



Valdosta State University

**A Regional University of the University System of Georgia
1999-2000 Graduate Bulletin**

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Academic Calendar 1999-2001

FALL SEMESTER 1999

August	14	Saturday	College Placement Examinations
	15	Sunday	New Student Orientation/Registration
	16-17	Mon-Tue	Registration
	18	Wednesday	Classes Begin
September	6	Monday	Labor Day
October	8	Friday	Mid-Term Date
November	22-26	Mon-Fri	Thanksgiving Holidays
	29	Monday	Classes Resume
December	8	Wednesday	Last Day of Classes
	9	Thursday	Exam Preparation Day
	10-11	Fri-Sat	Final Exams
	13-15	Mon-Tue-Wed	Final Exams
	16	Thursday	Graduation

SPRING SEMESTER 2000

January	6	Thursday	New Student Orientation\Registration
	7	Friday	Registration
	10	Monday	Classes Begin
January	12-14	Tues-Wed-Thur	Late Registration
	17	Monday	Martin Luther King Day
March	1	Wednesday	Mid-Term Date
	27	Monday	Spring Holidays (through April 1)
April	3	Monday	Classes Resume
May	1	Monday	Last Day of Classes
	2	Tuesday	Exam Preparation Day
	3-5	Wed-Thur-Fri	Final Exams
	8	Monday	Final Exams
	10	Wednesday	Graduation

SUMMER SEMESTER 2000

May Term

May	9	Tuesday	Registration
	10	Wednesday	Classes Begin
	26	Friday	Last Day of Classes
	27	Saturday	Final Exams

Full Term

May	30	Tuesday	New Student Orientation/Registration
	31	Wednesday	Registration
June	1	Thursday	Classes Begin
	28	Wednesday	Mid-Term Date
July	4	Tuesday	Independence Day - University OPEN
	27	Thursday	Last Day of Classes
	28-29	Fri-Sat	Final Exams
August	31	Monday	Final Exams
	1	Tuesday	Graduation

Summer Session I

May	31	Wednesday	Registration (for both Sessions)
June	1	Thursday	Classes Begin
	27	Tuesday	Last Day of Classes
	28	Wednesday	Final Exams

Summer Session II

May	31	Wednesday	Registration
June	29	Thursday	Classes Begin
July	4	Tuesday	Independence Day - University OPEN
	26	Wednesday	Last Day of Classes
	28	Thursday	Final Exams

FALL SEMESTER 2000

August	12	Saturday	College Placement Examinations
	13	Sunday	New Student Orientation/Registration
September	14-15	Mon-Tue	Registration
	16	Wednesday	Classes Begin
	4	Monday	Labor Day
October	6	Friday	Mid-Term Date
November	20-24	Mon-Fri	Thanksgiving Holidays
	27	Monday	Classes Resume
December	6-7	Wed / Thu	Last Day of Classes / Exam Preparation Day
	8-9	Fri-Sat	Final Exams
	11-13	Mon-Tue-Wed	Final Exams
	14	Thursday	Graduation

SPRING SEMESTER 2001

January	4	Thursday	Orientation
	5	Friday	Registration
	8	Monday	Classes Begin
February	15	Monday	Martin Luther King Day
	28	Wednesday	Mid-Term
March	26-30	Monday	Spring Holidays
April	2	Monday	Classes Resume
	30	Monday	Last Day of Classes

May	1	Tuesday	Exam Preparation Day
	2-5	Wed-Thu-Fri-Sat	Final Exams
	7	Monday	Final Exams
	8	Tuesday	Graduation

SUMMER SEMESTER 2001

May Term

May	8	Tuesday	Registration
	9	Wednesday	Classes Begin
	25	Friday	Last Day of Classes
	26	Saturday	Final Exams

Full Term

May	29	Tuesday	New Student Orientation/Registration
	30	Wednesday	Registration; Evening Classes Begin
	31	Thursday	Classes Begin
June	26	Tuesday	Mid-Term Date
July	4	Wednesday	Independence Day - University OPEN
	25	Wednesday	Last Day of Classes
	26-28	Thu-Fri-Sat	Final Exams
	29	Sunday	Graduation

Summer Session I

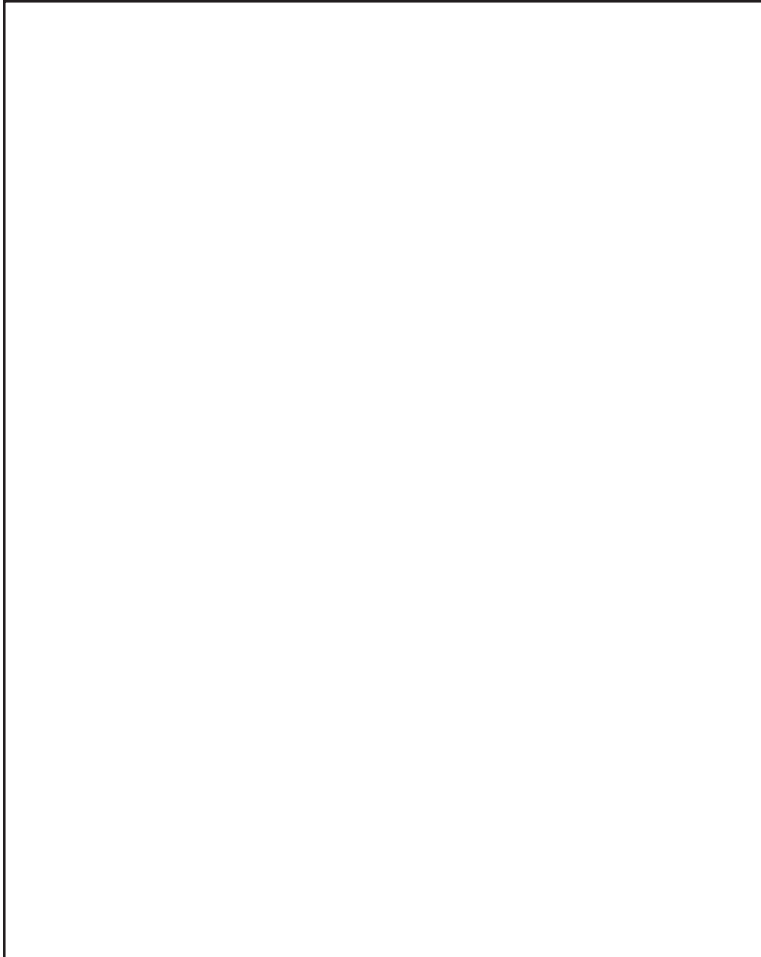
May	30	Wednesday	Registration (for both Sessions)
	31	Thursday	Classes Begin
June	26	Tuesday	Last Day of Classes
	27	Wednesday	Final Exams

Summer Session II

May	30	Wednesday	Registration
June	28	Thursday	Classes Begin
July	4	Wednesday	Independence Day - University OPEN
	25	Wednesday	Last Day of Classes
	26	Thursday	Final Exams



Profile of Valdosta State University



For more than 85 years, Valdosta State University has served south Georgia residents by offering an ever increasing array of educational programs and services. From its beginnings as Georgia State Normal College to the attainment of Regional University status in 1993, Valdosta State University is committed to meeting the educational needs of its 41-county service region.

MISSION STATEMENT

Valdosta State University

Since 1913, Valdosta State University has been a major provider of educational services for south Georgia. The beauty and consistency of its Spanish Mission style of architecture are indicative of its dedication to serving the region's heritage while developing programs and services to enhance its future.

Within the context of the University System's mission and vision, Georgia Southern University and Valdosta State University share core characteristics as regional universities. While these two universities both embody the common characteristics presented below, variations in their purposes, histories, traditions, and settings allow each also to focus on its own distinctiveness and accomplishments. The core characteristics include:

- ◆ a commitment to excellence and responsiveness within a scope of influence defined by the needs of a specific region of the state, and by particularly outstanding programs or distinctive characteristics that have a magnet effect even beyond the region;
- ◆ a commitment to a teaching/learning environment, both inside and outside the classroom, that sustains instructional excellence, serves a diverse and well-prepared student body, promotes high levels of student achievement, offers academic assistance, and provides developmental studies programs for a limited student cohort;
- ◆ a range of disciplinary and interdisciplinary academic programming at the baccalaureate and master's levels as well as a range of professional programs at the baccalaureate and postbaccalaureate levels, including a limited number of professionally-oriented doctoral level programs;
- ◆ a commitment to public service, continuing education, technical assistance, and economic development activities that address the needs, improve the quality of life, and raise the educational level within the university's scope of influence;
- ◆ a commitment to scholarly and creative work to enhance instructional effectiveness and to encourage faculty scholarly pursuits, and a commitment to research in selected areas of institutional strength and focused on regional need.

As a regional university in south Georgia, Valdosta State cooperates with other University System institutions to ensure that the region receives the services it needs. To expand its programmatic outreach, it develops and offers programs by distance learning and at off-campus locations throughout the region. It will continue to exercise a leadership role in meeting the needs of the region, particularly in providing access to professionally-oriented doctoral programs, primarily in education, and to applied research.

VSU prides itself on offering nationally accredited programs in Art, Business, Music, Nursing, Sports Medicine, Speech and Language Pathology, School Psychology, and Teacher Education, which have a magnet effect beyond the institution's primary setting. In its academic credit programming, VSU will place a priority on developing existing programs that aid the educational, economic, cultural, and social advancement

of its region and new programs in health-related professions and public administration. The programs will continue to be supported by strong preparatory courses and majors in the humanities, sciences, and social studies. VSU also remains committed to pre-professional programs preparing its undergraduate students for medical, legal, technical, and other professional study.

In its service to students, VSU concentrates on those from the region including a large number of older, non-traditional students who live and work off-campus and many who transfer from other institutions. To serve its region and to attain maximum educational benefits, the university promotes an atmosphere which attracts a diversified student body, of which a representative proportion will be minority students.

VSU promotes a successful learning experience by maintaining services for minority, disabled, veteran, international, and other students with special needs. To aid in developing the whole student, it provides counseling, health services, academic advising, special assistance, honors programs, international programs, career planning, and many co-curricular activities.

VSU is committed to providing life-long learning and to the economic and cultural development of its region. It offers various non-credit programs and services through the South Georgia Institute, ArtSouth, the Valdosta Symphony Orchestra, the Music Society, and other organizations. Community relations are enhanced through alumni services and VSU-TV and Radio. Community service and technical assistance are offered by faculty and staff in a variety of forms.

Research, scholarship, and creative endeavors exist primarily to meet the regional needs of schools, businesses, and other organizations, and to promote faculty development and instructional improvement.

VSU aspires to improve continuously the quality of its programs, scholarship, and student services. Assessment of programs, the raising of standards, and the refinement of learning technologies will improve the university. To aid in obtaining this objective, institutional research and planning, external funding, and collaborative relationships with other institutions will be promoted. To a great extent, VSU will continue to develop as a regional university serving its south Georgia constituency by implementing programs that meet student needs and providing the maximum opportunity for faculty development.

Approved and adopted by the Board of Regents
of the University System of Georgia, July 9, 1996.

LOCATION

The University is located in Valdosta, a city of 50,000 in south-central Georgia. It can easily be reached from Interstate 75. The Valdosta area is served by the Valdosta Municipal Airport and by the airports in Tallahassee and Jacksonville, Florida..

map graphic

ACCREDITATION AND MEMBERSHIPS

Valdosta State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia, 30033-4097; Telephone Number : 404-697-4501) to award associate, bachelor's, master's, and educational specialist, and doctor of education degrees. In addition, numerous academic programs have attained accreditation from national professional organizations.

The University is an accredited institutional member of the National Association of Schools of Music, which accredits the degrees and programs of the Department of Music. The national Association of Schools of Art and Design accredits the degrees and programs of the Department of Art.

Both the bachelor's degree (BSN) and the master's degree (MSN) programs in the College of Nursing are accredited by the National League for Nursing.

The National Council for Accreditation of Teacher Education has accredited the College of Education and its teacher education programs. The Sports Medicine program is accredited by the National Athletic Trainers Association, and the Speech-Language Pathology program is accredited by the American Speech-Language-Hearing Association. The graduate program in School Psychology is accredited by the National Association of School Psychologists.

The American Assembly of Collegiate Schools of Business, in recognition of the quality of the faculty, curriculum, library, and facilities, has accredited the graduate and undergraduate degrees and programs of the College of Business Administration.

The graduate program in Public Administration (MPA) is accredited by the National Association of Schools of Public Affairs and Administration.

The programs of the Division of Social Work are accredited by the Council on Social Work Education.

Graduate Admissions Photo

Students sitting on steps full page



THE GRADUATE SCHOOL

Dr. Ernestine H. Clark
Dean of the Graduate School

Dr. Lynn A. Corbin, Associate Dean
Mr. Chuck Hudson, Assistant to the Dean for Recruitment and Retention
Mrs. Judy Tomberlin, Coordinator of Graduate Admissions

Graduate programs at Valdosta State University are administered by the Graduate School. Graduate coursework is taught by faculty members serving on the Graduate Faculty. The primary purpose is to provide opportunities for dedicated students, who have completed a baccalaureate degree, to pursue the mastery of an area of learning and to develop the qualities of scholarship and academic discipline necessary to provide creative contributions to their chosen field of work or interest.

After having successfully completed a university program on the undergraduate level, as evidenced by the receipt of a baccalaureate degree from an accredited institution, a person may apply to a program in the Graduate School at Valdosta State University. Application packets for admission to the Graduate School may be secured from the graduate office. Prospective students are urged to submit completed application packets as early as possible and by the following dates:

Fall Semester	August 1
Spring Semester	December 12
Summer Session	May 1

The M.S.W., the M.Ed. in Speech and Language Pathology, the Nurse Practitioner component of the M.S.N., and the Ed.D. programs have different deadlines. Applicants should contact the Graduate School for the specific deadlines for these programs.

APPLICATION PROCEDURES

Applicants must include one copy of an official transcript from each institution of higher education previously attended as part of their application packets. Degree-seeking applicants are also required to provide an official copy of scores on one of the following appropriate examinations:

1. The Graduate Record Examination - required for all programs except those in the College of Business. May be used for the Master of Public Administration program.
2. The Graduate Management Admission Test - required for all programs in the College of Business. May be used for the Master of Public Administration program.

The GRE or GMAT scores are considered official when they are sent directly to the Graduate School from the Educational Testing Service (ETS). Student copies are not considered official.

Students whose first language is other than English must also present evidence of English language proficiency. Evidence may be presented in either of the following ways:

1. Submit proof of satisfactory completion of ELS Language Centers' Level 109 course;
2. Submit official test scores on the Test of English as a Foreign Language (TOEFL) of 500 or more. Some programs may require a minimum score of 550 or 600.

Application forms and other information related to the examinations may be obtained from the Graduate School. Applicants who wish to take graduate courses for other than degree-seeking purposes, such as add-on or renewal certification or for personal growth, must supply, in addition to the application forms, one of the following:

1. A copy of a baccalaureate diploma from an accredited or approved institution.
2. A copy of a transcript from an accredited or approved institution indicating that a baccalaureate degree has been completed.
3. A copy of a teaching certificate of a type which requires a baccalaureate degree for its issuance.

Students who are currently admitted as graduate students in good standing at another accredited college or university may be accepted on a transient basis. Transient students must furnish a letter of good standing from their institution in addition to the application.

All applicants must pay a \$20.00 application fee. The fee is not credited toward the matriculation fee when the student is accepted, nor is it refunded in the event that the application is denied or if the applicant does not enroll as a student.

All documents and materials submitted to fulfill the application requirements for entry to a program in the Graduate School at VSU become the property of the University and will not be returned. These materials are kept for one year. Applicants accepted to a program who do not begin taking courses the semester for which they are admitted must submit a new application.

Admission to the Graduate School does not necessarily imply admission to one of the degree-granting programs at the University. Some programs have program-specific requirements which are not listed in the admissions criteria presented here. In general, no student should apply for admission to the Graduate School without first contacting the head of the department in which the student intends to do the major portion of his or her work.

Students who are denied admission into their chosen program may be eligible for other areas and should contact the Graduate School to determine additional options.

INTERNATIONAL STUDENT ADMISSION

Valdosta State welcomes applications from international students. At Valdosta State University, international students are defined as citizens of countries other than the United States who require a visa in order to study in the U.S. To be considered for admission, international students must submit the following materials to the Graduate School, Valdosta State University, Valdosta, GA 31698-0005:

1. A completed Application for Admission to the Graduate School, along with a \$20.00 check or money order in U.S. currency. Application packets are available from the Graduate School Office.
2. Official original language and English (translated) copies of college and university transcripts, as records of past academic work, along with copies of academic degrees and certificates that the applicant has received. To be considered official, these transcripts must be submitted directly from the educational institutions to the Graduate School.
3. If the applicant's first language is other than English, proof of satisfactory completion of ELS Level 109 or official results from the Test of English as a Foreign Language (TOEFL). A minimum score of 500 on the TOEFL (173 on the new computer based test) is required for admission. Some academic departments require a score of 550 (Accountancy; 213) or 600 (English; 250 in the new computer based test).
4. Official results from the Graduate Record Examination or the Graduate Management Admissions Test. See admission requirements for specific programs to determine which test is needed. Information on the administration of these tests is available from U.S. Embassies and from American Cultural Centers.
5. A completed Certificate of Finances statement guaranteeing that the student will have \$24,007 (for 12 months) or \$16,380 (for nine months). The Certificate of Finances form is available from the Graduate School.

Once these materials are received, the Graduate School will evaluate the international applicant's credentials and make an admissions decision. The applicant will be notified of the University's decision and, if admitted, will be issued an I-20 immigration form. This form must be taken to the nearest U.S. Embassy or consular office, which will issue a visa for entry to the United States.

Additional information on international student admissions to the Graduate School at Valdosta State University is available from the Office of International Programs, Valdosta State University, Valdosta, GA 31698.

ADMISSION AND READMISSION

Official acceptance or denial is verified by a letter from the Graduate School. Students who are admitted but do not enroll for the semester in which they were admitted must submit another application if they want to attend Graduate School at a later date. Students who were previously enrolled but have not been in attendance within the last 3 semesters must apply to the Graduate School for readmission.

GRADUATE STUDENT CLASSIFICATIONS AND ADMISSIONS CRITERIA

Valdosta State University offers several admission classifications to graduate students. Students who have met all requirements will be admitted as “regular”. Criteria and imitations for this and all other categories are shown below. Applicants for Education Specialist and Doctor of Education programs will be admitted only as “regular” based on standards as presented in the College of Education section of this Bulletin. Some colleges and departments have criteria that exceed the minimum shown below. Please refer to individual college and department listings to determine specific standards.

Master’s Degree Programs

Regular Admission — To be considered for admission as a “regular” graduate student the applicant must have received a bachelor’s degree from an accredited or approved college or university with an undergraduate major in, or prerequisites for, the planned graduate field of study, where applicable. The applicant must have a cumulative undergraduate grade-point average of at least 2.5 on a 4.0 scale, calculated on all work attempted in which letter grades were awarded. Verification in the form of an official transcript is required. All master’s degree programs require an acceptable GRE or GMAT score. In addition, some programs have additional admission criteria; please refer to the departmental listings for all these specific requirements.

Irregular - To be admitted as irregular, students will not have submitted all application requirements for admission to the Graduate School. Students in this category will not be admitted to a degree program until they have met all admission requirements. A maximum of 9 hours of course work may be applied toward a degree while the student is in this category. Students admitted as irregular are not eligible for financial aid.

Probationary Admission — A person failing to meet one or more of the requirements for admission as a regular student may be considered for probationary admission under conditions specified at the time of admission by the appropriate department and approved by the Dean of the Graduate School. In any event, the undergraduate grade-point average must be 2.2 or higher on a 4.0 scale. For programs requiring the GRE, applicants must achieve a minimum score of 750: not less than 350 on the verbal portion in combination with either the analytical or the quantitative portions. For programs requiring the GMAT, a minimum score of 350 is needed. Students admitted as probationary are eligible for financial aid.

Students admitted on a probationary basis remain in this category for 9 semester hours of work. The grade-point average for these 9 semester hours must be 3.0 or higher, unless different conditions were specified at the time of admission. After completion of the probationary period, students may be reclassified as “regular” students, with the approval of the Dean of the Graduate School and the department concerned.

Transient - Students currently enrolled as graduate students in good standing at another college or university and desires to participate through the VSU Graduate School for the purpose of taking no more than six semester hours of graduate work.

Non-Degree - The student who holds an undergraduate degree and wishes to take graduate or undergraduate courses for add-on certification, personal enrichment, or the post-master’s certificate in Marriage and Family Therapy **without pursuing an advanced degree**. A student who maintains a cumulative average of B or better in graduate courses taken may later be granted entry to a degree program upon proper application to the Graduate School. A **maximum** of 9 semester hours **may** be considered by the appropriate department involved for transfer into a degree-granting program. Students admitted an non-degree are not eligible for financial aid.

ENROLLMENT BY UNDERGRADUATES

A student with senior standing at Valdosta State University, with an overall academic grade-point average of 3.0 or better, may register for graduate courses during the final two semesters of undergraduate work under the following conditions:

1. No more than a total of 9 semester hours may be taken for graduate credit, and not more than 6 semester hours of graduate work may be taken in a given semester.
2. A student registering for one or more graduate courses is limited to the normal graduate academic course load of 12 semester hours per semester.
3. Permission for a student to take graduate courses under this provision is granted only by the Dean of the Graduate School upon recommendation of the student’s advisor.
4. Permission must be obtained for each semester in which the student desires to take graduate courses.

ACADEMIC STANDARDS AND REGULATIONS

Grading System

The semester hour is the basic unit of work, in which each course offered has credit value in terms of a certain number of semester hours normally conforming to the number of contact class hours per week. For example, courses meeting three hours a week carry three hours credit. A typical exception occurs in laboratory work, in which two or three hours of class contact time would have a one-credit-hour value.

Grades and quality points represent the instructor's final estimate of the student's performance in a course. All grades assigned remain on the student's permanent record and transcript. The following letters denote grades which are included in the computation of the grade-point average.

A = Excellent: 4 quality points per hour D = Passing: 1 quality point per hour
B = Good: 3 quality points per hour F = Failure: 0 quality points per hour
C = Satisfactory: 2 quality points per hour WF = Withdrew failing: 0 quality points

Students may calculate their graduate grade-point average by dividing the number of graduate semester credit hours taken into the total number of quality points earned.

The following letters denote cases in which the grade is not included in the computation of the grade point average:

I = Incomplete
IP = In progress (course scheduled for more than one semester)
K = Credit by examination
NR = Not reported by instructor or course ending date is
 after the scheduled end of the semester
S = Satisfactory
U = Unsatisfactory
V = Audit
W = Withdrew without penalty

For graduation, the cumulative graduate grade-point average must be 3.0 or higher on a 4.0 scale. Throughout their program, students' performance must be acceptable on a continuing basis. Students must at all times maintain an overall grade-point average of not less than 2.5. No grade below **C** will be credited toward a graduate degree. Any student acquiring any combination of two grades **D**, **F**, **WF**, or **U** will be dismissed from the Graduate School.

All grades received for graduate courses taken at Valdosta State University, after the student is admitted to the Graduate School, will be used in the calculation of the graduate cumulative grade-point average. Courses may be re-taken, if desired or required, but all graduate grades received will affect this average.

Cumulative grade-point averages are calculated at the close of every semester in which course work is taken. This calculation appears on the permanent record card of each student. It also appears on each grade slip sent to the student. A student may review this grade record and grade-point average by requesting an unofficial transcript from the Registrar's Office. Matters requiring interpretation of a graduate record should normally be referred to the student's advisor or the Graduate School. Undergraduate grades will not be calculated as part of the graduate student's semester or cumulative average.

A grade of **I** indicates that a student was doing satisfactory work, but for non-academic reasons beyond his or her control, was unable to meet full requirements of the course. If an **I** is not satisfactorily removed within one calendar year, it will be changed to the grade **F**.

A grade of **IP** indicates that credit has not been given in courses that require a continuation of work beyond the semester for which the students signed up for the course. The use of the symbol is approved for dissertation and thesis hours and project courses. It cannot be substituted for an **I**.

Students dropping a course within the time limit noted in the University Calendar, while performing satisfactorily, will receive a grade of **W** (withdrawal from a course, having completed work to that point satisfactorily); otherwise they will be given a grade of **WF** (withdrawal, having not done satisfactory work). The computation of the overall grade-point average treats **WF** and **F** grades identically; grades of **W** do not affect the computation.

Students who have just cause to appeal the assignment of a grade must first discuss the problem with their professor. Further appeals are then directed, in order, to their professor's Department Head, Dean, Vice President of Academic Affairs, and President of the University.

WITHDRAWAL FROM COURSES POLICY

Students may withdraw from courses following the drop/add period until mid-term by obtaining the instructor's signature on the withdrawal form available from the Office of the Registrar. The instructor may assign a **W** at the time of withdrawal. A withdrawal is not official until received and processed by the Office of the Registrar.

Before mid-term, instructors may assign a **W** on the proof roll or by memorandum to the Office of the Registrar for students not attending class.

Students will not be allowed to withdraw after the mid-term point of the semester as published in the school calendar as required by Board of Regents' policy; however, students may petition an exception to the Board of Regents' withdrawal deadline for cases of hardship by completing a petition for withdrawal form available in the Office of the Registrar. The petition will become a permanent part of the student's file. Any student who discontinues class attendance after mid-term and does not officially withdraw may be assigned a grade of **F**.

No fee adjustment will be made for withdrawals except as outlined in this bulletin. The Business and Finance Office will receive a copy of the withdrawal form for refunding if applicable. Refund checks are prepared the fifth week of the semester.

AUDITING CLASSES

Students may be permitted to audit selected courses, provided regular enrollment in the course concerned permits, and provided such arrangement is completely agreeable to the instructor concerned. Fees for auditing are the same as for regular registration. Students are not permitted to change from audit to credit or from credit to audit after the last day for course changes as specified in the official calendar.

GRADUATE COURSE NUMBERING

At Valdosta State University, courses numbered 1000-4999 are for undergraduate students only. Some courses numbered 3000-3999 are open to graduate students; such courses carry dual numbers, with the graduate version of the course numbered between 5000 and 5999. Similarly, courses numbered 4000-4999 carry graduate credit when dual numbered 6000-6999. Courses numbered 7000-8999 are open to graduate students only. Courses numbered 9000-9999 are open to doctoral students only.

Graduate students should be sure that they are registered for graduate courses. This information appears on the official class roll and on the student's schedule card. While a graduate student may be permitted to take an undergraduate course, such a course will not be counted as fulfilling requirements for a graduate degree. Only courses numbered 5000 or above are graduate level courses.

MAXIMUM COURSE LOADS AND OTHER RESTRICTIONS

The normal full load for a graduate student who is not on an assistantship is 9-15 hours of graduate-level work per semester. The normal full load for a student on an assistantship is 9 semester hours at the graduate level; however, in special circumstances, with the approval of the major professor and the department head, a graduate assistant may be permitted to take 12 hours. Graduate assistants must register for a minimum of 6 hours per semester. The maximum course load for a student employed full-time is 9 semester hours per semester. Course loads in excess of these limits may be allowed by permission of the major professor or the department head and the Dean of the Graduate School.

Graduate students may earn no more than 6 hours credit in Directed Study and/or Independent Study courses to meet the requirements of a degree-granting program. Undergraduate courses will not be calculated when determining a graduate student's full or part-time status. However, these hours will be included in determining a student's maximum load, as stated above.

CROSS-DISCIPLINARY COURSES

Certain courses, because of their scope and focus, are identified by different designations, that is, cross-listed, such as MFTH 5700 / SOCI 5700. Students may decide which designation they wish to register for, depending on their needs, but such a dual-listed or cross-listed course can count only once and cannot be taken a second time for credit under a different designation. Cross-disciplinary courses are clearly identified in the "Courses of Instruction" section as "[Also offered as ...]."

GENERAL REQUIREMENTS FOR GRADUATE DEGREES

Specific requirements for each graduate program offered by the University are presented in the departmental listings of this Bulletin. Students should refer to these listings to determine the terms for degree completion and graduation.

Courses taken more than seven years prior to the semester of degree completion cannot be used to meet graduate degree requirements. Under extenuating circumstances, however, students, with the approval of their advisor, may appeal in writing for a one-time extension of this limitation. A committee, approved by the dean of the appropriate college, will consider the appeal and may recommend to the Dean of the Graduate School that the student be granted an extension of the seven-year limitation. The maximum extension for completion of the program cannot exceed one additional calendar year.

At least fifty percent of the student's course work must be completed in residence at Valdosta State University. No more than 6 semester hours of graduate course work may be accepted by transfer from another institution to Valdosta State University. Credit to a degree program for transferred course work may be obtained by application to the Dean of the Graduate School, with approval by the major professor.

All graduate programs require a Comprehensive Examination, or an acceptable substitute. Successful completion of this exam indicates that students have nearly completed their work toward the degree. The Comprehensive Examination may not be taken until all required course work has been completed, or is in the process of being completed, and the language requirements fulfilled. The Dean of the Graduate School shall be notified upon the student's successful completion of this requirement.

In programs with thesis requirements, a minimum of 30 semester hours of academic course work is required. Of these 30 semester hours, at least 9 semester hours must be in courses numbered 7000 or above with a minimum of 6 hours of thesis. In programs without thesis requirements, a minimum of 30 semester hours of academic course work is required. Of these 30 semester hours, at least 15 semester hours must be in courses numbered 7000 or above. The remainder must be completed in courses numbered 5000 or above.

When a thesis is required, the thesis must be submitted to the members of the Supervisory Committee not less than 14 days before the scheduled date of graduation. The Supervisory Committee shall certify to the Dean of the Graduate School that the student has successfully defended the thesis at an announced open meeting. Three copies of the thesis, (plus others, if required by the department), signed by the major professor, members of the Supervisory Committee, and the Dean of the Graduate School, shall be submitted to the library not less than five days before the scheduled date of graduation.

All students must register for thesis credit each semester in which they are actively working on their thesis. The total number of thesis credit hours required for the degree will be determined by the individual departments. Students must be enrolled in the thesis course in the semester in which they graduate. All thesis courses must be graded on a satisfactory/unsatisfactory basis.

General thesis regulations are furnished by the Graduate School. Signature on the thesis by the Dean of the Graduate School and the subsequent submission of a copy of the library receipt for thesis binding to the Dean indicate final acceptance of the student's thesis and mark the completion of requirements for the master's degree.

Students enrolled in a Doctor of Education (Ed.D.) program must complete a dissertation. All students must register for dissertation credit each semester in which they are actively working on this project. A minimum of 9 semester-hours of dissertation credit is required for the degree. Students must be enrolled in the dissertation course in the semester in which they graduate. All dissertation courses must be graded on a satisfactory/unsatisfactory basis.

The approved dissertation must be submitted to the members of the Coordinating Committee no fewer than 14 days before the scheduled date of graduation. The Coordinating Committee shall certify to the Dean of the Graduate School that the student has successfully defended the dissertation at an announced open meeting. Three copies of the dissertation (plus others, if required by the department), signed by the major professor, members of the Coordinating Committee, and the Dean of the Graduate School, shall be submitted to the library no fewer than five days before the scheduled date of graduation.

General dissertation requirements are furnished by the Graduate School. The signature of the Dean of the Graduate School on the dissertation and the subsequent submission to the dean of a copy of the library receipt for dissertation binding will indicate final acceptance of the student's dissertation and mark the completion of the requirements for the doctoral degree.

SECOND MASTER'S DEGREE

Students seeking a second master's degree must meet the course requirements established by the head of the department, subject to the approval of the Dean of the Graduate School.

COMMUNITY UNIVERSITY PROGRAM FOR GEORGIANS 62 AND OLDER

Georgians 62 years of age and older are eligible to enroll as graduate students on a "space available" basis without paying most of the normal fees or tuition. For complete eligibility requirements and application information, contact the Admissions Office or the Graduate School.

APPLICATION FOR GRADUATION

Students must apply for graduation one semester in advance. Students planning to attend graduation should make arrangements with the VSU Blazer Shop for purchase of cap, gown, and hood. The Registrar's Office should be consulted early in the program (at least one semester before graduation) for procedures and deadlines. There is a \$25 fee to be paid at the time of application. A 3.0 cumulative GPA on all graduate courses completed at VSU after acceptance to the Graduate School is required for graduation.



COLLEGE OF ARTS AND SCIENCES

Dr. Thomas E. Dasher, Dean
Room 120 West Hall

Dr. Mary Kay Corbitt, Associate Dean

Dr. David Bechler, Head, Department of Biology

Dr. Jesse G. Spencer, Head, Department of Chemistry

Dr. Sharon Gravett, Acting Head, Department of English

Dr. Joseph A. Tomberlin, Head, Department of History

Dr. Ashok Kumar, Head, Department of Mathematics and Computer Science

Dr. Sandra D. Walker, Head, Department of Modern and Classical Languages

Dr. Ronald L. Barnette, Head, Department of Philosophy

Dr. Dennis Marks, Head, Department of Physics, Astronomy, and Geosciences

Dr. James W. Peterson, Head, Department of Political Science

Dr. Michael Brooks, Head, Department of Sociology, Anthropology, and
Criminal Justice

Dr. Patrick Burns, Director Office of Academic Student Instructional Support

Dr. Viki Soady, Director, Women's Studies Program

Dr. Shirley Hardin, Director, African American Studies Program

Dr. Brian Adler, Director, University Honors Program

Dr. Willis Hayes, Coordinator, General/Interdisciplinary Studies

The College of Arts and Sciences offers graduate programs that lead to Master's of Arts degrees with majors in English and in History, Master's of Science degrees with majors in Sociology and in Criminal Justice, and the Master's of Public Administration. A certificate in Marriage and Family Therapy is also offered. Courses in anthropology, the natural sciences, foreign languages, mathematics, computer science, and philosophy are available at the graduate level to fulfill electives and requirements for programs across the University.



DEPARTMENT OF ENGLISH
Dr. Sharon Gravett, Acting Head
Room 207, West Hall

Degrees

The Department of English offers a Master of Arts degree in English. Students have the option of pursuing the M.A. with an emphasis in Literature or an M.A. with an emphasis in Rhetoric and Composition.

Description

The Department of English at Valdosta State University offers a Master of Arts degree in English for students who wish to continue their study of literature, literary criticism, language, rhetoric and composition, and creative writing. Because there is no formal tracking, students may, in consultation with their advisers, individually tailor their programs to accommodate special interests. Students earning a Master of Arts degree in English are well prepared for a number of careers and programs. These include doctoral studies, college and secondary school teaching, business, and other professional endeavors. The English Department of Valdosta State University expects its graduate students to acquire the following: a breadth of knowledge, including general knowledge of major literary periods and movements, general knowledge of useful literary concepts and terminology, and specific knowledge of key works and figures; the ability to produce cogent written works blending knowledge of specific texts, history, and sources with a clearly developed critical point of view; and the ability to discuss their work articulately. The English Department's admission policies, degree offerings, degree options, and course offerings are designed to help all students achieve these goals.

Departmental Requirements in addition to the University Requirements for Admission, Retention, and Graduation

Special Admission Requirements: To be accepted as a regular graduate student in the Department of English, an applicant must have a minimum score of 550 on the verbal part of the GRE and an undergraduate GPA of 3.00 or better on a scale of 4.00. Applicants may be accepted as probationary graduate students with a verbal GRE below 550 and minimum undergraduate GPA of 2.75. Such probationary students will remain on probationary status until they have completed 12 semester hours of work with a GPA of 3.0 or better. They may be reclassified as Regular with the approval of the Dean of the Graduate School and the Department of English unless different conditions were specified at the time of admission. International students must present a TOEFL score of 600 or better for admission into the M.A. program in English.

Special Graduation Requirements: Besides completing the comprehensive written and oral examinations or the thesis, students must receive a grade of B or better in the fourth sequence course of a foreign language or a passing grade in a reading proficiency examination administered by the Department of Modern and Classical Languages. Students entering the literature emphasis without an undergraduate degree in English must complete at least 6 hours in British literature and 6 hours in American literature; for students in the Rhetoric and Composition Emphasis, 3 hours in each. Students seeking the M.A. in English as a second master's degree must satisfy all the requirements for the Master of Arts in English. Students wishing to obtain T-5 certification may do so after the completion of the M.A. program, provided they have a T-4 certificate and complete the professional education courses required for T-5 certification by the State Department of Education.

MASTER OF ARTS WITH A MAJOR IN ENGLISH— EMPHASIS IN LITERATURE

Selected Educational Outcomes

1. To demonstrate an ability to interpret language and literature in light of key facts, concepts, and contexts.
2. To employ a variety of critical approaches.
3. To produce systematic and thoroughly researched work appropriate to the discipline.
4. To participate in activities related to the profession.

Requirements for the M.A. Degree with a Major in English—Emphasis in Literature

Thesis Option

A Master's thesis in English should be a work of fifty or more pages demonstrating competent and substantial research coupled with an innovative approach to the subject matter. The thesis will be directed by a faculty member and a committee of two other faculty members (one of whom must be from a department outside English). Once the thesis has been submitted, students will have an oral defense covering both the thesis and their coursework. Students following this option must complete a minimum of 30 hours of coursework and 6 hours of thesis credit.

Non-Thesis Option—Comprehensive Examination

Students will develop, in consultation with their committee, a reading list in a specialized area. This list should consist of approximately six to eight primary and secondary works, excluding material that students have already studied in their classes.

Students will then take a two-hour written examination over this reading list and a follow-up oral examination over that written test and their coursework. These examinations should be taken before or immediately after the final semester. Students following this option must complete 36 hours of coursework.

Required Courses 18 hours

ENGL 7000 Approaches to Graduate Study	3 hours
ENGL 7010 Approaches to Critical Theory	3 hours
Seminars (8000-level)	12 hours

Guided Electives 18 hours

Studies Courses (7000-level ENGL)	0-18 hours
Seminars (8000-level ENGL)	0-18 hours
*Graduate Option (ENGL 6000 and/or Courses from other Departments)	0-6 hours
Thesis Hours (under the thesis option)	6 hours

Total Required for the Degree 36 hours

* In order to take advantage of our extensive undergraduate offerings and/or to engage in interdisciplinary study, students will also have the opportunity to exercise a graduate option. Under this option, students will be allowed a maximum of 6 hours of coursework which can be drawn from the following two sources: (1) selected 4000-level courses within the English Department with the prefixes ENGL, LING, CRWR, and JOUR (with the instructor’s permission, graduate students may take the undergraduate course with appropriate adjustments in the course syllabus); and/or (2) graduate courses outside the English Department.

**MASTER OF ARTS WITH A MAJOR IN ENGLISH—
EMPHASIS IN RHETORIC AND COMPOSITION**

Selected Educational Outcomes

1. To demonstrate an ability to apply theoretical, pedagogical, and historical approaches in the study of composition and rhetoric.
2. To demonstrate an ability to interpret language and literature in light of key facts, concepts, and contexts, employing a variety of critical approaches.
3. To produce systematic and thoroughly researched work appropriate to the discipline.
4. To participate in activities related to the profession.

Requirements for the M.A. Degree with a Major in English— Emphasis in Rhetoric and Composition

Thesis Option

A Master’s thesis in English should be a work of fifty or more pages demonstrating competent and substantial research coupled with an innovative approach to the subject matter. The thesis will be directed by a faculty member and a committee of two other faculty members (one of whom must be from a department outside English). Once the thesis has been submitted, students will have an oral defense covering both the thesis and their coursework. Students following this option must complete a minimum of 30 hours of coursework and 6 hours of thesis credit.

Non-Thesis Option—Comprehensive Examination

Students will develop, in consultation with their committee, a reading list in a specialized area. This list should consist of approximately six to eight primary and secondary works, excluding material that students have already studied in their classes. Students will then take a two-hour written examination over this reading list and a follow-up oral examination over that written test and their coursework. These examinations should be taken before or immediately after the final semester. Students following this option must complete 36 hours of coursework.

The Rhetoric and Composition Emphasis	18 hours
Required courses	6 hours
ENGL 7000 Approaches to Graduate Study	3 hours
ENGL 7010 Approaches to Critical Theory	3 hours
Required, if not taken as an undergraduate	0-3 hours
ENGL 4620** Survey of the History of Rhetoric	
Choice of the following	3-6 hours
ENGL 7600 Studies in Rhetoric and Composition and/or ENGL 8600 Seminar in Rhetoric and Composition	
Choice of the following	3-6 hours
ENGL 7600 Studies in Rhetoric and Composition	
ENGL 8600 Seminar in Rhetoric and Composition	
**LING 4000 Elements of Linguistics	
**LING 4160 Sociolinguistics	
**ENGL 4610 History of the English Language	
ENGL 8690 Workshop in Rhetoric and Composition (ENG 8690 may be taken twice for credit)	

Guided Electives	18 hours
Studies Courses (7000-level ENGL)	0-18 hours
Seminars (8000-level ENGL)	0-18 hours
*Graduate Option (ENGL 6000 and/or	0-6 hours
Courses from other Departments)	
Thesis Hours (under the thesis option)	6 hours

Total Required for the Degree 36 hours

* In order to take advantage of our extensive undergraduate offerings and/or to engage in interdisciplinary study, students will also have the opportunity to exercise a graduate option. Under this option, students will be allowed a maximum of 6 hours of coursework which can be drawn from the following two sources: (1) selected 4000-level courses within the English Department with the prefixes ENGL, LING, CRWR, and JOUR (with the instructor’s permission, graduate students may take the undergraduate course with appropriate adjustments in the course syllabus); and/or (2) graduate courses outside the English Department.

** These courses fall under the Graduate Option that allows for only two courses at the 4000 level. Credit for such courses will be listed as ENGL 6000. If taken at the undergraduate level, these courses cannot be taken again for graduate credit.

Outcome Assessments

The English Department assesses the extent to which its program requirements create the desired outcomes by using a variety of techniques. Examples of these assessments (and the related educational outcome) include the following:

1. Students will pass a two-hour written comprehensive examination or prepare a master’s thesis.
2. Students will pass either an oral examination or successfully defend a thesis.
3. Students will complete a Graduate Student Exit Questionnaire and an exit interview.



DEPARTMENT OF HISTORY

Dr. Joseph A. Tomberlin, Head
Room 210, Ashley Hall North

Degrees

The Department of History offers a graduate program that leads to the Master of Arts degree with a major in History.

Description

The graduate major in the Department of History is designed to provide students with advanced instruction and training, and courses are available in the history of the United States, Europe, Latin America, Africa, and Asia. The program also equips students with the knowledge, skills, and values required for professional careers in History and gives qualified students the foundation for doctoral study in History.

History's scope is extremely broad, and the study of people and their institutions form a particular focus of the discipline. The use of language and the ability to communicate skillfully also are major concerns of History. Thus, advanced study in History prepares students for many different occupations and professions in which such qualities are essential.

Traditionally, teaching has been a career possibility, but, as well, qualified recipients of the Master of Arts in History are prepared to enter doctoral programs, to seek employment in business or government, in museums and libraries, in publishing, journalism, and advertising, or to enter the military, politics, or theology. An advanced degree in History continues to be excellent preparation for business school or law school. Students who are interested in the Master of Arts or who have questions about the vocational possibilities of the major should consult with members of the History faculty in Ashley Hall.

MASTER OF ARTS WITH A MAJOR IN HISTORY

Departmental Requirements in addition to the University Requirements for Admission

A student desiring to work in the College of Arts and Sciences on the Master of Arts in History degree must present a minimum combined score of 800 on the verbal and quantitative sections OR the verbal and analytical sections of the General Test of the Graduate Record Examination.

Selected Educational Outcomes

1. Students will demonstrate advanced knowledge of political developments in history.
2. Students will demonstrate advanced knowledge of social developments in history.
3. Students will communicate effectively orally and in writing.
4. Students will demonstrate advanced knowledge of the process of historical research and critical analysis.
5. Students will complete historical research projects that effectively use library resources and computer and information technology.

Requirements for the Master of Arts Degree with a Major in History

PLAN A (thesis program) 30 semester hours required

1. Students must pass a reading knowledge examination in a foreign language. A grade of B or better in a fourth sequence course in a foreign language may be accepted in lieu of a reading knowledge examination.
2. HIST 7000 Seminar in Historical Research ----- 3 hours
3. Graduate Seminars ----- 6 hours
4. Graduate courses ----- 15 hours
5. HIST 7999 Thesis ----- 6 hours
6. Comprehensive Examination/Defense of Thesis

PLAN B (non-thesis program) 30 semester hours required

1. Students must pass a reading knowledge examination in a foreign language. A grade of B or better in a fourth sequence course in a foreign language may be accepted in lieu of a reading knowledge examination.
2. HIST 7000 Seminar in Historical Research 3 hours
3. Graduate Seminars 12 hours
4. Graduate courses 15 hours
5. Comprehensive Examination

Outcome Assessments

The department assesses the extent to which the program requirements create the desired outcomes by using a variety of techniques.

1. The History Department's established policy is that all courses carrying graduate credit, whether seminars or lecture courses, require such written work as essays, reviews, and research papers that help determine progress in written communication skills, analytical and interpretive skills, and mastery of course content.
2. The required comprehensive examination to which all students are subject provides a means of ascertaining mastery of knowledge as well as providing an indication of progress in oral communication and in skills in critical analysis and historical interpretation.
3. When such information is available, the History Department will use as an assessment tool the results of University-wide data related to the program and to Master of Arts graduates.



DEPARTMENT OF MODERN AND CLASSICAL LANGUAGES

Dr. Sandra Walker, Head
Room 128, West Hall

The Department of Modern and Classical Languages offers the Master of Education degree in Spanish, in conjunction with the Department of Secondary Education and Instructional Technology.

Students entering the Master of Education degree program in Spanish have already met initial certification requirements and, consequently, have the necessary foundations in language, culture, literature, and professional education for advanced study. In their graduate work, the foreign language education (FLED) students take 21 hours of guided electives at the graduate level within the content area of Spanish. Following an integrated approach, these courses are designed to promote competencies in the areas of language, literature, and culture at the superior level of proficiency and to provide students with a focused and in-depth program of study. They take a course dealing with second language acquisition, in order to further their knowledge in the areas of instructional and learning strategies and their application in foreign language teaching, and a core of professional education courses that address ideas, concepts, and trends associated with education and how these relate to educators. Finally, through a professional development seminar, students are required to perform self-assessment, determine areas of skill and knowledge in need of improvement, and design an effective career growth and development plan, as a preliminary step in expanding and modifying their personal teaching strategies.

MASTER OF EDUCATION WITH A MAJOR IN SPANISH

Selected Educational Outcomes

1. Graduates will demonstrate the ability to listen, speak, read, and write at the superior level of proficiency (as defined by the American Council on the Teaching of Foreign Languages Proficiency Guidelines) in the Spanish language and an in-depth knowledge of Hispanic cultures and representative authors and works of Hispanic literature.
2. Graduates will demonstrate knowledge of and the ability to use innovative approaches to curriculum, instructional methods, resources, and assessment appropriate to the teaching of foreign languages.
3. Graduates will develop and integrate personalized teaching strategies.
4. Graduates will demonstrate an understanding of second-language acquisition and its relation to first-language development and the ability to create meaningful learning opportunities based on this knowledge.

Requirements for the M.Ed. Degree with a Major in Spanish

Core Curriculum 9 hours

SEED 7000 Contemporary Issues in Secondary Education ..	2 hours
PSYC 7010 Learning and Assessment	3 hours
RSCH 7100 Research Methodology in Education	3 hours
LEAD 7210 Ethics and Law	1 hour

Area of Concentration 27 hours

Content Courses (Guided Electives in Spanish)	21 hours
FLED 7100 Professional Development Seminar I	2 hours
FLED 7500 Theory and Practice in Second Language Acquisition	2 hours
FLED 7800 Professional Development Seminar II	2 hours

This program also requires students to prepare and present a professional portfolio.

Total Required for the Degree 36 hours

The Department of Modern and Classical Languages evaluates the level of linguistic proficiency and cultural knowledge achieved by the students in the Master of Education degree program in Spanish by using a variety of assessment measures. The results of the assessment activities are used for continued curriculum development and revision.

Outcomes Assessments

1. Coursework and Comprehensive Examination: The Department of Modern and Classical Languages will assess students’ listening reading, and writing proficiency through an examination administered upon the students’ entry into the program. These skills will be assessed again upon the students’ completion of the program through the Comprehensive Examination. Knowledge of content material related to Hispanic culture, linguistics, and literature will be assessed through a similar procedure. A Simulated Oral Proficiency Interview to assess speaking proficiency will be administered when students enter the program and upon their completion of the program. The corresponding department will evaluate core courses through written examinations, projects, papers, and presentations and through the Comprehensive Examination that is administered upon the students’ completion of the program.
2. Student Portfolio: Students are required to maintain a professional portfolio containing goal statements, sample papers, research projects, course work, reflective self-assessment, and other specified items to be monitored as the students progress through the program. The portfolio will be submitted for partial fulfillment of the requirements for the M.Ed. degree in Spanish.

ENDORSEMENT IN ENGLISH AS A SECOND LANGUAGE

This endorsement is intended for certified teachers whose students in grades P-12 are non-native speakers of English. The applicant must possess a professional certificate at the bachelors or higher certification level in a teaching field, or in the service field of school counselor (provided that a teaching field prerequisite has been established) or speech and language pathology

Requirements for the Endorsement in English as a Second Language

- ENGL 6000 Graduate Option: Intro. to Linguistics 3 hours
- ENGL 6000 Graduate Option: Sociolinguistics 3 hours
- FLED 6800 Methods and Materials for Teaching ESOL 3 hours

Total Required for the Endorsement 9 hours



MASTER OF PUBLIC ADMINISTRATION

Dr. James W. Peterson, Head, Department of Political Science
Room 244, West Hall

Dr. Nolan Argyle, Coordinator of the MPA Program
Room 101, West Hall

Description

The Master of Public Administration Degree is designed to prepare students for productive and rewarding careers in public service. The format of the program accommodates students currently employed in the public sector as well as students seeking entry-level positions. The MPA Program is designed to complement any undergraduate program of study. Applications for admission will be accepted from any qualified candidates regardless of their undergraduate degree.

Students pursuing the MPA degree in residence at one of Valdosta State University's centers may do so through either Plan A (Public Sector Management) or Plan B (Public Personnel Management). Both plans share a common core of twenty-one semester hours, including an internship. Students with suitable work experience may be permitted to complete the internship through portfolio development. Each plan requires students to complete fifteen hours from a set of guided electives appropriate to the concentration.

Plan C (City Manager Track) is offered exclusively via the internet. Candidates for this plan must be currently employed in a governmental (including military) or not-for-profit agency, or have appropriate work experience in such an agency. Candidates with private-sector experience who are interested in a career in public or not-for-profit management may be considered.

All students are required to successfully complete a comprehensive examination, which may not be taken until all required work has been completed or is the process of being completed.

Departmental Requirements in addition to University Requirements for Admission

A student desiring to work in the College of Arts and Sciences on the M.P.A. degree must present a score of 450 on the Graduate Management Admission Test (GMAT), or a combined score of 800 or more on the verbal and either the quantitative or analytical section of the General Test of the Graduate Record Examination (GRE).

A student must also submit a resume, a career goal statement, and 3 letters of recommendation.

Selected Educational Outcomes

Upon successful completion of the MPA program students will:

1. Gain a comprehensive understanding of the basic technical skills needed to succeed in public or not-for-profit management.
2. Develop a broad outlook and an understanding of ethical factors required of program managers and administrators in public or not-for-profit agencies operating in a multicultural context.
3. Strengthen oral and written communication skills.
4. Gain familiarity with up-to-date information management systems.

Requirements for the M.P.A. Degree

Required Courses, Plan A and Plan B 20 hours

PADM 7000 Human Resource Management	3 hours
PADM 7090 Policy Analysis	3 hours
PADM 7140 Governmental Budgeting and Finance	3 hours
PADM 7150 Public Management	3 hours
PADM 7170 Organizational Behavior	3 hours
PADM 7060 Quantitative Methods for PA	3 hours
PADM 7070 Computer Applications in PA	3 hours
PADM 7210 Internship in PA	1 hour

Guided Electives, Public Sector Management Track 15 hours

PADM 7050, PADM 7100, PADM 7120, PADM 7130,
PADM 7040, POLS 6680, POLS 5200, POLS 5610,
POLS 6640, POLS 6650, POLS 6810, POLS 6430,
POLS 6660, PHIL 6120.

Guided Electives, Public Personnel Track ----- 15 hours

PADM 7010, PADM 7030, PADM 7190, PADM 7180,
PADM 7110, POLS 5620, SOCI 6200, SOCI 6300,
PHIL 6220, PSYC 5800, PSYC 8360.

Total Required for the Degree, Plan A and Plan B 36 hours

Courses Required for Plan C, City Management (Internet only) ----- 36 hours

PADM 7000 Human Resource Management -----	3 hours
PADM 7020 Public sector Planning -----	3 hours
PADM 7060 Quantitative Methods for Public Administration -----	3 hours
PADM 7090 Policy Analysis -----	3 hours
PADM 7110 Information Management -----	3 hours
PADM 7120 Accounting for the Public Sector -----	3 hours
PADM 7170 Organizational Behavior -----	3 hours
PADM 7240 Public Administration and Community Based Organizations -----	3 hours
PADM 7250 Managing Small Cities & Counties -----	3 hours
POLS 6620 Public Finance Administration -----	3 hours
POLS 6630 Techniques and Processes of Public Management -----	3 hours
POLS 6650 Intergovernmental Relations -----	3 hours

Outcome Assessments

1. The comprehensive understanding of basic technical skills essential for successful public or not-for-profit management will be demonstrated by successful completion course work and the comprehensive examination.
2. Students will demonstrate an understanding of ethical management in a multicultural context through course papers, portfolio assessment and employer surveys.
3. Students will demonstrate effective communication skills through written and oral presentations in program course work.
4. Students will demonstrate familiarity with up-to-date information management systems through course examinations, portfolio analysis, exit and alumni questionnaires and employer surveys.



**DEPARTMENT OF SOCIOLOGY,
ANTHROPOLOGY, AND CRIMINAL JUSTICE**

Dr. Michael Brooks, Head
Room 1120, University Center

Degrees

The Department of Sociology, Anthropology, and Criminal Justice offers two Master of Science Degrees, one in Criminal Justice (MSCJ) having both a thesis and non-thesis option, and one in Sociology (MS SOC) having concentrations in Applied Sociology, Family Sociology (non-clinical option), Family Sociology (clinical option), Social Gerontology, and Sociology with a thesis option.

In addition to the Master of Science Degrees, the Department also offers a Departmental Post-Master's Certificate in Family Therapy.

MASTER OF SCIENCE WITH A MAJOR IN CRIMINAL JUSTICE

Departmental Requirements in addition to the University Requirements of Admission, Retention and Graduation

Special Admission requirements: In addition to the requirements of the Valdosta State University Graduate School, applicants for regular admission into the MSCJ degree program must also have a minimum 2.75 grade point average on all undergraduate work for which grades were assigned. Applicants must submit two letters of recommendation from undergraduate professors, a *Curriculum Vita*, and a two page essay relating the reasons why the applicant wishes to pursue graduate study in Criminal Justice at Valdosta State University and summarizing their career goals, relevant past experience, academic awards, and recognition of achievements. In addition, admission to the MSCJ degree program requires completion of one undergraduate course in basic statistics and one course in methodology. Students may apply for a waiver of these requirements and demonstrate proficiency by passing an examination.

Students who have not completed these requirements or who do not receive a waiver must complete them without graduate credit before formal admission to the Criminal Justice graduate program. Students who do not have an undergraduate degree in Criminal Justice may be required to audit undergraduate criminal law and criminological theory courses before enrolling in graduate level work in these areas, as determined by the Criminal Justice Admissions Committee. See pages 13-17 of this Graduate School Bulletin for details governing probationary admission.

Special Graduation Requirements: MSCJ students are required to complete satisfactorily the core requirements and electives as outlined in the degree plan below.

Students must also pass a written comprehensive examination. Students who pursue the thesis option must satisfactorily complete the comprehensive examination before registering for CRJU 7999: Thesis.

Selected Educational Outcomes

Students completing requirements for the Master of Science degree with a Major in Criminal Justice should demonstrate a mastery of the following:

1. an understanding of major criminological theories, their strengths and weaknesses, their role in explaining crime and delinquency, and their role in informing public policy;
2. familiarity with the structure and function of systems of criminal justice in the United States and in other countries;
3. use and apply scientific research methods to the study of crime as well as to solving crimes;
4. the integration of criminal justice theory and research findings with criminal justice practice;
5. understand the development of contemporary criminal justice issues in modern societies and how such issues may be informed by systematic research and analysis.

Requirements for the M. S. with a Major in Criminal Justice

Required Core	12 hours
CRJU 7000 Seminar in the Criminal Justice System	3 hours
CRJU 7400 Applied Statistics in Criminal Justice	3 hours
CRJU 7401 Advanced Research Methods for CRJU	3 hours
CRJU 7600 Advanced Criminological Theory	3 hours

Criminal Justice Electives	18 hours
CRJU 7010 Advanced Comparative CJ Systems	3 hours
CRJU 7100 Seminar in Law Enforcement	3 hours
CRJU 7300 Seminar in Criminal Law and Procedure	3 hours
CRJU 7500 Adv. Criminal Behavior and Personality	3 hours
CRJU 7510 Advanced Correctional Therapies	3 hours
CRJU 7700 Selected Topics	3 to 6 hours
CRJU 7710 Seminar in Juvenile Justice	3 hours
CRJU 7900 Independent Study	3 hours
CRJU 7910 Criminal Justice Internship	3 hours
CRJU 7999 Thesis (for students taking the thesis option) ...	6 hours

Guided Electives (Electives Selected by student with approval of advisor) 6 hours

Total Required for the Degree 36 hours

Outcome Assessments

Educational outcomes for the Master of Science degree in Criminal Justice will be assessed in the following ways:

1. the use of systematic analysis of student examinations and research papers from courses;
2. periodic uses of surveys of students or alumni from the program;
3. the use of comprehensive examinations for students and an analysis of their performance;
4. to the extent possible, baseline data from other comparable programs in the university will be compared to data based on students in the program.
5. program faculty will meet regularly to assess courses and student performance.

MASTER OF SCIENCE WITH A MAJOR IN SOCIOLOGY

Departmental Requirements in addition to the University Requirements for Admission, Retention, and Graduation

To be accepted into the M. S. degree program in Sociology, students must meet the admission requirements of the Graduate School and present a minimum combined score of 800 on the verbal and quantitative sections of the Graduate Record Examination (GRE). An undergraduate degree in sociology is not mandatory. However, students without an undergraduate degree in sociology must enroll in and successfully complete SOCI 5000 (Proseminar: The Discipline of Sociology) prior to admission into the degree program. Admission is only for the Fall Semester; SOCI 5000 is offered only in the Summer. Should an applicant desire to apply for a waiver of this last requirement, a completed *Application for Waiver* should be delivered to the Coordinator of M.S. degree program in Sociology in the Department of Sociology, Anthropology, and Criminal Justice no later than April 15 prior to the opening of the Fall Semester for which admission is being sought.

Special Graduation Requirements

To receive a Master of Science degree in Sociology, students must complete the core requirements, complete a concentration option as outlined below, and the application of knowledge requirement. In addition, students must pass a written comprehensive exam.

Selected Educational Outcomes

Students completing the program for the Master of Science degree with a major in Sociology should demonstrate a mastery of the following:

1. an understanding of sociological perspectives and their applications and uses, including basic concepts and their theoretical interrelationships.
2. the ability to identify, define, and use basic research methods and analytical techniques in the gathering and/or application of scientific data.
3. competence in the use of basic library research techniques as well as online data resources.
4. an understanding of the role of diversity and its impact on social and individual life.
5. a highly developed sense of ethics in research and professional practice.
6. effective communication skills and their application in a variety of professional roles.

Requirements for the M. S. Degree with a Major in Sociology

Courses required for the Master's Degree 33-36 hours
(Family Sociology-Clinical Option requires 36 hours.)

Core Courses 15 hours

SOCI 7011 Sociology in Applied Settings 3 hours
SOCI 7012 Sociological Theory (All except Family Sociology Concentrations)

OR

MFTH 7900 Survey of Family Systems Theories (Required for both Family Sociology options.) ----- 3 hours
SOCI 7021 Statistical Applications in Sociology 3 hours
SOCI 7022 Research Methods 3 hours
SOCI/MFTH 7053 Class, Gender, and Ethnic Issues 3 hours

Concentrations (Students will select one area of concentration.) 18-21 hours

Applied Sociology 18 hours
SOCI 6200 Sociology of Organizations ----- 3 hours
SOCI 7100 Issues in Applied Sociology ----- 6 hours (3 hours each)
SOCI 7200 Organizational Policy & Planning ----- 3 hours
SOCI 7800 Sociological Practice ----- 6 hours (3 hours each)

Family Sociology - Non-Clinical Option 21 hours
MFTH 6700 Family Sociology 3 hours
MFTH 7102 Interventions in MFT 3 hours
MFTH 7200 Research in MFTH 3 hours
MFTH 7500 Development in the Family System 3 hours
MFTH 7510 Human Sexuality and Gender 3 hours
SOCI 7800 Sociological Practice ----- 3 hours

A. Family Sociology - Clinical Option ----- 21 hours
MFTH 6700 Family Sociology ----- 3 hours

MFTH 6800 Orientation to MFT Practice and Ethics -----	3 hours
MFTH 7103 Interventions in MFT -----	3 hours
MFTH 7200 Research in MFT -----	3 hours
MFTH 7500 Development in the Family System -----	3 hours
MFTH 7510 Human Sexuality and Gender -----	3 hours
MFTH 7800 Sociological Practice -----	3 hours

- B. Social Gerontology ----- 18 hours
1. SOCI 6130 Social Gerontology 3 hours
 2. Two courses from: 6 hours
 - SOCI/MFTH 7500 Development in the Family System
 - SOCI 5750 Medical Sociology
 - SOCI 6000 Sociology of Mental Health
 - SOCI 7150 Sociology of Death and Dying
 - (Other guided electives agreed to by the student’s Graduate Committee, including courses from other departments, may be substituted.)
 3. SOCI 7080 Seminar in Social Gerontology 3 hours
 - SOCI 7800 Sociological Practice 6 hours (3 hours each)

Sociology - Thesis Option	18 hours
SOCI 6300 Classical Theory -----	3 hours
SOCI 6400 Studies in Social Institutions -----	3 hours
SOCI 6500 Studies in Social Inequalities -----	3 hours
SOCI 6600 ... in Self, Society, and Culture -----	3 hours
SOCI 7999 Thesis -----	6 hours

Successful completion of the Graduate Comprehensive Examination

Total Required for the Degree 33-36 hours

Outcome Assessments

Educational outcomes for the Masters of Science in Sociology degree will be assessed by multiple techniques including the following:

1. Program faculty will meet regularly to plan and to assess student and program outcomes.
2. The Sociological Practice/Thesis courses will provide opportunities to assess writing and oral presentation skills.
3. The Comprehensive Examinations will provide a means of assessing outcomes of the program.
4. Graduate exit surveys will be given to all students successfully completing the program.
5. When available, university-wide data pertaining to the program and its graduates will be used for assessment and improvement.

POST-MASTER'S CERTIFICATE IN MARRIAGE AND FAMILY THERAPY

Students seeking training in Marriage and Family Therapy MUST contact the department directly before making application to the Graduate School. Phone 912-293-6264.

Special Admission Requirements: Students seeking the departmental Post-Master's Certificate in Marriage and Family Therapy must have completed a master's degree in an approved clinical area and have completed graduate courses in research methods, human development (2), family studies, family systems theory, the social context, ethics in MFT, and interventions in MFT. Students who have not completed these courses as part of their master's degree will be required to complete them in addition to the other required course work. Applicants must submit three clinical reference forms, a personal essay, a transcript, and a prerequisite checklist. Successful applicants will be invited for a personal interview with the clinical faculty before final acceptance. Application deadline for Fall admission is March 1.

Certificate Requirements: The Post-Master's Certificate requires 14 credits didactic course work and an 18-credit supervised practicum in Marriage and Family Therapy over twelve consecutive months. A qualifying exam in the final semester is required. The certificate requirements are designed to provide the course work and practicum required for professional licensure, however, licensing processes are regulated by separate state agencies; students will have to apply for and meet their requirements.

Selected Educational Outcomes

Students who have completed the Post-Master's Certificate in Marriage and Family Therapy should demonstrate mastery in the following:

1. Assume the professional role and identity of a marriage and family therapist.
2. Apply a systems/relational understanding to the assessment and treatment of mental health and emotional problems.
3. Consider the relevance of ethnicity, race, gender, socioeconomic status, and culture when developing treatment plans.
4. Apply the various theoretical models of marriage and family therapy to practice.
5. Demonstrate clinical competency in the practice of MFT.
6. Practice according to the American Association for Marriage and Family Therapy's (AAMFT) ethical guidelines.

Course Requirements.....32 semester hours

MFTH 7350 Legal Issues in MFT -----	1 hour
MFTH 7400 Psychopathology and Medication in MFT -----	3 hours
MFTH 7601 Treatment Issues in Family Therapy -----	3 hours
MFTH 7602 Couples & Sex Therapy -----	3 hours
MFTH 7700 Assessment in MFT -----	3 hours
MFTH 7880 Professional Ethics Seminar -----	1 hour
MFTH 7600 Practicum in MFT (12 consecutive months) -----	18 hours

Outcome Assessments

A variety of means of assessing outcomes will be used, including the following:

1. Pass rates on the National Examination in Family Therapy will be compared.
2. Program faculty will meet regularly to plan and assess student progress and outcomes of the program and its courses.
3. The results of the qualifying exam will be used to assess program outcomes.
4. When available, university-wide data pertaining to the program and its students will be used for program assessment and improvement.
5. The number of students who become approved supervisors under the AAMFT (American Association of Marriage and Family Therapists) regulations will also be observed.