

ANNUAL REPORT
of the President
Valdosta State College

to
THE CHANCELLOR
and
THE BOARD OF REGENTS
of the
UNIVERSITY SYSTEM OF GEORGIA

Hugh C. Bailey
President

VALDOSTA STATE COLLEGE
Valdosta, Georgia

June 30, 1983

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PART ONE

NARRATIVE

1. A. Description of the State of the Institution

1. Overall health of the institution - The President's Overview of the College

Fiscal Year 1983 was one of solid accomplishment in many areas of operation at Valdosta State College, including the appointment of a number of capable administrators. Dr. Malcolm F. Rainey assumed the Office of the Vice President for Academic Affairs on July 1, 1982, replacing Acting Vice President for Academic Affairs, Dr. Ronald L. Barnette. Dr. Barnette returned full time to his position as Head of the Department of Philosophy. The Dean of the School of Education, Dr. Robert E. Trautmann, elected to return to full time teaching, and on July 1, 1983, Dr. F. D. Toth, Head of the Department of Health, Physical Education, and Athletics, became Acting Dean. A nation-wide search is now under way to fill the position permanently. Lt. Col. Mary Abbott relinquished her position as the Director of the Division of Aerospace Studies and was succeeded by Lt. Col. John G. Kish. Assisted by several new Department Heads, these capable administrators have been of inestimable value in aiding the College to continue advancement toward its goals and objectives.

The primary emphasis motivating all undertakings at Valdosta State College continues to be an upgrading of the quality of academic instruction and educational experience offered by the institution. In an effort to build on its strengths, continued attention was given to enhancing the teaching and counseling

capabilities of the faculty and staff. Due in part to the funds available from a Title III Grant, a sizable portion of the faculty and staff participated in workshop and training sessions to improve their counseling and advising capabilities. A third Annual Conference on the Improvement of Freshman-Level Instruction was held. A new 2-quarter hour orientation course, VSC 101, was developed which will be pursued by approximately one-fourth of the entering freshmen during the fall quarter. Following improvements, it is anticipated that ultimately all freshmen will be given the opportunity of taking this course.

There was a much needed upgrading of computer and science equipment during the year, including the establishment of a new computer lab in the Department of Management and Information Systems, and a doubling of the size of the lab in Mathematics and Computer Science. Appreciable quantities of much needed equipment were also obtained for Biology, Chemistry, Physics, Astronomy, and Geology, Communication Arts, and Music, but tremendous needs still exist in these and other areas.

In an additional effort to upgrade the academic program, the SAT math score for unconditional admission to Math 103, freshman Algebra, was raised to 430 and an additional math course was established in Developmental Studies.

Valdosta State College is attempting and accomplishing a remarkable achievement. It is raising its academic standards

and at the same time expanding its services and attracting a larger number of students. Every aspect of the College is emphasizing a compassionate and caring attitude toward students. Through concern and improved counseling and guidance, the attrition rate of students in attendance is being reduced, and, at the same time, the expectancy of students' performance is being raised. The College believes that a quality academic program is its primary responsibility and, if delivered in the proper format, improved standards will attract additional students to its classes.

Record enrollments were attained throughout the academic year, a critical factor since the funding formula of the University System is based primarily on enrollment, and increased enrollment is a major factor in obtaining funds necessary to upgrade equipment and services.

2. Statement of purpose which was submitted to the Southern Association of Colleges and Schools (SACS) and approved by the Board of Regents

Valdosta State College, within the framework of higher education established by the State of Georgia, is dedicated to the development of its constituency through instruction, research, and service. In pursuit of this purpose, Valdosta State College pledges itself:

to foster an intellectual climate that encourages critical, independent thinking and a free and open exchange of ideas;

to provide a liberal education for all students;

to offer programs in pre-professional and professional education;

to maintain a faculty dedicated to scholarship, original investigation, and creative activities that are vital to the advancement of knowledge and excellence in teaching;

to develop ethical and aesthetic awareness and an appreciation of the enduring works of art, music, and literature that comprise the cultural heritage;

to encourage the appropriate use of its resources by the community it serves; and

to maintain a system of governance that is responsive to the concerns of its constituency and provides for the participation or representation of students, staff, and faculty in the decision-making processes that are vital to the fulfillment of its mission.

3. Status and term of accreditation with SACS

In December, 1980, our third Self-Study report was approved by the College Delegate Assembly and Valdosta State College received reaccreditation by the Southern Association of Colleges and Schools for a ten-year period extending to 1990.

4. Current special purpose accreditations granted to academic and professional programs at the institution

School of Education:

1. National Council for the Accreditation of Teacher Education - Accreditation of undergraduate and graduate programs, 1980-1987.
2. American Speech and Hearing Association - Speech and Hearing Clinic (Certified Provider of Services) 1978-1983.

School of Nursing:

1. National League of Nursing - Accreditation 1982-1990.

2. Board of Examiners of Nurses for Georgia - March, 1973 (continuing based on a periodic review).

School of Business Administration:

1. American Assembly of Collegiate Schools of Business - Accreditation of all undergraduate programs. A Self-Study Report for Masters accreditation will be submitted by June 1, 1984.

School of the Arts:

1. Associate membership in the National Association of Schools of Music, 1982-1987.

5. General profile of the institution including a brief description of the characteristics of the faculty and the student body

- a. Faculty

In Fiscal Year 1983, Valdosta State College had 239 full time teachers, administrators, and librarians. Of this number 169 were males and 70 were females. One-hundred-forty-four (144) faculty members were tenured and 95 were non-tenured, distributed among the academic ranks of 66 professors, 58 associate professors, 91 assistant professors, and 24 instructors, with 156 holding the doctorate, 83 the first professional, Educational Specialist, and master's degrees. A complete faculty profile appears in the statistical portion of this report.

- b. Students

The student body for Fiscal Year 1983 was comprised of 7,834 students (headcount). Financial aid to these students included \$1,227,312 in Pell Grants, \$900,000 in Guaranteed

Student Loans, \$240,000 in National Direct Student Loans, \$73,000 in Supplemental Grants, and \$452,062 in Work-Study monies.

A complete analysis of the student body by class, race, sex, and degrees awarded is contained in the statistical portion of this report.

6. Information concerning the library, physical plant, fiscal affairs, and general administrative services

a. Library

The Library has shown significant change in the last twelve months with growth following that of the student body. The conversion to the Library of Congress Classification System is nearing completion, the collection has been shifted to accommodate this change, and the local computer, which is functioning well, has become an effective tool in the processing of materials. At the end of June, 1983, fewer than 20,000 titles remained in the Dewey Classification Scheme.

This year the Acquisitions Section began using the Radio Shack Model II computer to process new book orders which has enabled it to more effectively utilize its time and resources.

Statistically, the Library has shown increases in most areas. User Services reported an increase of 8% in materials loaned; Sound Recordings 72%, and film loans 28%. Incoming

Interlibrary Loan's grew by over 50%, and outgoing loans by 15%. Government Documents showed a healthy increase in items received.

b. Business and Finance

During Fiscal 1983, it appears that the extreme inflation of the last decade has greatly moderated, alleviating to a degree, some of the financial problems that have troubled the College for the last several years. As a result, the fifteen per cent tuition increase approved by the Board of Regents at their March, 1983, meeting should provide more real purchasing power for the College than similar past increases.

Auxiliary Services was one of the chief benefactors of a lower rate of inflation with steady progress being achieved in all operating units during the year. Attrition and resignation allowed several key personnel replacements with very qualified, capable people in Food Services and Residence Life. These personnel changes have brought improved service to students in both areas. The principal improvement to Auxiliary Service physical facilities has been a renovation of Patterson Hall. Included in this project was a complete conversion of the building's heating and cooling system to a central chill water loop that serves several other facilities in that area of the campus.

The Business Services Division has been active during the year in the development of a revised Financial Accounting System under the auspices of the Board of Regents. The new FAS will become operational on July 1, 1984, and will provide a wealth of on-line data and information to the institution. An on-line cashiering operation will be field tested at Valdosta State College during the coming year and will be one of the first benefits of this new fine tuned accounting system.

The Personnel Services Division released the revised personnel policy manual and updated the employee handbook during the year. Both these documents incorporate changes in Regents' policy, state and federal legislation and recent court decisions. Also, efforts in wage and salary administration continue to aid in recruiting and retaining qualified personnel. All major pay scale adjustments throughout the College were made prior to Fiscal Year 1983 and salary increases for the Fiscal Year 1984 were based on merit to a larger degree than during the earlier implementation stages. Changes in group health insurance were perhaps the most dramatic policy changes this year. Meetings with various employee groups were held by the Personnel Office in communicating these changes, as was the personnel newsletter.

The Public Safety Division at the College functions as an independent law enforcement agency with all officers meeting the Police Officer's Standards and Training Act of Georgia.

They are requested to complete Police Officer Mandate Training and be certified as Police Officers within one year of employment. In addition to these high professional standards, the department is essentially a service orientated agency dedicated to assist in any emergency. The Public Safety Department is committed to the protection of life and property, maintenance of law and order, and service to the campus community.

The Physical Plant Division is devoted to the maintenance of an attractive physical environment which is conducive to learning and study. Efforts are being continued by this division to upgrade the physical appearance of the campus through landscaping and improved maintenance of all facilities. The future of the College's facilities depends on an on-going repair and preventive maintenance program on all campus buildings, some of which are in urgent need of immediate attention. Major capital improvement priorities are:

a.	Remodel West Hall/West Hall Annex (55,500 gross square feet)	\$4,000,000
b.	Sawyer Theater Lights	95,000
c.	Resurface Oak Street Parking Lot	85,000
d.	Cafeteria/Langdale Chiller Replacement	175,000
e.	Pound Hall Auditorium Remodeling (Classroom and Lecture Complex)	350,000
f.	Campus Greenhouse	60,000
g.	Residence Hall Complex (100,000 gross square feet)	6,000,000
h.	Oak Street Parking Lot Addition Curb, gutter, lighting, and landscaping	300,000
i.	College Union Addition (40,000 gross square feet)	2,600,000
j.	Business Administration Complex (80,000 gross square feet)	5,000,000
	TOTAL CAPITAL FUNDS	<u>\$18,665,000</u>

c. College Relations

College relations performed a variety of critical services during the year. More than 540 articles were developed for the news media. Four issues of the Valdosta State College Bulletin, a quarterly tabloid, were prepared for some 20,000 VSC supporters and friends. The Alumni Association sponsored after-graduation receptions, after-football game parties, and alumni gatherings in Atlanta and Brunswick. The Office continued the computerization and upgrading of its records and services as the focal point of contact for innumerable individuals throughout the State. Its director, Fluker Stewart, hosted a weekly television program and began organization of the VSC Ambassadors, a branch of the National Student Alumni Association movement.

d. College Development

The past year has been one of significant progress in several areas in College Development. These include increasing alumni, parents, faculty, and friends support of the Annual Fund, the addition of another staff member, and the acquisition of several pieces of equipment designed to enhance the overall operation of the College Development Office.

The year brought outstanding progress in financial support from the private sector. More alumni, friends, faculty, staff, and businesses made larger contributions through various channels to the College than ever before. Faculty support for the annual fund reached an all-time high, and, for the fourth

consecutive year, alumni set a record in annual giving, both in number of contributions and dollars contributed. Non-alumni giving showed its third consecutive increase, growing by 39%. Equally important, after a year of no appreciable growth, 1983 saw unrestricted dollars increase by 20%, providing a much needed boost in funds to be used where the college's needs are greatest.

The 1983 Phonathon was another success, with pledges increasing by more than 20% over the 1982 Phonathon.

Of special interest was the President's Club, the top gift designation, for donors of \$1,000 or more per year. For Fiscal Year 1982, there were only twelve members of the President's Club, but at the close of Fiscal Year 1983, there were sixty-three members.

e. Student Affairs

The Division of Student Affairs continued its efforts to serve students and to incorporate them into many aspects of campus life.

One of the Division's important components, the College Union, sponsored coffeehouses, Sunday night movies, recreational tournaments, a health fair, and a major concert by the group, Chicago. The Office of Residence Life, aided in maintaining excellent living conditions in the residence halls by recruiting,

training, and supervising a cadre of excellent student resident assistants and head residents. It also successfully supervised a new football dormitory and improved security in the residence halls by requiring the signing in and out of visitors as well as their possession of a visitor's pass.

The Counseling Center offered personal counseling to a number of students and held workshops and seminars on a wide variety of subjects of concern to students. Biofeedback equipment began to be used in relaxation training and stress reduction. Career Planning and Placement has continued to establish credential files for students and alumni, coordinate recruiting on campus, and greatly expand its development function. Due in part to the work of a Title III funded career development specialist, new modules were developed to use with students and a network established to aid students in obtaining positions.

The Student Affairs Division coordinated excellent summer orientation programs for new students, aided in the creation of a new orientation course, VSC 101, and served as patron for 35 international students.

The Farber Student Health Center functioned at peak efficiency also. Over 17,000 patients were seen, only 186 of whom required reference to a private physician or hospitalization outside the clinic.

B. Highlights of the Year's Work

1. Accomplishments and activities of major organizational areas within the institution

During the 1982-83 fiscal year, academic programs continued to grow and expand their missions. The Regents' Office approved the implementation of a number of new degree programs and faculty members participated in more faculty development projects than ever before. An overview of 1982-83 activities in the various Schools and Divisions and the academic support offices follows:

a. School of Arts and Sciences

There were two important administrative changes during the year. Dr. Bryan T. Britten, formerly Professor of Biology at Niagara University, was appointed Head of the Department of Biology on August 15, 1982. In the Department of English, Mr. Alexander B. McFadden served as Acting Head for the year while a search for a permanent head was conducted. Dr. Thomas Dasher, of Georgia Southern College, was approved by the Board of Regents to become Head of the Department on August 1, 1983.

The largest increase in majors within the School was recorded by the Department of Mathematics and Computer Science, in large part due to student interest in the new Bachelor of Science degree program in Computer Science, which was implemented in September, 1982. This Department, following a prolonged period of study, has developed a mathematics placement testing procedure for incoming freshmen which will place most

students with math SAT's below 430 in a new Developmental Studies course. It is believed that this procedure will improve the caliber of math instruction in the College algebra course.

The Department of Political Science has developed courses of special value to Master of Public Administration students. It also hopes to offer undergraduate courses in Political Science and graduate courses in Public Administration in the Kings Bay area.

The English Writing Center completed a successful year of operation and has made a positive impact in the improvement of students' writing skills in the freshman level composition courses.

The Department of Biology has developed a feasibility study for a possible master's degree in Biology with an emphasis in environmental science.

Many faculty members in Arts and Sciences are teaching large lower division courses, especially in the core curriculum. Several new faculty members have been added this year and the School will: (1) maximize scheduling opportunities to accommodate the anticipated demand, and (2) adopt teaching strategies appropriate to large classes.

b. School of Business Administration

During the current year, the School of Business Administration utilized a Title III grant for the development of an Executive Master of Business Administration program. The primary components of the program have been developed and approved by the Board of Regents. The new program will be implemented in Fall Quarter, 1984.

One of the most significant accomplishments for the School during the 1982-83 year was the implementation of the new Management Information Systems major.

A series of chartered life underwriter courses, which have long been requested by regional insurance companies, was instituted during the year.

The name of the Department of Management was formally changed by the Board of Regents to become the Department of Management and Information Systems, which better reflects its current mission. Dr. Kent Moore served as Acting Head of the Department during the absence of Dr. Fred Ware who spent the year in Europe.

There was an overall modification of the Economics curriculum during the year. The major now reflects a greater emphasis on the broadly based courses needed for a BA in

Economics. The BBA in Economics has also been strengthened by these changes.

A computer center has been developed in the School which will significantly improve the caliber of instruction. Its utilization will aid the School in completion during the coming year of a vital self-study for MBA program accreditation for the AACSB.

c. School of Education

A screening committee has been named and the search for a permanent Dean is being conducted. It is anticipated that the new Dean will be appointed January 1, 1984.

Cooperative programs at the doctoral level with Georgia State University and the University of Georgia continued to be highly successful during the year.

New programs in the School were approved by the Board of Regents including the AAS degree in Information Processing and Ed.S. degree programs in Business Education, Biology, English, Mathematics, and Social Studies. The name of the Department of Early Childhood and Elementary Education was changed to the Department of Early/Middle Childhood and Reading Education. The Ed.S. and M.Ed. programs in this Department were changed to Middle and Early Childhood programs, replacing Elementary Education which is no longer a degree program.

Dr. James B. McMath was named Head of the Department of Business and Vocational Education in July, 1982, Dr. Earl Swank became Head of the Department of Secondary Education in September, 1982, and Dr. Virginia Wylie was named Head of the Department of Educational Administration and Supervision in February, 1983.

Off-campus programs continue to be offered throughout the South Georgia region. The Department of Business and Vocational Education is currently developing a Trade and Industrial Education baccalaureate degree program to be given at the naval base in Kings Bay, Georgia. In addition, that Department has also submitted a program in cooperation with Albany Junior College, which is now pending approval by the Board of Regents.

d. School of the Arts

The School of the Arts had a successful year. During 1982-83, the Department of Music was accredited by, and was accepted for associate membership in, the National Association of Schools of Music. In the spring of 1983, the establishment of a marching band was authorized, an organization needed to provide experience for a number of music education majors. A temporary director was appointed July 1, 1983, who is actively recruiting student members.

The School has developed a proposal for a University System Center for the Arts to be located at Valdosta State

College. The unique staff, physical facilities, and local enthusiasm make VSC an ideal location for a center whose benefit would have state-wide impact.

e. School of Nursing

The 1982-83 year was one of significant growth and development in the School of Nursing. The Master of Science in Nursing degree program was approved by the Board of Regents in October, 1982. Approximately 20 graduate students will be admitted to this program in the fall of 1983.

Ms. Mary Margaret Richardson was named Head of the Department of Undergraduate Studies and Ms. Ann Snell Head of the Department of Graduate Studies. The name of the Nursing building was changed to Thaxton Hall, honoring former President Dr. Ralph Thaxton.

The School received an eight-year continuing accreditation for the undergraduate program from the National League for Nursing and has begun work to secure NLN accreditation for the new MSN program.

The School of Nursing continues to provide opportunities for registered nurses to obtain the BSN degree at the main campus in Valdosta, and at outreach learning centers in Thomasville and Waycross. It is hoped the School of Nursing will become the Continuing Education Center for Registered

Nurses in South Georgia. As in other Schools and Divisions on campus, the School of Nursing began to utilize computer assisted instruction during the year.

f. Division of Aerospace Studies

Lt. Col. John G. Kish was assigned to Valdosta State College by the United States Air Force in August of 1982 to become the Director of Aerospace Studies. He was awarded the Defense Meritorious Service Medal in December, 1982, and has been nominated for the Air Force Outstanding Unit Award.

The Detachment has had an outstanding year under Lt. Col. Kish's leadership, and it is now larger than its counterpart at the University of Georgia. Numerous awards have been won by cadets and two senior cadets were selected for Euro-Nato Joint Jet Pilot Training, the most prestigious pilot training program in the country.

g. Division of Graduate Studies

Significant events in the Division of Graduate Studies during the past year include the approval and implementation of the new graduate Education Specialist programs previously described and the approval of the Master of Science in Nursing degree to be implemented in the Fall Quarter, 1983. Emphases in the MSN program will be available in adult health nursing, community health nursing, teaching, and administration. This is an especially significant event since there are only three

other such programs in Georgia, all of which are in the Northern part of the State.

A singular accomplishment of the Division of Graduate Studies during the past academic year has been the development of work at Moody Air Force Base, located 12 miles north of Valdosta. Staff have been assigned to provide a variety of educational services for military personnel and courses are being offered in Public Administration.

Off-campus instructional operations have been emphasized and broadened in scope to include teaching sites in Albany, Adel, Moultrie, Dawson, Tifton, Thomasville, Douglas, Cordele, Waycross, Fitzgerald, Sylvester, Kingsland, Blakely, Ashburn, Camilla, Americus, and Moody Air Force Base.

h. Department of Developmental Studies

The enrollment in Developmental Studies courses increased from 229 in the Fall Quarter, 1981, to 325 students in the Fall Quarter of 1982. Quality instruction is being provided by a caring faculty. Significantly, 41 Developmental Studies students were graduated from Valdosta State College during the 1982-83 year, one of whom received a Master's degree.

i. Department of International Studies

The Department of International Studies will enter its tenth year of existence on July 1, 1983. International Studies

has had a highly productive and effective year. During the fall quarter, it sponsored a three-day symposium on "The United States and Its Neighbors: A Conference on Culture, Problems, and Values in North America." In addition, the College sponsored on campus a faculty workshop on internationalizing the college curriculum. For the ninth consecutive year, the College sent a delegation of students to the National Model United Nations Assembly in New York, where this year it represented Saudi Arabia. During the spring quarter, for the seventh year, the department (in cooperation with the Institute of Intercultural Studies) sponsored a highly successful annual FOCUS lecture series, this year focusing on "The Middle East."

j. Title III

During 1982-83, Valdosta State College has administered the last year of a two-year grant from the Title III Strengthening Developing Institutions Program (SDIP) and the first year of a three-year grant under the Title III Special Needs Program (SNP).

Title III SDIP

Federal funding has made it possible for the College to strengthen the Developmental Studies Program and implement a Learning Skills Lab which ranks in the top 10 percent nationally. Preliminary evaluation of the project indicates a substantial increase in the retention rate for Developmental Studies students.

During the year, 27 faculty received assistance in instructional improvement, 33 completed training in computer literacy, three received support for internships off campus, and one department (Nursing) received assistance in program development. In addition, Center personnel conducted 32 in-service workshops with an average attendance of 14 faculty members.

TITLE III SNP

Funds have been used to implement a Student Retention Program (Freshman Advising, Academic Intervention, Freshman Orientation, Computer Assisted Instruction, Visiting Scholars Program, and an Interdisciplinary and Honors Program); Career Development activities; Improvement of Instruction in the School of the Arts; Development of Labs in Business and Vocational Education; and Development of Resources for an Executive Master's in Business Administration degree.

The major focus of the project for 1982-83 was to plan and develop the proposed activities which will be implemented during the second and third years of the grant.

k. Division of Public Services

The level of productivity maintained by the Division of Public Services this past year has been significant. Efforts to assess community interests and needs, to recruit qualified instructors, to schedule relevant courses and conferences in

the most accessible locations, and to publicize programs and courses effectively have contributed to a successful year. Table I below shows enrollment and revenue figures for non-credit short courses.

TABLE I
NON-CREDIT SHORT COURSE PARTICIPATION AND REVENUE

<u>Year</u>	<u>Number of Courses Offered</u>	<u>Number and Percent of Courses Made</u>	<u>Total Enrollment</u>	<u>Total Revenue</u>	<u>VSC Net Income</u>
1978-79	122	70 (57%)	906	\$19,468	\$5,715
1979-80	146	112 (77%)	1,522	32,586	8,697
1980-81	167	129 (77%)	1,660	33,236	7,668
1981-82	240	168 (70%)	1,761	41,500	8,179
1982-83	226	156 (69%)	1,760	41,611	7,810

Table II below indicates the totals of the Continuing Education Units (CEU's) produced in 1982-83.

TABLE II
CEU'S PRODUCED BY VSC IN 1982-83

<u>Category</u>	<u>Number of Programs</u>	<u>Number of Participants</u>	<u>Number of Participant Hours</u>	<u>Total Institutional CEU's</u>
I	170	3,596	58,876.05	5,887.605
II	144	2,267	22,095.25	2,209.525
III	<u>118</u>	<u>7,557</u>	<u>53,098.75</u>	<u>5,309.875</u>
Total	432	13,420	134,070.05	13,504.005

C. Affirmative Action/Equal Opportunity

1. Employees

Summary data from the institution's Fiscal Year 1982 and 1983 EEO-6 reports appear in the following charts. Essentially, total employment remained stable with minimal composition

changes reflected in each of the seven categories.

Black and minority employment remained relatively constant and female employment increased in five of the seven categories. Affirmative Action goals for the institution were revised in June, 1983, and increased employment of black faculty (4) and secretarial/clerical (4) has been projected over the 1985 and 1986 fiscal years. Success in attaining these goals will place employment of blacks, minorities, and females in the secretarial/clerical area in excess of their labor market availability. Other Affirmative Action goals were met, or exceeded, in each of the employment categories.

<u>BLACKS AND MINORITIES</u> <u>EEO CATEGORY</u>	<u>NUMBER EMPLOYED</u>			
	<u>FY 1982</u>		<u>FY 1983</u>	
	<u>Number</u>	<u>% of Category</u>	<u>Number</u>	<u>% of Category</u>
Prof/Adm/Manag.	3	5.97	3	4.29
Faculty	10	4.85	11	5.39
Professional Non-Faculty	1	2.86	1	2.17
Secretarial Clerical	9	7.63	8	6.45
Technical Paraprofess.	0	0	0	0
Skilled Crafts	6	21.43	6	18.75
Service Maintenance	<u>127</u>	75.60	<u>127</u>	72.99
Total Minority Employment	156		156	

<u>WOMEN</u> <u>EEO CATEGORY</u>	<u>NUMBER EMPLOYED</u>			
	<u>FY 1982</u>		<u>FY 1983</u>	
	<u>Number</u>	<u>% of Category</u>	<u>Number</u>	<u>% of Category</u>
Prof/Adm/Manag.	14	20.90	12	17.14
Faculty	67	32.52	69	33.82
Professional Non-Faculty	22	62.86	25	54.35
Secretarial Clerical	110	93.22	119	95.97
Technical Paraprofess.	4	57.14	6	60.00
Skilled Crafts	0	0	1	3.13
Service Maintenance	<u>71</u>	42.26	<u>69</u>	39.66
Total Female Employment	288		301	

Recruitment - Continued emphasis in developing a representative applicant pool will be made by the institution with the full support of all academic and administrative officers. Goal attainment will be a primary concern, although quality of instruction will continue to be emphasized.

Retention - Enrichment efforts in behalf of minority faculty continue, with partial pay being provided for some faculty while they work on advanced degrees. Three minority faculty members returned from leave this year, having completed the majority of their course requirements for the Ph.D. degree. Summer leave for another minority faculty member was approved and she is also working toward the doctorate.

Review - A complete review of the institution's Affirmative Action program will be accomplished during Fiscal Year 1984. All academic departments will be involved in evaluating the progress made, identifying deficiencies, recommending remediation, and setting new employment goals for minority and female employees.

2. Students

A total of 67 black, 7 Asian, and no Spanish students were awarded degrees during the academic year. Seven-hundred-thirty-eight (738) black, 2 American Indian, 22 Asian, and 25 Hispanic students were enrolled during the Fall Quarter of 1982.

Complete analyses of student distribution by class, race, and sex and of degrees conferred by race and sex are contained in the statistical information of this report.

D. Planning Activities

Planning activities have been included in the narrative portion of this report in accordance with Annual Report instructions.

PART TWO
STATISTICS

FACULTY PROFILE – TOTAL FACULTY
(Includes All Persons Who Hold Academic Rank)
AS OF JUNE 30, 1983

Valdosta State College
Institution
L. Inman Grimsley
Person Preparing

	CATEGORIES										
	Full-Time Teaching Faculty	Research Faculty	General Administrators	Academic Administrators	Public Service	Librarians	Counselors	On Leave	Part-Time Faculty*	Other (Append Definition)	Total
DISTRIBUTION BY RANK											
Professor	41		1	21	1			2			66
Associate Professor	44		2	7		4		1			58
Assistant Professor	83		1	2		4				1	91
Instructor	20		2			1	1				24
Other											
Total	188	0	6	30	1	9	1	3	0	1	239
DISTRIBUTION BY HIGHEST DEGREE											
Doctorate	119	0	3	29	1		1	3			156
First Professional**										1	1
Education Specialist/Masters	69		3	1		9					82
Baccalaureate											
Other											
Total	188	0	6	30	1	9	1	3	0	1	239
DISTRIBUTION BY RACE AND SEX											
Black Male	3	0									3
White Male	126		5	25	1	2	1	3		1	164
All Other Male	2										2
Black Female	4			1							5
White Female	52		1	4		7					64
All Other Female	1										1
Total	188	0	6	30	1	9	1	3	0	1	239

*Includes only those part-time faculty (those persons who are less than .75 EFT) who are on an academic year contract; does not include part-time faculty who are hired on a per course, per quarter basis as needed.

** Includes M.D., J.D., D.V.M.

FACULTY PROFILE
SUPPLEMENTARY TENURE AND RANK DATA
(Includes Only Persons Holding Academic Rank)
AS OF JUNE 30, 1983

Valdosta State College
Institution
L. Inman Grimsley
Person Preparing

TENURED FACULTY ACADEMIC RANK	CATEGORIES										
	Full-Time Teaching Faculty	Research Faculty	General Administrators	Academic Administrators	Public Service	Librarians	Counselors	On Leave	Part-Time Faculty	Other (Append Definition)	Total
Professor	40			13	1			2			56
Associate Professor	36		2	6		3		1			48
Assistant Professor	34		1	1		3				1	40
Instructor	0										0
Total	110	0	3	20	1	6	0	3	0	1	144

TENURED FACULTY ACADEMIC RANK	BLACK		WHITE		ALL OTHER		Total
	Male	Female	Male	Female	Male	Female	
	Professor			45	9	2	
Associate Professor		2	36	10			48
Assistant Professor			27	13			40
Instructor							0
Total		2	108	32	2		144

NON-TENURED/ON TRACK ACADEMIC RANK	BLACK		WHITE		ALL OTHER		Total
	Male	Female	Male	Female	Male	Female	
	Professor			7	3		
Associate Professor			7	3			10
Assistant Professor	2	2	31	16			51
Instructor	1	1	11	10		1	24
Total	3	3	56	32		1	95

Valdosta State College

Institution

Arthur L. Bostock, Jr.

Person Preparing

DEGREES AND CERTIFICATES CONFERRED

Summer 1982 - Spring 1983

DEGREE OR CERTIFICATE PROGRAM/ MAJOR	Number Conferred
Information contained on following sheet	

VALDOSTA STATE COLLEGE
DEGREES
August 1982 - June 1983

Degrees	Black		Am Ind		Asian		Spanish		All Other		Total		Total
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
AA													
	AAA								4	2	4	2	6
Total for AA									4	2	4	2	6
AAS													
	AAS								1		1		1
	IFP									1		1	1
	VTS								6	2	6	2	8
Total for AAS									7	3	7	3	10
LEVEL TOTALS									11	5	11	5	16
BA													
	ART								1		1		1
	ECO				1					1	1		2
	ENG								5	6	5	6	11
	FR								2		2		2
	HIS	1							11	5	12	5	17
	PHI	1							2		3		3
	POS	1	1						13	5	14	6	20
	PSY		1						4	4	4	5	9
	SOC	1	1						2	10	3	11	14
	SPA									1		1	1
Total for BA		4	3		1				40	32	45	35	80
BBA													
	ACC	2	6						29	24	31	30	61
	BE									1		1	1
	ECO								2	1	2	1	3

Degrees (continued)

		<u>Black</u>		<u>Am Ind</u>		<u>Asian</u>	
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
	FIN						
	MGT	2	2			1	
	MKT					1	
	SA						
Total for BBA		4	8			2	
BFA							
	ARE					1	
	ART	2					
	SE						
	SPC		2				
	THA	1					
Total for BFA		3	2			1	
BM							
	MUE						
Total for BM							
BS							
	AST						
	BIO					1	
	CHM						
	CS						
	MAT						1
	PHY						
	PSY		2				
Total for BS			2			1	1
BSCJ							
	CRM	2	1				
Total for BSCJ		2	1				

Spanish		All Male	Other Female	Total		Total
Male	Female			Male	Female	
		8	3	8	3	11
		68	13	71	15	86
		11	13	12	13	25
			1		1	1
		118	56	124	64	188
			2	1	2	3
		4	4	6	4	10
		1	1	1	1	2
		28	24	28	26	54
		11	4	12	4	16
		44	35	48	37	85
		3	7	3	7	10
		3	7	3	7	10
		1		1		1
		20	4	21	4	25
		1	1	1	1	2
		1	1	1	1	2
		4	3	4	4	8
		8		8		8
			8		10	10
		35	17	36	20	56
		12	14	14	15	29
		12	14	14	15	29

Degrees (continued)

		<u>Black</u>		<u>Am Ind</u>		<u>Asian</u>
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u> <u>Female</u>
BSED						
	BE		2			
	ECE		4			
	EED					
	MCE					
	PE					
	SED		1			
	SPE		4			
	VED					
Total for BSED			11			
BSN						
	NUR		6			2
Total for BSN			6			2
LEVEL TOTALS		13	33			5 3
EDS						
	EAS					
	EED					
	RDE		1			
	SPE					
Total for EDS			1			
LEVEL TOTALS			1			
MA						
	ENG					
	HIS					
Total for MA						

Spanish		All	Other	Total		<u>Total</u>
<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
			13		15	15
		1	69	1	73	74
		1	1	1	1	2
		1	19	1	19	20
		8	5	8	5	13
		4	12	4	13	17
			14		18	18
			2		2	2
		15	135	15	146	161
		7	54	7	62	69
		7	54	7	62	69
		274	350	292	386	678
		16	10	16	10	26
			10		10	10
		1		1	1	2
			3		3	3
		17	23	17	24	41
		17	23	17	24	41
		2	1	2	1	3
			3		3	3
		2	4	2	4	6

Degrees (continued)

		<u>Black</u>		<u>Am Ind</u>		<u>Asian</u>	
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
MBA							
	MBA		1			1	
	MGT						
	MKT						
Total for MBA			1			1	
MED							
	BE						
	C&G		1				
	EAS	3	2				
	ECE		1				
	EED						
	PE						
	RDE	1					
	SED		1				
	SPE		5				
	VED						
Total for MED		4	10				
MPA							
	PA						
Total for MPA							
MS							
	PSY		2				
	SOC	1	1			1	
Total for MS		1	3			1	
LEVEL TOTALS		5	14			2	

Spanish		All Male	Other Female	Total		Total
Male	Female			Male	Female	
		16	7	17	8	25
		1		1		1
		1		1		1
		18	7	19	8	27
			5		5	5
		1	3	1	4	5
		10	7	13	9	22
			37		38	38
			19		19	19
		5	3	5	3	8
			5	1	5	6
		6	9	6	10	16
		3	28	3	33	36
		3	1	3	1	4
		28	117	32	127	159
		2		2		2
		2		2		2
		9	6	9	8	17
		4	7	6	8	14
		13	13	15	16	31
		63	141	70	155	225

Degrees (continued)

		<u>Black</u>		<u>Am Ind</u>		<u>Asian</u>	
		<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>
2YR							
	TYR		1				
Total for 2YR			1				
LEVEL TOTALS			1				
GRAND TOTALS		18	49			7	3

<u>Spanish</u>		<u>All Other</u>		<u>Total</u>		<u>Total</u>
<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	
			6		7	7
			6		7	7
			6		7	7
		365	525	390	577	967

STUDENT DISTRIBUTION BY CLASS, RACE, AND SEX

<u>Class</u>	<u>Black</u>		<u>Indian</u>		<u>Oriental</u>		<u>Spanish</u>		<u>Caucasian</u>		<u>Foreign</u>		<u>Totals by Class</u>		
	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Male</u>	<u>Female</u>	<u>Totals</u>
Freshman	60	118	0	1	2	2	6	4	610	535	0	0	678	660	1338
Sophomore	57	103	0	2	2	0	2	3	607	565	0	0	668	673	1341
Junior	51	85	0	1	6	1	4	3	416	525	0	0	477	615	1092
Senior	65	139	0	0	3	5	2	2	684	779	0	0	754	925	1679
Graduate and Transient Graduate	79	182	0	1	5	1	2	5	569	1203	0	0	655	1392	2047
Transient Undergraduate	2	3	0	0	0	1	2	2	40	53	0	0	44	59	103
Developmental Studies	54	67	1	0	1	1	2	0	68	40	0	0	126	108	234
Total by Sex	368	697	1	5	19	11	20	19	2994	3700	0	0	3402	4432	7834
Total by Race	1065		6		30		39		6694		0		7834		7834
Percentage by Race	13.59%		0.08%		0.38%		0.50%		85.45%		0.00%		100.00%		

Valdosta State College
Institution

Gary L. Bass
Person Preparing

APPLICATIONS AS OF JULY 1, 1983

Fall Quarter, 1983

<u>ACCEPTED</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	597	739	1336
Transfer	145	234	379
Audits	0	0	0
Transients	0	1	1
Rotary	1	6	7
Graduates	5	13	18
TOTAL	748	993	1741

<u>INCOMPLETE</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	136	106	242
Transfer	74	98	172
Audits	0	0	0
Transients	0	1	1
Rotary	0	0	0
Graduates	27	45	72
TOTAL	237	250	487

<u>WITHDRAWN</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	12	16	28
Transfer	1	3	4

<u>REJECTED</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshman	3	1	4
Transfer	0	1	1
Graduates	0	0	0
TOTAL	3	2	5

GRAND TOTALS

July 5, 1983: 2233

July 1, 1982: 2203

Valdosta State College
Institution

Gary L. Bass
Person Preparing

DIRECTOR OF ADMISSIONS
Annual Report

Applications for Admission for 1982-1983
as Compared with Those for 1981-1982

	<u>Begin- ning Fresh- men</u>	<u>Transfer Under- Graduate</u>	<u>Audit and Transient</u>	<u>81-82 Total</u>	<u>82-83 Total</u>
A. 1. No. Completed Applications	2004	1183	139	2758	3326
2. No. Accepted	1303	1180	139	2242	2622
3. No. Accepted for On-Trial	659			485	659
4. No. Not Accepted:					
a. Academic Reasons	42	3		31	45
b. No Space					
c. Other Reasons					
TOTAL NOT ACCEPTED	42	3		31	45
B. 1. No. Incomplete Applications	474	73	16	399	563

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS
FOR PROGRAMS OF INSTRUCTION, RESEARCH,
AND PUBLIC SERVICE
For Fiscal Year Ending June 30, 1983

Valdosta State College

Institution

C. Lee Bradley

Person Preparing

Institutional Department or Unit Submitting Request	Type*	Description (Title/Granting Agency)	Number of Proposals			Amount of Proposals		
			Submitted	Awarded	Rejected or Withdrawn	Submitted	Awarded	Rejected or Withdrawn
Chemistry (Dr. John Barbas)	R	Mechanisms of Reactive Inter- mediates on Silica Surfaces (American Chemical Society's Petroleum Research Fund)	1			\$15,000		
Dean of Students	I	Title VIII Administrative Grant Proposal for Co-op Education (US Department of Education)	1			332,849		
Marketing and Economics (Dr. Ralph Allen)	I/PS	International Business Develop- ment Program for South Georgia (Title VI, US Department of Education)	1			35,791		
Department of History	PS	"Valdosta: Yesterday, Today, & Tomorrow," videotape docu- mentary (Georgia Endowment for the Humanities)	1		R	18,114		18,114
Department of History (Dr. Dale Peeples)	PS	"The US and Its Neighbors" (Georgia Endowment for the Humanities)	1	1		3,770	3,770	
Division of International Studies (Dr. William M. Gabard)	PS	"A Century of US-Korean Relations..." (Georgia Endow- ment for the Humanities)	1	1		2,162	2,162	
Department of Psychology, Counseling, and Guidance (Dr. Dan Kaeck)	I	"Parkwood Developmental Center" (Title VI-B, Georgia Department of Education)	1	1		89,368	89,368	

* I = Instruction R = Research PS = Public Service

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS
FOR PROGRAMS OF INSTRUCTION, RESEARCH,
AND PUBLIC SERVICE
For Fiscal Year Ending June 30, 1983

Valdosta State College

Institution

C. Lee Bradley

Person Preparing

Institutional Department or Unit Submitting Request	Type*	Description (Title/Granting Agency)	Number of Proposals			Amount of Proposals		
			Submitted	Awarded	Rejected or Withdrawn	Submitted	Awarded	Rejected or Withdrawn
Department of Sociology (Dr. Louie Brown)	PS	Federal Emergency Management Agency--Administrative Grant	1	1		298,254	298,254	
Office of the President and Office of the Vice President	I	Title III Strengthening De- veloping Institutions Program, second year continuation (US Department of Education)	1	1		208,976	208,976	
Office of the President and Office of the Vice President	I	Title III Special Needs Program first year of a 3-year grant (US Department of Education)	1	1		436,260	436,260	
Department of Business and Vocational Education (Dr. James McMath)	I	South Georgia Center for Instructional Development in Applied Technology (Georgia Department of Education)	1			99,150		
Department of Business and Vocational Education (Dr. James McMath)	I	"Vocational Education" (Georgia Department of Education)	1	1		67,000	67,000	
School of Business Adminis- tration	PS	Small Business Development Center re-grant (University of Georgia)	1	1		32,000	32,000	
School of Business Adminis- tration	PS	Small Business Institute (US Department of Commerce, Small Business Administration)	1	1		2,159	2,159	
Library	I	Title II Library Grant (US Department of Education)	1	1		840	840	

* I = Instruction R = Research PS = Public Service

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS
FOR PROGRAMS OF INSTRUCTION, RESEARCH,
AND PUBLIC SERVICE
For Fiscal Year Ending June 30, 1983

Valdosta State College

Institution
C. Lee Bradley

Person Preparing

Institutional Department or Unit Submitting Request	Type*	Description (Title/Granting Agency)	Number of Proposals			Amount of Proposals		
			Submitted	Awarded	Rejected or Withdrawn	Submitted	Awarded	Rejected or Withdrawn
School of Nursing	I	Capitation Grant (US Department of Health and Human Services)	1	1		11,288	11,288	
Financial Aid	I	Veterans' Cost of Instruction Program (US Department of Education)	1	1		2,844	2,844	
Department of Sociology	I	Intergovernmental Personnel Agreement--Administrative Grant (National Emergency Training Center)	1	1		46,065	46,065	
TOTALS			18	13	1	\$1,691,890		\$18,144
							\$1,200,986	

* I = Instruction R = Research PS = Public Service

UNIVERSITY SYSTEM OF GEORGIA
LIBRARY SURVEY
1982-83

Name and mailing address of institution

Valdosta State College
Library
North Patterson Street
Valdosta, GA 31698

Name, title, telephone number of respondent

Mr. David L. Ince
Director of the Library
Valdosta State College Library
912-247-3244

PART I COLLECTION DATA

	Held 6/30/82	Added 7/1/82 to 6/30/83	Deleted 7/1/82 to 6/30/83	Held 6/30/83
A. PRINT				
1. Number of bound volumes	239,127	9,717	2,272	246,572
2. Number of current periodical and newspaper subscriptions	1,692	80	3	1,769
3. Number of current serial subscriptions	578	6	0	584
4. Separate government documents	39,252	2,405	518	41,139
5. Microform units	513,144	40,172	784	552,532
B. NON-PRINT				
1. Films (16, 8, 8s. strips)				
a. Number of reels	2,154	163	0	2,317
b. Number of titles	1,218	112	0	1,330
2. Video (cassettes, discs, tapes)				
a. Number of reels	78	68	0	146
b. Number of titles	59	66	0	125
3. Audio (discs, tapes, cassettes)				
a. Number of units	5,465	793	2	6,256
b. Number of titles	3,377	449	0	3,826
4. Graphics (slides, transparencies, pictures)				
a. Number of units	11,706	4,610		16,316
b. Number of titles	400	30		430
5. Kits and all other				
a. Number of units	24,797	193		24,990
b. Number of titles	476	48		524

PART II STAFF DATA

	Full-time Persons		Part-time Persons		
	a.	b.	c.	d.	e.
A. REGULAR	Full-time (whole numbers)	Salaries (whole dollars)	Part-time (whole numbers)	Part-time (f/t)	Salaries (whole dollars)
1. Librarians (include chief, deputy, assistant, and all other librarians)	8	201,036	1	.58	12,782
2. Other professional staff on the library budget (media specialists, subject bibliographers, analysts)	1	15,780			
3. Para Professional (undergraduate degree in library science or undergraduate)	3	56,232	3	1.37	18,511
4. Technical, clerical, and other supporting staff on the library budget	13	119,387	6	1.94	15,884
5. Totals	25	392,435	10	3.89	47,177
6. Total Salaries (H.A.S.b. + H.A.S.c.)					439,612

PART II STAFF DATA (Continued)

B. STUDENTS AND OTHER	a.	b.
	Number of hours served for the year 1982 to 1983	Wages of students serving on an hourly basis
1. Students (Library budgeted)	9,347	31,313
2. Students (Work study, grants, other)	13,848	46,391*
3. Volunteers	0	
4. Total Wages (II.B.1.b. + II.B.2.b.)		77,704
C. TOTAL STAFF SALARY AND WAGE EXPENDITURES (II.A.6 + II.B.4)		517,316

PART III – LIBRARY EXPENDITURE DATA

	Amount (whole dollars)
A. COLLECTION DEVELOPMENT	
1. Books	94,475
2. Periodicals, including newspapers and serials	119,749
3. Microforms	14,619
4. Binding	13,812
5. Non-print materials	44,721
6. Total (III.A.1. through III.A.5)	287,376
B. OPERATING AND OTHER	
1. Travel	4,509
2. Rents	740
3. Capital outlay (Equipment)	31,448
4. All other (including processing costs)	72,191
5. Total (III.B.1. through III.B.4.)	108,888
C. TOTAL STAFF SALARY AND WAGE EXPENDITURES (II.C.)	517,316
D. TOTAL LIBRARY EXPENDITURES (III.A.6. + III.B.5. + III.C.)	913,580

PART IV – STATISTICS

	Whole Dollars or Real Numbers
A. INSTITUTIONAL E & G EXPENDITURES, July 1, 1982 – June 30, 1983	17,213,664
B. LIBRARY EXPENDITURES (III.D.)	913,580
C. INSTITUTIONAL EFT, Fall Quarter 1982	4,667
D. PERCENTAGE: library expenditures ÷ institutional e & g (IV. B. ÷ IV. A.)	5.3
E. PERCENTAGE: collection development expenditures ÷ eft (III. A. 6. ÷ IV. C.)	61.58
F. PERCENTAGE: total staff expenditures ÷ eft (III. C. ÷ IV. C.)	110.85
G. PERCENTAGE: total library expenditures ÷ eft (III. D. ÷ IV. C.)	195.75

PART V – DEVELOPMENT AREAS

A. CIRCULATION	Number
1. Circulation of materials, equipment, to library users:	
a. Circulation of materials outside library (exclude reserves, transactions by dial access, and interlibrary loan)	60,977
b. Circulation of media (films, filmstrips, kits, videotapes, audio recordings, etc.)	5,733
c. Circulation of Audiovisual equipment (includes pickup by faculty and students)	3,897
d. Circulation of reserve material	133,301
e. Are individuals not directly associated with the institution permitted unrestricted borrowing privileges? (Yes or No) Yes	90

PART V DEVELOPMENT AREAS (Continued)

	Number
B. INTERLIBRARY LOANS	
1. Number of items in original and reproduced format	1,763
a. Provided to other libraries	1,216
b. Received from other libraries	547
C. HOURS OF OPERATION	
1. Total hours open per typical week	87
2. Total weekday nights open	4
3. Total hours open Saturday	9
4. Total hours open Sunday	9

D. PARTICIPATION IN/WITH COOPERATIVES, CONSORTIA, NETWORKS, OR COMMERCIAL DATA BASE VENDORS

1. List the names of consortia, cooperatives, and networks to which this library belongs or participates:

- OCLC/SOLINET _____
- SGAL (South Georgia Associated Libraries) _____
- _____
- _____

2. List the names of commercial, on-line data based vendors which the library employs (exclude microform subscription bases such as magazine traders):

- DIALOG _____
- _____
- _____
- _____

* NOT BUDGETED IN THE LIBRARY BUDGET