



## FACULTY SENATE

Est. 1991

**Chairperson**  
**Patrick J. Schloss**

**Vice Chairperson**  
**Philip Gunter**

**Executive Secretary**  
**Peggy L. Moch**

**Parliamentarian**  
**Ed Walker**

### **Agenda of the Faculty Senate** **February 17, 2011**

The Faculty Senate will meet on Thursday, February 17, 2011 in the University Center Magnolia Room at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

**Special Request:** At the request of the Senate's Executive Committee, any actions sent to the Executive Secretary for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as Word.doc attachments.

1. Call to Order by Dr. Patrick J. Schloss.  
For the benefit of record keeping, senators and visitors will please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present
2. **Approval of the minutes of the November 18, 2010 meeting of the Faculty Senate.**  
<http://www.valdosta.edu/facsen/meeting/minutes/index.shtml>
3. New business
  - a. Report from the Academic Committee – Philip Gunter [pgunter@valdosta.edu](mailto:pgunter@valdosta.edu)  
See **Attachment A** for Minutes of December 6, 2010 Academic Committee meeting.  
See **Attachment B** for Minutes of the January 24, 2011 Academic Committee meeting.
  - b. Report from the Committee on Committees – Diane Holliman [dhollim@valdosta.edu](mailto:dhollim@valdosta.edu)
  - c. Report from the Institutional Planning Committee – Said Fares [sfares@valdosta.edu](mailto:sfares@valdosta.edu)  
See **Attachment C** for the proposed revisions to the Academic Leave Policy  
Please find a copy of the current Academic Leave Policy listed under this Faculty Senate Agenda for comparative purposes at <http://www.valdosta.edu/facsen/meeting/agenda/index.shtml>.
  - d. Report from the Faculty Affairs Committee –Shani Gray [spgray@valdosta.edu](mailto:spgray@valdosta.edu)
  - e. Report from the Faculty Grievance Committee – Theresa Thompson [tthompson@valdosta.edu](mailto:tthompson@valdosta.edu)
  - f. Report from the Senate Executive Secretary – Peggy Moch [plmoch@valdosta.edu](mailto:plmoch@valdosta.edu)
    1. Remind Senators of the Senate Nominations Committee. As required by the *Senate Bylaws* (Article I, Section 3), the Executive Secretary has appointed a committee to garner candidates to stand for election as the Senate's 2011-2012 Executive Secretary. Senators Jay Rickman [[bjrickma@valdosta.edu](mailto:bjrickma@valdosta.edu)], Brenda Dixey [[bpdixey@valdosta.edu](mailto:bpdixey@valdosta.edu)] and Diane Holliman (chair)

[[dhollim@valdosta.edu](mailto:dhollim@valdosta.edu)] have graciously agreed to serve on this committee. The election will be held at the Senate's March 24, 2011 meeting. Please contact a member of the committee if you are willing to stand for election. [Note: Neither Jay Rickman nor Peggy Moch can serve as Executive Secretary for 2011-2012 because Article I, Section 1b prohibits a Senator from serving more than two consecutive terms as a faculty senator.]

2. Remind Senators that the next meeting of the Senate will be on March 24, 2011, the fourth Thursday of March as opposed to our traditional third Thursday because the third Thursday of March 2011 falls during VSU's spring break (March 14-18, 2011). See the calendar of 2010-2011 Senate meetings approved by the Senate at its May 21, 2009 meeting.  
[http://www.valdosta.edu/facsen/meeting/minutes/documents/Senate\\_Minutes\\_2009-05-21.pdf](http://www.valdosta.edu/facsen/meeting/minutes/documents/Senate_Minutes_2009-05-21.pdf)
3. **Standing Committee Chairs: Please begin to schedule meetings to prepare the Yearly Reports of the 11 Faculty Senate Standing Committees.** If you would like to review what your committee's report looked like last year, please see the attachments in the Minutes of the Faculty Senate's May 20, 2010 meeting: [http://www.valdosta.edu/facsen/meeting/minutes/documents/Senate\\_Minutes\\_2010-05-20.pdf](http://www.valdosta.edu/facsen/meeting/minutes/documents/Senate_Minutes_2010-05-20.pdf)

Committee reports should be sent to Peggy Moch at [plmoch@valdosta.edu](mailto:plmoch@valdosta.edu) in Word format by **April 21, 2011** so that each committee report can be reviewed by the Executive Committee at its May 5, 2011 meeting, prior to the May 19, 2011 Faculty Senate meeting.

At the May 19, 2011 Senate meeting, each standing committee chair should be prepared to make a brief oral summary report for the Senate.

Academic Scheduling/Procedures: Ashok Kumar. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Academic Honors & Scholarships: Jason Kassel. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Athletics: Chuck Conner. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Educational Policies: Eric Nielson. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Environmental Issues: Jason Allard. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Faculty Scholarship: Attila Cseh. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Library Affairs: Lars Leader. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Minority & Diversity Issues: Alicja Rieger. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Student Activities: Bradley Finson. This committee was renewed in May 2010, and will be reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Student Services: Katharine Adams. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

Technology: Nathan Elliot. This committee was renewed in May 2009, and will be next reviewed for renewal in May 2012. Yearly report to be given in May 2011.

4. Request from the VSU Web Editorial Board (VSU WEB) (See Attachment D) regarding the use of non-university Web systems such as Facebook or Twitter. The VSU WEB recommended remanding this item to both the Technology and Educational Policies Committees for assistance in creating an appropriate policy for VSU faculty and students.

5. Request from the EIC to endorse the amended Outdoor Lighting Policy (**See Attachment E**). The policy has already been reviewed by COSA, the Dean's Council, Student Government, and the VSU Cabinet.
6. Request from the EPC to endorse a recommendation regarding VSU's current "30 year Rule" for transferring/using college credits (**See Attachment F**).
7. Request from Cecilia Barnbaum to establish a policy about not giving credit to students for completing SOI forms (**See Attachment G**). Remand to Educational Policies Committee.
8. The USGFC (University System of Georgia Faculty Council) made recommendations for amending the USGFC Bylaws during their November 2010 meeting. The USGFC would like each unit to vote on the proposed changes prior to their 2/25/2011 meeting in Kennesaw, GA (**See Attachment H**). **Attachment H** can be found on the senate web page as a separate item in order to preserve formatting (<http://www.valdosta.edu/facsen/meeting/agenda/index.shtml>).

4. Old Business

5. Discussion

6. Adjournment

## **Attachment A: December 6, 2010 AA meeting minutes**

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
December 6, 2010

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, November 8, 2010. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Lai Orenduff, Dr. Ray Elson (Proxy for Dr. Nathan Moates), Ms. Laura Wright, Dr. Frank Flaherty, Dr. Kathe Lowney, Dr. Ray Elson, Dr. Nicole Gibson, Dr. Kathe Lowney (Proxy for Dr. Iris Ellis), Dr. Melissa Benton, and Ms. Laura Wright (Proxy for Ms. Deborah VanPetten).

Members Absent: Dr. Luis Bejarano, Dr. Nathan Moates, Dr. Lucia Lu, Dr. Deborah Weaver, Mr. Michael Elliott, Dr. Linda Jurczak, Ms. Donna Cunningham, Dr. Iris Ellis, Dr. Selen Lauterbach, Dr. Mike Meacham, and Ms. Deborah VanPetten.

Visitors Present: Dr. Ellen Wiley, Dr. Mark Smith, Dr. Nolan Argyle, Dr. Don Leach and Mr. Lee Bradley.  
The Minutes of the November 8, 2010 meeting were approved by email on November 12, 2010. (pages 1-7).

### **A. College of Business**

1. New course, Marketing (MKTG) 4720, "Marketplace Culture & Ethnography", (MARKETPLACE CULTURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2012 to 2011. (pages 8-19).
2. New course, Marketing (MKTG) 4730, "Marketing and Society", (MARKETING & SOCIETY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2012 to 2011, and the description changed to read ...stakeholders, and explores the unintended... . (pages 20-29).

### **B. College of Education**

1. Revised degree requirements for the EDD in Adult and Career Education was approved effective Fall Semester 2011 with a space added between the words "on the", "student will", and "be followed" in the proposed requirements section. (pages 30-33).
2. Revised catalogue copy for the EDD in Leadership was approved effective Fall Semester 2011 with the word "with" changed to "will" under the Data Sources section. (pages 34-36).
3. Revised degree requirements for the EDD in Leadership was approved effective Fall Semester 2011 with hours required changed from 6 to 9 in Area A of proposed requirements, and with a space added between the words "on the", "student will", and "be followed" in the proposed requirements section. (pages 37-40).
4. Revised catalogue copy for the EDD in Curriculum and Instruction was approved effective Fall Semester 2011. (pages 41-43).
5. Revised degree requirements for the EDD in Curriculum and Instruction was approved effective Fall Semester 2011 with a space added between the words "on the", "student will", and "be followed" in the proposed requirements section. (pages 44-48).
6. Revised course title and description, Research (RSCH) 9860, "Advanced Mixed Method", (ADVANCED MIXED METHOD – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2010 to 2011. (pages 49-56).
7. New course, Research (RSCH) 9830, "Advanced Qualitative Research Methods", (ADV QUAL RESEARCH METHODS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2010 to 2011. (pages 57-66).
8. New course, Research (RSCH) 9850, "Advanced Quantitative Research Methods", (ADV QUANT RESEARCH METHODS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2010 to 2011, and description changed to read - Develop the skills to identify an appropriate statistical technique to interpret... . (pages 67-74).

9. New course, Education (EDUC) 9000, “Interdisciplinary Studies in Education”, (INTERDISCIPLINARY STUDIES ED – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 75-82).
10. New course, Education (EDUC) 9900, “Special Topics in Education”, (SPECIAL TOPICS IN ED – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 83-89).
11. New course, Curriculum and Instruction (CIED) 9700, “Race, Culture, and Schooling”, (RACE, CULTURE, & SCHOOLING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2011 with the effective term changed from Fall 2010 to Summer 2011, and description changed to read ...course, and the focus will be on the education of African American students. (pages 90-100).
12. New course, Research (RSCH) 9900, “Special Topics in Research”, (SPECIAL TOPICS IN RESEARCH – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2010 to 2011. (pages 101-107).
13. New course, Education Leadership (LEAD) 9900, “Special Topics in Research”, (SPECIAL TOPICS IN RESEARCH – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the effective term changed from 2010 to 2011. (pages 108-114).

### **C. College of Arts and Sciences**

1. New course, Public Administration (PADM) 7670, “Quality Management in Public Administration”, (QLTY MGNT IN PUB ADM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with 25 changed to 15 under the Policies and Procedures section of the syllabus. (pages 115-124).
2. New course, Public Administration (PADM) 9670, “Quality Management in Public Administration”, (QLTY MGNT IN PUB ADM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 125-134).
3. Revised course credit hours, title and description, English (ENGL) 8800, “Teaching College Composition”, (TEACHING COLLEGE COMPOSITION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2011 with the description changed to read ..seminar for students preparing to teach composition... . (pages 135-137).
4. Revised formal proposal for the MA in Literature and Language was approved effective Fall Semester 2011 with the word “Masters” changed to “Master” in Name of Proposal section. (pages 138-151).
5. Revised new program for the MA in Literature and Language was approved effective Fall Semester 2011. (pages 152-160).
6. New course, English (ENGL) 7005, “Introduction to the Graduate Study for Middle and Secondary English Teachers”, (INTRODUCTION TO GRADUATE STUDY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 161-167).
7. New course, English (ENGL) 7100, “British Literature for Language Arts Teachers”, (BRITISH LIT FOR TEACHERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 168-175).
8. New course, English (ENGL) 7200, “American Literature for Language Arts Teachers”, (AMERICAN LIT FOR TEACHERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 176-182).
9. New course, English (ENGL) 7400, “Multicultural Literature for Language Arts Teachers”, (MULTICULTURAL LITERATURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 183-189).
10. New course, English (ENGL) 7500, “Creative Writing for Language Arts Teachers”, (CREATIVE WRITING FOR TEACHERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the description changed to read ...poetry, and creative... . (pages 190-197).
11. New course, English (ENGL) 7610, “Composition Theory for Language Arts Teachers”, (COMP THEORY FOR TEACHERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 198-205).
12. New course, English (ENGL) 7620, “Rhetorical Theory of Language Arts Teachers”, (RHETORICAL THEORY FOR

TEACHERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 206-214).

13. New course, English (ENGL) 7710, “English Language Change Past and Present”, (STUDIES IN ENGLISH LANGUAGE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the description changed to read – A study of past... . (pages 215-223).
14. New course, English (ENGL) 7720, “English Grammar for Language Arts Teachers”, (ENGLISH GRAMMAR FOR TEACHERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 224-231).
15. New course, English (ENGL) 8100, “Special Topics in British Literature”, (SPEC TOPIC BRIT LITERATURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 232-239).
16. New course, English (ENGL) 8200, “Special Topics in American Literature”, (SPEC TOPIC AMERICAN LIT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 240-246).
17. New course, English (ENGL) 8400, “Special Topics in Creative Writing”, (SPECIAL TOPIC CREATIVE WRITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 247-254).
18. New course, English (ENGL) 8610, “History of Rhetorical Theory”, (HISTORY OF RHETORICAL THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 255-263).
19. New course, English (ENGL) 8710, “Language in School, Community, and Society”, (SURVEY OF LANGUAGE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 264-272).
20. New course, English (ENGL) 8720, “English Language Learners”, (ENGLISH LANGUAGE LEARNERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 273-281).

Respectfully submitted,  
Stanley Jones  
Registrar

## **Attachment B: January 24, 2011 AA meeting minutes**

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
January 24, 2011

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, January 24, 2010. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Ray Elson (Proxy for Dr. Lai Orenduff), Dr. Luis Bejarano, Dr. Lucia Lu, Dr. Melissa Benton (Proxy for Dr. Deborah Weaver), Ms. Laura Wright, Mr. Michael Elliott, Dr. Linda Jurczak, Dr. Frank Flaherty, Dr. Frank Flaherty (Proxy for Dr. Kathe Lowney), Dr. Ray Elson, Dr. Nicole Gibson, Dr. Iris Ellis, and Ms. Deborah VanPetten.

Members Absent: Dr. Lai Orenduff, Dr. Nathan Moates, Dr. Deborah Weaver, Dr. Kathe Lowney, Ms. Donna Cunningham, and Dr. Selen Lauterbach.

Visitors Present: Mr. Mike Savoie, Dr. Karla Hull, Dr. Julia Lee, Dr. Viki Soady, Dr. Darrell Ross, Dr. Shani Gray, Dr. Jonghoon Kang, Dr. Connie Richards, Dr. Jim Peterson and Mr. Lee Bradley.

The Minutes of the December 6, 2010 meeting were approved by email on January 4, 2011. (pages 1-3).

### **A. Graduate School**

1. Revised catalogue copy – Second Master’s Degree guidelines were approved effective Fall Semester 2011. (Pages 4-6).

### **B. College of Education**

1. Revised student teaching requirements approved effective Fall Semester 2011 with the description changed to read ...request of the school may apply for...successful completion of the remediation. The...location by the school will be permanently... (pages 7-9).
2. Revised course numbers for DHYG changed approved in November 2010 – DHYG 1100 changed to DHYG 1110, old DHYG 1110 changed to DHYG 1111, and DHYG 2030 changed to 1030 was approved effective Fall Semester 2011. (pages 10-12).

### **C. Division of Social Work**

1. New course, Social Work (SOWK) 7770, “Trauma Informed Child Welfare Practice”, (TRAUMA IN CHILD WELFARE PRACT – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Summer Semester 2011 with the description changed to read ...permission of the director for other... (pages 13-32). \*\*\*Pending Graduate Executive approval\*\*\*
2. Revised degree requirements for the MSW degree was approved effective Fall Semester 2011 with a space added between Into and to in the title of SOWK 6100. (pages 33-35). \*\*\*Pending Graduate Executive approval\*\*\*
3. Revised prerequisites, Social Work (SOWK) 7700, “Social Work with Older Adults”, (SOWK WITH OLDER ADULTS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
4. Revised prerequisites, Social Work (SOWK) 7750, “Social Work in Child and Family Settings”, (SOWK CHILD/FAMILY SETTINGS – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
5. Revised prerequisites, Social Work (SOWK) 7800, “Social Work Practice in Health Settings”, (SOWK PRACTICE HEALTH SETTINGS – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
6. Revised prerequisites, Social Work (SOWK) 7810, “Psychopathology and Assessment for Non-Medical Helpers”, (PSYCHOPHTLGY/ASSMNT NON-MED – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved

effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*

7. Revised prerequisites, Social Work (SOWK) 7820, “Issues in Substance Abuse”, (ISSUES IN SUBSTANCE ABUSE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
8. Revised prerequisites, Social Work (SOWK) 7830, “Social Work Practice in Mental Health”, (SOWK PRACTICE MENTAL HEALTH – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
9. Revised prerequisites, Social Work (SOWK) 7840, “Seminar on Loss and Bereavement”, (SEM ON LOSS & BEREAVE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
10. Revised prerequisites, Social Work (SOWK) 7850, “Social Work Practice in Schools”, (SOWK PRACTICE IN SCHOOLS – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
11. Revised prerequisites, Social Work (SOWK) 7860, “Grant Writing in Human Services”, (GRANT WRITNG HUMAN SERVICES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
12. Revised prerequisites, Social Work (SOWK) 7870, “Social Work Practice with Abusing and Neglecting Families”, (SOWK PRACTICE IN SCHOOLS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
13. Revised prerequisites, Social Work (SOWK) 7880, “Social Work Practice in Forensics”, (FORENSICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*
14. Revised prerequisites, Social Work (SOWK) 7890, “Spirituality in Social Work Practice”, (SPIRITUALITY IN SOWK PRACTICE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 36-39). \*\*\*Pending Graduate Executive approval\*\*\*

#### **D. College of the Arts**

1. Revised catalogue copy – Department of the Arts – introduction (current catalog page 244) was approved effective Fall Semester 2011. (pages 40-43).
2. Revised catalogue copy – Bachelor of Arts – Art (current catalog page 248) was approved effective Fall Semester 2011 with the narrative changed to read – last paragraph page 44 - ...change of major. Student’s may be able to utilize... (pages 44-47).
3. Revised catalogue copy – Bachelor of Fine Arts – Art (current catalog page 244) was approved effective Fall Semester 2011. (pages 48-51).
4. Revised catalogue copy – Bachelor of Fine Arts – Interior Design (current catalog page 247) was approved effective Fall Semester 2011. (pages 52-55).
5. Revised catalogue copy – Bachelor of Fine Arts – Art Education (current catalog page 245) was approved effective Fall Semester 2011 with the “insure” changed to “ensure”, and (GACE II) changed to (GACE Content Assessment) – page 56 and in Item 1 “and desire” was removed (page 57). (pages 56-59)
6. Revised catalogue copy – Master of Education – Middle Grades Education or Secondary Education was approved effective Fall Semester 2011 with proposed requirements changed to read ...major in middle grades education or secondary education – teaching field ART. This program begins with a new cohort... and “Field 11” was changed to “Field 764” and the last sentence before selected outcomes – Advising for the students’ in this program is done... (pages 60-64). \*\*\*Pending Graduate Executive approval\*\*\*



7. Revised course title, Art (ART) 4094, “Computer Animation”, (COMPUTER ANIMATION – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2011. (pages 65-67).
8. Revised course title and description, Art (ART) 3023, “Figure Drawing”, (FIGURE DRAWING – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2011. (pages 68-70).
9. New course, Art (ART) 4024, “Advanced Drawing”, (ADVANCED DRAWING – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2011 with “Maybe” changed to “May be” in the description. (pages 71-75).
10. Revised degree requirements for the BA in Art was approved effective Fall Semester 2011. (pages 76-77).
11. New course, Communication Arts (COMM) 4140, “Interpersonal Communication Theory”, (INTERPERSONAL COMM THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 78-81).
12. Revised course title, prerequisites, and description, Communication Arts (COMM) 4340, “Capstone in General Speech”, (CAPSTONE IN GENERAL SPEECH – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 82-84).
13. Revised degree requirements for the BFA – Speech Communication – General Speech Emphasis was approved effective Fall Semester 2011. (pages 85-86).
14. Revised credit hours, Mass Media (MDIA 4961, “Audio Workshop”, (AUDIO WORKSHOP – 2 credit hours, 0 lecture hours, 4 lab hours, and 2 contact hours), was approved effective Fall Semester 2011. (pages 87-89).

#### **E. College of the Arts and Sciences**

1. Notification of intent to deliver the BA in Legal Assistant Studies online was noted effective Fall Semester 2011. (page 90).  
\*\*\*Pending BOR approval\*\*\*
2. New course, Biology (BIOL) 4520, “Molecular Biophysics”, (MOLECULAR BIOPHYSICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the prerequisite changed to read – MATH 2261, BIOL 1107K, BIOL 1108K, ...CHEM 1211, CHEM 1211L, CHEM 1212, CHEM 1212L and either PHYS 1111K or PHYS 2211K... (pages 91-97).
3. New course, Biology (BIOL) 6520, “Molecular Biophysics”, (MOLECULAR BIOPHYSICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester. (pages 98-104). \*\*\*Pending Graduate Executive Committee\*\*\*
4. Revised course prerequisites, Physics (PHYS) 3820, “Computational Physics”, (COMPUTATIONAL PHYSICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 105-107).
5. Revised degree requirements for the BS in Astronomy was approved effective Fall Semester 2011. (pages 108-110).
6. Reactivation, Criminal Justice (CRJU) 7910, “Criminal Justice Internship”, (CRIMINAL JUSTICE INTERNSHIP – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2011. (page 111). \*\*\*Pending Graduate Executive Committee\*\*\*
7. Deactivation of CRJU 7720 and 7730 was noted effective Fall Semester 2011. (pages 112-113).
8. Revised course description, Criminal Justice (CRJU) 7999, “Thesis”, (THESIS – 1-6 credit hours, 0 lecture hours, 3-18 lab hours, and 3-18 contact hours), was approved effective Fall Semester 2011 with the description changed to read ...registered for this course in the term in which the degree is earned. The course is intended for students developing and writing a thesis. It must be taken for a total of 6 hours. (pages 114-116). \*\*\*Pending Graduate Executive Committee\*\*\*
9. Revised course CRJU 7411 was TABLED. (pages 120-127).

10. New course, Criminal Justice (CRJU) 7412, “Advanced Research Methods for Criminal Justice”, (ADVANCED RESEARCH METHODS CRJU – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester with the description changed to read ...justice. The course requires... (pages 120-127). \*\*\*Pending Graduate Executive Committee\*\*\*
11. Revised degree requirements for the MS in Criminal Justice was approved effective Fall Semester 2011. (pages 128-130). \*\*\*Pending Graduate Executive Committee\*\*\*
12. Revised Probationary Admission requirements for the MS in Criminal Justice was approved effective Fall Semester 2011. (pages 131-132). \*\*\*Pending Graduate Executive Committee\*\*\*
13. Revised program progression, retention, dismissal, and readmission policies for the MS in Criminal Justice was approved effective Fall Semester 2011. (pages 133-135). \*\*\*Pending Graduate Executive Committee\*\*\*
14. Revised undergraduate catalogue copy Department of Modern and Classical Languages was approved effective Fall Semester 2011. (pages 136-152).
  - a. Revised degree requirements for the BA in French was approved (page 138)
  - b. Revised degree requirements for the BA in French – Foreign Language Track (page 140)
  - c. Revised degree requirements for the BA in Spanish was approved (page 143)
  - d. Revised degree requirements for the BA in Spanish – Foreign Language Track (page 145)
15. Notification of certificate – Online Certificate in Teaching English to Speakers of Other Languages (TESOL) – undergraduate was approved effective Fall Semester 2011. (page 153) \*\*\*Pending BOR approval\*\*\*
16. Requirements for the TESOL certificate (undergraduate) was approved effective Fall Semester 2011. (pages 154-156).
17. Revised undergraduate catalogue copy for the ESOL Endorsement was approved effective Fall Semester 2011. (pages 157-160).
18. New course, English to Speaker Other Language (ESOL) 4050, “Teaching English Grammar for ESOL”, (ENGLISH GRAMMAR FOR ESOL – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 161-168).
19. New course, English to Speaker Other Language (ESOL) 4040, “Assessing English Language Learners (Ells)”, (ASSESSING ELLS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 169-183).
20. New course, English to Speaker Other Language (ESOL) 4060, “Theory and Practice in Second Language Acquisition”, (SECOND LANGUAGE ACQUISITION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 184-197).
21. Notification of certificate – Online Certificate in Teaching English to Speakers of Other Languages (TESOL) – graduate was approved effective Fall Semester 2011. (pages 198-199). \*\*\*Pending Graduate Executive\*\*\* \*\*\*Pending BOR approval\*\*\*
22. Requirements for the TESOL certificate (graduate) was approved effective Fall Semester 2011. (pages 200-202). \*\*\*Pending Graduate Executive\*\*\*
23. Revised graduate catalogue copy for the ESOL Endorsement was approved effective Fall Semester 2011. (pages 203-206). \*\*\*Pending Graduate Executive\*\*\*
24. New course, English to Speaker Other Language (ESOL) 6050, “Teaching English Grammar for ESOL”, (ENGLISH GRAMMAR FOR ESOL – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 207-214). \*\*\*Pending Graduate Executive\*\*\*
25. New course, English to Speaker Other Language (ESOL) 6040, “Assessing English Language Learners (Ells)”, (ASSESSING ELLS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 215-229). \*\*\*Pending Graduate Executive\*\*\*

26. Notification of certificate – Spanish for Professionals – online – was approved effective Fall Semester 2011. (page 230).  
\*\*\*Pending BOR approval\*\*\*
27. Requirements for the online certificate – Spanish for Professionals was approved effective Fall Semester 2011. (pages 231-233).
28. New course, Spanish (SPAN) 3012, “Applied Spanish Conversation for Professionals”, (SPAN CONV FOR PROFESSIONALS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 234-245).
29. New course, Spanish (SPAN) 3014, “Language, Culture, and Advanced Conversation”, (LANG CULT ADV CONVERSATION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 246-260).
30. New course, Spanish (SPAN) 4500, “Profession-Related Practicum or Study Abroad”, (PROF PRACTICUM/STUDY ABROAD – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011. (pages 261-270).
31. New course, Spanish (SPAN) 4501, “Research Project in Spanish for Professionals”, (SPAN RESEARCH FOR PROFESSIONS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2011 with the description changed to read ...consent of instructor. Professional and... . (pages 271-280).

**F. Miscellaneous**

1. Revised catalogue copy of the Core Curriculum was noted effective Fall Semester 2011. (pages 281-290).

Respectfully submitted,  
Stanley Jones  
Registrar

## Attachment C

### Academic Leave

#### BOR AND VSU POLICY

In accordance with policy of the Board of Regents, academic leave (referred to as Educational and Professional Leave in Board policy) of one year or less, with or without pay may be granted by the president and reported to the Chancellor.

The policy of the Board is that the leave is granted for only “the purposes of promoting scholarly work and encouraging professional development” (Board of Regents Policy Manual; 8.2.7.4).

Academic leave at Valdosta State University will be awarded in accordance with board practice of awarding one semester of leave with full pay and two semesters of leave with half pay. An additional year without pay may be granted with justification endorsed by the department chair, dean, and provost with the approval of the President; additionally, academic leaves of more than one year require the approval of the Chancellor of the USG or her/his designee.

#### ELIGIBILITY

To be eligible to apply for the academic leave with pay for one semester, a faculty member must have completed at least 3 years as a full-time, tenure-track / tenured faculty member at VSU. However, preference for leaves will be given to full-time, tenured faculty members with six or more years of full-time service to the university. The faculty member will provide a minimum of two years of full-time service to the university upon completion of the academic leave. Additionally, the faculty member can hold no employment elsewhere during leaves with full pay.

Each academic College/ Division may award academic leave each year in proportion to the ratio of full-time, tenured/tenured track faculty members. That ratio will currently result in 4 awards per year for Arts and Sciences, 1 for the College of Arts, 3 for the College of Education, 1 for the College of Business Administration, 1 in alternate years for the College of Nursing, 1 each 5 years for the Division of Social Work, and 1 each 5 years for Library/MLIS. Review of the enrollment basis for this distribution will be annual. No more than one academic leave with pay per seven-year period may be awarded to any individual faculty member. Resources to accommodate the leave will be garnered at the department/college level through existing avenues available. For example, lecture type classes may allow consolidation of two sections of a course as one; external funds may be applied to support part-time faculty members to instruct courses; funds for reassigned time for scholarship may also be used to support a part-time faculty member. However, the faculty member who is approved for the leave will continue to be paid in full for the semester of the approved academic leave.

#### PROCESS

Application for academic leave must be completed and submitted to the faculty member’s department head by the first day of classes, one academic year (fall, spring) before the requested period. For example, a faculty member requesting a leave for Fall semester must have the application completed and to the department head for consideration at the beginning of the previous Fall semester. This is necessary to account for course scheduling. Any application approved by the department head must be forwarded to the dean before the end of the semester in which approval of the department head occurred.

Primary criteria for approval will be the unique product that elevates the stature of Valdosta State University and of the faculty member. All leaves must result in a tangible professional product related to the professional discipline of the faculty member. A description of the product and a timeline for production will be required in the application for the educational leave.

Application for Academic Leave

Applicant name: \_\_\_\_\_ Semester(s) for which leave is requested: \_\_\_\_\_

Department: \_\_\_\_\_ College: \_\_\_\_\_

Current rank of faculty member: \_\_\_\_\_ Years as a full-time faculty member at VSU \_\_\_\_\_

Regularly assigned duties for teaching, research, and service (e.g., courses to be taught, enrollment anticipated, number of advisees, committee service expected).

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Purpose of requested Academic Leave:

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Product resulting from requested Academic Leave:

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When will the expected product reach the final approval stage (e.g., When will a book be published? When will a complex federal grant be submitted? Etc.)

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Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that I will maintain full-time employment with VSU for a period of two years following completion of the Academic Leave unless dismissed from this obligation by the university. Additionally, I understand that should I not meet the timeline described above for production of the tangible product, I will become ineligible for consideration of further approved leaves, reassigned time release for scholarly activity, and from summer teaching assignments for a period of two years, or until the product is submitted as agreed.

Resource schedule to accommodate requested leave.

(To be completed by Department Head of the Department in which the faculty member serves).

List resources that will be used to cover duties of the faculty member requesting Academic Leave.

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All duties of the faculty member requesting Academic Leave can be addressed at the Departmental level in collaboration with the Dean and Provost.

Approved	Not Approved	
_____	_____	_____
Department Head		Date

Approved	Not Approved	
_____	_____	_____
Dean		Date

Approved	Not Approved	
_____	_____	_____
Provost		Date

Approved	Not Approved	
_____	_____	_____
President		Date

Attachment D:

**To:** Dr. Peggy L. Moch, Executive Secretary of the VSU Faculty Senate

**From:** Sherrida Crawford, Chair of the Web Editorial Board

**Date:** November 8, 2010

**Subject:** Social Media Policy

The Web Editorial Board (WEB) would like to defer the numerous issues surrounding non-University web systems for social networking and electronic messaging and communication, i.e. Facebook and Twitter, to the Faculty Senate for consideration.

"Facebook" has been placed on a Web Editorial Board (WEB) meeting agenda both this year and last year. Most recently during this semester, Jeff Grant, forwarded an e-mail from Dr. Giddings concerning a request to create a Facebook group from a member of the Student Social Work organization. (Attachment 1) Early last year, in the Fall 2009 semester, the attached South Georgia College Facebook policy was forwarded to WEB by Joe Newton as received from the state [Information Technology Committee listserv](#). (Attachment 2)

At the latest WEB Oct. 27th meeting, it was determined that the use of Social Media web systems fall beyond the scope of the WEB's charge, in overseeing the University Website "[www.valdosta.edu](http://www.valdosta.edu)", and thus should be referred to the Faculty Senate for consideration. In the WEB discussion, Educational Policies was mentioned, since the use of non-University Social Media web systems touch on student conduct, teaching practices, employee tasks and involve other existing federal policies, FERPA, HIPAA, and various disciplines respective codes of ethics or professional standards.

While there are many sources available, I thought I would include the [Educause Social Media Policies website](#) as a deliberation starting place.

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**Attachment 1:**

From: "Martha M. Giddings" <[mgidding@valdosta.edu](mailto:mgidding@valdosta.edu)>

Date: October 8, 2010 1:01:33 PM EDT

To: Jeff Grant <[jgrant@valdosta.edu](mailto:grant@valdosta.edu)>, "Robin C. Vickery" <[rvickery@valdosta.edu](mailto:rvickery@valdosta.edu)>

Subject: FW: From Aelred re: Facebook

Jeff and Robin, I am needing some clarification regarding a question and I don't know whom to ask. In considering each of your areas, perhaps one of you can guide me. We have a recognized Student Social Work Organization and one of our students has web skills and would like to create a Facebook page for the members. I am unclear if there are university-sanctioned Facebook accounts-pages, but if so, the question is whether they can have this with a link to the Student Social Work Organization page or even the official social work website. I certainly want to affirm student initiative, but I have some concerns about a Facebook page that is not monitored while at the same time linked to VSU official sites. Perhaps this issue has arisen with other campus groups, but I need some guidance as to practice/policies that have been set up – or not approved. Thanks, Marty Giddings

From: Felicia A. Hilson

Sent: Friday, October 08, 2010 9:18 AM

To: Aelred B. Dean; Sara J. Gonzalez

Cc: Martha M. Giddings

Subject: RE: From Aelred re: Facebook

Good morning,

Your e-mail is very timely and I was just speaking with Sara Gonzalez this morning about this issue. Dr. Giddings is looking into the University's policy regarding university sanctioned Facebook accounts for recognized organizations. I will follow up with Dr. Giddings and let you know something soon.

Regards,  
Felicia



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Felicia A. Hilson, MSCJ, MS Soc  
Director of Admissions and Recruiting  
Division of Social Work  
Instructor of African American Studies/  
Sociology/Women and Gender Studies  
Pine Hall 213  
Office: 229-219-1392  
Fax: 229-245-4341

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**Attachment 2:**

<b>Title:</b>	<b>South Georgia College Facebook Policy</b>	
<b>Policy Number:</b>	2009-FB001-POLICY	<b>Topical Area:</b> Internet
<b>Document Type:</b>	Issue Specific Policy	<b>Pages:</b> 1
<b>Issue Date:</b>	8/19/2009	<b>Effective Date:</b> 8/19/2009
<b>POC for Changes:</b>	Information and Instructional Technology Division	
<b>Synopsis:</b>	A policy controlling South Georgia College's Facebook presence is necessary to ensure proper representation of SGC online.	

***Purpose***

Establish a standard for South Georgia College's Facebook presence and a procedure to address requests for new SGC Facebook pages.

***Policy Statement***

To ensure proper representation of South Georgia College within the Facebook online community, official SGC Facebook pages must be requested in writing by an authorized representative of the Division or Club for which the page will be created and such representative must agree to maintain the page in accordance with the SGC Facebook Standard.

***Scope***

This policy applies to all current and future official SGC Facebook pages.

***Reference***

South Georgia College Facebook Procedure

South Georgia College Facebook Page Request Form

South Georgia College Facebook Standard

<b>Title:</b>	<b>South Georgia College Facebook Standard</b>	
<b>Standard Number:</b>	2009- FB001-STANDARD	<b>Topical Area:</b> Internet
<b>Document Type:</b>	Issue Specific Standard	<b>Pages:</b> 2
<b>Issue Date:</b>	8/19/2009	<b>Effective Date:</b> 8/19/2009
<b>POC for Changes:</b>	Information and Instructional Technology Division	
<b>Synopsis:</b>	A standard for South Georgia College's Facebook presence is necessary to ensure proper representation of SGC online.	

### ***Purpose***

Establish a standard for South Georgia College's Facebook presence.

### ***Setup***

- SGC Logo set as Page image and thumbnail
  - [http://www.sgc.edu/president/departments/college\\_relations/images/cupola2.jpg](http://www.sgc.edu/president/departments/college_relations/images/cupola2.jpg)
- Basic information set as:
  - Location – 100 College Park Drive West, Douglas, GA 31533
  - Phone – Division/Club primary contact number
  - Hours – Mon.-Thurs., 8 a.m. to 6 p.m.; Fri. 8 a.m. to 12 noon
- Detailed information set as:
  - Website – links to both SGC home page and specific Division/Club home page
  - Parking – Street and Parking Lot
- Default View for Wall
  - Only Posts by Page
- Auto-Expand Comments set to "No"
- Fan permissions
  - Disallow write on wall/post photos/tag photos/post videos/post links
- Tabs available – Wall, Info, Photos, Notes, Events, Boxes
- Left column boxes – Events, Links, Photos

### ***Maintenance***

- All additions and/or deletions to page administrators must be submitted to the IIT Division by the Division/Club authorized representative for completion by the IIT Division
  - Students are not permitted to be page administrators
- Page must be updated on a regular basis; at the minimum, monthly
- Page must be monitored for inappropriate comments/posts
- Inappropriate comments must be deleted and the person posting the comments blocked
- Page must not be deleted

### **Scope**

This policy applies to all current and future official SGC Facebook pages.

### **Enforcement**

Failure to maintain SGC Facebook pages in accordance with this Standard can result in action such as removal/replacement of page administrator(s), page deletion, or any other action approved by the Cabinet.

### **Reference**

South Georgia College Facebook Policy

South Georgia College Facebook Procedure

South Georgia College Facebook Page Request Form

<b>Title:</b>	<b>South Georgia College Facebook Procedure</b>	
<b>Policy Number:</b>	2009-FB001-PROCEDURE	<b>Topical Area:</b> Internet
<b>Document Type:</b>	Issue Specific Procedure	<b>Pages:</b> 1
<b>Issue Date:</b>	8/19/2009	<b>Effective Date:</b> 8/19/2009
<b>POC for Changes:</b>	Information and Instructional Technology Division	
<b>Synopsis:</b>	Procedure to establish an official South Georgia College Facebook page.	

### **Purpose**

Document the procedure to establish an official SGC Facebook page.

### **Procedure**

- Authorized representative for Division/Club completes SGC Facebook Page Request Form
- Authorized representative prints, signs, and transmits Form to IIT Division
- Form is submitted to Walda Kight and Lena Helmbrecht for approval
- Upon approval, Form is transmitted to IIT Division
- IIT Division creates Facebook page in accordance with Form and SGC Facebook Standard
- IIT Division creates "Find us on Facebook" link on Division's/Club's SGC web page
- IIT Division trains the page administrator(s) designated on the Form and assigns administrative rights to page administrator(s)
- All additions and/or deletions to page administrators are submitted to the IIT Division by the Division/Club authorized representative for completion by the IIT Division
- Requests to delete Facebook pages are submitted to the IIT Division by the Cabinet

### **Scope**

This policy applies to all current and future official SGC Facebook pages.

### **Reference**

South Georgia College Facebook Policy

South Georgia College Facebook Page Request Form

South Georgia College Facebook Standard

# South Georgia College Facebook Page Request Form

Division/Club Name: \_\_\_\_\_

Authorized Division/Club Representative: \_\_\_\_\_

Phone (contact number to be displayed on FB Page): \_\_\_\_\_

Division/Club Website URL: \_\_\_\_\_

Page Administrator(s) – person(s) allowed to edit FB Page: \_\_\_\_\_

Brief statement of organization goals/purpose (limit of 200 characters):

I have read the South Georgia College Facebook Standard and agree to maintain the requested Facebook page in accordance with that Standard.

Authorized Representative Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

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Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Walda Kight

Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
Lena Helmbrecht

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Setup/Training Completed By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Form

Outdoor Lighting Policy

*(EIC revisions to existing policy are provided in italic bold typeface; removed text is crossed out. Other amendments are as follows: University Attorney are highlighted; PBC are provided in red bold typeface; Dean's Council are underlined bold typeface; and the Cabinet are green italic, bold typeface).*

*Presented for First Public Reading by Jason Allard  
June 1<sup>st</sup>, 2010*

**PURPOSE**

This policy is predicated on the need to balance the following objectives and concerns:

- 1) To ensure nighttime safety and security for VSU students and personnel, and to provide optimum nighttime visibility on the VSU campus.
- 2) To avoid unnecessary hazards to motorists and pedestrians created by lateral glare from building, street or parking lot light fixtures. Lateral glare is defined as a light beam projecting from a fixture more than 70 degrees above straight downward.
- 3) To minimize undesirable light trespass and illumination of Valdosta's night sky.
- 4) To conserve energy, for both environmental and economic reasons.
- 5) To minimize adverse effects of artificial nighttime illumination on local nocturnal animals.
- 6) To restore and preserve a suitable level of night-sky darkness to ensure adequate visibility of celestial objects from the VSU Observatory, a scientific and educational facility of regional importance.

**POLICY**

It is the University's policy to provide optimum nighttime campus lighting for maximum security, while minimizing risks to safety and adverse effects on the environment and night sky.

**PROCEDURES**

- 1) Specifics of design and installation of new lighting and retrofitting of existing lighting should be done after a survey and consulting the IDA Outdoor Lighting Code Handbook Version 1.11, including the USA Pattern Lighting Code and the EPA Green Lights Program  
<http://es.epa.gov/partners/green/green.html>.

Simultaneous Review by Constituent Groups

**Provost and Academic Affairs Policy Routing Form**

Council on Staff Affairs Review	Informational Item (No signature required)	<input type="checkbox"/>
Deans' Council Review	<input type="checkbox"/> Endorse	<input type="checkbox"/>
Not Endorse		
Date	Signature	
Student Government Review	Informational Item (No signature required)	<input type="checkbox"/>
Cabinet Recommendation	<input type="checkbox"/> Endorse	<input type="checkbox"/>
Not Endorse		
<i>(VP of Academic Affairs, Faculty Senate Representative, and Deans abstaining)</i>		
Date	Signature	
Faculty Senate Review	<input type="checkbox"/> Endorse	<input type="checkbox"/>
Not Endorse		
<i>(Deans and VP's abstaining)</i>		
Date	Signature	
Provost and VP of Academic Affairs Action	<input type="checkbox"/> Approve	<input type="checkbox"/>
Not Approve		
Date	Signature	
Policy adopted by President's Office	Policy Number	_____
Signature		
Date		



- 2) Any currently existing lighting fixture that does not satisfy these guidelines should be removed, redirected, or shielded within a reasonable period of time, budget permitting, to minimize light trespass, light pollution of the night sky, and over-illumination within the VSU campus area. *The Environmental Issues Committee, working with the SGA and COSA, will present needs to the Planning and Budget Committee with regards to the design and retrofitting of campus outdoor lighting fixtures to be in compliance with this policy.*

*It is recommended that an annual after-dark, walk-through of existing lighting fixtures should be conducted by a committee during the fall semester to determine compliance with this Outdoor Lighting Policy, and a summary of recommendations for actions to be taken be submitted to the Space and Facilities Committee. The walk-through committee should consist of, but is not limited to, a representative from each of the following: Plant Operations, Environmental Issues Committee, Environmental Issues Sub-committee on Energy Conservation, Environmental Safety Committee, University Police, Student Government Association, and a member of Students Against Violation of the Environment (S.A.V.E.).*

- 3) Full consideration should be given to the appropriate placement, density, and elevation of lights, to avoid over-illumination of any given area and to minimize glare and light trespass. As an example, a higher density of lower-elevation, lower-intensity light fixtures might be chosen over a smaller number of high-elevation, high-intensity fixtures providing comparable illumination. High-elevation lights particularly should be adequately shielded to minimize lateral glare. Properly shielded and well-placed fixtures should allow adequate illumination of the ground generally not exceeding 200,000 net lumens per acre for parking lots, and 20,000-100,000 net lumens per acre for other campus areas, depending on level of use; sport field lighting levels will be higher (exception 7c).
- 4) No single lamp should exceed 1800 lumens unless housed in a “full cutoff” fixture (i.e. it is fully shielded) so that all light is directed downward with no lateral glare. Full cutoff fixtures are recommended for all outdoor lighting. A recommended maximum per fixture of 180 watts Low Pressure Sodium (LPS), 250 watts High Pressure Sodium (HPS) or Metal Halide (MH), and 400 watts Mercury Vapor (MV, see 7c below) should provide adequate brightness for most campus uses (this equals 20,000 to 33,000 lumens per fixture depending on lamp type), especially when proper design and placement of fixtures is considered.

part 2 of 3

- 5) Because energy conservation is and will increasingly be an important consideration, preference should be given to the most efficient lamp type (highest lumens/watt) that is feasible and effectively used in a given lighting situation. For light intensities typical of large scale outdoor uses, LPS is the most efficient lamp type, followed by HPS, and then MH; MV lamps are substantially less energy efficient; these and MH also produce potentially toxic mercury waste when disposed of, and should therefore be avoided, except in special circumstances where a case can be made for their necessity. Compact fluorescent is very energy efficient and may be feasibly used for some smaller-scale lighting needs. LPS lamps may be effectively used where true color rendering is not deemed important for security or other purposes (or where the latter could be provided for by additional individual lights of other types) and are particularly advantageous near the astronomical observatory. Although somewhat true of all lamp types, MH and especially MV lamps fade in intensity over time, providing less luminance and sometimes altered quality while drawing the same wattage.

~~6) For any areas (such as outdoor sports facilities and walking parking lots) which are not intended to be used after a certain hour of the night, lights should be turned off after hours of use in order to conserve energy and to limit light trespass onto streets and residential neighborhoods.~~

- 6) In campus areas that experience very little nighttime usage, it is suggested that illumination be triggered by motion detectors or manual on/off switches wherever feasible. This could be done on an experimental basis.
- 7) Exceptions
  - a) Any state or federal laws and/or regulations that may take precedence.
  - b) Temporary emergency or construction situations that may require additional lighting for performance of specific tasks.
  - c) Sporting or other special events, where the special lighting is used only during the event.
  - d) Illumination of monuments, structures, or flagpoles, providing every effort is made to direct the illumination to minimize light trespass and lateral glare.
  - e) Any other situation in which the VSU Administration can make a special case for a variance, subject to consultation with the Environmental Issues Committee of the Faculty Senate.

**Unless mandated by changes in state or federal laws and/or regulations, this policy shall be reviewed every five years with a date of last revision being noted on the bottom of the document.**

part 3 of 3

**Attachment F:**

*Remanded to Educational Policies Committee for review Nov. 19, 2009. See Attachment B, (Senate minutes) regarding a proposal from Dr. Sheri Gravett for Senate reconsideration of VSU's "30 year rule" for undergraduate courses. Dr. Gravett notes that this rule is not required by either SACS or the BOR, and that VSU often receives requests to waive this requirement as older adults (i.e., non-traditional students) return to college to complete degrees begun when the student first graduated from high school.*

The committee discussed the findings from Walter Peacock, which were a review of 10 catalogs including UGA, GA Tech, UF, FSU, Emory and others. There was no policy in any of the catalogues that prevented the transfer of credit with a year limit (VSU - 30 year limit) such as our policy. We also discussed the present need and some suggestions.

The committee unanimously agreed that the 30 year limitations should be discontinued and has requested the following statement be considered as a possible policy change in the undergraduate catalogue for students returning to finish their degree:

*The academic department and college of your major may require an undergraduate course to be repeated for credit, if the course is evaluated to be out of date.*

Attachment G:

hi Peggy.

If it isn't too late already, here is my concern:

We obviously have trouble getting students to do the electronic SOIs. We need to address that issue. One way some faculty approached it last semester was to give points to students toward their final grade in the course.

I find this philosophically unethical. One faculty member told me, "it only adds 0.4% to their grade." Point #1: The addition of 0.4% to a student's final grade in the course would be enough, in my classes, to boost the student to a higher grade. Point #2: Shouldn't we be grading students on their performance of knowledge of the course's material? Points toward a grade, in my opinion, should never be given to coerce students to do what they should be doing in the first place, or, especially, to fill out an evaluation of the professor. It smacks of bribery.

I request that the Faculty Senate consider putting forth guidelines for the SOIs. I also request that the Faculty Senate look into how other universities handle the problem of low student compliance. In the meantime, I request that each department be given the choice this semester whether to continue with the electronic version or to pass out the evaluations forms in class.

Respectfully,  
Cecilia Barnbaum

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Dr Cecilia Barnbaum  
Professor, Physics and Astronomy  
Valdosta State University  
Valdosta, GA 31698-0055  
229 333-5752

<http://www.valdosta.edu/~cbarnbau/personal/>