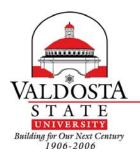
FACULTY SENATE Est. 1991



Ed Walker Laura Wright Diane Holliman Michael Noll Tracy Woodard-Meyers

President President Elect/Vice President Secretary Parliamentarian Past President

Faculty Senate Agenda May15, 2014; 3:30 pm University Center Cypress Room

For the benefit of record keeping, we ask that senators and visitors please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present. If you have a senator's proxy, please place their name tag beside your name tag on the table in front of you.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

- 1. Call to Order by Ed Walker, followed by a 10 minute session with President McKinney.
- 2. Approval of the <u>minutes of the April 17, 2014</u> meeting of the Faculty Senate. http://ww2.valdosta.edu/facsen/meeting/minutes/index.shtml (See link for minutes from April 17, 2014).
- 3. Old & Unfinished Business
- a. Statutory Committee Reports

Report from the <u>Academic Committee</u> – Last meeting was April 14, 2014. No May meeting (http://www.valdosta.edu/academics/registrar/academic-committee.php

Committee on Committees-Laura Wright (Attachment A & A1)

Faculty Affairs Katharine Adams (Attachment B)

Faculty Grievance Committee John Dunn

Institutional Planning Committee Daniel Baracskay (Attachment C)

b. Standing Committee Reports

Academic Scheduling & Procedures Said Fares, Chair (See Attachments D & E)

Academic Honors & Scholarships Jimmy Bickerstaff (Attachment F)

Athletics Matthew Grant

Educational Policies Michael Sanger

Environmental Issues Jason Allard (See Attachment G)

Faculty Scholarship & Research Todd Royle (See Attachment H)

Library Affairs Colette Drouillard

Minority & Diversity Issues Sean Lennon

Student Activities & Services Vivianne Foyou

Technology Jose' Velez-Marulanda (See Attachment I)

Internationalization and Globalization Committee (See Attachment J)

- c. Special and Ad Hoc Committees reports
- i. Report from Ad Hoc Committee to Update and Improve VSU faculty handbook, Chair-linda jurszak
- ii Adhoc committee to compose a response to University Strategic Plan-Ed Walker (See Attachment K & L)
- 4. New Business
- a. Faculty Salaries-Theresa Grove
- b. Book buyers on campus, emails from book buyers- Dawn Lambeth; Diane Holliman
- c. Faculty Senate schedule 2014-2015 (See Attachment M)
- d. Executive Committee elections for 2014-2015.
- 5. Discussion
- 6. Adjournment

Attachment A

2013-2014 Annual Report of the Committee on Committees (CoCo) Valdosta State University Faculty Senate

2013-2014 Membership

Bonni S Cohen, Diane Holliman (CE), Babacar Mboup, S. Andrew "Andy" Ostapski, Kalina Winska, Laura Wright (C)

CoCo Meeting Dates

August 26, 2013

September 12, 2013

October 7, 2013

January 22, 2014

April 2, 2014 with Standing Committee Chairs, Past-Chairs, and Chair-Elects

April 30, 2014

Note: much of the committee's work was done via email

CoCo Meeting & Activity Summary

Fall 2013 (August 26, September 12, October 7, and email)

Last spring CoCo put off all its usual committee filling responsibilities because several departments were being moved from one college to another. Summer 2013 the Executive Committee and CoCo met to reapportion Senate seats.

Faculty Senate Distribution

COA 8 (was 8 before reapportionment)

A&S 26 (was 22 before reapportionment)

COBA 5 (was 5 before reapportionment)

COEHS 14 (was 17 before reapportionment)

CONHS 4 (was 2 before reapportionment)

LIB 3 (was 2 before reapportionment)

Standing Committees seats with a term of 2013-2016 were filled in October 2013. Faculty seats on all Standing Committees were redistributed for equal representation of all colleges/unit. The Statutory Committees and Faculty Senate seats with terms beginning August 1, 2013 were filled in mid-fall.

CoCo used Qualtrics to fill the Standing Committee seats and to hold at-large elections for the Grievance Committee.

Spring 2014 (January 22, April 30, and emails)

Grievance Committee At-large Elections

At-large elections were held online using Qualtrics. The election form was emailed to the faculty listserv three times. Voting was open from Monday, March 3, 2014 through Friday, March 14, 2014. The three winners of the 2014-2017 Grievance Committee at-large seats are Elvan Atkas, Luis Bejarano, and Sarah Bartholomew. Their terms start August 1, 2014 and end July 31, 2017.

CoCo Election

The previous COA seat on CoCo will come open as of July 31, 2014. The election to the fill the COA seat for a term of 2014-2017 was held at the March 27 Faculty senate meeting. Kalina Winska was the only nominee and voted in by acclimation.

Standing Committee Appointments

The Standing Committee Survey for seats with a term of 2014-2017 was created in Qualtrics and sent to the faculty listserv April 2, 2014. CoCo met and reviewed the results April 30 and began the process of assigning seats.

Faculty Senate Election

This year CoCo requested that every college/unit follow the bylaws and complete their Faculty Senate elections by January 15 and turn over their ballots to CoCo to be recounted and certify the elections. Most of the colleges/units finished their elections by early/mid spring. Some turned in paper ballots, others used electronic forms, and some did a count of hands or acclimation votes. One college is still in the process of electing Senators for 2014-2017.

Ongoing Activities

- Need to finish assigning Standing Committee seats
- Need to email COSA and SGA updated rosters and request members for open seats
- Need to finish filling the Faculty Senate and Statutory Committee rosters
- Draft proposed revisions to Faculty Senate Bylaws and email those to all Standing Committee Chairs, Chair-Elects, and Past-Chairs for review
- Need to outline timeline for next year's activities

CoCo meeting with the Standing Committee Chairs, Chair Elects and Past Chairs on April 2, 2014

This was an interesting and productive meeting. Rather than attempt to summarize, I have posted the minutes below (Attachment A).

The Committees on Committees will review all Standing Committees annually to determine whether overlap or duplication exists among the committees and will report to the Faculty Senate at its last meeting of the spring semester.

There is little, if any, duplication among the Standing Committees. This conclusion is based on the Annual Reports submitted by the committees and committee reports given through the year.

Attachment A1:

CoCo Meeting Minutes April 2, 2014 2pm – 3:30pm Odum Library Room 1604

Attendees: Emily Rogers, Sean Lennon, Tommy Crane, Andreas Lazari, Jacob Jewusiak, Michael Sangor, Kalina Winska, Maren Clegg Hyer, Jason Allard, Deb Briihl, Jimmy Bickerstaff, Diane Holliman, Laura Wright

New Business

- Each committee will prepare an annual report and submit it to the President of the Faculty Senate by April 30.
 - o This is in the Bylaws.
 - o Discussion on what to include:
 - If you have the attendance of all the meetings you can include that by listing committee members' names and the number of meetings attended. Example: Laura Wright (3)
 - Summarize the minutes from each meeting
 - Either keep the report short because the Faculty Senate will be reviewing the report during the meeting, or highlight what you want to report at the Faculty Senate meeting.
 - Send the report to the President and Secretary
 - Ed's email is <u>eddwalker@valdosta.edu</u>
 - Diane's email is dhollim@valdosta.edu
 - Laura will send directions on submitting materials to Vtext (Archives).
 - Discussion on why we do this:
 - To assess the overlap between committees. CoCo will use the annual reports to review the Standing Committees.
 - To share information.
 - Because we are responsible to the Faculty Senate and should report and self-assess.
- The Committee on Committees will review all Standing Committees annually to determine whether overlap or duplication exists among the committees and will report to the Faculty Senate at its last meeting of the spring semester.

New Business for Fall 2014

- On or before October 1, Statutory Committees, Standing Committees, and Special Committees will discharge the following responsibilities:
 - They will set the schedule of their regular meetings and so inform the Committee on Committees. The schedule of committee meetings is published by the Committee on Committees and inserted in the Faculty Handbook.
 - Discussion and recommendations:
 - Many of the committees do not have regular meetings.
 - Suggest remove the second sentence because 1) there is not regular schedule to publish
 2) the faculty handbook is out of date 3) October is too late in the year to be adding materials to the faculty handbook
 - Publish the meeting schedule on the Faculty Senate webpage
 - We do need to post the meetings someplace easy to find.
 - We could publish the meeting schedule on the Faculty Senate webpage.
 - SGA could add a link from their webpage to the Faculty Senate webpage so that SGA students could easily find the Faculty Senate webpage.
 - Suggestion to add chair's contact information to each committee's meeting schedule.
 - Question: Can a committee get a quorum online?

- Yes, as long as the Faculty Senate bylaws and Standing Committee bylaws do not forbid online meetings and votes, it is ok to meet and vote online.
- 2. They will submit to the Executive Committee of the Faculty Senate a report containing an assessment of their charge and the goals they wish to achieve in the coming year.
 - Discussion: What does this mean? It means reviewing the committee's charge and thinking
 about any goals the committee may have for the upcoming year. This will vary by committee
 because some have very clear charges and others only meet when there is an issue to deal with.
 - Jason agreed to share an example from the Environmental Issue Committee.
- 3. They will submit written rules governing their procedures to the President of the Faculty Senate and the Secretary who will ensure they are placed on the Faculty Senate Webpage.
 - Suggest removing Oct. 1 deadline
 - Suggest revising wording to "They will submit changes in written rules..."
 - These are on the Faculty Senate webpage. We probably need to review what is posted online to ensure those bylaws are up-to-date.
- All committees, with the exception of the Grievance Committee, will meet at least twice a semester during the academic year and at least once during the summer, if necessary.
 - Discussion and recommendations:
 - Change wording to "will meet at least twice during the academic year"
 - Several committees do not meet twice a semester. Some committees only meet as needed to deal with specific issues.
 - General agreement that committees should meet at the beginning of fall so that new
 members know what the committee is about and the committee can discuss the report
 about charge and goals that is due Oct. 1.

Agreement that everyone is interested in another CoCo & Standing Committee meeting at the beginning of next fall.

Action Items (To Do List)

- Disseminate these minutes to all Standing Committee Chairs, Chair-Elects, and Past-Chairs.
- Share examples of early report on charge and goals, and examples of annual report.
- Laura will draft proposed revisions to Faculty Senate Bylaws and email those to all Standing Committee Chairs, Chair-Elects, and Past-Chairs for review.
 - Once there is agreement on the revisions we can propose revisions to the Faculty Senate bylaws. This would probably be in fall semester.
- Laura will investigate what we need to do to be able to post meeting schedule on Faculty Senate webpage, unless someone else volunteers to do this.

Announcement

• Please encourage and remind your departments to fill in the Standing Committee Survey Spring 2014.

Attachment B

Faculty Affairs Committee Annual Report 2013-2014

The Faculty Affairs Committee met on the following dates during the 2013-2014 academic year:

- October 14, 2013
- November 4, 2013
- December 2, 2013
- February 14, 2014
- April 4, 2014

Minutes of these meetings are on file in the archives at the Odum Library.

During the 2013-2014 academic year, the Faculty Affairs Committee addressed the following:

- Karen Noll addressed the FAC regarding12-month faculty being mandated to take five days of vacation time during the week between Christmas and New Year's Day when the university is closed. Upon investigation and discussion the following resolutions were made: (1) Dr. Bogart sent the *Mandatory Leave/Holiday Adjustment Form* to faculty and staff. This form is also available on the HR website. (2) Dr. Bogart spoke with COSA and the president regarding the holiday/leave survey. HR will work with IT and Strategic Research to develop a survey for both 12 month faculty and staff. The FAC provided an informational report to the Faculty Senate on November 21, 2013.
- The Faculty Affairs Committee (FAC) was remanded by the Faculty Senate to consider (a) the current uses and practices of the Student Opinion of Instruction (SOI) and (b) the rating scheme used by department heads in evaluating the Faculty Annual Review (FAR). The FAC views SOIs and FAR ratings as but two elements of a more comprehensive faculty evaluation of teaching and instruction. Considering SOIs and/or FAR ratings in isolation provides a limited amount of evaluative information from which it is inappropriate to draw broad generalizations about faculty performance. In regards to these issues, the FAC provided an informative report with formal recommendations to the Faculty Senate on April 17, 2014.

Respectfully submitted, May 1, 2014

Katharine S. Adams, Chair

Attachment C

To: Ed Walker, VSU Faculty Senate President Diane Holliman, VSU Executive Secretary

From: Daniel Baracskay Chair, Institutional Planning Committee Department of Political Science and Public Administration Program

Subject: Institutional Planning Committee 2013-2014 Activities and Minutes

The Institutional Planning Committee (IPC) corresponded considerably this year, but had limited success given the shortage of information regarding the committee's mandate. We attempted to schedule an initial meeting for fall 2013 semester, but were unable to find a time suitable for each member's schedule. We did find a suitable time during spring semester, and met on February 12, 2014. The minutes of this meeting are shown below. At that meeting, Daniel Baracskay, Karin Murray, and Diane Collins Wright met to discuss what direction the committee should take this year and in the future. We found that no documents, mandates, or listing of contacts (other than the five members shown on the Faculty Senate roster) were available or given to us. I had inquired about these during fall 2013, but was not provided with any details. At the February 12 meeting, we agreed that each of us would make inquiries for previous documentation to help guide the committee's mandate and activities. Previous IPC chair Aubrey Fowler was not present at the meeting, and did not respond to any emails.

I approached Faculty Senate Secretary, Diane Holliman after the March 27 Faculty Senate meeting for assistance. She was very helpful and recommended that we contact the university archivist and also talk with former chair Aubrey Fowler. In speaking with Dr. Fowler after the senate meeting, he agreed to meet with the committee during spring semester and provide us with documentation that he was given from the previous year as chair. I emailed Dr. Fowler and the committee with a possible schedule to meet, and again only heard back from Dr.s Karin Murray and Diane Wright. After these attempts, I was unable to reach Dr. Fowler to have the documentation provided to me. I also emailed the university archivist, but did not hear back from her. This was also the experience of Dr. Holliman when we spoke later.

In sum, the IPC tried its best to create an agenda and list of activities, but without assistance from other VSU members and the necessary documents, we had limited success. Dr.s Baracskay, Murray, and Wright agree that these documents from the previous IPC chair and university archivist are crucial for the committee to function. This will likely be an important consideration as the committee meets next academic year

Institutional Planning Committee Wednesday, February 12, 2014 11:00 a.m.

Nevins Hall 1106 Present: Daniel Baracskay (chair), Karin Murray; Diane Collins Wright

Absent: Bonni Cohen (emailed with response - nursing clinicals); Aubrey Fowler (no response) 1. Introductions

Members present briefly introduced themselves.

2. Discussion of items from last academic year We discussed two items from last year: the idea of removing the dead day during final exam week and changing the schedule as was discussed from the 2012-2013 academic year; and the idea of considering a move toward changing schedules to T/TH and M/W which was considered last year.

The committee members present agreed that both of these proposals are topics of discussion for the academic scheduling committee and not the Institutional Planning Committee.

3. Current items / events for discussion for 2013-2014 academic year The members discussed at length that we need documentation of previous activities performed by the committee, and any information on its mandate and mission. Daniel Baracskay had contacted a few people to request this information, but was not able to secure any documents or information. Previous chair Aubrey Folwer had not responded to any communications for us to receive information from him.

It was decided that we will email selected members of the faculty senate to determine if a mandate and supporting documentation can be provided, and possibly meet after this occurs.

- 4. Old business Discussed in points above.
- 5. New business The committee members present will contact others at the college for possible documentation and mandate information so we are able to create an agenda for action.
- 6. Adjournment 12:00 (noon)

Attachment D

MEMORANDUM

To: Edward Walker, Faculty Senate President
CC: Diane Holliman, Executive Secretary of Senate

From: Said Fares, Chair Academic Scheduling and Procedures Committee

Date: April 30, 2014

Subject: 2013-2014 Annual Report of the Academic Scheduling and Procedures Committee

Committee members: Said Fares (A&S Chair), Tommy Crane (COA Chair Elect), Ronny Green (COEHS Past Chair), James Shrader (COA), Lai Orenduff (COA), Kendric Coleman (A&S), Marc Pufong (A&S), Jose Valez-Marulanda (A&S), Jie Fowler (COB), Jonathan Krispin (COB), Gina Doepker (COEHS), Karen Noll (COEHS), Jen Breneiser (COEHS), Gayle Taylor (COEHS), unknown (LIB/COE), Jessica Klotz (COSA), Lauren Braun (COSA).

ex officio: Stanley Jones (Registrar), Walter Peacock (Director of Admissions & Enrollment Management), Honey Coppage (Assistant to the Vice President for Academic Affairs), Rob Kellner (Director of Auxiliary Services), Scott Thomas Grubbs (Athletics, Academic Services & Faculty Athletic Representative), Tom Hardy (Director of Housing and Residence Life), Carolyn Lee (COSA), Erica Adams (SGA), Nicholas Buford (SGA).

The Academic Scheduling and Procedures Committee convened four times during the 2013-2014 academic year. At each meeting, the minutes of the previous ASPC meeting were presented and approved, with corrections added if necessary. The following presents a brief summary of the ASPC activities during 2013-2014.

- 1. Worked on four different academic scheduling proposals.
- 2. Submitted and presented two academic proposals to the Faculty Senate on March 27, 2014. None was approved.
- 3. Submitted and presented an academic calendar to the Faculty Senate on April 17, 2014. The Faculty Senate approved the ASPC proposal unanimously.
- 4. Completed a proposed five-year academic calendar.
- 5. Kept contacts and meetings with local school district representatives toward common Spring Calendar alignment and coordination.

Attachment E 2015 – 2016 Academic Calendar (Approved by the President. No action is needed) Valdosta State University

			2015 Fall						201	.6 Mayme	ester		
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31-Aug	1-Sep	2-Sep	3-Sep	4-Sep	5-Sep	6-Sep	23-May	24-May	25-May	26-May	27-May	28-May	29-May
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2016 – 2017 Academic Calendar Valdosta State University

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1stday ofclasses		last day offinals	l a t	Christm as Break	t d		last day	ı a ti	Spring- Summer	1st day of classes		last day	Sur	mmer III	Break		Summer IV	17	
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2017 – 2018 Academic Calendar Valdosta State University

			2017 Fall						201	.8 Mayme	ester		
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Moi	n Tue		Thu	Fri	Sat	Sun
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23-Oct	24-Oct	25-Oct	26-Oct	27-Oct	28-Oct	29-Oct	2-J u	l 3-Jul	4-Jul	5-Jul	6-Jul	7-Jul	8-Jul
30-Oct	31-Oct	1-Nov	2-Nov	3-Nov	4-Nov	5-Nov	9-Ju	l 10-Jul	11-Jul	12-Jul	13-Jul	14-Jul	15-Jul
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2018 – 2019 Academic Calendar Valdosta State University

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27-Aug	28-Aug	29-Aug	30-Aug	31-Aug	1-Sep	2-Sep		27-May	28-May	29-May	30-May	31-May	1-Jun	2-Jun
3-Sep	4-Sep	5-Sep	6-Sep	7-Sep	8-Sep	9-Sep		3-Jun	4-Jun	5-Jun	6-Jun	7-Jun	8-Jun	9-Jun
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2019 – 2020 Academic Calendar Valdosta State University

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21-Oct	22-Oct					27-Oct	22-Jun	23-Jun	24-Jun	25-Jun			28-Jun
	29-Oct			1-Nov	2-Nov	3-Nov	29-Jun	30-Jun	1-Jul	2-Jul	3-Jul	4-Jul	5-Jul
4-Nov	5-Nov	6-Nov	7-Nov	8-Nov	9-Nov	10-Nov	6-Jul	7-Jul	8-Jul	9-Jul	10-Jul	11-Jul	12-Jul
11-Nov	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	13-Jul	14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul
18-Nov	19-Nov	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov	20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul
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10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	6-Jul	7-Jul	8-Jul	9-Jul	10-Jul	11-Jul	12-Jul
17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	13-Jul	14-Jul	15-Jul	16-Jul	17-Jul	18-Jul	19-Jul
24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	29-Feb	1-Mar	20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul
2-Mar	3-Mar	4-Mar	5-Mar	6-Mar	7-Mar	8-Mar							
9-Mar	10-Mar	11-Mar	12-Mar	13-Mar	14-Mar	15-Mar							
16-Mar	17-Mar	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	Legends						
23-Mar	24-Mar	25-Mar	26-Mar	27-Mar	28-Mar	29-Mar			us Day Fa	all Break			
30-Mar	31-Mar	1-Apr	2-Apr	3-Apr	4-Apr	5-Apr		Finals	,				
6-Apr	7-Apr	8-Apr		10-Apr	11-Apr	12-Apr		Graduat	ion				
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Note: Chart is	Not to scale								5-Jun		26	un Da	ays	2-Jul		24-Jul	Days	

Attachment F

Academic Honors and Scholarship Committee Annual Report

2013-2014 Academic Year

The Academic and Honors Scholarship Committee met five times during the 2013-2014 academic year (1/9/14, 1/16/14, 2/13/14, 3/27/14, and 4/3/14).

During the spring semester, nominations were solicited from VSU. From those nominated, the committee selected the VSU 2014 Georgia Legislative Academic Recognition Day representative. This year's recipient was David Chase Ellinburg.

Also during the spring semester, the committee solicited nominations from departments and faculty at large for the annual Annie Powe Hopper Award. Eighteen nominations were received and the committee met on March 27 to review, discuss, and select five finalists. Because of the high quality of those nominated, six finalists were selected, contacted and interviewed by the committee on April 3. The graduating student selected for the 2014 Award, was Aaron Calvin.

Members of the committee researched, nominated, and discussed possible key note speakers for the annual Honors Dinner. By vote of the committee, Dr. Festus Obiakor, Chair and Professor of Early Childhood and Special Education at VSU was selected. Annual University and Departmental level Academic Honors were solicited by the committee for presentation at the annual dinner. Eighteen awards were given at the dinner. Planning and coordination for the annual Honors Dinner, held on Thursday, May 1, was done through Monique Murphy Tripp, Event Services.

Following the annual dinner, current chair, Dr. Jimmy Bickerstaff and chair elect, Dr. Maren Clegg-Hyer, began coordination of the 2014-2015 membership for the Academic Honors and Scholarships Committee with Diane Holliman and Laura Bell Wright.

Respectfully submitted,

Jimmy Bickerstaff, 2013-14 Chair Academic Honors and Scholarships Committee VSU Faculty Senate

Attachment G

2013-2014 Annual Report of Environmental Issues Committee (EIC) Valdosta State University Faculty Senate

The charge of the Environmental Issues Committee (EIC) from the Bylaws and Statutes:

To review and recommend policies and procedures pertinent to environmental issues as they relate to recycling, facilities use, and campus beautification and stewardship.

To address this charge, the subcommittees have been involved in a number of activities. Briefly, these include:

Recycling Subcommittee:

The recycling subcommittee planned and held its annual recycling contest amongst the campus dormitories. Subcommittee members, as well as EIC members, participated in VSU's end-of-the-year recycling program: Give & Go! The subcommittee will continue to work on improving recycling activities on campus, particularly with regards to cardboard recycling, and look into organizing a recycling program for move-in days in the fall.

Energy Conservation and Facilities Subcommittee:

The energy conservation subcommittee has been examining energy use on campus. The subcommittee has also been discussing ways to address energy efficiency and awareness on campus, and to promote education and training on sustainable practices. The EIC prepared and submitted an Energy Audit Proposal for selected buildings on campus to be funded through end-of-year funds (no decision has been received regarding its approval at this time).

Campus Beautification and Stewardship:

The campus beautification subcommittee has been working on post-construction oversight of tree re-planting, replacement of tree plantings lost to attrition, and monitoring and enforcement of VSU's Tree Preservation and Maintenance Policy. The subcommittee has been engaged with biology faculty involved with a QEP-funded ecological assessment of One Mile Branch. The subcommittee has encouraged the planting of native species on campus, and the removal of non-native invasive species.

A more complete annual report of the Environmental Issues Committee can be found in the attachment to the faculty senate agenda. Thank you.

Attachment H

Faculty Scholarship and Research Committee Annual Report 2013-2014

Committee Chair: Todd Royle

The Faculty Scholarship and Research Committee met monthly. As of May 12, 2014 the committee had met four times in Fall of 2013 and three times in Spring of 2014.

Scholarship Funding:

FY14 Funds Available - \$280,000 Budget Amendment 1 - 30,000 (End of Fall, 2013) Budget Amendment 2 - 30,000 (Mid Spring, 2014) \$340,000 Total funds for FY14

Total number of Awards made for FY14: 299

Awards granted by College and Division are:

College of the Arts - 60 College of Arts and Sciences - 133 College of Business Administration - 22 College of Education - 66 College of Nursing - 8 Odum Library - 9 Graduate School - 1

Research Seed Grant Funding:

One competition for Fall semester and one for Spring semester.

Total number of Awards made for FY14: 10 in Fall, 21 in Spring = 31 Total amount of awards: \$53,027 + \$115,418 = \$168,445

Awards granted by College and Division are:

College of the Arts 3
College of Arts and Sciences 16
College of Business Administration 2
College of Education 9
Library 1

^{*}Updates to guidelines to begin on July 1, 2013: Award amount increased as follows: two awards during the fiscal year at \$1000 each or a one-time fiscal year award of \$2000.

Attachment I

Edward Davis Walker;

Cc:

Diane C Holliman;

Laura Bell Wright;

Dear Dr. Edward Walker, President of the Faculty Senate at the Valdosta State University:

I respectfully present the following report concerning the activity of the Technology Committee during the academic year 2013-2014.

One meeting was schedule in October 24, 2014, but the agenda was not clear since due to the fact that no meeting took place in Spring 2013, there were no old/new business to discuss. Most of the issues related with use of technology in classrooms and by the university staff brought by some members in this meeting could be easily handled by the IT Help Desk at VSU.

I tried to schedule a second meeting during Spring 2014, but due to the fact that several members of the Technology Committee were not working in VSU anymore, by the impossibility of finding a good time for meeting, and by dealing with more important matters for the Faculty Senate such as the Academic Schedule for 2015-2016, no meeting was taken place during Spring 2014.

I strongly believe that the goals, methods, structure and scope of the Technology Committee should be clarified before the beginning of Fall 2014.

I deeply apologize for submitting this report after the deadline,

Respectfully,

Dr. Jose A. Velez-Marulanda

Assistant Professor Mathematics & Computer Science Valdosta State University

Attachment J

From: Michael G Noll

Sent: Friday, April 18, 2014 10:47 AM

To: Fred A Ware; Victoria A Russell; Grazyna H Walczak; William C Jimerson; Babacar Mboup; Irina B McClellan; Aubrey R

Fowler; James Walter Peterson; Matthew J Richard

Cc: Laura Bell Wright; Diane C Holliman

Subject: Internationalization and Globalization Committee

Good morning everyone.

As of yesterday we officially have a new Standing Committee on Internationalization and Globalization (IGC) at VSU. The Faculty Senate also approved the changes to its bylaws, following its approval of the IGC bylaws at its March meeting ... and it appears that we already have a number of volunteers for this committee who submitted their names to CoCo.

Happy Easter!

Michael G. Noll.

Attachment K

From: Fred A Ware

Sent: Wednesday, April 30, 2014 1:33 PM

To: Michael G Noll

Subject: RE: Senate Executive Committee Meeting tomorrow

O.K. Here it is: Bill McKinney has invited an expert from the Association of American Colleges and Universities to lead an important event (speech + breakout sessions) focusing on the goals of our latest Strategic Plan. Meanwhile, an ad hoc committee of the Faculty Senate which was supposed to develop a response to the exiting new plan has never reported its recommendations to the Senate. I, among others, do not like the fact that the words"Study Abroad" do not appear in this document!

The committee which drew up the plan last summer insisted that study abroad is "implied" and Dr. Danahar pointed out that the deans would be charged with that responsibility individually. However, I kept telling those on the committee that we needed to make our plan compliment the University System of Georgia's umbrella strategic plan which specifies a high percentage goal of student involvement in overseas learning. There have even been numerical percentage goals published by the BOR in the past.

Just recently, the BOR has filled a long-vacant Directorship position there which includes International Studies. This person recently visited our campus. A new Provost is on his way here who will likely use our strategic plan as a road map or at least as a reference. I strongly believe that our plan should not just imply that we believe in study abroad but that is absolutely vital. Why not say it?

Our Mission Statement says we want to provide a "wealth of experience" for our students to "meet the needs of a changing global society."

Faculty development in the realm of internationalization and globalization is also seriously needed; teaching abroad is essential.

The Executive Committee needs to insist that the Faculty Senate respond immediately to the new strategic plan by adding studying and teaching abroad as specific measurable items. Action steps are needed.

Lets don't drag our feet. The Senate should take action at its next meeting. I can sympathize with the very busy committee members and the lack of time at Senate meetings, but "No report" will not do this time.

Thanks!

Fred

Fred A. Ware1, Jr., Ph.D. Emeritus Professor of Management Valdosta State University Valdosta, GA 31698 fware@valdosta.edu

Attachment L

MEMORANDUM

To: Ed Walker, President, Faculty Senate

CC: Diane Holliman, Secretary Faculty Senate

From Russell F. Mast,; Strategic Planning Steering Committee

Re: Faculty Senate Representation for Strategic Planning Steering Committee

Date: April 24, 2014

Last summer, the Strategic Planning Steering Committee, with input from numerous stakeholders, developed a VSU Strategic Plan for 2013-2019. Dr. Aubrey Fowler has served as the Faculty Senate representative. Due to Membership changes, I request that the Faculty Senate Executive Committee appoint a new representative. To encourage consistency, we would appreciate a representative who can serve more than one consecutive year. The Committee generally meets one or two times per semester or as needed throughout the year.

Attachment M

2014-2015 Faculty Senate Meeting Schedule (DRAFT

	September	October	November+	February	March	April	May
Committee reports/requests for Agenda items in Word.doc format (4 weeks before Senate meeting)	21 Aug '14	18 Sep '14	23 Oct'14	22 Jan '15	19 Feb '15	19 Mar '15	23 Apr '15
Agenda to Executive Committee (1 week prior to Exec Committee meeting = 4 th or 5 th TH)	28 Aug '14	25 Sep '14	30 Oct '14	29 Jan '15	26 Feb '15	20 Mar '15*	30 Apr '14
Executive Committee meeting (1 st TH)	04 Sep '14	02 Oct '14	06 Nov '14	05 Feb '15	05 Mar '15	02 Apr '15	07 May '15
Email agenda to Senators & announce via VSUFAC (1 week prior to Senate meeting = 2 nd TH	11 Sep '14	09 Oct '14	13 Nov '14	12 Feb '15	12 Mar '15	09 Apr '15	14 May '15
Faculty Senate Meeting (3 rd TH)	18 Sep '14 UC Mag	16 Oct '14 UC Cypr	20 Nov '14 UC Mag	19 Feb '15 UC Mag	19 Mar '15 UC Mag	16 Apr '15 UC Mag	21 May '15 UC Cypr
Items to President for approval (1 week/5 working days after Senate Meeting=4 th TH)	25 Sep '14	23 Oct '14	04 Dec '14+	26 Feb '15	02 Apr '14+	23 Apr '15	28 May '15
Minutes to Senators (Email, VSUFAC) & Library (2 weeks/10 working days after Senate meeting)	02 Oct '14	30 Oct '14	04 Dec '14	05 Mar '15	09 Apr '15	30 Apr '15	04 Jun '15

- + = Items to Pres. for approval should be 27-Nov-'14, but b/c this is Thanksgiving, these will be sent on Dec. 4th.
- + = Items to Pres. for approval should be 26-Mar-'15, but b/c of Spring Break, these will be sent Apr. 2nd.

Other Important Dates (Please see Senate By-laws)

All minutes & records to library (2013-2014)	30-Jun-'14
Annual Faculty Senate Report (2013-2014)	01-July-'14
Elected Senators assume duties	01-Aug-'14
Terms of committee members begin	01-Aug-'14
Committees send schedule of planned meetings to Committee on Committees	01-Oct-'14
Committees submit report on goals, etc. to Executive Committee	01-Oct-'14
Committees to submit written rules governing their procedures sent to Library	01-Oct-'14
Committee on Committee notifies Deans/Directors on Statutory Committee & Senate elections	01-Nov-'14
Nominating Committee proposed (last Senate meeting of Fall Semester)	20-Nov-'14
Deadline for Colleges/Divisions to Conduct Statutory Committee & Senate elections	16-Jan-'15
Election of Executive Secretary (2 nd Senate meeting of Spring semester)	19-Mar-'15
Committees submit written annual reports to Exec. Secretary (1 month prior to May Senate meeting)	02-Apr-'15
All minutes and records to library (2013-2014)	30-Jun-'15
Annual Faculty Senate Report (2013-2014)	01-July-'15

^{* =} b/c Spring Break will be March 23-27, 2015, this will require a shift in the due date of the agenda to the Executive Committee, should be 27-March-'15, but will be 20-March-'15.