts of the plaster is questionable and subject to possible condemnation within the

two year limit of guarantee was ordered recorded.

On motion the President was instructed to have the "Subway" stuccoed and tiled.

On motion the salary of Mr. Moss was increased to \$1250.00 in recognition of offer from Quitman.

On motion the salary of Mr. Yarbrough was raised to \$1500.00.

On motion the President was instructed not to grant, as requested, an exception to the rule of not allowing extra-mural instruction.

The President was instructed to ask the resignation of the piano teacher, Miss Jones, if necessary and make such arrangements for the work as is needful.

On motion the diploma fee was fixed at \$5.00.

On motion the President was instructed to arrange for cooperation with the State Agricultural College in the matter of Home Economics extension work.

The Committee adjourned.

Chairman Pro Tem.

November 30, 1917.

The Executive Committee met in the store of Mr. W.L. Converse. There were present Messrs. Thomas, Converse and Ashley.

On motion the following resolution was passed:

Resolved that the minutes of June the first 1916 be revised to read as follows:

Students of the College living in Valdosta with their parents or with near and responsible relatives may or may not wear the regular uniform of the College at the discretion of the parents or responsible relatives; provided that if a student wear uniform at any time it be the complete uniform for that time or if she does not wear the uniform her dress include no part of the uniform.

The Committee adjourned.

Chairman.

January 3, 1918.

The Executive Committee met in the President's office at 10 o'clock. The President reported to the Committee the status of the Smith-Hughes business and also on the general financial situation, showing that at present we are in the neighborhood of \$3000 behind; but that we shall have to meet this deficit the \$1000 of Smith-Hughes money and about \$2000 of the \$5000 increase in maintenance for the year.

On motion the President was authorized to borrow \$1500 to pay off the balance on the building, etc.

On motion the salaries of Messrs. Wood and Bradley were increased at the rate of \$200 per year, the increase to begin with January the 1st, 1918.

The Committee adjourned.

Chairman.

SOUTH GEORGIA STATE NORMAL COLLEGE,
May 28th, 1918.

The Board met at 10:30 A.M. Hon. W.E. Thomas presiding.

The following members were present: Barrow; Ashley; Beck; Bower, B.B.; Bower, R.M.; Converse; Merritt; Thomas; Turner.

The following members were absent: Bennett; Brittan; Dickenson; Elders; Goetchius; McIntosh; Tift; Ward; Woodard.

The minutes of the previous meeting and of the Executive Committee were read and approved.

The annual report of the President was read as follows:

THE PRESIDENT'S REPORT.
1917-1918.

Gentlemen:

Allow me to present the following report for the year 1917-1918:--

In General

The year just closing has been in many respects the best year of the College; in some respects it's hardest.

During the vacation months last summer the new building was about completed and the original building was remodeled so as to serve entirely as a dormitory. This division of the living and working quarters of the institution has greatly facilitated the College work. Moreover, both buildings are proving ideally fitted to their purposes; and this fact has contributed much to the smoothness of operation of the school. It has often been remarked this year by teachers and students who have worked under the old conditions: "I don't see how we did it." Indeed the new building was not ready a day too soon; it is hard to think what we should have done this year in one house. The growth of the student body was greater even than was anticipated. When I wrote my estimate last year I thought that in view of war conditions 200 matriculants would be as many as we should expect; the number for the year is 228. The enlarged dormitory capacity was crowded from the beginning of the term, and numbers of would-be students when they learned that there was no more dormitory room dropped the correspondence. While the class rooms of the new building have not all been crowded (They are large rooms), every one of them has been well occupied, and some of them are used for several kinds of classes.

On the other hand the crush of work to get the dormitory remodeled with such labor as could be had, and the pressure caused at the end of the summer by the difficulties of getting materials for both buildings and getting them delivered, brought us to the opening of school in a rather unready condition. The unreadiness during the crucial opening days of school when so much depends on getting started right made some problems of control that it took much of the year to live down.

The large increase of students over estimates forced considerable increase in equipment and enlarged the budget estimates very considerably while not materially increasing the income of the College. We had in equipment enough for our last year's average attendance of 150 students. The enlargement of equipment estimated at the last meeting of the Board was for about 25 students; but we had to take care of an increase of 50 students. So the increased call on the budget was much larger than the rate of increase of the school would at first indicate. This fact together with the constantly rising prices of everything used by a school has helped to give us difficulties to be further discussed under the paragraph on finances.

The war has affected the school both disadvantageously and advantageously. It has brought to us a certain restlessness, even a querellousness, that has made it very hard sometimes on those who have been responsible for the discipline of the school. Students whose brothers, relatives and friends are with the colors, have naturally felt the discontent of the enforced stay-at-home; and the big all pervading chafing of the people has penetrated our group. But all this--while making everybody unhappy at times--has really been of the nature of growing pains; and possibly has there never been a more devoted body of mutual friends than our student body is today. But if the war has brought us difficulties, it has also brought to both students and faculty a largeness of vision, an awakening of spirit that is really inspiring. There has never been a call for patriotic service that the school has not met wholeheartedly and with marked effectiveness--and both these considerations speak very encouragingly of the work done by the College. In no small degree because of the spirit, type and deliberate purpose of the schooling the students have received, their hearts are unanimously right (no slackers here); they have not only been willing but they have been prepared to serve and they have done really notable service. Our girls have been always alert, and in two or three instances they have actually been the first student body in the country to start important movements. I mention particularly

the Red Cross plan we have. Every class has devoted one evening a week to Red Cross work--the first school to do so as far as we can learn, and the girls have up to date sent to France some 40,000 surgical dressings of all kinds. Many other cases of highly valuable service to the country could be mentioned. It has been an inspiration to be associated with so fine, loyal and effective a body of young patriots; and it is impossible to estimate the great value to the State of the fact that these future teachers and mothers have had--and are having--this quickening and establishing of the spirit --the passion--of patriotism.

If I have dwelt at length on the foregoing points it is because the spiritual values of a school are its chief values and the very ones most likely to escape notice.

Smith-Lever Cooperation.

Pursuant to a resolution of the Executive Committee September the 25th, 1917, the President arranged a cooperation with the State College of Agriculture and The United States Department of Agriculture in the matter of Extension Demonstration work in Home Economics. The details of this arrangement are shown in a memorandum before you. An agent for South Georgia is placed with us, one half of whose salary is paid by us and the other half by the College of Agriculture. Her traveling expenses are born also by the College of Agriculture. Our part of the salary is \$62.50 per month. The agent placed with us is Mrs. Hoyle Skinner Wilson, a most excellent young woman, who is a valuable addition to our faculty. Though there have been some slight hitches in getting the work started, it seems now going smoothly on a permanently useful basis.

The Faculty.

The new members of the faculty have all proved valuable acquisitions.

The transfer of Miss Duggan from the charge of the Sub-Freshmen classes to the position of Training Teacher for the fourth and fifth grades was a wise move, as it has used her powers to the best advantage. Miss Duggan asks a leave of absence for a year to prepare herself better for her work. I recommend that the leave of absence be granted without salary and that her position be retained for her one year, and that a substitute be secured for the interim.

While all the new teachers have worked well, it is right to mention the fact that Miss Robertson of the Home Economics Department has proved to be a woman of unusually sound judgment, fine loyalty and

good common sense as well as a teacher of unusual ability. She is one of the most valuable members of the faculty.

We secured the services of Mr. Moss last year at the low price of \$1000.00 for the year. He had hardly begun work before he was offered \$1500.00 to become principal of the high school of a neighboring town. He declined to consider the offer and our Executive Committee in recognition of the situation increased his salary to \$1250.00. He is worth at least \$1500.00 to the College. He can, relieved of the English work, handle the Sub-Freshmen classes without an assistant.

Miss Hollis, who has been away on leave of absence for a year, returns to the Department of English. This Department, in which every student in school studies, has grown beyond the ability of one teacher to do the work. I therefore recommend that an instructor be added with the rank of Teacher at the salary of \$750.00; and that Miss Mary Wilson (whose record is before you) be elected to the position.

Miss Philbrick, librarian, asks for a leave of absence of a year to prepare herself better for her work. I recommend that she be given the leave of absence without salary, and that Miss Edith Patterson of the present graduating class be appointed substitute at a salary of \$225.00 and her board in the dormitory.

Miss Louise Johnson who has been nominally assistant in the Sub-Freshmen Department has taught also Geography in the College, while Miss Gallaher has kindly taken the classes in Nature Study. I recommend that Miss Johnson be assigned to the Department of Geography and Nature Study with the rank of Teacher. This arrangement will take care properly of classes that have more or less gone begging since the loss of Miss Prichard (two years ago).

There are two other crying needs for assistants, but the present financial conditions do not justify the election of other teachers. Fortunately there are among our graduating class certain students who are well qualified to serve the immediate call. One of these needs is in the Physical and Chemical Laboratory, the other in the Art Studio. I recommend that Miss Ida Groover be appointed Laboratory Assistant in Physics and Chemistry for the next school year (nine months) at \$25.00 per month and her board in the dormitory, and that Miss Stella Mathis be appointed Studio Assistant at the same terms. I recommend that Miss Jewell Woodard be appointed student assistant in the third grade in the place of Miss Alice Feltham (the student assistant for this year, salary same as two above).

Miss Morgan MaJette resigns as Assistant Secretary. I nominate Miss Marion Groover for this position at \$25.00 per month and board as for the foregoing three.

I regret to report that the health of Miss Rule broke dangerously this spring necessitating a leave of absence for the rest of the year. I am happy to report that the indications now are that she will be in normal health again by fall and resume her duties with the College. Her duties were divided among other teachers who in spite of heavy schedules of their own, very cordially undertook the work. Especial thanks are due to the training teachers Misses Morris, Duggan and Goodlett. Miss Rule's salary was, agreeably to her, discontinued for the term of her absence.

As this report was being handed to the Finance Committee Mr. Moss offered his resignation in order to accept the superintendency at Pelham at a much higher salary than we could offer him. I think I shall be able to secure someone to do the absolutely necessary part of Mr. Moss's work at a salary just a little more than half as large as that offered to Mr. Moss, thus making a saving of something like \$700.00 on the salary budget.

Financial.

The year has been one of greatest financial difficulties. Though we have been economical to the point of parsimony in purchasing all kinds of supplies, refusing more requests of teachers than were granted even for urgently needed materials, still the unavoidable expense of completing our buildings and equipping them has left us with a deficit almost exactly the same as that we had at the end of our first building operations. Several things have conspired to produce this result. The two main causes are the rapidly increasing cost of everything a school uses (many things from 100 to 500 per cent), and the fact that a larger student body than was expected, as referred to above, necessitated a number of increases of equipment--all of which being ordered later than the items of the regular budget cost heavily.

It is proverbially difficult to build and furnish a house--even an ordinary residence for one's self--within the estimates. Since the last meeting of the Board, we have wound up a building and equipping programme of nearly \$90,000.00.

Characteristic points in which we have exceeded the estimates are as follows:

Estimate on boiler house \$1000--actual cost \$1600 and \$400 excavating

(We had estimated that the city would do the excavating for the clay. This it declined to do; but it was good enough to make the driveway from the street to the College with the clay after we had dug it.)

Estimate on remodeling dormitory \$3000--
actual cost \$4250

(This estimate was based on an informal figuring of our general contractor. His formal bid was later, without the plumbing, \$4890. The plumbing cost \$1701, so though this item was \$1250 over my estimate it was \$2341 under what could have been done by contract.)

Estimate coal and light for new building \$300
actual cost about \$600

(This was due largely to the very long and severe winter and to the fact that for Red Cross and library work (not anticipated) the building had to be used in the evening as well as by day.)

Purchase and installation of slate black boards
\$440.

(Old paper boards would not do.)

Extras in building --- allowed--\$378.15

Extra furniture thruout both buildings to care for 25 extra students about \$1250.

A mule and extra feed \$400

1 extra hand \$350

Laboratory equipment ran over by \$1500

Broker's commission on city loan \$400

5776
10,185,000

While this deficit is, as all deficits, deplorable, it was nearly all for permanent building or equipment that would have had to be provided sooner or later--all of which was necessary to the effective use of the rest of the plant; and which will not have to be provided again. Had we waited till even now it would cost a great deal more than it has cost to get it. I repeat nothing but essentials has been allowed. Had all the equipment and supplies asked for by the faculty--and really needed, often urgently needed--been granted the deficit would have been nearer \$15,000 than what it is. We were able to work off the deficit made in building and equipping the first house in less than four years. Without an increased maintenance appropriation--which we should get in a year or two--we should be able to work off the present deficit in about the same time. In the meantime, however, it would facilitate operations greatly if we could manage to get a loan of \$6000 payable in installments of \$1000 semi-annually. A sinking fund could be provided to take care of these payments and interest over and above budget requirements. See budget estimates below.

Cash Balance
May 1, 1917 to May 1, 1918.

Debits	
Bal. in bank May 1, 1917-----	\$428.15
Matriculation fees-----	2675.00
Boarding fees-----	16109.99
Laboratory fees-----	1092.65
Training School fees-----	811.00
Music fees-----	1023.50
Library fees-----	1048.00
Book Store receipts-----	3540.84
City donation-----	20000.00
State Appropriation (Bldgs)----	62500.00
" " (Maintenance)----	26640.00
Bills payable-----	7900.00
Sundries-----	313.05
	\$143,654.03

Credits	
Publicity and Repairs-----	1676.83
Salaries (Regular)-----	24157.70
" (summer school)-----	1193.28
Buildings-----	80011.75
Office Equipment-----	257.92
Library "-----	1203.15
Training Sch."-----	31.77
Laboratories-----	2083.62
General Equipment-----	1600.78
Dormitory "-----	1542.80
Janitors-----	947.60
Office Expense-----	530.19
Yards and Grounds-----	2794.58
Book Store-----	3419.54
Laboratory Maintenance-----	811.87
General Expense-----	522.88
Light, Fuel and Water-----	1453.92
Table (Groceries)-----	7668.85
Dormitory Wages-----	1936.70
Bills payable-----	7900.00
Interest and Sundries-----	1837.42
Bal. in bank May 1, 1918-----	499.03
	\$143,654.03

Financial Statement

Receipts	
Total Cash receipts (See cash bal) --	\$143,654.03
Unpaid fees due May 1-----	2,807.13
Marketable materials on hand-----	2,000.00
Deficit-----	5,976.54
	\$154,437.70
Disbursements	
Total Vouchers (See cash bal)-----	\$143,654.03
Accounts due and unpaid-----	10,783.67
	\$154,437.70

Dormitory

Receipts

Total boarding fees-----	\$16,109.99
--------------------------	-------------

Disbursements

Dormitory help-----	\$1936.70
Mdse. for table-----	8384.95
Janitor service-----	180.00
Matron and housekeeper-----	1850.00
Light, Fuel & Water-----	2953.07
Products from farm-----	303.74
Balance profit-----	<u>501.53</u>
	\$16,109.99

Budget

The budget estimates for the coming year are as follows:

Resources

State Appropriation-----	\$30,000.00
Matriculation fees-----	2,500.00
Training Sch. "-----	1,000.00
Library fees-----	1,250.00
Laboratory fees-----	1,500.00
Music fees-----	2,400.00
Tr. Sch. Lab. fees-----	<u>200.00</u>
	\$38,850

Liabilities

Sinking fund for deficit---	2,000.00
Interest on deficit @ 6%---	480.00
" City Notes-----	900.00
Faculty (as below)-----	27,140.00
Piano Instruction-----	1,800.00
Publicity, catalogue, etc--	1,500.00
General Maintenance:	
Light, Water, Fuel, Pres.	
Home, etc.-----	1,750.00
Help-----	1,250.00
Library-----	500.00
Equipment--Laboratory-----	500.00
" Tr. Sch.-----	130.00
Maintenance Laboratory-----	500.00
" Tr. Sch.-----	100.00
Repairs-----	<u>300.00</u>
	\$38,850

A word as to salaries for the faculty. There was never a more loyal or less selfseeking group of people in the world than our faculty; and though the negro janitors are receiving more than one teacher and the cook more than another, and though carpenters, masons and machinists, whose training has cost nothing like the amount of time or money that our teachers's training has cost, are earning more than they and have had increases of wages amounting to 50, 100 and sometimes to 200 or 300 per cent, I have had no complaint or request for a raise of salary. Various teachers have, however, from time to time spoken of the increased difficulty of meeting their obligations and also the ever increasing calls for Red Cross, Y.M.C.A., etc. In recognition of this situation the Executive Committee (See minutes page 75-76) has already increased the salaries of Messrs. Wood, Bradley, Yarbrough and Moss, and I have elsewhere recommended further increase in Mr. Moss's salary. I believe it would be only just that--notwithstanding the fact that we are facing a deficit--a flat increase of 10% over the salaries voted last year be made, as a partial compensation in the increased cost of living. Even with this increase the actual value of the salaries will not be as much as they were when originally voted. (This increase is not intended to affect salaries already raised during the year except in the case of Mr. Wood, who would be entitled to a raise of \$220 as against the raise of \$200 voted by the Executive Committee.) I have included this increase (\$1445) in the budget above.

I tabulate the salary schedule according to this suggestion:

Faculty members whose salaries have not been raised during the year:

Mr. Powell, Pres.	-----	\$3000
Miss Rule, Prin. Tr. Sch.	---	1500
" Carpenter, Art	-----	1200
" Robertson, Home Economics		1200
" Hollis, English	-----	1200
" Goodlett, Tr. Sch. 6&7	---	1100
" Craig, Physical Science	---	1000
" Morris, Tr. Sch. 1-3	---	1000
" Gassaway, Sewing	-----	900
" Young, Music	-----	800
" Pratz, Ph. Tr.	-----	800
" Johnson, Geog. & N.S.	---	750
		<hr/>
		\$14450
		<hr/>
Add 10%		1445
		<hr/>
		\$15895

Faculty members whose salaries have been raised during the year:

Mr. Wood, Pedagogy, etc-----	\$2420
Mr. Bradley, History-----	2000
Mr. Moss, Sub-Fresh. Dept.-----	1500
Mr. Yarbrough, Secretary-----	1500
	<hr/>
	7420

New Teachers, etc:

Miss Duggan's Substitute-----	900
Miss Mary Wilson, Eng. Asst.-----	750
Mrs. W.R. Wilson, Smith-Lever---	750
Miss Ida Groover, Lab. Asst.-----	225
Miss Stella Mathis, Art "-----	225
Miss Jewell Woodard, 3rd Gr.-----	225
Miss Edith Patterson, Library--	225
Miss Marion Groover, Office-----	225
Mr. Ashley, Treasurer-----	300
	<hr/>
	\$3825

Total----- -\$27,140

Needs of the College

The College at present has two pressing needs. I mention them in order of importance and urgency.

First, a second dormitory. The present dormitory has been filled to 50% above normal capacity all year. It was overrun before school opened last fall. There are very few homes convenient to the College where students can be boarded--not nearly enough to care for the normal growth this fall. By the fall of 1919--the earliest at which a building could be ready--we shall be handicapped if we do not have more dormitory space.

Second, we also need an auditorium and the additional teaching rooms provided in the auditorium wing. We are now having to use a theater in the city for our commencement exercises and other public occasions for the lack of a suitable hall on the campus.

We also need paved walks and drives, but these can wait.

The report of the visiting committee of the Wymodausis Club was read as follows:

On account of the many extra demands that the war work has placed on our daily routine, it has been impossible for the members of the committee to attend regularly to their duties as visitors.

Very important changes have been made in the dormitory, however, since the Administration building has been erected. The rooms which were used as classrooms have been converted into apartments for the girls.

The building now contains fifty five bed rooms accomodating one hundred and sixty girls where heretofore there were only about twenty five bed rooms accomodating about seventy five girls. A noticeable feature throughout the building is shown in the remodelling. The old walls have been kept so clean during these six years that it is hard to distinguish the new ones from them. The rooms have been fitted up with new funniture very similar to the old. The floors in all the rooms have been covered with crex rugs which adds greatly to the appearance of the rooms besides keeping them in good sanitary condition.

By a unique arrangement the kitchen has been placed in the basement thus giving the entire auditorium space on the first floor for a dinigg room. This is spacious enough to accomodate the entire number of students now present.

The girls are enjoying a beautiful parlor and a very neat and cozy Y.W.C.A. room. The offices are well equiped and attractive in their arrangement. Miss Gallaher tells us that this is the first year there has been an epidemic among the students. The diseases have been so controlled there have been only twenty five cases of roseola, one of mumps and nine of chicken pox; most of these were immediately after the Christmas holidays. There has not been a severe case of illness of any kind during the year, therefore the health record is above the average. The girls have gained greatly in weight and height which seems to be due to their Physical Training work and the plain and wholesome food served.

On the whole we are pleased with the general conditions and realize what a great increase there has been within the student body both with regard to numbers and health conditions.

The girls have at all times proven themselves true patriots, for every occasion where they could xerve they have done so willingly and gladly. Each class has given one evening a week to the Red Cross work and altogether the girls have sent more than 40,000 surgical dressings, etc. to France besides quite a number of knitted ar ticles such as sweaters, mufflers, socks, etc. At all times the girls have manifested such a beautiful spirit of loyalty and such marked capacity that all organizations in town rely on them when any project is to be put through. This fine spirit, ability to serve and willingness to serve, either in public or in private life, speak eloquently of the ability of the head of the college home to inspire in the girls the highest ideals of noble womanhood.

Though we as a committee have not been able this year to see the girls as often as we would have liked or to know them as well as we should have liked, we feel that the unusual demands brought about by the war have needed us more urgently; we knew enough of the girls and their faculty to know that they were accomplishing the ends for which this splendid institution was established.

Signed: Mrs.W.S. West, Chairman.

The report of the Finance Committee was read as follows and adopted as read:

We have read the President's annual report and find its facts full and correct, and its financial statements accurate. We recommend that it be approved with the following amendments made possible by the resignation of Mr. Moss and the consequent release of part of his salary:

That the salaries of Misses Carpenter, Hollis and Robertson be \$1500; that the salaries of Misses Craig and Morris be \$1200; that the salaries of Misses Young, Pratz and Johnson be \$900.

These increases would use \$855 of the \$1500 assigned in the budget to Mr. Moss, leaving \$645 available for other purposes.

Signed:

Chairman.

The President's report was adopted with the revisions indicated by the report of the Finance Committee.

The report of the visiting committee was accepted and thanks were voted to the ladies of the committee for their services.

On motion the President was authorized to borrow of C.R. Ashley at 8% \$6000 according to the recommendation of the President, Page 82.

On motion the Chairman of the Board was instructed to ask of the general University Board its approval of the two following appropriations for the College:

(1) \$100,000. to build and equip a dormitory like the one now in service.

(2) \$8000 to screen the administration building and pay off a deficit of \$6000 on the building.

The resignation of Miss Merritt, the housekeeper, was offered on account of ill health and accepted by the Board.

Miss Mamie Carter asked that she be refunded the amount of her board during her illness of three weeks. On motion the request was granted.

The President called the attention of the Board to the fact that women are being rapidly called to take the places of men in high schools, and that the State has no place to train women for such positions. The following resolution was passed and ordered presented to the General University Board:

Resolved: That it is the opinion of this Board that, in view of the shortage of men teachers in high schools and the lack of State institutions in which women may be trained for such work, it would be to the advantage of

the State and this College for this College to develop courses of Baccalaureate rank to be approved by the Chancellor of the University, and offer them as occasion requires, graduates thereof receiving the bachelor's degree.

Officers were elected, all officers being re-elected to the positions held.

The Board adjourned.

-----Chairman.

-----Secretary.

---o---

October 15, 1918

The Executive Committee met at the request of the President of the College in the office of Mr. W. L. Converse. There were present Messrs Ashley, Converse, Thomas. There were absent Messrs Merrill, Woodard.

The President asked the Committee to consider the financial situation growing out of the closing of the College.*

On motion the President was instructed to make up as many days as possible by opening earlier after the Christmas holidays, and by extending the term in the spring; and to allow a credit to each student for the rest of the lost time at the rate of 50¢ per day.

The President informed the Committee that though the advertised rate for laundry to students who board in the dormitory is 50¢ per week, laundresses have demanded 75¢ per week, and asked for instructions.

On motion the President was instructed to advise parents that owing to the conditions mentioned, laundry would henceforth be charged at the rate of 75¢.

*

By action of the City Board of Health on Oct. 11, the College, along with all other schools of the City, was closed "until further notice" as a protection against the "Spanish Influenza".

The President presented to the Committee a letter from Dr. Howard W. Odum, Director, Bureau of Home Service, Camps and Cities, of the American Red Cross, inviting him to accept a position in the Red Cross work. He advised the Committee that the only possibility of doing the service thus called for was for him to be granted a leave of absence from the College, and further that as the compensation for the Red Cross work was not sufficient to support his family and meet his obligations, the leave of absence could not be used unless it carried part pay.

The President read a letter from the Chancellor of the University, approving both the leave of absence and the part pay arrangement, in order to allow the patriotic call to be met. He also presented the opinion expressed by Dr. Woodard of the Committee (unable to be present) that he did not deem either step advisable, and doubted the latter to be legal. The statement of Judge Merrill (also unable to be present) that whatever the Committee might do would be agreeable to him, was repeated to the Committee.

As the matter was more than a personal matter to the President, having thus laid it before the Committee, he asked it to take such action as it saw fit.

On motion the President was granted a leave of absence for six months on half salary (the allowance for home for his family to continue), said leave to begin any time the President deems expedient.

On motion Professor J. F. Wood was elected to act as President Pro-tempore during the absence of the President.

The Committee authorized the President to invite Governor Hugh M. Dorsey to deliver the Commencement address next June.

The Committee adjourned.

January 20, 1919.

At a special meeting of the Executive Committee called January 20, 1919, a resolution was passed authorizing the payment of \$50.00 per month extra compensation to J.F. Wood for his services as president pro tem during the leave of absence of Mr. Powell, the same to date from November 16, 1918 to May 16, 1919.

Signed: -----Chairman.

-----Secretary.

SOUTH GEORGIA STATE NORMAL COLLEGE.

May 29, 1919.

The Board met in the Board room of the College at 11 o'clock, Hon. W. E. Thomas, President, presiding.

There were present Messrs. Ashley, Barrow, Beck, Brittain, Converse, Elders, Tift, Thomas, Woodard.

There were absent, Messrs. Bower, Dickerson, Goetchius, Hayes, Hughes, McIntosh, Merrill, Turner, Ward.

The minutes of previous meetings and of Executive Committee were read and approved.

The President read his report for the year 1918-1919 as follows:

The President's Report.
1918-1919

To the Board of Trustees

Gentlemen:

Allow me to present the following report for the year 1918-1919:---

In General.

The conditions that have confronted educational institutions this year have reflected the unsettled state of affairs throughout the country. Just as the difficulties of forecasting private business have been marked, so has it been with the business of the College. As the faculty is employed in May for all the following year, as the number of students is largely determined by July, and as most of the purchases of new equipment and permanent supplies have to be made by September in order that they may be used to the greatest degree, it comes about that the obligations of the school are largely fixed before the session actually begins. If anything happens, therefore, to seriously change conditions during the summer, it is very hard to make readjustments to meet conditions later.

Two things happened of universal nature which deeply affected the College and which could not be foreseen when our plans were made last spring. First, very unsettled market conditions developing toward fall produced a hesitancy in the minds of prospective patrons which prevented some forty applicants from actually coming to the college, and thereby prevented the normal growth of the

student body. Second, the epidemic of influenza which swept over the country, while it left us untouched (only one dormitory student had influenza here and she came back from a trip home with the fever on her), caused a state of mind in parents that greatly interfered with work, and, indeed, caused a suspension of all work (by order of the Board of Health) for three weeks just after the session opened.

In spite of these great handicaps the College had an excellent year and experienced two great gains in particular. In the first place, the way the College weathered the storm of influenza called attention again to its almost perfect health record and demonstrated to the conviction of students and parents that the system used here makes the College one of the safest places in the world for a girl. The confidence thus inspired in the students, and the sense of responsibility that came to them with the realization of the serious handicap under which everybody was working, caused them to do a remarkably good year's work and show a finer spirit than possibly ever before. Spiritually, if one may phrase it so, the College has had an excellent year. The loyalty, "snap" and enthusiasm of the student body is very fine.

The President's Absence.

As has been indicated in the minutes of the Executive Committee for October 15, 1918 the President was granted a leave of absence for 6 months to engage in Red Cross work. That the full Board may be advised of the circumstances, it is mentioned here that the President was urgently appealed to by the Red Cross and also by the Y.M.C.A. to accept important service with each of those organizations. The Chancellor advised that it was right and according to precedent that the College let its President go for such a service, with part payment of salary, and heartily approved that the service be rendered. The President felt that the service would by putting him in direct touch with the greatest movements of the times give him a better equipment for educational leadership in the coming days, and so would be of direct gain to the school. He felt also that as during his six years of service he had not had as much as a week's absence from duty, summer or winter, he could accept the leave on part pay with propriety. It remains to be said that he was given a large opportunity to do really important service. He was sent first as an Assistant Field Director in charge of Home Service to Camp Greene, N.C. In January it was decided to reorganize Red Cross Home Service in Camps under the direction of the Department of Military Relief; and he was called to Division Headquarters in Atlanta to be in

charge of this Bureau for the Southern Division -(Tenn. , N.C., S.C., Ga., and Fla.). About the time the hard work of reorganization was done and the project was running smoothly, the President of the Board of the College requested that the President return as soon as convenient and join in organizing a drive on the legislature for a new building this summer. Accordingly he resigned from the Red Cross and returned to the College April 1st at the end of 4½ months. The higher officers of the Red Cross were kind enough to express real gratitude for the service rendered.

The President wishes to express his own sincere thanks to the Board for this opportunity to "do his bit" for the country.

While the President was gone Mr. Wood, the Dean, was asked to serve as President Pro Tempore and was paid for the extra service at the rate of \$50.00 per month. Miss Gallaher, the Head of the College Home, by assuming a large part of the control of the students in their home relations contributed greatly to the good conduct of the work. Both Mr. Wood and Miss Gallaher deserve thanks and highest commendation for their service.

Yard, Farm, Dairy.

A combination of circumstances last summer led the President to undertake a new venture that involved a considerable expenditure, but which proved a great benefit and a real economy.

First, it became absolutely necessary to have a man on the grounds during the evenings and in reach all night. Only a reliable man would do. The best price obtainable for such a man for this service was \$40.00 a month. Second, labor grew so worthless that it became necessary to have a competent foreman of the grounds. The place was being taken by the weeds. We were paying our head negro \$50.00 per month and he was constantly calling for extra help over and above his regular second man. Third, milk, which we regard as a very necessary element of food, (and which, by the way, is believed to be one most important element of our success in avoiding the "flu") had gone up to 18 and 20 cents a quart, and was not obtainable at that price.

By what seems good fortune Mr. W.C. Clayton, a man of dignity and good ability, became available at \$100.00 per month; at the same time the house and 8 acre piece of land behind the college was for rent, and some good cows could be had at a reasonable price.

The house and land were rented, the cows were bought, and Mr. Clayton was employed as foreman with the understanding that he should be on watch duty during the evenings and be general manager of the dairy, "farm" and grounds. Mr. Clayton began work September 1.

By the combination, Mr. Clayton costs less than the negro and the night man (and is worth twice as much. Indeed, his wife practically runs the dairy at no cost to the college and gives him much more time for other duties.) already during the 1st, and surely, the worst possible, 8 months, the "dairy" has paid all its expenses including rental on the rented place, and has about \$275.00 still to the good. Of course it has not yet paid for the cows and equipment but the cows are worth more now than when they were bought.

In the mean time the yards - which had got in bad shape last spring and summer - have been put and kept in the best condition we have ever had them, and the garden has yielded more than ever before.

Incidentally the intelligence of Mr. Clayton has made it possible to distinguish between cost of upkeep of grounds (non productive) and the cost of "farming" (productive). Owing to the high cost and poor quality of labor, and owing to the bad condition of the yards at the opening of school, as referred to above, and to the damage of heavy rains, the cost of yard upkeep this year has been heavy. It has always been heavier than most people realize. (A sixty acre campus is naturally expensive. The University campus of _____ acres, the Chancellor says costs about \$ _____ per year for upkeep.) Because it costs more to keep a campus than is realized, and because we have not separated campus and farm in figuring outdoor expense, we have always been called poor farmers. It would rather be more correct to say that our little trucking and pig raising on the available 8 or 10 acres of farm-land has heretofore held down necessary expense on grounds by two or three hundred dollars a year. It is believed that by enlarging the "farming" activities and putting a good man in charge, the dairy-farm will hereafter make enough to cover yard expense entirely. But (since it is now possible) the yards are being cut loose in the estimates from the "farm", and they are budgeted as any other non productive part of College expense. (See general budget below.)

The Faculty.

The President wishes to express his especial appreciation of the fine spirit of the faculty throughout the year. In spite of the serious handicap caused by closing the College and the frequent excitement of parents which upset students, the work has been kept up to a high point of efficiency, and all the courses have been rounded out to their usual completeness. Their enthusiasm and loyalty and efficiency have never been more marked.

There are some changes to be noted. Miss Duggan (Training Teacher for 4th and 5th Grades) and Miss Pratz (Teacher of Physical education) have been away on leave of absence. Their places have been filled by Miss Carretson and Miss Hatcher, whose work has been reasonably successful.

We are happy in the expectation of the return of both Miss Duggan and Miss Pratz next fall. Miss Rule (Principal of Training School) who was given a year's leave of absence to recuperate in health expects to return in the fall; her health is reported normal again. Miss Barrett who has served in her place has proved unusually competent; and it is with great regret that we have to let her go. Miss Goodlet (Training Teacher for 6th and 7th Grades) requests a leave of absence to study next year. It is recommended that Miss Annie P. Hopper of Peabody College be appointed in her place. It is recommended that in the place of Miss Philbrick, resigned, Miss Edith Patterson be appointed Librarian at the salary of \$40.00 per month and board in the dormitory. Miss Wilson, Assistant teacher of English and French, resigns. It is recommended that Miss Clyde Purcell be elected Assistant teacher of English and Elementary Mathematics at a salary of \$750.00; and that Mrs. R.A. Harris be employed as part time teacher for the French classes at a salary of \$50.00 per month for the 9 month term.

Under the caption Dormitory, the general excellent condition of the home life of the school is discussed. I wish here to recommend making official a condition that has already come to obtain in practice. Miss Gallaher, finding that better assistance in the dormitory enabled her to do so, volunteered to take over classes in Nature Study and Geography this year. This she has done at a considerable saving to the College. She has actually been in charge of the Department of Nature Study and Geography and her work with students is actually what is generally described as that of Dean of Women. I recommend that her position be so designated; and that in recognition of the added responsibility and of her additional service this year her salary be placed at \$1500.00. By giving Miss Purcell the elementary mathematics the work of Miss Craig's department is somewhat lessened; and so it is recommended that the student assistant in this department be discontinued. But since this adds somewhat to Miss Craig's personal work, it is recommended that \$150.00 of the \$300.00 saved in discontinuing the assistant be added to her salary making it \$1350.00.

The following students are nominated as Student Assistants:

Miss Lena May	Assistant in Training School.
Miss Mamie Carter	Assistant in Home Economics.
Miss	Assistant in Art.
Miss Bessie Proctor	Assistant in President's office.

Though the present salary allowance is as much as the present income of the College will stand and it is impossible to make any general increases, it is

only right and just to observe that owing to the large increases in the cost of living during the last five years, with which the increases in salaries have by no means kept pace, our faculty are actually earning less (in what their salaries will buy) now after five years of experience and faithful service than they were earning five years ago. Most of them are not earning as much as a railroad brakeman or a third rate carpenter. This is a very serious - a very discouraging situation. Though it does not seem timely to ask the legislature for more maintenance this summer, it is hoped that something may be done next year.

Financial.

In the first paragraph of this report mention was made of the uncertainties and difficulties of figuring ahead for such a year as this last has been. In spite of thoughtful care in planning and great economy all along the line, there is a considerable apparent deficit (4977.90), though this is largely covered by convertible cash assets which will be used next year (\$3701.54) leaving a real cash deficit of \$1275.36. This is considerably more than covered by the additions to permanent equipment bought during the year and now on hand (cows, mowing machine, rake, etc. for dairy; new range and dishes in dormitory; laboratory and office equipment, pianos etc.) totaling - at least - \$4816.42. So the year's run shows last year's deficit paid (Only \$2000.00 was planned to be taken up, but the State's appropriation of \$8000.00 enabled us to cover it all.) and a net gain of \$3541.06.

In spite of this fact and of the fact that our financial condition is several thousand dollars better this year than last, we have had considerable financial worry, and longer delays than usual in paying our bills. This has been due to our having to take on several heavy cash matters early in the year - cleaning the grounds with trifling but high priced labor cost several hundred dollars; the Uniform - the original contractor delivered impossible goods, and we had to change at the opening of school, thus locking up an average of about \$1000.00; renting and running the West home before the falling off in attendance became apparent cost another \$1000.00 in the early part of the year; the purchase of cows and dairy equipment involved another thousand dollars. So we started with some thirty five hundred cash purchases that could not be "divided up". Then the State kept behind with us from \$2500.00 to \$5000.00 all year, and our student collections have been unusually slow. (The financial statement below shows over \$3000.00 in fees due and unpaid May first, and at the same time the State had forced us to the bank for \$5000.00 more. Could the College have made its own collections reasonably promptly, no bill would have needed to run at any time more than thirty days. (It may be added that the State has since paid up to May first and the students are paying up; so the College has caught up fairly

well with its open accounts.)

An accident during the winter caused the loss of a boiler in the heating plant, which has been replaced. The cost of the boiler (\$2215.50) is covered by a note due January 1, 1920, so this item is not included in our financial report. A special appropriation should be requested to cover this item.

Below follow Cash Balance, Financial statement and budgets.

Cash Balance

Record of Receipts and Disbursements May 1, 1918 to May 1, 1919.

Receipts

Bal. in Bank May 1, 1918	\$499.03	
Bills Payable (Borrowed)	6424.00	
Matriculation fees	3590.00	
Boarding Fees	17997.55	
Laboratory Fees	1008.00	
Farm & Yards	373.85	
State Maintenance	30000.00	
State, Special Appropriation	8000.00	
Book Store sales	3248.44	
Music Fees	1717.70	
Library Fees	1040.25	
		73,898.82

Disbursements

Insurance	597.50	
Sundries & Bills Payable	7536.07	
Interest	702.56	
Repairs	23.35	
Publicity	1957.67	
Salaries (Regular)	28036.65	
Salaries (Summer Session)	1341.64	
Office Equipment	649.25	
Library	1230.61	
Training School supplies	71.70	
Laboratory Equipment	2879.80	
General Equipment	572.54	
Dormitory Equipment	1699.31	
Janitor Help	1063.55	
Office Expense	1007.70	
Farm and Yards	4645.96	
Book Store Purchases	4209.36	
Laboratory maintenance	2272.17	
General expense	909.19	
Light, Fuel, Water, Rent	2441.74	
Table - Food	8082.03	
Dormitory help and maintenance	1925.09	
Bal. in Bank May 1, 1919	43.18	
		73,898.82

Financial Statement

Assets:

Students Fees due May 1.	3084.56	2440
Goods in Book Store (by invent)	1079.02	507
Cash in Cash Register (book store)	183.10	8
Office supplies, stationery etc.	121.90	300
Supplies in Science Labs.(by inv.)	167.72	1000
Groceries on hand,dormitory "	708.32	3000
Janitor supplies on hand "	443.20	325
Farm products on hand "	450.00	1750
Insurance paid up 4 yrs. ahead	689.20	600
Balance in Bank May 1	43.18	4720
Deficit	<u>1275.36</u>	
		8245.56

Liabilities:

Open accounts May 1	5945.56	
Note for coal, due 9/1/19	<u>2300.00</u>	
		8245.56

N.B.

An indirect liability exists in the form of a note given to cover installation of a new boiler to replace the one bursted by accident, which if added to our liabilities would increase our deficit \$2215.50. This note is due January 1, 1920, and is mentioned elsewhere in this report, with suggestion as to how it will be taken care of.

Budgets

The Dormitory

(The dormitory is expected to just pay its way - no profit.)

Resources:

Boarding fees (Average of 140 students @ \$14.00) for nine months	\$17,640.00	17,640.00
---	-------------	-----------

Liabilities:

Food	10,500.00	
Matron, servants and self help	5,100.00	
Light, Water, Fuel 3/5 of total	1,800.00	
Balance for repairs, etc.	<u>240.00</u>	
		17,640.00

Financial Report of Year's Operation of Dormitory.

Credits:	
Total receipts for Board as per Cash Book	\$17997.55
Amt. due for food bills of last year.	715.10
Food on hand and unused	698.32
Apparent deficit	<u>283.77</u>
	17895.74

Debits:	
Total food bought and paid for	8082.03
Amount still due for food	1505.70
Products used from farm garden	2296.49
Cash tickets for table in cash drawer 5/1	91.13
Salary of Head of Home	1333.24
Self Help, 15 students @ 6.00 mo.	1620.00
Dormitory maintenance, maids, etc.	1925.09
Salary Mrs. Brown 8 mos.	533.28
" Mrs. Phelan 5 mos.	200.00
" Mrs. McGarrah 6 mos.	450.00
Cash slips in drawer for help Maj 1	295.58
Rental West Home	500.00
2/3 Light, Water, Fuel paid	728.67
2/3 " " " still due	<u>214.53</u>
	17895.74

Note:

As has been indicated above the renting and running of the West Home (which is included in this statement) entailed a loss of approximately \$1000.00. Deduct this amount and the operation of the dormitory will show a profit of \$716.23 instead of the above apparent deficit of 283.77
 1000.00

Farm Budget

Resources:

Pork - 1500 lbs. (Ten shoats and two brood sows now on hand)	300.00
Truck (no fall garden 1918, receipts now average 75.00 per mo.)	600.00
Dairy Produce (less than 2 gal. per cow 10 mo.)	2500.00
Labor to Yard (see Gen. Budget)	600.00.
	<u>\$4000.00</u>

Liabilities:

Rent	250.00
Foreman's wages (\$94.00, \$30.00 of this for service as night watchman)	768.00
Wages of farm hand	676.00
For extra help.	500.00
Cow feed (on present basis)	1000.00
- Balance - profit	806.00
	<u>\$4000.00</u>

General Budget and Summary

Resources:

State appropriation	30000.00
Matriculation fees (240 students)	2400.00
Laboratory fees " "	1200.00
Library " " "	1200.00
Training School fees	1100.00
Music fees (estimate)	2400.00
Profit from book store (current year 360.07)	300.00
Profit from dairy farm	806.00
	<u>\$ 39406.00</u>

Liabilities:

Deficit	1275.36
Faculty salaries (see list below)	27350.00
Piano and voice teaching	2000.00
Janitors	800.00
Nightwatchman	360.00
Labor on yard (\$50.00 per mo. formen)	600.00
Trees and shrubs for yard	200.00
Publicity	1700.00
Light, Water, Fuel 2/3 total	1200.00
President's home	360.00
Office Expense - stationery, stamps etc.	750.00
Departmental maintenance	2000.00
Interest	300.00
Balance -	510.64
	<u>\$39406.00</u>

The Faculty Salary List

R.H. Powell, President -----	\$3300.00 ✓	3600
J.F. Wood -----	2420.00 - 3000	
W.J. Bradley -----	2000.00 ✓	
Lillian Rule -----	1650.00 ✓	
W.P. Yarbrough -----	1500.00 ✓	
Gertrude Hollis -----	1500.00 ✓	
Ruth Carpenter -----	1500.00 ✓	
Ada R. Gallaher -----	750.00 ✓ 750	
Julia Robertson -----	1500.00 ✓	
J. Marie Craig -----	1350.00 ✓	
Annie P. Hopper -----	1200.00 ✓	
Janie Duggan -----	1200.00 ✓	
Myrla Morris -----	1200.00 ✓	
Edith Pratz -----	1200.00 ✓	
Annie Gassaway -----	1000.00 ✓	
Mary Young -----	900.00 ✓	
Clyde Purcell -----	750.00 ✓	
Edith Patterson -----	480.00 ✓	
Mrs. R.A. Harris (French) -----	450.00 -	
Bessie Proctor -----	300.00 ✓ 325	
Lena May -----	300.00 ✓ 325	
Mamie Carter -----	300.00 ✓ 325	
Mrs. Beatrice McGarrah (Dormitory) -----	300.00 ✓ 325	
Mrs. Paule R. Browne (Dormitory) -----	300.00 ✓ 325	
C.R. Ashley -----	300.00 ✓	

Private music instruction, considered separately, is based on a percentage of fees and will cost about \$2000.00

Needs of the College

Last year the President's report under this heading read as follows:

"The College at present has two pressing needs. I mention them in order of importance and urgency.

"First, a second dormitory. The present dormitory has been filled to 50% above normal capacity all year. It was overrun before school opened last fall. There are very few homes convenient to the College where students can be boarded - not nearly enough to care for the normal growth this fall. By the fall of 1919 - the earliest at which a building could be ready - we shall be

handicaped if we do not have more dormitory space.

"Second, we also need an auditorium and the additional teaching rooms provided in the auditorium wing. We are now having to use a theater in the city for our commencement exercises and other public occasions for the lack of a suitable hall on the campus.

"We also need paved walks and drives, but these can wait."

None of these were met. - All are more urgent now.

It remains to be added that owing to the accident in the boiler house we need to ask the legislature for an appropriation of \$3500.00 to pay the note and make certain repairs in the system.

In Conclusion.

On the whole, in spite of all adverse circumstances - unsatisfactory fall markets, influenza, etc. - the College has had one of the best years of its history and looks out upon the next year with excellent prospects. There is laid here the foundations of a really great institution. The buildings and equipment - as far as they have been provided - are of excellent quality, the best we have known how to get for the purposes to be served. The faculty is made up of strong individual men and women highly trained in their special work, - and high minded, forward looking teachers, eager to serve. There is already developed among the students a spirit that is noticed by all observant people who visit the school - a fine spirit, a positive spirit, a spirit of womanly culture and good will, that means more than any formal teaching to all who come within its influence. All the College needs is a chance to reach more students. The Board can be of great service by personally interesting all the parents of young ladies in their communities and by personal activity with the Legislature.

Memo: Conference with
Committee of City Board of Education

City Board proposes: (1) no organic relation between City system and College, but the same independent administration as would obtain.

(2) City Board pay to college $\frac{1}{2}$ of \$40⁰⁰ i.e. \$20⁰⁰ per capita per year up to 80 students of H.S. grade - payable monthly on statement from college.

(3) College requested to charge additional \$7⁰⁰ per student per year or same as city school fee.

The Financial Committee, into whose hands the report had been put ten days prior to today's meeting, requested that the report be considered with the whole Board in executive session.

Minutes to be supplied by Am. J. B. S.

On motion the Executive Committee was instructed to meet monthly in the President's office and go over with him the financial situation, proposed expenditures, etc., and advise with him in all matters of finance.

Upon return of the President to the room question was raised as to the return of Miss Rule. The President explained that toward the close of the summer last year her physicians had forbidden her to resume work and she had asked an extension of leave of absence for the year, and that Miss Barrett had been employed for the year with the understanding that if Miss Rule should not return she would be expected to remain permanently. On motion the President was instructed to write Miss Rule asking that she indicate her grounds for believing that the doctors might not again reverse their judgment as to the completeness of her recovery so that the Board might be guarded against a recurrence of last year's situation - and to report to the Executive Committee for final action.

The President was asked to confer with Mr. Wood and see if further duties in the nature of those of a Superintendent of Buildings and Grounds could be assigned to him to justify an increase of salary to meet an offer to him from the City of Valdosta. They reported the following place.

1. The present proposition is essentially an enlargement of the function of the Dean, the new duties assigned to the Dean bearing the same relation to the President's duties as do

the old duties of the Dean.

2. Specifically, all problems involved in planning and in carrying out yard and dairy-farm business -- all financial transactions involved in the same -- approving of all orders and bills is to be Dean's duties.

And 3. Advising with Head of Dormitory as to purchases, checking bills to see that Dormitory be run at a balance -- all dormitory bills O.K.ed by Head of Home and passed to Dean, his check on same being bookkeeper's authority to enter, and the President's to pay.

4. All monies for functions indicated be set apart as per budget, no bills to be held more than 30 days.

On motion the arrangement was approved.

Mr. Wood asked two days in which to consider the proposition further.

On motion the time was granted and the Executive Committee was instructed to receive the answer and act on it; their action being final.

The President presented a request of Mr. Bridges for a release from a charge of \$8.00 against his daughter, Elizabeth, for Board, etc. during an absence of two weeks. On motion the President was instructed to advise Mr. Bridges that it was not deemed best to set aside the regular rule that no deductions be made for absence of less than one month.

The President presented a letter from Mr. Yarbrough requesting an increase in salary. On motion the request was referred to the Executive Committee for action.

The President spoke of the fact that the summer school this year was showing a smaller enrollment than heretofore, and asked counsel as to whether to plan to "quit or go stronger". On motion the President was instructed not to quit, the details of "going stronger" to be worked out with the Executive Committee.

The Board adjourned.

***** President.

----- Secretary.

June 2, 1919.

The Executive Committee met at the call of the Chairman in the Court room of the Court House, Judge Thomas presiding. There were present Messrs. Ashley, Converse and Thomas. Absent Messrs. Merrill and Woodard.

The President read the letter of Mr. Wood as follows:

Executive Committee,
South Georgia State Normal College,
Valdosta, Georgia.

Gentlemen:

After a most careful consideration of the plan to enlarge my duties at the College I have come to the conclusion that the 'plan' is impracticable. It implies a division of responsibility which would threaten a high degree of efficiency in service, and at the same time might be the cause of unfortunate misunderstandings.

My work at the College in the past has been attended with great happiness to me, and whatever success has attended my labors is the outcome of this happy relationship. My desire is to work on in the future on the same basis which I have worked on in the past.

Mr. Powell will, in the future, as in the past, have at his command my full service both in labor and in counsel. Whenever it is necessary for him to be away from the College I will be ready to assume his responsibilities and carry out his plans. He will be free at all times to call on me for suggestions whenever it seems wise to do so. Our relations have always been most cordial and I am loath to undertake any thing which might be the cause of a termination of this happy relationship.

After all, it is service, I presume, which the Board wants and I am sure greater service can be had in the way suggested by me than in the other way and at no risk.

Yours sincerely,

J. F. WOOD.

On motion the salary of Mr. Wood was fixed \$3000 per year, his duties remaining unchanged.

The President was asked if Miss Rule had been heard from. He replied that there had not been time as his letter had hardly more than reached her. Thereupon it was moved and carried that her place be declared vacant and that Miss Barrett be offered the position and the President was instructed to write the ladies accordingly.

The Committee adjourned.

Chairman.

Jun 21, 1919.

The Executive Committee met at 9 o'clock P.M. at the store of Mr. W. L. Converse. Present Messrs. Ashley, Converse, Thomas.

The President presented a financial statement showing immediate need of about \$5500.00 for open accounts, etc.

On motion the Treasurer was authorized to secure a loan of as much as \$5500.00 for 3 months at 8 % to pay said

accounts.

The Committee Adjourned.

Chairman.

September 19, 1919.

The Executive Committee met on call of the Chairman at the President's office at 11 o'clock, Hon. W. E. Thomas presiding. There were present Messrs. Ashley, Converse and Thomas. There were absent Messrs. Merrill and Woodard.

The faculty changes since the meeting of the Board in May were reported by the President and approved as follows:

In place of Mr. Yarbrough resigned Mr. Henderson	
" " " Miss Young	" Miss Wagoner
" " " Miss Duggan	" " Becker
" " " " Thompson	" " Mitchell
" " " " Proctor	" " Ida Groover

In the last case it was arranged that Miss Groover should be an assistant in Science and Mathematics and receive \$540.00 and board in dormitory.

On motion the Chairman of the Committee was instructed to close a lease for the farm land of Mrs. A. Converse, about 60 acres adjoining the property now leased from Mr. W. D. Peeples, for a term of 10 years at \$200.00 per year, and to prepare the papers for the lease.

On motion the President of the College was instructed to renew the lease on the Peeples place for a term of 10 or 5 years at \$250.00 per year.

On motion the Committee approved the purchase of 6 dozen chairs (not in budget) at \$41.00 per dozen and a loan of \$3000.00, renewing part of the \$5000.00 loan made in June.

On motion the President was directed to issue a call for a called meeting of the full Board on September 30th to take preliminary steps as to the new building.

The Committee adjourned.

Chairman.

September 30, 1919.

The Board met in the Board Room at the College at 10:30 A. M. The Chairman, Hon. W.E. Thomas, presiding.

There were present Messrs. Ashley, Converse, Elders, Hughes, Pope, Thomas, Ward.

There were absent Messrs. Barrow, Beck, Brittain, Bower, Dickerson, Goetchius, Hayes, Merrill, Tift, Turner, Woodard.

The Board discusses informally several aspects of the problem raised by the proposed new building, suspended business for a half hour at eleven o'clock to attend Chapel exercises with the school. On resumption of business after Chapel, the following resolution was passed:-

Resolved that the Executive Committee take up the proposed building with Edwards and Sayward and other architects asking them to present plans and specifications for a building as nearly like the present dormitory as possible (in central position), the Board reserving the right of acceptance or rejection; and report back to the General Board for its consideration at a meeting to be called by the Chairman of the Board.

The Board adjourned.

----- President.

----- Secretary.

November 21, 1919.

The Board met at the College at 11:30 o'clock. There were present Messrs. Ashley, Beck, Converse, Elders, Merrill, Tift, Thomas. There were absent Messrs. Barrow, Bower, Brittain, Dickerson, Goetchius, Hayes, Hughes, Pope, Turner, Ward, Woodard.

Mr. W. A. Edwards of the firm of Edwards and Sayward was present and explained to the Board the general plans his firm had made for the College and the plans of the proposed building in relation to the general plans. He explained also the position of his firm in the matter of architect's fees. In this latter connection he stated in substance that he understood his relation to the College to be that he had originally been employed as architect for the work; that he was to furnish the general lay-out (which he had done); that he was to study the architectural development of the institution, planning new buildings in detail when so directed by the Board and receiving for only such parts of these buildings as were actually constructed the standard fee of 5 % for making plans, letting of contract and supervising construction. (He added that though the standard fee for this service has gone up to 6 %, he did not expect the increase from the College.) He explained that he understood that either party, the College or the Architect, might terminate the arrangement at will; but that so long as he remained the College Architect he should give it his earnest thought and care, and that so long as his services were satisfactory the Board would normally look to him for plans when a new building was to be planned, though there was certainly

no legal constraint in the matter.

When Mr. Edwards had finished his explanation, on motion the preliminary plans submitted by him were accepted, and he was instructed to complete the plans and specifications and to advertise for bids on the whole building with the alternative of leaving off the central wing and the understanding that the architect's fee should be 5 % on the part built.

The President was requested to confer with the Governor and the Prison Commission in regard to the matter of securing convict labor.

The President was instructed to call a meeting to let the contract on a day to be named by the Architect.

The Board adjourned.

----- President.

----- Secretary.

Converse Brother's Store,
Valdosta, Ga.
January 29, 1920.

The Executive Committee met at the request of the President at 3 o'clock P.M. for the consideration of a number of matters.

1. On motion the President was requested to invite Hon. Pleasant Stovall of Savannah to deliver our commencement address.

2. The President having reported that Mrs. Harris desired to be relieved of her teaching because of ill health, on motion her request was granted, and the President was instructed to let the French instruction lapse for the rest of the year.

3. The President having reported that there was a strike of laundresses at the dormitory, on motion he was instructed as follows: Get laundresses back if possible at the regular rate of 75 cents; otherwise send clother to the steam laundry at price not exceeding \$1.00, and bill parents accordingly.

4. The fees for next year were fixed as follows:

Matriculation fee (on entering) -----	\$10.00
Living Expenses (including board, lodging, light, water, fuel, laundry service, nurse's care, medicine and infirmary) -----	\$20.50
Library fee-----	\$ 7.50
Diploma fee (at graduation only)-----	\$ 5.00

Laboratory fees.

To pay for material used by students individually in certain courses, paid only by those taking the specific courses.

Physics	-	Amt.	per	term	-	half	year)	-	\$	2.50
Chemistry-	"	"	"	"	"	"	"	"	"		2.50
Art	-	"	"	"	"	"	"	"	"		2.50
Cooking	-	"	"	"	"	"	"	"	"		4.00
Sewing		"	"	"	"	"	"	"	"		1.50

Music Fees - (Private Lessons.)

Voice (two half hours per week)	year	--	\$	63.00
Piano (two half hours per week)				63.00
From Teacher, year				
From Assistant Teacher, year	-	-	-	45.00
Glee Club Fees (per year)	-	-	-	1.50
Reading or "Expression" (per year)	-	-		45.00
Piano for practice (six hours per week)				
is included in the fee indicated above.				

Fee for Non-Resident Students.

Students not residents of Georgia are charged an admission fee of --- - - - - \$50.00

5. The president read a summary of the year's run to January 19, showing that the College is running financially about on schedule. He also read a report of the summer schools for the last four years showing that though the Summer Session cost about \$100.00 more than it earned last year, it had paid in all some \$500.00 more than it had cost

6. On motion the President was instructed to organize and conduct the summer session with the condition that if the session does not pay out, the salaries of teachers be scaled proportionately, so that the College should sustain no loss. *Summer session, 72*

The Committee adjourned.

Chairman.

March 2, 1920.

The Board having been called to meet in the Board Room of the College at 10 o'clock, and there appearing to be no quorum, the members present decided that it was only just to the various contractors present to proceed to business as if there were a quorum present and ask ap-

proval of the Board later.

There were present Messrs. Ashley, Converse, Merrill, Pope, Thomas, Turner. There were absent Messrs. Barrow, Beck, Bower, Brittain, Dickerson, Goetchius, Hayes, Hughes, Tift, Ward, Woodard.

Bids were opened and found as follows:

General contract,

W. T. Hadlow - -	\$132,500
O. P. Woodcock -	\$109,994
A. E. Ittner Co-	\$158,368
Shelverton Construction Co.-	\$126,223

W. Z. Williams Co. and Moultrie Construction Co. presented "cost-plus" bids of \$128,700 (including fee of \$10,000) and \$130,000 (including fee of \$11,900) respectively, which not being according to the call were not considered.

Heating contract,

O'Pry Heating and Plumbing Co.	\$7300.00
W. F. Martin - - - - -	6660.75
Roscoe Rouse - - - - -	6980.00
American Heating and Plumbing Co.	7350.00
Eastman Plumbing Co. - - - -	8650.00
Wm. A. Mannig - - - - -	7846.00
W. B. Guimarin and Co. - - - -	7995.00

It being found that all the general bids were for above the available money, it was decided to build as far as the money could be made to go, and Mr. Edwards, the architect, was requested to confer with general contractors as to "cuts." The Board then adjourned to meet at 3 o'clock P.M. at the Patterson Hotel to consider the cut bids.

-----President. 20.

----- Secretary.

March 2, 1920.

The five members of the Board met at the Patterson Hotel and opened the "cut" bids. The bid of O. P. Woodcock was again lowest, and the contract was awarded to him on the basis specified in the formal contract document.

On motion the Chairman of the Board was requested to take up at once the matter of arranging with the Board of County Commissioners and with the Governor and Prison Commission for the care of and the securing of convict labor for the building.

On motion Messrs. Thomas, Converse and Ashley were appointed as a committee to arrange to bank the State's obligation to the College of \$37,500.00 due in 1921 so as to have the money available when needed.

It having been observed that there was one member lacking of a full quorum, Mr. Morton Turner of Quitman was called on the telephone so that he answered "present and voting aye" to the action of the Board.

The Board adjourned.

----- President.

----- Secretary.

Note. After adjournment of the Board the formal contract was prepared by the Architect and the President of the College, and signed by Mr. Woodcock and Judge Thomas, Chairman of the Board.

March 11, 1920.

At the call of the Chairman, the Executive Committee met in the store of W. L. Converse. There were present Messrs. Ashley, Converse and Thomas. On motion the following resolution was passed.

Resolved: That on or after the first day of any month when the State's check for maintenance for the College for that month has not been received by the Treasurer of the College, the President of the College, be and is hereby authorized to make a loan with the bank in which is kept the regular deposit account of the College, not to exceed the amount of the said maintenance check. In the making of this loan, the said President of the College is hereby authorized to make to the said bank a note for the loan payable on demand with interest, and to assign to the said bank as collateral the said maintenance check of the State when it is received by the Treasurer. And the said President of the College is hereby authorized to sign the said note and assignment with his official signature as President of the College. Furthermore, the Treasurer of the College is hereby authorized and instructed to sign over to the said bank the said maintenance check when it arrives, or so much of it as is necessary to pay the said loan and interest, and to take up the said note and assignment.

Chairman.

SOUTH GEORGIA STATE NORMAL COLLEGE.

May 26th, 1920.

The Board met at 10:30 A. M., Honorable W. E. Thomas, Chairman, presiding. The following members were present: Messrs. Converse, Elders, McCrackin, Merrill, Pope, Thomas, Tift, Turner and Woodard.

The following members were absent: Messrs. Ashley, Barrow, Beck, Bowden, Bower, Brittain, Goetchius, Hayes, Hughes and Ward.

The minutes of previous meetings were read and approved with one correction of minutes of Executive Committee meeting for Jan. 29, 1920. See Page .

The President read his annual report as follows:

The President's Report.
1919-1920.

To the Board of Trustees.

Gentlemen: -

Allow me to present the following report for the year 1919-1920:--

It is with great pleasure that the President reports to the Board of Trustees that this has been in every way possibly the best year in the history of the institution. The uniform and rapid growth has continued, the personnel of the school -- college, training school, and faculty -- has been exactly 400 souls; and, unfortunately, we have had to turn away a considerable number of applicants. Owing partly to the selection made possible by the last named fact and partly to the better general public knowledge of the College, we have somewhat better type of students on the average. The faculty have done excellent service and never have the faculty been loved and revered more by the students. On the whole the moral of the school is unexcelled. As the financial statement will show, the deficit of last year has been wiped out and moreover we have added some \$2500.00 worth of equipment to the establishment; and while we still owe considerable money, open accounts are more than covered by cash-convertable assets on hand. The Board has been successful in securing a \$5000.00 increase in the annual maintenance (of which \$2083.33 has become applicable to date) and in securing an appropriation of \$75,000.00 for a new dormitory, which has been begun. The Executive Committee has authorized a slight increase in student fees which more justly represents the service rendered, (and this increase of income added to the

increase from the State gives us some ten to twelve thousand more to run on next year than we have had this year) so the College is in as good financial condition as it can well be without improvement in certain aspects of our present system to be mentioned later.

The general condition of the College being so good, the President begs to devote most of his report to two considerations which he deems it essential to present clearly to the Board at this time (though he gives the usual financial statements and mentions other matters briefly). The first of these matters has to do with the administration of the College from the beginning.

The President has always felt that the Board should not be worried with the small details of the running of the College-- particularly with the unpleasant ones; that, indeed, he is employed precisely to take care of these himself. Accordingly, though every year he has given what he hoped to be a clear summary of the year's business, he has spared the Board explanations as explanations.

He has long wished that the Board could take the time necessary to a thorough canvass of the business of the College -- even as bank directors go into the affairs of a bank; and he has more than once requested such a canvass. It has been a great disappointment to him that the Executive Committee has not this year found it convenient to comply with the resolution passed by the Board last spring that the Committee should hold monthly conferences with the President, for such conferences would have cleared up this whole matter. But the President knows that such detailed study of the affairs of the College as he has suggested for the Board is not a simple matter, for the business of the College is fairly complex; and he has very cheerfully carried the responsibility for the Board in the knowledge that should any question arise in the mind of the Board, a simple request could bring the desired information. He has been apprised, however, that such a questioning did arise last spring because of the fact that the College is so constantly in debt. He regrets that the Board did not at the time request of him the desired information. As it is, he feels that it is due both the Board and himself that a definite explanation be made now. He feels it the more his duty to do this first, because he knows the institution is, and has been all along financially absolutely sound, and the Board should have no doubt on such a point; and secondly, because the College has grown too large and the financing of its operations, too heavy an item to be left by the Board any longer entirely to such resourcefulness as the President may have, reinforced by the personal credit of the Treasurer, cordially enough but to the College, but unreasonably required by the College.

Our indebtedness is and has been all along principally accounted for by two considerations. First, one fundamental reason for it -- and the soul reason for most of it -- is

that the College has to carry at all times a reserve stock of groceries, laboratory supplies, office supplies, etc., amounting to several thousand dollars, or about an average of three month's run, which have to be bought in advance; and the State's maintenance appropriation and students' fees are not paid in advance (as both are supposed to be, to help take care of just this situation). The delay of the State until very recently accounted for from \$3000.00 to \$6000.00 of constant open debt. Fortunately the Executive Committee in March of this year made arrangement with the bank to hypothecate the State's belated checks and so reduce our open debt that much. If the slow pay of students could be similarly hypothecated, that would close about \$3000.00 more of open debt. In the Days before the State got behind, the surplus needed was small and the State check met it fairly well. Now we carry about three times as much surplus in quantity, and this costs at least twice as much per item as it did then. So the stock on hand amounts to some six times as much as it did five years ago.

But as now the supplies have in many cases to be bought early to be sure to get them at all, and usually ought to be anyhow so as to get the longest use of them, the debt naturally runs high during the fall, and is gradually caught up with during the year. We owe most about December, sometimes as much as \$18,000.00, and least in August. A regular "line of credit" (in absence of State provision) is needed to take care of this situation; but though the President has often mentioned the difficulty, the Board has made no provision. The Executive Committee's adjustment just mentioned as to the State's maintenance check has helped a great deal. Mr. Ashley's generous signing as security at the Bank all these years has helped greatly. But something permanently ought to be done; for as the College continues to grow, the condition will hardly improve unless the Board solves successfully the next consideration. (In that case a surplus in time can be accumulated to take the place of the suggested line of credit.) A great advantage of an adequate line of credit is that the discounts on bills which it will enable us to take will easily pay the interest on the loans. And also a cash buyer has many advantages.

Just as the tardiness of the State and student payments and the lack of an adequate "line of credit" account for our bad showing in open accounts, so the next consideration explains much of our frequent actual deficit. This consideration is that our maintenance appropriation and our student fees, which theoretically ought to be entirely available for running expenses, and which there has recently appeared reason to believe some of the Board have tacitly assumed is so being used (in spite of yearly reports showing otherwise), has had to be called on to provide practically all of the permanent equipment of the College. Our "building" appropriations have read, it is true, "for building and equipment"; but actually the appropriations have all ways fallen short

of finishing the houses, and the equipment has had to be secured any way the President could devise. And, frankly, this making of brick without straw all these years has taxed the ingenuity of the President more than almost any thing else about the College.

Furthermore, there is reason to believe that the Board has not realized how much of this permanent equipment has had to be provided -- so rapid has been the growth of the school, and so quiet. To test this point the President has asked a number of intelligent men to guess how many of this or that article of equipment the College has; and almost every time the number guessed has been less than one-fourth the real number. The footings of the Cash Book shows that in the last seven years The College has paid \$23,263.53 for equipment. As this has all been practically first class stuff, most of it is now as good as ever; and if we should have a clean-sweep fire, our equipment could not be replaced on present markets for \$50,000.00. (See inventory attached.) And yet our actual deficit over and above the running accounts covered by supplies on hand, has seldom been more than a thousand or two dollars at any one time.

It is pertinent to observe that the original equipment with which the College opened in 1913, and for which we made a debt of some \$7500.00 that took three years to absorb, was for 65 college girls and 45 training school children. But now we have to provide for 260 college students and 105 training school students. In this situation the President has had a hard three cornered struggle. If the College didn't grow it was a failure (and though it has grown faster than any other institution in the State during its first seven years, we have not been without criticism for not growing faster). Growth, though, is impossible without equipment to attract and accommodate the students; and the equipment has had to be forthcoming. But to get the equipment without appropriations meant debt; and debt has meant criticism. And along-side of this three cornered struggle, has been another to keep an ambitious and eager faculty content with a minimum of equipment -- when all they are wanting, and feel their work is suffering because they have not, two or three times the equipment they do have. (Though, on the whole the faculty has acted wonderfully well in this matter.) In a position like this there has been nothing to do but go ahead and do the best one could. The President has conceived it to be his principal work to build a strong, efficient school. If he may trust the open observation of patrons and visitors of all kinds, that kind of school is here. He hates deficit as much as any one; but he has made the deficit of the past (There is none now) with his eyes open, because he saw nothing else to do under the circumstances. He hopes the Board is providing the new Dormitory, which will add another hundred girls to the student body, will be able to provide directly the necessary increase in equipment, so that there will not have to be another plunge in debt to keep going. In closing the discussion of this point

the President wishes to state that he can not now recall a single piece of equipment bought which was not urgently needed at the time or which has not later become imperative when prices have been much higher.

There is a third item of deficit which should be mentioned, though it is accidental and it is hoped only to be temporary. This is a note for \$2215.50 to pay for a burst boiler. There is now pending in the legislature an appropriation to pay this. The President has held this item separate in all his statements, because he does not see how it can be absorbed in the current expenses, as the equipment has been absorbed; but he realizes that it will have to be so absorbed finally if no other provision is made.

The actual indebtedness of the College has now been explained; but that the Board may see the problem a little more in detail, the President wishes to go on to say that the actual living within the annual estimates has been made difficult by two or three considerations which he desires to mention:

A. Our budget has worked against a constantly and rapidly rising market for five years. The income is practically fixed before May for all next year. We can not, like other businesses, change published rates to meet changed conditions. The President's estimates are based largely on the things needed by the various departments for the year, and on the prices obtaining at the time the budget is made. He has allowed for what has seemed a reasonable rise; but the rises for the last five years have not been reasonable. In short, the President has along been confronted with the situation the Board met recently in letting the contract for the new dormitory. Only the Board could "let" so far and stop; but the maintenance of the College has to keep going, and the President can't call a halt on that after it is started.

B. Almost every year the Board has added substantially to the obligations indicated for the year by the President, and has not usually provided new income to meet these obligations. These increases have all in themselves been for very desirable considerations, and the President has concurred in most of them very heartily, believing that it was worth going in debt to secure the benefits; - but he did not suppose he should not be held alone responsible for the result if deficit should be so created.

This Year's record is typical, though somewhat heavier than most. We increased salary estimates \$400.00. We undertook to get a new building, the expense, board meetings, etc., being about \$500.00. The Executive Committee rented a two-horse farm, which will bring no returns till harvest, but which has cost about \$1500.00 running expenses and equipment to date. All three of these actions have been good -- but they have made debt just the same -- in spite of the fact that the Board added \$5000.00 to the annual maintenance fund (only \$2083.33 of which has become available to date).

C. A matter of appearance. Could our report be from

August 31st to August 31st it would show better. Then our stock of supplies is lowest, and we have applied all our year's income. May 1st catches us with large stores of supplies and considerable future assets yet to be applied.

There is now one more point in regard to the President's financial policy which he wishes to speak of. It touches somewhat the perennial indebtedness of the College, but more the growth of the institution (and he wishes here to thank the local members of the Board for their backing in these matters; for without their sympathy as shown in the minutes of their meeting and their financial backing, the actions would have been impossible). This plan has been to grasp some large advantage when it could be had at a reasonable price, go in debt for it, and then get the State to pay the bill later. In this way we got the laundry building, the heating plant as a separate building, the dairy establishment (though the resolution authorizing this had been passed by the Board three years before; and the establishment has been enlarged by the Executive Committee this year). All these items have thrown us heavily in debt (They cost about \$20,000.00.) at the time; but the State has covered most of the items with appropriations that certainly would not have been granted if we had not "plunged" at the opportune moments; and we have by this process added property now worth at least \$60,000.00 -- and have had the use of the greater plant in securing and caring for larger numbers of students.

The President has gone into this long discussion not merely through jealousy of his business administration of the College (though he is very jealous that he not fail in this important matter), but more through the desire that the Board see the business as it is. He believes that the Board has the right to be proud of the College -- as the students, the faculty, and the President are; and he desires the College to be a pleasure rather than a care to the Board. The growth of the College has been very rapid. In seven and a half years it has grown from a handful of students and teachers in one particularly equipped house, to a school of 400 souls working and living in a well equipped plant worth more than a half million dollars.

The debt we have carried is, under the provision made, literally the price we have paid for the growth. And after all, when the total business is considered, over a half million dollars in seven and a half years, the average indebtedness of \$10,000.00 more or less, with about the same amount of "cash-convertable" assets always to apply against it, is not unreasonable. Probably the local members of the Board, who have been (next to the President) nearest to it, will agree that it is not so much the amount of the debt that has been annoying, as it is its constantly presenting itself for some sort of personal adjustment. It is earnestly hoped that the Board will find some way of relieving the President in this matter, and with him the gentlemen of the local committee who have so loyally -- though not without natural chafing -- helped him secure funds.

FINANCIAL TABLES.

1. FINANCIAL STATEMENT - SUMMARY.

At close of business May 1, 1920.

ASSETTS:

1. Dormitory Supplies - Inventory	-	\$	1,532.06	
2. Stock in store	-	"	1,008.50	
3. Office supplies	-	"	440.00	
4. Janitors "	-	"	151.00	
5. Laboratory, etc.	-	"	210.17	
6. Library supplies	-	"	180.00	
7. Insurance three years ahead	-		516.90	
8. Due from State - Apr. Check	-		2,925.00	
9. [Hypothecated and applied Apr. 1.]				
9. Due from State - May check	-		2,915.00	
[Hypothecated 5/1 applied 5/2]				
10. Due from State Bldg. Acct.	-		568.37	
[Applied May 11.]				
11. Due from Students	-		2,699.50	
12. Farm supplies - Inv. - Inc. new Crop*			<u>3,343.99</u>	\$16,490.49
* This item consists of time 2 mules				
			\$150.00	
			5 mo.	
			$\frac{3}{4}$ time of 2 men at \$2.00 5 Mo.	450.00
			$\frac{1}{2}$ Clayton's day time	175.00
			Seed, Fertilizer, Etc.	798.99
				<u>\$1573.99</u>

LIABILITIES:

1. Bills Unpaid May 1 --		\$	7,615.39	
2. Notes Payable --			5,415.00	
(Including item 8 of assets)				
3. Overdraft --			2,362.47	
(Covered by item 9 assets May 2.)				
4. Year's profit --			<u>1,107.63</u>	\$16,490.49

* A note of \$2215.50 for a burst boiler, as previously explained, is carried here, as heretofore, as a separate item.

Summary:-

Year's profit on current expenses	\$	1,107.63	
New equipment added (Inventory)	\$	<u>2,652.44</u>	\$ 3,760.07

II. FINANCIAL STATEMENT OF DORMITORY

May 1st, 1919 to May 1st, 1920.

CREDITS - RECEIPTS:

Boarding Fees	¢	22,236.93	
Boarding fees due May 1		1,754.75	
Food & Supplies on hand 5/1/19		1,532.06	
Food bills unpaid 5/1/19		1,505.70	
Laundry		4,147.95	
Apparent deficit		490.20	\$31,667.69

DEBITS - DISBURSEMENTS:

For food	¢	13,594.93	
Food on hand May 1/19		708.32	
Dormitory Wgs. & Salaries		6,400.29	
3/5 Lts., Water & Fuel		2,109.09	
Dormitory maintenance		1,847.89	
Dormitory equipment		662.25	
Food bills unpaid 5/1/20		2,740.07	
Laundry for girls		3,604.85	\$31,667.69

III. FINANCIAL STATEMENT FARM.

ASSETS:

Farm receipts	¢	3,071.19	
New Inventory		3,343.99	\$6,415.18

LIABILITIES:

Farm Equipment paid (including some old accounts)	¢	521.67	
Farm equipment unpaid		101.12	
Farm wages		1,632.05	
Farm rent & Maintenance Pd.		1,972.90	
Farm Rent & " Unpaid		303.79	
Total		4,531.53	
Profit		1,883.65	\$6,415.18

Note: While not including in this balance items that should be listed as supplies but which have heretofore been listed as equipment, it is desirable here to place them permanently as maintenance-supplies, that they may serve as a definite bases for future reports. These items consist of stock and tools. This old inventory amounts to \$2,013.50. Next year's books will therefore charge the farm with the item, Inventory \$3343.99 Plus old inventory 2013.50 \$5357.49, and this item is hereby removed from the Inv. farm equipment.

Note 2: The increase in value of permanent farm equipment (See inventory of equipment) is \$258.50.

IV. FINANCIAL STATEMENT BOOK STORE.

May 1st, 1919 to May 1, 1920.

CREDITS:

Sales May 1, 1919 - May 1, 1920.	\$ 8,324.42	
Inventory	<u>1,008.50</u>	\$9,332.98

DEBITS:

Inventory of supplies on hand 5/1/19	\$ 1,079.02	
Amount paid for goods during year	<u>7,573.28</u>	
	\$ 8,652.30	
Profit for year	<u>680.68</u>	\$9,332.98

* This assumes that unpaid bills for store both years are the same; the open accounts last year were not distributed. The same assumption applies in all departments; and on the whole is not far from correct. Hereafter the accounts will be shown separately. The totals - Table 1 - are accurate.

V. STATEMENT BUILDING ACCOUNT.

(Dorm. Bldg. B.)

RECEIPTS:

One check from state	\$ 3,300.00	\$3,300.00
----------------------	-------------	------------

DEBITS:

One check drawn (Architects)	\$ 2,300.00	
Balance in Bank	<u>1,000.00</u>	\$3,300.00

VI. SUMMARY OF INVENTORY OF PERMANENT EQUIPMENT.

Total inventory May 1st, 1919	\$29,538.61	
Addition to May 1, 1920.	<u>2,651.44</u>	\$32,191.05

VII. STATEMENT RECEIPTS AND DISBURSEMENTS.
Year ending May 1, 1920.

RECEIPTS:

Bank Bal. Brt. Fd. May, 1, -19	\$	43.18	
Sundries		121.20	
Matriculation fees		3,105.00	
Boarding fees		22,236.93	
Laboratory fees		1,663.25	
Training school fees		934.94	
Farm Receipts		3,071.19	
Maintenance from State		28,765.00	
Book Store Sales		8,324.48	
Music Fees		3,181.50	
Library fees		1,268.50	
Summer School Fees		1,737.05	
Bills Payable		18,748.32	
Laundry Receipts		4,147.55	
Overdraft (Lst. Nat'L Bank)	\$	<u>2,352.47</u>	\$99,700.56

DISBURSEMENTS:

Interest & Sundries	\$	1,095.62	✓
Bills Payable		15,833.32	
Faculty Salaries		27,314.09	
Building Repairs		158.71	✓
General Equipment		683.27	✓
Library Equipment		964.48	✓
Training School Equipment		37.27	✓
Sci. & Music Lab. Equipment		416.33	✓
Domestic Sci. Lab. Equipment		12.91	✓
Dormitory Equipment		662.25	
Farm Equipment		521.67	
Office Expense		947.45	✓
Library Maintenance		200.00	✓
Training School Maintenance		169.75	✓
Sci. & Music Lab. Maintenance		2,974.87	✓
Domestic Sci. Maintenance		532.38	✓
Farm Maintenance		1,972.90	
Dormitory maintenance		1,847.89	
Table Food Purchases		13,594.93	
Advertising		792.91	✓
Lights & Water		1,525.77	✓
Fuel Purchases		1,989.38	✓
Gen. Maintenance & Expense		1,937.45	✓
Janitors		1,439.33	✓
Dormitory wages		6,760.29	
Farm Wages & Salaries		1,632.05	
Wages-Yards		717.64	✓
Book Store Purchases		7,573.28	
Laundry		3,604.85	
Summer School Salaries		1,219.15	
Dormitory Bldg. B.		<u>568.37</u>	\$99,700.56

VIII. BUDGET - May 1, 1920 - May 1, 1921.

Note: As the new dormitory can not be ready to occupy and as therefore there can be no material increase in students, this estimate assumes the same increase from fees increased approximately by the percentage indicated in the published increase of fees. Through the distribution of expenditures may not be exactly the same as this year, the total will hardly be more. Therefore the actual figures of this year, except for the faculty, are taken for the estimate of next. And one piano is added.

RESOURCES:

State Appropriation	\$35,000.00 ✓	
Advance Salary to Miss Hollis	125.00	
Matriculation fees (same)	2,940.00 - 200	
Laboratory	2,220.00 - 75	
Library	1,900.00 - 57.50	
Training School	1,250.00 + 75	
Music	4,000.00 - 45	
Expression (25 @ \$5.00)	1,125.00 - 800	
Profit - Store	1,300.00	
Profit - Farm	2,500.00 - 3200	
Profit - Dormitory	4,000.00 - 4000	
Sundries	65.00	\$56,425.00

LIABILITIES:

Faculty salaries (including proposed additions to faculty and increases)	\$37,846.58	- 3108.12
1 Piano	550.00	+ 325
Total of other items same as for year (see cash balance above)	16,595.52	
Balance for sundries	3,660.90	\$56,425.00

FACULTY CONSIDERATIONS.

The other matter to be stressed is that of faculty salaries. The teacher's salary is undoubtedly one of the most important present concerns of the nation. 143,000 teachers left the schools last year. Cities and towns have awakened and are making large additions to their faculty budgets; and yet, because other lines of business pay so much better, teachers continue to leave the schools for better paying work. Many colleges have raised salaries very materially -- and are calling teachers from the colleges that have not made such increases. Our Mr. Bradley goes to a college in Oklahoma at \$3000.00 (against the \$2000.00 we are paying him). Miss Duggan, who was with us until recently, has accepted a position at \$2500.00 (as against the \$1200.00 we should have been paying her). When we lost Miss Hollis in the fall, we had to take a very young lady hardly out of college and pay her even as a temporary "supply" the same salary we paid Miss Hollis with her years of training and successful service in our school. Miss Barrett asks a leave of absence to complete her M.A. degree. When I asked Teachers College for a "supply" "of the same kind", they wrote that one of the same kind would cost us \$2750.00.

As is universally known, it costs more than twice as much money now to live as it did four or five years ago. Had our teacher's salaries increased so as to be worth only as much as they were worth five years ago (and teachers salaries were proverbially low then) they should be at least twice now what they were then. But in normal times a young teacher who goes into a school such as ours is entitled to and expects -- and receives every year or two an increase until in five or six years his or her salary is about 50% higher than at starting. Our rate of increase in faculty salaries has hardly kept pace with the usual increase in normal times. In other words, all our faculty who have been with us more than a year or two are earning much less now than they did when they started with us. Let me illustrate with the case of Miss Carpenter, one of our best teachers, one who has been here since the opening of the college. Five years ago her salary was \$1000.00. Had her salary gone up with the cost of living and with other incomes, she would now be drawing at least \$2000.00. Had she received the increases due to continuous successful work in the College, her salary would now be \$2000.00 plus 50% or \$3000.00. Her salary is \$1500.00 -- just half what it should be to put her on a par with where she was five years ago and give her what used to be regarded normal increases for continuous approved service. Her case is typical. Under such conditions teachers either have to have more pay where they are -- or move. And were our teachers to file their names at their university homes (Teachers College or Peabody) for a change of position, they could get very large increases (Like Miss Duggan's.) for the asking. The situation is gravely critical. In spite of the fact that our teachers have proved themselves remarkably loyal to the College, and they have never been more so than now, I fear we should have lost more heavily than we have but for the President's assurance that he should do all in his power to improve the situation. And we have teachers that we can not replace at any price.

It is therefore with double appeal and expediency and justice to the faculty that the following recommendation is made:

The College this year has run on its income and paid a deficit of \$1275.00. The income column of the present budget shows about \$10,000.00 more than that for the closing year. The running expense outside of the faculty salaries shows no more than for the closing year. A flat increase of 33-1/3 % in all salaries would take (allowing for certain corrections to be indicated below) \$6300.00. New positions and an exchange of a man for a woman in one position require some \$3000.00. So we still need nearly \$3000.00 more for current expense next year than we have used this. This flat increase of 33-1/3 % is therefore urgently recommended. Even this will not put the salaries on a wholly just basis; but it will go along way in curing the restlessness of our faculty -- who, to be simply truthful, have been having a hard struggle to pay their current bills.

THE FACULTY ADJUSTMENTS.

With one exception -- that of Miss Wagoner of the Department of Music -- the faculty have all given excellent service this year. Miss Wagoner has been an unusually complete failure; but she has offered her resignation and so relieved the embarrassment.

As has been said in another section, the question of salary has seriously concerned all the faculty; but not one has wavered in loyalty. Had the President not given assurance that he should request the Board to make substantial increases in salary, and also that, in his opinion, the Board would be entirely disposed to do the best it could in the matter, he fears there would have been heavy losses by resignation. As it is, we sustain some losses and we shall not be able to replace the teachers who leave us with equally as good teachers at the same price we have been paying. Indeed, it has been so far impossible to fill some of the positions with at all satisfactory teachers, and the President has to ask the Board to allow him to make his nominations for these positions to the Executive Committee later.

One of the embarrassments so far has been the President's uncertainty as to how much he could pay new teachers. He has felt it an obligation of simple fairness to the present faculty who have stayed faithfully and loyally by the College when they could have got better salaries elsewhere, that no new teachers of equal qualifications be employed at a higher salary than that offered the old teachers. It would have been poor policy as well as poor regard of faithful service to take any other position. But to get competent new teachers, we shall have to pay such salaries as those suggested for the faculty in another section.

Mr. Bradley has been with us since the beginning of the College, and has grown almost into an "institution" of the College. He goes to the Oklahoma Baptist University at a 50% increase of salary. The President hopes the Board will give some expression of appreciation of his long and faithful service. In his place I nominate Mr. H. T. Shanks, a very highly recommended master of Arts an instructor of Wake Forest N. C. at a salary of \$1800.00.

Miss Barrett requests a year's leave of absence to complete her Masters Degree at Teachers College. The President recommends that the leave be granted.

Miss Wilkins has served very satisfactorily as a substitute of English since the resignation of Miss Hollis (See minutes) but has not sufficient training or experience to be put in permanent charge of the department. She retires at the end of the year.

Miss Purcell who has done excellent service as teacher of Preparatory Mathematics and English resigns to be married.

Miss Wagoner, of the Music Department, as has been said above, resigns.

Miss Pratz, a really brilliant teacher of Physical Education, has offered her resignation because she feels that she is needed by an invalid mother at home; but she has consented to hold the resignation in abeyance until she has looked the matter over at home.

Miss Goodlett who has been away on leave of absence returns to her position.

Miss Hopper who has served in her place this year has proved an unusually valuable member of the faculty. It is to be regretted that she retires at the end of the year.

We have long needed a teacher of Vocal Expression. I recommend for this position Miss Morgan MaJette, one of our most brilliant graduates, who has been studying for two years since graduation, the last year in New York. The salary is to be paid by the fees of private students, the College guaranteeing that it not be less than \$1000.00.

The resignation of Mrs. Harris, teacher of French, and the resignation of Mr. Bradley, who has taught Latin as a side line, necessitates a teacher of Latin and French. For this position I recommend Miss Majorie Moore at a salary of \$1000.00.

Heretofore we have been able to use a student assistant in both the Department of Art and the Department of Home Economics. The work in these departments has increased to where a full assistant is needed in both. For assistants place in the Department of Art Miss Stella Mathis, one of our exceptionally promising graduates, who has served one year as a student as-

sistant and is now studying in New York, is recommended at a salary of \$900.00. For the assistant's place in Home Economics Miss Redfern, a graduate of Winthrop College is nominated at a salary of \$900.00.

As student assistant in the Training School I nominate Miss Ethel Ingram.

As student assistant in Library I nominate Miss Hattie McMillan.

Nominations for the vacancies not here filled will be made later.

There are two salaries for this year that the President wishes to request the Board to revise. One is that of Miss Gassaway. For two years she has been willing to contract only for the fall, expecting to be married; and for this reason she was not recommended for an increase. The engagement was broken off last summer after the salary was set. The salary should have been \$1200.00 instead of a thousand. We could not replace her for \$1800.00. I trust the Board will authorize the payment of the extra \$200.00. The other case is that of Miss Edith Patterson, Librarian. This case is a pure clerical error. She was to have \$50.00 a month or \$600.00, but some how it was entered at \$40.00, or \$480.00. She has never said a word about the error; I noticed it only recently in checking up the budget. I hope the Board will authorize the correction. A more faithful or efficient worker we do not have.

It is stated in the case of Mrs. [redacted] that part of her duties she handled the Laundry. When the laundresses went on a strike -- Mrs. Browne was paid a dollar per bag. Investigation showed that the reason for the strike was that the women felt that Mrs. Browne was "knocking down part of their pay." After investigation it was found that Mrs. Browne was very much tampered in the matter. According to her own records of accounts was about [redacted]. Her books and records were in impossible condition, and her statements and records, she must have appropriated [redacted] out of the [redacted] up the \$60.00 above and offered her resignation which was accepted.

In her place we secured Mrs. Geroldine M. Miller, who is making a very satisfactory beginning. (It may be added that as soon as Mrs. Browne retired the laundresses came back at the old price, 75 cents, and we have had no more trouble.)

See next page for
Faculty List.

FACULTY LIST -

Returning ~~members~~^{mem}bers.

Mr. R. H. Powell, President	\$ 3,300.00
Mr. R. H. Powell, " Rent Home	360.00
Mr. J. F. Wood, Dean & Education	3,000.00
Miss Ada R. Gallaher, Dean of women Geography & Nature Study \$1500.	750.00
Miss F. Ruth Carpenter, Art	1,500.00
Miss Georgia May Barrett, (?) Supt. Tr. Sch.	1,650.00
Miss Julia Robertson, Cookery	1,500.00
Miss Annie Gassaway, Sewing	1,200.00
Miss J. Marie Craig, Science	1,200.00
Miss Myrla Morris, Tr. Teacher	1,200.00
Miss Emily Goodlett " "	1,200.00
Miss Rose Becker, " "	1,200.00
Miss Edith Patterson, Librarian	600.00
Miss Ida Groover, Asstant Science	540.00
Mr. B. H. Henderson, Secretary & Bookkeeper	1,500.00
	<u>\$20,700.00</u>
Increase of 33-1/3 % recommended (2/3 of year beginning Sept. 1, 1920.)	4,600.00
	<u>\$25,300.00</u>

NEW MEMBERS -

Salaries beginning Sept. 1.

Mr. H. T. Shanks - History -	\$ 1,800.00
- Physical Education	1,600.00
- English	2,750.00
- Music	1,200.00
Miss Majorie Moore- Latin & French	1,000.00
Miss Stella Mathis- Asst. in Art	900.00
Miss Annie Redfern- Asst. Home Economics	900.00
- Asst. English & Math.	1,000.00
	<u>\$ 11,150.00</u>

DORMITORY -

(Not charged to faculty Budget)

Mrs. B. G. McGarrrah, Director Boarding Dept.	\$ 1,000.00
Mrs. Geroldine M. Miller, Nurse	600.00
Miss Ada Rose Gallaher, Dean of Women	750.00
	<u>\$ 2,350.00</u>
33-1/3 % Increase recommended	522.22
	<u>\$ 2,872.22</u>

STUDENT ASSISTANTS -

Miss Ethel Ingram, Student Asst.	\$ 315.00
Miss Hattie McMillan Student Asst.	315.00
- Student Asst.	315.00
Mr. C. R. Ashley, Treasurer	300.00
Total	<u>\$ 945.00</u>
Total Salaries (ALL)	\$41,692.22

NOTE: The footings here do not total exactly the same as the budget estimates for faculty because of the difference during the summer between salaries of retiring and incoming teachers. This table gives the rate of salary; the budget, the amount to be paid between set dates - May 1, 1920 to May 1, 1921.

NEEDS OF THE COLLEGE

The greatest immediate need of the College, is, of course, to finish the new dormitory. And it is to be kept in mind that to equip the dormitory, and provide necessary increase in equipment in class rooms, library and laboratories, there will be necessary at least \$25,000.00. We shall need altogether not less than \$75,000.00.

The maintenance fund should be increased by \$5,000.00 at least in order to take care of the next year's growth.

Our light and water bills are very high. Could we get the money with which to install a small oil burning power plant and to dig a deep well and erect a tank, we could effect a great saving.

We also need a laundry. Again could we provide funds to install the machinery we could make a great saving -- enough to pay for the plant in four or five years. And there would be great advantages of a sanitary nature.

Our walks and driveways still need paving -- but this is not yet imperative.

Last -- and this need is next to the first in urgency -- is the need of an adequate "line of credit" to handle the business of the College on a cash basis and spare the President and the Treasurer the embarrassment they have so long experienced in financing the business. \$12,000.00 besides the hypothecated State checks would be adequate for next year. That would carry the peak load; but it would not be necessary to use all of it all of the time.

Seenext page for Farm & Summer School
notes which should have followed the
"FACULTY ADJUSTMENTS"

THE FARM-

The farm has paid very well this year. It shows a profit of \$1883.65. However, owing to the securing of the two horse farm (See minutes of the Executive Committee Sept. 19th, 1919) and the necessity of equipment for operating this farm, without any special provision, this gain does not appear as cash but mostly as inventory, "new crop" and to show the gain in the financial statement it has been necessary to place a fixed inventory value on the growing crop. As this is simply impossible, I have simply valued it at what it cost \$1573.99.

Considering the late and wet Spring the crops are in excellent condition. Our dairy herd and herd of pigs both show good increases. It is hoped that the Board can find time to inspect the farm.

THE SUMMER SCHOOL.

The summer school last summer, as was predicted by the president, failed to entirely pay its way. It fell short about \$100.00. Pursuant to the action of the Board at last annual meeting, the Executive Committee took the matter under advisement and passed the resolution reported in their minutes of that date. The coming session will pay its way fully, it seems, if as many as 120 students enroll. The advance registration to day is _____.

Minutes - May 26, 1920.
(Continued)

On motion the paragraph of the President's report referring to Mrs. Browne was ordered deleted as having already served its purpose and not necessary to preserve.

At one-forty-five Judge Thomas asked to be excused for the rest of the meeting as he had to reconvene court at 2:00 o'clock. Mr. Merrell was requested to take the chair.

After a general discussion of many matters suggested by the President's report, on motion the report was adopted as read and revised in the above mentioned deletion.

On motion it was directed that the financial section of the President's annual report be mailed to all members of the Board ten days before the annual meeting.

The following resolution was passed:

Whereas it has come to the knowledge of this Board that other State Institutions similar to this College are financed by the banks in the cities where they are located, based entirely on the credit of the institution:

Resolved by the Board, that the Banks of Valdosta ought to lend to the South Georgia State Normal College as is needed, basing the loans on the State's promises and student attendance without requiring personal endorsement; and that the account of the College be placed with some bank that will do this.

Resolved further, that the Finance Committee give this matter attention at once.

On motion the name of Mr. McCrackin was added to the Finance Committee, and he was asked to act as Chairman for Mr. Ashley during his illness.

On motion the President was directed to write to the Governor suggesting Mr. F. E. Land as a successor on the Board to Mr. Bower resigned.

The Board adjourned.

REVISION MINUTES OF MEETING OF EXECUTIVE COMMITTEE JAN. 29, 1920. Addto Section 6 the following words:

If more money is made by the session than is needed to run the same, the surplus shall be prorated to the faculty proportionately. The President shall organize the Summer School faculty as heretofore.

Chairman.

Mr. J. F. McCrackin's Office
June 15, 1920.

The Finance Committee met to consider banking arrangements for the College. There were present Messrs. McCrackin (Chairman), Mr. Converse and Dr. Woodard.

The following resolution was passed:

Pursuant to the resolution of the Board of Trustees of the South Georgia State Normal College of May 26th, instructing this committee to arrange for certain credit for the College, We hereby authorize the President of the College to affix his official signature to notes and assignments and take such other steps as are necessary in arranging the said loans.-

It being the intention of this Committee to authorize the President of the South Georgia State Normal College, R. H. Powell, to borrow funds for the purpose of paying off and keeping paid bills now due and shown in the books of said college, - and also to arrange for funds to carry on the construction of

the dormitory which is now being built with an appropriation of \$75,000.00 from the State of Georgia for that purpose. It being the intention of the Committee to make temporary arrangements for the payments on work until the money appropriated is available from the State Treasury.

For the purpose above stated, in the way of attaining said loans, the undersigned committee hereby authorize R. H. Powell the President of said College and clothe him with as full and complete authority to procure said loans and execute evidences of indebtedness as they themselves have.

The Committee adjourned.

Chairman,
Finance Committee.

Valdosta, Ga. May 21, 1921.

The Executive Committee met Honorable W. E. Thomas presiding. Present, Messrs. Thomas, Converse, McCrackin. The following resolution was passed:

Resolved that the President of the College and the architect, Mr. Wm. A. Edwards be authorized and instructed to receive and open and canvass bids pertaining to Dormitory No. II, at two o'clock May 23rd, as advertised, and that they report the same to the full Board in meeting on May 24th.

Chairman.

Valdosta, Ga., April 27, 1921

The Executive Committee met at the call of the Chairman in the store of Mr. W. S. Converse. The following members were present: Converse, Thomas, McCaslin.

The following resolution was passed.

Whereas it is necessary to provide funds to complete and put in operation the unfinished dormitory of the College,

Be it resolved by the Executive Committee of the Board of Trustees of the South Georgia State Normal College, acting under the authority conferred upon it by Article III, Section II of the Rules of Procedure of said Board of Trustees, that the President of the College be authorized and hereby is authorized to affix the official signature of the College to such note for the sum of Fifty Thousand Dollars (\$50,000.00) as may be acceptable to Mr. A. J. Strickland, *Provided, however,*

Be it resolved further that this resolution be recorded in the official minutes of this Committee and made part of the records of said College.

The Committee adjourned.

Chairman

The foregoing minutes approved as correct

Executive Committee

W. S. Converse
Chairman

That this is done without personal recourse on the trustees of the University of Ga., or on trustees of the South Ga. State Normal College, or on this Committee or on said President of the College.

SOUTH GEORGIA STATE NORMAL COLLEGE
May 24, 1921.

The Board met in the Board Room of the College at 10:30 A.M., Honorable W. E. Thomas, Chairman, presiding.

The following members were present: Messrs. Beck, Converse, McCrackin, Pope, Tift, Thomas, Woodard.

The following were absent: Messrs. Ashley, Barrow, Bowden, Bower, Brittain, Elders, Goetchius, Hayes, Methvin, Merrill, Nunn, Turner.

Note: Messrs. Nunn and Brittain arrived after adjournment.

The minutes of the preceding meeting and of Committee meetings were read and approved.

The President read his annual report as follows:

To the Board of Trustees,

Gentlemen:

Allow me to present the annual report of the President for the year of 1920-1921.

GENERAL CONDITIONS

You have had in your hands for several days the financial section of this report. The educational aspects of the institution have continued to be excellent. It has been one of the principal pleasures in watching the development of the College from the beginning, to see many uncouthnesses of early days work themselves out into more and more perfect adjustments, to see the efficiency and cooperation of the faculty improve from year to year, to see the students become more and more typical College girls. The morale of faculty and student body are both excellent. They have never been better.

NEW DORMITORY

Under the heading, "Needs of the College" the report of the president last year declared that "The greatest need of the College is to complete the new dormitory". A bill to provide the necessary funds was introduced in the Legislature and the friends of the College worked hard and faithfully to put it through, but the bill failed. The need, though, did not cease; and the President worked on trying out - as many members of the Board already know - one hope after another until the situation was becoming desperate. At this juncture a conversation with Mr. A. J. Strickland of Valdosta resulted in an agreement on his part to advance the money if we could get fifteen or twenty good men to endorse a note for the College. To get the matter properly launched the President requested the head of the department of Home Economics, Miss Robertson, to let her advanced cooking class serve a dinner to which we could invite our friends for a discussion. The plan worked

beautifully. A fine enthusiasm was created, and ,to make a long story short, the note soon had more than a hundred good names on it (of which, by the way, is worth mentioning that five were of members of the faculty). The money is now in the bank and bids will presently be laid before you on the finishing of the building. It would seem a graceful act that the Board pass a resolution of appreciation of the service of Mr. Strickland and the good citixens who made the note, and also to Miss Robertson and the students who prepared and served the dinner that started it all. It is important that a resolution be passed requesting the University Board to approve an appropriation for \$75,000.00 to repay this loan and interest, to finish items not finished by the loan, to make certain necessary alterations in other buildings, and to supply equipment; and also requesting the Lowndes County delegation to introduce the bill in the Legislature. It should be added for the sake of complete accuracy that it is estimated that \$60,000.00 would do the absolutely necessary things to put the dormitory in operation. Of this nearly \$10,000.00 is for a tile roof. As the present roof is water tight and guaranteed for five years, Mr. Strickland thought it good policy to leave off the tile as a "puller" with the Legislature. So the loan is \$50,000.00.

CHANGES IN BUILDINGS.

The problem of what to do to give proper teaching room to something like a hundred more students made possible by the finishing of the new dormitory has given the President grave concern. We are crowded as it is now. A hundred more students in the present teaching space would be congested. The solution offered meets the situation completely; and, indeed, makes possible a most desirable improvement in the organization of the College. But there is one draw back to the plan; it does away with the present auditorium. Possibly, though, we can overcome that. As it is we have outgrown its usefulness for most of our public occasions; it barely more than seats our student group this year.

The moving of the dining room into the new building sets free for other use the present dining room in the old dormitory. This can be converted into two class rooms and four, or possibly six, piano practice rooms at a cost of much less than it would take to make it into bed rooms. For these two class rooms we already have practically all the necessary furniture. Having the two rooms separate from the main building would enable us to take the two Preparatory Classes out of the College group and treat them as a Junior High School connected with the Training School and so eliminate our greatest discipline problem - a step we have long wished to take. This treatment of the Preps enables us to economize on teachers also. We can so "get by" with the addition of only one teacher; otherwise it would almost surely take two.

Now, our present laboratories are all overcrowded. We urgently need to separate the Physics and Chemistry laboratory. Both the cookery and sewing departments need two laboratories,

whereas they are now literally jambed ~~in~~ one each. By dividing the chapel with ~~a~~ wall where one is planned to go when we get the permanent auditorium, we have two more laboratories. Move the desks in the north-west room over to the rooms in dormitory "A", and we have a third, - and all our needs for teaching are well met. Putting in the wall is of small cost. All the equipment (and we should have to have most of it any how crowded in to care for extra students) would cost comparatively little - \$2500.00 plus. To supply additional pianos for additional students we shall have to purchase about five instruments at \$1500.00 to \$1600.00. All the adjustments would cost between \$5,000.00 and \$6,000.00. This has been figured in the estimates on "finishing and putting in operation the new building".

NEXT YEAR'S ATTENDANCE.

But now that we have the building in sight increasing our capacity by one hundred seventeen students, we are confronted with a real problem, many school men fear, in that the present financial depression may cut down college attendance next year to a serious degree. The President is at present devoting to this problem his most active attention. The members of the Board are urgently requested to interest themselves in securing strong students from their homes for the College. A better service could hardly be rendered at this time. The President is not alarmed, but it is a considerable undertaking to increase a school's attendance nearly fifty per cent at a time like this without lowering the standards of admission (which we can not afford to do).

FINANCIAL REPORT

Below are submitted the usual cash balance, financial statement, and budgets for next year. It is needless to observe that in a year like the one from May 1, 1920, when flush times were still going, to May 1, 1921, when we find ourselves in a great business depression, the College, for which estimated wants were made at the former date has had difficulties. The five thousand dollar appropriation suggested in the report of last year as urgently needed, after passing both branches of the Legislature, was tabled along with other appropriations and failed to materialize. The farm from which we expected a profit of \$2500 shows a loss of some \$700.00. It was planned that the dormitory should show enough profit on the basis of old distribution of "maintenance" between dormitory and teaching building, to take over all real dormitory expense and also cover some previous losses. The funds from "living expenses" are rather definitely allotted; and while lower prices of food could not be made effective for profit, they could improve the menus, and did. Indeed, it seems now (May 14) that the table has exceeded its allowance by about \$3000. The board has certainly been excellent. Very few of the things used by the College -- laboratory supplies, books, etc.-- have more than just now begun to go down in price. Many of them were

near the peak and higher than expected when we had to order most of the year's supply last summer; so we have had little benefit of falling prices. The hard times, besides wrecking farm profits, caused patrons to hold their daughters to bare necessities, thus reducing "store business"; causing a heavy loss on the Expression teacher, as fees have not equalled guaranteed salary; and more than all, causing very slow payments of bills. Collections have been very slow and difficult. Carrying much unsold store stock and carrying unpaid student accounts have prevented taking discounts and have left a heavy interest bill.

Fortunately the President was able to see the tendency of things in time to retrieve some of the losses by filling vacancies in the faculty below estimate and by cutting down on other items; but it was impossible to completely overcome the adverse conditions. We have a deficit of \$3368.54. But we show over against this, additions to inventory of permanent equipment \$2453.27. Our net loss for the year is therefore less than a thousand dollars.

While for reasons shown we have had considerable debt, the excellent accommodations furnished by the Bank of Valdosta has enabled us to carry this without serious embarrassment at any time.

1- Cash Balance May 1, 1920 to May 1, 1921.

RECEIPTS		DISBURSEMENTS	
Matriculation fees	2745.50	OD Brt.Fd 1920	2352.47
Board fees	27721.30	Int.& Sundries	3922.12
Lab. Fees	1655.00	Bills Payb.	79190.26
Tr.Sch.Fees	1323.00	Salaries	35738.45
Farm Receipts	4450.11	Repairs Bldgs	233.01
State Mt.	37915.00	General Eqp.	372.72
Laundry Rects	4215.50	Lib.Eqp.	1289.11
Music Fees	4981.11	Tr.Sch.Eqp.	19.65
Store	11953.80	Sci.Lab.Eqp.	1823.65
Library	1812.50	Dom.Sci.Lab.Eqp.	67.85
Sundries	2585.35	Dorm.Eqp.	480.08
Bills Payb.	87199.76	Farm.Eqp.	676.15
Expression	425.50	Office Exp.	788.60
Diplomas	90.00	Lib.Mt.	316.87
Overdrafts	4865.22	Tr.Sch.Mt.	278.38
Total Receipts	<u>193938.62</u>	Sci.Lab.Mt.	5438.80
		Dom.Sci.Mt.	517.62
		Farm.Mt.	2834.44
		Dorm.Mt.	3033.05
		Table Food	16040.09
		Publicity	958.67
		Lts.& Water	1507.29
		Fuel	2792.23
		Gen.Mt.	1759.99
		Janitors	1467.85
		Dorm.Wgs.	7051.90
		Farm Wgs.	2164.74
Disbursements Con'td.			
Yard Wgs	361.66		
Store	16490.24		
Laundry	3890.68		
Total Disb.	<u>193938.62</u>		

The large amount listed under bills payable is due to the fact that we have to hypothecate each maintenance check in that we carry about \$10,000 as a "line of credit".

2- GENERAL FINANCIAL STATEMENT. - SUMMARY.

ASSETS

Stock in Store (Inventory)	\$	5408.74	
Stock in pantry	"	845.65	
Stock in office Sup."		600.00	
Stock in Jan.	" "	250.00	
Stock in Lab.	" "	227.15	
Stock in Tr.Sch.	"	38.05	
Stock in Lib.	" (Cur.Mags.)	235.08	
Farm (Inv.including new Crop)		5009.65	
Ins. paid for two years		344.60	
Due from State two vouchers		5840.00	
Due from Students (Bills Rec)		4688.20	
Notes receivable		294.77	
Deficit		3368.54	
Total			\$27150.43

LIABILITIES

Bills unpaid (Ledger)	\$	6445.21	
Notes Payable		15840.00	
Overdraft (Cks drawn but held)		4865.23	
Total			\$27150.43

Note: As heretofore, the note for \$2215.00 for a boiler which exploded in 1918 is carried as a separate item really belonging to a building account, for which no appropriation has yet been made.

Of course bills receivable have been applied as collected to reduce bills payable since May 1, 1921.

3- EQUIPMENT ADDED - SUMMARY OF INVENTORIES.

Domestic Science	\$	65.40	
Domestic Art		50.65	
Physics & Chemistry		610.00	
Biology Lab.		111.50	
Play ground		167.48*	
Curtains		26.16*	
Library (Bought)		758.35	
Library (Gift)		300.00**	
Library (Bought)		138.54	
Chael Lecturn (Gift)		175.00***	
Training School Library		19.29	
General (Table)		15.00	
General (Bench)		18.00	
New & Incomplete Bldg		75000.00	
Total			\$77369.08

* Gift of Parent-Teacher'S Association

** Gift of Mrs. Lottie Jarrell Stump

*** Gift of Class of 1919.

Total amount of gifts \$568.64

4- FINANCIAL STATEMENT - Farm.

LIABILITIES

Inventory 5/1/20 (See Min. P 119)	\$	5357.49	
Maintenance & Rent		2834.44	
Wages		2164.74	
Accounts payable 5/1/21		217.15	
Total			\$10573.82

RESOURCES

Receipts for produce	\$	4450.11	
Inventory 5/1/21		5009.65	
Old Bills Paid		404.81	
Loss		709.25	
Total			\$10573.82

Note: There are items of expense for "improvements", which do not appear in resources because real estate improved is only leased, not owned. One is the stumping of a large part of the farm at a cost of \$887.92. The stumps were sold at a cost of digging, to the College for fuel. So we "killed two birds with one stone". Another important item is the installation of a sanitary toilet at a cost of \$200.

5- FINANCIAL STATEMENT - BOOK STORE.

RECEIPTS

Received for goods	\$	11953.80	
Inventory of goods on hand 5/1/21		5460.77	
Owed May 1, 1920		1188.59	
Total			\$18603.16

DISBURSEMENTS

Paid for goods	\$	16490.24	
Owed for goods (Bills Payb.) 5/1/21		530.59	
Inventory 5/1/20		1008.50	
Profit		573.83	
Total			\$18603.16

6- FINANCIAL STATEMENT - DORMITORY OPERATION

RECEIPTS

Stock on hand 5/1/20	\$	1532.06	
Received for Board		27721.30	
Received for Laundry		4215.50	
Accounts receivable (Fees due us 5/1/21)		5486.00	
Total			\$36954.86

DISBURSEMENTS

Paid for food	\$	16040.09	
Paid for wages		7051.91	
Paid for Lights-water-fuel (3/5)		2627.70	
Paid for Dorm. Mt.		2413.14	
Paid for replacements		586.38	
Paid for laundry		3890.68	
Inventory 5/1/21		845.65	
Accounts Payable		3144.35	
Profit		354.97	
			\$36954.86

7- FINANCIAL STATEMENT- Dorm. BLDG. B.

RECEIPTS

Loans - A.J.Strickland *	\$ 68200.00	
From State	56250.00	
Bal.Due from State	18750.00	
Total		\$143,200.00

DISBURSEMENTS

Paid for Bldg.,Inc.Insp. Etc.	\$ 72669.47	
Paid A.J.Strickland Notes & Int.	51788.44	
Bal Due A.J.Strickland	18348.80	
Reserve for interest	393.29	
Total		\$143,200.00

State appropriation	\$	\$ 75,000.00
---------------------	----	--------------

Amount invested in Bldg. todate	\$ 74606.71	
Balance	393.29	
Total		\$ 75,000.00

BUDGETS

To make a budget for a year at this time, with markets unsettled; with a new dormitory enlarging our possibilities of student attendance but with hard times unchanging enrollment, and with the amount of new equipment and supplies depending largely on the adjustment of two preceding items; - under such circumstances to make a safe budget is simply impossible, - and the current year's experience is not reassuring. All that can be done is to list fixed items, to set estimates at very conservative figures, and redouble efforts all along the line to keep in bound.

8-

GENERAL BUDGET-

RESOURCES

State appropriation	\$ 35000.00	
Matricuoation fees	3000.00	
Library fees	2250.00	
Laboratory fees	2400.00	
Tr. Sch. Fees	1325.00	
Music fees	6000.00	
Expression fees	1200.00	
Profit store	1000.00	
Profit - farm	1600.00	
Sundries (Shows \$2585. this year)	2500.00	
Total		\$ 56,275.00

* We shall have to stand a loss of \$500 or \$600 on uniform stock.

(See next page)

LIABILITIES

Interest & Sundries	\$ 2500.00	
Faculty (See list below)	37440.00	(37440.00)
Repairs	150.00	
Library Eqp. (Text books)	600.00	
Tr. Sch. Eqp.	50.00	
Office Expense	1000.00	
Library Mt	400.00	
Tr. Sch Mt	300.00	
Sci. Lab. Mt.	750.00	
Dom. Lab. Mt	750.00	
Public Mt.	1200.00	
Lights, Water & Fuel 1/10	640.00	
Gen. Mt.	1000.00	
Janitors	500.00	
Yards	500.00	
Music Instruction	5000.00	
Expression Instruction	1200.00	
Extra	2295.00	
Total		\$56275.00

9- BUDGET FOR DORMITORY.

RESOURCES

225 students @ \$20.50 per month	\$ 41512.50	
Total		\$41512.50

LIABILITIES

Food for 225 @ \$8. per month	\$ 17200.00	
Laundry for 225 @ \$3. per month	6075.00	
* Salary Miss Gallaher (\$600. faculty)	1400.00	
* Salary Mrs. McGarrah	1000.00	
* Salary Mrs. Hagan	800.00	
* Salary Mrs. Miller	800.00	
* Salary Miss McMillan (\$180. faculty)	480.00	
* Wages self-help girls 22 @ \$8. - \$72.	1584.00	
* Wages Cooks, maids, etc. same	2560.00	
* Coal- water- lights 9/10 whole	5760.00	
Balance for maintenance replacements etc.	3853.50	
Total		\$41512.50

* These items remain fixed regardless of number of students. Other items vary with minutes.

10 - BUDGET FOR NEW EQUIPMENT
On Account New Bldg.

As the first of June seems to be the date for general re-adjustments of furniture prices it has seemed wise to wait until after that day to make estimates on equipment.

FACULTY MATTERS.

The College has been unusually fortunate in its new faculty members this year. All have given good service. I report in detail.

Mr. H. T. Shanks was employed to succeed Mr. Bradley in the Department of History. He has been a really brilliant success. He is not only scholarly and skillful as a teacher, but he an excellent example as a student. He is also a gentleman of fine breeding and general culture.

Mr. H. D. Martin, succeeding Miss Wilkins in the Department of English, has proved a valuable man; but he resigns to return to the ministry. I recommend that the resignation be accepted.

Mr. C. E. Poston, succeeding Miss Wagoner in the Department of Music, has made the department stronger than it has ever been before.

Miss Sallie Pearl Smith, succeeding Miss Lulu Mitchell as assistant teacher of piano, has proved herself a very effective and useful teacher.

Miss Orrie Belle Rogers was asked to take the work of Miss Bond, teacher of piano, when she resigned Christmas on account of her health. She has done well.

Miss Louise Mendelsohn, succeeded Miss Pratz in the Department of Physical Education. Though it is her first year's teaching and though she succeeded one of the most gifted teachers we have ever had, she has not suffered by comparison. She is an exceptional teacher, but I fear we shall lose her. Her family are bringing strong pressure on her to return home. She has not been able to settle the matter yet.

Miss Anne Redfern, taking the place of Miss Carter as assistant in the Department of Home Economics, has been the least successful of our teachers; but the position is a minor one. Of her own wish she has offered her resignation. I recommend that it be accepted.

Mrs. Geroldine Miller had to undergo a serious operation at Christmas time. The outcome was so doubtful that she resigned her position as nurse and housekeeper. Mrs. Nannie Hagan was asked to serve in her place. I am advised that the operation of Mrs. Miller was completely successful, and I recommend that she be employed as the matron to the new dormitory and assistant to the Dean of Women --- subject to her physician's certificate being O.K.

Miss Margery Moore, Teacher of Latin & French, has proved a good young teacher. She has grown and will grow. I regard her a young teacher of excellent promise.

Miss Kemper Moore, Teacher of Expression, has had a very discouraging experience. Though eighteen members of the present Senior Class had asked for this work, last year, only two took it. It was about the same with other classes. The parents were not willing to pay the fee on account of hard times. She reads beautifully and teaches well, but she has resigned to study further. I recommend that the resignation be accepted.

I regret that retiring teachers were so late this year in making known their decisions that I am not yet prepared to make nominations for replacements. I have, however, some interesting prospects, and shall no doubt be able to fill all positions satisfactorily. In the faculty estimates I have left these positions vacant with an estimated salary opposite each. I request permission of the Board to fill these vacancies as usual in such cases.

THE FACULTY.

R. H. Powell, President	\$ 4400.00
R. H. Powell, " Home	480.00
J. F. Wood, Dean and Prof. of Edu.	4000.00
Ada R. Gallaher, Dean of Women & Prof. Bio.	600.00
Georgia Mae Barrett, Supt. Tr. Sch.	2200.00
Julia Robertson, Home Economic	2000.00
Annie Gassaway, Sewing	1800.00
J. Marie Craig, Science	1800.00
H. T. Shanks, History	1800.00
C. E. Poston, Music	1200.00
Margery Moore, Latin & Languages	1000.00
Stella Mathis, Art	1000.00
Louise Mendelsohn, Phys. Edu.	1200.00
Myrla Morris, Primary Critic	1600.00
Rose Becker, 4th & 5th Critic	1600.00
Emily Goodlett, 6th & 7th Critic	1600.00
Annie P. Hopper, 8th & 9th Critic	1600.00
Edith Patterson, Librarian	900.00
Ida Groover, Asst. Science	720.00
English	2000.00
Bernice Rivers, Asst. Home Economics	720.00
Asst. Art	900.00
Mattie Campbell, Asst. Math.	800.00
Hattie McMillan, Asst. to Dean of Women	
B. H. Henderson, Secretary	2000.00
Myrtle Byrd, Student Asst.	315.00
Hallie Jordan, Asst. Lib.	315.00
Gussie Belle Rentz, Asst Secty.	180.00
Total	<u>\$36730.00</u>

THE FARM.

There is nothing to say about the farm except as indicated in the financial statement. It has been carefully handled and considerably improved, both in condition and in stock and equipment; but its inventory (Due to current low prices) shows lower than last year.

SUMMER SCHOOL.

The Summer School last year was the most successful in the history of the College.

STATEMENT SUMMER SESSION 1920.

To Inventory June 1, 1920. Supplies	\$ 1145.28	
Grocery Purchases June 1920	1408.07	
Fuel, Ice, Lights and Water	186.05	(See Receipt
Bulletins	37.50	No 729)
Teacher's Salaries	1321.66	
Servant's hire	521.68	
	<u>4620.24</u>	
Less Inventory 6/30/21	1011.89	
Total expense for the month	<u>3608.35</u>	
Total income Summer School fees		\$3611.80
Less total expenses		<u>\$3608.35</u> \$3.45

NEEDS OF THE COLLEGE

The maintenance fund should be increased by \$10,000. -- to \$45,000.

The next needs -- three -- were brought forward last year, -- pavements, laundry, and a water and light plant. These needs are real urgent.

The President's report was approved as read.

COMPLETION OF DORMITORY BUILDING B.

The President read the following table of bids presented the day before to himself and Mr. Edwards, the Architect according to the instructions of the Executive Committee:

Name	Bid	GENERAL		Add for change of Bath
		(Tile	Deduct Nuresco)	
W.H. Little	\$40,415.	\$6000.	\$450.	\$105.
O.P. Woodcock	\$40,850.	7000.	350.	75.
Moultrie Con. Co.	44,900.	6000.	300.	60.
Sou. Ferro Con. Co.	38,420.	5970.	450.	66.
Spoon & Cauf	42,047.	7467.	560.	150.
W .O. Gibson	49370 .	7385.	400.	175.

HEATING

Name	*Deduct for leaving out boiler
E.A. Jones	\$7400. *\$1115.
Schratz & Phaul	7662.50 1671.75
Rouse, Roscoe	6921. 1523.
Eatman	7015. 1467.40
W.A. Maning	7897. 1535.
W.F. Martin	7980. 1790.

On motion the President was instructed to close the contract with the Southern Ferro Concrete Company for the building and with Roscoe Rouse for the heating.

The Present presented the report of the State Auditor, Mr. Tom Wisdom, as follows: See files for original copy.

The financial needs of the College were carefully discussed. On motion the Chairman of the Board was requested to secure approval of the University Board of an increase of \$10,000. in maintenance and of a special appropriation not to exceed \$75,000, to pay our loan on the new building, finish, equip, and put the building in operation.

On motion Dr. Woodard, Mr. Turner and Mr. Bowden were appointed a special Legislative Committee to put the necessary bills through to secure the above funds; and all members of the Board were asked to help in the matter.

The President extended to the Board an invitation to the "all together" dinner of the College, which was accepted. The Board adjourned.--

Valdosta, Georgia, January 13, 1922.

Pursuant to the call of the Chairman, the Board met in the Board Room at the College at 10:00 o'clock A. M. There were present Messrs. Barrow, Beck, Bowden, Converse, McCrackin and Thomas. All other members were absent.

The President presented to the Board the status of the settlement for Dormitory B with the Southern Ferro Concrete Company, general contractors, the President claiming \$1140 demurrage for delay in delivery, the contractors holding that no demurrage was due. After the President's statement, Mr. Biers, Vice-President of the Southern Ferro Concrete Company, and Mr. Roebuck of Cordele, the President of the sub-contracting concern whose delay in delivery of material was responsible for the delay in finishing the building, presented their phases of the case.

A motion was made and carried that a proposition be made by the Board that the matter be settled by compromise, each of the three parties represented bearing a third. This proposition was accepted by Mr. Biers and Mr. Roebuck -- and the matter was closed.

The President requested that the rate of fees for the coming year be fixed. He advised that lower prices of groceries justified a reduction in boarding fees of \$2.50 per month, but that the reduction of maintenance by the State would necessitate tuition unless the fees be kept about the same and deliberately "kited" to the extent of the possible decrease to the maintenance fund. On motion the "Living Expense Fee" was fixed at \$20. per month and the President allowed to kite \$2.00 if necessary.

The President presented the advisability of the College being put on a four year basis. It was moved and carried that the College be made a four year College, and that the President and faculty prepare courses accordingly.

The President informed the Board that a gift of \$2500.00 made by the City Council to the College, had been made a question of politics in an election about to be held, and requested that the Board refund the gift. On motion the gift was ordered refunded.

The Board adjourned.

~~This page~~ This page is dedicated to the memory of

HENRY HARDING TIFT

Member of the Board of Trustees

of the

South Georgia State Normal College

1912 -- 1922

Deceased

February 4, 1922.

SOUTH GEORGIA STATE NORMAL COLLEGE

The Board Room

May 23, 1922.

The Board of Trustees met in regular annual session at 10:30 o'clock.

The following members were present: Messrs Beck, Converse, McCrackin, Pope, Purcell, Thomas and Turner.

The following members were absent: Ashley, Barrow, Bowden, Brittain, Elders, Goetchius, Nunn, Merrill, Methvin, Pottle, Rowe and Woodward.

The minutes of previous meetings were read and approved. The President read his annual report, as follows:

THE PRESIDENT'S ANNUAL REPORT
to the
BOARD OF TRUSTEES
of the
SOUTH GEORGIA STATE NORMAL COLLEGE

May 23, 1922.

Gentlemen:

Allow me to make the following report for the school year 1921-22.

General Matters

The year has been one of extremes. In many ways it has been the year of greatest progress in the history of the College, in others it has been the most difficult.

By way of physical development the year has brought us the use of the great new dormitory and has enabled us for the first time since the first year to put our students two in a room. The alterations made in other buildings and the new equipment provided has made the work of teaching more convenient and more effective. In physical equipment the College has for its size probably no superior in the State, though good workmen require good tools and there is yet much to be desired.

In the way of development of function, the College has made great strides. Following the lead set last spring in limiting the preparatory classes and placing emphasis on the work of the truly collegiate classes, the College graduates this year thirty-four students, which is by fifty per cent the largest class we have graduated. The Junior (hereafter to be known as the First Year Collegiate Class) is also the largest in the history of the institution. The ratio of collegiate grade students to those of secondary grade is strikingly increased.

At its last meeting in January the Board authorized, as the next step forward in the development of the College under its liberal charter, the organizing of four year courses leading to the Bachelor's Degree; and the President and the faculty have

worked out courses of study modern in the highest degree and providing a liberality of choice to students offered by few other colleges. These courses have been approved by the Chancellor of the University as standard Bachelor's courses; and the College is authorized to confer degrees upon those completing them. The two year courses leading to diploma are continued unchanged. This whole elaborate plan is presented fully in the catalogue for this year.

It was a pleasing commentary on the previous work of the College that these four year courses were promptly accepted by the State Superintendent of Schools as entitling graduates to the State Collegiate Certificate to teach, just as the Normal diploma has entitled recipients to the State Normal Certificate. On the same day, the College was elected to membership in the State Association of Colleges -- the official organization of four year colleges of the State.

The possession of the new dormitory has enabled us to reach the public as we have never done before. At no cost to the College, we have had the pleasure of entertaining in our dining room, the Chamber of Commerce, The Rotary and Kiwanis Clubs of Valdosta and the State Convention of the D.A.R. We have also had the pleasure and benefit of having a number of meetings of various women's clubs of Valdosta in our delightful rotunda.

These opportunities of showing neighborly interest in the community, have brought hundreds of people to see with their own eyes the superior advantages offered by the College, have been met with friendly appreciation, have given the students higher appreciation of their advantages, and have strengthened the College in many ways. There is no doubt that the College is more appreciated and has more aggressively active friends in Valdosta now than ever before in its history. Another indication of appreciation is that the recent convention of Women's clubs of the Eleventh District (many of whose delegates have been at the U.D.C. - D. A.R. dinner here) passed resolutions that the clubs of the district would actively endorse and promote the interest of the College.

The State convention of the U.D.C. in Waycross last fall named the College as the recipient of the Emily Hendree Park Memorial Library Fund of that organization. While there has been no money yet delivered, the recognition of the College is important.

The development of student life and college consciousness has been very encouraging. The growth of the feeling among the students that they are college women, as the new organization of the institution has come home to them, has been very interesting to watch - and more interesting to guide. Suffice it to say that the results have been very encouraging to those who believe in the College as primarily the developer of strong, self-directing women.

Every public appearance of students, - the debate between Literary Societies, concerts of the Glee Club, the concert of Piano and Voice students, the exhibit of the Science departments,

and the exhibits of departmental work going on as this is being read- all show a very high degree of student attainment.

On the other hand, though last year's forecast from a material point of view a very difficult year, the actual state of affairs has been worse than the worst conjecture. During the summer months by request of the Chairman of our Legislative Committee and of our representative, Mr. Whittaker, the President was kept almost continually in Atlanta with the Legislature, helping to look after our building appropriation and also, toward the end of the session, to help in preventing the passage of a bill introduced for a sister institution, which if passed without a similar bill for our school, would have had the effect of putting us distinctly on an educational side-track. At the same time he was having no end of trouble with the delay of the builders in getting the new dormitory finished, and was having to beat down estimates in equipment and so having to make wide study of markets. So just when he ought to have been most busy, working on this year's enrollment he was entirely unable to work on it at all.

The general financial depression, visible enough in May, and spoken of in the report at last year's annual meeting as gravely threatening our enrollment, threw the whole year's run out of gear. During July and August a larger enrollment could possibly have been secured by extra effort - but an extra effort would have been required. Yet the President was not free to make the effort himself and he did not dare to go to the expense of putting an agent in the field when the certainty was that many of the students so secured would have to be held off because of the unfinished house -- and an act that would have been most hurtful.

There has never been anything so discouraging in the history of the College as the daily withdrawals last fall of accepted applications for the constantly recurring reason that "Father can not afford to send me this year".

Though I regret exceedingly to introduce such matter into a formal report, I feel that two factors of peculiar nature which have been a great hindrance to our enrollment as well as otherwise injurious, must be mentioned for the information of the Board. They have both been operative for a long time, but both came to my ears with greater frequency last spring than ever before, and both are still operative to such extent that it becomes a matter of mere duty to bring them to the Board's attention.

One of these factors is a constantly recurring statement that this school is merely a preparatory school -- with a certain other State school frequently mentioned as the college for which this school prepares. The other factor is a wide impression that this school is a very high priced school in comparison with the other State schools, - that, indeed, when stated at its worst, we are profiteers.

The combination of the general increase of confidence in the College on the part of those who know it, with the disturbing influences just mentioned produces the strange paradox that notwithstanding the constantly increasing prestige of the College in official and professional circles, there is no corresponding tendency of students to enter the College. The reputation of a girl's school is just about as sensitive as the reputation of a girl. A doubt about either is just about as hurtful as an ugly fact. No father cares to place his daughter in a school

about the sincerity of whose claims of high standing and fair dealing he has heard question, when he can quite easily send her where there is no such question.

I think the action of the Board in putting the College on a four year basis, and the consequent recognition of the College as a bona-fide college by the Chancellor, by the State Superintendent, by the State Association of Colleges, and by the Convention of Women's Clubs have given a rather complete answer to the first misrepresentation. I hope we may have the name of the College changed by the Legislature this summer to correspond with the action of the Board, and then I think we shall be at the end of the first trouble before much longer.

I think it important that the Board go on record in some way which can be effectively used to silence the other report. I realize this report involves the administration of the President as well as the policy of the Board though the President's administration has been an entirely faithful effort to carry out the policies, rules and resolutions of the Board. If there is any foundation for the report, as I believe there is not, it should be removed. If there is no foundation for it the report should be silenced. The President and the faculty, however well they may do their work, can not make satisfactory headway against such undermining influences.

The result of all the adverse conditions referred to above was that the year's enrollment was two hundred forty students as against the estimate of three hundred. Realizing promptly (for nine-tenths of our possibilities are settled at the opening of the school) that a large deficit was inevitable. With the State appropriation cut ten per cent, with a heavy interest account accumulating because of the State's slow payments and all our other adversities, with the student body below estimate and the added cost of running a larger plant, and with hard times blocking us at every turn, what else could there be? The President took up quietly with the City Council the proposition that they continue for the year the appropriation of \$5,000.00 which for ten years the City had been paying (though used \$25,000 at a time in buildings). The City Council very kindly did this in November, instructing the Mayor to make a note for the amount, as funds were a bit short at the time. The Mayor, however, being threatened, he said, with an injunction to prevent payment of the note, would not make the note. Later, in January, the Council decided to "compromise" the matter, and gave the College a check for \$2,500.00. This gift was attacked by a few citizens. As the Council was threatened with embarrassing law-suits over the gift, the President requested the Board at a called meeting being held about that time to return the check. Good friends of the College are still pressing to have the Council make the gift and the Chamber of Commerce has unanimously requested it; but it seems the threat of litigation still holds, and the College still suffers.

The College has, therefore, been in hard straights all the year. The President, though, wishes here to mention with deep appreciation that the faculty have cooperated

most cordially in holding down expenses, asking only for urgently needed things and taking the frequent denial of even these cheerfully; and also that the Bank of Valdosta has stood by the College most faithfully extending every courtesy possible.

There will be further details under finance.

F I N A N C I A L

The Budget last year opened with these words:-

"To make a budget at this time, with markets unsettled, with the new dormitory enlarging our possibilities of student attendance, but with hard times endangering the enrollment, and with the amount of new equipment and supplies depending largely on the adjustment of the two preceding items;- under such circumstances, to make a safe budget is simply impossible, and the current year's experience is not reassuring. All that can be done is to list fixed items, to set estimates at conservative figures and redouble efforts all along the line to keep in bound".

In the light of this forecast, and of the remarks previously made in this report, the Board will not be surprised to learn that the year has run to considerable deficit. The deficit is \$8,988.57, and indeed, is about as much as the College can stand in safety. Unless we can devise some way of meeting it, we must resort to cutting down our service, damaging as that will be to the future of the College.

I only repeat that the faculty joined the President most cordially in "redoubling efforts all along the line to keep in bounds"; but our unavoidable reverses were too much for us.

The way economy was practiced every where is revealed more clearly than elsewhere in the building account. At the request of the Legislative Committee I refigured most carefully the estimates for building and equipment, and found it came without the tile roof or interest to \$58,918.30. When the appropriation failed to pass, the whole problem had to be reworked and we got out with expenditures of \$50,774.51 including \$1,083.34 interest. The regular maintenance problem was worked at just as hard, but could not be so successfully controlled.

OVER

CASH BALANCE MAY 5, 1921 to MAY 4, 1922.

RECEIPTS:

Matriculation	2365.00	
Living Expenses	24440.69	
Laundry	3652.64	
Dipomas 230.00 Art. & Ml.Tr.285.00	515.00	
Music	4048.14	✓
Expression	577.50	✓
Library	1681.10	✓
Farm	3618.92	
Store	8494.02	
Received from State	36735.00	
Notes Payable	94075.85	
Interest	16.43	
Special Appropriations	6000.00	
Chemistry	110.00	✓
Physics	211.00	✓
Cooking fees	599.00	✓
Sewing fees	260.00	✓
Tr.School fees	1284.00	✗
Sundries	263.10	
Bills Receivable	302.39	
Overdraft May 4, 1922	2574.76	
TOTAL		\$191,824.54

DISBURSEMENTS:

Overdraft May 5, 1921	4865.22	
Dormitory Maintenance, food, etc.	28661.72	
Equipment & Replacements	178.97	
Farm Maintenance	1390.50	?
Wages & Salaries	1682.85	✓
Gen.Salaries	39779.76	?
Repairs Buildings	315.23	✓
Campus	429.95	✓
Janitors Wages	625.70	✓
Operating Expense	787.39	✓
Publicity	2082.61	✓
Lights & Water	166.60	✓
Fuel	125.43	✓
Office Expense	957.28	
Interest	1655.09	
Notes Payable	92163.85	
Sundry Accounts	2559.41	
Chemistry Equipment & Maint.	224.47	
Physics	53.00	
Biology	15.30	✓
Home Economics	511.51	✓
Art & Manual Tr.	78.91	✓
Music	4388.01	✓
Expression	556.40	
Physical Education	3.00	✓
Library Maint. & Eqpt.	616.70	
Training School Maint.	132.84	✓
Store Purchases	6816.84	
TOTAL		\$191,824.54

LEFT BLANK
through error

1922 REPORT CONTINUED

ON

PAGE

155

GENERAL FINANCIAL STATEMENT-- SUMMARY.

ASSETS:

(Inventories)	
Stock in Store	3322.45
Stock in Pantry	458.45
Office Supplies	597.50
Janitors Supplies	117.50
Laboratory Supplies	273.36
Training School	52.00
Library (Current Magazines)	219.65
Farm (Inv. including new crop)	5528.93
Insurance paid for one year	172.30
New Equipment	506.12
Due from State Apr. & May Vouchers	5250.00
Accounts Receivable (Students)	3995.37
Notes Receivable	641.95
Deficit	8988.57
TOTAL	<u>30,124.15</u>

LIABILITIES:

Accounts Payable	8361.49
Notes Payable	19187.90
Overdraft	2574.76
TOTAL	<u>30,124.15</u>

FINANCIAL STATEMENT
FARM

RESOURCES:

Received for Produce	3618.92
Inventory May 1, 1922	5528.93
Old Bills Paid	217.15
TOTAL	<u>9,365.00</u>

LIABILITIES:

Farm Maintenance	1390.50
Accounts Payable 5/1/22	549.55
Wages & Salaries	1682.85
Inventory 5/1/21 (Eq.)	5009.65
Gain	732.45
TOTAL	<u>9,365.00</u>

FINANCIAL STATEMENT- BOOK STORE

O V E R

FINANCIAL STATEMENT -- BOOK STORE

RESOURCES:

Sales	8494.01	
Inventory 5/1/22	3322.45	
Owed 5/1/21	530.59	
Loss	1312.18	
Total		<u>\$13,669.23</u>

LIABILITIES:

Purchases	6816.84	
Bills Payable	1391.62	
Inventory 5/1/21	5460.77	
TOTAL		<u>\$13,669.23</u>

FINANCIAL STATEMENT -- DORMITORY

RECEIPTS:

Inventory 5/1/22	458.45	
Boarding Fees	24440.69	
Laundry fees	3652.64	
Accounts Receivable (Fees due 5/1/22)	3995.37	
Special Appropriation for deficit	3500.00	
TOTAL		<u>\$36,047.15</u>

DISBURSEMENTS:

Replacements	178.97	
Lights & Water	1223.13	
Fuel	2047.23	
Food	11609.14	
General Maint.	1386.19	
Wages & Salaries	9024.38	
Laundry	3371.65	
Inventory 5/1/21	845.65	
Accounts Payable 5/1/22	3722.77	
Gain	2638.04	
TOTAL		<u>\$36,047.15</u>

GENERAL FINANCIAL STATEMENT-- SUMMARY.

ASSETS:

(Inventories)	
Stock in Store	3322.45
Stock in Pantry	458.45
Office Supplies	597.50
Janitors Supplies	117.50
Laboratory Supplies	273.36
Training School	52.00
Library (Current Magazines)	219.65
Farm (Inv. including new crop)	5528.93
Insurance paid for one year	172.30
New Equipment	506.12
Due from State Apr. & May Vouchers	5250.00
Accounts Receivable (Students)	3995.37
Notes Receivable	641.95
Deficit	8988.57
TOTAL	<u>30,124.15</u>

LIABILITIES:

Accounts Payable	8361.49
Notes Payable	19187.90
Overdraft	2574.76
TOTAL	<u>30,124.15</u>

FINANCIAL STATEMENT
FARM

RESOURCES:

Received for Produce	3618.92
Inventory May 1, 1922	5528.93
Old Bills Paid	217.15
TOTAL	<u>9,365.00</u>

LIABILITIES:

Farm Maintenance	1390.50
Accounts Payable 5/1/22	549.55
Wages & Salaries	1682.85
Inventory 5/1/21 (Eqp.)	5009.65
Gain	732.45
TOTAL	<u>9,365.00</u>

FINANCIAL STATEMENT- BOOK STORE

O V E R

FINANCIAL STATEMENT -- BOOK STORE

RESOURCES:

Sales	8494.01	
Inventory 5/1/22	3322.45	
Owed 5/1/21	530.59	
Loss	1312.18	
Total		<u>\$13,669.23</u>

LIABILITIES:

Purchases	6816.84	
Bills Payable	1391.62	
Inventory 5/1/21	5460.77	
TOTAL		<u>\$13,669.23</u>

FINANCIAL STATEMENT -- DORMITORY

RECEIPTS:

Inventory 5/1/22	458.45	
Boarding Fees	24440.69	
Laundry fees	3652.64	
Accounts Receivable (Fees due 5/1/22)	3995.37	
Special Appropriation for deficit	3500.00	
TOTAL		<u>\$36,047.15</u>

DISBURSEMENTS:

Replacements	178.97	
Lights & Water	1223.13	
Fuel	2047.23	
Food	11609.14	
General Maint.	1386.19	
Wages & Salaries	9024.38	
Laundry	3371.65	
Inventory 5/1/21	845.65	
Accounts Payable 5/1/22	3722.77	
Gain	2638.04	
TOTAL		<u>\$36,047.15</u>

STATEMENT -- BUILDING ACCOUNT

RECEIPTS:

Balance from State:	
June 23, 1921 Check	9375.00
January 9, 1922 "	9375.00
June 2 ^d 1922 Citizens Note	50000.00
Interest & Sundries	603.16
Total	<u>\$69,353.16</u>

DISBURSEMENTS:

Notes Payable	18565.47
Interest	1083.34
Material	38076.50
Insurance	172.50
Repairs	461.04
Inspection Fee	2001.44
Equipment	8936.32
Advertising	35.46
Overdraft May 5, 1921	7.91
Bank Balance	13.18
TOTAL	<u>\$69,353.16</u>
The Bank's Balance	43.37
Outstanding Check	<u>30.19</u>
Our Balance	<u>\$13.18</u>

BUILDING NEEDS

Needed Appropriation	<u>\$84,759.05</u>
----------------------	--------------------

Amounts owed & Items Needed:

Citizens note	50,000.00	
Interest 1 Yr. 8%	4,000.00	
Needed Tiled roof	10,000.00	
Due Roscoe Rouse	269.00	
Due Elec. Sup. Co.	367.00	
Due Paine Hdw. Co.	<u>129.35</u>	\$64,759.05
TOTAL		

BUDGET OF DORMITORY

Resources:

Living Expenses 200 students @ 20.00	<u>36000.00</u>
Total	<u>\$36,000.00</u>

Liabilities:

Salary Mrs. McGarrah	1333.33
" Mrs. Hagan	800.00
" Mrs. Miller	800.00
" Mrs. Greene	900.00
Wages - Self-help girls 20 @ 7.50	1350.00
Wages - Cooks, Maids, etc	2560.00
Coal, lights, water, etc	3000.00
Food, etc	<u>25256.66</u>
Total	<u>\$36,000.00</u>

GENERAL BUDGET
1922-23

RESOURCES:

State Appropriation	31500.00
Matriculations (260 @ \$10.00)	2600.00
Library Fees (260 @ 7.50)	1950.00
Laboratory Fees	1500.00
Training School Fees	1300.00
Music Fees	5000.00
Profit-Store	500.00
Profit-Farm	1000.00
Sundries	3000.00
Expression	1200.00
Deficit	4215.00
TOTAL	\$53,765.00

LIABILITIES:

Interest & Sundries	2000.00
Faculty (See list below)	39965.00
Repairs	100.00
Library Equipment - Texts	200.00
Training School Equipment	50.00
Office Expense	750.00
Library Maintenance	100.00
Training School Maint.	150.00
Lab. & Studio Maintenance	750.00
Publicity	2500.00
Lights, Water, & Fuel	300.00
General Maintenance	700.00
Janitors	600.00
Yards	400.00
Music Instruction	4000.00
Expression	1200.00
TOTAL	\$53,765.00

It is especially to be noted that the foregoing budget for 1922-23 shows a deficit of \$4215.00. The estimates of income are based on only what is conservatively probable; the estimates of expenditures are cut to a minimum. It would be exceedingly difficult to hold most of the items to the estimate, especially since the present year has run so close and has left so little over to start with. On the other hand, if conditions improve and the enrollment runs considerably over the estimate the income will be somewhat larger. In either case, an increase of maintenance is essential. ****

The President has but one suggestion that may prove helpful. He has been informed that at a recent Council meeting when the gift to the College was being discussed

some one made the observation that the Board of the College had made no request of the Council. Of course this would have been an unnecessary act for the Board, as it is often shown to be for the Boards of other schools-- every propriety having been met by the previous presentation of the matter by the President and the Chairman of the Finance Committee. But this observation, together with the fact that the Council left the question of the gift as unfinished business, would make it in order, it seems, for the Board to invite the Mayor and Council and the City attorney to meet with the Board this afternoon and see if some way can not be found to make the gift available.

It seems that the legality of the gift is not a settled question of law. The Board might request the Council to make the gift with the understanding that if it is contested at law and is found to be illegal the Board will refund the money. In the meantime a bill can be put through the Legislature authorizing such gifts, -- as the Chamber of Commerce has already requested Mr. Whittaker to do. So the College could have the \$5,000.00 to meet its immediately urgent bills. I have always doubted that legal action would be taken. The City has given many thousands of dollars without such action; but if it should be taken, by the time the decision could be reached, the Legislature could have acted, and the City be free to make a new gift to repay itself! But, it may be asked why not wait on the legislative act to start with? Our bills are most pressing; and the knowledge that the City is acting would help greatly in securing a deficiency appropriation from the Legislature.

I offer the suggestion for your action.

FACULTY AFFAIRS

The difficulty of maintaining a faculty has grown from year to year. With higher and higher salaries being offered well equipped and successful teachers in most colleges, it has been continuously harder to hold our best teachers at the salaries we are able to pay. And every time we lose one of our stronger teachers, to replace her or him with a teacher of equal training and experience we should have to add a considerable amount to the salary. This we have been unable to do, and have had to take all to offer less experienced or less well trained teachers. But when we get strong young teachers they soon want increased. Indeed, they have to have promotion; and if they cant get it here they resign and go elsewhere. The less effective ones we have to endure for a while and let go. Fortunately the loyalty of those who have been here for more than two or three years is strong enough to resist many very enticing temptations in the way of promotions elsewhere. But the general unrest of teachers everywhere touches them sometimes and they want to go away.

This year Miss Carpenter, one of our original faculty has been away on leave, and happily returns to us next year. For next year we have three requests for leaves of absences from three of our most effective and most valuable faculty members. And we practically have the choice of granting the leaves or losing them outright. Miss Mendelsohn, the brilliant young head of the Physical Training work; Miss Morris, who has most effectively served as critic teacher in the primary grades of the Training

School for six years; and Miss Gallaher, Dean of Women, who has rendered invaluable service to the school through all of its ten years, requests leave of absence without pay for a year. I recommend that the leaves be granted. Mr. Shanks who for two years has successfully conducted the Department of History and Miss Moore who has taught French and Latin, resign; the former to persue his studies further while he is till young; the latter purely to seek a better salary Miss Barrett, the very able Superintendent of the Training School, resigns to seek a more adequate salary elsewhere. Miss Campbell, teacher of Mathematics, also resigns. I recommend that all of these resignations be accepted.

It is a matter of deep regret that Miss Mecoy, who has acted as substitute for Miss Carpenter during her absence can not be permanently retained. She came to us a wholly untried teacher, and therefore at a very small salary, but because both of her unusual ability and remarkable versatility and of her fine and inspiring character, she has endeared herself to the faculty and student body to a remarkable degree.

As to the new teachers whom we employed last year, and on whose work it is now my duty to report, the report is good. Miss Gilmer, of the English Department, has done most excellent work. She well deserves an increase in salary and I fear we shall lose her if we are not able to meet before long better offers. Miss Farris of the Department of Domestic Art has done well, but is not yet so strong a teacher as her predecessor, - though we had to pay the predecessor's salary to secure her and were deemed fortunate to get her at that. Miss Groom, critic teacher for fourth and fifth grades has done very well for a young teacher. She is better than her predecessor, but is not the equal by far of Miss Morris in the first and second grades or Miss Goodlett of the sixth and seventh grades -- teachers who have been long with us, but who draw as critic teachers, the same salary as Miss Groom.

Last year when it was too late to take care of the vacancy, Miss Mathis who had been our assistant in Art and who was to serve as acting head of the Department in the absence of Miss Carpenter, resigned to accept a much higher salary elsewhere. Miss Mecoy, who had been employed to assist her, took hold pluckily and, as has been indicated above, did exceptionally well. But we had to place on the critic teachers the work in Art in the Training School which had hitherto been done by the assistant in the Art Department. Though we could not find an art teacher at the time, we were able to secure a good teacher of school music as an assistant, who could relieve the critic teachers of the music, so that they could have the time for the art. This teacher was Miss Pritchett. Her work has been satisfactory. It is doubtful, though, that she will remain next year.

The changing of the College to a four year basis has made a few readjustments desirable, and advantage has been taken of resignations to affect as far as possible these readjustments. Particularly does the A.B. degree idea involve the development of the work in Latin; and the Mathematics department deeded strengthening. Also, cutting the College

and the High School apart requires an officer to have a special eye on the high school problem. In accomplishing these aims we were fortunate in securing for the chair of Latin (and part of the French) Miss Nettie Wysor, who until recently has been head of the department of Latin at Winthrop College South Carolina, a lady in her prime, of high culture and tried ability. We secure her at \$1700.00. For the Mathematics and acting principalship of the high school, we have secured Mr. A. B. Greene, well known as the maker of the famous Baptist school at Hiawassee, and now principal of a similar school at Bowman. He is a man of culture and tested ability. Owing to the fact that we can use Mrs. Greene in the dormitory service we can secure his services at \$1800.00. With the assistance of practice teachers in the High School he will have charge of the Mathematics and the History. In the place of Miss Barrett, Superintendent of the Training School, I nominate Miss Emily Goodlett, now critic teacher of the sixth and seventh grades, at a salary of \$2,000.00. During the leave of absence of Miss Barrett last year, Miss Goodlett filled the Superintendency most admirably. In Miss Goodlett's place I recommend ----- . As ad interim, critic teacher in Miss Morris' place I recommend Miss Marjorie Abernathy at \$1200.00; and as ad interim Teacher of Physical Education, Miss Wilma Houston also at \$1200.00. Both these young ladies are now at Peabody College and are highly recommended by that College.

I have not yet been able to adjust satisfactorily the Biology and French (except the part of the French taught by Miss Wysor) and must ask to be allowed to care for this work later in the usual manner.

The work of the Dean of Women is most difficult in the College to provide for. Mrs. Greene is recommended for a large part of these duties, but during Miss Callaher's absence, we shall probably need to make some redistribution of the duties among the present staff. For Mrs. Greene the salary agreed on is \$900.00 and board and lodging for both herself and her husband.

The work in Expression with us has been most unfortunate. Two health breaks, a desire to study, and a marriage have given us four teachers in two years. The result is that the organization and prestige of the department have suffered, the work has not been as good as it should be and the College has lost money. It is hoped that in Miss Ruth Ball we have a teacher who can stay with us and make a success of this important department.

Miss Sallie Pearl Smith, Assistant Teacher of Piano, has proved herself an exceptionally capable and sane music teacher. She deserves, and I recommend, her promotion professionally from assistant teacher to teacher. Her pay, as heretofore, is from the fees of her students.

T H E F A C U L T Y
1922-1923

✓ R. H. Powell	President	4880.00
✓ J. F. Wood	Dean	4000.00
✓ B. H. Henderson	Bookkeeper	2000.00
✓ Gussie Belle Rentz	Office Assistant	180.00
✓ Julia Robertson	Home Economics	2000.00
✓ Bernice Rivers	" " Asst.	720.00
✓ Louise Farris	Domestic Art	1600.00
✓ Emily Goodlett	Supt. of Tr. School	2000.00
✓ Majorie Abernethy	Critic Teacher 1&2	1200.00
✓ Nell Groom	Critic Teacher 3 & 4	1600.00
✓ Annie P. Hopper	Supt. Jr. High	1600.00
✓ J. Marie Craig	Head of Science	1800.00
✓ Ida Groover	Asst. Science	720.00
✓ Mr. A. B. Greene	History	1800.00
✓ Ruth Carpenter	Art	2000.00
✓ Edith Patterson	Librarian	900.00
✓ Chas. E. Poston	Director of Music	600.00
✓ Wilma Houston	Physical Education	1200.00
✓ Nettie Wysor	Latin	1700.00
✓ Hallie Jordan	Asst. Librarian	450.00
✓ Alma Thompson	Asst. Physical Edu.	315.00
✓ Ida Pritchett	Public School Music	600.00
✓ Ruth Ball	Expression	1200.00
✓ E. I.	Biology	1400.00 - 1400
	Critic Teacher 5 & 6	1600.00
✓ C. R. Ashley	Treasurer	300.00 - 300
✓ Gertrude Gilmer	English	1600.00
Total		\$39,965.00

THE SUMMER SCHOOL

Two years ago the Executive Committee decided that the Summer School of the College should not be longer conducted as a part of the College, but that the faculty might use the plant to conduct a summer school and might divide the proceeds after paying the running expenses.

Feeling that the summer school is a real service to the community, and that it is a great advantage to the College, the President undertook the responsibility of organizing the sessions, and faculty members very loyally took the risks. The two sessions since the change have been - as were all sessions with possibly one exception - financial successes in that all running expenses were paid and each faculty member receive a little over a month's salary for six weeks work.

However, the situation has grown more difficult. Our teachers have had definite and much larger salaries offered in other summer schools. Under the circumstances, as remaining here is a personal matter now, they naturally feel no particular call of the College as such to remain. So they prefer certainty to chance; and go where the salary is sure and larger. So it is impossible to organize a faculty

from our own groups; and when we go out of the group, we have to guarantee salaries. This guarantee of course makes our own teachers' remuneration only the less certain. Ultimately, the whole thing falls back personally on the President.

In the mean time, our sister school at Milledgeville has opened a summer school on the border of our territory, backed by special State Appropriation and its large student gathering organization, and has fixed fees lower than we can possibly fix them and come out. This makes it harder to get students, and has the further serious disadvantage of giving a valid evidence of the otherwise unfounded claim that this is a more expensive school than that. It is of course impossible to ask State aid for a personal and unofficial summer school here.

The President, therefore, after conferring with the "stand-bys" of the summer school faculty, feels that he can not longer accept personally the responsibility of the summer school, nor ask the faculty again to serve on uncertain terms. He earnestly recommends that the Board take the problem of the Summer School under advisement, and provide the means of conducting it on the highest plane. If the Board can not do this, the President advises with deep regret that our summer school will be discontinued after this summer.

STATEMENT SUMMER SESSION
June 1, July 9, 1921.

RECEIPTS:

Total receipts less bad check \$21.50	\$ 4915.00
---------------------------------------	------------

DISBURSEMENTS:

Food purchased and used	1838.53	
Fuel purchased	63.00	
Lights 1-1/3 months	69.93	
Water 1-1/3 "	74.70	
Printing	43.50	
Dormitory Wages & Other Expenses	694.60	
Salaries	<u>2130.74</u>	
Total		\$ 4915.00

NEEDS OF THE COLLEGE

The first and most urgent need of the College is of course an appropriation to pay the \$50,000.00 citizens' note with which the new dormitory is finished. Fortunately a bill for \$65,000.00 is now pending in the Legislature for this purpose, and thanks to the excellent handling of the bill by our Legislative Committee and Mr. Whittaker, the bill is in good way to pass.

Next, we need sufficient money to pay our deficit and get on our feet.

Third, as was vigorously stated by Chancellor Barrow in Board meeting two years ago, we have not enough appropriation to run the kind of school we are running, and we need a larger appropriation. Instead of getting from the Legislature the \$10,000.00 increase we requested last year, we got a reduction of \$3500.00, (and but for the heroic loyalty of our friends in the legislature it would have been twenty percent instead of ten per cent as it threatened to be for all the colleges.). Our next most urgent need is therefore an increased maintenance appropriation. If we can get interest added to our pending building appropriation of \$65,000.00, and we can get our cut of maintenance restored and a reasonable increase in maintenance we can work off our deficit. But after next year as our four year courses become fully operative we shall urgently need \$45,000.00 maintenance. The higher the grade of work done, the greater the cost.

Specifically the things we most need now that are not provided for in our current budget are a full-time teacher of either Biology or French which departments we are trying to combine this year (\$1,800.00); a full time Secretary in the President's office to care for correspondence, records of all departments, etc. (\$1,800.00); books for the library (\$1,800.00); a few readjustments in salary (\$500.00); and the rest for more liberal maintenance of departments (for this year's budget has cut below the level of efficient teaching).

THE STORE

The Store has had a hard run. It has had to stand heavy loss in uniform sales -- as forecast last year. On account of financial strängency students have bought little and have gone largely to Kress' for most of their paper, pencils, etc. The store shows a loss (all in inventory) of \$1312.19. By the end of next year it is hoped we shall be done with old stock and begin to show a profit.

DEATH OF CAPTAIN TIFT.

It is with profound regret that the record is made of the death of the Honorable H.H.Tift, for long an honored member of our Board, on February 4th. The President took the liberty of sending in the name of the Board a suitable floral offering.

DORMITORY NUMBER TWO

The conclusion of the business as to this beautiful addition to the College is recorded in the minutes of January 13th, 1922. In its construction it came to be thought of as "the house of a thousand cares". Now that it is done it has already begun its career as the house of

ten thousand delights.

THE FARM

The farm has done only moderately well this year. It is in good condition, but its profit has been only \$732.45, almost the exact amount of last year's loss. There has been an unfortunate strain of relations between our farmer and his wife which is too dangerous to have longer in the College organization. It is recommended that as soon as it can be done quietly and with protection to the farm the farmer be relieved and another be put in his place.

In closing the report I wish to speak again of the broader aspects of the College and its function. Being a South-Georgian by birth and ancestry, I naturally have large visions for this great section. Before accepting the Presidency of the College I was informed by both Chancellor Barrow of the University and Colonel West, Chairman of the Board, that the College was intended to be really high grade institution in every sense. At the meeting of the Board at which I accepted the Presidency I was instructed to gather a faculty, opening such departments as we could open properly and leaving the rest to the future. In interpreting the phrase "a high grade institution", I accepted as a standard of comparison not the numerous so called colleges that then dotted South-Georgia, but the really strong institutions such as the University of Georgia for men, Agnes Scott for women and Peabody College for both sexes (to mention only Southern institutions). The heart of this conception is square dealing, doing what we claim to do, and standing for higher standards of work and of living at all cost.

It would have been easy to build buildings of half the excellence of our buildings at half the cost, and to advertise them to the public as "the best in the land" without many of the public finding out it was a deception.

We could easily have put in inferior furnishings and equipment at half the cost -- and fooled the people.

We could easily have palmed off half trained and showy teachers as the "greatest in the country" and few patrons would have been the wiser. The masses of the people are easily deceived about teachers in the schools.

We could have easily let down our standards of living and of scholarship -- and filled cheap houses and the classes of cheap teachers with great throngs of students -- and betrayed the students and the State.

But we have not done this. We have kept the faith. For ten years we have stood for the highest standards in everything we have attempted and we have built up here a plant, a faculty, a student body, which indeed and in truth a worthy school.

Our funds while nodoubt adequate to carry on a larger school of less standards, have always been inadequate to

ten thousand delights.

THE FARM

The farm has done only moderately well this year. It is in good condition, but its profit has been only \$732.45, almost the exact amount of last year's loss. There has been an unfortunate strain of relations between our farmer and his wife which is too dangerous to have longer in the College organization. It is recommended that as soon as it can be done quietly and with protection to the farm the farmer be relieved and another be put in his place.

In closing the report I wish to speak again of the broader aspects of the College and its function. Being a South-Georgian by birth and ancestry, I naturally have large visions for this great section. Before accepting the Presidency of the College I was informed by both Chancellor Barrow of the University and Colonel West, Chairman of the Board, that the College was intended to be really high grade institution in every sense. At the meeting of the Board at which I accepted the Presidency I was instructed to gather a faculty, opening such departments as we could open properly and leaving the rest to the future. In interpreting the phrase "a high grade institution", I accepted as a standard of comparison not the numerous so called colleges that then dotted South-Georgia, but the really strong institutions such as the University of Georgia for men, Agnes Scott for women and Peabody College for both sexes (to mention only Southern institutions). The heart of this conception is square dealing, doing what we claim to do, and standing for higher standards of work and of living at all cost.

It would have been easy to build buildings of half the excellence of our buildings at half the cost, and to advertise them to the public as "the best in the land" without many of the public finding out it was a deception.

We could easily have put in inferior furnishings and equipment at half the cost -- and fooled the people.

We could easily have palmed off half trained and showy teachers as the "greatest in the country" and few patrons would have been the wiser. The masses of the people are easily deceived about teachers in the schools.

We could have easily let down our standards of living and of scholarship -- and filled cheap houses and the classes of cheap teachers with great throngs of students -- and betrayed the students and the State.

But we have not done this. We have kept the faith. For ten years we have stood for the highest standards in everything we have attempted and we have built up here a plant, a faculty, a student body, which indeed and in truth a worthy school.

Our funds while nodoubt adequate to carry on a larger school of less standards, have always been inadequate to

to the standards of work we have attempted. But by most rigid and unrelenting economy at every turn, by seeking and securing versatile faculty members, by working everybody overtime to a degree that only unbounded loyalty would stand, by the launching out in a strong faith in Georgia and Valdosta and in South-Georgia's future, we have managed to keep going forward -- even though the ten years of the life of the College have been the ten hardest years for business men to forecast since the Civil War.

Until this year we have contented ourselves with doing only Junior College and Normal school work (two years above standard high school). Now we have gone forward to the four year standard. We are bound to maintain that standard as we have maintained the Junior College standards. This must be a first class college in very truth. I can see no valid reason why the one woman's college in the vast territory of South Georgia, which is also the only four year college of any kind, should not be the best woman's college in the State. The ambition of the faculty, and I know of the Board, is no less. A truly great woman's college, - great in equipment, great in teaching, great in its standards of character and attainment, great in its service to the State. A College of such standards of scholarship and culture that our wealthiest citizen can buy no better for his daughter, but provided at such terms that the poorest girl who has the ambition for the best may secure it here.

Unfortunately, just as we move forward to new development of this great service we are hampered with the annoying deficit of this year. Our Legislative Committee and our representatives will do all they can, we may be sure. But we are at a crisis. We can probably fight it through one more year without material relief, but after that there must be more means or we must retrench - retrench not only or even primarily in expenditures, but in either the grade or the amount of service which requires the expenditures. There is no honest way to cut the expenditures by lowering the quality of the work. We shall have to cut our departments and go crippled.

I believe the following years have great promise for the College; but the next year or two demands in exceptional degree the united and ever active support and help of the Board and of all friends whom any of us may move.

The report of the President was approved.

It was moved and carried that a committee be appointed by the Chairman of the Board with the Chairman of the Finance Committee as Chairman to cooperate with the President for the purpose of raising an endowment fund for the College and for scholarships at the College and that funds not to exceed \$500.00 be made available for the expenses of the committee.

The Chairman appointed the following committee: Mr. McCrackin, Chairman; Mr. Turner, Mr. Pope.

On motion the bylaws of the Board were amended as follows:

1. The annual meeting of the Board shall be on Friday of the week preceding the week before commencement, instead

of on the day before commencement.

2. The Treasurer of the Board shall be the bank at which is kept the deposit of the College, or such person as may be designated by the Executive Committee. The Executive Committee may require of the Treasurer, if it sees fit, a bond in a Surety Company and pay for the bond from College funds. The Treasurer shall receive no salary.

The following resolution was passed: Resolved that the President be requested to convey to the faculty, and particularly to those members of the faculty who have been with the College longest, and expression of the Board's high appreciation of their service, and the Board's thanks for this faithful service.

On motion, a page was set aside on the minutes of the Board dedicated to the memory of Honorable H.H. Tift, deceased, in honor of his long and valued service on the Board of Trustees; and the President was instructed to request of Mrs. Tift a portrait of Mr. Tift for the Board room.

On motion the Legislative Committee appointed last year was requested to continue to serve this year and secure the appropriations requested in the President's report.

A communication was presented by the Mayor and Council of Valdosta as follows:

On motion the President was requested to express to the Mayor and Council the appreciation of their attitude, etc. The following letter was sent:

"

To the Mayor and Council and City Attorney,
Valdosta, Georgia.

Gentlemen:

The Board of Trustees of the College has requested me to express to you their deep appreciation of their kind communication of May 23rd, stating so cordially your appreciation of and loyalty to the College, and to express the hope that the way may be early opened for you to exercise again the helpful liberality so generously extended in previous years, and mentioned in your communication as an assistance you would be happy to give now.

"May I use this opportunity to add my appreciation of the many generous courtesies you have extended to the College and to me, I am,

Respectfully and sincerely yours,

President."

On motion the Chairman of the Finance Committee was instructed to take up with Honorable H. H. Elders, of the Board, the question of closing in such way as may be convenient to Mr. Elders his overdue account with the College.

Officers were elected as follows:

President: Honorable W.E. Thomas.

Secretary: Honorable W.L. Converse.

Executive Committee:

Messrs. Thomas, Converse, McCrackin,
Turner, Purcell.

The Board adjourned.

Chairman of the Board.

Acting Secretary.

Valdosta Ga. Jan. 26, 1973

The Executive Committee met in
called session in the office of the
president of the College, Mr. Mc-
Creekin presiding.

The following resolution
was adopted:

Whereas it is necessary to provide funds to pay a deficit
now embarrassing the administration of the College:

Be it resolved: by the Executive Committee of the Board of
Trustees of the Georgia State Womans College at Valdosta,
acting under authority conferred upon it by Article III,
section 2 of the Rules of Procedure of said Board of Trustees,
that the President of the College be authorized and hereby is
authorized to affix the official signature of the College to
such note for the sum of twenty thousand dollars (\$20,000)
as may be acceptable to Mr. A. J. Strickland,--

Provided, however, that this is done without personal recourse
on the Board of Trustees of the University of Georgia, or on
Trustees of the Georgia State Womans College at Valdosta or on
the Committee or on the President of the College.

Be it resolved further that this resolution be recorded in the
official minutes of this Committee and made part of the record of
said College.

The Committee adjourned

Feb. 23, 1923.

The Executive Committee met in the Board Room of the College at eight o'clock P.M., Judge W. E. Thomas presiding.

The President asked for directions in the following matters:-

1. The rates for the Summer School,
2. The fees for music lessons given by the head of the department,
3. The number of uniform outfits to purchase,
4. The providing of milk for Edith Watson as a special case -- her health being frail, her record excellent, and her mother being a widow unable to pay extra.
5. The enforcement of vaccination in the Training School.

On motion the rates of the Summer Session were fixed at \$30.00;- Matriculation, \$5.00; Board, etc. \$25.00.

On motion the fees for music by the head of the department were fixed at \$72.00 per year.

On motion the President was instructed to buy uniforms on the basis of 75 minimum and 100 maximum -- the latter if accepted by makers.

On motion milk was ordered provided for Edith Watson so much and so long as needed, without extra charge.

On motion the President was advised to conform for the present to the procedure of the City schools in the matter of vaccination.

The Executive Committee adjourned.

Signed,

Dec. 13, 1922.

The Executive Committee of the Board met in the Board room of the College at 7:30. There were present Messrs. Thomas, McCrackin, Smith, and Mrs. Strickland.

The President explained to the Committee that owing to the deficit brought over from last year and the tightening of credit by the bank, the College is laboring under a serious handicap needing a long time credit of about \$18,000.00. He particularly stressed the immediate need of \$3250 to pay July salaries, which was not paid when due.

He also called attention to the fact that \$32,500 of the building appropriation is due "in 1923", and therefore as soon in the year as it can be got.

Mr. Smith observed that he was going to Atlanta soon, and he was requested to speak to the Governor with a view to getting the payment in January.

The President brought before the Committee, also, the fact that most of the insurance carried by the College expires soon.

After a discussion of all the matters introduced the Committee passed the following resolution:

Resolved: That the President of the College be and hereby is authorized by this Committee to negotiate and procure a loan of \$3250.00 to pay an arrearage of salaries and to pledge the credit of the College for the same.

The Committee adjourned.

Signed,

(Note; This should have been copied before that on page 169).

The Board Room,
March 30, 1923.

The Executive Committee met in the Board Room at 8:00 o'clock. There were present Mrs. Strickland and Messrs. Thomas, McCrackin, and Smith.

The President called attention to a letter from the Chancellor of the University requesting his presence at a meeting of the Executives of the University for the purpose of considering the financial needs of the various institutions and the requests that should be made of the Legislature this summer. The matter was informally discussed and the President was advised to state the needs of The Georgia State Womans College as at least \$50,000 annual maintenance. A further need, for 1924, was indicated as \$75,000 to build and equip the auditorium and class room wing of West Hall.

The Committee adjourned.

Signed,

Note: The President attended the meeting above referred to. There was of course no official action taken -- that being the business of the General Board, and the matter of buildings was not discussed; but the conference agreed that the \$50,000 maintenance is a reasonable request and further agreed that it would be reasonable for us to ask for \$2500.00 for maintenance of the summer school.

May 11, 1923.

The Board met in the Board room at 10:30 A. M. There were present: Mrs. Strikland, Mrs. Walker, Messrs. Barrow, Thomas, Smith, McCrackin, Purcell, Pope, Merrill, Turner. There were absent: Mrs. Brantley, Messrs. Nunn, Lankford, Elders, Methvin, Hughes, Goetchius, Potts, Parks.

The President read his annual report as follows:

To the Board of Trustees,

Gentlemen:

Allow me to present the annual report of the President for the year 1922-1923.

It is almost a habit for the opening sentence of the President's annual report to state that the year has been in many ways the best in the history of the College, and in some ways very difficult. It is a very characteristic and very significant fact that year by year the College has grown stronger and stronger both in its actual work and in its standing in the college world, while it has been more and more hampered in its financial relations.

The members of the Board who were present last year will recall that I emphasized in my report that the finances of the College are in a very difficult condition,-- that having a deficit of some \$10,000 to start this year with, and having according to the estimates for the coming year a visible increased deficit of at least \$5,000 by the budget with many conditions uncertain that might easily make this deficit much more, we could keep the College going at its standard of efficiency one more year without increased revenue, but not possibly longer, because of the accumulating debt.

I should explain here for the benefit of new members and those not present last year that these financial difficulties have grown out of conditions quite beyond the con-

trol of either the President or the Board. At the meeting of the Board in May 1920, our Financial Statement showed practically a balanced budget with a little on the credit side. We had received the year before an appropriation of \$35,000 for 1920-21. We had built half way Dormitory No. 2, had spent all of the \$75,000 appropriation and had come to a stop for the want of funds. Our faculty salaries had not been raised since before the war. Those who had families had gone in debt to keep going, and we were on the point of sustaining heavy losses among our best teachers. (And did lose some of our best). Under these circumstances the President recommended and the Board approved a level increase of $33\frac{1}{3}\%$ in all salaries. It was further recommended and approved that to meet this increase an additional \$5,000 of maintenance be secured and that we get the money to finish Dormitory No. 2 (\$65,000). The raises of salary went into effect (and it should be added that even after the raise our salaries ran relatively low). When we got to the Legislature we found it practically impossible for anybody to get a hearing on a money bill. The big deficiency bill to finish the dormitory came like a wall ahead of the increase in maintenance -- and, incidentally, there it staid until we got it through last year. So we did not get the increase in maintenance required.

The next year (1921) in my report I urgently showed the need of \$10,000 increase in maintenance to carry the necessary increase in budget for the next two years. The Board approved the programme; but again the big deficiency bill was squarely in the way, and we were unable even to protect ourselves against a 10% cut that overtook all the State institutions. So for the last two years we have found ourselves with our contracts largely made, with our expenses practically set on a basis requiring \$45,000 a year maintenance appropriation, yet having to go on with a maintenance appropriation of only \$31,500. Thus with our eyes open we committed ourselves to a course three years ago, and strengthened it two years ago and last year by going on to a four year basis, which has kept us going for the first of the three years on \$5,000.00 less than we needed and for the last two years on \$13,500.00 less than demanded.

Of course debt is the price we have paid.

But though we have debt -- almost exactly in accordance with the mathematics of the case -- we have won the point for which we struck. We have a strong faculty; we have the College reorganized as a four year College and more strongly entrenched in the confidence of the public than ever; we have the Dormitory No.2 in use and the big deficiency appropriation secured. In short, we have come exactly to the pass foretold in last year's report and referred to in the opening paragraph of this,-- we have "carried on" entirely successfully up to this point, and we are in such a position that we can "carry on" no further without material strengthening on the financial side of our maintenance.

I shall speak further of the details of finance below. I turn now to the development of the College.

This aspect of the College for the year has been entirely satisfactory. The enrollment of students has been

slightly more than the forecast in last year's report; (though more of the students have found homes in the City than was expected); and these students have been of a higher degree of training on the average than ever before. The limiting of the lower high school classes to twenty students, and the holding back acceptances of all new high school students until after August 15th, have, as was intended, reduced the enrollment in the high school; but the increase of fully prepared collegiate students has more than made up the loss.

The significance of the change in personnel of the student body here suggested is more fully shown in the fact that in 1920 the graduating class -- of Junior College rating -- was 17; in 1921, 23; in 1922, 35; this year, 42; and next year's class promises to be about 65. In the meantime the College has entered upon its four year collegiate grade of work with a first Third year class of 7 (20% of the Junior College graduating class of last year). The present prospect is that the first bachelors degree class will be 5. The next year's Third year class will show probably 10 members, or nearly twenty-five per cent of the Junior College class. This showing is the more significant because both of these classes entered without expectation of going beyond the Junior College diploma. When the present First year college class comes through the Junior College, the percentage to go on to the degree will no doubt be considerably larger, as several of them have entered for four years.

I have dwelt upon this item of development partly because it reveals the essential soundness of the programme the College has followed from the opening, -- the programme of starting with the service closest to the people and moving forward to larger endeavor as its field has opened up and as the College has acquired by sound work and uncompromising standards the confidence of the public and of its fellow institutions. I have dwelt on it also because it reveals clearly that the field is ripe for still larger development; -- indeed, that the exceptionally high standards that the College has maintained in the past, are now binding us not only to the continuance of this quality of work in the future but even to its improvement, as the work of the Senior College becomes dominant.

Through eleven years we have set a standard of junior college -- normal school -- work so high in the courses of study offered, in the quality of work required, in physical equipment, in deportment of students, in competence of faculty -- that we are now irretrievably committed to this policy of excellence; and even if we desired to lower our standards and cheapen our service we could not do it without more than temporary loss of prestige. And yet it is precisely because of this condition that our financial handicap is most hurtful and most urgent in its requirement that it be removed.

There has become fixed, I fear, in the public mind a very unfortunate idea that sound education for young women can be given at less cost than the same kind of education for young men -- or possibly I should say the public thinks that young women do not need equal educational advantages with young men -- or that if large expense is incurred in the

education of young women (as in many private colleges) the money is spent for luxury. As a matter of fact there can be no such distinction. Houses for women cost as much as houses for men; furniture for women costs as much as furniture for men; books, apparatus and laboratory supplies cost as much for women as for men; good professors and instructors cost as much for women as for men. The only way the cost of educating women can be kept lower than the cost of educating men is by giving less effective equipment or less effective teachers or less extensive training. Now, the purpose of this little digression is not to make an invidious comparison with our brother institutions of the State. The appropriations to the University, Tech, etc. are entirely inadequate, I know. My purpose is to make a wholly different point. The unfortunate popular impression referred to is due, it seems, to the fact that the State colleges for the education of women have all until recently done only junior college work, while the senior college work for women has been left to private or denominational colleges or to colleges outside the State. The University has only recently admitted women regularly to its classes.

The point is: The higher the class of work done, the higher the cost. The cost of good elementary school teachers is something like \$800 a year; the cost of good junior high school teachers is from \$1000 to \$1200 a year; the cost of good senior high school teachers is from \$1200 to \$2000 a year. Good junior college teachers can be had at from \$1600 to \$2500 a year, while good senior college teachers cost from \$2000 up to \$5000 a year. The same is true of equipment. The apparatus for an advanced course of college physics costs several times as much as the apparatus for a high school course in the same subject. A high school course in government can be given fairly satisfactorily with a good text book and a few inexpensive reference books; an advanced college course in the same subject requires not only two or three expensive texts for each student, but hundreds of dollars worth of reference books -- a generous library.

When we were conducting only a small (though high grade) junior college-normal school, with many of our students of high school rating, we could get satisfactory teachers at salaries ranging up to \$1800, and we were able to save enough from our maintenance appropriations to secure an adequate supply of first class equipment and a fairly effective library for small classes of junior college grade. (Some 7000 well chosen volumes for some 250 students).

Now that our Junior College is increasing in numbers so rapidly, and now that we have begun to do Senior College work with classes which will soon be of large size, the cost of maintaining the College at a high standard of efficiency will materially increase. The increase in numbers of students will somewhat reduce the percapita cost. You can run a school of 500 on very considerably less than double what it costs to run a similar school of 250; but you can not run a senior grade college of 500 on double what you can run an equally good junior college of 250. Much less can you effect a transition from the lower to the higher type and at the

same time reduce per capita expense.

Now, in this College, we have been fortunate so far in that many of the teachers we employed as young teachers in the early days have grown with the College and are amply able to go on to take the Senior college classes; and their loyalty to their handiwork holds them with the College at less salary than they can easily get elsewhere. But this can not be counted on to continue; and every time we lose one of these veterans we have the choice of increasing the salary from 25% to 50% to get an equal, or of accepting an inferior at the same salary. We have in Miss Robertson, for instance, head of the Home Economics Department, a teacher able to do Senior College work as well as the best (She is teaching at Peabody this summer); we pay her \$2000. Should she resign, it would take \$3000 to get her equal. Last year we did lose our History teacher whom we paid \$2000. I am still holding the position open and farming out the necessary work, because we need at least a \$3000 man and can't afford him now. The man we had in this position three years ago at \$2000 is now receiving elsewhere, I am informed, \$3500. In short, now that we are on the four year, standard college, basis we must prepare ourselves to provide service equal to the service of the best four year colleges for women or -- for that matter -- for men;-- and we must square our shoulders to the task of securing adequate appropriations to do this work faithfully and fully.

I am recommending nothing extravagant; it is the soundest economy in matters educational to provide the best. An inferior teacher, who fails even to a small degree to realize the best results in each of a hundred students, has wasted -- in total -- many times the money necessary to have hired the best -- to say nothing of the eternal loss to the students. A poor teacher employed or kept because he is cheap is not only an extravagance; he is a crime. It is true that it is easy to deceive the public in the matter of teachers; a plausible but inefficient "bluff" frequently passes for more than a real teacher of less political qualities -- and can be employed for much less salary. But that is no excuse for the College to practice such deception. Inadequate equipment and library facilities, not enabling teachers and students to do their best work -- even though this kind of inadequacy is also easy to "get by with" and not get caught by the public -- is a sad waste of time and money of the students and so, finally, of the State.

I would not have the Board think that we are at present suffering seriously from either lack of equipment or from inferior teachers. I have said we have kept up the standard of both to the present time, though at the cost of making a heavy indebtedness. So here we have returned to the financial problem of all our development. We can not afford to make more debt; indeed, we must begin to pay out. We can not afford to reduce our efficiency; but we must improve it to meet the larger service we have undertaken. We can not -- except in details -- be more economical than we have been. We have usually made two dollars do the work of three by buying close and buying only necessities, and by taking the best of care of what we bought. There is no alternative but to secure a larger income. We

ought to have an annual maintenance of at least \$50,000 from the State; and I most earnestly urge upon the Board the necessity of doing everything possible to secure this much.

Having presented in a general way the condition of the College and its problems, I wish to present in more detail certain matters that should receive your attention.

1. Financial Programme.

The various financial statements and the auditor's report are submitted below. I wish to call attention here to certain outstanding considerations. In May 1921 one hundred and three citizens of Valdosta made a note for \$50,000 to provide the necessary construction and equipment to put the unfinished Dormitory No. 2 in operation. This note was bought by Mr. A. J. Strickland and the dormitory was put in service. By an unprecedented piece of good work by our friends in the Legislature, last summer we secured an appropriation of \$65,000 payable in 1923 and in 1924 to pay this note and interest and (possibly) put on the tile roof. The 1923 installment of this appropriation was received on January 16th and immediately applied on the loan. Having freed our friends of responsibility for the \$50,000.00, and having actually paid \$32,500.00 of the obligation, we requested them to repeat the good deed to the extent of raising \$20,000.00 to take care of our current deficit. This same fifty friends did; and again Mr. Strickland bought the note. This note was made payable on or before March 1, 1928 (five years) to avoid the necessity of going back to the Legislature this year with another big deficiency bill, so that we may put all our energy on the one problem of securing an adequate maintenance. With the big \$65,000 deficiency which has hung like a mill stone about our necks for the last three sessions of the Legislature now happily provided for, and \$20,000 of our maintenance debt postponed, we should be able to do this summer what we have been unable for several years even to attempt. We should get our maintenance on a sound basis. (Our maintenance is now only \$1500 more than it was in 1917). As may be seen by the minutes of the Executive Committee for March 30, 1923, it is proposed to ask for \$50,000 annual maintenance. But even if we get this increase it does not become effective until January 1924; and we still have eight months out of twelve of our next fiscal year to run on our old annual appropriation of \$31,500, which, as has been shown, is forcing on us a deficit of about \$1000 a month. Something must be done to take care of the rest of the time from now until the enlarged appropriation begins in 1924. It is out of the question to go back to the people of Valdosta for more money now. The only alternatives are to ask for a small deficiency appropriation or to charge tuition of the students. Possibly we could try the first and if losing on that, resort to the second. If we fail to get the \$50,000 we shall have to resort to tuition anyhow. We should also have \$2500 for summer school. Ours is the only summer school in the State not subsidized.

With the maintenance problem satisfactorily solved this year, we should next year ask for \$75,000 to build and equip the auditorium wing of West Hall, which besides supplying the much needed auditorium will also house the music department permanently and add, on the ground floor, some 6000 square feet of laboratory space. I realize that this is a large financial programme; but it is not too large for the College or the great southern part of the State which it represents or the whole State which it serves. We have strong friends in both branches of the legislature. I confidently believe the programme can be put through. At any rate, the emergency is worthy of effort.

2. The D. A. R. Loan Fund.

Last year a resolution was passed and a committee was appointed to secure an endowment fund to provide scholarships for students needing aid. This committee seems to have taken no action; but the College has been the fortunate recipient of a very helpful substitute for this endowment. A proposal was made to raise a loan fund by the State D.A.R. for young women in College. The General James Jackson Chapter (Valdosta Chapter) -- particularly the Regent, Mrs. Di Ingram -- became active to have the scholarship placed with our College. The effort was successful and a fund of \$1500 was voted to the College. It is likely that the fund will be eventually made \$5000; and our friends declare the whole fund will be assigned here -- but that is to be seen. This gift is doubly gratifying in that it not only lengthens our arm for service, but it shows clearly the respect in which the College is held throughout the State by this patriotic order.

I suggest that the Board pass resolutions of thanks to the State organization of the D. A. R. and also to the General James Jackson Chapter.

3. The Change of Name of the College.

Pursuant to the resolution of the Board at its last meeting, the Legislature was requested to change the name of the College from the South Georgia State Normal College to The Georgia State Womans College at Valdosta. A bill effecting the change was introduced, and thanks to the loyal support of friends in both houses was passed.

4. Committee on Home Life of Students.

Several years ago the Board, then composed wholly of men, felt the need of the feminine eye on the operations of the College, and requested a group of ladies of Valdosta to serve as a visiting committee. This committee for a few years did helpful work; but for the last several years has made no inspections, and has presented no report. It seems to have discontinued itself. Now that there are ladies on the Board, it seems that we can secure the benefit of this feminine inspection within the Board; and I request that the Board create a Committee on Home Life of the Students, composed of the three ladies of the

Board, whose duty it shall be to inspect all matters pertaining to the dormitory and boarding departments,-- equipment, procedure, and personnel -- advise with the President about the same, and report each year to the Board at its annual meeting.

5. The Faculty.

The problem of the faculty has been growing more difficult every year. I have shown above how the demands upon the College in the matter of the personnel of the faculty have grown more exacting as the grade of work done by the College has grown higher and as the number of students in higher classes has increased. The number of changes in the faculty from year to year is entirely too large for the best interest of the College. Yet there is a greater restlessness among our teachers this year than ever before. Miss Morris, Critic teacher for the Primary grades, who is away this year on leave of absence, has resigned her \$1600.00 position here to accept a beginning salary of \$2000.00 in a similar school in North Carolina. Miss Hopper, Principal of the High School department and Professor of Geography, who after much debating with herself finally decided to remain with us at \$2000.00, was the next day advised that she was being considered for a \$3000.00 position in another state; and we may yet lose her. Miss Craig is apparently very unhappy about her salary of \$1800 instead of \$2000 and Miss Gilmer has advised me frankly and entirely without complaint that she can not remain with us on less than \$2000. Miss Robertson is requesting a leave of absence to study this year. She has indicated no intention of not returning; but the employment committee of Peabody College have told me more than once that they could place her at any time at \$3000, and it will be surprising if some such offer does not come to her unsought while she is "in the line" next year.

It is a well understood fact that a good teacher is worth more every year he or she stays in a position. These teachers are all worth more to us than they are to anybody else. And yet others are ready to pay more for them. Of course we can usually get other teachers. In Miss Morris's place this year we have had Miss Abernethy, a competent primary teacher, to superficial and untrained observation almost as satisfactory as Miss Morris; but it will take her ten years to become Miss Morris' equal -- if she ever does; -- and probably before half that time is passed she will be married and out of the teaching work entirely. I have been wholly unable so far to find a teacher who can teach French and Biology -- a combination which, if we can arrange it for a year or a two until the departments are larger, will save us some \$1600.00 or \$1800.00 a year.

I have burdened the Board with this difficulty, because it is necessary for us to be looking to the future in this matter of permanent competent teachers. I am not recommending much this year in the way of increases; we can't afford to do much, even if we secure an increased maintenance appropriation; but it is very important that the Board understand the problem that confronts us. The appropriation of \$50,000.00 requested will enable us to put our house in order and make the necessary progress for a considerable time.

Performing the duty required by the Rules of Order of the Board that the President make a report on new members of the faculty and make recommendations for appointments and promotions, I make the following detailed report: on new members of the faculty and submit the complete faculty list:

Miss Abernethy, who came as an ad interim Critic teacher in the place of Miss Morris, on leave of absence, has done very well in her strictly professional work, but has not so improved her opportunities in the community as to have made herself so valuable as she might. Upon the resignation of Miss Morris, I had a very frank talk with Miss Abernethy about her year's work, in the light of her reaction to which, I recommend that she be retained.

Mr. Greene has shown excellent ability as a teacher but, to our surprise, has not been as successful in discipline and in tact as we expected. I am convinced, however, that he will correct this weakness to a large extent, and recommend that he be retained as Professor of Mathematics. Mrs. Greene as assistant to the Dean of Women has been very satisfactory. I recommend that she be retained.

Miss Wysor, Professor of Latin, has done good work, but does not care to return because of the amount of high school instruction required of the Latin teacher and also because of the salary. We lose Miss Wysor with regret.

Miss Campbell, Critic teacher for the fifth and sixth grades, has proved herself an excellent teacher and valuable addition to the faculty. I recommend that she be retained.

Miss Houston, Teacher ad interim of Physical Education, has failed entirely to appreciate the importance of her work and has neglected it seriously. As her appointment is only temporary I recommend that she be allowed to retire at the end of the year.

Miss Strunk, teacher of Vocal Expression, has not shown ability to develop her department or to cooperate very cordially with the College in general ways. Indeed, she appears to have been a rather persistent "knocker". I recommend that she not be retained.

While not a new teacher, Miss Hopper, regularly the Principal of the High School and Professor of Geography, has served this year as Dean of Women ad interim during the absence on leave of Miss Gallaher. She has carried on the work with a most commendable degree of success.

Miss Groover, Assistant in Physics and Chemistry, Miss Smith, Teacher of Piano, and Miss Robertson, head of Department of Home Economics, request leaves of absence next year without salary to study. I recommend that the leaves of absence be granted.

Miss Mendelsohn, the regular teacher of Physical Education, on leave of absence this year, resigned to be married. In her place I recommend Miss Mamie Jakes.

In the place of Miss Strunk I recommend Miss Mary Frances Davis as teacher of Vocal Expression.

I request that in the matter of the successors of Miss Groover ad interim, and Miss Wysor, and in the matter of a teacher of Biology and French I be allowed more time to investigate before making nominations.

In the place of Miss Robertson I recommend Miss Mary Newell Farris ad interim Professor of Home Economics.

6. Faculty and Dormitory Officials.

FACULTY

Position	Name	Salary
President	R.H.Powell	\$ 4400.00
Dean & Prof. of Ed.	J. F.Wood	4000.00
Secretary	B.H.Henderson	2000.00
Supt. Tr.Sch.	Emily Goodlett	2000.00
Prin.H.S. & Prof. of Geo.	Annie P.Hopper	2000.00
Prof.& Head Art Dept.	Ruth Carpenter	2000.00
Prof.& Head Eng.Dept.	Gertrude Gilmer	2000.00
Prof.& Head Sci.Dept.	J.Marie Craig	2000.00
Prof.& Head Music Dept.	Chas. E. Poston	1200.00
Prof.& Head Math.Dept.	A.B.Greene	1800.00
Prof.& Head Home Ec.	Mary Newell Farris	1800.00
Prof. Home Ec.	Louise Farris	1800.00
Prof. Latin		
Prof. French		
Prof. Biology		
Prof. Physical Ed.	<i>Starks</i> Mamie Jakes	1700.00
Prof. Vocal Exp.	Mary Frances Davis	700.00
Critic Teacher 7th Gr.		1200.00
Critic " 5th & 6th	E.Camm Campbell	1750.00
Critic " 3rd & 4th	Nell Groom	1600.00
Critic " 1st & 2nd	Marjorie Abernathy	1300.00
Teacher of Piano	Ida Pritchett	600.00
Teacher of Science		1200.00
Teacher of Home Ec.	Bernice Rivers	800.00
Librarian	Edith Patterson	900.00
Office Assistant	Gussie Belle Rentz	600.00
Library Assistant		360.00
General Assistant		320.00

DORMITORY OFFICERS

Dean of Women	Ada Rose Gallaher	2000.00
Director Bd. Dept.		1000.00
Nurse	Mrs.Nannie G.Hagan	800.00
Asst. to Dean of Women	Mrs.Geraldine Miller	800.00
Asst. to Dean of Women	Mrs.A.B.Greene	900.00

7. The Farm.

The farm has done well this year in spite of the necessity of changing the manager. We were fortunate in securing as manager Mr. E. H. Beck, long a member of the Board, who has shown in his new relation the same sterling qualities that he showed as a Board member. The transfer was made July 18th. Unfortunately the retiring manager neglected things very generally after he was notified that a

change would be made; and so Mr. Beck started off at a considerable disadvantage, -- crops in some cases not prepared for, fences run down, stock in bad shape.

Another unfortunate fact is that when Mr. Beck took charge, much of the stock, material, etc listed in the inventory of 1922 was not to be found. The discrepancy is hard to estimate exactly. It is considerably more than enough though, to wipe out the gain shown in last year's financial statement, \$732.45. (It was thought best to make no case of this). As Mr. Beck has had to work against this shortage, he has done much better than his small profit of ~~\$332.93~~ would seem to indicate. Moreover, the stock is in the best condition it has ever been, and everything about the farm is in good shape. The herd has recently been accredited by the United States Government, which fact speaks for itself. Mr. Beck joins me in a cordial invitation to visit and inspect the farm.

Financial Statement
F A R M

RECEIPTS::

Received for Produce	\$ 3612.25	
Inventory 5/1/23	6827.45	
Old Bills Paid	549.55	
Total		\$10,989.25

DISBURSEMENTS:

Farm Maintenance	\$ 2041.44	
Accounts Payable 5/1/23	789.85	
Wages & Salaries	2296.10	
Inventory 5/1/22	5528.93	
Gain	332.93	
Total		\$10,989.25

8 The Store.

The store has been run this year almost exactly to programme. We purpose making only 10% on the business, the main purpose of the business being to serve the students. The profit was very slightly less than 10% of the sales. But it has been very successful in serving the needs and convenience of the students at a considerable saving to them.

Financial Statement
S T O R E

RECEIPTS:

DISBURSEMENTS:

Sales	\$ 6964.24	Purchases	\$ 4619.58
Inventory 5/1/23	729.50	Accts. Payb. 5/1/23	754.93
Owed 5/1/22	1391.62	Inv. 5/1/22	3322.45
Accounts Receivable	21.00	Gain	409.40
Total	\$9106.36	Total	\$ 9106.36

9 The Dormitory.

All aspects of the dormitory life but one have been highly gratifying. It is my unpleasant duty to speak of the one unsatisfactory condition. Realizing last year that we should be hard pressed financially, the Board approved the suggestion that instead of charging tuition, we turn any saving that might be made from the dormitory fees to the general budget. The budget estimate from this source was \$3000.00 --- saved from the fees of an estimated 200 students at \$180.00 each. i.e. \$3000.00 out of \$36,000.00. Owing to an unprecedented number of students living or boarding in the City, the average number of dormitory students fell from 200 to 160. The deduction of expenses that would have been incurred for these students -- board -- laundry -- etc. -- and not included in overhead expense that goes on anyhow -- the estimated gain exactly vanished \$3000.00. So the dormitory should have run to a balance. Instead, it shows a loss of \$ 4102.09. This falls practically entirely on the Boarding department, Mrs. McGarrah, Manager. Last year there was an actual deficit in the Boarding department, though because a special little appropriation of \$3500.00 was applied there was an apparent gain. This fact was explained to Mrs. McGarrah, and she was urgently told that the same must not occur again. This year she has made out what has purported to be monthly statements of her running, and these have regularly shown her inside her allowance -- just about running to balance, as should have been. It was with much surprise, therefore, that I learned from the final balances that this deficit existed (though it did explain why I kept finding trouble keeping up with bills, when I seemed to be safe.)

I have studied the problem from every angle to see if there is any possibility of a mistake or if there is any explanation that gives hope that Mrs. McGarrah can remedy the situation next year. I am convinced that there is neither.

Mrs. McGarrah is a most estimable lady, full of loyalty to the College, active in various ways in its interest. Moreover she is a widow, making her own way and her little daughter's. I am sure she does what she thinks is her best and is her best unless she were willing to drop many of her social connections and give a degree of personal supervision in kitchen and pantry which no persuasion has been able to convince her is necessary. The President can not possibly do the part of the work of this office which seems to be the neglected part; and no amount of inspection of bills will cure the difficulty. And yet the College can not stand losses like this. It seems necessary, therefore, to make a change in this position. I suggest that the change be made quietly when Mrs. McGarrah can be excused with least embarrassment after a competent successor can be found.

Financial Statement
D O R M I T O R Y
5/1/23

RECEIPTS:

(See next page)

RECEIPTS:

Inventory (fuel) 5/1/23	\$ 116.25	
Inventory (food) 5/1/23	391.77	
Boarding fees	27385.64	
Laundry fees	4198.75	
Accounts Receivable (S.Fees)	1213.40	
Accounts Payable 5/1/22	3722.79	
Loss	4102.09	
Total		\$41,130.67

DISBURSEMENTS:

Inventory 5/1/22	\$ 458.45	
Accounts Receivable 5/1/22	3995.37	
Accounts Payable 5/1/23	2782.45	
Replacements	774.01	
Lights-Water	1293.24	
Fuel	1019.73	
Food	15703.52	
General Maintenance	3210.61	
Wages & Salaries	9158.83	
Laundry	2734.45	
Total		\$41,130.67

Financial Statement
SUMMER SCHOOL
1922

RECEIPTS:

Tuition and Boarding Fees	\$ 4894.61	\$ 4,894.61
---------------------------	------------	-------------

DISBURSEMENTS:

Dorm.Wgs. Exch. etc.	\$ 721.38	
Faculty Salaries	1829.41	
Food, Lts., Water, Fuel, etc.	2343.82	
Total		\$ 4,894.61

Financial Statement
BLDG. ACCOUNT
5/1/23.

RECEIPTS:

Bk. Bal. 5/1/23	\$ 43.37	
Jan. 16'23 Rec. from State	32500.00	
Total		\$32,543.37

DISBURSEMENTS:

Jan. 16/23 Applied on note AJS	\$ 32459.35	
Exchange paid Bank	40.65	
Bank Bal. 5/1/23	43.37	
Total		\$32,543.37

CASH BALANCE

For Fyear

5/1/22 to 5/1/23.

RECEIPTS:

Matriculations	\$	3315.00	
Living Expense		27385.64	
Laundry		4198.75	
Diplomas		331.00	
Music		4990.79	
Expression		816.10	
Library		2073.50	
Farm		3612.25	
Store		6964.24	
State		31 500.00	
Bills Payable		105428.90	
Disc. & Int.		8.38	
Chem.Lab. Fees		227.50	
Physics Lab. Fees		310.50	
Cooking Fees		539.50	
Sewing Fees		252.00	
Art & Ml. Training		474.00	
Tr. School Fees		1056.00	
Sundries		296.32	
Total			\$ 193780.37

DISBURSEMENTS:

Overdraft 5/4/22	\$	2574.76	
Equipment Replacements		774.01	
DORMITORY:			
Lights-Water		1293.24	
Fuel		1019.73	
Food		15703.53	
Gen.Mt.		3210.61	
Wages & Salaries		9158.83	
Laundry		2734.45	
FARM:			
Equipment		190.00	
Maintenance		2851.44	
Wages & Salaries		2296.10	
GENERAL:			
Salaries		37122.60	
Repairs Buildings		947.92	
Campus		356.65	
Janitors Wages		631.75	
Operating Expense		2002.93	
Publicity		2771.21	
Lights & Water		115.03	
Fuel		450.11	
Office Exp.		1301.15	
Interest		1658.74	
Bills Payb.		89935.00	
Sundries		527.25	
Forwarded to page 186			\$ 179626.94

C A S H B A L A N C E
Year 1922 - 1923
Continued

DISBURSEMENTS:	
Brought forward	\$ 179626.94
Traveling Exp. Board Mmbrs.	156.53
DEPARTMENTS:	
Chem. Eqp.	36.42
Chem. Mt.	108.78
Physics Equipment	.84
Physics Maintenance	57.36
Biology Eqp.	55.44
Dom. Science Eqp.	176.95
" " Mt.	421.05
Dom. Art. Mt	45.09
Art. Equipment	21.09
Art Maintenance	279.68
Geog. Eqp.	104.92
Music Maint.	5157.63
Expression Mt.	876.66
Lib. Eqp.	1006.44
Lib. Mt?	289.74
Tr. School Equipment	33.74
Tr. Sch. Mt.	374.88
Store Purchases	4619.58
Bank Balance 5/5/23	330.51
Total	<u>330.51</u> \$193780.37

G E N E R A L F I N A N C I A L S T A T E M E N T

S U M M A R Y

May 1, 1923.

ASSETS:

Stock in Store	\$ 729.50
Office Supplies	750.00
Janitors Supplies	135.12
Stock in Pantry	391.77
Library Equipment (Books)	1117.04
Library Magazines	207.15
Farm Inventory (Inc. New Crop)	6827.45
Laboratory Sups.	371.22
New Equipment	1203.41
Accounts Receivable (Students)	1801.71
Notes Receivable	513.84
Bank Balance	330.51
Deficit	27126.72
Total	<u>27126.72</u> \$41,505.44

LIABILITIES:

Accounts Payable 5/1/23	\$ 6000.44
Notes Payable	35505.00
Total	<u>35505.00</u> \$41,505.44

GENERAL BUDGET
for the
Year of 1923-24

ESTIMATED RECEIPTS:

Matriculations	\$ 2800.00	3472.00	
Living Exp. 170 Stu. @ \$180.	30600.00	30210.75	
Diplomas 70 @ \$5. Plus 30 @ \$2.50	425.00	214.00	
Music	5500.00	4671.24	
Expression 22 @ \$45.	990.00	662.17	
Library	2100.00	2104.00	
Farm Profit	1500.00		
Store Profit	750.00		
State	37666.00	34400	
Laboratory Receipts	1800.00	1912.50	
Tr. Sch. & 7th Grade	1450.00	1101.50	
Sundries	74.00	2791.50	
Total	\$85,655.00		

ESTIMATED DISBURSEMENTS:

Eqp. Replacements	\$ 400.00	362.70	
DORMITORY:			
Light-Water	1400.00	1540.31	
Fuel	1200.00	1840.00	
Food 180 @ \$72.00	13000.00	15730.00	
Gen. Maintenance	1500.00	2786.00	
Wages-Salaries	9100.00	8492.00	
Laundry	2900.00	2572.00	

GENERAL:

Salaries	39730.00	39409.55	
Repairs Building	500.00	240.00	
Campus	300.00	540.00	
Janitors Wages	600.00	600.00	
Operating Expense	1600.00	1760.00	
Publicity	2200.00	2036.00	
Lights-Water	125.00	200.00	
Fuel	500.00	1150.00	
Offie Expense	1200.00	941.00	
Interest	1600.00	1026.00	
Board Expense	150.00		

DEPARTMENTS:

Chem. Eqp.	50.00	240.00	
Chem. Mt.	150.00	60.00	
Phys. Mt.	100.00	240.00	
Biol. Eqp.	100.00	115.00	
Biol. Mt.	100.00	240.00	
Dom. Sci. Mt.	300.00	271.00	
Dom. Art Mt.	50.00	73.00	
Art. Eqp.	300.00	100.00	
Art. Mt.	300.00	210.00	
Music Mt? & Expression	5000.00	5000.00	
Library Equipment	500.00	1206.30	
Lib. Mt.	300.00	237.10	
Tr. School Eqp.	400.00	940.00	

Total	\$85,655.00		
--------------------	--------------------	--	--

Needs of the College .

I It remains only to condense the previous discussion here. The College needs enough money to enable it to realize its possible service to the State.

Upon finishing reading the report the President stated that Mrs. McGarrah was not satisfied with the President's report as it touched her department and requested that the Finance Committee investigate the case. He requested that the action on his report as to this item depend on the report of said Committee. With this exception the report was approved as read and the Finance Committee was instructed to decide what to do in the case of Mrs. McGarrah.

Judge Thomas, presiding, expressed the desire that his vote be recorded no as to the adoption of the item providing for the return of Miss Gallaher as Dean of Women.

On motion, the President was instructed to write to Honorable Claud Methvin calling his attention to the fact that he had never attended a Board meeting, and urging him to do so in the future.

On motion, a legislative committee was appointed as follows to assist in putting through the legislative measures approved: Judge Thomas, Judge McCrackin, the President of the College and members of the Board who are also members of the General Assembly.

On request of the President the ladies of the Board were constituted a committee to give particular attention to the College home, its physical condition, the care of students, etc.

On motion, the Executive Committee was instructed to meet at the College monthly, inspect accounts, study the business of the College and advise with the President on all matters.

The Board passed a resolution expressing appreciation of the work of the faculty of the College and thanks to them for their effective service.

The Board adjourned.



MARVIN M. PARKS
STATE SUPERINTENDENT
OF SCHOOLS

Department of Education
Atlanta

I. S. SMITH
G. D. GODARD
J. O. MARTIN
SUPERVISORS
M. L. DUGGAN
RURAL SCHOOL AGENT
W. B. HILL
SPECIAL SUPERVISOR
E. A. POUND
HIGH SCHOOL SUPERVISOR
TOM WISDOM
AUDITOR

Valdosta, Ga. May 9, 1923.

Hon. R. H. Powell, President,
Georgia State Womans College,
Valdosta, Ga.

Dear Mr. Powell:

This is to certify that I have audited your books from May 4th, 1922 to May 5th, 1923, and that I have found same in balance, with all funds properly and legally accounted for.

Your records are all clear and accurate and reflect the true condition of the affairs of your institution.

Permit me to thank you and Mr. Henderson for the courtesies extended me while at work on your books.

With kind regards, I am,

Yours very truly,

Tom Wisdom
State School Auditor.

REPORT OF THE FINANCE COMMITTEE.

The Finance Committee of the Georgia State Womans College having met in the Board Room of the College on this 17th day of May 1923 pursuant to the suggestion of the Board which convened Friday, May the 11th, 1923 at 10:00 A. M. Said committee having met for the purpose of granting the request of Mrs. B. G. McGarrah in that she be heard relative to her accounts in connection with the management of the Dining Department of the dormitory, and after having examined the books and questioning the bookkeeper and getting all information that we could to gain information with reference to her accounts, we, the committee, find as follows, to-wit:

That there is nothing of any nature whatsoever to indicate that there is any irregularity in the management or the accounts of Mrs. McGarrah that would reflect on her integrity or honesty.

That after duly considering all of the facts in connection with the work of Mrs. McGarrah we recommend that the recommendation of the President, Mr. R. H. Powell, to the Board be sustained.

Signed

Jas. F. McErackin

Chairman of Finance Committee.

Dated May 17, 1923.

August 22, 1923.

The Executive Committee met in the Board room at 8 o'clock P.M. and according to the instructions of the Board at its last meeting checked the condition of accounts, and gave especial attention to the books of the summer school which had been closed and which were found to be correct and show that the summer school had been run practically to a balance (showing a profit of \$192.64).

September 14, 1923.

A called meeting of the Board of Trustees was held in the Board Room of the College at ten o'clock A. M., the Chairman, Honorable W. E. Thomas, presiding. There were present: Messrs. Barrow, Purcell, McCrackin, Thomas, Patterson, and Mrs. Strickland. Mr. Hughes sent his proxy. Those absent were: Mrs. Walker, Mrs. Brantley, Messrs. Pope, Merrill, Turner, Nunn, Lankford, Elders, Methvin, Hughes, Goetchius, Pottle, Ballard.

The purpose of the meeting was stated by the President of the College as the consideration of a ten years programme for the growth and development of the College to present to the Commission appointed by the Governor to consider the finances of the State and recommend a programme for institutions for ten years.

The President presented certain general principles and outline of "normal" growth with necessary financial support to take care of the growth. The principles and the outline amended was adopted as the plan and programme of the Board.

(This report of the President is in the files of the office).

The President and the Executive Committee were instructed to keep in touch with the Commission and present the programme of the College to them at the most favorable opportunity.

The President presented to the Board letters from Miss Louise McLendon and Miss Eunice Farnum claiming exemption from the non-resident fee of the College (\$50.00). The Board decided that both are not subject to the fee.

The President presented to the Board a letter from Mrs. W. C. Thompson requesting the refund of the reservation fee of Miss Mary Chestnut. The President was instructed to return the fee if the young lady could not come to College; but he was also instructed to investigate the case, and if the

young lady was found to be properly promising, to admit her to College with the understanding that funds would be raised privately to pay her expenses.

The Board adjourned.

October 15, 1923.

The Executive Committee met in the Board Room at 8:00 o'clock P. M., only Mr. McCrackin and Mr. Patterson being present. These gentlemen went over the accounts of the College and checked the same.

The President presented the Committee the fact that Miss Demaree was failing in her work as critic teacher in the 5th and 6th grades, and his opinion that she should be asked to resign or discharged if necessary, and was advised so to proceed.

The President presented the request of Mrs. Hagan that her granddaughter's board be included in her salary. As there was no quorum no action was taken.

Miss Abernethy also requested a revision of her salary. There being no quorum no specific action was taken, but the members present expressed themselves as against a revision, and the matter was dropped.

The Committee adjourned.

November 16, 1923.

The Executive Committee met in the Board Room at 8:00 o'clock P. M. Messrs. McCrackin, Patterson and Purcell, and Mrs. Strickland were present.

The Committee inspected the College accounts, and Mr. McCrackin was requested to take over for collection certain of those most unsatisfactory.

The President again presented Mrs. Hagan's request as to her granddaughter's board; and it was ordered that beginning with December the board of the child be included in her salary.

The President advised the Committee that he has requested the resignation of Miss Demaree; that she had declined to resign and that she had been given thirty days notice of discharge, the same to be effective December 1st; that she proposed to fight the action and had employed an attorney, who had re-

requested a hearing by the Committee at this meeting. As the attorney was not present, the Committee declared the matter closed so far as the College was concerned.

The Committee adjourned.

December 14, 1923.

The Executive Committee met in the President's office at 8:00 P. M. in regular monthly meeting. The Committee reviewed the accounts of the College, discussed informally the change of teachers in the 5th and 6th grades (which has resulted in a very satisfactory improvement) and other matters of interest.

The President reported a conversation he had had with the Superintendent of the City schools in regard to a possible cooperation by which the College may have facilities for high school practice teaching in the City High School and discontinue its own high school classes allowing its training school grades to go to the City high school. The Committee instructed the President to arrange for the Executive Committee and the President to meet the City Board and Superintendent for a discussion of the project.

The President presented to the Board the matter of non-resident fee of Miss Marion Strunk. The Board authorized that this fee be not charged.

The President proposed naming the two dormitories and the following resolution was passed:

Whereas Honorable W. L. Converse and Honorable G. R. Ashley, for many years members of the Board of Trustees of The Georgia State Womens College are no longer members of the Board; and

Whereas both in the early days of the College rendered invaluable services to the institution by pledging their personal credit on various occasions for the College and otherwise;--

Therefore be it resolved, the Board of Trustees concurring (1) that in recognition of these services the first dormitory constructed be henceforth named and known as Converse Hall, and the second dormitory be named and known as Ashley Hall.

Be it resolved further, the Board concurring (2) that on Wednesday, January 2nd, the eleventh anniversary of the opening of the College, at eight o'clock P. M.,

there be held at the College appropriate exercises conferring the names as resolved above.

Be it further resolved (3) that the President send to each member of the Board a copy of these resolutions with the request that he vote yes or no on the same; and that if and when a majority have voted "yes" the resolutions become effective.

The Committee adjourned.

Jan. 11, 1924.

Memorandum: No member of the Committee being present, the meeting for January 11th was not held.

Feb. 15, 1924.

Only Mr. McCrackin was present at the Executive Committee meeting of this date. The President presented for his inspection the balance sheet and brought to his attention the following considerations:

1. That the plan to cooperate with the City high school about which the President had been authorized to arrange a conference with the City Board had come to nothing because of the inaction of the City Superintendent.

2. The difficulty of rising prices of food and of the near collapse of the heating system.

3. The difficult outlook for faculty. (The kind we need 50% higher than we can pay).

4. The President requested and was authorized to charge \$10.00 library fee for college students next year.

May 16, 1924.

The Board met in the Board room at 10:30 o'clock. There were present Mrs. Brantley, Mrs. Strickland and Messrs. McCrackin, Patterson, Thomas, Turner, and Woodward. Mr. Hughes sent his proxy to Mr. Powell, President of the College. There were absent Mrs. Walker and Messrs. Barrow, Ballard, Goetchius, Lankford, Merrill, Methvin, Nunn, Pope, Pottle, and Purcell. The meeting was opened with prayer by the President, the minutes of the preceding meetings were read and approved. The President read his annual report as follows:

THE PRESIDENT'S REPORT
1923-1924

To the Board of Trustees,

Ladies & Gentlemen:

Allow me to present the following report for the year 1923-1924.

GENERAL

Last year's report began with the following words, which so perfectly describe the present general situation that I repeat them:

"It is almost a habit for the opening sentence of the President's annual report to state that the year has been in many ways the best in the history of the College, and in some ways very difficult. It is a very characteristic and very significant fact that year by year the College has grown stronger and stronger both in its actual work and its standing in the College world, while it has been more and more hampered in its financial relations."

The maturity and degree of preparation of the student body has increased, and the consequent ease of control has materially improved the atmosphere of the College. As was pointed out in the called meeting of the Board in Sept. last the College during the last four years has used its enforced numerical stand-still to effect a transition from a school of two hundred high school students and sixty-five college students to one of eighty-five high school students and almost two hundred college students. The atmosphere of the institution compares now favorably with that of any college in matters

of poise and student self direction. Some student occasionally shows coltish tendencies, no doubt; they do in all colleges; but there is no school where a finer spirit obtains. And by fineness of spirit I mean refinement, justness, reserve, rather than vociferousness! It has been one of the chief pleasures of presiding over this College that through all its years discriminating visitors have often spoken of this spirit. I think it has been mentioned this year more than ever.

The financial difficulties have been acute as usual. We were able to drive through the legislature last summer an increase of our maintenance from \$31,500 to \$40,000, though we were not able to get the \$50,000 asked by the President and approved by the Board. This failure has meant and will mean serious embarrassment for two or three years to come. As the increase has become effective only since January of this year, we have had the benefits of it only four months -- the first eight months remaining on the old income. The budget, it will be remembered, was based on the \$50,000 figure for this year; so our income from this source has been \$3,333.33 less than was estimated. When this loss was made apparent last summer, every effort was made to retrench, but the original estimates had already been pared to the bone and there was very little retrenchment possible. The only substantial reduction possible was for the President to add teaching to his other duties. So he arranged at a nominal price for a competent young graduate of the College as an assistant to handle the high school classes in history, while he himself took the College History classes thus saving about \$1700. (I may add, though, by way of parenthesis that this was a doubtful economy; for while I know of no executive duty that was neglected, I ran close to the verge of a breakdown and did lose the use of my eyes for a month at one time and of my voice for a fortnight at another). But even with this arrangement necessary adjustments used up most of the saving.

The severe winter, by requiring something like \$1800.00 worth more coal than usual, and by utterly destroying both the farm crop and the truck crop just as they were coming into use this spring (at least \$1500.00 loss),-- the weather alone has far more than off-set all efforts at retrenchment. The failure of our appropriation to reach \$50,000.00 started us with an implied increase of deficit by \$3,333.00. The actual increase of deficit is nearly three times as much. This means that there are two or three very urgent developments which we can not undertake this year and I am undertaking to teach the history again. We just must stop this deficit. There is no hope of securing an increase of appropriation this year; even the hope of passing the pending deficiency bill is slight. The only way out is the one mentioned last year,-- to cut the service. I have done all I can both officially and personally to

avoid this step. Without compensation I have given summer after summer to the trying and unpleasant work of plain lobbying; I have added half time professorial work to my other duties to save a salary to the budget, I am planning to give the coming summer and to do the teaching again next year. If there is anything else I can do to secure more revenue or to cut down expense I am ready to try that. But, I repeat, I see no way out but to cut the service. Our income will be \$10,000.00 less than the Board agreed last year is needed. Our Senior College classes are not going to get all they are due, and our Junior College classes are going to lack needed sectioning, but possibly we can survive one year without too much loss. But after this year we are going to be in a worse condition than ever, if something telling is not done. The very success of the College is becoming its hurt.

BUILDING PROGRAMME

Yet the greatest need of the College is an opportunity to grow. The building programme authorized at the September called meeting appears necessary more now than then. We need an auditorium daily and suffer both financially and in administrative ways for the lack of it. The need of an auditorium requires no demonstration. We need, also, class rooms. Our present teaching building is filled to capacity. We shall be seriously crowded next fall; before a building can be constructed, our present quarters will be crowded beyond the possibility of effective work -- or we shall be turning off students. Our dormitories are also full now. There is every reason to believe they will overflow next fall. Before a dormitory can be constructed it will be more than filled. We need therefore both the auditorium and lecture room annex to West Hall and also a dormitory. Our architects advise me that to build and equip these buildings will cost about \$75,000.00 and \$100,000.00 respectively. I request that the Board authorize these two buildings and take such steps as are necessary to secure them.

The President has been working on this programme all year. He has placed the campaign squarely on the proposition that so long as 30% of the people of the State living in the Southernmost one-third of the State furnish only 20% of the college attendance of the State, it is a most urgent need of the whole State to equalize the opportunities of this section; and so long as these people pay 30% of the taxes while only 6% of the appropriations for higher education come into this territory, there is no just reason why this -- the only -- college in this part of the State should not have its actual needs provided. There are those who meet this argument with the cry of sectionalism; but it is not sectionalism. It is for the good of the whole State to rectify this condition. If there is any sectionalism about it, it is on the part of those in more favored sections -- favored, too, through past years -- who object to giving us what is clearly due to us. The idea is catching both in South Georgia and in North Georgia. I believe we shall go to the legislature this year with good reason to hope for what we ask for in the way of buildings.

THE FACULTY PROBLEM

The question of the faculty, which is by far the most important problem of a college, grows more and more serious with us every year. This year it is almost impossible. When -- as up to two years ago -- our institution had more high school students than college students, we could secure most excellent instruction in all necessary departments at slightly more than high school teacher rates. The College classes were small, and extended only two years above the high school. Now our high school classes are small, our two year college classes are so large that they require sectioning for satisfactory work, and our Senior College classes have been added and will in a short time be full size. Many a teacher that can do good high school teaching can not do good Junior College teaching. Many teachers who can fill a Junior College position very well haven't the scholarship for proper Senior College work. Teachers for those higher classes should have at least the equivalent of the M.A. degree in preparation. For grade teaching we require at least a high school preparation and some special work -- or at least four years training above the class taught. For high school teaching we require four years training above the high school classes. It is not reasonable to suppose that teachers can successfully teach classes of college grade without something like an equal lead beyond their classes.

I believe Chancellor Barrow is the only one of the original Board left. He will recall that the general instructions to the President in organizing the faculty at the opening of the College were to get for each department opened, a teacher capable of being or becoming the head of the department when the College should be at full maturity. That original faculty was for extent of training and ability, the strongest on the average that we have had. Practically all had M.A. degrees or the equivalent. I recall we paid Mr. Wood, M.A. Columbia University, \$1600.00. We now pay him \$4,000.00. We paid Miss Horne \$1000.00 as head of the department of Home Economics. I am now trying to find something like her equal. Miss Robertson, who succeeded her, we have been paying \$2,000.00; and now that we are closing Miss Robertson, I can not find her equal at less than \$3000.00. We paid Mr. Bradley, whose degree was M. A., Chicago, and whose studies extended a year beyond the degree, \$1600.00. He is now being paid \$3500.00, I understand. I have been trying to find a head of the Department of History of equal preparation and experience and at this writing have been unable to find a satisfactory one at less than \$3500.00.

So we are confronted with a multiple dilemma. The College has passed from a High School-Junior College combination to a Junior College-Senior College combination. The student group has multiplied 1000%; the price for college teachers on the open market has increased at least 100% and the supply is limited; the general requirements of College teachers throughout the land has been raised and standardized. Our appropriation has

increased only from \$25000.00 to \$34,333.00 for the current year, which, when we take the figures of Professor Irvin Fisher that one dollar now is worth 68.4¢ before the war, means almost exactly \$1500 less than we had to start with.

All the original faculty are now gone but Mr. Wood, Miss Carpenter, and the President. Mr. Wood's salary has been increased from \$1600 to \$4000, Miss Carpenter's from \$900.00 to \$2000.00. We could not replace either at the same figures. As our tried teachers have left us, we have had to put in their places young and untried ones at practically the same salaries. Most of these have made good; and we have raised up other strong teachers only to lose them. This system of taking young teachers of exceptional promise just out of the teachers college and holding them as long as we can, while we ruthlessly weed out those who do not come up to a high standard, has kept up the quality of our work to a high level; but we need more permanent members of our faculty; we need more who have received higher degrees,-- and this means a higher faculty budget. Our salaries of every grade average low as compared with similar positions throughout the country.

A Handicap

Our College has been hampered very seriously by two ideas that have been encouraged in the minds of the people of Georgia and of the Legislature. One is that good educational facilities for women can be provided at relatively low rates. It can't be done. It costs as much for books, for laboratory supplies, for teachers to educate women properly as to render the same service to men,-- as much to give these advantages in a State school as in a private school (of course I mean net cost after profits, which we do not make, are taken out). The other error is that College education should cost no more than High School training. Our per capita cost has even been compared -- in criticism -- to that of the grammar schools!

I have made a budget for the year that shows outgo within income. I believe we can hold up the standard of instruction to a passable degree. But without wishing to be pessimistic, I would be unfaithful to my trust if I did not tell the Board frankly that we are in danger of having to seriously lower our standards. It is no comfort to reflect that we still have a faculty as strong as other State institutions for women or even stronger; we and the others too are being publicly criticized by men's colleges and by endowed women's colleges for undertrained teachers. There is needed some effort in Georgia to teach the people that College education is necessarily relatively expensive, that it can't be had at cheap-John prices without getting Cheap-John results, and that good teaching at any cost is cheaper than poor teaching, however cheap.

The whole State seems obsessed with the idea that people

can be educated as well at low cost -- or no cost -- as they can be at reasonable cost. Of course there can be extravagance in education -- extravagance even where cost is low, frequently most where cost is lowest, by spending for show rather than for real service; but a college can spend profitably for the State much more per capita on its students than this College, at least, has ever received or spent.

It is imperative that our statesmen grasp the idea in regard to colleges that happily they are grasping in regard to grammar schools and high schools. We have learned that Georgia can not hold its own with other states unless our common schools are comparable with the common schools of other states; and we have learned that to have such common schools we have to pay for them at the rate other states pay for theirs, -- and we are paying -- \$19,500,000.00 last year.

We need to learn the same lesson about our colleges where our leaders are to be educated. Good college education must in the long run cost as much in Georgia as it costs elsewhere -- barring luxury; and it is just exactly as necessary for Georgia to give its sons and daughters such training as it is for any other state to do so.

FACULTY PERSONNEL

It is the President's annual duty to report on new members of the faculty and on changes.

Very soon after the Board meeting last year Miss Gallaher, whose aged father had recently died leaving her mother in delicate health at a very advanced age, resigned to remain with her mother. Miss Hopper who had served as Dean of Women ad interim the year before was offered the position. She has continued and improved the excellent service rendered last year.

Miss Campbell, critic teacher for the 5th and 6th grades, was promoted to the principalship of the High School made vacant by Miss Hopper's promotion. She has proved a vigorous and effective official.

For the position made vacant by Miss Campbell's promotion, I secured Miss Margaret Demaree, who proved a complete failure and was discharged for incompetence November 1st.

In her place was secured Miss Sara Goodrich, who has proved very capable -- entirely acceptable.

For the 7th grade we employed Miss Carree Kimbrough. While she has proved a very pleasant lady personally, her work has not been strong. She will not return next year.

In the place of Miss Robertson, of the Department of Home Economics, who was granted a leave of absence, we secured Miss Mary Farris. Miss Farris' work has been far from satisfactory. So, though Miss Robertson has resigned, we are not offering Miss Farris the position.

We were happy in finding in Mr. J. R. Stokes -- a Phi Beta Kappa man from the University of Georgia -- a combination teacher of Biology and French. He has carried his double load well. He is a very promising young teacher. His salary should be increased to \$1900.00.

In Miss Mamie Jakes, teacher of Physical Education we secured an exceptional teacher in many ways. On a trip to Peabody College, Nashville, Tennessee, I secured her at \$1400.00. This was her first position. The next day she was ^{offered} another position at \$1800.00, I was informed by the Board of Recommendations at Peabody; but she declined to consider it "as she had already accepted a position". She was recently offered another position for next year at \$2640.00. Though a young teacher, she has done remarkably good work. I am recommending keeping Miss Jakes, though we have to make an unusual increase of salary - \$2000.00.

You will recall that last year I recommended that Miss Strunk of the Department of Expression not be retained. Partly because it seemed impossible to secure any better teacher at anything like what we could pay, and partly because Miss Strunk frankly confessed her shortcomings and earnestly asked to be given another chance, I decided to employ her again. She has justified my faith and has done well this year. She is a young lady of pleasing address and of excellent training and ability; and now that her heart is right, she has done better work even than I had thought her capable of doing. The department has grown in numbers and in prestige and has almost paid its way in fees. I am rather proud of our convertite.

Mr. and Mrs. Green resign their positions to accept positions in another part of the State. In Mr. Green's place as Professor of Latin I nominate Miss Janie Bush who now is Principal of the High School at Tifton. This nomination I believe is a typical case of our preference of actuality over show. Miss Bush has no degree at all, but has training about equal to an A. M. She has also an excellent record as a teacher. She has worked her way up from the ranks. The salary is \$1800.00.

In the place of Mrs. Greene, Assistant to the Dean of Women, I recommend Miss Verna Scarborough, one of our most cultured and capable graduates, as a part time assistant to the Dean of Women at a salary of \$30.00 a month thus effecting a saving of \$530.00.

For the place of Miss Mary Farris, Professor ad interim of Home Economics -- of Miss Julia Robertson resigned -- and of Miss Louise Farris, Professor of Home Economics resigned to

get married, I am not yet prepared to make nominations and request to be allowed to investigate further.

I nominate Miss Mildred Price who graduates with our A.B. degree this year, and who has already shown exceptional skill as a high school teacher, as assistant teacher of History at a salary of \$1,000.00. We have used the services of Mrs. C. R. Hawk of this city in getting our news in the papers at the price of \$30.00 per month. While Mrs. Hawk has shown interest and effectiveness in the work, the arrangement is not entirely convenient, and I recommend that instead of her, Miss Price who has large promise in this line be given this work at \$200.00 per year. She has already made arrangements to study the publicity "game" in the office of the Cleveland Plain Dealer this summer in preparation for the work.

Miss Willie Mae Mathews, another of our Normal graduates who has almost finished her A.B. work, and who has already done exceptionally fine high school teaching, I nominate for the position of Assistant Teacher of English at the salary of \$900.00.

FACULTY BUDGET

Position	Name	Salary
✓ President	R.H. Powell	\$ 4400.00
✓ Dean & Prof. Edu.	J.F. Wood	4000.00
✓ Secretary	B.H. Henderson	2000.00
✓ Supt. Tr. School	Emily Goodlett	2000.00
✓ Prin. High School	E. Camm Campbell	1800.00
✓ Prof. & Head of Art	Ruth Carpenter	2000.00
✓ Prof. & Head of Eng.	Gertrude Gilmer	2000.00
✓ " " Sci.	J. Marie Craig	2000.00
✓ " " Music	Chas. E. Poston	1200.00
✓ Prof. of Latin		1800.00
✓ Prof. & Head H. Ec..		1800.00
✓ Prof. Home Economics		1800.00
✓ Prof. Biol. & French	J. F. Stokes	1900.00
✓ Prof. Phys. Edu.	Mamie Jakes	2000.00
✓ Prof. Vocal Exp.	Margaret Strunk	120.00
✓ Critic 5th & 6th Grs.	Sarah Goodrich	1600.00
✓ " 3rd & 4th "	Nell Groom	1600.00
✓ " 1st & 2nd "	Marjorie Abernethy	1600.00
✓ " 7th	Katie Herrin	270.00 +
Teacher of Science	Ida Groover	1300.00
✓ Librarian	Edith Patterson	1000.00
✓ Asst. Secretary	Gussie Belle Rentz	800.00
✓ Library Assistants		270.00
✓ Asst. English	Willie Mae Mathews	900.00 +
✓ Asst. Teacher Hist.	Mildred Price	1200.00 +
✓ Asst. H. Ec.	Jewell Carmack	270.00
✓ Asst. Art	Mary Small	270.00
✓ Teacher of Math, etc.		1730.00

DORMITORY OFFICERS

Dean of Women	9 mo	Annie P. Hopper	\$ 2000.00
Director Bd. Dept.	10 mo	Mrs. E. H. Beck	1000.00
Nurse & Asst. D.W.	"	Mrs. Nannie G. Hagan	800.00
Asst. Dean of W.	"	Deborah Patterson	600.00
Asst. " of W.	"	Verna Scarborough	<u>300.00</u>

THE FARM

Last fall there was continuous drought. This was followed by a good growing period, which was closed with a killing frost in January. Results on the farm were: in the fall practically no truck grown during the fall, during the winter a beautiful truck crop growing and excellent pasturage growing; in January all killed leaving no pasturage and no vegetables; just now beginning to get vegetables in quantity. There was the usual labor, fertilizer and seed bill and practically no returns. The final result is a net loss of \$3250.96. I think that part of the loss is due to the fact that the manager of the farm is not wholly successful in handling labor. However, Mr. Beck has recently been nominated as County Supt. of Schools for Lowndes County and his services will terminate when he takes office. In the mean time we may hope to find a manager.

RECEIPTS:

Produce Sales	\$ 3838.87
Inventory 5/1/24	5523.89
Bills Payable 5/123	789.85
Loss	<u>3250.96</u>
Total	\$13443.57

DISBURSEMENTS:

Farm Maintenance	\$ 2336.71
Accounts Payable 5/1/24	1671.71
Wages & Salaries	2607.70
Inventory 5/1/23	<u>6827.45</u>
Total	\$ 13443.57

THE DINING DEPARTMENT

It is with great pleasure that I announce that under Mrs. Beck's administration the dining department has been successfully carried on. The food and service have been criticized less and praised more than ever before, and the dormitory has been run within its allowance. Indeed, there has been left over about a thousand dollars which has gone toward paying last year's loss. The explanation lies in the capable personal attention to details given by Mrs. Beck. The

garbage cans have not contained whole loaves of bread or quantities of milk; servants have been cut down in number and kept at work; there has been no "floating" of pans or plain stealing. Mrs. Beck is to be highly commended as a faithful and capable employee.

FINANCIAL STATEMENT DORMITORY
5/1/24

RECEIPTS:

Inventory 5/1/24 Food	\$	637.19 ✓	
Replacements		105.00	
Boarding Fees		30210.95	
Laundry		4377.78	
Notes Receivable		571.82	
Accounts Receivable		1789.00	236082
Accounts Payable 5/1/23		2782.45	
Total			\$ 40474.19

DISBURSEMENTS:

Inventory 5/1/23	\$	508.02	
Accounts Receivable 5/1/23		1213.40	
Accounts Payable 5/1/24		4416.80	7202.91
Notes Payable 5/1/24 Food		664.28	
Notes Payable 5/1/24 Fuel	2	121.85 ✓	
Replacements		162.50	
Lights-Water		1585.31	
Fuel		344.00	
Food		15043.53	
General Maint.		1489.12	
Wages & Salaries		8422.19	
Laundry		3323.43	
Gain		1179.78	
Total			\$40474.19

THE STORE

The store has again been run very close to estimates. The profit is just about as ~~to~~ than estimated. -- \$636.23.

FINANCIAL STATEMENT STORE
5/1/24

RECEIPTS:

Sales	\$	7404.28
Inventory 5/1/24		1385.01
Accounts Payb. 5/1/3		754.93
Total	\$	9544.22

DISBURSEMENTS:

Inventory 5/1/23	\$	729.50
Purchases		6573.39
Accts. Payb. 5/1/24		1605.10
Gain		636.23
Total	\$	9544.22

THE BUILDING ACCOUNT

It gives me pleasure to announce that the Governor has just written me as follows: "I am ordering a warrant issued for your special appropriation. I hope it will be approved by the Comptroller General and be paid by the State Treasurer". It is a little disconcerting that by the same mail Mr. McCrackin had a letter stating that half the appropriation had been ordered paid. Let us hope that it is the whole amount that is to be paid, for the delay to date since the money was due -- Jan. 1st -- has cost us almost one thousand dollars.

I have an estimate on the tile roof of Ashley Hall of \$5700.00. The balance left after taking up the note and paying interest will be just a little less than enough to put on the roof -- if the whole amount comes at once and promptly. I recommend that the architects be instructed to secure bids and let the roofing contract just as soon as the money is in hand.

SUMMER SCHOOL 1923.

The summer school last summer was very successful in every way. The student enrollment was the largest, the grade of work the best we have ever had. And the school ran to a small profit, which was transferred to the regular account. I am not so sure about the outlook for the coming summer. Owing to the opening of two institutes at neighboring district agricultural schools, under the auspices of the State Department of Education, which some teachers understand (I believe against the wish of the State Superintendent) to be intended as a substitute for a regular summer school, and owing to a very serious confusion in the minds of teachers as to the bearing of summer school work on improvement of one's license, there is a slowness in registering. We may have a slump in enrollment.

FINANCIAL STATEMENT

RECEIPTS:

Received from all Sources	\$ 5905.29
---------------------------	------------

DISBURSEMENTS:

Wages and Salaries	\$ 773.66
Faculty Salaries	2306.98
Transferred by check to Reg. Acct.	2762.92
Refund to withdrawals	59.48
Exchange paid	2.25
Total	<u>\$5905.29</u>

CASH BALANCE FOR THE YEAR
1923-1924

RECEIPTS:		
✓ Matriculations ✓	\$ 3475.00	\$ 3475.00
✓ Living Expense ✓		30210.95
✓ Laundry ✓		4377.78
✓ Diplomas ✓		311.50
✓ Music ✓		4069.56
✓ Expression ✓		661.17
✓ Library ✓		2104.56
✓ Farm ✓		3878.87
✓ Store ✓		7404.28
✓ State ✓		34600.00
✓ Bills Payable ✓		77439.45
✓ Dis. & Int. ✓		21.55
✓ Chem. Lab. ✓		365.00
✓ Phys. Lab. ✓		129.50
✓ Biol. Lab. ✓		142.50
✓ Cooking Fees ✓		434.00
✓ Sewing Fees ✓		327.00
✓ Art. & Ml. Training ✓		504.50
✓ Tr. School ✓		1101.00
✓ Sundries ✓		379.54
Overdraft 5/5/24		1301.72
Bank Bal. 5/5/23		330.51
Total		<u>\$173569.94</u>

DISBURSEMENTS:		
✓ Equipment & Replacements		\$ 206.20 ✓
DORMITORY: ✓ Lts-Water		1585.31 ✓
✓ Fuel		344.00 ✓
✓ Food		15043.53 ✓
✓ Gen. Mt.		1489.12 ✓
✓ Wages & Salaries		8422.19 ✓
✓ Laundry		3323.43 ✓
FARM: ✓ Maintenance		2336.71 ✓
✓ Wages & Salaries		2601.70 ✓
GENERAL: ✓ Salaries		39459.85 ✓
✓ Repairs Bldgs.		208.78 ✓
✓ Campus		505.36 ✓
✓ Janitors Wages		596.08 ✓
✓ Operating Exp.		1223.58 ✓
✓ Publicity		3036.54 ✓
✓ Lts-Water		380.51 ✓
✓ Fuel		40.50 ✓
✓ Office Exp.		650.98 ✓
✓ Interest		1386.26 ✓
✓ Bills Payable		76024.99 ✓
✓ Sundries		895.27 ✓
DEPARTMENTS: ✓ Chem. Eqp.		34.15 ✓
✓ " Mt.		55.78 ✓
✓ Phys. Eqp.		243.80 ✓
✓ Biol. Eqp.		1.86 ✓
✓ " Mt.		9.46 ✓
✓ Dom. Sci. Eqp.		3.50 ✓
Forwarded		<u>3.50</u>

CASH BALANCE FOR THE YEAR
1923-1924

Forwarded

DEPARTMENTS:

Dom. Sci. Mt.	\$ 291.01 ✓
Dom. Art Mt.	89.81 ✓
Art Equipment	4.50 ✓
Art Maintenance	55.18 ✓
Music Maint.	4554.80 ✓
Expression Maint.	850.00 ✓
Phys. Ed. Eq.	8.24 ✓
Lib. Eq.	727.69 ✓
Lib. Maint.	239.15 ✓
Training Sch. Eq.	8.64 ✓
" " Maint.	52.09 ✓
Store Purchases	6573.39 ✓
Total	<u>\$ 173569.94</u>

GENERAL FINANCIAL SUMMARY

ASSETS:

Stock in Store	\$ 1385.01
Office Supplies	600.00
Janitors Supples	136.00
Stock in Pantry	637.19
Lib. Eq. (Books)	1437.88
Lib. Mt. (Magazines)	185.00
Farm Inventory (Inc. new Crop) 5/1/24	5523.89
Due from State of Ga.	3066.67
Laboratory Supplies	1132.83
New Equipment	704.54
Accounts Receivable (Students)	2 283.50
Notes Receivable	571.82
Deficit	33780.12
Total	<u>\$ 51444.45</u>

LIABILITIES:

Accounts Payable	\$ 11157.22
Notes Payable	40287.23
Total	<u>\$ 51444.45</u>

GENERAL BUDGET 1924-1925.

Matriculations	300 @ 10.00 each	\$	3000.00
Living Expense	200 @ 180.00		36000.00
Diplomas	420		420.00
Music Fees			5000.00
Expression Fees	20 @ 54.00		1080.00
Library Fees			2750.00
Farm Profit			1500.00
Store Profit			900.00
State of Ga.			40000.00
Lab. Fees			2000.00
Training Sch & 7th Gr.			1450.00
Sundries			400.00
Total			<u>\$94500.00</u>

ESTIMATED DISBURSEMENTS:

Equipments & replacements		\$	500.00
DORMITORY: Lts-Water			1500.00
Fuel			1500.00
Food 200 @ \$75.00			15000.00
Gen. Maint.			2000.00
Wages & Salaries			8000.00
Laundry			4000.00
GENERAL: Salaries			41600.00
Repairs			500.00
Campus			400.00
Janitors			600.00
Operating Expense			2000.00
Publicity			3000.00
Lights-Water			300.00
Fuel			400.00
Office Expense			1000.00
Interest			1600.00
LABS. (See last year's Rep)			1500.00
Music			5000.00
Expression			1080.00
Library Equipment			1500.00
Library Maint.			300.00
Training School			100.00
Balance to Deficit			<u>1120.00</u>
Total			<u>\$94500.00</u>

On motion the date of the meeting of the Board was returned to Tuesday of commencement week.

The following resolution was adopted:

On motion it was resolved that every effort be used to procure the payment of the remainder of the appropriation due the Georgia State Womans College, viz: \$32,500.00, in view of the fact that the money is so badly needed at this time and that the needs of the College require the full amount of the appropriation which is being depleted rapidly by accruing interest on money already borrowed and substituted for this particular appropriation..

On motion the President was authorized to take such steps as necessary to get the heating plant in proper order.

The following resolution was passed:

A motion was made by J. F. McCrackin, and seconded by G. L. Patterson that the Board of Trustees of the Georgia State Womans College convey to the faculty, by rising vote of thanks, their sincere and deep appreciation of the excellent services rendered as teachers for the year past, and especially for the impressions of their excellent work as manifested through the graduates of the institutions.

A resolution was passed thanking the Valdosta Chamber of Commerce for its courtesy and help in bringing members of the Legislature to visit the College on May Day. The

The Board was advised that a scholarship fund of \$1500.00 had been provided by the D. A. R., and a resolution of thanks was voted.

Under the heading "election of officers", Judge Thomas was reelected as President. The President of the College was again requested to serve as Secretary. The following Executive Committee was elected: Judge McCrackin, Mrs. Strickland, Mr. Patterson, Mr. Turner, and Mr. Purcell.

The Board adjourned.



THE GEORGIA STATE WOMAN'S COLLEGE
AT VALDOSTA, GEORGIA

May 15, 1924.

R. H. POWELL, PRESIDENT

Board of Trustees,
The Georgia State Woman's College,
Valdosta, Ga.

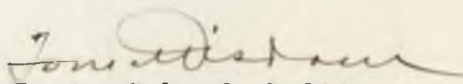
Gentlemen:

This certifies that I have this day audited the accounts of The Georgia State Woman's College at Valdosta covering a period from May 5, 1923 to May 6, 1924 inclusive.

I have found the books in balance with all funds properly and legally accounted for. The system of accounting at this institution is excellent - in fact as good as there is in the State.

The records are very clear and accurate and all information desired is easily obtainable.

Yours very truly,


State School Auditor.

August 22, 1924.

The Executive Committee met in the Board Room. The President called attention to the fact that after taking up the balance of the note for \$50,000.00 and paying interest on the same there is still a deposit of \$5308.55 available for "building and equipping" of Ashley Hall. He called attention to the fact that there had been no provision for additional heating equipment, and that the money now in the bank is as properly applicable to making the heat plant adequate as it is to completing the unfinished roof. He called attention further to the fact that last year the strain of carrying three buildings had so completely worn out the heating plant that the service was not at all satisfactory and required an excess amount of coal to give even the amount of heat we did get. He advised the Committee that the heating plant in its present condition would not in their opinion be at all adequate either to the health or comfort of the students for the coming winter. He reported to the Committee that he had been in conference with the College Architects, Messrs. Edwards & Sayward and with the heating engineer who they employ in such matters, Mr. Klein, and that their estimate of the probably cost of putting the heating plant in proper condition would be about \$2500.00. He called attention also to the fact that there is not enough in the bank to put the tile roof on the building anyway.

Thereupon, the Executive Committee on motion authorized the President to take necessary steps to have the heating plant put in proper condition, and to pay for the same out of the balance available from the building and equipment appropriation.

The Committee adjourned.

October 11, 1924.

The Executive Committee met in the office of the President. The President reported that pursuant to instructions at the previous meeting, he had arranged with Mr. Roscoe Rouse to carry out the improvements in the heating plant presented by the architects and that the work was well under way. He reported, also, that he had been in correspondence with the Governor and the State Auditor and that they had advanced all of the Maintenance appropriation for 1924 and that the same had now been received and was being applied to current indebtedness. He reported, also, that he had made arrangements with the Bank of Valdosta whereby funds would be advanced by the Bank on 1925 Maintenance vouchers as security, the same to be used from month to month in meeting faculty salaries. The President's action in these matters was approved.

The President called attention to the fact that there was a

misunderstanding on the part of Miss Katie Herrin, Student Assistant in Physical Education, as to the amount of her salary, the President having advised her and the Board at its meeting in May having authorized that her salary should be \$30.00 a month and her board, etc. amounting to approximately \$50.00 a month; whereas she had understood that it would be \$50.00 a month and her board. The President called attention to the fact that in preparation for her work Miss Herrin had spent the summer at Peabody College at an expenditure of approximately \$360.00, whereas other student assistants of the same rating had not undertaken such expenditure, and that the difference between her expenditure and the salary voted by the Board amounted to \$180.00, just half this amount. The Committee voted that as accepting Miss Herrin's understanding was really splitting the expense of her additional training "fifty-fifty" that the salary be amended to read \$50.00 a month and board for the nine months.

The President presented to the Committee a request of Mr. Henderson that additional typewriters be secured for the use of students taking courses in typewriting. The Committee decided upon motion that since the typewriting instruction was not sponsored as a regular course in College by was conducted by Mr. Henderson as a private enterprise that any additional typewriters needed in the course not be supplied by the College.

The President presented to the Committee a proposition of Mr. Beck, Director of the College Farm, whereby he should lease the farm for next year. The Committee was not able to decide the question because of certain indefinitenesses and postponed action until a meeting a week later and invited Mr. Beck to present his proposition in writing and in person at the meeting mentioned.

The Committee adjourned.

October 18, 1924.

Pursuant to action at a previous meeting the Committee met in the Board room. Mr. Beck according to invitation presented his proposition to lease the farm in writing and explained it in person. After careful consideration the Committee decided that it would not be advisable to accept his proposition and on motion instructed the President so to inform him. On motion Mr. W. L. Rentz was elected Director of the Farm.

On motion the Committee authorized the President to write to Mrs. W. S. McRee the following letter:

"My dear Mrs. McRee: The Executive Committee last Saturday evening authorized me to write to you as follows:

"The Committee grants to you the privilege of building

on the campus at a place indicated by the President a small "garage" to be used for the protection of your car while your children attend the College. It is further authorized that when you cease to use the garage you may remove it from the premises or the College will purchase it at a reasonable price. "

Jan. 10, 1925.

The Executive Committee met at seven-thirty o'clock in the Board room. Present, Judge Thomas, Mr. McCrackin, Mrs. Strickland. The President presented to the Committee a proposal for a joint investment by the City, the City Board of Education, and the College, which contemplated the City building a Training School Building on land furnished by the College conducting at one-half the regular per capita of City schools a complete school in cooperation with the City Board of Education.

On motion the Executive Committee approved the proposal and instructed the President to invite the City Board and Superintendent to a joint conference to discuss the matter at a time and place decided by said Board.

The Committee adjourned.

Jan. 29, 1925.

The Executive Committee met at twelve o'clock noon in the office of Mr. McCrackin. There were present Mr. McCrackin, Mrs. Strickland, Mr. Woodard, and Mr. Patterson. A Committee consisting of Mr. McCrackin, Mr. Patterson, and Mr. Powell were appointed to serve as a joint committee with the City Board of Education working out the details of the cooperation between the College and the City schools. The Committee was authorized to act without instruction.

The President brought to the attention of the Board the fact that Miss Rentz had retired from the dormitory, and requested the Board to fix her salary in view of the fact. On motion the salary was fixed at \$85.00 a month.

The Committee adjourned.

Valdosta, Georgia
April 30, 1925.

The Executive Committee met at 3:15 P.M. in the office of Mr. J.F. McCrackin. There were present Mrs. Strickland, Mr. McCrackin, Mr. Patterson, Mr. Woodward. Mr. McCrackin presided.

The President presented to the Committee the very serious situation obtaining in the faculty of the College owing to the unusual number of resignations (11 out of 24 to date) due mostly to inadequate salaries. He advised the Committee that to prevent certain irreparable losses he had promised to recommend certain increases, that he felt that certain other increases were deserved and should be provided even if the faculty members in these cases had not spoken of it, and that the necessary increases would add between \$3000 and \$5000 to the present salary budget.

The Committee passed an informal resolution approving the promises of increased salary already made by the President, and instructed him to keep the faculty intact as well as possible even if more raises had to be made.

The President explained that by the resignation of Miss Groover, Assistant teacher in the Department of Physics and Chemistry the time is opportune to separate the department into a department of Physics and one of Chemistry, leaving Miss Craig in charge of Chemistry and electing a full Professor of Physics. On motion the President was instructed so to change the organization.

The Committee adjourned.

MINUTES OF ANNUAL BOARD MEETING May 27, 1925.

The Board met in the Board Room of the College at eleven o'clock. There were present Mesdames Brantley, Strickland, Walker, Messrs. McCrackin, Pope, Purcell, Thomas, Turner, Woodward.

The meeting was opened with prayer by the President. The minutes of the preceding meeting and of meetings of the Executive Committee were read and approved as read.

The President read his annual report as follows:

THE PRESIDENT'S REPORT
1924-1925

To the Board of Trustees,

Ladies and Gentlemen:

Allow me to present the following report for the year 1924-1925.

IN GENERAL

This year has shown the steady improvement in the College as a College which has characterized its development throughout its history. Five years ago the Board voted a level increase of salaries for the faculty and asked of the Legislature an increase of maintenance of \$5000.00 to cover the added expense. Instead of the increase the Legislature gave us a reduction of \$3500.00. There was no way of meeting the situation except by making a deficit year after year until the increase of year before last began to be effective in January 1924. It is with great pleasure that I report that this year we have lived within our income and have cut down our deficit by ~~some~~ \$2360.00. This result has been made possible by the most loyal cooperation of all the faculty in holding down their requisitions to absolute needs, and by the steady pressure of the President against all expenditures except the most necessary.

In this connection, though it is important to mention three correlative facts. The first is that owing to the veto by the Governor of a deficiency appropriation for us of \$15,000.00 last year, we have been greatly hampered by having a drag on our business of a vast amount of unpaid current indebtedness. The second is that we have had to neglect somewhat, needed repairs and needed physical improvements, as well as to skimp the materials used in teaching. The third is that we are facing the greatest faculty crisis in the history of the College since 1920 due to low salaries this year and the lack of a sufficiently bright prospects in this matter for next year.

In fact so urgent is this latter consideration that I wish to go into it more in detail further on in this report. I have said that the College has shown a steady improvement in its internal aspects. The touchstone that I have always applied to the efficiency of our educational programme is the ability of students who have had the training to undertake, carry through, and accomplish worth while things. Mere scholarship without taste and judgment and without force of character is of slight value. Strong will and ability to

drive through is of limited value if the object of endeavor is trivial or selfish and mean, but the man or woman who can select a worthy object of endeavor, develop resourcefulness in accomplishing, and provide the will power to drive it through is an educated man or woman. By this test our students have this year shown up in a most satisfactory way. Besides the Pine Branch (the student magazine) and the Glee Club and the other student activities from previous years which they have taken care of with the usual efficiency, they have added this year a College annual, which in good taste, reserve and technical beauty is of the very highest order of its kind, comparing well with such productions from the great womans colleges of the East, though of course on a smaller scale.

In the matter of Student Government, the young women have made large strides forward. They have preserved order in a remarkable way and have done it with such a degree of efficiency that it has been necessary to send home only one student. Moreover, they have codified the rules and regulations of the College into a consistent code. They have in the presentation of their class play designed and made all the costumes for the characters, and have actually made and painted all of the scenery for the play. This is a task of really monumental size, and the technical work has been declared by competent judges to compare well with high grade professional scenery painting. I could mention other things, but what I have spoken of is sufficient to indicate the high degree of efficiency with which our educational programme is operated. (It is needless for me to say that in matters of class work the standard has been very high).

BUILDING PROGRAMME

The building programme is identical as last year since we secured nothing from the Legislature toward its accomplishment. These needs have been submitted to the Governor's Commission to investigate the needs of the College, and during the year no opportunity has been missed to impress this need upon members of the Legislature. It is impossible to overemphasize these needs and it is much to be hoped that the Board will bestir itself very actively this summer to the end that we may have at least the auditorium and laboratory annex to West Hall at once and a dormitory next year.

FACULTY MATTERS

This is the most serious problem of the College as such today, though of course the problem of housing more students is the chief problem from the point of view of the people of the State for whose benefit the College is being conducted.

We have had actual resignations or requests for leaves of absence from no less than ten of the twenty-two teaching members of the faculty and four others are in doubt. Of the administrative group of eight, five have asked for an increase and one is now con-

sidering another position. I have -- one way or another -- kept down the actual loss of teachers to five; but unless there are substantial increases in salaries we may yet lose four or five more during the summer.

And this is not all. In most cases we can not replace the teachers we are losing, with teachers of the same quality at anything like equal salary. I am unable today to nominate successors for several of those resigned, though I have known of the vacancies longer than usual and have sought more diligently than usual for teachers. Competent teachers are simply not interested by our salaries. They can do better -- much better -- elsewhere.

The logical conclusion from these facts is the simple dilemma that we must increase the level of salaries for our faculty or very shortly lower the level of efficiency of the faculty. With an actual loss of one-fourth of our faculty this year and a threatened loss of one-half, it is easy to see how quickly a faculty can change.

In addition to these considerations the faculty situation is embarrassed by the imperative need of more teachers to meet the needs of the increasing classes. The present Freshman class is 116; there is every reason to believe that next year's class will be considerably larger; and that will demand more sectioning of the class, requiring more teacher-hours. Heretofore, the Physics and Chemistry departments have been conducted together by a Professor and an Associate. The development of the College has necessitated the separation of this bloc into two separate departments with a full professor in charge of each. The Executive Committee has authorized this adjustment, but so far I have not been able to find a suitable professor of Physics at the salary of \$2000.00 proposed. In the same way we have hitherto combined the departments of French and Biology under one teacher. These departments have now developed to where they will require another teacher, though an assistant in French will tolerably meet the needs for one more year.

Since the loss of Mr. Shanks from the History Department three years ago, we have reduced the teaching of History to the absolutely necessary courses, and the President has forced in the time to conduct the classes himself -- thus saving for the budget one salary of \$2000.00 a year. However, this year his eyes "went bad" under the strain and two other teachers whose class hours happened to allow them to take on additional work kindly took over the classes. It is impossible to "farm out" the history department longer. A professor must be provided. So far I have been unable to secure a competent one at the \$2000.00 allowed in the budget.

Realizing that something had to be done to keep up the faculty, after talking over informally with members of the Finance Committee the advisability of increasing fees as other branches of the University system has already done, we fixed the fees slightly higher for next year, thus adding at least \$3000.00 to the income. The farm under the new management will at the present rate more than break even next year by at least \$1000.00, thus showing a gain over this year's balance of say \$2170. (This year shows a loss of \$1170). We have lived within our budget by \$2370, giving us that much leeway for next year. So there is a reasonable certainty of about \$7500 being available for increases of faculty and of salaries for faculty members

now in service without the aid of the additional maintenance being asked for from the Legislature this year. I think the first use of this \$7500 ought to be for increases of salary to those members of the faculty who are staying by the guns, the second use ought to be to enlarge the budget allowance to improve the grade of new teachers to fill vacancies. I suggest increases to teachers remaining with us amounting to \$2680. The needs for teachers in places not now filled and for increases to old salaries to get suitable new teachers in the places of retiring teachers is estimated at \$3550. Both groups of increases together amount to \$6230, some \$1300 under the \$7500 mentioned above as available, and therefore they seem safe to undertake.

This is particularly true since the fact has been earnestly pressed on the Governor and on his Commission to study the needs of institutions, that we need \$10,000 increase in maintenance to meet the necessary developments of the College (as we certainly do). I can hardly conceive that we will not get some increase.

I beg your indulgence while I review rapidly the history of salaries in the College with special reference to the President's salary. The bylaws of the Board make it the duty of the President to furnish the Board annually with recommendations as to the salaries of members of the faculty but not as to his own -- a difference I believe not generally known by the Board. He has therefore never mentioned his own salary. At the beginning of the College in 1912 his salary was fixed at \$2500.00. The salary of the Dean was \$2000.00. The salary of married men professors was \$1500 and ladies of equal rank \$1000. The ratio used as the basis of adjustment was 5-4-3-2. From time to time the President recommended increases for faculty members to meet the growing cost of living until 1917 the Dean's salary was \$2200 (Mr. Wood had been promoted to the Dean's position; so his personal salary had increased from \$1500 to \$2200 in those years) and the ladies were receiving \$1200. At this time at the suggestion of the Finance Committee, the President's salary was placed at \$3000.00. At the same time the married men of the faculty were given an increase of \$200.00 bringing them up to the norm of 5 for President, 4 for Dean and 3 for men; though the ladies lagged for the year. In 1918 the men were given a level increase of 10%, and the ladies of full rank were given 20% bringing them up to \$1500, practically restoring the ratio. During several months of 1918-1919, the President was away on leave of absence and the Dean was paid \$50.00 a month extra for his service as president pro tempore. At commencement 1919 the Dean's salary was continued at \$3000.00 to meet a competing offer, and other salaries remained unchanged. In 1920 the Board voted a level increase of 33 1/3 %. This put the President's salary at \$4400.00, the Dean's at \$4000.00 and the ladies at \$2000.00. (There were no married men). Thus though the President's salary fell \$600 behind the ratio that had held until then and that continued to hold in the other positions, and it has remained behind by that amount ever since.

It may be in order to observe further that the salaries of the presidents of our two sister institutions have from the beginning of their service been paid \$5000.00 a year, and the mean salary for the presidents of the 136 such colleges in the United States is

\$5227.93. I think it proper that the Board should have this information, but I have as heretofore included in my budget no recommendation as to my own salary.

Finally, in the beginning the President's salary, like that of all the faculty, contemplated twelve months' pay and nine months' service. However it soon became apparent that if the College ever got anywhere somebody had to look after its interests at the Legislature. There was no one else to do it; so the President took the work on himself. His official expenses have been paid during his visits to Atlanta, but there has been no increase of pay during more than ten years for these two additional months work, and he has been at considerable personal expense in doing it.

THE FACULTY PERSONNEL

The new teachers whom we secured last year have proved exceptionally satisfactory. All have made good records and all are recommended for increases of salaries.

We lose several of our teachers as has been indicated. Several of them have been with us for many years and some of them are extremely valuable. Those who have resigned are as follows:

Miss Emily Goodlett, Superintendent of the Training School,
Miss Ida Groover, Instructor in Science,
Mr. Charles E. Poston, Head of Department of Music,
Miss Orrie Belle Rogers, Teacher of Piano,
Miss Marjorie Abernethy, Critic Teacher Primary Grades.

I recommend that their resignations be accepted.

As I said above, I regret that I have not been able to fill all vacancies; and must beg the privilege so often granted in recent years of filling vacancies as I can throughout the summer, of course always subject to the final approval of the Executive Committee. At this time I present the following recommendations:

In the place of Mr. Poston, Head of the Department of Music resigned, Miss Sallie Pearl Smith.

In the place of Miss Orrie Belle Rogers, teacher in the Department of Music resigned, Miss ELIZABETH Walker.

As part time teacher of Piano and of Organ in case there be an overflow of students, Mr. James Dasher.

For the position of Professor of History, Miss Maxine Mathews of East Tennessee State Normal School, Johnson City, Tenn.

I submit the following faculty list with salaries for each indicated.

(See next page)

Rentz took charge of the farm, he found an infection in the herd of hogs, one or two having already died. Straightway after this many more hogs died, and we sustained a loss of three or four hundred dollars, the loss appearing principally on the January run, but the cause of the trouble originated and the trouble began before January. Again, there has been a considerable repair bill due to the condition in which things were found at the beginning of the year. Without attempting, therefore, to distribute the responsibility for the loss on the farm this year, it is only fair to say that the farm in general, fences, premises, cattle, stock, cultivation all,-- are in better condition than they have been in years. I would be glad if the Board could take time to look over the farm. We have at last a real farmer on the job and a man who has made the College interests his own in every way that the farm touches the College.

Financial Statement
F A R M

RECEIPTS:

Produce Sales	\$ 4587.24	
Inventory 5/5/25	6115.95	
Bills Payable 5/5/24	1671.71	
Loss	1171.48	
		\$13546.38

DISBURSEMENTS:

Operating Expense	\$ 3775.84	
Wages & Salaries	2621.20	
Inventory 5/5/24	5523.89	
Accounts Payable	1625.45	
		\$13546.38

THE DINING DEPARTMENT

The Dining Department has been conducted by Mrs. Beck with the same efficiency as last year. The steady rise in the prices of everything to eat made it somewhat difficult, but she has managed to keep the girls pleased with their food and in good health. I have heard absolutely not one word of complaint against the dining room from students this year, though I suppose the ancient prerogative and duty of students to complain of dormitory food has not wholly disappeared.

FINANCIAL STATEMENT DORMITORY
5/5/25

RECEIPTS:

Inventory 5/5/25	\$ 704.39	
Replacements	900.36	
Boarding fees	31696.41	
Laundry	4999.48	
Notes & Accts. Rec.	2451.83	
Accounts Payable 5/5/24	7202.91	
		\$47955.38

DISBURSEMENTS:

Inventory 5/5/24	\$	637.19	
Accounts Rec. 5/5/24		2360.82	
Accounts Payable 5/5/25		7121.63	
Replacements		290.24	
Lights-Water		1833.46	
Fuel		3430.01	
Food		15659.65	
Gen. Mt.		1734.93	
Wages & Salaries		8636.18	
Laundry		3859.74	
Fuel (Unpaid)		1150.98	
GAIN		1240.55	
			<u>\$47955.38</u>

THE STORE

The store which is run with the view of breaking as near even as possible though favoring a slight profit, as a loss from that quarter is a pure loss, shows the slight gain of \$284.98. See attached statement.

FINANCIAL STATEMENT STORE
5/5/25

RECEIPTS:

Inventory 5/5/25	\$	1175.55	
Sales		8448.83	
Accounts Payable		1605.10	
			<u>\$11229.48</u>

DISBURSEMENTS:

Inventory 5/5/25	\$	1385.01	
Purchases		8274.96	
Accounts Payable 5/5/25		1284.53	
GAIN		284.98	
			<u>\$11229.48</u>

THE BUILDING ACCOUNT

Though the President recommended and the Board authorized at its last meeting that the balance of the appropriation to complete Ashley Hall be used for putting the roof on said Hall, it was found when all interest was paid on the loan that there was not quite enough money left to cover the house with tile. At the same time the condition of the heating plant urgently demanded extensive and expensive reworking in order to protect the health and assure the comfort of the school, and a few other details of construction and equipment that had not been finished and were beginning to endanger

the condition of the building demanded attention; so after taking the matter up with the Executive Committee according to the minutes of August 22nd, these repairs were undertaken. The condition of the building account is shown by the statement below:

Financial Statement
BUILDING ACCOUNT
5/1/25

RECEIPTS:

Bank Balance 5/1/24	\$	43.37	
State Check 6/2/24		32500.00	
		32543.37	\$32543.37

DISBURSEMENTS:

A.J. Strickland Note and Interest	\$	27102.32	
Heating Plant		3256.90	
Repairs, etc.		948.15	
Bank Balance 5/1/25		1236.00	\$32543.37

SUMMER SCHOOL 1924

The summer school -- as was to be expected and as was forecast in the report last year -- owing to the agitation of the State Superintendent to send teachers to the District Agricultural Schools to the Department's own coaching schools in preference to regular summer schools showed a slight decrease in attendance and a financial deficit of \$510.83. As a matter of fact this school, unlike the other branches of the University which conduct summer schools, has no special summer school appropriation. It would be a perfectly legitimate expenditure for the Board to assign a thousand dollars or more to this purpose, so I think the loss of five hundred dollars since it was used in this way should not be considered so much as a loss as an inadequate assignment in the budget. If the Legislature this summer increases our maintenance appropriation substantially, I shall wish to ask the Executive Committee to authorize the use of a considerable fund in improving the summer school for next summer.

Financial Statement
SUMMER SESSION
1924

RECEIPTS:

Fees	\$4863.20	less refunds	\$74.00		\$ 4789.20
Loss					510.83
					5300.03
					\$ 5300.03

DISBURSEMENTS:

(See next page)

DISBURSEMENTS:

Exchange	\$ 2.15	
Food Purchases	2036.52	
Lights-Water	257.12	
Salaries	2302.46	
Dormitory Wages	534.25	
Janitors	98.00	
Dorm. Maintenance	69.53	
	<u> </u>	\$5300.03

FINANCIAL STATEMENT

Below I submit the general financial summary and the cash balance for the year, and the general budget for next year.

GENERAL FINANCIAL SUMMARY
1924-1925

ASSETS:

Stock in Store	\$ 1175.55	
Janitors Supplies	350.00	
Gen. & Office Supplies	1250.00	
Stock in Pantry	704.39	
Laboratory Supplies	528.96	
Farm Inventory	6115.95	
Bank Balance	356.74	
Note & Accts. Receivable	3038.39	
Deficit	48 5732.12 <u>31321.60</u>	
		\$44841.58

LIABILITIES:

Accounts Payable 5/5/25	18208.26	
Notes Payable 5/5/25	26633.32	
	<u> </u>	\$44841.58

CASH BALANCE 1924-1925

RECEIPTS:

Matriculation	3540.00
Living Expense	31696.41
Laundry	4999.48
Diplomas	445.00
Music	4593.18
Expression	6.00
Library	2860.95
Farm	4587.24
Store	8448.83
State	40000.00
Bills Payable	78639.96
Discounts & Interest	49.98
Chemistry Lab	340.00
Physics Lab.	170.50
	<u> </u>

Forwarded

CASH BALANCE 1924-1925

Forwarded

RECEIPTS:

Biology Lab.	\$	212.50	
Cooking Fees		446.00	
Sewing Fees		296.50	
Art. & Manual Training		483.50	
Training School		1134.00	
Sundries		277.89	
			<u>\$183227.92</u>

DISBURSEMENTS:

Overdraft 5/5/24		1301.72
Bank Balance 5/5/25		356.74
Equipment & Replacements		181.44
DORMITORY:		
Lts.-Water		1833.46
Fuel		3430.01
Food		15659.65
General Maintenance		1734.93
Wages & Salaries		8636.18
Laundry		3859.74
FARM:		
Maintenance		3775.84
Wages & Salaries		2621.20
GENERAL:		
Salaries		43609.25
Repairs Bldg.		532.85
Campus		603.79
Janitors Wages		505.81
Operating Expense		737.04
Publicity		2360.00
Lts-Water		501.37
Fuel		184.03
Office Expense		758.61
Interest		1481.28
Bills Payable		71833.30
Sundries		287.88
DEPARTMENTS:		
Chem. Equipment		110.00
Chem. Mt.		136.05
Physics Equip.		87.13
Physics Mt.		2.50
Biology Equip.		206.54
Biology Mt.		51.05
Dom. Sci. Equip.		12.60
Dom. Sci. Mt.		565.90
Dom. Art Equip.		128.66
Dom. Art Mt.		29.44
Art Equip.		21.16
Art Mt.		181.95
Music Mt.		4392.14
Expression Mt.		280.00
Physical Ed. Equip.		59.70

Forwarded

Library Equipment	\$	1398.92
Library Mt.		292.90
Training Sch. Equip.		26.80
Training Sch. Mt.		183.40
Store Purchases		<u>8274.96</u>
TOTAL.....		\$183227.92

GENERAL BUDGET 1925-1926

ESTIMATED RECEIPTS:

State Appropriation	\$	40000.00
Matriculation Fees 260 @ \$20.00		5200.00
Matriculation Fees 60 @ \$30.00		1800.00
Living Expenses 220 @ \$189.00		42525.00
Diplomas		570.00
Music Fees		5200.00
Library		3200.00
Training School		1500.00
Laboratory Fees		2400.00
Farm Profit		1000.00
Store Profit		<u>300.00</u>
		\$103,695.00

ESTIMATED DISBURSEMENTS:

Dormitory: Lts.-Water	1500.00
Fuel	1500.00
Food 220	16920.00
Wages & Salaries	9000.00
Students Laundry	4000.00
General Maintenance	1800.00
GENERAL: Salaries	50394.00
Repairs	500.00
Campus	300.00
Janitors	500.00
Operating Expense	2000.00
Publicity	2500.00
Lts.-Water	300.00
Fuel	500.00
Office Expense	1200.00
Interest	1400.00
Laboratories	1500.00
Music	3800.00
Library Equipment	1500.00
Library Maintenance	320.00
Training School	300.00
Balance to Deficit	<u>1961.00</u>
	\$103,695.00

NEEDS OF THE COLLEGE

It can not be too much emphasized that no College in itself has any needs. In a sense, to speak of the needs of a college is exactly the same as to speak of the needs of a cotton gin or a

locomotive engine. It needs whatever is necessary to serve its purpose. The State of Georgia needs,-- particularly the people of the Southern half of the State of Georgia need,-- more particularly still the daughters of the people of the Southern half of the State of Georgia need, much larger, much better, and much more complete educational facilities than the State has ever offered in this territory. The need of this College is the financial resources to provide these larger better and more complete facilities for training the daughters of the State.

It has become a by word with the President of the College when he is asked how the College is getting on to answer that it is doing just as well as the law allows, and doing everything in its power to improve the laws. Specifically, we need, and I have presented these needs to the Governor's Commission and to the Budget Commission of the State, the auditorium-laboratory annex to West Hall and a dormitory as soon as they can be provided. We need to pay our deficit particularly this year the fifteen thousand dollars which is not funded, and we need for immediate development ten thousand dollars increase in annual maintenance. All these items we should struggle for at the Legislature this summer.

The report of the President was approved as read except that the President's salary was fixed at \$5000.00, and that the appointment of Mr. James Dasher as supernumerary in Music was referred to the Executive Committee and the President for final action.

On motion it was directed that there be regular meetings of the Executive Committee on the first Friday of each month.

The following resolution was passed and ordered read at Commencement: That the Board of Trustees of The Georgia State Womans College convey to the faculty, by rising vote of thanks, their sincere and deep appreciation of the excellent services rendered as teachers for the year past, and especially for the impressions of their excellent work as manifested through the graduates of the institution.

The Board adjourned.

Oct. 2, 1925.

The Executive Committee met in the Board room at eight o'clock. The President discussed informally the results of the Legislative campaign during the summer and stressed the urgency of the College's securing teaching space from somewhere before another meeting of the Legislature. He spoke of the general conditions of the school as being satisfactory in every way. He called attention to the fact that the school is almost identically the same size that it was last year, no class either in College or High School varying seven from what it was then. He also called attention to the matter of paving our driveways and requested the Committee members to exert themselves in interesting the Board of County Commissioners in going forward with the paving.

On motion the Committee authorized the applying of \$4.00 cooking fee paid by Miss Nadine Heeth last year just before withdrawing on account of an operation to the payment of the same fee this fall.

On motion the Committee authorized the payment of \$7.50 a month to Mr. Henderson for the use of his car in trips to and from town on College business.

The Committee adjourned.

Nov. 6, 1925.

Memorandum

At the meeting of the Executive Committee in the office of Mr. McCrackin at ten o'clock November 6th only Mr. McCrackin, Chairman, and Mr. Purcell were present. There being no quorum, no formal action was taken but the President brought to the attention of those present the following items:-

He spoke of the urgent need of a new boiler and of a tile roof on Converse Hall. He called attention to the fact that both arrangements were temporary arrangements, and that they were at about the limit of their usefulness and that there is no possibility of getting provision for these improvements from the State for two years. Accordingly, it was agreed that Mr. McCrackin as Chairman of the Finance Committee would take up the question of financing a new boiler and the tile roof with financiers, and see what arrangements could be made, said arrangements to be acted upon by the full Committee at a later meeting.

The President brought to the Committee, also, the fact that the Manager of the student annual, The Pine Cone, had left on deposit in the Students' Bank of the College \$475.20; that the Business Manager had expected to divide this money among herself and other members of the staff personally, but had been prevented from doing so by

the President's intervention, that it was the opinion of the President and of the President of the last year's class and the Editor-in-Chief of the Pine Cone for last year that this money would best be applied to the hard-surfacing of the tennis courts, which would be a service to all students, but that so far the Business Manager from last year, in whose name the deposit stands, had not signed the check making the money available. Members of the Committee present concurred in the opinion expressed as to the use that should be made of the money, suggested that further tactful effort be made to secure the signature of the retiring Business Manager; that if this failed, the Pine Cone be interpreted as a continuing activity of the College and the Business Manager for this year be requested to sign a check in her official capacity, thus making the money available.

Meeting of the Executive Committee, Jan. 8, 1926.

The Executive Committee met in the office of Mr. McCrackin at 10:30 o'clock, Mr. McCrackin presiding, Mrs. Strickland and Mr. Blich present.

The President advised the Committee that pursuant to the advice of the Committee a month ago, he had taken up the question of the boilers and of the roof on Ashley Hall with the architects, that certain repairs had been undertaken in the heating equipment, but that the boilers themselves would not be replaced until next summer. As to the tile roof, he presented the bid of Applewhite and Lawler to tile the house and the colonnade, \$5,742.00. He advised that he had also received a memorandum of bid from DeLay Roofing Company at \$5,884.00. On motion the President was instructed to request the architects, Messrs. Edwards and Sayward, to find out if Applewhite and Lawler could accept payment for the job in the form of a note, and if so to close with them; if not, to report back for further instructions from the Committee.

The President advised the Committee that the Bank of Valdosta had demanded that the indebtedness of the College to the Bank, which now totals something over \$33,000.00, be settled by at least half or else move the account. On motion the President was instructed to say to the Bank of Valdosta that the Committee appreciates the liberal courtesy of the Bank in the past, and will do all in its power to comply with its request in the near future; and it was decided that the best immediate prospect was to persuade the Governor to authorize advances of the State checks, this matter to be presented to the Governor at his coming to Valdosta on the 14th of January.

The President called attention to the fact that owing to the call of the extraordinary session of the Legislature his time would be largely pre-empted by matters pertaining to this

meeting, and to the further fact that there is an urgent need of field work with a view to increasing and improving the student body of the College. On motion the President was authorized to get one of the faculty members to be in the field as much as possible during the spring.

The Committee adjourned.

Feb. 3, 1926.

The Executive Committee met in called session in the office of Mr. McCrackin at ten A.M. There were present the following: Mr. Blicht, Mr. McCrackin, and Mrs. Strickland. The following resolution was adopted:

RESOLUTION OF EXECUTIVE COMMITTEE OF
THE GEORGIA STATE WOMANS COLLEGE
Feb. 3, 1926.

Whereas it is necessary to provide funds to pay a deficit in the maintenance of The Georgia State Womans College,-

Be it resolved by the Executive Committee of the Board of Trustees of The Georgia State Womans College, acting under the authority conferred upon it by Article III, Section II of the Rules of procedure of said Board of Trustees, that the President of the College be authorized and hereby is authorized to affix the official signature of the College to such note or notes for the total sum of Twenty-five Thousand Dollars (\$25,000.00) as may be acceptable to the purchaser or purchasers of said note or notes approved by said Committee: provided, however, that this is done as an official act of said Executive Committee and without personal recourse on the trustees of the University of Georgia, or on trustees of The Georgia State Womans College, or on this Committee or on said President of the College.

Be it resolved further that the President of said College is hereby authorized and instructed to pay to the holder or holders of such note or notes as may be made under the above resolution the sum of \$ on the first day of July 1926 and on the first day of each month thereafter until the whole of said note or notes is paid, provided such payments are specified in the note or notes.

Be it resolved further that this resolution be recorded in the official minutes of this Committee and made part of the records of said College.

The Committee adjourned.

Valdosta, Georgia
May 25, 1926.

The Board met at ten-thirty o'clock in the Board room. There were present Messrs. Blich, Gardner, McCrackin, Moore, Purcell, Thomas, Turner, Woodward. There were absent Messrs. Council, Hughes, Lankford, Pottle, Mrs. Brantley, Mrs. Strickland, Mrs. Walker.

The minutes of the preceding meeting and of Executive Committee meetings were read and approved as read. The President read his annual report as follows:

THE PRESIDENT'S REPORT
1925-1926

To the Board of Trustees,
Georgia State Womans College,

Ladies and Gentlemen:

Allow me to present the following report for the year 1925-1926.

As has been practically the case for five years the College is numerically at a standstill. Lack of additional buildings has prevented further growth; for all space -- dormitory and teaching room -- is full to more than normal capacity, and teaching rooms are overcrowded. There were three hundred students enrolled last year in high school and College classes; three hundred and one this year, 212 in strictly College classes last year, 219 this year. As has been said more than once at previous Board meetings, the most urgent need of the College is an opportunity to grow. This need is becoming more urgent every year and is reaching the place where it is becoming really serious. The continued struggle for building appropriations, continually unsuccessful, is threatening to compromise the College not only in legislative halls (where as yet there is no pressing danger, though unfortunate symptoms have occasionally appeared) but in the College itself. There is a tendency of our more advanced students to go off for their Senior College work to larger institutions. This so far is only incipient, but it is real (two this year) and is almost sure to spread. It is, I think, quite perceptibly putting brakes on the heretofore rapidly growing enthusiasm for the College among its students -- which is a thing to be avoided at all cost. I do not wish to strike an alarmist note: The condition I have spoken of is probably to be expected in a young school whose physical growth is too long arrested. The executive officers of the school are well aware of the problem and are successfully combatting it. However, it is a problem, and primarily the Board's problem; for it is a question of provision for the physical needs of the institution. I hope the Board will find some way of solving the problem.

While this arrest of growth is threatening, and possibly slowing down aspects of the growth of the institution other than physical, the College is still undoubtedly going forward, and going at a very satisfactory rate. It is only in comparison with its own possibilities

that there is cause for any uneasiness.

In connection with this discussion of our need of buildings should be mentioned the relation of the College to the proposed and much discussed bond issue in Georgia for higher education. While at the recent extraordinary session of the General Assembly the necessary amendment to the constitution failed of passage, it probably would not have failed if it could have been kept separated from the politics of the bond issue for roads. It almost surely would have passed if some way of retiring the bonds without increase of taxation on tangible property could have been assured. The question will undoubtedly come up at the next regular session -- it is part of the platform of two candidates for the Governorship -- and it is entirely possible that it will pass then. At any rate it is sure to pass sooner or later; for there is no other way to remove the emergency which, because of long delayed provision for proper expansion, now confronts the whole University system.

But when the bond issue has passed, it is going to be a grave problem for this institution to secure its proper portion of the funds.

There are two ideas that obtain both among the executives of the colleges and among the legislators. There is the idea that the available funds should be divided on a per capita basis, -- the larger the enrollment of an institution, the larger the appropriation. This point of view has been diligently propagated by certain institutions or their friends in the Legislature; and it seems to be taken for granted by a large number of legislators. As a matter of fact, if due allowance is made for the differences of kind of work done in different kinds of schools, and for differences in quality of work done in institutions of the same kind, -- if allowance is made for these differences, the number of students in a school serves as a reasonable basis of approximate estimate for maintenance appropriations. But it exactly the reverse of the proper basis of distribution of building funds.

The second theory of the distribution of building funds -- the correct one I believe, and the one that as President of this College I have stood for in the conferences of college executives, and as a plain lobbyist for the College I have urged upon legislators -- is the theory that among schools of different type the funds should be assigned according to the service required of each institution and its need of funds to accomplish this service. Among schools of the same type, funds should be distributed on the basis of equalizing the service of the schools as rapidly as possible. That is to say that the more fully developed school -- the bigger school -- should receive less; the less developed school, provided it has the territory to serve and the students in reach to fill it, should receive the larger amount.

According to this theory, this school should have all the buildings and equipment it can use until it is as large as its sister institutions of the same general type, and is serving its territory as fully as they are serving theirs. It was a discrimination against the people of our territory (a necessary one to be sure, but an actual one just the same) that the schools of the type of ours in North Georgia and

in Middle Georgia were established, financed and supplied with buildings through a period of some twenty-odd years before any school was placed in this part of the State at all. For this reason, and for this reason only, the older schools were large schools before this one was opened. This school has always filled every building it has been provided with as soon as the building was ready; but it has not had an additional building for six years. It is our theory that the only just treatment of this school and of the people in the territory the school is intended to serve, is to furnish it all the buildings and equipment it can use, and provide them as fast as it can use them.

The practical program that I have urged upon the College executives and upon the legislature, is the same that was approved by the Board of Trustees at the meeting of September 14, 1923. It calls for the auditorium-lecture room annex to West Hall, a new dormitory, and a training school building -- about \$300,000.00 -- at the earliest possible moment, and then for other buildings, one or two a year, for the next five years until the College can provide for about 1000 students. The whole program approximates \$1,000,000.00; and that is what has been asked for. It is a program that will have to be fought for, and fought for hard; the advocates of big funds for big schools, little funds for little schools, are now undoubtedly normally in the majority.

It is only right to say, though, that at present I believe that the majority of the leaders of the University group are very sympathetic to our claim. If the present legislature had divided the funds we should probably have fared well; but another legislature may not start out so friendly. We need to keep up a constant propaganda to impress the justice and reasonableness of our point of view.

In spite of the warning words spoken above as to harm coming to the College from too long arrest of physical growth, the morale of the institution is still fine, -- finer than ever before in many ways. The standards of College life are advancing, and the students are responding to the stiffer standards very satisfactorily. The College more nearly meets, it is believed, the standards of the American Association of Teachers Colleges than any of its sister institutions in the State, and it is rapidly approaching the standards for admission to the Association of Colleges and Secondary Schools of the Southern States.

I am afraid, though, that until we are able to have a larger student body, thus enabling us to effect a more economical division of service among our faculty, we can not entirely qualify for full admission to the latter (the standard) organization of the South without sacrificing service to the State to rather superficial requirements of standardization. This I am unwilling to do. But it is a consideration worthy of mention that at the present age of the College, with the inadequate financing that it has always had to contend with, it is almost standard in its organization. I believe it is quite standard in its product --

the scholarship and efficiency, that is, of its graduates.

I should like to speak more at length of this matter of bringing the College to meet the standards of membership in the Association which really dominate the educational situation in this country, but must restrict myself at this time to certain considerations resulting from our having put the College three years ago on a four-year, degree-giving basis. As it was pointed out at the time the President made the recommendation would be the case, the expense entailed and the burden of instruction has been considerably increased. We have had to employ more teachers and more highly trained teachers; we have had to buy more, and more expensive books and apparatus, properly to instruct these higher classes. And the classes have been small. It is well here to refer again to a passage in the President's Report of three years ago, page 175. This stretching out of our work has stretched our resources, and more than anything else accounts for the heavy debt we now carry. But it has been worth the cost in several ways. It has given us, while we have been deprived of physical expansion, an opportunity for organic development, which has been of inestimable value to the morale and sense of importance of the students. It has greatly increased the ambition of students to go on to the higher levels of education, and so has improved the educational ideals of every community touched by our students; and it is resulting in a higher standard of efficiency of teachers for many communities.

But from the point of view of the interest of the College itself, the greatest gain seems to be that the College has become firmly fixed in the minds of legislators, governors, and University officials as one of the so called "Big Three". That is, it is associated with the Georgia State College for Women and State Normal as the three institutions of higher rank. In this it has anticipated the rush of District Agricultural Schools to become colleges, which was foreseen, and is in no apparent danger of being restricted by future legislation as seems likely for the latter.

It has been a long hard struggle for the College, small and under-financed as it has been, to carry out reasonably well the purposes for which it was chartered, to hold its ideals and products high, compromising on neither standards of living nor standards of training. The College has been defamed as a high school putting on airs, as a prep school pretending to do college work, as an extravagant waster of the State's money, etc. etc. And even ten days ago the State Auditor said, though in a most friendly way, "I fear you have been too ambitious for your resources, and that is why you are so heavily in debt". I answered: "Our ambition to carry out the purposes of our charter, and serve the young women of South Georgia educationally as no other college has served them or can serve them, and to make this service of the highest quality possible has cost more than the State has appropriated for the service, because the State has not realized the cost of such service. We have accordingly had the choice of prostituting our function and giving shabby service, or going in debt. We regret the debt; we should more regret betraying the

interests and rights of our students". I shall approach this question again later.

FACULTY MATTERS

I am happy to report that we have no faculty "crisis" in the way we had last year. The raising of the level of salaries seems to have relieved the stress in that direction. We lose some members of the faculty this year, but none through financial discontent.

Of the teachers employed last year I make the following summary report:

1. Miss Bradley, Critic Teacher, fifth, sixth, and seventh grades, very satisfactory.
2. Miss Devers, Critic Teacher, first and second grades, ditto.

Mr. Patton, Head of Department of History:- Mr. Patton's scholarship is ripe and varied. His success as a practical teacher, though, has been somewhat impaired by the fact that he has been somewhat too easy for the girls to "get around". A perfect gentleman and scholar, he has been too far above suspicion himself to suspect students of "putting things over" on him. He will probably be wiser next year.

In Miss Sawyer, Head of the Department of Expression, we have a real asset. She is an artist who says (and practices the creed) that so called artistic temperament is usually a pleasant name for a bad temper. She is building up her department, and making it function admirably.

Mr. Dasher, Instructor in Piano and Organ, (paid fees only) has given very satisfactory service.

Mr. Crudup, Head of Department of Physics, has given very satisfactory service, but resigns to accept a similar position at Bessie Tift College -- the Alma Mater of his wife, and a stepping stone, he hopes, to Mercer University, his own Alma Mater.

Miss Walker, teacher of Voice and School Music, is a very delightful young lady, but had but slight control of the classes in the Training School -- particularly the High School. She offers her resignation to seek employment elsewhere.

Besides these resignations of new teachers we have the resignation of Miss Jakes, who has done excellent service as Head of the Department of Physical Education for the last three years. Miss Jakes' reasons for resignation are personal and have nothing to do with College relations.

Two of our best teachers resign to be married: Miss Goodrich, Principal of the Training School, and Miss Smith, Head of the Department of Music.

I recommend that all resignations be accepted and that the ap-

preciation of service be expressed to all retiring members of the faculty.

Miss Abernathy, Head of the Department of Home Economics, will also be married soon after commencement. She has not resigned, but desires to retain her position after marriage. She has been advised by the President that there is a resolution of the Board forbidding this arrangement; but that if the Board should set aside this resolution (which he doubted), he would make no other nomination. If the Board fails to repeal its resolution, the same recommendation applies to Miss Abernathy as to other retiring teachers.

In the place of Miss Smith, Head of the Department of Music, I nominate Miss Marjorie Dwyer, at the same salary.

In the place of Miss Walker, Instructor in Voice and School Music, I nominate Mrs. W. W. Hopper.

I have withheld a nomination for the position of Head of the Department of Home Economics pending the action of the Board on the resolution preventing employment of married women whose husbands are not members of the College staff.

In the place of Miss Goodrich, Superintendent of the Training School, I nominate Miss Campbell, now Principal of the High School of the Training School, combining the two positions into one, by this means together with certain other readjustments effecting a considerable economy.

For the position of Instructor in French, I nominate Miss Martha Youngblood, who graduates with our Bachelor's degree this year and who has already done excellent work as student assistant in French, at a salary of \$1200.00 and her board in the dormitory.

As Critic Teacher in High School Science, I nominate Miss Clarice Ivey, also one of our this year's Bachelors, at a salary of \$1400.00.

There are a few increases of salary to be recommended in individual cases, setting at or more nearly at par the salaries of certain teachers who were bargained with at the time of employment. But I have held the whole faculty budget a few hundred dollars inside of the present one. The faculty payroll appears below.

In the matter of personnel I have one problem that is giving me grave concern. There is a principle generally applicable in the better grade of colleges that after a member of a faculty has served acceptably for a number of years, he is not supposed to be removed except for distinct cause. The rule of this Board on this point is that teachers' positions on the faculty are assured "so long as their services are satisfactory to the Board of Trustees". This rule has been interpreted to mean that such action would imply more than merely that we could get a better fitted teacher for the position. It is good

policy so to treat the faculty in such cases that all members will feel safe in their positions, not afraid of mere personal differences of opinion as to how work should be done.

Now we have in our school one combination of subjects that is not too much of a burden for one strong teacher with a student assistant -- a strong teacher, that is, physically and in scholastic preparation, but which is too much for one at all handicapped physically or in training. There is not enough demand for either subject in a woman's college of our size to justify separate departments. I speak of the Departments of Physics and Chemistry. When the school was predominantly of high school grade, one teacher handled both departments very well for a while alone, and then with an assistant. When the College took on the higher work of the Bachelor's degree, there happened a thing that has produced some trouble. The head of the department apparently merely moved up the courses giving more time to each and stretching the same content over more years. This adjustment the Dean has gravely questioned as compromising the standards of the College; but though the head of the Department has acted on it as a fact in arranging courses for certain students, she denies that the courses are the same.

The situation was becoming bad last year. The Head of the Department, though, at that time became interested in commercial work, and it appeared that the problem might be solved by her getting another position. This I helped her to do. At that stage we separated the Physics and Chemistry and employed Mr. Crudup as Professor of Physics in the hope that there would be a vacancy in Chemistry and we could recombine the positions under a new head. However, the commercial plans were dropped, and the combination could not be effected.

We need more canvassing work in the field. The lady in question makes an excellent impression in public; so it was planned to employ her on extension work in the hope that we could later divert her time wholly to that activity. But now Mr. Crudup leaves us, the lady has not made a very brilliant success of the extension work. She insists that, though every standardizing agency in the land counts two hours of laboratory work as one of lecture work, her laboratory and lecture work be counted hour for hour and that she needs an assistant to do even the Chemistry, to say nothing of the recombined Physics and Chemistry. So we are back at our old problem. I request that the President be allowed to work out this problem and report later to the Executive Committee.

THE EXTENSION DEPARTMENT

Following the action of the Executive Committee of January 8, 1926, and having in mind the considerations just mentioned, I asked Miss Craig to take up the extension work. She was in the field about five weeks and visited the more important towns of our territory. There has been some excellent work done; but the main purpose of securing students has not fared so well as we hoped. But it is too early yet to make a just appraisal of the undertaking.

THE CASE OF MARY CHESTNUT

At the called meeting of the Board September 14, 1923, a resolution was passed instructing the President to "investigate the case (of Miss Mary Chestnut), and if the young lady was found to be properly promising to admit her to College with the understanding that funds would be raised privately to pay her expenses". No payments have ever been made, though the matter has been mentioned regularly at Board meetings. There is a rule of the Board that a student may not be granted a diploma until all fees are paid. Miss Chestnut is ready to graduate tomorrow. Her unpaid account through the three years totals \$610.50. The President requests instruction from the Board in the matter.

BUILDINGS GROUNDS ETC.

Speaking in general, the buildings and equipment continue to stand wear well. The repair and replacement bills have been heavier than usual. We had to replace a large number of rugs in the dormitories and the ranges in the kitchen. We had also to repair the steam circulation system. The condition of the pipes -- or rather their insulation -- when uncovered proved to be in much worse condition than was supposed. The insulation had completely rotted off under ground and had to be entirely replaced. The cost of these repairs was \$1315.26. The bad condition of the system together with a long winter ran the fuel bill far past estimates.

The rest of Ashley Hall finally got into such shape that the tile just had to be put on. The minutes of the Executive Committee of November 6, 1925 and January 8, 1926 give a full account of the transaction. It remains only to say that the work has been done apparently very satisfactorily, has been approved by the Architects, is under a two year guarantee and has been paid for with notes payable six months after date -- renewable if necessary.

The Annual of last year contributed \$475.00 in cash, the City of Valdosta did about \$1200.00 worth of grading, and we began the development of the permanent play ground of the College (at the position assigned in the permanent plans). We hope to have them in good shape by fall.

The High School, feeling cramped in their rooms in Converse Hall asked the privilege of dividing a large room all of which was being used for laundry purposes, and equipping half of it for class use. The High School students entered into the project with great enthusiasm, sold sandwiches to each other at the lunch hour and put on a play (She Stoops to Conquer) at the Strand Theater. (It was good enough to justify the offer by the theater management on its merits -- not as "kid stuff"). They paid all their obligations and have a few dollars to the good. In other words, the High School has presented the College a gift worth about \$475.00, - really worth more, because their gift has contributed essentially to the success of the High School instruction. I suggest that the Board take official cognizance of this act of the High School.

FINANCIAL

In the matter of its finances the College has struck bottom and is

now, I trust permanently, on the gain. The deficit last year showed (net) \$51,321.60. It shows this year (net) \$42,991.26. Of this we have funded \$20,000.00 in a five year loan providing for payment at the rate of \$4,000.00 a year and interest. I hope we may cut down the debt more than that, but it will be difficult to do so. The old \$20,000.00 note of February 4, 1922 held by Mr. A. J. Strickland falls due next year before the meeting of the Legislature, and we shall have no resources to pay it. Really, the City of Valdosta would do well to take up this note for the College, if not to make an appropriation to cover the whole deficiency. The debt has been incurred keeping the College up to a substantial standard of College efficiency; and this action of the College has brought to the City students of more and more substantial nature with larger and larger purchasing power; and these students buy more and more goods and put more and more cash into the channels of trade of the City. I do not doubt at all that considering the money that is spent by students for personal purposes and in purchases for the family at home, together with what is spent by the College directly in Valdosta the total would not be far this year from \$200,000.00. Very little of this money would come to Valdosta but for the College. It would pay the City in cold money to unhamper the College in this matter so that it could devote its whole effort with the legislature to secure more buildings and bring more young women to the City, who would in turn spend more money here. But the time in Valdosta has been rendered very inopportune by the experience of the Woodrow Wilson College enterprise. Until that enterprise is brought to success or finally abandoned we, I fear, are pretty well blocked in successfully asking aid from the City. I bring the matter, though, to the Board for consideration.

We have recently had an exhaustive "check" by the State Auditor. The auditing of the books of the College has been taken from the Department of Education and put in the State Department of Audits. I spoke above of the auditor's opinion that we have been too ambitious. Between the Committee of the Legislature year before last forbidding us to serve high school students, and the auditor blaming us for attempting Senior College work, we are between the devil and the deep blue sea. But I propose that we continue to sail seaward. That is, I think we had better continue to press our Senior College work. The last thing the Auditor said -- his parting word -- was, "Get some double decker beds and crowd 'em up and impress the legislature that you are crowded. Then you'll get the money". We have often had this advice. So far we have thought it best to preserve the health of our students and preserve the decencies of living, neither of which can be done in overcrowded rooms. I prefer to continue our policy of not overcrowding; but I feel that the serious remark of the Auditor is of sufficient importance to bring to the attention of the Board. The Auditor also instructed us that the State law now requires us to run our year from July 1st to June 30 - not May 1st to April 30th, as is now done under the rules of the Board. The Board is requested to give further instructions on this point.

Last summer we were able to get from the legislature a deficiency

appropriation of \$15,000.00. This is the amount of the deficiency appropriation of the year before which was vetoed. The original bill was placed at \$15,000.00 because that was the most that our advisors thought would "get by". The bill was made the same last summer, because our advisors thought it would be safe to ask for what had already been granted.-- I think, as things finally shaped themselves, we might have just as easily got two or three times as much. We probably played too safe; but, anyway, we played safe. We got the \$15,000.00. It has been noted that the net deficit this year is \$42,991.26.

When it is remembered that the increased maintenance began only in January of this year and that we have had its benefits only four months of the twelve and when we reckon in the extra large coal bill, the repairs of the heating plant, the expense of two legislatures, and of extension work undertaken, this breaking almost even is encouraging.

The Budget and other tables are arranged together at the end of this report.

THE DORMITORY

The dormitory has been conducted this year with the greatest general efficiency in its history. The operation has been ideally smooth and effective. Owing to the heavy cost of fuel and substantial increases in food prices during the year, together with certain replacements, the balance shows a deficit of \$1141.81. As the dormitory is supposed to run to a balance, and as it made a somewhat larger profit each of the last two years, I do not think Mrs. Beck who is the director of the Boarding Department ought to be censured. Rather she deserves commendation that she has done so well under all the circumstances.

THE FARM

The farm is in the best shape it has ever been. The Jersey herd is beautiful; both the mature stock and the young stock are in fine condition. They have recently been tested for tuberculosis (third year) by the U. S. dairy inspector and have been found 100% sound. The herd is accredited. The truck and general farm crops are in excellent condition. But the farm statement shows a loss of \$1244.49. For several reasons I doubt the correctness of the report. The high price and low efficiency of labor has considerably reduced the normal earnings of the farm; but the herd is in much better condition this year than last and larger; the crops are in far better condition this year than last; there has been no serious depreciation of equipment; prices of stock are higher; and yet the inventory shows lower than last year. Owing to the fact that the inventory includes on May 1st growing crops -- the value of which is at best a guess -- the whole inventory is more or less a guess. For instance, Mr. Rentz, the manager, values 65 acres of corn at \$200.00. This acreage should produce a minimum of 650 bushels of corn -- worth at least \$1.25 a bushel. The cost of finishing the crop should not be more than \$200.00. So this guess alone I think too conservative. If the

farm runs to a balance it has performed its main function in supplying milk, and other produce to the boarding department at a low price. I think there is no occasion for complaint about the farm.

SUMMARY

To summarize this report, the College is in good condition, though beginning to suffer from too long arrest of physical growth. Financially, it is believed that the College is one the up grade again. Faculty affairs are in excellent condition; and the various administrative departments are functioning satisfactorily. We look forward to an excellent year.

TABLES

I

Personnel

A. Administration

Position	Name	Salary
President	R. H. Powell	\$ 5000.00
Bursar	B. H. Henderson	2200.00
Secretary (Effective from May 1, 1926)	Augusta Rentz	1500.00
Librarian	Edith Patterson ✓	1200.00 (Bd.)
Student Assistant Office		279.00
Student Assistant Library		360.00
Extension Work	J. Marie Craig ✓	200.00
Student Assistant Extension		279.00

B. College Instruction

Dean-Education	J. F. Wood	4200.00
Head Dept. Art	Ruth Carpenter ✓	2200.00
Head Dept. Chemistry	J. Marie Craig ✓	2200.00
Head Dept. English	Gertrude Gilmer(\$100 Pub.)	2200.00
Head Dept. Biology	J. R. Stokes	2200.00
Head Dept. Physical Education	Leonora Ivey ✓	2200.00
Head Dept. Latin	Janie Bush ✓	2000.00
Head Dept. Home Economics		
Head Dept. History	J. W. Patton ✓	2000.00
Head Dept. Music	Marjorie Dwyer(\$1800 fees)	200.00
Head Dept. Math.	Bruce Lockett ✓	1700.00
Head Dept. Expression	Louise Sawyer(\$1200 fees)	1500.00
Prof. Home Economics	Helen Shibley ✓	1900.00
Prof. Voice-School Music	Mrs. W. W. Hopper(\$1200 ")	300.00
Instructor French	Martha Youngblood ✓	1200.00 (Bd.)
Instructor Piano	James A. Dasher, Jr. Fees	
Student Assistant Art	Mary Small	360.00
Student Asst. Physical Educa.	Elizabeth McRee ✓	279.00
Student Asst. English	Sara Mandeville ✓	279.00
Student Asst. English		279.00
Student Asst. Education	Christine Meadows ✓	279.00
Accompanist Physical Educa.		110.00

C. Training School

Superintendent & Prof.Ed.	E. Camm Campbell ✓	\$ 2200.00 (Bd.)
Critic Teacher H.S.History	Mildred Price ✓	1800.00 (Bd.)
Critic Teacher H.S.English	Willie Mae Mathews ✓	1800.00
Critic Teacher H.S.Science	Clarice Ivey ✓	1400.00
Critic Teacher 5th-7th Grs.	Annie Bradley ✓	1900.00
Critic Teacher 3rd & 4th Grs.	Nell Groom ✓	1800.00
Critic Teacher 1st & 2nd Grs.	Effie Devers ✓	1800.00
Student Assistant 5th-7th Grs.		360.00

D. Dormitory Administration

Dean of Women	✓ Annie P. Hopper	2400.00
Director Boarding Dept.	✓ Mrs. E. H. Beck (10 Mo.)	1200.00
Asst. to Dean of Women	✓ Verna Scarborough(10 Mo.)	900.00
Asst. to Dean of Women (Nurse)	Mrs. Nannie G.Hagan(10 Mo)	900.00
Student Asst. to Dean of W.	✓ Florence Breen	360.00
Student Asst. to Dean of W.	✓ Elsie Gunn	110.00

E. Farm and Grounds

Manager	W. L. Rentz	1200.00
---------	-------------	---------

II.

General Financial Summary

May 5, 1926

ASSETS:

Inventory Store	\$ 3159.05
Inventory Farm	6094.75
Inventory Dormitory	632.91
Office Supplies	500.00
Janitors Supplies	50.00
Laboratory Supplies	732.85
Note Receivable	43.45
Accounts Receivable	3160.69
Library Inventory	13817.26
Deficit	47991.26*
	<hr/>
	\$76182.22

LIABILITIES:

Overdraft	1280.97
Accounts Payable 5/5/26	17868.40
Notes Payable 5/5/26	57032.85
	<hr/>
	\$76182.22

*Note that included here is five thousand dollars interest accruing through the next five years on the note of 2/15/26 to A. J. Strickland. The note covers twenty thousand dollars of debt, but reads twenty-five thousand dollars. The real deficit therefore is \$43442.55 or \$14,657.24 less than last year.

III

Statement, Dormitory
May 5, 1926

RECEIPTS:

Inventory Pantry	\$ 632.91
Replacements (Ranges)	837.05
Board Receipts	30155.14
Laundry Receipts	4575.60
Notes Receivable 5/5/26	43.45
Accounts Receivable 5/5/26	2103.33
Accounts Payable 5/5/25	7121.63
Loss	1141.81
	\$ 46609.92

DISBURSEMENTS:

Inventory 5/5/25	704.39
Accounts Payable 5/5/26	5151.87
Notes Payable 5/5/26	1720.85
Food	20748.09
Fuel	1761.61
Lights and Water	2076.05
General Maintenance	1712.43
Salaries and Wages	9296.83
Laundry	3437.80
	\$ 46609.92

IV

Statement, Farm
May 5, 1926

RECEIPTS:

Inventory	6094.75
Produce Sales	4503.06
Accounts Payable	1625.45
Loss	1244.49
	\$13467.75

DISBURSEMENTS:

Inventory 5/5/25	6115.95
Operating Expense	3241.90
Wages and Salaries	2926.83
Accounts Payable 5/5/26	1183.07
	\$13467.75

V
Statement, Store
 May 5, 1926

RECEIPTS:

Inventory	\$3610.35	
Less Depreciation 12% (451.29)		\$ 3159.06
Sales		6422.17
Accounts Payable 5/5/25		1284.57
Loss		168.82
		\$ 11034.58

DISBURSEMENTS:

Inventory 5/5/25		1175.55
Purchases		9056.30
Accounts Payable 5/5/26		802.73
		\$ 11034.58

VI.

General Budget 1926-1927

RECEIPTS:

State Appropriation		\$60,000.00
Matriculation 300 @ \$20.00	56,720	6,000.00
Training School	[1,560	1,500.00
Reservation Fees 200 @ \$5.00	815	1,000.00
Living Expense Fees 200 @ \$189.00	34,247	37,800.00
Diplomas 12 @ \$10,70 @ \$5.00	347.00	470.00
Music Fees, Est.	3,000.00	3,000.00
Expression Fees, Est.	1,100.00	1,200.00
Book Fees 220 @ \$10.00	3062	2,200.00
Book Fees 80 @ \$7.50		600.00
Laboratory Fees 300 @ Av. \$5.00	2007	1,500.00
Farm Profits		0
Store Profits		500.00
		\$115,770.00

DISBURSEMENTS - Next Page.

TABLE VI - CONTINUED

DISBURSEMENTS:

General

Pay Roll College and Training School		\$52,664.00
Monthly payments on note		5,000.00
Repairs		500.00
Campus	843	400.00
Janitors and Firemen	1443	1,600.00
Operating Expense	1168	2,000.00
Publicity	2530	2,500.00
Lights and water	335	400.00
Fuel	300	300.00
Office Expense	850	1,500.00
Interest	667	1,500.00
Laboratories	1873	1,400.00
Music	4365	3,000.00
Library	2241	2,000.00
Training School	430	500.00
		<hr/>
		\$75,264.00

Dormitory

Salaries	10,500	5,870.00
Self-Help and Service		2,700.00
Fuel	7300	1,600.00
Lights and Water	1900	1,800.00
General Maintenance	2000	1,500.00
Food	18110	18,000.00
Laundry	3425	3,500.00
		<hr/>
		\$34,970.00

Balance to Deficit

5,536.00

\$115,770.00

The President having omitted a report as to the summer school, informally advised the Board that he had entered into an agreement with the State Superintendent of Schools by which one of the institutes of the Department of Education would be combined with our summer school this summer, and that the State Superintendent would pay to the College for this service from a thousand to twelve hundred, which would enable the College to pay all of the faculty participating in the summer school for six weeks rather than for four weeks as heretofore. He pointed out that by this means he had been able to hold together a very strong summer school faculty, which he had been unable wholly to do the last two or three summers. He also explained that any deficit or any profit made by the summer school would be absorbed in the general budget.

The report of the President was adopted as read.

On motion the Board ordered the account of Mary Chestnut "charged to profit and loss" and that her diploma be granted.

On motion the President was instructed to express the thanks of the

Board to the High School for their service in equipping their room, etc.

On motion a committee consisting of Mr. McCrackin, Mr. Blich, and Mr. Turner were appointed to investigate the question of a farm, there being a possibility of the present farm not being available after this year.

On motion a page was set apart in the minutes dedicated to the memory of each of the following members of the Board who have died since the last meeting, Mr. Merrill, Mr. Pope, Mr. Wood, and the President was requested to inform the families of these men of the action of the Board.

Under election of officers, Judge Thomas was reelected Chairman of the Board, Mr. Powell was again requested to serve as Secretary of the Board, and Messrs. McCrackin, Blich, Turner, Purcell, and Mrs. Strickland were elected as Executive Committee.

Besides the resignations indicated in the President's report, that of Miss Craig was submitted to the Board and accepted.

On motion the President was instructed to express to the faculty the thanks of the Board for their loyalty and service during the year.

The Board adjourned.

This Page is Dedicated to the Memory of
John D. Pope
Member of the Board of Trustees
of the
Georgia State Womans College
1920 -- 1926
Deceased
March 30, 1926

This Page is Dedicated to the Memory of
Alfred V. Wood
Member of the Board of Trustees
of the
Georgia State Womans College
1925 -- 1926
Deceased
April 12, 1926

This Page is Dedicated to the Memory of
Joseph Hansell Merrill
Member of the Board of Trustees
of the
Georgia State Womans College
1913 -- 1925
Deceased
December 23, 1925

June 30, 1926.

The Executive Committee met in the office of Mr. McCrackin. There were present Messrs. Blich, McCrackin, Purcell, Turner. The President called the attention of the Committee to the recent report of the State Auditor and asked consideration of certain phases of it; but before considering the report he requested consideration of certain rumors critical of the administration of the College. After a short discussion of these rumors it was decided to call a special meeting of the Board on Saturday, July 3rd, and the President was instructed to notify Board members by telephone and telegraph.

The Committee adjourned.

July 3, 1926.

Upon request of the President, the Board of Trustees of the Georgia State Womans College at Valdosta met in the Board room Saturday, July 3, 1926, the following members being present: Mr. McCrackin, Mr. Woodard, Mr. Turner, Mrs. Walker, Mr. Pottle, Chancellor C. M. Snelling, Mr. Blich, and Mr. B. D. Purcell.

The President of the Board being absent, Mr. Turner was elected President pro tem. B. D. Purcell acted as Secretary pro tem.

The minutes of Executive Committee meeting held June 30th were read for information.

The Committee appointed to make a study of the College farm made a report. The matter of securing new leases or disposing of the farm was referred to the Executive Committee with power to act.

Mr. McCrackin, Chairman of Executive Committee, stated the purpose of the Board meeting was to consider the Auditor's report and to consider also certain criticisms that are being made of the administration of the College.

The Board heard statements from President Powell and Dean Wood, after which a special committee consisting of Mr. Pottle, Chancellor Snelling, Mr. McCrackin, Mrs. Walker Mr. Turner, and Mr. Purcell was appointed to draft a statement relative to the criticisms that have been made of the College. *See report of committee P 252-a.*

Following is the statement of the Committee:

Upon request of President Powell, the Executive Committee was instructed to meet monthly with the President and go over proposed expenditures with a view of seeing whether it is possible to operate the College properly on a more economical basis.

Adjourned.

S. M. Turner, President pro tem

B. D. Purcell, Secretary pro tem

Aug. 6, 1926.

Executive Committee Meeting

Memorandum: Mr. McCrackin and Mr. Purcell were the only members present. There being no quorum present, no official action could be taken. However, the advisability of selling the farm equipment was discussed and it was agreed by those present that it would be best to sell, and that, other members of the Committee concurring, such steps should be taken as might be necessary to do so.

Sept. 7, 1926.

The Executive Committee was called to meet at eight P. M. of the above date owing to the absence of the President from the City on the regular meeting date, September 3rd. There were present Mrs. Strickland and Mr. McCrackin -- not a quorum.

There was an informal discussion of the general condition of the College, which the President reported to be very satisfactory. The Chairman of the Committee checked over vouchers and accounts for the last month.

The difficulty of members in coming to either an evening meeting or morning meeting of the Committee was discussed, and the Chairman of the Committee instructed the President of the College to call future meetings for four o'clock P. M. on the tenth of each month (or on the eleventh if the tenth is Sunday).

Oct. 11, 1926.

The Executive Committee met in the Board Room of the College at four o'clock P. M. There were present Mr. McCrackin, Mr. Purcell, and Mrs. Strickland. The books for the month were checked and found satisfactory.

A bill from Doctor J. L. Ruble for \$25.00 for assistance at the time of the sale of the farm stock was ordered paid.

The President reported to the Committee that Miss Dudley, who had been employed at the last moment to take the place of Miss Mathews, had proved unsatisfactory, and that her resignation had been accepted by the President. He reported further that Miss Mathews, now Mrs. Gilbert, had been employed in the emergency to teach until the first of November, and still further that he was making every effort, though so far with but little encouragement, to fill the position satisfactorily and that it might be necessary if Mrs. Gilbert would consent to the arrangement to ask her to teach on until the end of the year, this of course being as an emergency. The Committee approved the President's procedure in this matter.

The undersigned committee appointed by the Board of Trustees of The Georgia State Womans College at Valdosta submits herewith the following report:

The Board of Trustees met at the College on July 3, 1926 to consider the financial condition of the institution and other matters effecting its interest. At this meeting the Board heard statements from the President and others connected with the institution, examined the report of the State Auditor together with the report of the President on the financial condition of the College, and directed your committee to make a report touching the matters hereinafter referred to.

1. Owing to some misapprehension which has arisen in reference to the financial condition of the College, the committee reports that at the last meeting of the Board of Trustees the President stated to the Board that there was a deficit of \$47,991.26. It seems that some of the members of the Board were under the impression that this amount covered the total indebtedness of the College and that this impression had been made upon the minds of members of the public who were interested in the institution. It appears, however, that what was meant by this statement was after deducting from the total indebtedness of the College the assets being carried by the College such as office supplies, uniforms on hand, chemicals, textbooks for all students, and the like, the amount above stated represented the net amount of the indebtedness as nearly as could be estimated. The total amount of the indebtedness of the College at this time is \$80,643.25, which includes \$5,000 of interest not yet due. These figures appeared both on the report of the President and the report of the State Auditor, both of which were before the Board at its last meeting. It further appears that this indebtedness represents in a large part an accumulating of indebtedness from year to year since the institution was founded, and results from the failure of the General Assembly to make adequate appropriations for the needs of the College. However, in view of this situation and the possibility that the General Assembly may continue its policy in this respect, your committee recommends and has assurances that the recommendation will be adopted, that the Executive Committee in conjunction with the President and other members of the faculty go over the different departments of the College with a view to seeing if any further retrenchment of expenses is possible.

2. Your committee feels that considering the facilities at the disposal of the College and the amount of money appropriated by the General Assembly, its work has been nothing short of marvelous. With the proper support from the General Assembly and the people of the rapidly growing section of the State which is referred to as South Georgia, this College will soon become one of the outstanding educational institutions for women in the South.

3. Your committee is likewise pleased to report favorably upon the excellent personnel of the faculty of the institution. Doctor Powell is one of the outstanding educators in the South, and his faculty is composed of a body of earnest, loyal, and faithful men and women who, although poorly paid for their services, are yet rendering devoted and unselfish service to the institution.

4. Your committee calls attention to that portion of the report of the

State Auditor which estimates an average per capita cost of education at this institution for the entire period of its existence. Such a comparison with older institutions does the College a great injustice because it fails to take into account the great expense incurred in connection with the establishment of the institution and getting it into a position to render real service to the young women of this section of the State. Your committee finds that those in charge of the administration of the affairs of the College are working harmoniously and unselfishly for the upbuilding of the institution, and we do not hesitate to commend to the people of Southern Georgia and to the entire State this institution which bids fair with proper support to become one of the greatest womans colleges of the South.

5. In closing this report, some reference should be made to an article in a recent issue of one of the newspapers of the State calling attention to a loss sustained by the College on account of a check drawn on a bank which failed before the check was presented for payment. This of course was no fault of the authorities in charge of the institution, and our information is that the check will probably be paid in the course of time after the affairs of the drawee bank have been liquidated. In this connection it must be remembered that under the rules of the clearing house in Valdosta, checks which are mailed out from the Treasurer of the University of Georgia as the law requires must be charged exchange. Something ought to be done to remedy this situation and relieve the College of that expense.

In conclusion, your committee suggests that if the people of South Georgia will give to this institution and the unselfish men and women who are administering its affairs the support they deserve, the increasing worth of the College to the people of this great section of Georgia will be made manifest. Your committee finds very little to criticize and a great deal to commend in the manner in which this institution has been conducted, and in the work that it has accomplished.

J. H. Paul Chairman,
Athens, Ga.
B. D. Purcell Jessup, Ga.
Chas. M. Swelling,
Athens, Ga.
D. M. Turner,
Fruitland, Ga.
Mrs. J. L. Weeks,
Waycross, Ga.
 Jas. F. Merackin
Valdosta, Ga.

BOND
PLUMBING

MCCRACKIN & HARRELL
ATTORNEYS AT LAW
FIRST NATIONAL BANK BUILDING
VALDOSTA, GEORGIA

ck.
58 50

TO AMOUNT EXPENDED BY J.F.MCCRACKIN IN CONNECTION WITH
THE SALE OF THE COLLEGE DAIRY:

Advertising sale in Valdosta Times -----	\$24.00
1000 circulars mailed to R.F.D.Farmers ----	2.25
Postage -----	4.50
J.L.Ruble, Veternarian from Quitman -----	
Amount not known. -----	
Tifton Gazette Publishing Co. for notice of sale. -----	4.80
 TOTAL -----	 \$35.55

Handwritten notes and scribbles

Total

The bill for \$24.00 was mailed to the College. Please remit
\$30.75 if the bill for \$24.00 has been paid .

Very truly yours,

TOTAL SALE	\$2301.50	Accounted for \$2167.50
		Deposit receipt 75.00
		Strickland check <u>58.50</u>
		Total 2301.50

THE FOLLOWING IS AN ITEMIZED STATEMENT OF THE AUCTION SALE OF
 PERSONAL PROPERTY OF THE GEORGIA STATE WOMANS COLLEGE, VALDOSTA, GA.

" FARM IMPLEMENTS"

ARTICLE	TO WHOM SOLD	PRICE.
One Corn Sheller	O.K.Jones	1.75 ✓
One Cultivator	Lyman Carter	\$48.50 ✓
One Harrow	Luther Giddens	12.50 ✓
Two Wrenches	Lyman Carter	1.80 ✓
One Mowing Machine	A.J.Strickland	37.00 ✓
One Turn-Plow	J.P.Byles	1.50 ✓
One Reap-Hook	O.K.Jones	.50 ✓
One Grub Hoe	John Dasher	.60 ✓
Three Hoes	Mr.Holcomb.	1.00 ✓
Two Shovels	J.L.Roberts	1.75 ✓
One Pitchfork	J.L.Corbett	1.00 ✓
One Pitchfork	J.L.Corbett	1.00 ✓
One Pitchfork	Tom Converse	.85 ✓
One Horse-Clipper	John Dasher	1.00 ✓
One Plow Stock	John Dasher	1.75 ✓
One Plow Stock	Dr. Prescott	1.00 ✓
Two Plow Stocks	Dr.Prescott	2.00 ✓
Vulcan Turn Plow	John Dasher	4.00 ✓
One Plow & Guano distributor, etc.	A.J.Strickland.	3.50 ✓
One Harrow.	J.P.Byles.	3.00 ✓
One Drag-Harrow	John Duncan	9.00 ✓
One Hay Rake	A.J.Strickland	18.00 ✓
Cane Mill & Kettle	Dr.J.L.Ruble.	57.00 ✓
One Cross Cut Saw	John Hiers	4.00 ✓
Brace&Bit & Hand saw	John Hiers	3.50 ✓
One Hatchet	John Hiers	.85 ✓

NAME	TO WHOM SOLD	PRICE
Sallie # 19.	J.F.McCrackin	\$70.00 ✓
Lou # 18	J.L.Dowling	32.00 ✓
Mandy # 4	Charlie Davis.	45.00 ✓
Telum # 1	Charlie Davis	30.00 ✓
Nellie # 17	Mr. Rintz.	39.00 ✓
Lizzie # 15	J.F.McCrackin	60.00 ✓
Pet # 23	Charlie Davis	42.00 ✓
Queen # 20	Charlie Davis	80.00 ✓
Minnie # 21	Charlie Davis	31.00 ✓
No.Six.# 11	Charlie Davis	76.00 ✓
Joe # 9	E.W.Tullis	75.00 ✓
#Mary.#7	Charlie Davis	75.00 ✓
Bessie,# 6	Charlie Davis	57.00 ✓
Tiny # 10	Charlie Davis	61.00 ✓
Little-Bit	Charlie Davis	64.00 ✓
Red # 12	Charlie Davis	31.00 ✓
Mollie # 16	Charlie Davis	36.00 ✓
Sarah # 5	Charlie Davis	59.00 ✓
Daisy # 14	J.L.Roberts	71.00 ✓
Kate & 2 Calves	J.L.Roberts	13.00 ✓
Pink # 2	J.L.Roberts	113.00 ✓
Scott, # 22	Charlie Davis	47.00 ✓
No Name # 13,	Charlie Davis	21.00 ✓
Two young Cows Nos. 32 & 33	Charlie Davis	27.00 ✓
One small bull	Mr. Rountree	15.00 ✓
22 young cows	J.F.McCrackin	285.00 ✓

1 Bull *Charlie Davis* TOTAL 1555.00

HOGS

One Male & 2 Sows	Charlie Davis	75.00
14 Shoats	Charlie Davis	133.00
16 Shoats	Charlie Davis	76.00
12 Shoats	Charlie Davis	39.00

35.00
1390.00

One Drawing Knife
hand saw & grass cutter John Hiers

One Grind Rock &
Hole Digger E.W.Tullis.

Cans & Cooler Charlie Davis

One Ax Mr. Rintz.

2.75 ✓

1.00 ✓

17.00 ✓

1.40 ✓

240.50

TOTAL

JAMES F. McCrackin
ATTORNEY AND COUNSELLOR AT LAW
FIRST NATIONAL BANK BUILDING

VALDOSTA, GA.

March 8, 1927.

Georgia State Womans College,
Valdosta, Ga.,
Gentlemen:-

Enclosed herewith find check for \$50.00
to cover the purchase price of one second hand two-
horse wagon. \$45.00 was the best bid on this wagon
at the time of the public sale.

I am,

Very truly yours,



Jas. F. McCrackin.

P. S. I will see you personally about the mule
within the next few days.

The President brought to the Committee's attention the notes due Applewhite and Lawler for tiling the roof of Ashley Hall. The first of these notes for \$2700 was due on October 7th, the second for \$3042 will be due on October 30th. The President advised the Committee that he had paid the first of these notes with a new note for sixty days and the payment of interest, \$81.00. He was instructed by the Committee to inform Applewhite and Lawler that we should have to ask the same extension on the second note and we would do the best possible to pay the new notes when due.

The President called attention to the fact that in the budget passed on by the Board at its meeting in May there was a typographical error in the salary of Miss Campbell, Principal of the Training School. The President had agreed with Miss Campbell that her salary should be \$2400.00, but it appeared as \$2200.00. The Committee authorized the correction.

The Committee adjourned.

Nov. 10, 1926.

Memorandum:

At the meeting of the Executive Committee only Mr. McCrackin was present. There being no quorum, Mr. McCrackin as Chairman of the Committee checked over the accounts and disbursements for the month. The President and Mr. McCrackin discussed a number of matters together. It seemed best owing to the precarious condition of one of our boilers to see if we could finance the replacement of the boilers at this time with a high pressure boiler.

It was agreed that as our lease on the A. Converse part of the farm does not expire for some time, it will be well to accept the offer of Mr. O'Neal, the College fireman, to take the lease off our hands.

Dec. 10, 1926.

The Executive Committee met in the Board room and checked the Bookkeeper's statement as usual. The President brought to the attention of the Committee the fact that the heating plant is in a very precarious condition. The Committee authorized the President to go forward with arrangements for replacing the old boilers with high pressure boilers during the Christmas holidays.

The Committee adjourned.

Jan. 10, 1927.

The Committee met in the Board room at checked the Bookkeeper's statement as usual. The President discussed with the Committee the advisability of raising the fees of the Head of the Music Department to ten dollars, thereby placing a fairer proportion of her salary upon the students who take private lessons. The Committee authorized the change.

The Committee adjourned.

Feb. 10, 1927.

The Executive Committee met Thursday afternoon in the Board room, Mr. McCrackin and Mr. Purcell present. They checked the Bookkeeper's statement as usual. The President discussed with the Committee the suggestion of discontinuing entirely or in part the high school department of the College, and making for the future certain arrangements if practical with the City system for observation and Practice Teaching in the high school. The Committee authorized the President to proceed with the matter as seemed best to him.

The President read to the Committee his report to the State Superintendent (which may be found published hereafter in the Superintendent's report).

The Committee adjourned.

March 10, 1927.

The Executive Committee met in the Board room, Mr. McCrackin, Mr. Purcell, Mr. Turner, and Mrs. Strickland present. The accounts of the College were checked as usual.

The President was instructed to go over the bills receivable and write letters to patrons who were more than a month in arrears.

On motion a bonus of \$20.00 to Mr. O'Neal, the fireman, and \$10.00 to Tom Morgan, assistant fireman, was authorized as an expression of appreciation of their faithful work with the defective boilers.

The Committee adjourned.

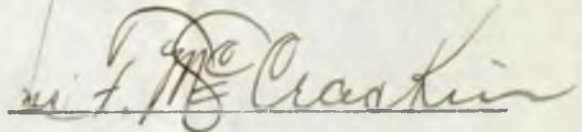
JAMES F. McCrackin
ATTORNEY AND COUNSELLOR AT LAW
FIRST NATIONAL BANK BUILDING

VALDOSTA, GA., May 7th, 1927.

Georgia Ste Woman's College,
Valdosta, Ga.,
Gentlemen,

Enclosed herewith I am handing you my personal check for \$100. to cover the purchase price of one mule. I have delayed this matter with the hope of being able to obtain a better price. I am taking the mule and if there should be any question about the value, I shall be glad to recind the transaction and turn the mule back as I feel that under the present demand I am paying all that the mule is worth.

Very truly yours,



Jas. F. McCrackin.

611.
PAP
5/9/27

May 10, 1927.

The Executive Committee met in the Board room at three-fifteen o'clock. There were present Mrs. Strickland, Mr. McCrackin and Mr. Purcell. As there had been no meeting in April, the Committee checked the accounts for April 10th. As Mr. Henderson, the Bookkeeper, was in the midst of his final report for the year, he did not have the May figures available.

The Committee instructed the President to send a notice to every patron who is in arrears, calling his attention to the amount and advising him that the President has been instructed to enforce the rule that neither promotion nor records may be made for a student until all bills are paid.

The Committee adjourned.

Valdosta, Georgia,
May 31, 1927.

The Board met in the Board room of the College at ten o'clock A.M. There were present Messrs. Blich, McCrackin, McDowell, Moore, Purcell, Thomas, Turner, Woodward, Mrs. Strickland, and Mrs. Walker. There were absent Messrs. Council, Frier, Gardner, Land, Pottle, Reese, Snelling, and Mrs. Brantley.

The minutes of the previous meetings were read and approved.

The President read his report as follows:

THE PRESIDENT'S REPORT
1926-1927

To the Board of Trustees of the
Georgia State Womans College

Ladies and Gentlemen:

Allow me to present the following report for the year 1926-1927.

The interior operation of the College has been exceedingly pleasant and effective throughout the year. It has been observed often by students and members of the faculty that we have had the best of all years. It is hard to conceive of a more satisfactory one. But beyond the internal operation of the school, the College has serious problems. It has recently been the duty of the President to present some of its needs to the Governor and the Finance Committee of the General Assembly of Georgia, usually spoken of as the Budget Commission. Along with the statistical report required by law, he has presented an explanatory statement which covers the situation as fully as he is able to cover it. He begs to be allowed to use that statement here as part of this report.

"To the Governor and the Finance Committee of the General Assembly of Georgia.

"Gentlemen:

"I beg leave to submit the following explanatory statement with the accompanying statistical report.

"I realize that a request for a deficiency appropriation of approximately \$60,000.00 (the actual figure to be determined by our balance of June 1, 1927) demands explanation.

"The explanation is simply that in seven years this institution has undergone a transition from a high school with a junior college attached into a senior college. (The high school will be eliminated at the end of this year). The per capita cost,

according to statistics from the United States Bureau of Education, of running a college should be over three times that of running a high school. The transition referred to has been forced upon us by legislative pressure, including an actual report of a committee of the legislature; and it was forced on us at a much earlier age than on our sister institutions. The maintenance appropriations until last year were on the high school-junior college basis (and were actually reduced from that ten per cent during 1922-1923). Last year, thanks to your committee, the appropriation was put on an adequate basis, and the College has cut down instead of increasing its indebtedness.

"The most urgent need of the College is and has long been an opportunity to grow. We have, therefore, primarily stressed with the General Assembly the need of buildings; and since Valdosta firmly supported our credit, we said nothing about deficiencies until after building appropriations became hopeless. Our friends advised us against 'endangering the greater with the lesser need.' In 1925 after our building appropriation had failed, we 'tagged on' a deficiency appropriation of \$15,000.00, that year's deficiency. The Governor found it necessary to veto the item so the next year, 1926, we asked -- after our building bill had again failed -- for a \$15,000.00 deficiency appropriation 'to take the place of the one vetoed'. This we secured, but it did not cover the long standing indebtedness before 1925.

"A recent report of the State Auditor brought some publicity that threw our deficiency in an unfortunate light, which makes it urgent for us to restore our heretofore sound credit. We therefore place our deficiency bill above all other requests.

"I again repeat, the price of our forced transition from high school-junior college combination to full college, in connection with the inability of the State to provide the necessary increase of maintenance funds at the time, is our deficiency.

"One table of the above mentioned report of the Auditor, I wish to speak of particularly as it made a very injurious impression of extravagance on our part. I do not question the motive of the Auditor, but the statistics given in the table are in fact very misleading. In exhibit 'A' there is given the maintenance, deficiency, and special appropriations for the first fourteen years of the life of the College, totalling \$448,067.00. The exhibit then shows the number of high school students (1631), the number of college students (1162), and the number of graduates for the first fourteen years (403). The exhibit then -- ignoring the high school service, which was, as it was at the same state of development of all similar State institutions, an essential part of the service -- gave the following items:

'Per capita cost, College enrollment and graduate \$383.70 \$1113.80'

As -- so far as I know -- no such results of the first fourteen years of sister institutions were given, comparison was

inevitably made with their much less current cost per student and per graduate, with the result that we were charged with gross extravagance. The appropriations for all institutions can be found in the Georgia Laws. The number of graduates of the Georgia State College for Women has been published in a bulletin, though the whole number of students has not been given. President Pound of the State Normal School has kindly promised to furnish me the number of graduates from the State Normal School during the early years, but the data have not arrived as I write. However, the comparative per capita cost of graduates of our institution and of our older sister, the Georgia State College for Women, is sufficient I think to clear us of the charge of extravagance. That institution very justly has the reputation of having been conducted at exceedingly low per capita cost. The total maintenance appropriations for the first fourteen years of its service was \$297,800.00. The total number of its graduates in the same time was 233, which gives a cost per graduate of \$1278.11 or \$164.31 more than it was during the first fourteen years of this institution. I hope it will be understood that there is no invidious comparison here. The true meaning of the fact is that both schools have been economically conducted and that it costs a great deal more to produce a graduate in the early year of an institution than in its later years. At least I think the charge of extravagance here is ill-founded. The truth is this College has had to be economical; it has had a continuous fight with debt.

"Our heating plant is junk. When we opened our second dormitory in September 1921, we had a plant adequate to the two buildings it had been serving, and no funds to increase the boiler room equipment. Though the radiation was increased fifty per cent by the new building, we forced the equipment to meet the need. For six years we have carried this fifty per cent overload on our boilers and pumps. By pushing everything to the utmost, we have heated the buildings, though both coal bills and repair bills have been very heavy. This last winter we have barely come through. Both boilers are hopelessly cracked. There is absolutely no hope of their going through another winter. I have formally advised the Executive Committee of the College that in my judgment it would be an immoral act to open school next fall with no better provision for the health and comfort of students than our heating plant offers. Since the present boiler room equipment must be replaced and increased fifty per cent, and since heating engineering has made great advances since this plant was planned -- planned, at that, as a temporary plant -- it seems most economical now to put the plant in permanent shape, permanently housed, with room for expansion as new buildings are built. I am advised by a competent engineer that the cost will be approximately \$25,000.00.

"The deficiency appropriation and the appropriation for the heating plant we regard as necessary to bring the College abreast of its present development.

"I am taking the liberty of inclosing two little charts which show two very pertinent states of fact about the growth of the College to date, and its normal expectation of growth. Chart I shows the growth in numbers of the whole school -- high school and college. You will note, beginning with 1920, a steady decrease of high school students and an equally steady increase of college students. The ups and downs of the column reflect very faithfully the economic ups and downs of our territory. But, also, with 1920 we announced that the two first classes of high school would be limited to twenty students each. A year or two later we began declining to take any high school students in the dormitories until after all college students were provided for, hence a slight decline of enrollment in 1920 and 1921. In 1923 we were practically commanded by the committee of the legislature that visited us to discontinue taking high school students in the dormitories. We did; we took no more new ones, and we graduate the last boarding high school students this spring. The high school will be entirely discontinued after this year -- the transformation being complete.

"In Chart II is shown the growth of the College Freshman class. It will be noted that since 1920 (due to our policy as to high school students indicated above) the number of students from our own high school entering our Freshman class has both relatively and absolutely declined. After next September, there will be none. The important point is that we have been progressively deprived (in the apparently all important matter of showing numbers) of our high school students both as 'fillers' of the dormitories and as 'feeders' to the Freshman class. (During these years without showing any big list of students turned away, we have really turned away four or five hundred.)

"While for lack of buildings -- and because of the gradual elimination of high school students -- we have stood practically still for six years (the increase of sixty-six students shown between 1919 and 1926 is due to an increase in enrollment of graduates of the Valdosta City High School) we have effected an indicated above a complete transformation of the institution. And with this fall -- in spite of the complete elimination of our high school -- if our modest expectation of an increase of a Freshman class as large as this year's increase over last is accomplished, our present plant will be loaded to utmost capacity. Since all classes increase as the Freshman class increases -- though at a somewhat smaller rate of course -- it is a reasonable expectation that the College students will increase from the present 259 to 335 next fall. The same rate of increase the year following (and it is a moderate expectation in the light of the curves shown by the charts) would give us 425 (fall 1928). Having done away with high school classes, we shall have class room enough to take care of the increase for this fall, but barely so; and we can take care of the dormitory overflow out in town. We can provide rooms for the 1928 increase out in town and with space in Converse Hall now used for teaching, if we can get the auditorium built. If we do not get this building by the fall of 1928, we shall neither teaching space nor dormitory space to take care of the increase. We shall be 'stuck' completely. It should be added that as the

College has not now and never has had an auditorium, we have been under a constant and serious handicap in our operations as a College, and shall continue to be under this handicap until we have adequate auditorium.

"We can run the College satisfactorily on our present maintenance of \$60,000.00 next year. If we get the auditorium, and so are allowed to expand to the normal expectation for 1928 we shall need \$10,000.00 more. If we do not get the auditorium, we can continue on the \$60,000.00. From the foregoing discussion of the growth of the College, it is obvious that by the time the auditorium can be finished at earliest, we shall need to begin building a new dormitory. Hence the dormitory is included as our request for 1929.

"If it seem that our requests are large, we can only answer that our needs are great and that we have not had a building appropriation since 1920. We have made a deficiency and wrecked a heating plant trying to do our duty by our students and the people of the State with inadequate funds through several years and with inadequate heating equipment. We ask the State to do for us now what it was unable to do as we went along, -- bring us abreast of our development. Then, because this is the only college in a very large section of the State -- the only college that can serve a large part of our people -- we request that its capacity be made large enough to accommodate those young women who would and should attend its courses. We feel that these requests are not unreasonable.

Very respectfully,

R. H. Powell, President".

THE COLLEGE AND ITS TERRITORY

One of the major problems of the College has been particularly for the last four or five years that of securing suitable contact with school officials and the high schools themselves throughout the territory -- in other words, the problem of bringing the school to the people. This one problem might well employ half the time of an official, and the most proper person for that particularly work is undoubtedly the President. But so hard pressed for funds has the College been, that during many of the years of the life of the College the President has recommended one less professor than has been needed, and has himself taught the necessary classes to make up the lack. This tied him to the campus undoubtedly more closely than was best for the College. Besides, transportation by rail is extremely wasteful of time and money. But in spite of the fact that practically all State institutions provide their presidents with cars, I have been unwilling to recommend the purchase of a car for these uses while financial resources were so strained. The result has been that of the many activities that should engage the President or some other executive officer most of those requiring the expense of transportation had to be neglected, while the President devoted himself to activities not requiring travel. Last year, as the elimination of the College high school had become eminent, and

the Freshman class our only class into which students could come, the closer contact with the high schools of our territory became imperative. At the same time, the increase of the maintenance appropriation of the College from \$40,000.00 to \$60,000.00 made it reasonable to use the necessary funds to effect the better contact.

The President was throughout the spring largely preoccupied with the extraordinary session of the General Assembly. He therefore requested the Executive Committee to authorize his sending Miss Craig into the field. To do this economically it was necessary to provide a small car -- a Chevrolet coupe'. Miss Craig was in the field slightly more than a month -- driving about thirty-five hundred miles. When Miss Craig resigned in the summer the work had to be kept up. Throughout this year the President has used the car in getting over the territory -- in this way traveling some eight thousand miles and visiting fifteen or twenty high schools and several county teachers'institutes. He has also used the car for official purposes about town, thus saving much time and energy.

(In this connection, in order that the record may be full, though he does not wish this semi-personal aspect of the problem to divert the attention of the Board from the major problem of contact with the territory, the President wishes to remark that he has been told that he has been criticized for having and using the College car. He wishes to say that in his judgment the interests of the College suffered for years, as has just been indicated, for the lack of proper means of transportation; that when outside interests could be neglected no longer, he purchased -- and then for another official -- the cheapest car he could; that the car has actually saved in railroad fare and hotel bills about all that it has cost so far; that it has enabled important work to be done that could not otherwise have been done; and finally that it has been so saving of the time and energy of the President himself that this work has been done without sacrifice of his usual work. The President has no apology either for the purchase of the car or for the way it has been used. Both have been a useful economy. He has mentioned this particular bit of criticism, contrary to his usual custom, because he wishes the Board to approve and cooperate in a still more aggressive effort to bring the College and its territory together; and if this program is carried out the President shall need too trade in this light car on one that is more effective and less exhaustive of the driver's nerves. He will construe the approval of his report as his authority to take adequate steps to carry out its provisions.)

Returning to the question of the needs of the College to improve its contact with its field of service. As a pioneer college in South Georgia, we had the ill will of every "wild cat" school in the territory and there were several of them. We also had the ill will of some of the older and better established schools that didn't like competition. These jealousies often made capital of our difficulties. The only real answer to opposition was first to make the College as good as the best. This I believe

we have very nearly done. This College has a reputation for efficiency of service that is surpassed by few schools in the State. We also have the reputation for beauty and cleanness of plant and for general attractiveness of life in the school. Our uniform is and has been revolutionary in its attractiveness and economy; our student activities, the magazine (The Pine Branch), the annual (the Pine Cone), etc. have set an example of excellence that has won for the College in professional circles a very desirable reputation for leadership in high quality of service.

The insistence on this policy of excellence has had two results,-- one very desirable, the other not so desirable and therefore to be overcome. Any one who has known the College even a few years must be impressed with the improvement of the average type of young women who come to us as students -- and even more with the same young women when they are ready for graduation. The undesirable consideration is that we have been given the name of being very exacting in standards. The result of this is that one group of students whom we interest in college and who ought to avail themselves of our offerings strain their father's resources and go to other and better known high class schools that, while doing no better work than ours, cost much more. Another -- larger and less desirable class -- seek schools that are regarded as less exacting. Many of these students are really desirable, but are timid. We urgently need to interest the solid and effective students of both these groups -- particularly those who want good training, but are not wealthy.

We have, I believe, the most cordial approval of practically every superintendent within a hundred miles of us. We need to make this cordiality active in our behalf. Nothing does this better than a visit (or several visits). We need to have the students of the high schools of our territory know the personnel of our faculty. Everywhere the President has visited this year, he has been received most cordially by both faculty and students. He has been able this spring to reach only about half the better schools in our territory. He ought to reach all -- and more than once. And he ought to have different members of the faculty go more and get acquainted better. This is a very desirable corrective influence for the undesirable consideration spoken of above.

This problem of reaching the high schools has become more acute during the last two years. The large building program just completed at our sister college at Milledgeville, the establishment of a similar college at Statesboro, and of a junior normal school at Americus, not to speak of the minor women's department of the A. & M. College at Tifton,-- all have cut in on our sources of supply for students. In the long run the increase in the schools will increase the interest in college education throughout the territory, and so provide more students for all; but the immediate effect is to reduce the relative number of availables. The Board of Trustees can be exceedingly helpful in this matter of making better contact with the community; and some have been most helpful. It is not to be expected that Board members will take the field and canvass for students (though a member of the Board

of Trustees of a sister institution told me recently that he had 'lined up twelve students' for his school next fall; and his school is a new and untried one). But the Board member if he believes in the College as being what it claims to be -- one of the very best in the State, costing the student only about one-third of what it would cost her if conducted as a private school -- if he really is concerned for its growth and service, can spread his faith in many ways. Besides speaking to parents and students, he can get the President or members of the faculty to come to his town or other towns for talks about the College to civic clubs, parent teacher associations, womens clubs, and for commencement addresses, etc. etc. The College needs the active and alert interest of the Board. Indeed, no college can go far without such support. This of course is not a complaint; it is a suggestion. It is needless to say that the Board can be of great help with the legislature. That is really the Board's job -- to finance the College.

The two problems spoken of above, that of finance -- for paying debts and for material development, and that of securing contact with our territory for growth and influence, are our main concern for the present, and they are about equally pressing.

THE HIGH SCHOOL

As has been observed, when the College opened in 1913 it was practically a high school -- thirty high school students and four college students. Gradually -- and of late, rapidly -- it has become more college and less high school. This year we graduate our last high school students who have lived in our dormitories. Next year the high school would be made up wholly of residents of Valdosta. The only justification we have for continuing to do high school work now that the high school is no longer an integral part of our program is that we need a practice school for high school teachers. We have as yet but few of these. One class is enough to serve them all for some time to come. At the same time we are badly in need of the class rooms now occupied by high school classes for college purposes. And, further, we urgently need additional instructors for college classes and have no funds to secure them. For these reasons it has been deemed desirable to the President, and the Executive Committee of the Board has approved the plan, to discontinue the upper three classes of the high school and incorporate the first year with the training school proper. The gross saving of this step is about \$3,000.00. From this saving and by diverting to college classes the time heretofore given to high school instruction by certain teachers, we can provide the much needed critic teacher in the training school, employ two new instructors and take care of all the additional instruction in the College, -- and still save several hundred dollars in clear money.

FACULTY MATTERS

In the new heads of departments -- Miss Warren, Music; Miss Metcalf, Physics and Chemistry; Miss Leonora Ivey, Physical Education -- we secured women of exceptionally high character and culture who are also exceptionally good teachers. In Miss Ramsey, Professor of Home Economics, Foods, we secured a very reticent and quiet lady, but a teacher of excellent quality. Miss Temple,

Instructor in Voice and School Music, is a good teacher but has "temperament", which one of her colleagues says is a pretty name for an ugly temper. Her experience this year, though, has improved the "temperament". She is really a valuable addition to the faculty. Miss Youngblood, Instructor in French, and Miss Clarice Ivey, Instructor in Physical Science, A. B. graduates of our own school and hand-picked, so to speak, have succeeded well -- as was expected. Miss Ivey resigns to study further.

Mr. Patton of the Department of History resigns to accept another position. Miss Groom, Critic Teacher, third and fourth grades, resigns to be married.

Miss Mathews, Critic Teacher of High School English, resigned to be married just as school opened last fall. We secured in her place a young lady who proved wholly inadequate and resigned in two weeks. Then we secured Miss Rustin, who has finished the year in the position. Her work has been only reasonably successful, and she retires at the end of the year.

I recommend that all the resignations be accepted. In the place of Mr. Patton I nominate Miss Price, now an instructor in the Department. I regret that I am not in position at present to nominate satisfactory instructors for the other vacancies, but must beg leave to submit nominations to the Executive Committee later.

The elimination of the high school above enables us to leave the position of Miss Rustin and of Miss Clarice Ivey unfilled, and to promote Miss Price to Mr. Patton's position without filling the vacancy caused by her promotion.

It would have been necessary to provide an additional full time instructor in the Department of English, but the discontinuing of the high school allows us to assign the time of Miss Bush (Latin) and of Miss Youngblood (French) heretofore devoted to high school classes to English instruction. (Both are well equipped). Thus we save an instructor in the College.-- and another salary. It should be added that Miss Campbell (Superintendent of the Training School) is released from enough high school supervision to enable her to give relief in the Department of Education that would have required otherwise an additional instructor.

We shall need an additional critic teacher, as has been said, and we shall have to add an instructor in Art and one in Physical Education. For the position of instructor in Art, I nominate Miss Mary Small of Valdosta, one of our A. B. graduates of this year, who has already as student assistant in the Department done excellent work. The salary recommended is \$1200.00. In the matter of instructor in Physical Education, I recommend that Miss Elizabeth McRee of Valdosta, who as a student assistant in the Department has done brilliant work, be appointed to begin work in September 1928 with the understanding that she study in a special school next year preparing specifically for the position, and that a temporary appointment be made for next year. The salary recommended is \$1200.00.

ON JOINING THE SOUTHERN ASSOCIATION OF COLLEGES

It is becoming more and more necessary for the College to become a member of the Southern Association of Colleges. We now have a sufficiently large income; after this year none of our college teachers will be teaching in high school classes; and we meet the requirements of the Association in most other respects. Joining this Association will be the final step in securing recognition as a first class college. Our greatest difficulty just now is the relatively small number of higher degrees held by our faculty. I have found that with our limited resources it has been better to select good teachers without higher degrees than higher degrees without good teachers. It seems that we shall have to get both. Our present standard salary is \$2200.00. To get a good teacher with an M. A. degree, without unusual luck, costs at least \$2500.00. Of course teachers with higher degrees can be had at almost any price; but good teachers with higher degrees and successful experience cost more and are worth more. The minimum standard salary recommended by the Southern Association is \$3000.00 -- though this is not required for membership in the Association. It seems that the time has come to advise the faculty of the College that the degree held will influence the salary of the instructor. I suggest that a resolution be passed by the Board in substance providing that the present salary of \$2200.00 not be increased for teachers not holding the degree of Master of Arts or its equivalent; that beginning with September 1928 no new professor or head of a department be elected without a higher degree or its equivalent, and that the standard salary be fixed at \$2400.00 or \$2500.00, if the funds can be secured, for such positions. We should not be content until we have met the requirements of the Southern Association in this matter. It will be hard to maintain a proper standard of instructors many more years on less. It may be said in passing that most of our faculty now have done considerable work above their Bachelor's degree, and that five now have the Master's degree with at least one securing that degree this summer.

The President requests that he be authorized to make application for membership in the Southern Association of Colleges as soon as the College can qualify.

THE SUMMER SCHOOL

The summer school has come to present a difficult problem. When the College first opened, so urgent was the need of rural teachers for instruction during the summer that a small group of the faculty with no compensation whatever gave a month of their time to the service. There was only one regular summer school in the State at that time, and it was not offering then courses sufficiently elementary to reach the large group of underprivileged rural teachers. We developed a series of courses in the teaching of the various school subjects which, as we stated it, aided the actual teachers of the actual schools to do the actual work they were supposed to do. During the next few years practically every college in the State opened summer schools. These offer strong competition for advanced students. Finally, four years ago the

State provided for four or five week institutes which have been conducted in the plants of the District Agricultural schools. Superintendent Ballard in planning the programs of these institutes practically took over bodily our courses for underprivileged teachers. Four of these institutes are in our immediate territory. While Mr. Ballard was Superintendent he used these institutes deliberately to embarrass our school. At least one student here received a letter from him advising her to go to one of the institutes. Mr. Land has cordially cooperated with us, and has designated our school as one of the institutes and paid last year toward our maintenance \$1200.00. He does the same this year, but as our program is much more elaborate than that of the institutes and our teachers more expensive -- and much better trained for the work -- our term is much more expensive. There has never been an appropriation for our summer school. Throughout all the years it has been practically self-sustaining. (Each faculty member is paid for this service at the monthly rate of his salary; and the student fees have nearly balanced the budget). But last year we had to charge from the summer school against the general budget \$1643.59. This is the heaviest charge of the kind we have ever had to make, and I think that we shall get through this year with less. The situation in a nut shell is that summer schools for college grade work are being conducted by nearly every college in the State. The institutes of the State Department of Education for the under prepared teachers are all about us. We have keen competition cutting in on us in both directions by schools and institutes that are financed as we are not. The student who wishes college work very naturally is attracted to the larger colleges, particularly in higher climate. The undertrained teacher often does not appreciate the superior advantage offered here, and selects the institute, which is slightly less expensive and lasts not quite so long. The county superintendents seem to have little preference as the institutes provide the credits required by the State Department of Education for purposes of certification in the lower grades; so we are hard hit by competition at both end of the curriculum. Yet we can ill afford to quit for we are doing a real service, and on the other hand it would be bad for our prestige. We have simply got to work the field harder. At the same time, we must offer a fuller college curriculum, and we should have a special appropriation to do this.

FINANCIAL MATTERS

Below are presented the various tables and balances prepared by Mr. Henderson, the Bursar. We have not had the advantage of an audit on these statements. The faculty list and the annual budget prepared by the President are also presented. The budget for the coming year is prepared in the light of careful comparison with this year's run and on the assumption that the General Assembly this summer will not make an appropriation to cover our indebtedness. This assumption is contrary to our hopes; but hopes are hardly solid enough to build budgets on. If we receive that appropriation, we shall be some eight thousand dollars better off than the budget indicates. While the tables have not been examined by an auditor,

they have been in the hands of the Executive Committee. The Committee's report will no doubt speak of them.

By way of resume' it is well to observe that the President's budget last year called for the retirement of five thousand dollars of the Strickland note and for a saving of five thousand five hundred dollars on the budget to apply to the debt -- a total of ten thousand five hundred reduction. The budget check shows a total reduction of ten thousand one hundred and nine dollars and seventy-five cents (\$10,109.75), while Mr. Henderson's financial statement shows a reduction of debt of \$10,301.20. This discrepancy of nearly \$200.00 is accounted for by the fact that the date of closing business has been moved up to July 1st, and there is a part -- a very small part -- of the tables based on estimates. So the variations of the actual run from the estimate is between two and four hundred dollars; - that is, between one-sixth and one-third of one per cent. This close run was made the more difficult by the fact that we had to give notes in the amount of \$5,742.00 for tiling the roof of Ashley Hall and that the summer school ran to a loss of \$1643.59. But against these expenditures unprovided for, we sold out the farm and all the uniform business from which we secured \$4,216.54. So the real gain on the budget for the year's run seems to be \$13,278.80.

(The tables of accounts and notes receivable and payable and the statements of various departments of the College are to be found at the end of this book under even date).

FACULTY LIST

A. ADMINISTRATION

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Powell, R.H.	President	\$5,000.00
Henderson, B.H.	Bursar	2,200.00
Rentz, Augusta	Secretary	1,700.00
Patterson Edith	Librarian	1,600.00
	Office Asst.	270.00
	Library Assts. (6)	540.00
		\$11,310.00

B. INSTRUCTION

Wood, J.F.	Education-Dean	4,200.00
Carpenter, Ruth	Head, Art	2,200.00
Metcalf, Mary L.	Head, Phys.-Chem.	2,200.00
Gilmer, Gertrude	Head, Eng.-Public.	2,400.00
Stokes, James R.	Head, Biology	2,200.00
Ivey, Leonora	Head, Physical Ed.	2,200.00
Bush, Janie	Head, Latin	2,200.00
Shibely, H.	Head, Home Ec.	2,200.00
Price, Mildred	Head, History	2,000.00
Warren, Gladys	Head, Music	2,200.00
Lockett, Bruce	Head, Math.	2,000.00
Sawyer, Louise	Expression	2,000.00
Ramsey, Louise	Prof. Home Ec.	1,800.00

<u>Name</u>	<u>Position</u>	<u>Salary</u>	
Temple, Alimae	Instruc. Music	\$1,600.00	
Youngblood, Martha	Instruc. French	1,500.00	200
Dasher, James	Piano (Fees)	1,500.00	
Small, Mary	Asst. Art	1,200.00	400
	Asst. Physic. Ed.	1,200.00	
	Gym. Asst. (Music)	81.00	
	Piano Insp.	180.00	
Training School			
Campbell, E. Camm	Supt.	2,600.00	800
Devers, Effie	1, 2 Grs.	1,800.00	200
	3, 4 Grs.	1,800.00	200
Stewart, Mary	5 Gr. $\frac{1}{2}$ time	360.00	800
	5 Gr. $\frac{1}{3}$ time	640.00	1000
Bradley, Anne	6, 7 Grs.	1,900.00	
		\$46,161.00	1660

C. DORMITORY ADMINISTRATION

Hopper, Annie P.	Dean of Women	2,662.00	(700)(12) 338
Beck, Mrs. E.H.	Mgr. Bd. Dept.	1,242.00	145
Breen, Florence	Asst. Dean of W.	1,017.00	
Hagan, Mrs. N.G.	Nurse	1,134.00	
Burghard, Cora	Asst. to D. of W.	270.00	1240
	Ldry. Assistant	90.00	
		\$ 9,100.00	(720)(12) (1512)

D. GROUNDS

Rentz, W.L.	Manager	1,200.00	
		\$ 1,200.00	
TOTAL SALARIES		\$65,086.00	

CHECK SHEET, GENERAL BUDGET 1926-1927
GENERAL BUDGET - 1927-1928

Receipts

Item	Estimate 1926-27	Actual 1926-27	Gain	Loss	Estimate 1927-1928
State Appr.	60,000.00	60,000.00	0	0	60,000.00
Matricula.	6,000.00	6,720.00	720.00		6,800.00
Tr.Sch.Fees	1,500.00	1,560.00	60.00		1,600.00
Res.Fees	1,000.00	815.00		185.00	1,050.00
Liv.Exp.	37,800.00	35,343.00		2457.00	38,745.00
Bd.Faculty	0	0	0	0	972.00
Diplomas	470.00	547.50	77.50		600.00
Music Fees	3,000.00	3,847.00	847.00		4,120.00
Expression F.	1,200.00	1,103.75		96.25	1,450.00
Book Fees	2,800.00	3,062.00	262.00		3,400.00
Lab.Fees	1,500.00	2,087.50	587.50		2,500.00
Farm Profits	0	636.00	636.00		0
Store Profits	500.00	3,579.00	3079.00		500.00
Sundries	0	209.00	209.00		210.00
	115,770.00	119,509.75	6478.00	2738.25	121,947.00

Disbursements

Faculty	52,664.00	54,196.00		1532.00	57,471.00
Note	5,000.00	4,776.66	233.34		5,000.00
Repairs	500.00	883.00		383.00	600.00
Campus	400.00	1,443.00		1043.00	2,400.00
Jan.& Firem.	1,600.00	905.00	695.00		900.00
Oper.Exp.	2,000.00	1,168.00	832.00		1,200.00
Publicity	2,500.00	2,582.00		82.00	3,000.00
Lts.& Water	400.00	380.00	20.00		400.00
Off.Exp.	1,500.00	880.00	620.00		900.00
Fuel	300.00	500.00		200.00	300.00
Interest	1,500.00	667.00	833.00		1,500.00
Labs.	1,400.00	1,358.00	42.00		1,600.00
Music.	3,000.00	4,530.00		1530.00	0
Library	2,000.00	2,241.00		241.00	2,400.00
Tr.Sch.	500.00	430.00	70.00		600.00
Sundries	0	524.00		524.00	500.00
Equip.& Repl.	0	500.00		500.00	500.00
Expression	0	1,206.00		1206.00	0
(Dormitory)					
Salaries & Wg.	8,570.00	10,488.00		1918.00	12,850.00
Fuel	1,600.00	2,306.00		706.00	2,000.00
Lts.& Water	1,800.00	1,608.00	192.00		1,600.00
Gen.Maint.	1,500.00	1,935.00		435.00	2,000.00
Laundry	3,500.00	3,427.00	73.00		2,000.00
Food	18,000.00	15,110.00	2890.00		18,450.00
New Equip.	0	0	0	0	1,000.00
Sundries	0	130.00		130.00	200.00
Bal.to Def.	5,500.00	5,346.09		153.91	2,576.00
	115,770.00	119,509.75	6500.34	10430.00	121,947.00

SUMMARY

The condition of the College so far as its internal life -- the morale and happy enthusiasm of faculty and students -- is concerned has never been better -- could hardly be better.

The physical needs of the College are: --

1. The payment of its indebtedness of about \$65,000.00.
2. A heating plant, costing about \$25,000.00.
3. An auditorium, costing about \$100,000.00 with \$20,000.00 for equipment.
4. A dormitory, costing about \$100,000.00.

The principle developmental needs of the College are:-

1. Better contact with the field.
2. Higher preparation of faculty members.
3. Membership in the Southern Association of Colleges and High Schools.

To the attainment of these needs, the active cooperation of the Board is cordially and earnestly requested.

The President's report was adopted as read.

The President was authorized to pay to Miss Bruce Lockett \$100.00 as a corrective to her salary for 1926-1927.

The following resolutions were passed:

Be it resolved:

That the President be instructed to take as rapidly as reasonably possible such steps in the organization and administration of the College as are necessary to qualify for membership in the Association of Colleges and Secondary Schools of the Southern States, and to present to that Association application for membership as soon as the College meets its requirements.

Be it resolved:

That after the school year of 1927-28 no new full professor or head of department be employed who does not hold at least the Master's degree from a high grade university or its equivalent; and that there be no increases of salary after the school year of 1928-29 for professors and heads of departments now in service until they have secured such degrees; and that after the school year of 1927-28 the President be authorized to pay \$200.00 more to secure for a given position an instructor who holds a Master of Arts degree than one who holds a Bachelor's degree, and \$200.00 more for one who holds

a Doctor's degree than for one who holds a Master's degree.

Be it resolved:

That as an encouragement to higher scholarship in high schools, any first honor graduate of any accredited high school in Georgia may be admitted to the College without the payment of matriculation fees, the said exemption from fees being granted as a scholarship to said first honor students.

Be it resolved:

That we, the Board of Trustees of the Georgia State Womans College, duly assembled at its annual meeting on this 31st day of May 1927, after hearing the President's report and after examining and considering the work done by the College for the past term, wish to express our deep appreciation of the efficient work done by the President and faculty, and we wish to pledge them our hearty co-operation in maintaining the present high standing of the College.

The Board adjourned to Converse Hall for the unveiling of the portrait of Honorable W. L. Converse.

Acts and Resolutions
of the
GENERAL ASSEMBLY OF THE STATE OF GEORGIA, 1906.
(P. 75 - 77)

AGRICULTURAL, INDUSTRIAL AND NORMAL COLLEGE IN
SOUTH GEORGIA.
No. 449.

An Act to establish and organize an Agricultural, Industrial and Normal College in South Georgia as a branch of the University of Georgia, and for other purposes.

Sec. 1. Be it enacted by the General Assembly, and it is hereby enacted by the authority of the same, that there shall be established in connection with the State University, and forming one of the departments or branches thereof, an Agricultural, Industrial and Normal College, to be located, equipped and conducted as hereinafter provided.

Sec. 2. Be it further enacted by the authority aforesaid, that said College shall be located in Lowndes County, Georgia, and for the said college the board of trustees, hereinafter provided, shall acquire in or near Valdosta not less than fifty acres of land, to be used as a location for said college, Said land to be donated by the City of Valdosta and the citizens of this State, and shall be acceptable to the board of trustees, and in addition to said land such other donations as may likewise be acceptable to said board.

Sec. 3. Be it further enacted by the authority aforesaid, that the immediate charge of said college shall be in a board of trustees to be composed of the State School Commissioner and the chancellor of the University, for the time being, and nine citizens of Georgia, three of whom shall be residents of Lowndes Co., to be appointed by the Governor, three for a term of two years, three for a term of four years and three for a term of six years, from the date of their appointment, which board of trustees shall be the local board of said college.

Sec. 4. Be it further enacted by the authority aforesaid, That said college shall be a part of the University of this State, and under the general control and management of its board of trustees. The local board of trustees shall have the authority from time to time to prescribe such rules and by-laws for the regulation of the college and the training and governing of students, and open such departments of training and instruction therein as said local board of trustees may think the progress and advancement of the times require, subject to the approval of the board of trustees of the University of Georgia and not inconsistent with this act.

Sec. 5. Be it further enacted by the authority aforesaid, That the officers of said college shall be a president and such other officers, teachers, and instructors as may be necessary, in the opinion of the local board of trustees, to carry on the college in accordance with the intentions of this Act. The Chancellor of the University shall be the general supervisor of said college. The officers aforesaid shall be elected and the salaries fixed by said local board of trustees.

Sec. 6. Be it further enacted by the authority aforesaid, that the eleven persons to be named in the third section of this Act, shall be a local board of trustees for said college with perpetual succession, as herein provided. The said board shall be charged always with the immediate control, supervision and management of said college, subject to the board of trustees of the University.

Sec. 7. Be it further enacted by the authority aforesaid, That all property purchased or received under the authority of this Act shall be free from liens or incumbrances, and title to same, as well as any donations that may be made to same local board of trustees, or the board of trustees of the University for the purpose of said college, shall be taken in the name of the trustees of the University in their corporate capacity, and said property shall become the property of the State of Georgia and shall not be alienated by anyone, nor shall any valid alien be thereon, either by the erection of any building thereon or by the act of any person, nor by the operation of any law.

Sec. 8. Be it further enacted by the authority aforesaid, That the said local board of trustees shall serve without compensation, except that their actual expenses while they are away from their several places of residence attending to the duties of said college, shall be paid.

Sec. 9. Be it further enacted by the authority aforesaid, The the one purpose of the normal department of this college shall be to train and equip teachers for the common schools of Georgia; provided, that the general branches incident to and taught in the regular course, be taught in the regular course of the main higher or collegiate course, as well as the general agricultural course, be also taught and with equal strength as the normal branches; that the said local board of trustees are directed and required to arrange courses of study and select teachers now in the schools of Georgia, and such others not now teachers as may be prepared for this work.

Sec. 10. Be it further enacted by the authority aforesaid. That all laws and parts of laws in conflict with this Act be, and the same are, hereby repealed.

Approved August 18th, 1906.

AMENDMENTS TO CHARTER
 GEORGIA LAWS 1914 - Page 155 - No. 428

An Act to amend an Act entitled "An Act to establish and organize an Agricultural, Industrial, and Normal College in South Georgia as a branch of the University of Georgia, and for other purposes", approved August 18, 1906, and for other purposes.

Section I. Be it enacted by the General Assembly of the State of Georgia, and it is hereby enacted by the authority of the same that the above recited Act, providing for the establishment and organization of an Agricultural, Industrial, and Normal College in South Georgia, as a branch of the University of Georgia, approved August 18, 1906, be, and the same is hereby amended as follows: By inserting immediately after the word "College" in the fifth line of the first section of said Act and before the word "to" in the same line, the following word; to wit: To be known as the South Georgia State Normal College, so that the said Section I, as amended by this Act, shall read as follows.

"Section I. Be it enacted by the General Assembly, and it is hereby enacted by the authority of the same, that there shall be established in connection with the State University and forming one of the departments or branches thereof, an Agricultural, Industrial, and Normal College, to be known as the South Georgia State Normal College, to be located, equipped, and conducted as hereinafter provided."

Approved August 15, 1914.

GEORGIA LAWS 1922 - Page 174 - No. 371

An Act to change the name of the South Georgia State Normal College, a branch of the University of Georgia, established by an act approved August 18, 1906, and situated at Valdosta, and for other purposes.

Section I. Be it enacted by the General Assembly of Georgia, and it is hereby enacted by the authority of the same, that the aforesaid college, now known as the South Georgia State Normal College, be after the passage of this act named and known as The Georgia State Womans College at Valdosta.

Section II. Be it further enacted, that all laws and parts of laws in conflict with this act be and hereby are repealed.

Approved August 11, 1922.

A RESOLUTION

Passed by the Board of Trustees of the University of Georgia
June 19, 1917.

1--Resolved, that no trustee, officer or agent of this Board or of any of the departmental or branch boards of the University System, shall either directly or indirectly, contract or participate in, by way of commission or otherwise, the benefits or profits of any contract or agreement for supplies, merchandise or materials, made by or under authority of this Board, or any departmental or several branch boards of the University System, or through the instrumentality of either, in behalf of the respective institutions or the respective student bodies thereof, provided that ~~not~~ nothing in this resolution shall prevent sales by a company or corporation of which a trustee is a member, if such trustee is not a member of the purchasing or contracting board.

2--Resolved, further, that it is hereby made the duty of the respective presidents of the several branches or departments constituting the University System, to report to the Chancellor of the University any violation of this rule, for transmission to this Board.

3--Resolved, further, that the secretary of this Board furnish to the presidents of the several Branch Colleges of the University System, or departments thereof, a copy of this resolution within thirty days of the adjournment of this Board, and secure acknowledgment of the service of the same.

Please sign, detach and return to T. F. Reed, Sec., Athens, Ga.

ACCOUNTS RECEIVABLE
THE GEORGIA STATE WOMANS COLLEGE
5/15/27

Mary Alexander	\$ 5.00	Mary Kate Burrows
Annie G. Bradley *	24.00	Evelyn Calhoun
Sarah Cranford *	16.50	Vallie Dalton *
Evelyn Deariso	13.00	Esther Freeman
Minnie L. Fletcher	10.50	Ruth Folger
Ga. Nat'l Bank	2970.00	Louise Harden
Mildred Lavender	112.50	Margaret Lewis
Elvera Meadows	15.50	Ruth Nowell
Caroline Parrish (\$25.00 Pd.)	48.00	Lillie Mae Royal
Irene Taylor	66.00	Jeannette Lawry
L.G. Youmans	27.13	City Board of Edu.
Mary Colquitt *	1.00	Marruth Carter
Winona Copeland	14.00	Rosalind Fuller *
Kathleen Rountree *	10.00	Sallie Mae Touchton *
Georgia Jones *	84.00	<u>List of Doubtful Accounts</u>
Total	84.00	

NOTES RECEIVABLE

9/20/26 due 4 months C.L. Beasley Bal.		\$ 47.00
4/5/26 " 9/1/26 W.H.J. Carmack		413.40
8/24/26 " 1 year Louise Harden		65.00
10/20/24 " 6 months Lucy Fleming Bal.		59.87
Total Notes and Accounts Receivable		525.27

NOTES PAYABLE

2/4/23 A.J. Strickland due 5 years 8% Int. (Int. \$8000. due 2/4/28) \$\$		20000.00
2/15/26 A.J. Strickland " 5 years Bal.		17166.66
12/15/26 Bank of Valdosta due 6 months		7000.00
2/26/27 Bank of Valdosta " 3 months		3000.00
3/11/27 United-Merchants Co. due 90 days		491.29
4/9/27 United-Merchants Co. " 60 "		616.86
4/27/27 United-Merchants Co. " 60 "		836.01
5/18/27 United-Merchants Co. " 60 "		512.76
4/28/27 McElvey-Futch Co. " 90 "		270.50
4/9/27 Roscoe Rouse " 60 "		500.00
4/7/27 Applewhite & Lawler " 6 months (Bldg. Acct.)		2700.00
4/27/27 Applewhite & Lawler " 6 " (Bldg. Acct.)		3042.00
Total		\$ 56136.08

A C C O U N T S P A Y A B L E

Ocean Book Co.	\$ 110.31	Allyn & Bacon	\$ 40.41
Deleton Co.	7.21	A.C.Baker	1.50
& Taylor Co.	2.19	Bateman-Freeman Co.	10.75
Sup. Co.	34.59	Briggs Hdw. Co.	.95
Merrill Co.	24.10	G.M.Broadhurst	26.24
on & Webb Co.	173.20	T.Y.Crowell Co.	2.39
dge Botanical Sup.Hse.	63.00	P.P.Caproni & Bro.	24.75
ohn Church Co.	23.37	Calumet Tea & Coffee Co.	191.60
oury Press	.92	Geo.H.Doran Co.	2.46
Piano Co.	3.75	Educational Music Bureau	79.25
Crane & Co.	23.10	Economy Electric Co.	1.50
axon Co.	32.25	Gen.Biol.Sup.Hse.	83.74
bert Co.	78.80	Ga. Lbr. & Sup. Co.	9.00
on Mifflin Co.	25.66	H.J.Heinz Corp.	18.60
Holt & Co.	141.40	Johnson Pub. Co.	58.98
rs Sup. House	10.10	W.L.Jones	95.70
ed Kranz Co.	5.64	J.B.Lippincott Co.	6.63
an Green & Co.	1.98	Larsen-Forbes Hdw. Co.	37.70
s & Youmans Co.	58.00	Mashburn Drug Co.	28.25
ey-Futch Co.	443.88	The Macmillan Co..	277.82
akee Dustless Brush Co.	14.95	Milton Bradley Co.	98.46
nal Lib. Bindery Co.	186.78	Nat'l.Bib. Service	4.85
asely Co.	479.07	Oxford Uni. Press	1.79
vens Pub. Co.	13.45	Paine Hardware Co.	55.15
an Chem Co.	59.00	A.S.Pendleton Co.	1735.89
c School Pub. Co.	57/30	Edward Pennock Co.	115.50
e Rouse	916.71	Row, Peterson Co.	5.58
esScribner's Sons	49.82	Sou. Press Clipping B.	4.15
ns-Nash Co.	4.00	Sou. Sta. & Ptg. Co.	2843.83
H. Sanborn Co.	1.95	Silver Burdett Co.	8.42
Drug & Seed Co.	27.28	Swift & Co.	371.79
echert Co.	9.14	H.Susman Co.	82.00
Bros.	265.30	The Selig Co.	343.65
-Foresman Co.	93.45	Sanitary Sup. Co.	64.50
ard Electric Time Co.	11.10	Teachers College Col.Uni.	5.66
Music Co.	109.24	Ulmer Plumbing Co.	6.00
d Merchants Co.	173.41	United Service Station	45.40
sta Times Pub. Co.	5.59	Valdosta Ltg. Co.	1876.49
sta Baking Co.	286.40	Valdosta Gas Co.	837.05
lking Press	1.00	Valdosta Drug Co.	33.40
sta Ins. Agency	16.50	Wizard Prods. Co.	81.00
ck & York	6.30	World Book Co.	61.64
ber Co.	43.20	H.W.Wilson Co.	13.40
Provision Co.	269.55	The Willis Music Co.	5.71
illiams Ga.Corp.	221.00	Wood Music Co.	4.76
inston Co.	5.47	S. Total	4590.39
cal Fd.....	<u>4590.39</u>	Total	<u>\$ 14294.68</u>

Note & Accounts Payable			\$.70430.76
Total Notes & Accounts Receivable			\$ 5249.31
rence			\$ 65181.45
Bank Acct. Overdraft 5/5/27	\$ 1599.57		
Acct. Bal. 5/5/27	<u>900.00</u>		
raft			<u>\$ 699.57</u>

it\$ 65,881

S T A T E M E N T
THE GEORGIA STATE WOMANS COLLEGE AT
VALDOSTA GA
5/15/27

GENERAL

DISBURSEMENTS:

ion Fees 5/15/27 Office Sups. Janitors "	\$ 6720.00 547.50 209.81 80.00 60000.00 3847.14 1103.75 500.00 60.00	\$ 50.00 500.00 500.00 883.57 54196.72 4365.45 165.00 1206.00 150.00 1443.54 126.00 575.67 52.50 1168.18 2581.88 355.62 25.00 500.00 880.23 667.12 404.83 119.16	1926 Inv. Janitor 1926 " Office Equipment & Repl Repairs Bldgs. Salaries- Gen. Music Mt. & Sala Est. Sal. Dasher Expression Sal. Sal. O'Neal unpa Campus Est. Wgs. to 7/1 Janitors Wages Est. Wgs. to 7/1 Operating Expens Publicity, Trav. General Lts-Water Est. to 7/1/27 General Fuel Office Expense Interest & Excha Sundries Physical Edu. Pur
	\$73068.20	\$70916.47	\$ 2151.73 GAIN Total

D O R M I T O R Y

nse Fees and Food Sales 5/1/27 Food 5/1/27 Fuel 32 Tns.	\$35343.13 815.00 837.40 256.00	\$ 267.49 13610.74 1500.00 2211.18 95.00 1378.84 230.00 1835.59 100.00 10232.05 256.50 3226.37 200.00 127.96	Inv. 1926 Food Food Purchases Est. " for Coal, Wood & Gas Est. Gas May Lights-Water Est. May General Mt. Est. Mt. May Wages & Salaries Est. Maids & Kit Laundry Est. for 2 weeks Equipment & Repl \$1979.81 G A I N
	\$37251.53	\$35271.72	

F A R M

5/15/27	\$ 3294.46 255.00 \$5203.36	\$ 6094.75 982.80 \$ 8752.82	Inventory 1926 Farm Mt. Wages & Salaries
	\$ 3549.46	1675.27	

stock and implements
forward 1926 were sold
80.

S T O R E

ry 5/15/27	\$11779.65 300.00		\$ 325.10 2363.00 8200.64	Inventory B-st " (Part sol Purchases \$1190.91 GAIN
	\$12079.65	\$10888.74		

ged off on 1926 Inv.
\$922.25. Should we
this we would still
gain of \$268.66

D E P A R T M E N T S

C H E M I S T R Y ----- P H Y S I C S

ry Fees Fees ry 5/15/27	\$ 310.00 25.00 769.13		\$ 495.61 161.89	1926 Inventory Purchases \$446.63 GAIN
(Mt. Sups)	\$ 1104.13	\$ 657.50		

B I O L O G Y

Lab. Fees ry 5/15/27	\$ 295.00 56		\$ 31.29 260.53 135.80	1926 Inventory Eq. Purchased Mt. Sups. Puro
(Mt)	\$ 351.00	\$ 427.62		

Fees Fees	\$ 464.00 307.00		\$ 467.22 76.29 40.00	Purchases Cookin " Sewin Est. cost May \$187.49 GAIN
	\$ 771.00	\$ 583.51		

C O O K I N G ----- S E W I N G

. Fees ry 5/15/27	\$ 494.00 30.00		\$ 25.00 159.71	1926 Inventory Purchases \$339.29 GAIN
	\$ 524.00	\$ 184.71		

A R T

ool Matriculations ry 5/15/27	\$ 1560.00 15.00		\$ 59.25 332.02 97.02	Inv. 1926 Eq. Purchased Mt. Sups. \$1086.71 G A I N
	\$ 1575.00	\$ 488.29		

T R A I N I N G S C H O O L

. 21 and 45	\$ 112.50		\$ 57.30	Purchases \$55.29 GAIN
	\$ 112.50	\$ 57.30		

E D U C A T I O N 21 & 45.

Fees 15/27	\$3062.45 15345.90		\$13817.26 1912.01 328.99	Inv. 1926 Books Purchased Mt. Sups. " \$2350.09 Gain in
	\$18408.35	\$ 16058.26		
		\$ 4507.88		G A I N F O R Y E A R

L I B R A R Y

A L	148794.82	\$148794.82		T O T A L
-----------	-----------	-------------	--	-----------------

Part of the Annual Report
May 31, 1927.

SUMMER SESSION 1926

May 31 to July 10.

STATEMENT

RECEIPTS:

Matriculation	\$ 1768.00
Board	2878.27
State Dept.	1190.00
LOSS	<u>1643.59</u>
Total	\$7479.86

DISBURSEMENTS:

Lights - Water	\$ 226.15
Fuel	131.60
Food	2075.87
Dorm. Mt.	44.96
Dorm. Wgs. & Salaries	919.46
Faculty Salaries	3966.66
Janitors' Wgs. & Sups.	114.00
Int. & Exchange	<u>1.16</u>
Total	\$7479.86

RULES OF PROCEDURE
OF THE BOARD OF TRUSTEES
AGRICULTURAL, INDUSTRIAL AND NORMAL COLLEGE.

ARTICLE 1. OFFICERS.

Section 1. The officers of the Board shall consist of a chairman, secretary, treasurer and assistant secretary. The chairman, secretary and treasurer shall be elected at the annual meeting of the Board in Valdosta, and shall hold office for a period of two years, or until their successors are elected and inaugurated.

Section 2. The President of the College shall act as assistant secretary and record the minutes and keep a record of such other transactions of the Board as may be necessary.

Section 3. In the absence of the chairman a temporary chairman shall be elected.

Section 4. Should vacancies occur in the offices of the Board of Trustees by death, resignation or otherwise, the Board at its discretion at any regular or called meeting may fill the vacancy or vacancies for the unexpired term.

Section 5. Whenever a vacancy in the Board occurs, notice thereof shall be immediately conveyed to the Governor of the State by the President of the Board.

ARTICLE 11. DUTIES OF OFFICERS.

Section 1. It shall be the duty of the Chairman of the Board to preside over all meetings and to sign the records of its proceedings, attest transcripts of the same when certified by the Secretary, to call meetings of the Board whenever he may deem it advisable, or when requested to do so by three members, and to appoint all committees when not otherwise prescribed.

Section 2. It shall be the duty of the Chairman of the Board of Trustees of the Agricultural, Industrial and Normal College to submit to the General Board of Trustees of the University at its annual meeting a report on the condition of the College, its work and its needs, with such recommendations as may be determined upon by the Special Board.

STATE OF GEORGIA
DEPARTMENT OF EDUCATION
M L BRITTAIN, SUPERINTENDENT
ATLANTA

Section 3. The Secretary shall have charge of the records of the Board and all papers directed by the Board to be kept on file. He shall keep a record book in which all the votes, orders and proceedings of the Board shall be by him recorded, and he shall give notice of all committee meetings when requested to do so by the chairman.

Section 4. The Treasurer shall receive and pay out all money set apart for the establishment and maintenance of the College.

Section 5. The money which comes into the hands of the Treasurer shall be subject to be managed, administered and expended by said Board. The Treasurer shall keep vouchers of all expenditures on file. He shall submit an annual statement to the Board showing the receipts and disbursements for the year.

Section 6. The President of the College shall be the purchasing agent of the Board, and all purchases for sums exceeding five dollars shall be made on a printed form of authorization which bears the signature of the President of the College. All bills for purchases must be rendered in duplicate, and approved by the President of the College before payment is made by the treasurer.

Section 7. It shall be the duty of the President of the College to submit an annual statement to the Board on the condition of the College, with recommendations as to its needs along certain specific lines, condition of its teaching force, desirable changes in appointments, advances in salaries or position, nominations of teachers to be elected and a budget of the expenditures proposed for the ensuing fiscal year.

ARTICLE 111. COMMITTEES.

Section 1. There shall be an executive committee of the Board consisting of five members elected by the Board annually.

Section 2. During the intervals between the meetings of the Board of Trustees all authority needed to carry on the operations of the College shall be exercised by the Executive Committee. It shall keep minutes of its action and report the same to the Board for approval; and when so approved, such action shall be of same force as action of the Board.

Section 3. The Chairman of the Board shall appoint a committee of two to examine the accounts of the Treasurer and report upon the same at the annual meeting of the Board.

Section 4. At the direction of the Board, the Chairman shall appoint such other permanent or temporary committees as may be needed to expedite the work of the Board.

ARTICLE IV. MEETINGS.

Section 1. The regular meeting of the Board shall be held on the day before Commencement at ten o'clock A.M. in the College Building at Valdosta.

Section 2. At all stated or called meetings of the Board six members shall be present to constitute a quorum.

Section 3. Called meetings shall be held whenever ordered by the Chairman, or on the written request of three members of the Board. In the case of all meetings, notice shall be given in writing, and any action taken at a called meeting shall have the same force and effect as that taken at the regular annual meeting.

Section 4. If requested by any member, all resolutions shall be put in writing before being submitted to the Board for action.

ARTICLE V. ELECTIONS.

Section 1. All elections of the Board shall be viva voce, the Secretary calling the roll of trustees, and a majority of votes cast shall be necessary to elect.

Section 2. Teachers and other employees of the College elected by this Board shall, after one year's satisfactory service, hold office during good behavior, or until their unworthiness of the trust confided in them has been demonstrated to the satisfaction of the Board.

Section 3. All officers of instruction are required to give notice of their intention to resign a reasonable time before hand.

ARTICLE VI. RULES OF PROCEDURE.

Section 1. At the time of meeting, or as soon thereafter as a quorum shall be present, the Chairman shall call the Board to order, which shall proceed to business in the following order:

1. Call of roll.
2. Reading on minutes of previous meeting.
3. Report of the President.

STATE OF GEORGIA
DEPARTMENT OF EDUCATION
M. L. BRITTAIN, SUPERINTENDENT
ATLANTA

CELESTES PARRISH
M. L. DUGGAN
F. E. LAND
STATE SUPERVISORS
R. H. POWELL, JR.
(PEARBODY) SUPERVISOR

4. Report of the Executive Committee.
5. Report of Secretary.
6. Report of Treasurer.
7. Report of Special Committees.
8. Deferred business.
9. New business and election of officers.

Section 2. Mell's Rules of Parliamentary Practice shall govern in all meetings of the Board.

Section 3. These by-laws and rules may be changed only at an annual session of the Board and by a two thirds vote, when written notice has been given of such change or amendment to each member of the Board ten days in advance, or at any meeting by unanimous vote of those present, without notice.

(Copy)

State of Georgia.
Executive Department.
Atlanta.

September 20, 1912.

ORDERED: That the following persons be and they are hereby appointed Trustees of the South Georgia Agricultural, Industrial and Normal College:

Hon. W. S. West, of the County of Lowndes, for a term of six years from September 5, 1912.

Hon. H. H. Tift, of the County of Tift, for a term of six years from September 5, 1912.

X Hon. Joseph H. Merrill, of the County of Thomas, for a term of six years from September 5, 1912.

Joseph M. Brown
Governor.

By the Governor:

A. H. Merritt
Secretary Executive Department.


X observe this change by the Gov.
CRM

State of Georgia
Executive Department
Atlanta

December 26, 1914.

ORDERED:

That Hon. W. E. Thomas, of the County of Lowndes,
be and he is hereby appointed a member of the Board of
Trustees of the South Georgia Agricultural, Industrial
and Normal College for the unexpired term ending Sept. 5,
1918, vice Hon. Wm. S. West, deceased.


John H. Slaton
Governor.

By the Governor:

M. H. White
Secretary Executive Department.

State of Georgia

Executive Department

Atlanta

BY THE GOVERNOR:

ORDERED:

That Honorable W.R.Frier of the County of Coffee be, and he is hereby appointed a member of the Board of Trustees of the Georgia State Woman's College at Valdosta, to represent the State at Large for a term beginning this date and ending August 17, 1933, Vice A.V.Wood, deceased.

This May 27, 1926.

CLIFFORD WALKER,

GOVERNOR.

GEORGIA, FULTON COUNTY:

The undersigned ~~Secretary~~ of the Executive Department of the State of Georgia, hereby certifies that the above and foregoing is a true and correct transcript of an order, writing or document, signed by the Governor of said State and of record in this department.

This 27 day of May

1926

Secretary Executive Department

W. R. H. Parcell

State of Georgia
Executive Department
Atlanta

BY THE GOVERNOR:

ORDER D: That the following be, and they are hereby appointed members of the Board of Trustees of Georgia State Woman's College at Valdosta:

Hon. Joseph Mansell Merrill of the County of Thomas to represent the State at Large for a term expiring September 5, 1930, to succeed himself.

Hon. B. D. Parcell of the County of Wayne, to represent the State at Large for a term ending September 5, 1930, to succeed himself.

IT IS FURTHER ORDERED: That the following be, and they are hereby appointed to represent the State at Large for a term of eight years beginning August 17, 1925:

Hon. A. F. Woodward of the county of Lowndes
Hon. Morten Turner of the County of Brooks

Hon. A. V. Wood of the County of Glynn

Hon. J. F. McCracken of the County of Lowndes

Mrs. J. L. Walker of the County of Ware.

This August 13, 1925.

Clifford Walker,

Governor

By the Governor:

Myrtle White

Secretary Executive Department

State of Georgia
Executive Department
Atlanta

BY THE GOVERNOR:

ORDERED: That Mr. J. Y. Blich of the County of Lowndes be, and he is hereby appointed a member of the Board of Trustees of the Georgia State College for Women at Valdosta to represent the County of Lowndes for a term beginning this date and expiring September 5, 1928, to succeed George L. Patterson, resigned.

This November 13, 1925.

Clifford Walker,
Governor

By the Governor:

Myrtle White

Secretary Executive Department

State of Georgia
Executive Department
Atlanta

BY THE GOVERNOR:

ORDERED: That Hon. Louis W. Moore of the County of Thomas be, and he is hereby appointed a Member of the Board of Trustees of the Georgia State Woman's College at Valdosta, to represent the State at Large, to succeed Judge J. H. Merrill, deceased, for a term beginning this date and ending September 5, 1930.

This January 25, 1926.

Clifford Walker,
Governor

By the Governor:

Myrtle White

Secretary Executive Department.

State of Georgia

Executive Department

Atlanta

Ordered: Mrs. A. P. Brantley of the County of Pierce be, and she is hereby appointed a member of the Board of Trustees of the South Georgia Normal College, from the state at large, for a term ending September 9, 1926, vice E. H. Beck, resigned.

This August 9, 1922

THOMAS W. HARDWICK

Governor

By the Governor:

Myrtle White

Executive Secretary

GEORGIA, FULTON COUNTY:

The undersigned as Secretary of the Executive Department of the State of Georgia, hereby certifies that the above and foregoing is a true and correct transcript of an order, writing or document, signed by the Governor of said State and of record in this department.

This day of

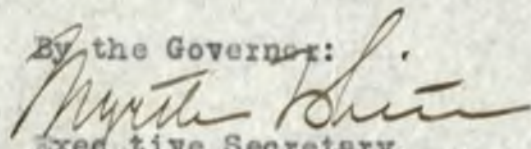
Aug 1922
Myrtle White
Secretary Executive Department.

State of Georgia
Executive Department
Atlanta

Ordered: that Hon. George W. Lankford
of the County of Toombs be and he is hereby appointed a
member of the Board of Trustees of the South Georgia Normal
College at Valdosta, for a term ending September 5, 1926,
vice R.C. Woodward, resigned.

This August 11, 1922


Governor

By the Governor:

Executive Secretary

GEORGIA, FULTON COUNTY:

The undersigned as Secretary of the Executive Department of the State of Georgia, hereby certifies
that the above and foregoing is a true and correct transcript of an order, writing or document, signed by
the Governor of said State and of record in this department.

Thisday of192.....

.....
Secretary Executive Department.

State of Georgia

Executive Department

Atlanta

Ordered: that Mrs. Henry S. Redding of the County of Ware be and she is hereby appointed a member of the Board of Trustees of the South Georgia Normal College, for a term ending August 17, 1925, vice J.E.T. Bowdon, resigned.

This August 15, 1922

Thomas W. Hardwick

Governor

By the governor:

Myrtle White

Executive Secretary

*Revised
See next appointment*

GEORGIA, FULTON COUNTY:

The undersigned as Secretary of the Executive Department of the State of Georgia, hereby certifies that the above and foregoing is a true and correct transcript of an order, writing or document, signed by the Governor of said State and of record in this department.

This 15 day of Aug 1922

Myrtle White
Secretary Executive Department.

State of Georgia
Executive Department
Atlanta

Ordered: that the following persons be, and they
are hereby appointed members of the Board of Trustees of the Georgia
State Womans College at Valdosta:

Mrs. A.J.Strickland of the County of Lowndes for a term ending
Sept. 5, 1928 vice C.R.Ashley

A. B. Smith of the County of Lowndes for a term ending Sept.5,1928
vice W. L. Conferse

John D. Pope of the County of Dougherty for a term ending Sept. 5,1928
to succeed himself

Mrs. J. L. Walker of the county of Ware for a term ending Aug. 17,1925
vice Mrs. Henry S. Redding

This November 1, 1922

Thomas W. Hardwick

Governor

By the Governor:

Myrtle White

Executive Secretary

State of Georgia

Executive Department

Atlanta

BY THE GOVERNOR:

ORDERED:

That Hon. A. T. Woodward of the County of Lowndes be, and he is hereby appointed a member of the Board of Trustees from the State at Large for the Georgia Woman's College at Valdosta for a term ending August 17, 1925, vice H. H. Elders, resigned.

This December 15, 1923.

**Clifford Walker,
Governor.**

By the Governor:

Myrtle White,

Secretary Executive Department.

State of Georgia
Executive Department
Atlanta

BY THE GOVERNOR:

ORDERED: That the following be, and they are hereby appointed members of the Board of Trustees of the Georgia State College for Women at Valdosta:

Hon. W. E. Thomas, Valdosta, to represent the County of Lowndes for a term beginning this date and ending September 5, 1930, to succeed himself.

Hon. E. C. Gardner, Camilla, to represent the State at Large for a term beginning this date and ending September 5, 1926, vice S. A. Munn, resigned.

This June 5, 1925.

Clifford Walker,
Governor

By the Governor:

Myrtle White

Secretary Executive Department

State of Georgia
Executive Department
Atlanta

BY THE GOVERNOR:

ORDERED: That the following be, and they are hereby appointed members of the Board of Trustees of the Georgia State College for Women at Valdosta:

Hon. Millard Reece, Brunswick, to represent the State at Large for a term beginning this date and ending September 5th, 1932. *(G. Walker)*

Hon. T.B. McDowell, Blakely, to represent the State at Large for a term beginning this date and ending September 5th, 1928 to succeed John D. Pope deceased.

This February 7, 1927.

By the Governor:

CLIFFORD WALKER,

A.R. Arnau

GOVERNOR.

Secretary Executive Department.

State of Georgia
Executive Department
Atlanta

BY THE GOVERNOR:

ORDERED: That the following be, and they are hereby appointed
Members of the Board of Trustees of the Georgia State
College for Women at Valdosta:

Mrs. A.P. Brantley, Blackshear, to represent the State
at Large for a term ending September 5th, 1932

Hon. B. C. Gardner, Camilla, to represent the State at
Large for a term ending September 5th, 1932

This February 16, 1927

Clifford Walker
Governor.

By the Governor:

A.R. Arnau

Secretary Executive Department.

APPLEWHITE & LAWLER CO.
ATLANTA, GA.

Location Valdosta, Ga.
Job Dormitory "B"
Owner Ga. State College For Women
Architect Edwards & Sayward.

Ga. State College For Women,
Valdosta, Ga.

ATLANTA, GA., Dec. 23, 1925

We propose to furnish and lay in place on the roof of the above in Valdosta, Ga.
our "Imperial" Spanish tile and tile trimmings
in Red. color, with usual variations in shade, including:
top fixtures, eave closures, cut hip tile, closed valley tile, detached
gable rake, end bands, #102 hip roll, #152 hip starters, #206 ridge roll,
#206 closed ridge ends, hip and ridge angles, plain terminals 2hr,
drayage, copper nails for tile, red elastic cement, galvanized iron
valleys, and wall flashings and labor.

complete for the roof of said building (dormer fronts and sides not included), in accordance with plans of architect, above as submitted to us Dec. 17, 1925
for the sum of Fifty Seven Hundred & Forty Two & 00/100 (\$5742.00) Dollars.

If any changes are made in said drawings subsequent to the aforesaid date, or if there is any departure in construction from said drawings, then all expense devolving upon us because of said changes shall be paid to us in final settlement in addition to amount of proposal named herein. The details must conform to the scale drawings on which this proposal is based.

ALTERNATES: The above price is based on applying the tile direct on the present prepared roof.

Roof in right side rear, marked Composition not included, namely, kitchen annex.

TERMS: Payments to be made on certificates of Edwards & Sayward, Architects, monthly upon and after receipt of materials, 85% of materials and labor. Notes bearing interest at the rate of 6% for six (6) months to be accepted by us for such payments.

NO METAL or WOOD work whatever is included in this proposal.

We will ship above material in four weeks from the date that order, plans and all necessary information are received.

You are to notify us two weeks prior to the date on which you wish us to begin laying the tile and afford us an opportunity for continuous work from that date.

It is understood and agreed that no allowances will be made for any material or labor furnished on our account unless authorized by us in writing before same is supplied.

Scaffolding, scaffolding lumber and tackle shall be furnished us without charge.

We will not be responsible for damage done or delays caused by other men than our own.

All orders are accepted and contracts closed subject to delays from causes beyond our control.

It is agreed that all essential facts are covered in this proposal, and that no verbal agreements with our representatives shall be recognized.

This proposal is good for thirty days. Its acceptance will constitute a contract.

Yours truly,

APPLEWHITE & LAWLER CO.

Jan. 16 1926
J. Mc accept the above proposal.

Ga. State Womens College
by R.H. Powell, President.

By Prof Lawler