



FACULTY SENATE Est. 1991

Chairperson
Tracy Woodard-Meyers

Vice Chairperson
Ed Walker

Executive Secretary
Diane Holliman

Parliamentarian
Aubrey Fowler

Minutes **September 20, 2012**

1. Call to Order by Tracy Woodard-Meyers at 3:31 p.m.

Each senator introduced themselves and stated what program they are in, what their areas of research interest are, and how long they have been in Faculty Senate. Tracy reminded the members if they are a proxy for someone to please take the name tag of the person they are proxy for and put by their name tag so they can be identified accordingly for the minutes.

Tracy explained to the Senators that the Committee on Committees assigns faculty to committees. Faculty Senate has 3 committees via their statutes and bylaws: The Standing, Statutory, and Special committee.

Diane Holliman stated that the meeting agenda, rosters, and meeting dates are posted on the Faculty Senate website. Senators serve 3 year terms and then rotate off. Faculty can serve on the senate two consecutive terms and then sit out a year and can run again. However, there are some committees that do not have terms.

The number of seats indicated on the Faculty Senate roster are determined by the size of the college.

Brief outline of the Statutory Committees of the Senate:

Academic Committee – has to have Faculty Senators on committee. Also has general faculty elected by their units. Serve unlimited terms.

Committee on Committees (CoCo) – consists of all Faculty Senators. Ex-Officio members are still listed, but will be addressed according to the new changes.

Executive Committee – consist of Faculty Senate officers.

Faculty Affairs Committee – Chair, Chair-elect, and Past Chair have to be Faculty Senators. Committee consists of Faculty Senators and General Faculty elected by units.

Grievance Committee – Members have to be tenured to be eligible to run. CoCo facilitates elections. The Chair has to be a Faculty Senator and a full professor due to the nature of the committee.

Institutional Planning Committee – consists of Faculty Senators and general faculty elected by units. Chair, Chair-elect and Past Chair have to be senators. Social Work and Library are small units and share a chair.

Standing Committees – Faculty receive an email in the Spring for committee request for what committee to serve on. CoCo meets and assigns faculty to committees accordingly.

Lai Orenduff thanked everyone that had helped with the roster changes and faculty senate position updates and ask that any questions or corrections be emailed.

Ed Walker stated there will be adjustments made to some of the committee memberships as terms expire due to some unbalance due to college sizes, etc.

Tracy Meyers requested that each committee look at their by-laws and job descriptions and review and update them if possible by their 1st meeting. Very important to have working and useful committees.

Attendance was discussed. Need to be familiar with rules regarding attendance and proxies. Senators are representatives for their colleges and need to make sure colleagues are informed with information obtained at meetings. CoCo will be in charge of attendance issues.

Minutes & reports are supposed to be archived within two weeks of committee meetings. Send to Deborah Davis or Stacie Wright. Can be sent electronically.

Committee deadlines are posted for sending reports to Tracy so she can submit annual report from Faculty Senate on time.

Senators were reminded to submit proxies by email to Diane Holliman. One proxy per member.

2. **Approval of the minutes of the May 17, 2012 meeting of the Faculty Senate.**

<http://www.valdosta.edu/facsen/meeting/minutes/documents/FacultySenateMinutes5-17-12.pdf> - Approved.

3. New business

a. Report from the Academic Committee –Tracy Woodard-Meyers

See **Attachment B and C:**

Minutes from the April 9, 2012 Academic Committee meeting – Please note that Deactivation of the Associate of Applied Science – Business, Service, Technical, and Health was noted effective Spring semester 2013 (pages 164-166) and the Deactivation of the BSED in Business Education was noted effective Spring semester 2014 (pages 167-169). Minutes approved.

Minutes from the September 10, 2012 Academic Committee meeting – Please note that the New program Prospectus – DNP – Doctor of Nursing Practice was noted (pages 9-10). BOR approval required and the New Program Prospectus – BBA with a major in Healthcare Administration was noted (pages 43-44) BOR approval required. Both of these proposals will be forwarded to BOR for final approval. Minutes approved.

b. Report from the Committee on Committees –Miryam Espinosa-Dulanto meespinosadulant@valdosta.edu –

Attachment A for 3 items:

2012-13 Senate Roster <please note your committee assignment>,
2012-13 Standing Committee Roster,
2012-13 Statutory Committee Roster

The Faculty Senate roster and committees have been updated on the Faculty Senate website. Please email her with any corrections. Ed Walker mentioned there is a discrepancy with the number of seats listed for each college, but consider it a work in progress.

c. Report from the Institutional Planning Committee – Aubrey Fowler arfowler@valdosta.edu
No Report

d. Report from the Faculty Affairs Committee –Karl Paoletti kppaoletti@valdosta.edu
No Report

e. Report from the Faculty Grievance Committee – John Dunn jdunn@valdosta.edu –
No Report

f. Report from the President–Tracy Woodard-Meyers tmeyers@valdosta.edu

1. Introduce 2012-2013 SGA President Ryan Baerwalde rpbaerwalde@valdosta.edu
Ryan was not present at meeting – Tracy urged everyone to reach out to him. He is President of the Student Government Association and is the person you would contact to have students on your committees. Amber Worthy – V.P. for Student Government has made the assignments for each committee.

2. See **Attachment D** from Christy Yates regarding the Enterprise Risk Management (ERM) project.

Tracy brought this matter to the floor and explained what it involved. It was remanded to the Institutional Planning Committee (IPC). Ideas are to be emailed to Aubrey Fowler, Chair of the IPC. The IPC will be the central repository for the suggestions and come up with a master list. He ask that this please be brought up at the committee meetings and faculty meetings.

3. See **Attachment E** from Laverne Gaskins requesting modifications to Policy Adoption Procedures in the Emergency Policy Section of the Policy Development and Adoption Procedures (www.valdosta.edu/vsu/policies/). After much discussion the motion was made to move to a vote. Vote was taken. Request Denied.

4. Request from Faculty Senate Executive Committee for each Statutory and Standing Committee to review, update, and revise their committee’s “responsibilities.” Determine if each committee is still a necessary and productive part of the faculty senate committee

structure. – Discussed this earlier in meeting – Faculty Senate request that each committee review, update and revise their committee “responsibilities”.

4. New Faculty Senate Format. – Tracy discussed the hope of having an open format where issues that are actually being experienced can be brought before the Faculty Senate and if needed remanded to the floor to committees. Discussed that Dr. McKinney would like for Faculty Senate to host “town hall” meetings. He would like for them to be open to faculty, staff & students. He would like for the Faculty Senate to set the program and agenda. It can be a Q&A, panel, whatever format Faculty Senate decides. He would like for it to be informal with food.

7. Old Business - None

8. Discussion - None

9. Adjournment at 4:56 p.m.

Respectfully submitted,

Anita Bosch
Administrative Specialist
Academic Affairs
10/2/12

ATTACHMENT A

**FACULTY SENATE ROSTER
VALDOSTA STATE UNIVERSITY
2012-2013-(Current as of September 12, 2012)**

President	Tracy Woodard-Meyers	tmeyers@valdosta.edu	
Vice President	Ed Walker	edwalker@valdosta.edu	
Executive Secretary	Diane Holliman	dhollim@valdosta.edu	
Parliamentarian	Aubrey Fowler	arfowler@valdosta.edu	
Administrative Specialist	Anita Bosch	abbosch@valdosta.edu	

Faculty Senators College of the Arts – 8

Bradley Finson	bafinson@valdosta.edu	Academic Scheduling & Procedures		2012-2015*
Lynn Corbin	lcornin@valdosta.edu	Educational Policies	C	2012-2015
Kyong -Im Park	kpark@valdosta.edu	Student Services		2010-2013
Paula McNeill	pmcneill@valdosta.edu	Minority & Diversity Issues	P C	2010-2013
Catherine Schaeffer	caschaef@valdosta.edu	Academic Committee		2010-2013
Karl Paoletti	kpaoletti@valdosta.edu	Faculty Affairs Committee	C	2011-2014
Lai Orenduff	lorenduff@valdosta.edu	Committee on Committees	C E	2010-2013
Karin Murray	kgmurray@valdosta.edu	Institutional Planning Committee		2011-2014
Jimmy Bickerstaff	jbickerstaff@valdosta.edu	Academic Honors & Scholarships	C E	2012-2015

Faculty Senators - College of Arts and Sciences – 22

John Dunn	jdunn@valdosta.edu	Grievance	C	2012-2015
Said Fares	sfares@valdosta.edu	Academic Scheduling & Procedures	CE	2012-2015**
Michael Noll	mgnoll@valdosta.edu	Environmental Issues Faculty Scholarship & Research	CE	2012-2015**
Gardner Rogers	girogers@valdosta.edu	Academic Honors & Scholarships		2010-2013
Daniel Baracsckay	dbaracsckay@valdosta.edu	Institutional Planning	CE	2012-2015**
Karen Morris	kamorris@valdosta.edu	Faculty Affairs	CE	2012-2015
Jose' Velez-Marulanda	javelezmarulanda@valdosta.edu	Technology	CE	2012-2015

Tom Aiello	taiello@valdosta.edu	Academic Honors & Scholarships Athletics Committee		2012-2015
Linda De La Garza	ldelagarza@valdosta.edu	Academic Honors & Scholarships	PC	2010-2013
Maren Hyer	mcleghhyer@valdosta.edu	Academic Scheduling & Procedures	C	2010-2013
Jason Allard	jmallard@valdosta.edu	Environmental Issues	PC	2012-2015**
Victoria Russell	varussell@valdosta.edu	Technology		2010-2013
Peggy Moch	plmoch@valdosta.edu	Academic Committee		2010-2013*
Ericka Parra	ehparra@valdosta.edu	Student Services	PC	2010-2013
Ofelia Nikolova	ornikolova@valdosta.edu	Library Affairs Committee	C	2011-2014**
Ransom Gladwin	rgladwin@valdosta.edu	Faculty Scholarship & Research	PC	2011-2014**
Miryam Espinosa-Dulanto	meespinosadulant@valdosta.edu	Committee on Committees Minority & Diversity Issues	C C	2011-2014
Deborah Hall	dehall@valdosta.edu	Student Activities Committee	C	2011-2014
Andreas Lazari	alazari@valdosta.edu	Athletics Committee	C	2011-2014
Tracy Woodard-Meyers	tmeyers@valdosta.edu	President of Faculty Senate	ES	2011-2014
Viviane Foyou	vefyou@valdosta.edu	Student Services	CE	2011-2014

Faculty Senators - College of Business Administration – 5

Todd Royle	mtroyle@valdosta.edu	Faculty Scholarship & Research	CE	2012-2015
Ed Walker	edwalker@valdosta.edu	President Elect of Faculty Senate Committee on Committee Educational Policies Committee Athletics Committee	CE PC PC	2012-2015**
Aubrey Fowler	arfowler@valdosta.edu	Parliamentarian Faculty Senate		2010-2013
Nathan Moates	knmoates@valdosta.edu	Academic Committee		2010-2013
David Kuhlmeier	dbkuhlmeier@valdosta.edu	Environmental Issues	C	2011-2014*

Faculty Senators - College of Education – 16

Gladys Arome	gaarome@valdosta.edu	Library Affairs	CE	2012-2015
James Archibald	jgarchibald@valdosta.edu	Student Services	CE	2012-2015
Sean Lennon	smlennon@valdosta.edu	Minority & Diversity Issues	CE	2012-2015
Matthew Grant	matgrant@valdosta.edu	Athletics	CE	2012-2015

Steven Kohn	sjkohn@valdosta.edu	Institutional Planning		2010-2013**
Ruth Renee Hannibal	rrhannib@valdosta.edu	Student Activities	PC	2010-2013**
Vesta Whisler	vrwhisler@valdosta.edu	Faculty Affairs	PC	2010-2013**
Sonya Sanderson	slsanderson@valdosta.edu	Committee on Committee		2010-2013*
Charles Talor	crtalor@valdosta.edu	Athletics	PC	2010-2013**
Gina Doepker	gmdoepker@valdosta.edu	Library Affairs	PC	2010-2013**
Mary Gorham-Rowan	mmgorhamrowan@valdosta.edu	Technology	PC	2010-2013**
Ronny Green	rgreen@valdosta.edu	Academic Scheduling & Procedures		2011-2014
Deb Briihl	dbriihl@valdosta.edu	Academic Honors & Scholarships	C	2011-2014
Jessica Baxter	jmbaxter@valdosta.edu	Technology	C	2011-2014
Lynn Adams	ladams@valdosta.edu	Faculty Scholarship & Research	C	2011-2014
Dawn Lambeth	dtlambeth@valdosta.edu	Academic Committee		2011-2014

Faculty Senators - College of Nursing – 2

Maria Whyte	mwhyte@valdosta.edu	Institutional Planning	C	2012-2015
Melissa Benton	mjbenton@valdosta.edu	Academic Committee Committee on Committees		2012-2015

Faculty Senator - Division of Social Work -- 1

Michael Sanger	msanger@valdosta.edu	Educational Policies Committee on Committees	CE	2012-2015
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Faculty Senators - Odum Library -- 2

Laura Wright	lbwright@valdosta.edu	Committee on Committees		2012-2015
Emily Rogers	ecrogers@valdosta.edu	Student Services	CE	2011-2014

Planning & Budget Council:

Said Fares	sfares@valdosta.edu	General Faculty Representative		2011-2013
TBA		IPC Representative		

Council on Staff Affairs (non-voting):

Brian Haugabrook	bahaugab@valdosta.edu
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Student Senators (non-voting)

President of the SGA	Ryan Baerwalde	
Student appointed by SGA President	Michael Richardson	

* finish unexpired term ** elected to second term PC = Past Chair, C = Chair, CE = Chair Elect

(Statutes adopted January 2007 General Faculty vote)

**FACULTY SENATE
VALDOSTA STATE UNIVERSITY
STATUTORY COMMITTEES OF THE SENATE
2012-2013**

Academic Committee: Faculty Senators

CON	Melissa Benton	mjbenton@valdosta.edu	2012-2015
SW/Lib	Michael Sanger	msanger@valdosta.edu	2012-2015
A&S	Vivianne Foyou	vefyou@valdosta.edu	2010-2013*
COB	Nathan Moates	knmoates@valdosta.edu	2010-2013
COE	Dawn Lambeth	dtlambeth@valdosta.edu	2011-2014*
COA	Catherine Schaeffer	caschaef@valdosta.edu	2011-2014

General Faculty Elected by Units +

COA	Jimmy Bickerstaff	jbickerstaff@valdosta.edu	2010-2013
COA	Frank Barnas	fbarnas@valdosta.edu	2012-2015
A&S	Frank Flaherty	flaherty@valdosta.edu	2010-2013***
A&S	Kathleen Lowney	klowney@valdosta.edu	2011-2014****
COB	Ray Elson	relson@valdosta.edu	2012-2015***
COB	Aubrey Fowler	arfowler@valdosta.edu	2012-2015
COE	Nicole Gibson	nmgibson@valdosta.edu	2011-2014
COE	Gidget Ryskamp	gvryskamp@valdosta.edu	2011-2014
CON	Michelle Dykes	megilber@valdosta.edu	2012-2015
CON	Sarah Lauterbach	shlauterbach@valdosta.edu	2010-2013
SW/Lib	Carol Rossiter	cfrossiter@valdosta.edu	2012-2015
SW/Lib	Collette Drouillard	cldrouillard@valdosta.edu	2011-2014

ex officio

Sharon Gravett	sgravett@valdosta.edu	Assistant Vice President for Academic Affairs	Chair
Stanley Jones	sjones@valdosta.edu	Registrar	Secretary

Committee on Committees: Faculty Senators

COA	Lai Orenduff	lorenduff@valdosta.edu	CE	2010-2013
A&S	Miryam Espinosa-Dulanto	meespinosadulant@valdosta.edu	C	2011-2014
COB	Ed Walker	edwalker@valdosta.edu	PC	2009-2012
COE	Sonya Sanderson	slsanderson@valdosta.edu		2010-2013*
CON	Melissa Benton	mjbenton@valdosta.edu		2012-2015
SW/Lib	Laura Wright	lbwright@valdosta.edu		2012-2015

ex officio

CON	Anita Hufft	ahufft@valdosta.edu	Dean
AA	Karla Hull	khull@valdosta.edu	Acting Vice President for Academic Affairs

Executive Committee

A&S	Tracy Woodard-Meyers	tmeyers@valdosta.edu		Faculty Senate President
COB	Ed Walker	edwalker@valdosta.edu		President Elect
SW	Diane Holliman	dhollim@valdosta.edu		Secretary
COB	Aubrey Fowler	arfowler@valdosta.edu		Parliamentarian

Faculty Affairs Committee: Faculty Senators

A&S	Karen Morris	kamorris@valdosta.edu	CE	2012-2015
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COA	Karl Paoletti	kppaoletti@valdosta.edu	C	2011-2014
COE	Vesta Whisler	vrwhisler@valdosta.edu	PC	2010-2013

General Faculty Elected by Units +

COA	William Faux	wvfaux@valdosta.edu		2012-2015
A&S	Ellen Friedrich	elfried@valdosta.edu		2010-2013
COB	Nancy Swanson	njswanson@valdosta.edu		2011-2014
COE	Christine Bond	ccbond@valdosta.edu		2010-2013
CON	Brenda Dyal	bsdyal@valdosta.edu		2010-2013
SW/Lib	Linda Most	lrmmost@valdosta.edu		2010-2013

Faculty Grievance Committee: General Faculty Elected at Large+

COE	Larry Hilgert	lhilgert@valdosta.edu		2012-2015
COA	Frank Barnas	fbarnas@valdosta.edu		2012-2015
SW/Lib	Alan Bernstein	abernste@valdosta.edu		2010-2013
A&S	Sharon Gravett	sgravett@valdosta.edu		2010-2013
A&S	Jane Kinney	jkinney@valdosta.edu		2010-2013
COE	Lorraine Schmetzing	lschmert@valdosta.edu		2011-2014
A&S	Aristotel Santas	asantas@valdosta.edu		2011-2014
A&S	Michael Stoltzfus	mjstoltz@valdosta.edu		2011-2014

General Faculty Elected by Units+

COA	Carl Cates	ccates@valdosta.edu		2010-2013**
A&S	Martha Laughlin	mjlaughl@valdosta.edu		2010-2013***
COB	Jim Muncy	muncyj@valdosta.edu		2011-2015
COE	Xavier McClung	xmcclung@valdosta.edu		2011-2014
CON	Linda Floyd	lfloyd@valdosta.edu		2011-2015
SW/Lib	Wallace Koehler	wkoehler@valdosta.edu		2011-2014
A&S	John Dunn	jdunn@valdosta.edu	C	2012-2015

Institutional Planning Committee: Faculty Senators

A&S	Daniel BaracsKay	dbaracsKay@valdosta.edu	CE	2012-2015
CON	Maria Whyte	mwhyte@valdosta.edu	PC	2012-2015
COE	Steven Kohn	sjkohn@valdosta.edu		2010-2013
COA	Karin Murray	kgmurray@valdosta.edu		2012-2015
COB	Aubrey Fowler	arfowler@valdosta.edu	C	2010-2013

General Faculty Elected by Units+

COA	Michael Eaves	meaves@valdosta.edu		2011-2014
A&S				
COB	Mike Holland	mholland@valdosta.edu		2010-2013***
COE	Marcella Prater	mgprater@valdosta.edu		2012-2015
CON	Stephen Shirlock	smshirlock@valdosta.edu		2010-2013
SW/Lib	Hanae Kanno	hkanno@valdosta.edu		2011-2014

ex officio

Karla Hull	khull@valdosta.edu	Acting Vice President for Academic Affairs
Sue Mitchell Fuciarelli	semitchell@valdosta.edu	Vice President for Finance and Administration
Russ Mast	rmast@valdosta.edu	Vice President for Student Affairs
(currently not filled)		Assistant to the President for Strategic Research and Analysis
		COSA
		COSA
Amber Worthy	asworthy@valdosta.edu	SGA/Vice President

PC = Past Chair, C = Chair, CE = Chair Elect +**Note:** No limit exists as to the number of consecutive terms a General Faculty/non-Senator can be elected to a Statutory Committee * **finish unexpired term** ** **elected to second term** *****elected to third term, etc.**

Note: On the five Statutory Committees, seats listed as “SW/Lib” rotate b/t the two units. For example, if a SW person is holding the seat, upon completion of the SW person’s term, the seat goes to the Library/Library Science. If a Library/Library Science person is holding the seat, upon completion of the Library/Library Science person’s term, the seat goes to SW. The exception is the General Faculty Seats on the Academic Committee which has a seat for Social Work and a seat for Library/Library Science.

**FACULTY SENATE
VALDOSTA STATE UNIVERSITY
STANDING COMMITTEES
2012-2013**

Academic Scheduling and Procedures Committee

A&S	Said Fares	sfares@valdosta.edu	CE	Sen	2012-2015
COE	Ronny Green	rgreen@valdosta.edu	C	Sen	j
A&S	Maren Hyer	mcleghyer@valdosta.edu	PC	Sen	2010-2013
COA	Jim Shrader	jshrader@valdosta.edu			2010-2013
COA	Bradley Finson	bafinson@valdosta.edu			2011-2014*
A&S	Emily Cantonwine	egcantonwine@valdosta.edu			2010-2013
A&S	Kendric Coleman	kecoleman@valdosta.edu			2012-2015
A&S	Marc Pufong	mpufong@valdosta.edu			2011-2014
A&S	Jose Velez-Marulanda	javelezmarulanda@valdosta.edu			2011-2014
COB	Ed Walker	edwalker@valdosta.edu			2012-2015
COE	Gina Doepker	ggdoepker@valdosta.edu			2011-2014
COE	Karen Noll	knoll@valdosta.edu			2012-2015
COE	Jen Breneiser	jebreneiser@valdosta.edu			2011-2014
CON	Arlene Corbitt	eahaddon@valdosta.edu			2010-2013**
SW/Lib	Libby Bickers	ebbickers@valdosta.edu			2011-2014*
COSA					2011-2014

Ex Officio

Stanley Jones	sjones@valdosta.edu	Registrar
Walter Peacock	wpeacock@valdosta.edu	Director of Admissions & Enrollment Management
Honey Coppage	hhatcher@valdosta.edu	Assistant to the Vice President for Academic Affairs
Rob Kellner	rkellner@valdosta.edu	Director of Auxiliary Services
Bobby Tucker	ctucker@valdosta.edu	Athletics, Academic Services & Faculty Athletic Representative
Tom Hardy	twhardy@valdosta.edu	Director of Housing and Residence Life
Brian Haugabrook	bahaugab@valdosta.edu	Chair of COSA [Council of Staff Affairs]
Reginald Merritt	remerritt@valdosta.edu	Student
Desiray Ward	dyward@valdosta.edu	Student

Academic Honors and Scholarships Committee

COE	Deb Briihl	dbriihl@valdosta.edu	C	Sen	2011-2014
A&S	Linda De La Garza	ldelagarza@valdosta.edu	PC	Sen	2010-2013

COA	Jimmy Bickerstaff	jbickerstaff@valdosta.edu	CE	Sen	2012-2015
COA	Karen Sodowsky	kpsodowsky@valdosta.edu			2011-2014
COA	James Shrader	jshrader@valdosta.edu			2012-2014
A&S	Gardner Rogers	girogers@valdosta.edu			
A&S	Tom Aiello	taiello@valdosta.edu			
A&S	Kenneth Rumstay	krumstay@valdosta.edu			
A&S	Jason Allard	jmallard@valdosta.edu			2010-2013
A&S	Babacar Mboup	bmboup@valdosta.edu			2010-2013
A&S	Richard Carpenter	racarpenter@valdosta.edu			2011-2014
COB	Tim Reisenwitz	treisenw@valdosta.edu			2012-2015**
COE	Alicja Rieger	arieger@valdosta.edu			2011-2014
COE	Juan Walker	juwalker@valdosta.edu			2012-2015
COE	Rudo Tsemunhu	rtsemunhu@valdosta.edu			2012-2015
CON	Michelle Ritter	mewingbr@valdosta.edu			2010-2013
SW/Lib	Rich Vodde	rvodde@valdosta.edu			2011-2014
COSA					2011-2014

Ex Officio

CON	(no one holds this position at this time)			Associate Dean
COA	John Gaston	jgaston@valdosta.edu		Dean
		-		Director of Special Events
	Alex Bell	aabell@valdosta.edu		Student
	Kara Buescher	kabuescher@valdosta.edu		Student
	Kaysie Williams	kawilliams@valdosta.edu		Student

Athletics Committee

COE	Matthew Grant	matgrant@valdosta.edu	CE	Sen	2012-2015
A&S	Andreas Lazari	alazari@valdosta.edu	C	Sen	2011-2014
COE	Charles Talor	crtalor@valdosta.edu	PC	Sen	2010-2013
COA	Linda Jurezak	lpjurczak@valdosta.edu			2011-2014
COA	John Gheesling	jdgheesling@valdosta.edu			2011-2014
A&S	Thomas Aiello	taiello@valdosta.edu			2011-2014
A&S	Jia Lu	jlu@valdosta.edu			2012-2015
A&S	Brian Ring	bcring@valdosta.edu			2012-2015
A&S	Ted Geltner	tageltner@valdosta.edu			2011-2014
COB	Ed Walker	eddwalker@valdosta.edu			2010-2013

COE	James Archibald	jgarchibald@valdosta.edu			2011-2014*
COE	Ann Unterreiner	amunterreiner@valdosta.edu			2012-2015
COE	Stan Andrews	sandrews@valdosta.edu			2011-2014
CON	Myron Faircloth	jfaircloth@valdosta.edu			2011-2014
SW/ Lib	Changwoo Yang	cyang@valdosta.edu			2012-2015
COSA					2011-2014

Ex Officio

Herb Reinhard	hreinhar@valdosta.edu	Director of Athletics
Bobby Tucker	ctucker@valdosta.edu	Athletics, Academic Services & Faculty Athl
Taylor Malone	tmalone@valdosta.edu	Student
Sarah Smart	s-smart@valdosta.edu	Student
Micah Leon	mbleon@valdosta.edu	Student
Amber Martin	ambmartin@valdosta.edu	Student

Educational Policies Committee

COB	Ed Walker	edwalker@valdosta.edu	PC	Sen	2012-2015
COA	Lynn Corbin	lcornin@valdosta.edu	C	Sen	2012-2014
SW / Lib	Michael Sanger	msanger@valdosta.edu	CE	Sen	2012-2015
COA	Molly Stoltz	mmstoltz@valdosta.edu			2012-2015
COA	Paul Campiglia	pcampiglia@valdosta.edu			2011-2014
A&S	Archna Bhasin	abhasin@valdosta.edu			2011-2014
A&S	Andreas Lazari	alazari@valdosta.edu			2010-2013
A&S	Hasson Tavossi	htavossi@valdosta.edu			2011-2014
A&S	Ginger Macheski	macheski@valdosta.edu			2011-2014
COB		-			
COE	Scott Grubbs	stgrubbs@valdosta.edu			2011-2014
COE	Lori Howard	lchoward@valdosta.edu			2011-2014
COE	Peggy Auman	ppauman@valdosta.edu			2011-2014
CON	James Humphries	jhumphries@valdosta.edu			2012-2015
SW/ Lib	Jeffery Gallant	jwgallant@valdosta.edu			2010-2013
COSA					2011-2014

Ex Officio

	Walter Peacock	wpeacock@valdosta.edu	Director of Admissions & Enrollment Manag
	Bill Muntz	bmuntz@valdosta.edu	Director of Public Services
	Stanley Jones	sjones@valdosta.edu	Registrar
A&S	James LaPlant	jlaplant@valdosta.edu	Associate Dean

A&S	Tracy Meyers	tmeyers@valdosta.edu	Director of Women's and Gender Studies
	Ololade Fagbohun	nofagbohun@valdosta.edu	Student
	Omotayo Ikuesan	oaikuesan@valdosta.edu	Student

Subcommittees

Admissions Appeals Review Committee

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Financial Aid Subcommittee

Chair elect of the student services committee will serve as the Chair of the Student Financial Aid committee

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Webmaster

Director of Information Technology

Chief Information Security Officer

Assistant Director of Information Technology

Enterprise

Students

Representative eLearning Advisory Board

ATTACHMENT B

VALDOSTA STATE UNIVERSITY ACADEMIC COMMITTEE MINUTES April 9, 2012

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, April 9, 2012. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Michelle Dykes (Proxy for Dr. Deborah Weaver), Ms. Laura Wright, Ms. Catherine Schaeffer, Dr. Linda Jurczak, Dr. Kathe Lowney (Proxy for Dr. Frank Flaherty), Dr. Kathe Lowney, Dr. Ray Elson, Dr. Ray Elson (Proxy for Dr. Donna Cunningham), Dr. Nicole Gibson, Dr. Ann Marie Smith, Dr. Michelle Dykes, and Ms. Laura Wright (Proxy Dr. Colette Drouillard).

Members Absent: Dr. Deborah Weaver, Dr. Amy Aronson-Friedman, Dr. Nathan Moates, Ms. Jessica Goldsmith, Dr. Frank Flaherty, Dr. Donna Cunningham, Dr. Melissa Benton, Dr. Carol Rossiter, and Dr. Colette Drouillard.

Visitors Present: Dr. Barbara Stanley, Dr. Nanci Scheetz, Dr. Marvin Smith, Dr. Darrell Ross, Dr. Ellen Wylie, Dr. Don Leech, Dr. Lars Leader, Dr. Reynaldo Martinez, Dr. Mark Smith, Dr. Alfred Fuciarelli, Dr. Tracy Meyers, Dr. Jane Kinney, and Mr. Lee Bradley.

The Minutes of the March 5, 2012 meeting were approved by email on March 9. (pages 1-5).

A. Women and Gender Studies

1. Revised requirements for the minor in Women's and Gender Studies were approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 6-7).

2. New course, Womens and Gender Studies (WGST) 4100, "Queer Theory, (QUEER THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to - An introduction to queer theory, looking at the cultural context from which it emerges, its central tenets, debates within an field, and the activist strategies that have been connected with it.. (pages 8-17).

3. Revised prerequisites and course description, Womens and Gender Studies (WGST) 4400, "Women's and Gender Studies Seminar, (WGST SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description change to – Prerequisites: WGST 3000, 3100, and at least two WGST 3000/4000-level course electives. A capstone project culminating in a senior research paper that critically analyzes women and/or gender issues from a feminist theoretical perspective. (pages 18-20).

B. College of Arts and Sciences

1. Revised senior curriculum for the BS in Computer Science was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 21-22).

2. New course, Computer Science (CS) 2800, "Computer Ethics", (COMPUTER ETHICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 23-28).

3. Revised course title, Computer Science (CS) 4500, "Formal Languages and Automata Theory", (FORMAL LANG & AUTOMATA THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 29-31).

4. Revised course description, Computer Science (CS) 4900, "Senior Seminar", (SENIOR SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 32-34).

5. Revised Selected Educational Outcomes for the BA in Sociology and Anthropology was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 35-36)

6. Revised senior college curriculum for the BA in Sociology and Anthropology was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 37-39).
7. New course, Anthropology (ANTH) 3140, “World Prehistory”, (WORLD PREHISTORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 40-45).
8. New course, Anthropology (ANTH) 3170, “Language and Culture”, (LANGUAGE AND CULTURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 46-53).
9. Revised prerequisites, Sociology (SOCI) 3000, “Sociological Analysis and Statistical Applications”, (SOCI ANALYSIS/STATISTICAL APP – 4 credit hours, 3 lecture hours, 2 lab hours, and 5 contact hours), was approved effective Fall Semester 2012. (pages 54-56).
10. Revised prerequisites, Sociology (SOCI) 3500, “Sociological Theory”, (SOCIOLOGICALTHEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 57-59).
11. Revised major – MA with a major in Literature and Language to MA with a major in English Studies for Language Arts Teachers was approved effective Fall Semester 2012. (pages 60-62).
12. Revised catalog program description for the MA in English was approved effective Fall Semester 2013 with the effective term changed from 2012 to 2013 and with the “Applicant must” removed from the beginning of each bullet item. (pages 63-65).
13. Revised admission requirements for the MA in English was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013 and the first bullet item changed to read – Have earned a bachelor’s degree... . (pages 66-68).
14. Revised Progression, Retention, Dismissal, and Readmissions policies for the MA in English were approved effective Fall Semester 2013 with effective date changed from 2012 to 2013, bullet 4 ...determination by GSC equals..., bullet 9 ...At the discretion of the departmental GSC, courses..., bullet 12 ...departmental GSC if so desired. In cases of illness or other factors that effects their progression, students may request a waiver. The request must be in writing... . (pages 69-73)
15. Revised Non-Thesis Option-Comprehensive Exam (on the web) was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 74-76).
16. New course, Journalism (JOUR) 4570, “Introduction to Sportswriting”, (SPORTWRITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...magazines, and....coverage, and the history of sports... . (pages 77-87).
17. Revised course number, English (ENGL) 2111, “World Literature I: The Ancient World”, (WORLD LIT I: THE ANCIENT WORLD – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with effective date changed from 2012 to 2013. (pages 88-90). Deactivation ENGL 2110. Pending approval BOR-General Education.
18. Revised course number, English (ENGL) 2111, “Honors World Literature I: The Ancient World”, (HONRS WRLD LIT: THE ANCIENT WRD – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with effective date changed from 2012 to 2013. (pages 91-93). Deactivation ENGL 2110H. Pending approval BOR-General Education.
19. Revised course number, English (ENGL) 2112, “World Literature II: The Age of Discovery”, (WRLD LIT II: THE AGE DISCVRY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with effective date changed from 2012 to 2013. (pages 94-96). Deactivation ENGL 2120. Pending approval BOR-General Education.
20. Revised course number, English (ENGL) 2112H, “Honors World Literature II: The Age of Discovery”, (HON WRLD LIT II: AGE DISCVRY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall

Semester 2013 with effective date changed from 2012 to 2013. (pages 97-99). Deactivation ENGL 2120H. Pending approval BOR-General Education.

21. Revised course number, English (ENGL) 2113, “World Literature III: The Development of Modern Thought”, (WRLD LIT III: DVLPMT MOD THOUG – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with effective date changed from 2012 to 2013. (pages 100-102). Deactivation ENGL 2130. Pending approval BOR-General Education.

22. Revised course number, English (ENGL) 2113H, “Honors World Literature III: The Development of Modern Thought”, (HON WRLD LIT III: DVLP MOD THOU – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was

approved effective Fall Semester 2013 with effective date changed from 2012 to 2013. (pages 103-105). Deactivation ENGL 2130H. Pending approval BOR-General Education.

23. Revised course title and description, Journalism (JOUR) 2510, “Journalism Magazine Seminar”, (JOURNALISM MAGAZINE SEMINAR – 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2012. (pages 106-108).

C. College of Education

1. Revised degree requirements for the MED in Middle Grades Math and Science were approved effective Fall Semester 2013 with the effective year changed from 2012 to 2013. (pages 109-110).

2. New course, Middle Grades Math & Science (MGMS) 5999, “Professional Orientation”, (PROFESSIONAL ORIENTATION – 0 credit hours, 0 lecture hours, 0 lab hours, and 0 contact hours), was approved effective Fall Semester 2012 with the description changed to – Required non-credit course that must be successfully completed at entry to advanced programs. Candidates are required to establish an electronic portfolio and provide evidence that all advanced entry requirements have been satisfactorily met.. (pages 111-116).

3. Revised degree requirements for the MED in Curriculum and Instruction – Accomplished Teaching were approved effective Fall Semester 2013 with the effective year changed from 2012 to 2013. (pages 117-118).

4. New course, Education Accomplished Teaching (EDAT) 5999, “Professional Orientation”, (PROFESSIONAL ORIENTATION – 0 credit hours, 0 lecture hours, 0 lab hours, and 0 contact hours), was approved effective Fall Semester 2012 with the description changed to – Required non-credit course that must be successfully completed at entry to advanced programs. Candidates are required to establish an electronic portfolio and provide evidence that all advanced entry requirements have been satisfactorily met.. (pages 119-124).

5. Revised degree requirements for the EDS in Curriculum and Instruction – Teaching & Learning Exemplary Teaching were approved effective Fall Semester 2013 with the effective year changed from 2012 to 2013. (pages 125-126).

6. New course, Education Exemplary Teacher (EDET) 5999, “Professional Orientation”, (PROFESSIONAL ORIENTATION – 0 credit hours, 0 lecture hours, 0 lab hours, and 0 contact hours), was approved effective Fall Semester 2012 with the description changed to – Required non-credit course that must be successfully completed at entry to advanced programs. Candidates are required to establish an electronic portfolio and provide evidence that all advanced entry requirements have been satisfactorily met.. (pages 127-132).

7. Revised degree requirements for the MED in Special Education – Deaf Education were approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 133-135).

8. Revised course number, prerequisite, and description, Deaf Education (DEAF) 5010, “Student Teaching: Deaf & Hard-of-Hearing”, (STUDNT TCHNG DEAF/HARD OF HEAR – 5 credit hours, 0 lecture hours, 20 lab hours, and 20 contact hours), was approved effective Fall Semester 2012 with “Graded Satisfactory/Unsatisfactory” added to the beginning of the description and the “note” from the old description was added to the new description. (pages 136-138). Deactivation SPEC 5010 effective Fall 2013.

9. Revised course number, and prerequisite, Deaf Education (DEAF) 5020, “Student Teaching Seminar: Deaf & Hard-of-Hearing”, (STUDENT TCHNG DEAF/HARD OF HEAR – 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2012. (pages 139-141). Deactivation SPEC 5020 effective Fall 2013.
10. Revised catalog copy Admission deadline section MAT in Special Education – Deaf Education was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 142-144)
11. Revised degree requirements for the MAT in Special Education – Deaf Education were approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 145-147).
12. New course, Deaf Education (DEAF) 6020, “Audiological Considerations and Auditory/Oral Methods for Teachers of the Deaf”, (AUDIOCONSID& AUDI/ORAL METHODS – 4 credit hours, 4 lecture hours, 0 lab hours, and 4 contact hours), was approved effective Fall Semester 2012. (pages 148-155).
13. New course, Deaf Education (DEAF) 6030, “Internship in Teaching”, (INTERNSHIP IN TEACHING – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...instructor. Graded “Satisfactory” or “Unsatisfactory”. A Clinical practice designed... . (pages 156-163).
14. Deactivation of the Associate of Applied Science – Business, Service, Technical, and Health was noted effective Spring Semester 2013. (pages 164-166).
15. Deactivation of the BSED in Business Education was noted effective Spring Semester 2014. (pages 167-169).
16. Revised catalog narrative for the Department of Adult and Career Education was approved effective Fall Semester 2013 with the following changes ...Education that has options in Career...adult students as a bachelor’s completion program. . (pages 170-172).
17. Revised admission requirements for the MED in Adult Career Education – Business Education & Information Technology option was approved effective Fall Semester 2013 with effective term changed from 2012 to 2013 with the second bullet changed to read – Must have earned a cumulative graduate GPA of 2.5... . (pages 173-175).
18. Revised admission requirements for the MED in Adult Career Education – Workforce Education and Development Option and Career and Technical Education Option was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 176-178).
19. Revised Selected Educational Outcomes for the MED in Adult and Career Education – Business Education and Information Technology Option was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013 and the following changes under the Examples of Outcomes - item #2 changed to read - ...”B” or above in all core classes. and item #1 and #3 “Capstone experience” was changed to “capstone project”. (pages 179-181).
20. Revised Outcomes Assessments for the MED in Adult and Career Education – Workforce Education and Development Option was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013 and the following changes - item #2 changed to read - ...”B” or above in all core classes. and item #1 and #3 “Capstone experience” was changed to “capstone project”.. (pages 182-184).
21. Revised degree requirements for the MED in Adult Career Education – Workforce Education and Development Option – Career and Technical Education Option – Business Education and Information Technology option was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 185-187).
22. New course, Adult and Career Education (ACED) 7070, “Advanced Office Procedures”, (ADV OFFICE PROCEDURES – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...procedures integrating previously learned office skills,... . (pages 188-195).
23. New course, Adult and Career Education (ACED) 7350, “Organizational Learning and Development”, (ORG LEARNING & DEVELOPM – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall

Semester 2012 with the description changed to read ...theories, and practices ...workforce education. Students will study... . (pages 196-203).

24. New course, Adult and Career Education (ACED) 7610, “Advanced Web Design and Development”, (ADV WEB DESIGN & DEVEL – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...practice of designing web sites for business and/or education settings, incorporating...standards. The course includes use of... . (pages 204-211).

25. New course, Adult and Career Education (ACED) 7700, “Advanced Desktop Publishing”, (ADV DTOP PUBLISHING – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read – Advanced theory and practice of designing business-related documents such as brochures, newsletters, advertisements, and books, integrating several software packages taught in business technology programs for desktop publishing, photo editing, and graphic design. (pages 212-218).

26. Revised course title and description, Adult and Career Education (ACED) 7110, “Workforce Human Performance Improvement”, (WRKFRC HUMAN PERFMNC IMPVMNT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...recent developments in practices of workforce.... . (pages 219-221).

27. Revised course title and description, Adult and Career Education (ACED) 7150, “Adult Learning and Development”, (ADULT LEARNING AND DEVELOPMENT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was

approved effective Fall Semester 2012 with the description changed to read - Advanced study of the socio-historical context of contemporary methods, agencies, programs, and issues in adult education, including adult nonformal education as well as formal and informal learning in diverse organizational and global context. (pages 222-224).

28. Revised course title and description, Adult and Career Education (ACED) 7220, “Improvement of Instruction in Business Technology Education”, (IMPRVMNT INSTR BUS TECH EDUC – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 225-227).

29. Revised course title and description, Adult and Career Education (ACED) 7510, “Communication in Business Technology Education”, (IMPRVMNT INSTR BUS TECH EDUC – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 228-230).

30. Revised course title and description, Adult and Career Education (ACED) 7680, “Contemporary Instructional Practices in Workforce Education”, (CONTEMPRRY INSTR PRAC WRKFC EDU – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 231-233).

31. Revised course title and description, Adult and Career Education (ACED) 7810, “Computer Programming for Business Technology Education”, (COMPUTER PRGMNG BUS TECH EDUC – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read – Advanced study and the teaching of programming for a business environment in a high-level language, including algorithm design, data types and classes, basic control structure, file processing arrays, and object-oriented programming. Also includes an overview of computer environments, hardware and software components, machine-level programming, and information systems. (pages 234-236).

32. Revised course description, Adult and Career Education (ACED) 7100, “Current Practices in Workforce Education and Development”, (CURRENT PRACTS IN WKF ED & DEV – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the 2nd sentence changed to – Emphasis is on program design, needs assessment, costs, and benefits of training programs and methods of trainer performance in the workplace. (pages 237-239).

33. Revised course description, Adult and Career Education (ACED) 7530, “Supervision and Mentoring in Adult and Career Education”, (SUPERVISION ADULT/CAREER EDUC – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...those in, or aspiring to positions in secondary,... . (pages 240-242).

34. Revised course description, Adult and Career Education (ACED) 7600, “Applied Computer Technology”, (APPLIED COMPUTER TECHNOLOGY – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...software. The course is designed for business...adult education settings. . (pages 243-245).
35. Revised course description, Adult and Career Education (ACED) 7620, “Evaluation of Adult and Career Education Programs”, (EVAL ADULT/CAREER ED PROGRAMS – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 246-248).
36. Revised course description, Adult and Career Education (ACED) 7900, “Special Topics in Adult and Career Education”, (SPECIAL TOPICS ADULT/CAREER ED – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 249-251).
37. Revised course description, Adult and Career Education (ACED) 8450, “Multimedia Authoring and Design”, (MULTIMEDIA AUTHORIZING/DESIGN – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read – Advanced theory and practice of writing, designing... . (pages 252-254).
38. Revised catalog narrative for the EDD in Curriculum and Instruction was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013 with the first line changed to read – DOCTOR OF EDUCATION WITH... . (pages 255-259).
39. Revised degree requirements for the EDD in Curriculum and Instruction – concentration – General Curriculum and Instruction was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013 and the correction of the spelling of “concentration”. (pages 260-261).
40. Revised degree requirements for the EDD in Curriculum and Instruction – concentration – P-12 Curriculum and Instruction was approved effective Fall Semester 2013 with the correction of the spelling of “concentration”. (pages 262-264).
41. New certification requirements for the EDD in Curriculum and Instruction – Certification Only in Curriculum and Instruction was approved effective Fall Semester 2013. (pages 265-266).
42. Revised catalog copy for the EDD in Leadership was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013 with the 2nd sentence of the first paragraph changed to read ...organization. The program emphasizes connecting the knowledge and inquiry skills developed in the core curriculum with research courses and school or organizational improvement. Also, under the Examples of Outcomes Assessments – “Doctoral candidates will” was removed from beginning of each bullet item and placed as statement before the bullet items. (pages 267-270).
43. Revised degree requirements for the EDD in Leadership were approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013, and under Area C of revised requirements Interdisciplinary was changed to Interdisciplinary courses. (pages 271-272).
44. Revised Curriculum, Leadership and Technology department narrative was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 273-275).
45. Revised degree requirements for the EDS in Instructional Technology – concentration – Technology Applications was approved effective Fall Semester 2013. (pages 276-278).
46. Revised degree requirements for the MED in Instructional Technology – concentration – Technology Applications were approved effective Fall Semester 2013 with “Area of Specialization” changed to “Courses in area of specialization”. (pages 279-281).
47. Revised degree requirements for the EDS in Instructional Technology – concentration – P-12 Technology Applications was approved effective Fall Semester 2013. (pages 282-285).

48. Revised degree requirements for the MED in Instructional Technology – concentration – P-12 Technology Applications was approved effective Fall Semester 2013. (pages 286-289).
49. New course, Instructional Technology (ITED) 7600, “Introduction to Discipline-Based Best Practices Literature”, (DISCIPLINE-BASED LITERATURE – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013. (pages 290-300).
50. New course, Instructional Technology (ITED) 8600, “Professional Development and Program Evaluation”, (PROF DEVEL & PROGRAM EVAL – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013. (pages 301-311).
51. Revised course description, Instructional Technology (ITED) 7100, “Foundational Theories in Instructional Technology”, (FUNDTNL THEORIES IN ITED – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013. (pages 312-314).
52. Revised course description, Instructional Technology (ITED) 7200, “Information Sources and Uses”, (INFORMATION SOURCES AND USES – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...environments. Topics include legal issues... . (pages 315-317).
53. Revised course title, and description, Instructional Technology (ITED) 7300, “Instructional Technology for Teaching, Learning, and Assessment”, (INSTR TECH TCH, LRNG, & ASSMNT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read – Integration of technology into personal teaching practice, emphasizing collaboration with other educators to improve teaching, learning, and assessment. (pages 318-320).
54. Revised course description, Instructional Technology (ITED) 8100, “Theories, Models, and Perspectives of Instructional Technology”, (THRY, MODL, PERSPECT OF IT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read – Modeling and facilitation of theoretical... . (pages 321-323).
55. Revised course description, Instructional Technology (ITED) 8200, “Instructional Design for Training and Education”, (ID TRAINING & ED – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...context. The course addresses learner... . (pages 324-326).
56. Revised course description, Instructional Technology (ITED) 8300, “Technology Tools for Training and Education”, (TECH TOOLS – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...development. The course includes in-depth... . (pages 327-329).
57. Revised course description, Instructional Technology (ITED) 8500, “Leadership in Instructional Technology”, (LDRSHP INSTRUCTIONALTECHNOLGY – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...demonstrate leadership in securing... . (pages 330-332).
58. Revised course description, Instructional Technology (ITED) 8999, “Action Research Project”, (ACTION RESEARCH PROJECT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read – Implementation of research-based...learning. The students will use digital...to collect systematically and analyze... and the last two sentences were deleted. (pages 333-335).
59. Revised prerequisites and course description, Instructional Technology (ITED) 8970, “Action Research Methods and Planning”, (ACTION RES METHODS & PLANNING – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...research. This course includes... . (pages 336-338).
60. Revised course title and description, Curriculum and Instruction (CIED) 9100, “Curriculum Design, Implementation, and Evaluation”, (CURRCI DESIGN IMLEM & EVAL – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 339-341).

61. Revised course title and description, Curriculum and Instruction (CIED) 9200, “Instructional Planning, Implementation, and Evaluation”, (INST PLAN IMPLEM & EVAL – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 342-344).
62. Revised course title and description, Curriculum and Instruction (CIED) 9300, “Using Assessment to Maximize Student Learning”, (USING ASSMT TO MAX STU LEARN – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012. (pages 345-347).
63. Revised course title and description, Curriculum and Instruction (CIED) 9400, “Review of Academic Discipline and Pedagogy Literature”, (REVIEW ACAD DISC PEDAGOGY LIT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to – Advanced analysis and synthesis of pedagogy related to the literature of the academic discipline documented through application... (pages 348-350).
64. Revised course title and description, Instructional Technology (ITED) 7070, “Decision-Oriented Research, Evaluation, and Professional Learning”, (RESEARCH EVAL & PROF LEARNING – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...best practices in technology-based professional learning. This course includes an... (pages 351-353).
65. Revised course title and description, Instructional Technology (ITED) 7400, “Digital Learning Environments”, (DIGITAL LEARNING ENVIRONMENTS – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read – Creation, support, and effective management of digital learning environments. Includes troubleshooting basic software and hardware problems and evaluation and selection of digital tools and resources for compatibility with school technology infrastructure. (pages 354-356).
66. Revised course title and description, Instructional Technology (ITED) 7500, “Vision and Planning for Instructional Technology”, (VISION & PLANNING INSTR TECH – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read ...context. The course includes theory... (pages 357-359).
67. Revised course title and description, Instructional Technology (ITED) 8400, “Technology for Learning Environments: Evaluation, Selection, Management, and Collaboration”, (TECH FOR LEARNING ENVIRONMENTS – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013 with the description changed to read – Research, review, and application of commercial, and educational technology. This course includes facilitation... (pages 360-362).
68. Revised course title and description, Instructional Technology (ITED) 8960, “Discipline-based Best Practices Literature”, (DISCIPLIN-BASED BEST PRACT LIT – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2013. (pages 363-365).
69. Revised course title and description, Education Leadership (LEAD) 9010, “Seminar in Organizational Leadership”, (SEMINAR IN ORG LEADERSHIP – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Summer Semester 2012 with the description changed to – Theoretical and practical aspects in the development of leadership focusing on the skills and processes needed to lead diverse organizations. (pages 366-368).
70. Revised course title and description, Education Leadership (LEAD) 9020, “Planning and Change for Leaders”, (PLANNING/CHANGE FOR LEADERS – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Summer Semester 2012 with the description changed to – Planning and change with emphasis on the knowledge and skills for effective and systematic continuous improvement. (pages 369-372).
71. Revised course title and description, Education Leadership (LEAD) 9040, “Organizational Theory, Culture, and Leadership”, (ORG THEORY, CULTURE, & LEAD – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Summer Semester 2012 with a hyphen added between high-performing in the course description. (pages 373-375).

D. Miscellaneous

1. New program Proposal Process and forms were presented for review. (pages 376-380).

Respectfully submitted,
Stanley Jones
Registrar

ATTACHMENT C:

VALDOSTA STATE UNIVERSITY ACADEMIC COMMITTEE MINUTES September 10, 2012

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, September 10, 2012. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Melissa Benton, Ms. Catherine Schaeffer (Proxy for Dr. Viviane Foyou), Dr. Ray Elson (Proxy for Dr. Nathan Moates), Dr. Dawn Lambeth, Ms. Catherine Schaeffer, Dr. Frank Flaherty, Dr. Kathe Lowney, Dr. Ray Elson, Dr. Melissa Benton (Proxy for Dr. Michelle Dykes), Dr. Carol Rossiter, and Dr. Colette Drouillard, and Dr. Jimmy Bickerstaff
Members Absent: Dr. Michael Sanger, Dr. Viviane Foyou, Dr. Nathan Moates, , Dr. Frank Barnas, Dr. Aubrey Fowler, Dr. Nicole Gibson, Dr. Michelle Dykes, and Dr. Selen Lauterbach.

Visitors Present: Dr. Darrell Ross, Dr. James Peterson, Dr. Alfred Fuciarelli, Dr. Jackson Rainer, Dr. L. Wayne Plumly, Dr. John Barbas, Dr. Larry Hilgert and Dr. Jane Kinney.

The Minutes of the April 9, 2012 meeting were approved by email on April 13. (pages 1-8).

A. College of Nursing

1. New Program Prospectus – DNP – Doctor of Nursing Practice was noted. (pages 9-10). ****BOR Approval required****

B. College of Education

1. Revised degree requirements for the EDS in School Psychology were approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 13-14).

2. New course, Psychology (PSYC) 8895, “Capstone Project”, (CAPSTONE PROJECT – 3 credit hours, 3 lecture hours, 1 lab hours, and 4 contact hours), was approved effective Fall Semester 2012. (pages 15-24).

C. College of Business

1. New minor in Entrepreneurship was approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 11-12). *****Information item for BOR*****

2. Revised electives for the BBA in Management – Certificate in Human Resource Management was approved effective Fall Semester 2013 with the option of PERS 2485 (if not taken in Area B) added to the list of courses, and the effective date was changed from 2012 to 2013. (pages 25-26).

3. Revised minor list on page 77 of current catalog to include Entrepreneurship effective Fall Semester 2013. (pages 27-29).

4. New course, Accounting (ACCT) 2099, “Accounting Principles for Entrepreneurs”, (ACCOUNTING FOR ENTREPRENEURS – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...An introduction to financial and managerial accounting and federal taxation to develop potential entrepreneurs’ financial literacy. Non-business majors only, may not be taken for credit by business majors. (pages 30-37).

5. New course, Master of Business Administration (MBA) 7640, “Strategic Human Resources Management”, (STRATEGIC HRM – 3 credit hours, 0 lecture hours, 3 lab hours, and 3 contact hours), was approved effective Spring Semester 2013 with the description changed to read ...A study of theories and methods of strategic, operational, and tactical planning and their relationship to human resources activities. . (pages 38-42).

6. New Program Prospectus – BBA with a major in Healthcare Administration was noted. (pages 43-44). *****BOR approval required*****

D. College of Arts and Sciences

1. Revised Admission requirements for the MS in Criminal Justice was approved effective Fall Semester 2013 with effective date changed from 2012 to 2013. (pages 45-46).

2. Revised degree requirements for the MS in Criminal Justice were approved effective Fall Semester 2013 with the effective date changed from 2012 to 2013. (pages 47-50).

3. Revised course description, Criminal Justice (CRJU) 7910, "Criminal Justice Internship", (CRIMINAL JUSTICE INTERNSHIP – 3-6 credit hours, 0 lecture hours, 9-18 lab hours, and 9-18 contact hours), was approved effective Fall Semester 2012. (pages 51-53).
4. Revised Selected Educational Outcomes for the MS in Marriage and Family Therapy was approved effective Fall Semester 2013. (pages 54-56).
5. Revised program description for the MS in Marriage and Family Therapy was approved effective Fall Semester 2013. (pages 57-59).
6. New Marriage and Family Therapy philosophy statement was approved effective Fall Semester 2013. (pages 60-62).
7. Revised Outcome Assessments for the MS in Marriage and Family Therapy was approved effective Fall Semester 2013. (pages 63-65).
8. Revised program description for the MS in Marriage and Family Therapy (beginning of 2nd paragraph) was approved effective Fall Semester 2013. (pages 66-68).
9. New certificate program for Public Administration – Public Management, Human Resources Management, and Non-Profit Management was approved effective Fall Semester 2013 with certificate description changed to read ...Program Chair. Students must complete their certificate within three years. Students must hold... . (pages 69-74).
10. New Program Prospectus – PSM – Professional Science Master's in Chemistry and Biochemistry was noted. (pages 75-76). ***BOR approval required***

E. Miscellaneous

1. Dr. Melissa Benton and Ms. Catherine Schaeffer agreed to be the Academic Committee Liaisons to the Faculty Senate. They will present the minutes of the Academic Committee to the Faculty Senate for approval on behalf of the Academic Committee Chair.

Respectfully submitted,

Stanley Jones

Registrar

ATTACHMENT D

Dear Colleagues – Attached below you will find instructions regarding participation in our Enterprise Risk Management (ERM) project, a System Office initiative. The referenced template is attached as an excel file. Please do not hesitate to contact me with questions or for assistance.

With kind regards-
Christy

Date: June 20, 2012

Re: Enterprise Risk Management Project

The University System of Georgia is undertaking an Enterprise Risk Management (ERM) Initiative at all of its institutions. They have defined ERM as a method of identifying and mitigating risks that may potentially impede management objectives; enabling campuses to proactively assess outcomes and execute strategies that anticipate risk-related challenges. Going forward, ERM will be an integral part of University System operations across all functions, processes and locations.

To accomplish this initiative, each campus has been directed to establish a risk management process using the tools and templates provided by the System task-force, and provide documentation of possible risks and plans for their mitigation.

Valdosta State is at the point of the ERM process where we need to identify the risks that would cause our institution to “not accomplish our objectives.” You have been selected to participate in this risk identification process due to your leadership of constituent groups on campus or your role in activities that involve risk management. Your assistance is needed in compiling a draft of possible risks through our shared governance opportunities. Please share this information with your groups, using your customary procedures. For some, this may mean completion will occur in an executive committee or through delegation to a sub-committee. Smaller groups or working units may choose to involve all employees in generating suggestions of risks. Please utilize the method that is most convenient for you and your constituents.

While working groups may differ in how they collect their suggested risks, you will all need to utilize the Risk Data Collection Template attached to this memorandum in Excel format. It is a simple worksheet that provides a place to list each risk you or your constituents feels the university may face. For each risk, please indicate:

1. The position you feel holds ownership of that risk (it might not be you or your working group).
2. What university objective the risk may impede (a list has been provided for your reference).
3. The possible impact of the risk (please use the 1-4 scale provided).
4. The likelihood of the risk actually occurring (please use the 1-3 scale provided).

Dr. Christy Yates is the coordinator for this project and is available to assist you or your working groups in completing this process. Dr. Yates is available to facilitate group discussions and data collection during your regular meetings or at your convenience. She can be reached at cbcyates@valdosta.edu or 333-5708. Operations units will be asked to submit your worksheet templates by July 27th. Academic areas should submit data via email, in the attached spreadsheet, on or before September 28th. Dr. Yates will be contacting you this summer and again throughout the fall semester to provide assistance and answer any questions you may have as you are working through this process. All data submitted through this process will then be compiled to reflect the overall risks identified by the entire campus and will move through the remaining phases of the risk assessment process; including the creation of mitigation plans.

Your participation and assistance in this System initiative is greatly appreciated and your input will provide a valuable perspective on risk management at our institution.

ATTACHMENT D

Thu 7/12/2012 10:47 AM

Tracy –

I just wanted to follow-up on the memo that went out last month regarding the Enterprise Risk Management project. I am aware Faculty Senate does not meet during the summer months, as a large body. However, I didn't know if the Executive Committee would be meeting. This data could be collected from the Executive Group alone, from a sub-committee, from the body as a whole, or from some combination of those groups. If you would like me to meet with you or any of those groups, just let me know and I will be happy to accommodate. My September availability is limited due to some overseas travel, so I am trying to firm up as many appointments as possible well in advance. When you have determined the process you would like to use to gather the Faculty Senate contributions, please let me know.

With kind regards-
Christy

Christy Beth Coons Yates, PhD

Director of Operations & Special Projects - Office of the VP, Finance and Administration

Faculty - Department of Communication Arts

Faculty Advisor - Omicron Delta Kappa Honorary

Executive Secretary – Planning & Budget Council

VSU Risk Data Collection Template (based on John Fuchko's 2009 work with Susan Hacker, adapted by Christy Yates)

Phase 1 - Initial Risk Documentation

Risk	Risk Owner (by Name or Title)	Objective Related to Risk	Impact of Risk (Mi=1, Mo=2, S=3, E=4)	Likelihood of Risk (L=1, M=2, H=3)	Composite Risk Ranking (auto calculating weighted formula)
Example: Inadequate student advising	VP of Academic Affairs	G1.e	1	2	1
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University Objectives (reprinted from the 2011-2016 Strategic Plan Document located at <http://www.valdosta.edu/planning/strategicplanning.shtml>)

Goal 1: Recruit and retain high quality students and provide opportunities leading to academic, professional, and social success.

- a. Provide campus infrastructure that optimizes the teaching and learning processes.
- b. Develop degree programs in high need/emerging disciplines.
- c. Provide for a strong and diverse student body that emphasizes broad cultural and geographical representation, including students of high intellectual capability.
- d. Increase leadership, infrastructure, and organization of online degree programs.
- e. Establish interactive opportunities for students and faculty with unique talents, intellectual capabilities, and/or aspirations.

Goal 2: Foster an inclusive and diverse environment for all constituents.

- a. Provide forums that encourage constituents to explore challenging topics in a civil manner.
- b. Create campus-wide practices that strengthen applicant pools (students, staff, and faculty) and ensure objective evaluation of candidates.
- c. Develop activities and experiences that promote diversity as a value.
- d. Enhance support networks for faculty, staff, and students of diverse backgrounds.
- e. Provide for faculty and staff domestic and international exchange.
- f. Provide student experiences that promote relationships with diverse communities.

Goal 3: Promote an environment for high level scholarly engagement among and within students, faculty, and community members.

- a. Emphasize activities that support undergraduate scholarly engagement.
- b. Restructure teaching loads (load equivalents), to enhance faculty-student engagement in discipline based inquiry.
- c. Recruit and engage graduate students in support of the scholarship and teaching mission.
- d. Increase contracts, grants, and research/scholarship-based opportunities.
- e. Articulate faculty standards for teaching, research, and service.

Goal 4: Elevate VSU's reputation, while increasing philanthropy.

- a. Increase major gifts with special focus on student support.
- b. Increase the number of scholarships offered to students with special talents or high academic standing who would not otherwise attend VSU.
- c. More closely engage members of the general assembly and congressional delegation.
- d. Enhance annual giving campaign through growth in number of donors and size of gifts.
- e. Enhance faculty and staff campaign and direction of gifts.
- f. Increase number and activity level of alumni groups around the country.

Goal 5: Provide a safe and vibrant environment for living and learning.

- a. Promote educational excellence, both inside and outside of the classroom, including safe and healthy lifestyles and civic responsibility.
- b. Identify opportunities for SGA to support university objectives through the governance process.
- c. Provide campus infrastructure that optimizes safe and fulfilling student life opportunities.
- d. Provide campus-wide opportunities for employees to further enhance their technical and professional skills.
- e. Develop civility and social responsibility through living and learning experiences.

Goal 6: Strengthen internal and external constituent engagement, including increased involvement in community and University partnerships.

- a. Increase opportunities for cultural and intellectual interactions within the community.
- b. Facilitate partnerships between the University and region that enhance economic development.
- c. Strengthen the roles of COSA, Faculty Senate, Planning & Budget, SGA, Funding Pool Committees, and Advisory Committees in the open governance process.

Composite Results	Very High Risk: 6	Extensive Risk Management (ensure all levels of control, plus traditional audit)
Composite Results	High Risk: 4 - 4.5	High Risk Management (ensure all levels of control, plus traditional audit)
Composite Results	Medium Risk: 2 - 3	Monitor Risk (only execution and supervisory controls)
Composite Results	Low Risk: <2	Accept Risk (no further controls needed)

ATTACHMENT E

From: Laverne L. Gaskins
Sent: Friday, August 10, 2012 10:22 AM
Subject: Policy Adoption Procedure

Colleagues,

I have requested the following highlighted modifications to our Policy Adoption Procedures as indicated below. Please share this request with your respective constituent group at your first meeting and email me your approval or disapproval of this recommendation. Feel free to call if you have any additional questions. Laverne

Emergency or Interim Policies

Presidential ~~and/or Vice-Presidential~~ prerogatives to issue policies before **and/or without the necessity of** ~~appropriate~~ review as provided for in this document, will be exercised only in special circumstances including but not limited to: the health and welfare of the university community; legal mandates; advice of legal counsel; university liability; or contractual issues. ~~Such Interim~~ policies may be adopted in consultation with the Cabinet and the appropriate governance groups. **A policy initiated pursuant to this authority will have the full force and effect of a permanent policy, subject to future modifications that may be required by law and/or Board of Regents policy.**

Delete the following: These interim polices will “sunset” one calendar year following issuance unless processed for approval as a university-wide policy.

ATTACHMENT F: HOW THE VSU SENATE WORKS

<http://www.valdosta.edu/facsen/>

The Senate serves as the mechanism for shared governance at Valdosta State University (*Statutes*: Chapter 4, Article I -- <http://www.valdosta.edu/legal/statutes.shtml>).

What the Senate does is to formulate university policy. This is an extremely important function, central to the vitality of VSU. In the words of the *Statutes*, the Senate functions as the representative, deliberative, advisory, and legislative body of the General Faculty.

It includes 56 elected faculty senators (voting), 14 *ex officio* administrator senators (voting), staff participants (non-voting), and student participants (non-voting).

Any faculty member, administrator, staff member, or student can submit an issue for Senate consideration. It must be submitted in writing to the Executive Secretary. [Currently, B.J. Rickman, bjrickma@valdosta.edu], who brings it to the Executive Committee of the Senate. It is strongly recommended that anyone raising an item for the Executive Committee make their report thorough and well-researched. The Executive Secretary is not expected to do any supplemental research or work on your report or item.

The Executive Committee serves as a traffic cop, deciding whether an issue goes to the Senate, and if so, which committee is the appropriate committee to consider an issue.

There are three (3) kinds of Senate committees: statutory committees, standing committees, and special committees. Membership on all committees is either by election or by recommendation of the Committee on Committees to the Senate and the President for approval.

The five (5) statutory committees are permanently established by the *Statutes*. They are major committees - Academic Committee, Committee on Committees, Faculty Affairs Committee, Institutional Planning Committee, and Faculty Grievance Committee. Their chairs, the President, and the Executive Secretary form the Executive Committee.

Standing committees are formed by the Senate, renewable for three-year periods. They are listed in the *Bylaws of the Faculty Senate* <http://www.valdosta.edu/facsen/documents/bylaws2008.pdf>. Standing committees may form subcommittees. Special committees are formed by the Senate, normally for one year.

Senate committees can initiate policy recommendations within their committee. Senate committees do not have to wait for items to be submitted to them by the Executive Committee. (*Statutes*: Chapter 4, Article VI, Section 3).

Committees make recommendations to the full Senate. The Senate then considers the matter (time limit: 30 minutes). It may accept the recommendation, amend it, or remand the matter back to the appropriate committee. If the Senate adopts a recommendation, the Executive Secretary (w/in 10 working days) sends it to the President, who has 60 days to either approve or disapprove the recommendation, or to seek an extension from the Senate. If approved by the President, the recommendation becomes university policy. If disapproved by the President, the recommendation is returned to the Senate for possible override (requires 2/3 vote) and submission to the General Faculty for its recommendation to the President. The President has the final authority.

Members and Visitors Present

*Indicates proxy

SW- We had severe weather before and during FS meeting which included some trees and power lines down. Some were unable to leave campus to come to meeting and emailed to advise committee of their absence.

Executive Committee:

T. Woodard-Meyers, Chair
E. Walker, Vice Chair
D. Holliman, Secretary
A. Fowler, Parliamentarian

Ex Officio:

N. Argyle (absent)
A. Bernstein (absent)
J. Crawford (absent)
A. Fuciarelli (absent)
S. Fuciarelli (absent)
J. Gaston (absent)
M. Giddings (absent)

K. Hull
A. Hufft (absent)
R. Mast (absent)
W. Plumly (absent)
C. Richards (absent)

College of Arts:

L. Corbin
B. Finson (absent)
K. Im Park*
P. McNeill
K. Murray-**SW**
L. Orenduff
K. Paoletti (absent)
C. Schaeffer

College of Arts & Sciences:

Tom Aiello
J. Allard
D. Baracsckay*
L. De La Garza
J. Dunn (absent)
M. Espinosa-Dulanto
S. Fares
V. Foyou
R. Gladwin-**SW**
D. Hall (absent)
M. Hyer*
A. Lazari*
P. Moch
K. Morris
O. Nikolova-**SW**
M. Noll

E. Parra
G. Rogers (absent)
J. Velez-Marulanda
T. Woodard-Meyers

College of Business Administration:

A. Fowler
D. Kuhlmeier*
N. Moates
T. Royle
E. Walker

College of Education:

Lynn Adams*
J. Archibald
G. Arome
J. Baxter
D. Briihl
G. Doepker*
M. Gorham-Rowan (absent)
M. Grant
R. Green
R. Hannibal-SW
S. Kohn*
D. Lambeth
S. Sanderson
C. Talor
V. Whisler*

College of Nursing:

M. Benton (absent)
M. Whyte

Division of Social Work:

D. Holliman
M. Sanger

Odum Library:

E. Rogers*
L. Wright

COSA Representative (non-voting):

B. Haugabrook*

Student Senators (non-voting):

R. Baerwalde (absent)
M. Richardson (absent)

Proxies:

Ruth Hannibal for Lynn Adams- (absent) SW
Viviane Foyou for Daniel BaracsKay
Jessica Baxter for Gina Doepker
Regina Lee for Brian Haugabrook
Karen Morris for Maren Hyer
Lai Orenduff for Kyong-Im Park

Deb Brihl for Steven Kohn
Ed Walker for David Kuhlmeier
Said Fares for Andreas Lazari
Laura Wright for Emily Rogers

Visitors:

None