



FACULTY SENATE

Est. 1991

Chairman
Ronald M. Zaccari

Vice Chairman
Louis Levy

Executive Secretary
David Boyd

Parliamentarian
Mike Meacham

Minutes of February 20, 2003

The Valdosta State University Faculty Senate meeting convened at 3:30 p.m. in the Magnolia Room of the University Center. Members present were:

R.M. Zaccari, President
L. Levy, Vice President, Academic Affairs
D. Boyd, Executive Secretary
M. Meacham, Parliamentarian

Ex-Officio Senators:

J. Black (absent)	K. Keppler (absent)
C. Harmon	J. Gaston
S. Gravett	T. Reed
M. Giddings	M.A. Reichenbach (absent)
E. Clark	P. Allen
G. Gaumond	N. Argyle
K. Stanley (proxy R. Allen)	

College of the Arts:

F. Barnas	J. Hornsby
M. Savoie	M. Schmidt
M. Eaves	L. Indergaard
E. Nielsen	C. Brague

College Of Arts and Sciences:

T. Manning	B. Bergstrom	C. Barnbaum	J. Elza
C. Hand	M. Laughlin	M. Richard	D. Robinson (absent)
E. Sheeley	V. Soady (absent)	J. Whitehead	K. Rumstay
T. Meyers	D. Boyd	S. Childs	J. Kinney
J. LaPlant	M. Stoltfus	B. Adler	C. Johnson
C. Meyers (proxy T. Meyers)	E. Whiting	J. Samaras	

College Of Business Administration:

M. Holland	A. Reddy (absent)	F. Ware (proxy P. Fadil)	R. Allen	P. Fadil
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College of Education:

L. Carter	G. Langford	F. Smith	K. Hinkle
L. Moore	S. Andrews	A. Brovey (absent)	R. Hull
M. Maina	J. Siegrist	D. Judd (absent)	D. Briehl
T. Enloe (proxy R. Hull)	B. Johnston	K. McCurdy	S. Worth
I. Ellis	E. Dodd (proxy B. Johnston)		

College Of Nursing:

L. Floyd

D. Shambley-Ebron

D. Weaver (absent)

Division Of Social Work:

M. Meacham

Odum Library:

K. Smith

M. Puffer-Rothenberg (proxy K. Smith)

Student Senator (non-voting)

President of the SGA: C. Guined (absent)

Student appointed by SGA President:

Visitors:

Angela Culbreth, Foundation Office

Thressea Boyd, University Relations

Shannon McGee, COSA

Gerald Wright, Registrar

Kristen Newcomb, *Spectator*

1. R. Zaccari announced the following: The first University Planning Advisory Council meeting has been held, hearing reports from the chairs of goals committee 1 and 2, goals committee 2 did not get through the entire report and will finish the report at the next meeting, which will be held on February 24. Interviews for the Vice President of Advancement have been concluded and I will meet with the full search committee on February 27 to discuss the next steps in the search process. The search for the Chief Information Officer continues. To date 106 applications have been received. The committee is about half way through reviewing the applications. The projected appointment for this position is July 1, 2003. Budget presentations have been scheduled for March 5 in Whitehead Auditorium with two sessions scheduled -- 9:00 a.m. and 2:00 p.m. The intent is to provide an overview of how the budget process works in the state of Georgia and Valdosta State University. The presentation will show where the money comes from and where it goes, and will look at the current trends in higher education funding nationally and how other universities are dealing with their budgets. VSU has given back one and a half million dollars as of the middle of December. We are hoping that there will not be another budget cut in the state. The good news is that some of the revenue projections for the state for the month of January were up slightly, the first time in sixteen months that the state has shown a gain in that budget category. I want you to know how we deal with the scarce resources at VSU and I think you will see that with your assistance, an excellence job is being done directing the money to where it needs to be for our day-to-day operation.
2. **Approval of the minutes of the November 20, 2002, meeting of the Faculty Senate – The minutes were approved.**
3. New business
 - a. Report from the Academic Committee – L. Levy referred to the Academic Committee Minutes of September 9, 2002 making the following corrections: First sentence should read "...met in Library Conference Room on Monday, September 9, 2002" and a correction to the fifth paragraph "...meeting were approved." Item 1 under College of Arts and Sciences was done to conform to guidelines of USG. In the November 11, 2002 minutes, item 1 under College of Arts and Sciences is to bring the core curriculum in line with USG core guidelines, item 5 is a prefix change, item 8 revised admission requirements for the MS in Sociology, item 9 revised course credit hours for

Criminal Justice (CRJU) 4910; under College of Education item 1 was tabled so Valdosta Technical College can have input, item 2 revised Core Area A, D, and E for the AAS in the joint degree programs with the Area Technical College was approved effective Spring Semester 2003. In the December 9, 2002 minutes, item 1 under College of Arts and Sciences the revision to the senior curriculum for the BA in Criminal Justice was to simplify program, item 1 under College of the Arts is a new course in Music Education 4720, item 2 was to strengthen string offerings. The items under College of Business are to provide flexibility, item 3 needs to have (ADV STRING METHODS.....) deleted. L. Levy presented the minutes of the September 9, November 11 and December 9, 2002 Academic Committee for approval. **The minutes were approved.** This report is included as Attachment #1.

- b. Report from the Committee on Committees – L. Indergaard gave the report. Two new senators have been elected to fill unexpired terms for the remainder of the 2002-03 academic year. Cecilia Barnbaum (A & S) replaces Betty Derrick and Jane Whitehead (A & S) replaces Theresa Thompson

Each college/division has held elections for new senators whose terms begin with the 2003-04 academic year. These elections have been validated by the Committee on Committees.

The Committee on Committees has received a list of tenured faculty from the VP's office. Each committee member is proofing this list in his/her respective college/division. This list will become the ballot for Grievance Committee elections.

- c. Report from the Institutional Planning Committee – J. Siegrist gave the report. This report is included as Attachment #2.
- d. Report from the Faculty Affairs Committee - S. Andrews stated the committee continues to meet; there is no report at this time.
- e. Report from the Faculty Grievance Committee – C. Hand stated there was no report.
- f. Report from the Senate Executive Secretary -- David Boyd
 - i. An email ballot was used to select Ed Sheeley to represent the Faculty Senate on the University Planning Advisory Committee.
 - ii. I was asked to provide names of three faculty members to represent us on the Parking and Transportation Advisory Committee. I presented the names of Lee Allen, Chris Eason, and Michael Taylor, all of who are active members of the Parking Usage Subcommittee of the Environmental Issues Committee. These have been appointed to the Parking and Transportation Advisory Committee.
 - iii. The VSU Statutes require the Senate to meet once during the summer. We have been asked to determine whether it is the **Sense of the Senate** that a meeting during the May term would satisfy this Statutory Requirement. Discussed May term satisfying as summer meeting. After much discussion B. Bergstrom moved to accept May as summer at VSU, there were lots of seconds. Discussion continued, C. Bague moved to close discussion, M. Meacham seconded, B. Bergstrom's motion approved.
 - iv. Report from the Academic Honors & Scholarships Committee regarding Honors Day – J. Kinney presented the report. This report is included as Attachment #3.

- v. Considering requests and comments from several faculty members, the Executive Committee has asked the Technology to review the policies and procedures regarding the VSU campus-wide mailing lists (VSUFAC, ANNOUNCEMENTS, etc.) in order to provide a means for electronic discussion among faculty members.
- vi. The request from Cary Brague that the procedure involving the manner in which faculty and students acquire cash monies from the Bursary for per diem-type uses be examined for its efficiency was referred to Jim Black, Vice President for Business and Finance.
- vii. A request that a clear set of criteria be developed for evaluating faculty for merit was remanded to the Faculty Affairs Committee.
- viii. The question from a faculty member regarding the seemingly lengthy delay in transferring funds to optional or supplemental retirement plans has been referred to Jim Black and Inman Grimsley. The response from Inman Grimsley indicates that direct wire transfer is being done for VALIC and hopes to be able to do the same with other plans soon.
- ix. A request to consider removing two days (Monday and Tuesday) from the Thanksgiving Break in the Fall Semester, and adding a four-day weekend break in October was remanded to the Academic Scheduling & Procedures Committee
- x. Report from the *ad hoc* committee on Temporal Discontinuity regarding the synchronization of the clocks on campus – Carl Hand. C. Hand stated he had talked with Bob Bell who agreed that some of the clocks are not synchronized. He also spoke with Joe Newton to see if there could be a VSU time. After much discussion Dr. Zaccari stated he would get in touch with Bob Bell and see if the problem could be solved.
- xi. There is a need for an *ad hoc* committee on Commencement Exercises. Dr. Zaccari would like to see commencement exercises honor faculty as well as students. At the December 2002 commencement exercise he was unaware that the faculty seating had been removed from the stage to the floor. Suggestions that each College have a banner, the College banner could be carried in by a graduating student for each college, faculty would be seated on the stage, etc. Would like for Faculty Senate to help design a ceremony that would honor faculty and students. Asked for volunteers who would like to work with the President to make this event special. D. Boyd asked for volunteers for this committee noting that he had spoken with J. Kinney and M. Noll who are willing to serve on this committee. J. Elza asked if this could be a sub-committee of the Academic Honors and Scholarship Committee (AHSC). F. Smith stated in the previous academic year there was a subcommittee of the AHSC. R. Zaccari asked if the Faculty Senate thought changes needed to be made to the commencement exercises. B. Johnston stated that changes need to be made and suggested an e-mail be sent to the senators asking who would be willing to serve or if they know someone who would like to serve on this committee.
- xii. Working with Michael Crowe to get the administrative evaluations ready for distribution to the faculty.
- xiii. Reminded chairs of standing committees that they will be asked to give annual reports at the next two Senate meetings.

4. General Discussion

L. Moore asked if there was a policy regarding students cheating on final exams. B. Bergstrom stated the procedure is in the Student Handbook. He asked that this matter be presented to the Executive Committee.

L. Moore asked if there is a way to retrieve items sent to a committee in the past. What is the procedure when it is sent to a committee and not reported back to the Senate? J. Elza stated that you

should inquire during Faculty Senate meetings about items send to committee that have not been reported back.

- 5.** Adjournment – The meeting was adjourned at 4:45 p.m.