

ANNUAL REPORT  
of the President  
Valdosta State College

to  
THE CHANCELLOR  
and  
THE BOARD OF REGENTS  
of the  
UNIVERSITY SYSTEM OF GEORGIA

Hugh C. Bailey  
President

VALDOSTA STATE COLLEGE  
Valdosta, Georgia

June 30, 1982

TABLE OF CONTENTS

PART I - NARRATIVE

A. Description of the State of the Institution

- 1. Overall health of the institution - The President's Overview of the College . . . . . 1 - 4
- 2. Statement of purpose which was submitted to the Southern Association of Colleges and Schools (SACS) and approved by the Board of Regents . . . . . 4 - 5
- 3. Status and term of accreditation with SACS . . . . . 5
- 4. Current special purpose accreditations granted to academic and professional programs at the institution . . . . . 5
- 5. General profile of the institution including a brief description of the characteristics of the faculty and the student body . . . . . 6
- 6. Information concerning the library, physical plant, fiscal affairs, and general administrative services . . . . . 7 - 12

B. Highlights of the Year's Work . . . . . 12 - 23

C. Affirmative Action/Equal Opportunity . . . . . 23 - 26

D. Planning Activities

We have elected to include planning activities in the narrative portion of this report in accordance with Annual Report instructions. . . . . 26

PART II - STATISTICS

- 1. Faculty Profile - Total Faculty . . . . . 27
- 2. Faculty Profile - Supplementary Tenure and Rank Data . . . . . 28
- 3. Degrees and Certificates Conferred . . . . . 29 - 32
- 4. Student Distribution by Class, Race, and Sex . . . . . 33
- 5. Admissions Office Reports . . . . . 34 - 35
- 6. Summary of Grants, Contracts, and Gifts . . . . . 36 - 37
- 7. University System Library Survey . . . . . 38 - 40

PART ONE  
NARRATIVE

I. A. Description of the State of the Institution

1. Overall health of the institution - The President's Overview of the College

Fiscal Year 1982, my fourth year as President of Valdosta State College, was one of significant accomplishment and outstanding progress in all areas of operation.

The year brought several major administrative personnel changes. On July 1, 1981, Dr. John Upchurch was named Dean of the School of Arts and Sciences and Dr. Patricia Small became Director of the Division of Nursing. On December 1, 1981, Mr. Kenneth U. Ferrell was appointed Dean of Students and Mr. Rick Robins as Director of Development. On February 1, 1982, Dr. W. Ray Cleere, Vice President and Dean of Faculties, was promoted to Vice Chancellor for Academic Affairs for the University System of Georgia. He was replaced on an acting basis by Dr. Ronald Barnette, Head of the Department of Philosophy, and after a nationwide search by a Screening Committee, on July 1, 1982, Dr. Malcolm Rainey was appointed to the newly designated position of Vice President for Academic Affairs. Each of these appointments has had a very positive effect on campus, and should have an even greater impact in the coming year.

As a result of financial exigency, the Office of the Assistant Vice President for Institutional Planning and Academic Services was abolished. The responsibilities and

duties of that office have been re-defined and reallocated among various administrative units of the College.

A comprehensive proposal for University Status for Valdosta State College, a Productivity Management Review, and an Institutional Needs Assessment were completed during the year. These reports indicate that the College is in prime condition. Although needs exist, there is a possibility of fulfilling them.

The faculty and staff of Valdosta State College are unusually capable and dedicated to their mission. The College continues to attract intelligent, socially well adjusted students who wish to prepare themselves for careers and to develop their general educational capacities.

Enrollment continues to grow at the College. At the end of the current year, applications are running 40% above those of last year. In part this is due to the Admissions Office's effective participation in the Community College Program, Open Campus Day, and College Day Programs throughout the State.

In response to the urgent needs of this region, the Regents' Office has approved a number of new programs during the past year. These new programs will be of great value as plans are made for expanding services throughout the College's service region.



Increasingly, faculty and staff are responding to the pressing needs of the communities in our service area. These efforts have been strongly supported by the Graduate Division, the School of Education, the School of Business Administration, and, with selected courses, by the School of Arts and Sciences and the School of the Arts. With the encouragement of Dr. O'Rear, and working with Waycross Junior College, Valdosta State College has developed a satellite Nursing program which will be offered in Waycross. This will be a model of the program which has been successful in Thomasville, where it is anticipated that a new group of students will enroll within the next year.

The College has inaugurated a varsity football program and will play a full schedule in the fall of 1982. It has chosen to participate at the NCAA Division II level and has become a member of the Gulf South Conference, one of the leading Division II conferences in the nation.

In the fall of 1981, the College received from the United States Department of Education a Title III grant for 1981-1983 in the amount of \$450,000. Its purpose is to improve student programs in Developmental Studies and to implement instructional and faculty development services. In July, 1982, the College received notice that its proposal for an additional 1982-1986 project has been approved. Although the actual size of the grant must be negotiated with the Grants Officer of Title III, the proposed budget is \$2,934,142. Activities included in the

project will be: (1) improvement of the quality of academic services; (2) improvement of counseling, career development, and placement services; (3) enrichment of undergraduate instruction in the School of the Arts; (4) improvement of vocational programs oriented to technological change; and (5) improvement of services in adult education (Executive MBA Program). This grant will enable Valdosta State College to develop programs and services that should have a permanent influence on the life of the institution.

Other outstanding accomplishments, goals, needs, and assessments follow in the discussions of individual organizational divisions of the College.

2. Statement of purpose which was submitted to the Southern Association of Colleges and Schools (SACS) and approved by the Board of Regents

Valdosta State College, within the framework of higher education established by the State of Georgia, is dedicated to the development of its constituency through instruction, research, and service. In pursuit of this purpose, Valdosta State College pledges itself:

to foster an intellectual climate that encourages critical, independent thinking and a free and open exchange of ideas;

to provide a liberal education for all students;

to offer programs in pre-professional and professional education;

to maintain a faculty dedicated to scholarship, original investigation, and creative activities that are vital to the advancement of knowledge and excellence in teaching;

to develop ethical and aesthetic awareness and an appreciation of the enduring works of art, music, and literature that comprise the cultural heritage;

to encourage the appropriate use of its resources by the community it serves; and

to maintain a system of governance that is responsive to the concerns of its constituency and provides for the participation or representation of students, staff, and faculty in the decision-making processes that are vital to the fulfillment of its mission.

### 3. Status and term of accreditation with SACS

In December, 1980, our third Self-Study report was approved by the College Delegate Assembly and Valdosta State College received reaccreditation by the Southern Association of Colleges and Schools for a ten-year period extending to 1990.

### 4. Current special purpose accreditations granted to academic and professional programs at the institution

#### School of Education:

1. National Council for the Accreditation of Teacher Education - Accreditation of all undergraduate and graduate programs.
2. American Speech and Hearing Association - Speech and Hearing Clinic (Certified Provider of Services) 1978-1983.

#### Division of Nursing:

1. National League of Nursing - Accreditation 1976-1982.
2. Board of Examiners of Nurses for Georgia - March, 1973 (continuing based on a periodic review).

#### School of Business Administration:

1. American Assembly of Collegiate Schools of Business - Accreditation of all undergraduate programs.



5. General profile of the institution including a brief description of the characteristics of the faculty and the student body

a. Faculty

In Fiscal Year 1982, Valdosta State College had 244 full time teachers, administrators, and librarians. Of this number 171 were males and 73 were females. One-hundred-thirty-six (136) faculty members were tenured and 108 were non-tenured, distributed among the academic ranks of 66 professors, 62 associate professors, 91 assistant professors, and 25 instructors, with 147 holding the doctorate and 97 the first professional, Educational Specialist, and master's degrees. A complete faculty profile appears in the statistical portion of this report.

b. Students

The student body for Fiscal Year 1982 was comprised of 7,468 students (headcount). Financial aid to these students included \$445,640 in Work Study, \$73,648 in Supplemental Grants, \$170,000 in National Direct Student Loans, \$1,104,396 in Basic Grant funds, in addition to the approximately \$900,000 in Guaranteed Student Loans approved for use by students at our institution.

A complete analysis of the student body by class, race, sex, and degrees awarded is contained in the statistical portion of this report.

6. Information concerning the library, physical plant, fiscal affairs, and general administrative services

a. Library

Progress continued to be made in every phase of the Library operations during the year. Working without additional funds for the purpose, the Library continued its reorganization project, converting from the Dewey to the Library of Congress Classification System. More than 30,000 titles will be classified during the coming year.

At the end of Fiscal Year 1982, the Library acquired its first computer. Initially it will be utilized in the acquisitions area.

Despite weeding to aid in providing much needed shelf space, additional shelving must be added in the next few years.

b. Business and Finance

Inflation, especially the increase of utility costs, continued to plague the College during the past year. Despite this, progress was made in the physical plant area. Rebuilt Converse Hall was opened to students in September of 1981, and remodeled Ashley Hall will be opened in the fall of 1982. In addition to the new Physical Education Complex, a major renovation of the old College gym was undertaken by plant operations personnel to convert space for use by the football program and a new practice field was built by the College.

The Business Services Division is now at the forefront of on-line accounting operations in the University System of Georgia. The Financial Accounting System developed under the auspices of the Board of Regents has been fully implemented at Valdosta State College. The staff has developed a number of local software programs that are providing a wealth of data and information to assist in the decision-making process at the College.

The Personnel Services Division has continued the implementation of the wage program for classified personnel during the year. A complete revision of the classified policy manual was completed late in the fiscal year. A procedural guide will be developed in Fiscal Year 1983 as an appendix to this manual and will provide supplemental data on employment, payroll, termination, and other personnel related procedures. Major capital improvement priorities are:

a.	Remodel West Hall/West Hall Annex (55,500 gross square feet) . . . . .	\$ 4,000,000
b.	Sawyer Theater Lights . . . . .	95,000
c.	Resurface Oak Street Parking Lot . . . . .	75,000
d.	Campus Greenhouses . . . . .	45,000
e.	Georgia Hall - Domestic Water Pipe replacement . . . . .	60,000
f.	Oak Street Parking Lot Addition Curb, gutter, lighting, and landscaping . . . . .	300,000
g.	Central Steam Distribution System . . . . .	100,000
h.	College Union Addition (40,000 gross square feet) . . . . .	2,500,000
i.	Business Administration Complex (80,000 gross square feet) . . . . .	<u>4,750,000</u>
	TOTAL CAPITAL FUNDS	<u>\$11,925,000</u>

c. College Relations

Working in cooperation with the Development Office, an effort is being made to involve Valdosta State College alumni in college affairs as never before.

A number of Atlanta area alumni assisted with the Valdosta State College exhibit at Lenox Square during the annual "Stay and See Georgia Week" sponsored by the Georgia Chamber of Commerce. More than 600,000 persons saw the exhibit and for the third time in six years Valdosta State College placed first in that area.

Additional office and working space is a priority need of the College Relations Office. It is hoped that expanded facilities for this vital function of the College can be found in the near future.

d. College Development

Under the direction of Rick Robins, who assumed the duties of Director of Development on December 1, 1981, the annual fund was expanded to include the entire calendar year. Single year giving to Valdosta State College exceeded \$100,000 for the first time in 1982.

On January 1, 1982, the total fund raising effort of the College, including the athletic fund, was brought under the auspices of the College Development Office. The Director of



Development now provides centralized leadership for a coordinated effort in reaching the total goals of the College.

Another major improvement has been the addition of a mini-computer in the Development and Alumni Offices to merge the alumni records with the Foundation records. The initial hardware has been installed in the Development Office, with the software package to be completed very soon. As part of the 1982-83 fiscal year, additional hardware will be placed in the Alumni Office, giving both offices access to all records of alumni and contributors of the College. This addition will play a major role in the future alumni and development programming for Valdosta State College.

The final major internal change occurred in June of 1982, when the Valdosta State College Foundation authorized funding from the Foundation Endowment Account to provide a position in the Development Office for a coordinator of the Annual Fund.

e. Student Affairs

The Division of Student Affairs, under the direction of the new Dean of Students, Mr. Kenneth Ferrell, has functioned extremely well during the year. Drawing on needs assessments prepared by the students, the division has strengthened and expanded its operation in a number of areas.

The College Union brought a myriad variety of entertainment to the campus and conducted workshops in a wide diversity of subjects.

The Housing Office changed its title to the Office of Residence Life and has expanded its inservice program. Senior resident assistants will be employed for the first time in Fiscal Year 1983.

The Counseling Center was staffed by two full time professional counselors and significant progress was made in cooperation and communication with the Department of Psychology, Counseling, and Guidance.

The Black Student League sponsored a highly successful Black Awareness Week during Winter Quarter of 1982.

A micro-computer was obtained for the Office of Placement and Career Development. Workshops, guest lecturers, counseling sessions, and recruiting visits were conducted extensively throughout the year.

A larger number of students attended the InSight programs (orientation for new students) than ever before.

The uncertainty involved with federal support for financial aid led to a dramatic increase in activities in the Financial Aid and Veterans Affairs areas.

The Farber Health Center provided 24-hour service for all College students and had 16,038 patient visits throughout the year.

B. Highlights of the Year's Work

1. Accomplishments and activities of major organizational areas within the institution

a. School of Arts and Sciences

In addition to the appointment of a new Dean for the School of Arts and Sciences, several key administrative changes occurred during the 1981-82 academic year. An extensive search for a Department Head of Biology was conducted with Dr. Bryan Britten of Niagara University being selected to assume that headship in August of 1982. Dr. Maurice Lindauer was appointed Head of the Department of Chemistry effective July 1, 1982. In addition, Dr. Joseph Tomberlin was named Head of the Department of History and Dr. Dennis Hale became Head of the Department of Modern Foreign Languages on July 1, 1982. Each of these administrative appointments will have a positive effect upon the quality and growth of the School.

One of the most important changes approved during the year was the adoption of a Common Core Curriculum for the undergraduate programs offered by and through the School. This brought about a substantial revision of requirements in departmental Senior College Curricula. These changes will provide more course flexibility for students, the possibility of taking one or more minors, and opportunities for students to pursue double majors.

A much needed Bachelor of Science degree program in Computer Science was developed and approved by the Board of Regents for implementation in September, 1982. The program leading to the Bachelor of Science degree in Medical Technology was reactivated to be effective September, 1982. In addition, the School implemented minors in International/Intercultural Studies and in Public Administration.

Specific goals for the School for the coming academic year include:

1. Approval and implementation of the Ed.S. degree in several areas.
2. The development of a feasibility study for the establishment of a master's degree program in Biology.
3. Expansion of computer applications for instructional purposes in all departments.
4. The expansion and improvement of the English Writing Center.
5. Establishment of an interactive language laboratory in the Department of Modern Foreign Languages.
6. The development of additional interdisciplinary minors.

The major facility need for the School of Arts and Sciences continues to be the renovation of West Hall.

b. School of Business Administration

During the past academic year, the Bachelor of Business Administration in Management Information Systems degree was



approved by the Board of Regents. This is a most important program for the future of the School of Business Administration. We have the only AACSB accredited BBA in Management Information Systems outside of the major State universities. The School has worked diligently for the development of a Master of Public Administration program at Moody Air Force Base.

The major goal of the School of Business Administration is to attain accreditation of the MBA program by the American Assembly of Collegiate Schools of Business. The most critical staffing need within the School is increasing the number of faculty members holding the Ph.D. degree in Accounting.

c. School of Education

A number of significant new programs were developed during the year, including:

1. Speech pathology at the Bachelor's and Master's levels
2. School Psychology at the Ed.S. level
3. Early Childhood at the Ed.S. level
4. Middle Childhood at the Master's level
5. Ed.S. program in English Education
6. Ed.S. program in Mathematics Education
7. Two-year program in Information Processing in the Department of Business and Vocational Education

The Speech Pathology, School Psychology, and Information Processing programs have been approved by the Board of Regents. The other

programs are currently pending general faculty and/or Board of Regents approval for implementation next year.

Cooperative Doctoral programs in Educational Administration and Supervision and Special Education were inaugurated with Georgia State University. After very positive results the first year, the program is to be continued with the addition of a new cycle of students in the fall. The Department of Early Childhood and Elementary Education also began a Cooperative Doctoral program with the University of Georgia.

The new Physical Education Complex was opened during the past year and is one of the finest facilities for an institution of this size in our region. The Department of Health, Physical Education, and Athletics moved to this facility in the spring of 1982.

There were several key administrative changes in the School of Education. Dr. Daniel Kaeck was appointed Head of the Department of Psychology, Counseling, and Guidance. Dr. Donald Gerlock returned to full time teaching and a new Head of the Department of Secondary Education will be named on September 1, 1982. Miss Saralyn Sammons retired as Head of the Department of Business and Vocational Education and Dr. James McMath was appointed to that headship on July 1, 1982. Dr. Malcolm Rainey was named Vice President for Academic Affairs on July 1, 1982, and Dr. Virginia Wylie was named Acting Head of the Department

of Educational Administration and Supervision.

New computer terminals and micro-processors were purchased for the Department of Business and Vocational Education. This equipment will play a vital role in new program expansion in the foreseeable future.

Increased enrollment in all departments will be a number one priority in the coming year. The new degree programs currently developed should aid significantly in this endeavor.

d. School of the Arts

Because of its expanded role, outstanding contributions of its faculty members, and the implementation of the Master of Music Education degree during the past year, the former Division of Fine Arts was granted School status by the Board of Regents, becoming the School of the Arts. In addition, the former Department of Speech and Drama was redesignated the Department of Communication Arts to better represent its diverse areas. At the same time, Dr. Bernard Linger's title was changed to that of Dean.

In addition to the regular classroom and studio assignments, faculty recitals, art gallery exhibits, live theater, concerts, conducting, composing, technical theater designs, and television have all occupied a great deal of the faculty's time.

The physical plant for the School of the Arts is one of the best in the State of Georgia for both instructional and performance purposes. The television and graphics design areas of the building have been remodeled during the year which has greatly increased the capacity to serve students, and efforts will be made to find resources to replace the lighting systems in Whitehead, Sawyer, and the Lab Theaters.

One of the greatest needs of the School of the Arts is funds for the endowment for student scholarships, for guest artists, for artists in residence, for endowed chairs, and for endowed concert and lecture series. As these funds are forthcoming, the services of the School will become greater. Student recruitment will be the first priority for the School during the coming year.

e. Division of Nursing

Under the direction of the new Director of Nursing, Dr. Patricia Small, the Division of Nursing made several significant accomplishments. The most important of these was the development of a proposal for the Master of Science in Nursing degree. The need for leadership in the nursing profession in South Georgia makes this proposed degree program, which is presently pending at the Board of Regents, an urgent necessity.

In addition, faculty members of the Division of Nursing completed the Self-Study for the National League of Nursing in



preparation for the site visit in October, 1982.

f. Division of Aerospace Studies

The Division of Aerospace Studies has just completed its most successful year on campus. The most significant accomplishments have been an increase in enrollment and the success of Valdosta State College cadets in nationwide competition for available Air Force positions. Lt. Col. Mary Abbott retired as Director of the Division of Aerospace Studies at the beginning of Spring Quarter, 1982. Lt. Col. John Kish will assume command of the detachment in August of 1982.

Because of the increased student enrollment, the detachment has grown to four officer instructors for the coming year. Two hundred cadets are expected next year, and some provision will have to be made for increasing classroom space for the program.

g. Division of Graduate Studies

The high point of the previous year has been the implementation of the new Cooperative Doctoral programs offered jointly with Georgia State University and the University of Georgia. On-campus coursework for the cooperative programs began Winter Quarter.

Graduate enrollment remains stable and the outlook for future increases is brightened tremendously by a number of significant newly approved graduate programs and degrees.

Valdosta State College offers seven different graduate degrees: Master of Arts, Master of Science, Master of Business Administration, Master of Education, Master of Public Administration, Master of Music Education, and Education Specialist. With the approval of the proposed Master of Science in Nursing degree the total would become eight.

As of June 1, 1977, new and stiffened admission requirements were adopted for the Graduate Division which comply with University System regulations. Recently, admission appeal procedures, academic standards, and degree requirements have been refined. As a result of these actions, the quality of the students participating in this program has been heightened and the administrative arrangements for managing the various aspects of the admission process have been refined.

Off-campus instructional operations have generally been maintained and increased in strength. This year, teaching sites have been located in Bainbridge, Moultrie, Tifton, Thomasville, Douglas, Waycross, Camilla, Ashburn, Blakely, Kingsland, Sylvester, Fitzgerald, and Colquitt.

Through the activities of the Research Fund Advisory Committee, almost every faculty member who requested assistance was funded. These funds were provided for expenses attendant to the research itself and to pay partial publication costs in reputable journals.

#### h. Department of Developmental Studies

The Department of Developmental Studies continued in 1981-82 to provide significant services for non-traditional students enrolled in remedial courses. An excellent faculty in this department demonstrates its concern for the intellectual growth of students by individualizing material for those needing extra help.

Because the department received federal funds through the Title III grant, a full time counselor was added to the faculty. In addition, funds were also available to hire a part-time lab technician for the Learning Skills Laboratory. All components of the Learning Skills Laboratory (reading, English, math, study skills, and career education) are improving as a result of the Title III funds. This money has made possible the addition of lab equipment and supplies which make instruction more effective and efficient.

There has been a significant increase in students taking Developmental Studies over the past two years. During Fall Quarter of 1980, the department taught 2,245 credit hours, and it is projected that during Fall Quarter, 1982, it will teach 4,000 credit hours. As a result of this rapid rise in the number of students, there is a strong demand for new faculty positions in this area.

#### i. Department of International Studies

This department continued its outstanding contributions

to the College during the past year. For the past eight years International Studies has participated in many international activities and has been associated with various international consortia.

During the Fall Quarter of 1981, the department, in cooperation with a number of other departments, sponsored a most successful three-day seminar on "Islam in the Contemporary World." More than 1,000 people attended this film/lecture series.

One of the most significant developments in the department was the inauguration of a new interdisciplinary minor in Intercultural/International Studies which was approved by all the appropriate academic committees and the general faculty to become effective in the fall of 1982.

The College for the eighth year sent a delegation to the National Model United Nations Conference in New York in April. Prior to that, delegates conducted on-campus a Model High School United Nations Assembly for more than 250 high school students in the North Florida/South Georgia area.

The Department of International Studies continues to publish biannually its International Studies Newsletter which is distributed to more than 3,000 persons and institutions. This newsletter has been widely acclaimed by its recipients for many years.



## j. Title III

As previously indicated in this report, the College received a Title III grant in the amount of \$450,000 for 1981-83. The monies from this grant are being used to improve student services in Developmental Studies and to implement instructional and faculty development services. The program has had a successful year under the direction of Dr. Louie Brown, Head of the Department of Sociology and Anthropology, who has served as Title III Coordinator.

We have received notice that our proposed 1982-86 project, with a projected budget of \$2,934,142, has been approved to become effective October 1, 1982.

## k. Division of Public Services

For the third consecutive year, the Division of Public Services has experienced a series of record-breaking increases in numbers of non-credit courses offered, total numbers of persons attending the educational programs, community services provided, and in the number of staff and faculty members involved. Table I below shows enrollment and revenue figures for non-credit short courses.

TABLE I  
NON-CREDIT SHORT COURSE PARTICIPATION AND REVENUE

<u>Year</u>	<u>Number of Courses Offered</u>	<u>Number and Percent of Courses Made</u>	<u>Total Enrollment</u>	<u>Total Revenue</u>	<u>VSC Net Income</u>
1976-77	157	93 (59%)	1,596	\$10,585	\$2,325
1977-78	164	109 (66%)	1,596	29,634	9,550
1978-79	122	70 (57%)	906	19,468	5,715
1979-80	146	112 (77%)	1,522	32,586	8,697
1980-81	167	129 (77%)	1,660	33,236	7,668
1981-82	240	168 (70%)	1,761	41,500	8,179

Table II below indicates the totals of the Continuing Education Units (CEU's) produced in 1981-82.

TABLE II  
CEU'S PRODUCED BY VSC IN 1981-82

<u>Quarter</u>	<u>Total Participants</u>	<u>Total No. Participant Hours</u>	<u>Total Insti-tutional CEU's</u>	<u>Full time Equivalent Student Enrollment</u>
Spring, 1981	4,664	22,812.75	2,281.27	152.08
Summer, 1981	3,541	62,013.00	6,201.30	413.42
Fall, 1981	3,070	23,929.25	2,392.92	159.53
Winter, 1982	4,816	19,873.25	1,987.32	132.49

Independent study continues to provide an effective method of solving scheduling problems for many students. Table III below sets forth the number of lessons graded by Valdosta State College professors during the last four years.

TABLE III  
LESSONS GRADED FOR INDEPENDENT STUDY COURSES

<u>Year</u>	<u>Number of Lessons Graded</u>
1978-79	847
1979-80	1,204
1980-81	1,913
1981-82	1,727

C. Affirmative Action/Equal Opportunity

1. Employees

The following charts reflect minority and female employment as a percentage of the employment category. While female employment in each category increased or remained at the 1981 levels, minority employment was less stable.

Professional non-faculty and clerical increased with skilled crafts reducing somewhat. Total employees in the skilled craft category was reduced by five, three whites and two blacks, as certain campus projects were completed. Therefore, the decrease in this area is not as significant, although the percentage employed was reduced by almost 2%.

The professional, administrative, management category and the faculty category continue to be prime targets for the institution. Minority faculty employed experienced a 1.34% decline while minority employment in the administrative area decreased by 1.28%.

While FY 1982 was discouraging with respect to recruitment and/or retention when compared to FY 1981, it still represents progress over the FY 1980 report.

<u>BLACKS AND MINORITIES</u> <u>EEO CATEGORY</u>	<u>NUMBER EMPLOYED</u>			
	<u>FY 1981</u>		<u>FY 1982</u>	
	<u>Number</u>	<u>% of</u> <u>Category</u>	<u>Number</u>	<u>% of</u> <u>Category</u>
Prof/Adm/Manag.	5	7.25	3	5.97
Faculty	12	6.19	10	4.85
Professional Non-Faculty	0	0	1	2.86
Secretarial Clerical	8	7.21	9	7.63
Technical Paraprofess.	0	0	0	0
Skilled Crafts	8	24.24	6	21.43
Service Maintenance	118	74.68	127	75.60
Total Minority Employment	151		156	

<u>WOMEN</u> <u>EEO CATEGORY</u>	<u>NUMBER EMPLOYED</u>			
	<u>FY 1981</u> <u>Number</u>	<u>% of</u> <u>Category</u>	<u>FY 1982</u> <u>Number</u>	<u>% of</u> <u>Category</u>
Prof/Adm/Manag.	14	20.29	14	20.90
Faculty	62	31.96	67	32.52
Professional Non-Faculty	21	61.76	22	62.86
Secretarial Clerical	107	96.40	110	93.22
Technical Paraprofess.	3	42.86	4	57.14
Skilled Crafts	0	0	0	0
Service Maintenance	70	44.30	71	42.26
Total Female Employment	279		288	

Minority and Female Recruitment - Category 1 and 2 activities have been well defined procedurally and affirmative active guidelines are being met. All such positions are advertised in education journals, etc., and, when appropriate, listed with the Applicant Clearinghouse, and the applicant pool is thus developed. Female employment creates no severe problem; however, black employment is extremely difficult which to some degree can be attributed to the general status of higher education today. With major universities cutting back on faculty size, numbers of experienced and qualified faculty are on the market thus putting the recent graduate, regardless of race, in a most difficult position.

Enrichment - For the past several fiscal years, Valdosta State College has allowed educational leave with partial pay for faculty members in the hope that they would return to the institution and resume their careers. This policy has proven to be most successful. Three black members are returning this fall,



after completing their course requirements for the Ph.D., or making substantial progress toward it. This condition enhances their retention possibilities.

Affirmative Action efforts will continue in these areas during the next fiscal year with the President emphasizing the institution's commitment to the employing departments. In all other areas, primarily classified employees, the Personnel Office will continue to recruit and refer qualified blacks and other minorities to the employing areas, targeting those who are under-represented.

## 2. Students

A total of 78 black, 2 Asian, and 3 Spanish students were awarded degrees during the academic year. Six-hundred-thirty-nine (639) black, 2 American Indian, 21 Asian, and 16 Hispanic students were enrolled during the Fall Quarter of 1981.

Complete analyses of student distribution by class, race, and sex and of degrees conferred by race and sex are contained in the statistical information of this report.

## D. Planning Activities

We have elected to include planning activities in the narrative portion of this report in accordance with Annual Report instructions.

PART TWO  
STATISTICS

FACULTY PROFILE - TOTAL FACULTY  
(Includes All Persons Who Hold Academic Rank)  
AS OF JUNE 30, 1982

Inman Grimsley  
Person Preparing

CATEGORIES

	Full-Time Teaching Faculty	Research Faculty	General Adminis- trators	Academic Adminis- trators	Public Service	LIBRARIANS	COURSE TORS	On Leave	Part-time Faculty*	Other (Append Definition)	Total
DISTRIBUTION BY RANK											
Professor	39		1	25	1		0		0		66
Associate Professor	51		1	6		3				1	62
Assistant Professor	79		3	2		5		2			91
Instructor	19		1			2		3			25
Other											
Total	188		6	33	1	10	0	5	0	1	244
DISTRIBUTION BY HIGHEST DEGREE											
Doctorate	115	0	2	29	1				0		147
First Professional**										1	1
Education Specialist/Masters	73		4	4		10		5			96
Baccalaureate											
Other											
Total	188	0	6	33	1	10	0	5	0	1	244
DISTRIBUTION BY RACE AND SEX											
Black Male								2			2
White Male	128		5	26	1	2		2		1	165
All Other Male	2			1		1					4
Black Female	3			1				1			5
White Female	55		1	4		7					67
All Other Female				1							1
Total	188	0	6	33	1	10	0	5	0	1	244

\*Includes only those part-time faculty (those persons who are less than .75 EFT) who are on an academic year contract; does not include part-time faculty who are hired on a per course, per quarter basis as needed.

\*\*Includes M.D., J.D., D.V.M.

FACULTY PROFILE - SUPPLEMENTARY TENURE AND RANK DATA  
 (Includes Only Persons Holding Academic Rank)  
 AS OF JUNE 30, 1982

## TENURED FACULTY

## CATEGORIES

ACADEMIC RANKS	Full-Time Teaching Faculty	Research Faculty	General Adminis- trators	Academic Adminis- trators	Public Service	Librarians	Counselors	On Leave	Part-Time Faculty	Other (Append Definitions)	Total
Professor	39			17	1						57
Associate Professor	32		1	4		2				1	40
Assistant Professor	33		3	0		3					39
Instructor	0										0
Total	104	0	4	21	1	5	0	0	0	1	136

## TENURED FACULTY

ACADEMIC RANK	Black		White		All Other		Total
	M	F	M	F	M	F	
Professor		1	43	10	2	1	57
Associate Professor			30	10			40
Assistant Professor			26	13			39
Instructor			0				0
Total		1	99	33	2	1	136

## NON-TENURED/ON TRACK

ACADEMIC RANK	Black		White		All Other		Total
	M	F	M	F	M	F	
Professor			6	3			9
Associate Professor		1	17	3	1		22
Assistant Professor		1	33	18			52
Instructor	2	2	10	10	1		25
Total	2	4	66	34	2		108



VALDOSTA STATE COLLEGE  
DEGREES  
August 1981 - June 1982

Degrees	Black		Am Ind		Asian		Spanish		All Other		Total		Total
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
AA													
	AAA				1				1	3	1	4	5
Total for AA					1				1	3	1	4	5
AAS													
	AAS								6	3	6	3	9
	EMT								1		1		1
Total for AAS									7	3	7	3	10
LEVEL TOTALS					1				8	6	8	7	15
BA													
	ART								2	2	2	2	4
	ENG				1				6	5	6	6	12
	FR									2		2	2
	HIS								9	3	9	3	12
	PHI								4		4		4
	POS	3							8	9	11	9	20
	PSY								3	9	3	9	12
	SOC		1						4	7	4	8	12
	SPA	1							2	1	3	1	4
Total for BA		4	1		1				38	38	42	40	82
BBA													
	ACC	1	2						31	33	32	35	67
	BE		2							1		3	3
	ECO								1		1		1
	FIN								11	1	11	1	12
	MGT	2	1						51	14	53	15	68

## Degrees (continued)

		Black		Am Ind		Asian	
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
	MKT		1				
	SA		1				
Total for	BBA	3	7				
BFA							
	ARE		1				
	ART		1				
	MUS						
	SE						
	SPC	1	3				
	THA	1					
Total for	BFA	2	5				
BM							
	MUE						
	MUS						
Total for	BM						
BS							
	AST						
	BIO					1	
	CHM	1					
	MAT						
	PHY						
	PSY	1	1				1
Total for	BS	2	1			1	1
BSCJ							
	CRM	3	3				
Total for	BSCJ	3	3				

Spanish		All Male	Other Female	Total		Total
Male	Female			Male	Female	
		17	11	17	12	29
			2		3	3
		111	62	114	69	183
		2	3	2	4	6
		5	11	5	12	17
			1		1	1
		1		1		1
		15	23	16	26	42
		7	5	8	5	13
		30	43	32	48	80
		3	6	3	6	9
		1	3	1	3	4
		4	9	4	9	13
		1		1		1
		10	7	11	7	18
		1	1	2	1	3
		11	8	11	8	19
		4		4		4
		6	12	7	14	21
		33	28	36	30	66
		10	12	13	15	28
		10	12	13	15	28

## Degrees (continued)

		<u>Black</u>		<u>Am Ind</u>		<u>Asian</u>	
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
BSED							
	BE		1				
	ECE		5				
	EED						
	MCE		1				
	PE						
	SED						
	SPE		7				
Total for	BSED		14				
BSN							
	NUR		8				
Total for	BSN		8				
LEVEL TOTALS		14	39			1	2
EDS							
	EAS	3					
	ECE						
	EED						
	RDE						
	SPE						
Total for	EDS	3					
LEVEL TOTALS		3					
MA							
	ENG						
	HIS						
Total for	MA						



<u>Spanish</u>		<u>All Other</u>		<u>Total</u>		<u>Total</u>
<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
		1	6	1	7	8
			76		81	81
			1		1	1
		3	17	3	18	21
		20	6	20	6	26
		9	11	9	11	20
		3	27	3	34	37
		36	144	36	158	194
		8	44	8	52	60
		8	44	8	52	60
		270	380	285	421	706
		30	11	33	11	44
			1		1	1
			11		11	11
			4		4	4
			4		4	4
		30	31	33	31	64
		30	31	33	31	64
		1	1	1	1	2
		1		1		1
		2	1	2	1	3

## Degrees (continued)

		<u>Black</u>		<u>Am Ind</u>		<u>Asian</u>
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u> <u>Female</u>
MBA						
Total for	MBA					1
MED						
	BE					
	C&G					
	EAS					
	ECE		4			
	EED	1	3			
	PE					
	RDE					
	SED	1	2			
	SPE		6			
	VED					
Total for	MED	2	15			
MS						
	PSY					
	SOC	1	1			
Total for	MS	1	1			
LEVEL TOTALS		3	16			1
2YR						
	SA		3			
Total for	2YR		3			
LEVEL TOTALS			3			
GRAND TOTALS		20	58			2 3

<u>Spanish</u>		<u>All Other</u>		<u>Total</u>		<u>Total</u>
<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
		10	5	11	5	16
			4		4	4
			7		7	7
		17	9	17	9	26
			26		30	30
		2	22	3	25	28
		5	2	5	2	7
			4		4	4
		3	9	4	11	15
		4	30	4	36	40
		5	1	5	1	6
		36	114	38	129	167
		3	5	3	5	8
		5	9	6	10	16
		8	14	9	15	24
		56	134	60	150	210
			9		12	12
			9		12	12
			9		12	12
		364	560	386	621	1007

## STUDENT DISTRIBUTION BY CLASS, RACE, AND SEX

<u>Class</u>	<u>Black</u>		<u>Indian</u>		<u>Oriental</u>		<u>Spanish</u>		<u>Caucasian</u>		<u>Foreign</u>		<u>Totals by Class</u>		
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Totals</u>
Freshman	47	91	0	2	4	0	4	7	494	476	0	0	549	576	1125
Sophomore	59	80	0	0	5	1	4	5	493	502	0	0	561	588	1149
Junior	43	78	0	0	2	5	1	0	431	454	0	0	477	537	1014
Senior	59	141	0	1	3	3	3	4	655	811	0	2	720	962	1682
Graduate and Transient Graduate	77	234	0	1	4	1	1	0	604	1253	0	0	686	1489	2175
Transient Undergraduate	3	9	0	0	0	1	1	5	39	44	0	1	43	60	103
Developmental Studies	23	58	2	0	0	0	0	2	72	63	0	0	97	123	220
Total by Sex	311	691	2	4	18	11	14	23	2788	3603	0	3	3133	4335	7468
Total by Race	1002		6		29		37		6391		3		7468		7468
Percentage by Race	13.42%		0.08%		0.39%		0.50%		85.58%		0.04%		100.00%		



Valdosta State College  
Institution

Gary L. Bass  
Person Preparing

APPLICATIONS AS OF JULY 1, 1982

FALL QUARTER 1982

<u>ACCEPTED</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	611	610	1,221
Transfer	138	205	343
Audits	0	0	0
Transients	1	0	1
Rotary	4	2	6
Graduates	7	14	21
TOTAL	761	831	1,592

<u>INCOMPLETE</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	249	137	386
Transfer	92	83	175
Audits	0	0	0
Transients	2	0	2
Rotary	0	0	0
Graduates	16	19	35
TOTAL	359	239	598

<u>WITHDRAWN</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	7	11	18
Transfer	0	3	3

<u>REJECTED</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	5	6	11
Transfer	1	1	2
Graduates	0	0	0
TOTAL	6	7	13

GRAND TOTALS

July 1, 1982: 2,203

July 1, 1981: 1,592

Valdosta State College  
Institution

Gary L. Bass  
Person Preparing

DIRECTOR OF ADMISSIONS  
Annual Report

Applications for Admission for 1981-1982  
as Compared with Those for 1980-1981

	<u>Begin- ning Fresh- men</u>	<u>Transfer Under- graduate</u>	<u>Audit and Transient</u>	<u>81-82 Total</u>	<u>80-81 Total</u>
A. 1. No. Completed applications	1,594	1,049	115	2,758	2,644
2. No. Accepted	1,090	1,037	115	2,242	2,202
3. No. Accepted for On-Trial	479	6		485	412
4. No. Not Accepted:					
a. Academic reasons	25	6		31	30
b. No Space					
c. Other reasons					
TOTAL NOT ACCEPTED	25	6		31	30
B. 1. No. Incomplete applications	329	67	3	399	430

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS FOR PROGRAMS OF INSTRUCTION,  
RESEARCH, AND PUBLIC SERVICE  
For Fiscal Year Ending June 30, 1982

Institutional Department or Unit Submitting Request	Type	Description (Title/Granting Agency)	Number of Proposals			Amount of Proposals		
			Sub- mitted	Awarded	Rejected or With- drawn	Sub- mitted	Awarded	Rejected or With- drawn
Division of Nursing	I	Nursing Capitation Grant US Dept/Health & Human Services	1	1		26334	26334	
Library	I	Title II Library Grant--US Dept of Education	1	1		2000	2000	
Department of Sociology	I	Fed. Emergency Management Agency grant (administrative)	1	1		265000	265000	
School of Business Adminis- tration	PS	Small Business Institute Grant US Small Business Administration	1	1		3600	3600	
Administration	I	Title III, Strengthening Developing Institutions Program--US Dept/Ed	1	1		240475	240475	
Administration	I	Title III-Special Needs Program US Dept/Ed	1	pending		814750	pending	
Business and Vocational Educ.	I	Vocational Educ. Instructor Program Ga. Dept. of Education	1	1		55280	55280	
Assistant VP's Office	I	Parkwood Developmental Grant-- Georgia Dept/Ed	1	1		71744	71744	
Department of Educational Administration & Supervision	PS	Community Education--Mott Foundation	1	1		16480	16480	

= Instruction

= Research

= Public Service



SUMMARY OF GRANTS, CONTRACTS, AND GIFTS FOR PROGRAMS OF INSTRUCTION,  
 RESEARCH, AND PUBLIC SERVICE  
 For Fiscal Year Ending June 30, 1982

Institutional Department or Unit Submitting Request	Type	Description (Title/Granting Agency)	Number of Proposals			Amount of Proposals		
			Sub- mitted	Awarded	Rejected or With- drawn	Sub- mitted	Awarded	Rejected or With- drawn
School of Business Administration	PS	Small Business Development Center --U. of Georgia and US Small Business Administration	1	1		20000	20000	
Department of Music	PS	Birth of the Blues: An Illustrated History of Jazz--Georgia Endowment for the Humanities	1		R	3720		3720
Department of History	PS	Great Americans and American Values --Ga. Endowment for the Humanities	1		R	2275		2275
Department of History	PS	Resubmission of Great Americans & American Values--Ga. Endowment for the Humanities	1	1		2450	2450	
TOTALS						1,524,108	702,563	5,995



## LIBRARY SURVEY

1. Name and mailing address of institution  VALDOSTA STATE COLLEGE LIBRARY VALDOSTA, GA 31698	Due date:
	Name, title, telephone number of respondent David L. Ince, Director of the Library -343-3244

## PART I - PERIODICALS AND LIBRARY COLLECTIONS

## SECTION A - CURRENT PERIODICAL SUBSCRIPTIONS, JUNE 30, 1982

Items	Number of titles (exclude duplicate subscriptions)
CURRENT PERIODICAL SUBSCRIPTIONS - Periodicals and newspapers are publications constituting one issue in a continuous series under the same title published at regular intervals, over an indefinite period, individual issues in the series being numbered consecutively or each issue being dated. REPORT NUMBER OF TITLES SUBSCRIBED TO, NOT NUMBER OF INDIVIDUAL ISSUES. (exclude duplicate subscriptions).	1,692
CURRENT SERIAL SUBSCRIPTIONS - A serial is a publication constituting one issue in a continuous series under the same title published at irregular intervals, over an indefinite period, individual issues in the series being numbered consecutively or each issue being dated. For example, a serial may be entitled OCCASIONAL PAPERS FROM... REPORT NUMBER OF TITLES SUBSCRIBED TO, NOT NUMBER OF INDIVIDUAL ISSUES (exclude duplicate subscriptions).	578

## SECTION B - LIBRARY COLLECTIONS, JUNE 30, 1982

Category	Added during academic year*	Held at end academic year
BOOKSTOCK (include government documents not in separate collections; include bound periodicals, exclude microforms).		
Number of volumes	16,641	239,127
Number of titles**	5,316	167,790
SEPARATE GOVERNMENT DOCUMENTS COLLECTIONS		
Number of volumes	2,459	39,252
MICROFORMS--ALL TYPES		
Number of book titles** represented by microforms (include such items as Britannica Library of American Civilization)	-0-	2,715
Number of periodical titles** represented by microforms	3	571
Number of physical units of microforms not reported in two lines above (include ERIC, government documents on microfiche here)	45,626	513,144
AUDIOVISUAL MATERIALS		
16mm. motion pictures	36	346
8mm motion pictures (include film loops)	-0-	151
Videotapes and videocassettes	37	83
Audio recordings (discs, audiotapes, cassettes)	487	5,465
filmstrips	72	1,657
Slides	1,315	10,539
Maps and charts	-0-	183
All other (include overhead transparencies, flat pictures, mixed media kits, study print sets, games, (count a mixed media kit as one item))	2,032	7,309

## PART II - LIBRARY STAFF

## SECTION A - NUMBER OF HOURS OF STUDENT ASSISTANCE, 1981-82

Item	Number of hours
Number of hours of student assistance, for student serving on an hourly basis, 1981-82	25,982

\*Gross number added, do not subtract the number withdrawn from the number added.

\*\*Exclude duplicate copies.

SECTION B - LIBRARY STAFFING AND CONTRACTED SALARIES AND WAGES, BY POSITION, AS OF JUNE 30, 1982  
(EXCLUDE MAINTENANCE STAFF AND STUDENTS SERVING ON AN HOURLY BASIS).

Position	Sex	Number of persons in filled positions on June 30, 1982			Contracted salaries and wages on June 30, 1982	
		Full-time (in whole numbers)	Part-time		Full-time (in whole dollars)	Part-time (in whole dollars)
			Number of persons (whole numbers)	Number of full-time equivalents (whole numbers)		
Librarians (include chief, deputy, assistant, and all other librarians)	Men	2			60,216	
	Women	7				
Other professional staff on the library budget (Media Specialists, etc.)	Men				146,880	
	Women					
Semi-Professional (undergraduate degree in library science or undergraduate)	Men	1			14,856	
	Women	4	1	.5		
Technical, clerical, and other supporting staff on the library budget	Men				69,552	6,016
	Women	12	3	1.5		
TOTAL					111,312	13,440

PART III - LIBRARY OPERATING EXPENDITURES, 1981-82

Category	Amount (whole dollars only)
<b>SALARIES AND WAGES</b>	
Salaries and wages of library staff (exclude plant and maintenance staff and students serving on an hourly basis; exclude fringe benefits).	\$ 431,098
Wages of students serving on an hourly basis, charged to the library.	\$ 24,092
<b>SUPPLIES AND MATERIALS</b>	
Books (exclude microforms; include preprocessing costs where applicable)	\$ 124,639
Periodicals (exclude microforms)	\$ 95,479
Microforms	\$ 33,830
Audiovisual materials	\$ 29,479
All other library materials (exclude microforms)	\$ -0-
Binding and rebinding	\$ 8,515
All other library operating expenditures not shown above (include travel, rental, leased, insurance, postage, freight, printing, replacement of equipment and furnishings, membership costs; exclude expenditures for utilities, plant operation and maintenance and capital outlay).	\$ 111,557
<b>TOTAL LIBRARY OPERATING EXPENDITURES</b>	<b>\$ 858,689</b>

PART IV - DEVELOPMENTAL AREAS

SECTION A - LIBRARY LOAN TRANSACTIONS, 1981-82

Category	Number
<b>CIRCULATION OF MATERIALS, EQUIPMENT, TO LIBRARY USERS</b>	
Circulation of materials outside library (exclude reserves and transactions by dial access)	59,582
Circulation of media (films, filmstrips, kits, videotapes, audio recordings, etc.)	3,877
Circulation of audiovisual equipment (includes pickup by faculty and students)	3,371
Circulation of reserve material	72,549
<b>STERILIZED AND REPRODUCED NUMBER OF ITEMS IN ORIGINAL AND REPRODUCED FORMAT</b>	
Provided to other libraries	1,827
Received from other libraries	388



SECTION B - NUMBER OF REFERENCE TRANSACTIONS PER TYPICAL WEEK, SPRING, 1982

Transaction	Number of transactions
Total reference transactions per typical week (do not include directional transactions)	237

SECTION C - LIBRARY HOURS AND DAYS OPEN PER WEEK, 1981-82

Category	Number
Total hours open per typical week (whole hours only; omit fractions)	87
Total days open two hours or more, per typical week (count each day open for two hours or more as one whole day; omit fractions)	7

SECTION D - PARTICIPATION IN COOPERATIVES, CONSORTIUM, AND/OR NETWORK

Does your library participate in a cooperative, consortium, and/or network Yes  No

If answer to above question is "Yes" give name of the cooperatives, consortia, and/or networks - Southeastern Library Network (SOLINET), Georgia Library Information Network (GLIN), and South Georgia Associated Libraries (SGAL).