

ANNUAL REPORT
of the President
Valdosta State College

to
THE CHANCELLOR
and
THE BOARD OF REGENTS
of the
UNIVERSITY SYSTEM OF GEORGIA

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PART ONE
NARRATIVE

A. Description of the State of the Institution

1. Overall health of the institution

Fiscal Year 1988 was one of intense activity at Valdosta State College. New heights in enrollment were attained, program development and evaluation continued, plans for Special Funding Initiatives were made, and serious study was undertaken as to how the College in collaboration with other South Georgia schools could best serve the 41 counties of this strategic area. The College learned of its first million dollars cash gift which came in a will provision of the late Associate Professor of English Emeritus Gertrude Odum. The funds will be used to establish an endowment for academic scholarships.

In FY 1988, four new External Degree programs were approved by the Board of Regents. The Master of Public Administration and the Bachelor of General Studies at the Naval Submarine Base, Kings Bay, the Bachelor of Science in Education at Bainbridge, and the Bachelor of Science in Education at Waycross were approved in January, 1988. In May, a SACS team conducted preliminary on-site evaluations of external degree programs at Kings Bay and Moody Air Force Base. Similar on-site visits to the off-campus centers at Waycross and Bainbridge will be conducted during the reaffirmation visit in April, 1990.

In August, 1987, Dr. Malcolm Rainey resigned as Vice President for Academic Affairs to return to full-time teaching. He remained as Acting Director of the Library throughout the fiscal year. Nationwide searches for a new Vice President for Academic Affairs and a permanent Director of the Library were conducted during

the winter and spring quarters. Dr. Louie A. Brown, who served as Acting Vice President for Academic Affairs during winter and spring, became Vice President for Academic Affairs July 1, 1988. Mr. George Gaumond, Librarian at Shepherd College (West Virginia) will become Director of the Library on January 1, 1989, and until that time Dr. Betty Paulk will serve as Acting Director.

Another key administrative addition was the appointment in May, 1988 of Dr. Michael Crowe as Director of Institutional Research and Planning. At the same time, Dr. Jerry Hardee, Assistant to the President, was named Affirmative Action Officer of the College. He will direct the College in an even greater effort to recruit minority faculty, administrators, and students. Dr. Cuba McKay became Director of Public Services in October, replacing Dr. Ernestine Clark who became Dean of Graduate Studies. Dr. William M. Gabard, Director of International Studies, retired on July 1, 1988, after 40 years' service. The committee for International Studies will make recommendations regarding future developments in that important area by the end of the coming year. During this time, Dean John Upchurch of the School of Arts and Sciences will administer the Department of International Studies.

Several campus wide committees have been appointed to study key issues including committees on a Faculty Senate and Faculty Committee Structure, Technology Center/Programs, University Status, and International Studies.

A highlight of the year was the allocation as follows of Special Initiative Funds for the establishment of a:

Teacher Education Center	\$225,000
Research and Development Center	\$250,000
Foreign Language and Culture Center	\$185,000

These allocations will have an extremely positive effect on many programs.

June, 1988, marked the first admission of students under the College Preparatory Curriculum program. Apparently the high schools have done a good job in preparing students since a very small number have deficiencies.

During the past academic year, much planning and preparation have begun for the Southern Association Self-Study. Many committee assignments and appointments have been made, and the coming year will see intensive on-going planning for the April, 1990 SACS reaffirmation visit.

2. General profile of the institution including a brief description of the characteristics of the faculty and the student body

a. Faculty

In FY 1988, Valdosta State College had 272 full-time teachers, administrators, and librarians. Of this number 197 were males and 75 were females. One hundred thirty-three (133) faculty members were tenured, 121 were non-tenured, and 18 were designated Non-Tenure Track, distributed among the academic ranks of 75 professors, 69 associate professors, 99 assistant professors,

and 29 instructors, with 181 holding the doctorate, and 91 the first professional, Educational Specialist, and Master's degrees.

b. Students

During FY 1988 there were 9,910 registrations of students at Valdosta State College, counting no student more than once. They registered for 268,822 credit hours (exclusive of ROTC). Financial aid to students included \$1,988,459 in Pell Grants, \$3,010,568 in Guaranteed Student Loans, \$225,000 in Perkins Loans, \$70,000 in Supplemental Grants, \$450,000 in Work-Study monies, and \$269,725 in Student Incentive Grant Awards. There continue to be more VSC students eligible for Work-Study, Supplemental Grants, and National Direct Student Loans than awards available. All the programs are increasingly difficult to administer because of more stringent certification requirements. The Office of Education tends to change the regulations at the last minute which produces problems in processing aid applications, especially during the summer months.

3. Information concerning the library, physical plant, fiscal affairs, and general administrative services

a. Library

One of the Library's major goals continues to be the provision of quality service to patrons. In FY 1988, bibliographic instruction was given to 154 classes for a total of 285 hours, and reference questions answered and interlibrary loan transactions increased significantly. The Fine Arts Materials Center and the Instructional Materials Center were completely renovated with new shelving and furniture, which provided additional seating, study areas, and work space. The number of periodical articles and books loaned to students at off-campus sites showed a marked increase.

Collections of books were also sent to off-campus sites as requested by the faculty.

The Library continues to concentrate on a quality collection. The Library collections budget remained at \$330,000 this fiscal year but \$50,000 was added by budget amendments. This money was primarily expended in the areas of literature, sports medicine, nursing, music, children's literature, engineering, geology, geography, and biology. Serials are continuing to consume a large proportion of the materials budget. The \$205,073 spent on serials this fiscal year represented 63 percent of the original budget and 54 percent of the amended budget. With the continuing price increase in books and serials, additional funding is imperative to maintain a quality collection.

In developing long-range goals for the VSC Library, the American Library Association Standards for College Libraries, which measure quantity not quality, was examined in the areas of collection, staff, and space. The VSC Library exceeds the recommendations in quantity but not in space nor in staff, due to an understaffing in the reference area. The book space needs are being addressed in the short term by the acquisition of additional shelving, but more space is still needed for students and staff.

b. Business and Finance

The extreme inflation of the early 1980's appears to have moderated during the past several years, which has greatly alleviated a number of the College's severe financial problems. However, the burden and expense of compliance with federal regulations

continue to be felt in all areas of College operations. However, the College continues efficiently to manage its limited resources and appears in a most advantageous light when compared with other comparable University System institutions.

This year Auxiliary Services experienced little real growth in revenue due to Reade Hall being closed for a complete remodeling. Concurrently, the College Bookstore and the lobby of Hopper Hall were refurbished to reflect the way each of these facilities is currently used. During the year the College was able to pay off all the Georgia Education Authority (University) Bonds on its residence halls. This action leaves all housing facilities debt free, and annual operating expenses in housing have been reduced by \$142,000 a year. This expense reduction will enable Auxiliary Services to stabilize residence hall rates for the next several years.

The Business Services Division has seen a great deal of change this year with the introduction of the Regents' new College and University Funding Accounting software package. The new CUFA package became operational April 1, 1988, and is capable of providing a wealth of on-line data and reliable financial information to management. This new software will involve the computer more than ever in performing many of the number crunching tasks which are characteristic of fund accounting. The College should benefit greatly in the coming months as the new accounting system is fine tuned to the local operation.

FY 1988 will be known as the year of fringe benefit changes since all College sponsored programs were altered. Initially,

the long awaited implementation of the "employer pick up" of retirement contributions occurred with significant tax savings resulting for all employees. Other System benefits were revamped during the Fall Quarter with numerous seminars held to explain the new life, health, supplemental health programs and the flexible benefit concept.

A complete review and revision of the College's wage and salary administration program coupled with an area wage survey was completed by the Personnel Services Division in February, and recommendations for FY 1989 were approved by the President. Further adjustments in certain occupational categories will be considered during FY 1989 in an effort to maintain area competitiveness. Of continued concern is the potential impact of proposed minimum wage legislation.

The Public Safety Department had a relatively stable year in terms of employment. However, the opening of a correctional facility in Lowndes County and continued salary increases implemented by local law enforcement agencies made it more difficult to attract and retain qualified officers. A general salary adjustment, the elimination of set shifts, and the establishment of a new job classification, Patroller, were initiated in an effort to maintain a reasonably competitive position. Personnel requirements and alternative security measures must be considered next year as the College begins to occupy portions of Brookwood Plaza.

The Plant Operations Division maintained the College's physical facilities and grounds at a high level of attractiveness

conducive to learning and study. Efforts are continuing to upgrade the physical appearance of the campus, and the many positive comments received from visitors are evidence of the success of this program. The remodeling of West Hall progressed to the stage that it should be possible to occupy this facility during the Spring Quarter 1989. Also in FY 1988 the Plant Operation Division completed the remodeling of Reade Hall and the Bookstore and constructed a new central boiler plant to serve the main campus.

Major capital priorities are:

a.	Brookwood Hall Purchase 1300 N. Patterson (19,177 gross square feet)	\$1,000,000
	Brookwood Plaza Purchase 1200-1300 N. Patterson Street (122,800 gross square feet)	4,350,000
b.	Pound Hall Remodeling (Classroom and Lecture Complex).	375,000
c.	Roof Replacement, Library.	200,000
d.	Resurface Oak Street Parking Lot	175,000
e.	Campus Greenhouse.	75,000
f.	Oak Street Parking Lot Addition (Curb, gutter, lighting, and landscaping).	300,000
g.	Residence Hall Complex, 500 beds (100,000 gross square feet).	<u>7,500,000</u>
	TOTAL CAPITAL FUNDS	\$13,975,000

c. Public Relations

The Public Relations Office is designed to serve the entire College in all public relations efforts. It generates and edits most of the material in the Bulletin, mailed by Alumni Affairs quarterly to 22,000 alumni, businesses, and friends of

the College, and edits the weekly Capsule, a faculty/staff information piece, and the quarterly Calendar of Events distributed to 7,000 area people. It also assumes responsibility for the two annual blood drives on campus and maintains the Campus Master Calendar.

During the year, Public Relations prepared and distributed 723 news and photo releases with versions being sent both to print and electronic outlets. Some 1,071 Georgia newspaper items regarding VSC were received from the clipping service. An information sheet of monthly activities for the general public was sent to area media, listing events and activities at the College.

In FY 1988, over 140 news releases accompanied by three to seventy-five pictures each were distributed and promotional photos were taken for a vast array of special events. College personnel were also regularly placed on WALB-TV's Town & Country and WCTV-TV's Good Morning Show, programs which are taped and used both in the morning and at mid-day. One hundred twenty-six tours including visits to the art gallery, library, and planetarium, were arranged for 4,939 public school students and other visitors.

Following a survey of the faculty and administration, a Speakers Bureau brochure was prepared and mailed to all area civic organizations within a 100-mile radius of VSC.

In October, the Director of Public Relations directed the College's successful Sunbelt Exposition exhibit where a mini-bookstore was maintained and entertainment was provided by the Gospel Choir, the Jazz Ensemble, and the Blazin' Brigade dancers.

As a special attraction, Professors Don Penny and Harry Ally exhibited use of the pottery wheel. The School of Nursing conducted a blood pressure screening service and distributed brochures concerning heart disease.

d. Alumni Affairs

The Alumni Director served as advisor to the Ambassadors, the Student Alumni Association, who donated over 145 man-hours hosting various campus related events. The department also hosted receptions for local alumni in four cities outside the College community, and attendance goals were exceeded in Atlanta and Augusta.

The Director assisted the Alumni Association in awarding two Alumni scholarships to eligible VSC students and made plans to award three scholarships in FY 1989. Other activities included the offering of two foreign travel tours, funding receptions following four commencements, and conducting extensive activities at Homecoming, October 23-25, 1987.

e. College Development

The Development Office continued to grow in a year in which many forecasted college advancement organizations would raise less money than in prior years. The VSC Foundation found that growth occurred across the board. The annual Faculty/Staff campaign raised \$37,135.62, as much money as in previous years, without interfering with gifts to the five-year capital campaign. The Phone-A-Thon had a total of \$76,853 in pledges, an increase for the third consecutive year.

The Development Office obtained funding for the first VSC mascot since the school became known as the Blazers. The office helped with the planning, implementing, and selection of the costume. "Blaze" has been a hit everywhere he goes.

The VSC affinity credit card program which was begun last year continued to grow, and the Development Office promoted it through mailings and advertisements.

The athletic teams were also assisted in fund-raising through various projects including a Blazer Club Drive Golf Tournament in August, 1987, and a Celebrity Golf Tournament (for football) in the Spring of 1988. Both tournaments were successful in raising funds and promoting the athletic programs statewide. Tailgate tables were sold to benefit the football program, and tailgate parties were staged for out of town football games.

The VSC Foundation provided more scholarships this year than ever before, including five new full tuition grants. Also a Golf Scholarship endowment was established to honor Billy Grant, the late Athletic Director. Two other scholarships were awarded for the first time, the Bernard R. Linger Scholarship for the Arts and the SAFT America, Inc. Scholarship for a Business major minoring in French. An Athletic Scholarship Committee was established which will seek to raise funds statewide.

The Foundation also continued to expand its efforts to obtain financial assistance from private and corporate foundations by submitting a number of proposals. This year, the GAR Foundation (Roadway Express) gave another \$10,000 to the School of Business

to be added to the \$25,000 GAR endowment. The Music Department received a three-year pledge of \$50,000 from an anonymous donor.

The Foundation mailed estate and deferred giving information to over 4,000 alumni and friends of the College. Totally, some 76,290 pieces of mail of a fund-raising and/or informational nature were sent out this year.

The Foundation began creating special projects committees in communities where VSC has a large number of alumni to assist in promotional efforts. The first committee, established in Atlanta, has helped raise \$6,000. Organizational efforts are presently underway in Tifton and Albany.

While carrying out our new and regular campaigns, the Development Office assisted other campus operations by either hosting, financing or providing space and phones for them. Groups assisted included PRSSA, the Vice Presidents of the University System, Gospel Choir, Marching Band, Concert Choir, Admissions, and many more.

f. Student Affairs

The Division of Student Affairs had a successful year during which it concentrated on improving relations with other divisions of the institution. In addition, members of the Division constantly worked on staff development and improving professional skills. The student organizations continued to function well and the College Union Program showed impressive improvement.

Student Activities

Fiscal Year 1988 was busy and productive for the Office of Student Activities. Numerous events were planned throughout

the year, some of which were traditional and others were new.

Workshop demonstrations were held on cooking, stenciling, and pizza-making. The Campus Activities Board sponsored a talent show, fashion show, skate night, cash can hunt, plant sale, Valentine tuck-ins, and a baby picture contest.

In the recreational area ping pong, mini golf, checkers, chess, billiards, bingo, scrabble, monopoly, UNO, and volleyball tournaments were held. A Campus Activities Board Finals Night was begun utilizing the renovated game room which was kept open until 2:00 a.m. Refreshments were served to give students a break from studying.

Homecoming featured many activities including a "Wear Your School Colors Day," special events afternoon, block party, and the annual Homecoming parade. Winter Quarter the C.A.B. ran a series of "Happy Hours" once again which featured comedians. Concerts presented included those of Night Rangers, Reba McEntire, and Lee Greenwood.

The Student Government Association had a very productive year. The executive officers assumed their responsibilities well and represented the student body in a positive way. The S.G.A. Leadership Retreat attracted 33 students, the largest number ever attending.

Intramurals

The Intramural Department continued to offer many different activities to involve as many students as possible and to provide the opportunity for every student to participate in some type of sport, competition, or activity. All events offered for men

were also offered for women, and in some activities they participated together (Co-Rec).

During the year, the Intramural Department held over 2,400 contests in 42 events. Aside from on-campus activities, five teams participated in the state flag football championship, and the Co-Rec football team won the state championship. Two football teams qualified and traveled to the national flag football championships in New Orleans. In addition, two teams participated in the state 3-on-3 basketball championships, and four teams competed in the state softball championships.

A need for office and storage space and fields for outdoor activities poses problems for Intramurals which should be addressed.

Testing

The Test Center at Valdosta State College continued its expansion in FY 1988 to accommodate student needs for standardized tests. The position of Testing Officer has proven to be very beneficial for the coordination, security, supervision, preparation, and administration on group and individual bases of standardized tests for local, state, and national programs.

The Collegiate Placement Examinations for the University System of Georgia replaced the Basic Skills Examinations beginning in the Summer Quarter, 1988. The pilot, experimental, and tryout administrations of the CPE were given on campus to selected students during the 1986-1987 and 1987-1988 academic years.

There has been a steady increase in demand from students for the Test Center to administer tests on an individual and

on a walk-in basis. The totals in recent years were:

<u>Academic Year</u>	<u>Number of Students Tested</u>	<u>Number of Administrations</u>
1985-1986	3093	86
1986-1987	4014	77
1987-1988	6012	128

The Testing Center needs additional space to accommodate student testing and a vault with adequate space for storing testing materials.

Fraternities

FY 1988 was a good year for most Greeks on campus. The presidents and advisors of chapters kept the lines of communication open between themselves and the Student Affairs office which helped avert potential problems.

Alcohol education and responsible drinking were the focal point of a number of the chapters this year. Alcohol parties for students 21 and over were limited to two per quarter, and there have been far fewer incidences of alcohol misuse this year than before.

Fall rush led to the issuance of 248 bids, and 173 men were accepted. Additional wildcats bids were issued later. The existing chapters seem to have a positive attitude toward bringing additional chapters to campus.

Eileen Stevens was the guest speaker at this year's Greek Assembly. Her message centered on hazing from a personal standpoint in which she discussed the death of her son in a New Jersey hazing related accident.

At the conclusion of Greek Week the committee, consisting of one member from every participating organization, voted to

eliminate the extreme competition that has caused problems in the past. A steering committee established to formulate new ideas wishes to make the week a fund-raising time for each chapter's philanthropies and a time for moderate competition.

Panhellenic

The Panhellenic Council had a busy and exciting year. Awards were given to many Panhellenic members including the President's Cup recipient (Alpha Delta Pi), Greek Week winner (Phi Mu), Panhellenic Woman of the Year (Stacy Dennis), and initiates into the Rho Lambda Honor Society (24 members), and the Order of Omega (17 members). The sororities aided many community service projects including MDA, the Cancer Society, Camp Adventure, and the annual Phone-a-Thon.

Counseling Center

The Counseling Center staff offered a wide variety of services to VSC students and faculty designed to assist students with personal, social, academic, and/or vocational concerns. During the year, the Center provided individual and group counseling to 410 students who accounted for over 1,374 client contact hours. Individual counseling averaged 4 sessions per student.

The Center also offered seminars to 85 students who participated in the following areas: Strategies of Study, Test Anxiety Reduction, Time Management, Managing Stress, How to Sleep Better, Learning Self-Hypnosis, Creative Visualization, Overcoming Speech Anxiety, and Powerspeak Training.

A major Center emphasis has been outreach activities. The staff of three had contact with over 3,800 students outside

of its offices. Approximately 500 students participated in the annual "Thirsty Thursday" Alcohol Awareness Fair. Outreach services extended into the residence halls, fraternities and sororities, classes, church organizations and many special interest groups. These activities/programs included Open Campus Day, Health Fair, InSight Orientation, Creative Visualization, Study Skills, Regents' Test Anxiety Reduction, Suicide, Alcohol Awareness, Wellness Communication Skills, Rape Awareness, Student Leadership, Conflict Resolution, AIDS, Stress Management, Relaxation, Assertiveness, Time Management, Math Anxiety, Hypnosis, Bulimia, Sleep, class projects, and many more. During the Winter Quarter, the Center also selected and trained 10 students for the Minority Peer Advising Program.

Career Planning and Placement

Ms. Winifred Collins became Director of Career Planning and Placement in October, 1988, and Patricia Gilliland became Career Development Specialist in November, 1988. The office made presentations to many classes and organizations and worked closely to coordinate its activities with all the schools.

Its placement activities included:

Two hundred and fifteen (215) students with files confirmed were employed.

Five hundred and twenty-eight (528) new credential files were established.

Six hundred and seventy-eight (678) files were forwarded to employers.

One thousand three hundred and sixty-seven (1,367) students utilized the services of the office.

Eighty-four (84) companies conducted on-campus recruitment activities.

Forty (40) hospitals were represented at a "Nurses Career Day" which 112 students attended.

Fifty-four (54) school systems participated in a "Career Day for Educators," and 74 students were interviewed.

Fifty-four (54) local business representatives attended an "Employment Opportunity Day."

Farber Student Health Center

	<u>Summer Quarter</u>	<u>Fall Quarter</u>	<u>Winter Quarter</u>	<u>Spring Quarter</u>	<u>Total</u>
Number Patients Treated	2044	5208	4816	4060	16,128
Number Patients Admitted	47	57	33	16	153
Number Patients Referred to SGMC or Private Physician	28	89	43	45	205

In FY 1988 there were 153 overnight admissions, each patient staying at least one day with the maximum being three.

Influenza inoculations were given at the Infirmary during October, 1987. A total of 85 inoculations of A/Taiwan, A/Leningrad, and B/Ann Arbor influenza vaccines were given. The Infirmary participated in the 1987-88 flu surveillance in cooperation with the Office of Epidemiology of the Georgia Department of Human Resources. A VSC student was one of the first two A/Leningrad influenza isolated in Georgia. Blood samples and throat cultures from VSC students were sent to Epidemiology for evaluation. Weekly reports were compiled and relayed to Epidemiology from October 1987 through March 1988.

The Women's Health Clinic on Thursday afternoons continued. A total of 290 females had complete physicals and Pap smears this year.

Dr. Mack Greer, the campus physician, updated his affiliate Faculty status in Advanced Cardiac Life Support and was the Course Director for three courses of Advanced Cardiac Life Support. He is the Medical Director of the Advanced Emergency Medical Technicians and teaches weekly classes of AEMT's. He is also the Medical Director of Emergency Services at South Georgia Medical Center, of Valdosta/Lowndes Ambulance Service, and of Georgia Home Rehab. He serves on the Board of Regents Ad Hoc Committee on AIDS and Infectious Diseases, the District 8 AIDS Task Force, and the Board of Directors of the American Red Cross. Dr. Greer was named a Fellow of the American Academy of Family Practice in 1988.

Financial Aid and Veterans' Affairs

During the year, the Financial Aid Office awarded the many loans and grants to students outlined in A.2.b. It also submitted six Pell Grant Progress Reports, the Regents' Report on Financial Aid, the Fiscal Operations Report and Application for Funds for the 1988-1989 academic year, and a quarterly Veterans report.

Residence Life

Occupancy for the academic year was up each quarter over the previous year even though Reade Hall was unavailable due to renovation. Occupancy was as follows: Fall, 1,779 residents (95%); Winter, 1,582 residents (84%); and Spring, 1,382 residents (74%). The occupancy rates should improve in FY 1989 since Reade will be back in use.

Programming took a new twist this year with the initial Premiere Week, which featured many opportunities for student participation. The program had positive effects on the residents and will be continued in the fall. Many other programs were held, providing a good mix of educational and social activities. As usual, the social programs were the best received.

Staff selection was a major task this year since only one Head Resident returned, and there were many RA openings. To improve the overall functioning of the staff, in-service training sessions and an orientation program for RA's who begin in a quarter other than fall were initiated.

Cooperative Education

Growth in the quality and size of the Cooperative Education Program occurred during its fourth year of operation. The total number of students placed in Co-op positions increased from forty-one to ninety-four. The increase in the alternating program from fourteen to forty-four was even more significant since the alternating students tend to Co-op for a longer period of time.

One of the keys to the growth of the program was its increased visibility on campus. A multifaceted marketing approach utilized advertising in the school newspaper, posters, direct mailings, and class presentations.

Discipline

Forgery was the main problem with which the VSC Judicial Committee dealt. In all cases where charges were made, the individuals were found guilty and were suspended.

Underage consumption of alcohol was the concern of most of the administrative hearings. Next year a detection device will be used to determine blood/alcohol level, and offenders will be referred to State Court.

Orientation

The Orientation program had a very successful year, despite a change in personnel. During Winter Quarter, 30 new InSight Leaders were selected and thoroughly trained. The Coordinator planned and organized a new InSight Brochure for the Summer Orientations.

In conclusion, the Division of Student Affairs has shown a significant improvement in FY 1988. Its main goals continue to be improvement in all areas and closer coordination of its efforts with all areas of the College.

B. Highlights of the Year's Work

1. Accomplishments and activities of major organizational areas within the institution

An overview of significant achievements in the Schools and Divisions and the academic support offices follows:

a. School of Arts and Sciences

In the administrative area, Dr. Jack Hasling, Assistant Professor of Sociology, was named Acting Head of the Department of Sociology, Anthropology, and Criminal Justice in January, 1988. On July 1, 1988, Dr. Dennis Marks became Head of the Department of Physics, Astronomy, and Geology, replacing Dr. William Daughdrill who had served as Acting Head.

Data on majors by department, comparing counts taken during spring quarters 1987 and 1988, indicate a gain of 159 Arts and

Sciences' majors in 1988. Seven departments or programs--Chemistry, General Studies, Liberal Arts Studies, Modern Foreign Languages, Philosophy, Political Science, and Sociology, Anthropology, and Criminal Justice--experienced increases in majors.

The faculty participated in a significant number of professional activities during the year. They attended 288 scholarly meetings; made 141 speeches to civic, religious, and other groups; read 32 papers at scholarly meetings, and served on 71 occasions as editor, consultant, or workshop participants. Two books/monographs were published, as were forty-three articles and creative pieces. Moreover, fifty-nine grants were obtained from the Center for Faculty Development and Instructional Improvement.

The Department of Biology's curricular offerings are large and probably unrivaled by any senior college in the University System. Its faculty continued to be very productive in research. Mrs. Elizabeth R. Bechtel was recognized by Herpetologica for her contributions to research on glass lizards conducted at the North Carolina Museum of Natural History. Dr. Dennis A. Bogyo spent the summer of 1987 at Syracuse University collaborating on tumor cell research, and Dr. Bradley Bergstrom received two grants to study Cotton rats and the Florida Water rat. Phase Three of the development of the cell biology lab was begun by acquiring two significant pieces of analytical equipment.

Dr. Jesse Spencer, Head of the Department of Chemistry, was elected as the chairman of the Southwest Georgia Section of the American Chemical Society. Dr. John Barbas continued

his work under a NSF grant on the kinetics of peroxide decomposition on silica. Acquisition of a gas chromatograph and an electro-analyzer notably enhanced the department's laboratory equipment.

The English Department hosted the annual meeting of the Georgia-South Carolina College English Association in February, 1988. The Writing Center, partially due to an increase of available computers, had a 17 percent increase in tutoring sessions (958) and an 80 percent increase in individual computer sessions (1,628). Members of the department published extensively in national, regional, and local journals and presented a number of papers at professional meetings. The Georgia Press Association recognized outstanding work on The Spectator by giving the student newspaper twelve awards.

In the Department of History, Dr. Louis Schmier was chosen as a Joseph P. Malone Fellow in Middle East Studies and took part in a faculty development seminar in Yemen in March, 1988. In July-August 1987, Dr. Gordon L. Teffeteller attended the Wellington Conference at the University of Southampton, England.

The Department of Mathematics and Computer Science finalized a program proposal for a much needed degree in computer information systems. Professors David Boyd and John Samaras received Master of Science degrees in Computer Science from the University of South Carolina.

The Department of Modern Foreign Languages hosted a successful institute in Spanish funded by the State Department of Education and attended by twenty-five high school Spanish teachers from

throughout the state. Professor C. Lee Bradley was named Executive Secretary, effective October, 1988, of the Southern Conference on Language Teaching (SCOLT). In October of 1987, he was awarded the FLAG Certificate of Excellence.

Dr. Ronald Barnette, Head of the Department of Philosophy, served as president of the Georgia Philosophical Society, as referee for two national journals, as test designer for the logic section of the LSAT, and as a consultant to the State Department of Education in the area of teaching critical thinking. Dr. James Hill served as president of the Georgia Honors Council, as program chairman of the fifth annual meeting of the Georgia Honors Council, and as workshop director for the Southern Honors Council.

The Department of Physics, Astronomy, and Geology continued to attract and graduate more Physics majors than either the University of Georgia or Georgia State. During the year, computerization of the Engineering Graphics Laboratory was accomplished, and an additional Ph.D. in Engineering was recruited for next year.

In the Department of Political Science, the most significant accomplishments during 1987-88 were the growth of the Master of Public Administration Program and the development of the Human Resource Management track of the MPA degree. Dr. Calvin Woodward, Pizer Professor, was chosen a Joseph P. Malone Fellow in Middle East Studies and took part in a seminar in Yemen in March, 1988.

In the Department of Sociology, Anthropology, and Criminal Justice, graduate level concentrations in Criminal Justice and Social Work were approved during the year. Dr. Chester Ballard served as vice president of the Association for Humanist Sociology, and nine department members served on 56 department, school, college, and University System committees.

b. School of Business Administration

The School of Business Administration did not receive joint accreditation for both its BBA and MBA Programs from the American Assembly of Collegiate Schools of Business (AACSB). Therefore, the School's faculty voted to deactivate the MBA Program when currently admitted students have an opportunity to complete the program (August, 1989), and to seek AACSB accreditation of the BBA Program. Academic Year 1988-89 will be the Self-Study Year, and 1989-90 will be the Visitation Year. Following re-accreditation of the BBA, the MBA can be reactivated.

Dr. John E. Oliver was appointed Head of the Department of Management and Information System and Dr. Larry Lowe Head of the Department of Marketing and Economics. These appointments, and Dr. Donald Seat's earlier appointment as Head of the Department of Accounting and Finance, make the School of Business Administration fully staffed administratively (for the first time in over five years). During the year, the faculty published a book, 4 teaching cases and 19 scholarly articles. The school's credit hours rose 3.03 percent.

c. School of Education

Dr. Clarence Lowman retired as Head of the Department of Business and Vocational Education, and Dr. Donnie McGahee became the new head July 1, 1988. Dr. Daniel Kaeck has resigned as Head of the Department of Psychology, Counseling, and Guidance to return to teaching. A search has been conducted and a new department head should be appointed September 1, 1988.

The School of Education continues to grow; an overall two percent increase in the number of majors and a one-half percent increase in credit hour production occurred from fall quarter 1986 to fall quarter 1987. The number of undergraduate majors rose by 10 percent.

During the year, networking of computers for all departments except Health, Physical Education, and Athletics was attained, although additional work has yet to be done on the system. The Sports Medicine laboratory was completed, making it one of the finest equipped in the South. The Department of Business and Vocational Education provided teacher education for approximately one-half of the new postsecondary education teachers in Georgia and was funded to provide extensive Vocational Teacher Institutes in the field. The Department of Educational Administration and Supervision inaugurated an Educational Leadership Center which should greatly aid South Georgia schools in obtaining improved leadership.

The School of Education sponsored a Summer Math Clinic, a Math Institute, a Science Institute, a Young Authors' Conference, and a Language Art Conference whose impacts were region-wide.

The Economics Center added three public schools to its Economics Education program. The Department of Special Education held a summer institute to certify 31 teachers in a national conference on Sports Law.

The School of Education participated in many activities during the FY 1988, among which were:

- (1) submitting to the National Council for Accreditation of Teacher Education (NCATE) the appropriate documentation to become eligible for institutional review;
- (2) completing the proposal for a new department within the School of Education, the Department of Middle Grades Education, which has been approved;
- (3) obtaining University System Special Initiative funding for the establishment of a Regional Education Center and submitting an initial plan to the Regents to achieve that status; and
- (4) beginning a second cycle of the off-campus Early Childhood Programs at Bainbridge and establishing the first cycle ECE program at Waycross.

d. School of the Arts

The school had an 11.33 percent increase in students taking courses and a 6.5 percent increase in credit hours from FY 1987. This impressive increase was partially the result of a continued effort by faculty to achieve a closer advisor/student relationship.

The degree requirements for the Bachelor of Fine Arts with a Major in Speech Communication and with a Major in Theater Arts were changed extensively. All degree programs of the School of the Arts now have clearly specified course requirements and elective possibilities.

A long-range plan to broaden the experience of students, many of whom had little or no contact with cultural conditions outside their own immediate geographic area, was begun in 1987-88. Eventually, every School of the Arts major will have an opportunity for foreign travel in a setting of particular application to his or her professional interest sometime during his or her college career. The program will also include bringing groups from other countries to the United States.

The faculty of the Department of Music completed the accreditation review process of the National Association of Schools of Music, including a comprehensive self-study document and a visit by an evaluation team. The self-study document and other preparations were described by the visiting Committee as "exemplary."

The Departments of Music and Communication Arts jointly produced the musical "Sweet Charity" during the spring quarter. The efforts of fourteen faculty members were combined with those of dozens of students and others to create a performance of impressive quality. A policy governing interdepartmental cooperation which has been developed during the past three years was applied in all aspects of the project and earned a positive faculty response.

Over 30,000 people attended openings and exhibitions in the Fine Arts Gallery, including children from 70 public school groups, and over 11,000 attended the dance and theatre presentations.

e. School of Nursing

At the June, 1988, faculty meeting of the School of Nursing, faculty members identified the following strengths of the School:

1. Increased number of RN's
2. Increased number of Junior applicants
3. Cohesiveness of faculty
4. Major strides in undergraduate curriculum development
5. Increased library holdings
6. Sound BSN and MSN programs
7. Positive relationship with clinical agencies
8. Greater than 90 percent NCLEX-RN passage
9. Strong college administrative support
10. Increased number of doctorally prepared faculty
11. Improved/varied teaching methods
12. Good student/faculty relationship

In the MSN program, the Academic Council approved new Masters level courses to implement a Clinical Specialist tract, which surveys of graduate nurses indicate is needed. The revision of the BSN curriculum for incoming Freshman Fall, 1988, was also approved by the Academic Council. Review by the Georgia Board of Nursing will be in the Spring of 1990.

Accreditation of the revised BSN curriculum and initial accreditation of the MSN program by the National League for Nursing is being sought in 1992.

f. Division of Aerospace Studies

Enrollment in AFROTC has increased with the growth of the college. The quality of AFROTC students as measured by grades and aptitude test scores has increased also. Annual commissioning numbers continue to remain stable in the 20-25 range.

Sophomore AFROTC cadets from Valdosta State College finished third in the 32 school Southeast Area and fourth in the nation in terms of results from the 1987 AFROTC Field Training encampments. This achievement represents an unparalleled record of accomplishment since VSC cadets also finished first in the Southeast Area in 1985 and 1986. The cadets were evaluated in ten categories to determine their potential as Air Force officers.

Arnold Air Society and Angel Flight, two AFROTC service organizations, won two major awards at their area convention last February. Angel Flight was also named Best Small Squadron for the second consecutive year.

The AFROTC program with some thirty others throughout the nation was slated for closure in 1989, but this decision was reversed in April, 1988. AFROTC is working earnestly to insure that if a program re-evaluation occurs in 1989 the unit will remain open.

g. Division of Graduate Studies

In FY 1988 Valdosta State College conferred 253 Master's and 103 Education Specialist degrees, a record year. The Ph.D. was conferred by Georgia State University on four students who were enrolled in the cooperative doctoral program.

Other significant accomplishments included consummating an agreement with Moody Air Force Base which allows VSC to assume all upper division and graduate programs at Moody. Thirteen students who were formerly enrolled in Troy State programs transferred into the MPA program. Graduate Studies has worked cooperatively with Dr. Cuba McKay and Lt. Col. (Ret.) Royce Oliver of VSC Public Services and Mr. Richard Ellenberg of the Education Office at Moody to ensure a smooth transition for students changing to VSC graduate programs.

A new option in the Master's of Public Administration program, the Human Resource Management, was begun this year. This option has proved to be popular both at Moody Air Force Base and the Naval Submarine Base, Kings Bay.

Valdosta State College was allocated \$12,500 during FY 1988 under the Regents' Opportunity Scholarship Program, which was awarded to minority graduate students. The allocation for FY 1989 has been increased to \$15,000.

h. Developmental Studies

Because of an increase in the number of students required to take developmental studies classes during the year, the Department of Developmental Studies recruited part-time faculty to teach in all three areas: Reading, English, and Math. The Learning Skills Lab was effectively used as an important component of the departmental program, and students increasingly use the lab to improve their skills in Math, Reading, and English. The department feels the services of a full-time counselor would aid students in developing a positive self-image and realistic career goals.

A new developmental studies Math course has been added to the department's curriculum offerings, but departmental members believe restructuring the Reading and English courses is also needed. An added course in each area would better prepare students for their first regular English and Social Studies courses.

Beginning Summer Quarter, 1988, the Collegiate Placement Exam, a series of three tests (Reading, English, and Math), replaced the Basic Skills Exams. Students who score less than 350 on the SAT (Verbal) and 350 on the SAT (Math) are required to take appropriate area tests. The passing score on all three tests is 75. In addition, any student who fails any one of these tests is declared a developmental studies student in the corresponding area.

i. Division of International Studies

The Department of International Studies, in cooperation with the departments of History, Modern Foreign Languages, and Political Science, sponsored a Fall Lecture Series on "United States - Latin American Relations," which featured five lecturers, an expert from the U.S. State Department's Bureau of Latin American Affairs, and lecturers from the University of Florida's Center for Latin American Studies.

In January, the Consul General of Canada in Atlanta, spoke to a number of classes on "U.S. - Canadian Relationships," particularly on the new economic treaty between the two nations.

During Winter Quarter, the Department, through a grant from SASASAAS, brought to campus Dr. Thomas J. Miller, a representative of the Anti-Terrorism Desk at the U.S. Department of

State. Dr. Miller gave three one-hour lectures to approximately 750 VSC students. His visit was followed by that of Dr. Lutz Reuter, a professor from the Federal Republic of Germany, who spoke to eight classes in History, Political Science, and Modern Foreign Languages.

In Spring Quarter, the Department sponsored, with assistance from the departments of History and Political Science, the twelfth annual Focus Series, which was extraordinarily successful. The theme, "The United States and Twentieth Century Wars: Declared and Undeclared," featured seven sessions attended by more than 850 people.

The Department sponsored on campus, in conjunction with the History Department, a Model High School Assembly for some 275 area students, who participated in a simulation of the U.N. General Assembly. This activity was directed by members of VSC's National Model United Nations group, who went to New York in April to represent the nation of Bahrain.

j. Office of Admissions

The fall and spring Campus Visitation Days were extremely well attended, and there is every indication that enrollment will steadily increase as it has over the past six years. Enrollment rose from 4,909 in the fall, 1981, to 7,056 in the fall, 1987.

The Admissions Office processed approximately eight hundred more applications than last year and generated almost 14,000 prospects through personalized correspondence. In addition, there was a 7 percent return on VSC's first-ever PSAT Student Search.

k. Office of the Registrar

Goals and objectives were developed for the Office of the Registrar in response to the request of the Goals and Long-Range Planning Committee. These goals and objectives will be utilized to determine effectiveness for the Institutional Self-Study.

Planning for the office has consisted of the preparation of a quarterly planning calendar that contains all scheduled activities, required reports, and routine processing. A quarterly registration timeline is produced to assist the Registrar and other academic and administrative offices in executing the numerous steps in the registration process. Two meetings are conducted each quarter with staff from the Office of the Registrar and other administrative offices to review the previous registration and to plan the next. A meeting with departmental representatives from the academic departments is conducted prior to the end of the quarter to review procedures for the next registration and to discuss problems.

Staff development has been accomplished by attendance at state and regional association meetings, participation in local and state workshops, and staff enrollment in credit courses. The Registrar and the Assistant Registrar also assisted the Vice Chancellor for Student Services with record problems at Savannah State College.

l. Computer Center

The Computer Center provides the overall support for the College's mainframe computer and administrative systems. It also provides support for the Prime 750 computer in the Department

of Mathematics and Computer Science and for communications that link the College with the University System Computer Network. The following applications and developments have occurred during the year:

1. An on-line registration system was developed and tested with Developmental Studies and Moody Air Force Base registration.
2. An op-scan system was designed and implemented to scan final grade sheets into the computer system.
3. Some systems were re-designed to provide additional offices access to critical data.
4. The Computer Center has migrated from terminals that attach to the mainframe to microcomputers to accommodate the control of the College Preparatory Curriculum system.
5. An in-depth effort has been made in the area of new programs and modifications of existing programs to accommodate the control of the College Preparatory Curriculum system.
6. Data has been extracted for the NCATE Writing Committee.
7. Data has been provided for the Repeat Policy Committee.
8. Student data information has been furnished to various departmental offices on diskette to establish departmental databases.
9. Many special and standard reports have been provided departmental offices.

m. Public Services

A significant number of courses, workshops, and other programs were sponsored during the FY 1988. Major program development and expansion occurred in Category I, courses directed for professional knowledge, and skills. A Professional Development Institute was begun in the summer, primarily to present courses for business and industry. Among others, it sponsored a Computer Series in August/September, December, and March.

Other professional courses sponsored by Continuing Education included the annual Language Arts Conference, the annual Young Authors' Conference, courses for pre-licensing and continuing education in real estate, and a teleconference for pharmacists.

A satellite dish was installed, and the first teleconference, "Teaching with Technology," was presented on May 13, 1988.

A number of other teleconferences will be presented during the coming months.

A variety of courses was offered in Category II, courses emphasizing personal development and enrichment, crafts, hobbies, recreation, and health. These included "The People's Law School," an eight-week series of presentations about various aspects of legal concern, which was offered in cooperation with local attorneys and the American Association of Trial Lawyers. A total of 366 persons participated in the program.

The 1988 SCOPE (School-College Outreach Program of Enrichment) featured twenty-nine courses and had 547 registrations (an increase of 84 registrations from the previous year). In addition, many other courses, lectures, seminars and other presentations were offered in Category III, which were given without specific registration listings.

A major need of Continuing Education is for classroom facilities that can be scheduled without risk of losing the rooms when credit courses need extra space. Some facilities have been rented off-campus, but this adds extra expense and is cumbersome for program coordination. Program expansion and innovation are limited until more classroom space can be available.

New contractual programs are being developed in response to requests from local businesses and industries. As these programs develop and are expanded, additional staff will be needed to work with program preparation and coordination.

A total of 191 graduate courses and 114 undergraduate courses were offered off-campus during the 1987-88 academic year. These courses had 3,610 registrations.

Valdosta State College was successful in replacing Troy State University as the only school offering Baccalaureate and Masters degree programs at Moody Air Force Base. Three degree programs are offered at Moody: a Master of Public Administration with a Public Sector option and a Human Resource Management option, a Bachelor of Science in Education with a major in Trade and Industrial Education, and a Bachelor of General Studies with a Business Concentration. VSC also offers an Airmen Education and Commissioning Program (AECP) Mathematics and Science sequence and computer courses.

At Kings Bay, Valdosta State College offers a Bachelor of Education with a major in Trade and Industrial Education, Bachelor of General Studies with a concentration in Business Management, Bachelor of General Studies with a concentration in Criminal Justice, and this year the Master of Public Administration was expanded to include a Human Resource Management component. Also a computer center was added which permits the offering of computer courses.

Personnel assigned to Kings Bay Base are increasing as the Trident Training Facility and the Trident Refit Facility

come on line. The Valdosta State programs should experience steady enrollment growth during FY 1989.

C. Affirmative Action/Equal Opportunity

1. Employees

Minority employment in Fiscal 1988 remained relatively flat in each of the EEO categories. While employment goals were met or exceeded and College commitments to the affirmative action process were maintained, attrition in key areas negated several past accomplishments. Of significance is the faculty category where there was a decrease in minority representation following the loss of three minority faculty members. (However, three black faculty have been hired since July 1, 1988.)

On a positive note, EEO category 1, Executive Administrative Managerial continued to reflect increased representation, as did Category 4, Secretarial/Clerical. The remaining categories remained relatively stable.

Female employment in Categories 1 through 3 showed improvement during FY 1988 with the remaining categories remaining relatively stable.

Administrative actions to correct the referenced deficiencies in minority employment are already being initiated and positive results are anticipated during FY 1989.

<u>Blacks</u> <u>EEO Category</u>	<u>Number Employed</u>			
	<u>FY 1987</u>		<u>FY 1988</u>	
	<u>Number</u>	<u>% of Category</u>	<u>Number</u>	<u>% of Category</u>
Exec/Adm/Managerial	7	8.75	8	9.76
Faculty	10	4.42	8	3.38
Prof/Non-Faculty	4	9.09	4	8.89
Secretarial/Clerical	18	12.86	19	13.67
Technical/Paraprofessional	6	12.77	4	8.51
Skilled Crafts	9	20.00	9	19.57
Service/Maintenance	<u>146</u>	84.88	<u>132</u>	81.99
Total Employed	<u>200</u>		<u>184</u>	

<u>Women</u> <u>EEO Category</u>	<u>Number Employed</u>			
	<u>FY 1987</u>		<u>FY 1988</u>	
	<u>Number</u>	<u>% of</u> <u>Category</u>	<u>Number</u>	<u>% of</u> <u>Category</u>
Exec/Adm/Managerial	20	25.00	23	28.05
Faculty	69	30.53	76	32.07
Prof/Non-Faculty	23	52.27	26	57.78
Secretarial/Clerical	129	91.14	125	89.93
Technical/Paraprofessional	7	14.89	8	17.02
Skilled Crafts	1	2.22	1	2.17
Service Maintenance	78	45.35	69	42.86
Total Employed	<u>327</u>		<u>328</u>	

2. Students

- a. Discussion of changes in minority enrollment since the previous year.

In FY 1987 there were 3,126 black registrants at VSC which was 14.15 percent of all registrants. The number of black registrants increased in FY 1988 to 3,462 or 14.62 per cent of registrants.

- b. Discussion of methods and techniques employed for recruiting and retaining minority students including progress made toward institutional commitments in the Desegregation Plan and its addenda.

A concerted effort was made to recruit minority students, much of which centered in the activities of the Minority Recruiter. He visited 76 predominately black high schools contacting approximately 1250 students. Other members of the admissions staff also emphasized minority recruitment in their hundreds of visits to other high schools. The staff participated in predominately black college Day/Night Programs throughout the state including Dream Jamboree in Atlanta. The Minority Recruiter visited 25 area black churches and other administrators, especially Dr. Jerry Hardee, Assistant to the President, made presentations to many other groups in the region.

Much aid was given to College efforts by members of the Minority Advisement Committee which held four meetings during the year and through planned contacts with black civic/social organizations. Periodically mailings were sent to 58 black churches. Special efforts were used to encourage black students to attend winter and spring Open Campus Day. At each summer orientation black students had a special session scheduled for them directed by the Assistant to the President for Minority Affairs and Affirmative Action and the Minority Recruiter.

Newspaper and radio advertisements were prepared utilizing the media with most black clientele. Special mailings were also sent to black students using the PSAT names provided by the central office.

At VSC, minority students received a great deal of attention. Each was assigned to a peer advisor who worked with the student throughout the year. Black Awareness Week and many other special events were targeted to meet their needs.

- c. Discussion of changes in graduation of minority students' since the previous year.

In FY 1986 Valdosta State College had 131 black students who received degrees which constituted 10.42 of the graduates. The number of black graduates increased in FY 1987 to 150, which was 11.33 per cent of all graduates, but declined in FY 1988 to 134, which was 9.73 per cent of all graduates.

3. Plans for Improvement

- a. Identify areas of the institution which will receive special attention during the coming year so far as affirmative action is concerned.

The institution will continue to emphasize the recruitment and care of minority students and recruitment of minority faculty.

To promote these ends, it is planned to:

1. Develop a procedural plan for utilization in the recruitment and employment of minority faculty, by Fall Quarter.
 2. Develop and implement at least two activities/programs so that students associated with the Peer Advising Program will be recognized for outstanding service or achievement, by Spring Quarter.
 3. Design and implement an adopt-a-student plan among faculty for minority students. This will enhance our retention efforts and assist faculty in understanding some of the unique problems of black students. At least 50 students will be involved in the program, Spring Quarter.
 4. Assist with the planning and conducting of the institutional/community survey for the self-study, by Winter Quarter.
- b. In concise terms state the President's plan of action for improving the employment and retention of minority employees and the enrollment and retention of minority students.

As in past years, the President will address Deans and Department Heads and the entire faculty on the urgency of recruitment of minority employees. He will deliver the same message to non-academic department heads and the Director of Personnel. Since he approves all requests for faculty and upper administrative level job interviews, he will not approve the bringing of candidates to campus until he is assured by the appropriate personnel that every effort to obtain suitable minority candidates has been exhausted. Once recruited, he will monitor working conditions to be sure that they are conducive to retaining black employees.

He will personally review the student recruitment plans of the college to be certain every effort is being exerted to contact potential minority students in their schools, churches, homes, and communities. He will attend and participate in programs

on and off campus established to reach and influence minority students. Simultaneously, he will continue to monitor the educational and social programs of the institution to see that they are serving minority students effectively and are providing the moral support minorities need on a predominately white campus.

Most significantly, Dr. Jerry Hardee, Assistant to the President for Minority Affairs and Affirmative Action, will provide daily oversight of all desegregation activities which will aid the entire institutional thrust in this important area.

D. Institutional Effectiveness

1. Describe the organization and procedures for planning at your institution

The major vehicle for planning at Valdosta State College is the Committee on Goals and Long-Range Planning, a standing faculty committee that answers directly to the President. The Director of Institutional Research, who is administratively responsible to the President, serves as the executive secretary for the committee. The Vice Presidents for Academic Affairs, Student Affairs, and Business and Finance, the Director of Development, the Registrar, and the Director of Computer Services serve as ex officio members. At its first meeting during the fall quarter, the President presents the charge to the committee. The committee's major function is to continuously up-date and revise the long-range plan and to work closely with the Vice Presidents, Deans and Directors, and Department Heads to ensure that the planning procedures conform to the SACS criteria. The Office of Institutional Research provides the resources and services for the planning activities.

2. Describe the assessment program at your institution indicating how the primary expected results were identified and adopted

Information on assessment was obtained via workshops and printed materials. Colleges and universities with successful assessment programs were visited. The information was reviewed and analyzed by various subcommittees of the Committee on Goals and Long-Range Planning. Formats based on the SACS guidelines were developed for administrative units and educational programs. The format for academic departments and schools requires the following components for each degree program: (a) outcome statements, (b) expected results, and (c) evaluation measures. The same components are required for the research and public service activities. Each department and school is required to specify the methods whereby assessment will occur relative to educational programs (degrees), research, and public service. All educational programs are required to specify outcomes, expected results, and evaluation measures for the following elements: (a) knowledge of facts, (b) skills, (c) values, and (d) behavior after graduation.

The format for non-academic administrative units requires the following components: (a) a statement of purpose that includes enumerated tasks conducive to qualitative and quantitative measurement, (b) outcome statements, expected results, and evaluation measures for each tasks, and (c) assessment procedures that will yield the data for the evaluation measures.

Tentative drafts of the institutional planning/effectiveness documents for each unit will be due on September 1, 1988. Revised drafts will be due on October 1, 1988. Assessment procedures will be implemented during the 1988-89 school year; therefore,

results of the first year's application of the new assessment procedures will be included in the SACS Self-Study.

3. Identify the primary expected results which have been adopted for the institution's: (a) Educational programs; (b) Research programs; (c) Service programs; and, (d) Administrative and Support programs

GOAL STATEMENTS

EXPECTED RESULTS

a. EDUCATIONAL PROGRAMS:

- | | |
|---|--|
| <p>Provide educational and co-curricular experiences that will require students to demonstrate:</p> <p>(1) competencies in written communication skills</p> | <p>(1) Prior to graduation, students will demonstrate writing skills that depict correct grammar, punctuation, and logical organization.</p> |
| <p>(2) competencies in oral communication skills</p> | <p>(2) Prior to graduation, students will demonstrate the ability to deliver an oral presentation that is logically organized.</p> |
| <p>(3) competencies appropriate for their major</p> | <p>(3) Prior to graduation, students will be required to (1) demonstrate research and written communication skills appropriate for their major and (2) take a nationally standardized test that is representative of the generally accepted components of their major.</p> |
| <p>(4) competencies needed for admission to programs in graduate and/or professional education</p> | <p>(4) During the next five years, the number of graduates admitted to graduate and/or professional schools will increase by 5%.</p> |
| <p>(5) competencies needed for employment in a field related to their major</p> | <p>(5) Review of curriculum will show that each major represents content that is current for the respective discipline.</p> |
| <p>(6) development in both the cognitive and the ethical realms</p> | <p>(6) During the next five years there will be an increase in the students' cognitive and ethical operating levels.</p> |

GOAL STATEMENTSEXPECTED RESULTS

b. RESEARCH

An appropriate level of research and advancement of knowledge will be emphasized in each academic department.

Each department will specify goals that will depict a progressive increase in research during the next five years.

c. PUBLIC SERVICE

The College will maintain its commitment to Public Service.

During the next five years, the Office of Public Service:

- (1) will have a progressive increase in the number of faculty offering service activities;
- (2) will have a progressive increase in the number of units offered each quarter;
- (3) will have a progressive increase in the number of participants;
- (4) will continue to receive positive evaluations by participants.

d. ADMINISTRATIVE AND SUPPORT PROGRAMS

(1) Instructional support units will provide the necessary services to support the instructional delivery system in terms of:

- (a) operating supplies
- (b) travel
- (c) learning resources
- (d) facilities
- (e) equipment
- (f) personnel

(1) Annual reports will include departmental and administrative unit evaluations of each support service. Faculty will be surveyed to determine the adequacy of support services provided. Program reviews will be used to establish budgeting priorities.

(2) Student Affairs will provide the necessary services in the following areas:

- (a) Residence Life
- (b) Student Activities
- (c) Counseling Services
- (d) Health Services
- (e) Testing
- (f) Career Development and Placement

(2) Surveys of students and exit interviews conducted when students apply for graduation will demonstrate the quantitative and qualitative adequacy of services.

GOAL STATEMENTSEXPECTED RESULTS

- | | |
|---|--|
| <p>(3) The Office of Business and Finance will provide the following services needed to support the educational programs and maintain a physical environment that makes a positive contribution to the educational, social, and cultural programs:</p> <ul style="list-style-type: none"> (a) Cashiering (b) Budgeting and Accounting (c) Procurement (d) Personnel Services (e) Food Services (f) Printing (g) Central Supplies (h) Plant Maintenance (i) College Stores (j) Public Safety | <p>(3) Student and faculty surveys and evaluative sections of the annual reports will be used to determine the adequacy of specific tasks performed by each support area. The surveys will provide opportunities for assessment of the quantity and quality of services.</p> |
| <p>(4) The Office of College Development will continue efforts to expand the endowment and increase annual giving as a means for providing supplementary funding for the achievement of educational objectives and social and cultural activities.</p> | <p>(4) The financial records of the Office of Development will demonstrate progressive increases in the corpus of the endowment and the number of donors and average size of gifts to the annual fund. Faculty surveys and evaluative segments of the annual reports will be used to evaluate the quantitative and qualitative performance of the Office of Development.</p> |
| <p>(5) All organizational and administrative units will place a high value on the quality of education, the social and cultural development of the individual, and an environment supportive of the major goals of the College.</p> | <p>(5) Published materials, results of administrative evaluations, and exit interviews of all graduates will demonstrate a high level of commitment of each administrator to the basic values depicted in the institutional goals.</p> |

4. For each expected result, present a brief summary of the most recent assessment data and information which demonstrate the effective level of attainment of that result:

Development of assessment procedures has resulted in each department conducting a review of the curriculum and specifying which courses will have units of instruction that will meet

expectations relative to written and oral communication skills, research and written communication skills, and appropriate components of the major that will be representative of the substantive areas. The College continues to have unusual success in the proportion of students who enter graduate and professional schools. Results from the exit interviews of students applying for graduation indicate a very positive evaluation in terms of ethical and cognitive components of the curriculum. Changes in curriculum resulting from adoption of assessment procedures has incorporated outcomes that will improve the cognitive and ethical development of students. Listing of publications in the annual report shows a slight increase in research activity during the past year. Load reduction granted to faculty during 1987-88 should contribute to a higher rate of research productivity for 1988-89. Due to a shortage of space resulting from the restoration of West Hall, the level of activities in Public Services has remained stable. Occupancy of West Hall will increase the availability of space which will lead to increase in scheduled activities and services. The implementation of public service activities at Kings Bay and the requirement that departments specify expected outcomes in public service activities should lead to a substantial increase in scheduled activities and number of participants during 1988-89. Activities generated through the Special Funding Initiative Programs (Modern Foreign Language and Cultural Center, Teacher Education Center and the Research and Development Center) will also boost the activities in public services.

Expected results in development activities have been accomplished at a promising level. During the year \$250,000 has

been added to the endowment and the level of support to the annual fund increased by \$32,000. Additional efforts in grant proposals to external foundations and corporations plus the inclusion of the College in the will of a person who recently expired will probably lead to a 400 percent increase in gifts and grants for 1988-89. On the basis of data from the annual reports and program reviews, priorities were established in budgeting. Increased allocations for 1988-89 will result in improved support services. Areas of greatest improvement will be learning resources, travel, and personnel. Areas that need immediate attention are facilities (additional laboratories) and equipment.

Surveys and exit interviews depict a positive evaluation of the range and quality of services in Student Affairs. Areas of need include personnel in counseling, intramurals, and testing. New assessment procedures will require extensive expansion of services in testing.

Services of the Office of Business and Finance received positive evaluations from faculty and students. Changes in the fee system of Printing Services were made as a result of evaluations in the annual reports. Also, differential shift pay for Public Safety personnel was eliminated and swing shifts were introduced. Personnel added in the area of Plant Maintenance will improve service to other units on campus.

Organizational and administrative changes to meet needs reflected in the annual reports have been made. The major changes involve the appointment of a new affirmative action officer and a director of institutional research. Results of the admini-

strative evaluations demonstrate that administrators are supportive of the major goals of the institution.

5. Describe how the assessment results have been used to improve the programs and services of the institution

The application of assessment results are discussed along with the most recent assessment data in number four above.

6. Identify the additional primary expected results to be sought by the institution during the year ahead and the criteria to be used to measure achievement of these results

a. Educational Programs

The major change will be the inclusion of standardized tests as a part of the assessment procedures. Also, exit interview instruments and faculty, student, and alumni survey instruments will be revised in order to improve assessment procedures. New data bases will be established to provide year by year comparisons of assessment.

b. Research Programs

Additional support for research will be provided via reduced loads and slight increase in funds designated for research. The annual reports should indicate a 5% increase in research activity.

c. Service Programs

Extending continuing education programs to Kings Bay and implementation of the Teacher Education, Modern Foreign Language, and Research and Development Centers will result in a 25% increase in service activities. The annual reports for FY 1989 will confirm this expectation.

d. Administrative and Support Programs

All administrators in administrative support programs will continue to demonstrate a high level of commitment to all basic educational goals. Attempts will be made to improve services in the area of registration (pilot project on telephone registration) and admissions (expansion of computerized services). Personnel and equipment will remain high priorities as will allocations for library books and periodicals. Evaluative sections of the annual reports, information on exit interviews with graduating students, and surveys of faculty and students will be used to measure achievement levels.

PART TWO
STATISTICS

DEGREES AND CERTIFICATES CONFERRED
SUMMER 1986 - SPRING 1987

PAGE: 1

DEGREE AND CERTIFICATE PROGRAM/ MAJOR		I I	NUMBER CONFERRED	I I
ASSOCIATE OF ARTS	CORE CURRICULUM	(AACC - 24010100)	23	
ASSOCIATE OF APPLIED SCIENCE				
DATA PROCESSING & ACCT.	(07039900)		4	
EXEC SEC/GEN OFF CLERICAL	(07060100)		0	
VOCATIONAL TECHNOLOGY	(07999900)		0	
MARKETING & MANAGEMENT	(08079900)		0	
AGRICULTURE MARKETING	(08079910)		0	
INFORMATION PROCESSING	(11030100)		3	
ELECTRONIC TECHNOLOGY	(15030300)		0	
EMERGENCY MEDICAL TECH.	(17020600)		0	
RADIOLOGIC TECHNOLOGY	(17020900)		0	
TECHNICAL STUDIES	(30999900)		1	
INDUS/RESIDENTIAL ELECT.	(46030200)		0	
RADIO & TV REPAIR	(47019900)		0	
HEATING/AC/REFRIGERATION	(47020100)		0	
AUTO BODY & FENDER	(47060300)		0	
AUTO MECHANICS	(47060400)		0	
DIESEL MECHANICS	(47060500)		0	
DRAFTING & DESIGN TECH.	(48010200)		0	
MACHINE SHOP	(48050300)		0	
WELDING TECHNOLOGY	(48050800)		0	
AIR TRAFFIC CONTROL	(49010500)		0	
GRAPHIC DESIGN	(50080100)		0	
==== TOTAL ====				8
BACHELOR OF ARTS				
FRENCH	(16090100)		1	
SPANISH	(16090500)		1	
ENGLISH	(23010100)		14	
MATHEMATICS	(27010100)		0	
PHILOSOPHY	(38010100)		3	
PSYCHOLOGY	(42010100)		4	
ECONOMICS	(45060100)		3	
HISTORY	(45080100)		9	
POLITICAL SCIENCE	(45100100)		22	
SOCIOLOGY & ANTHROPOLOGY	(45110100)		17	
SPEECH & DRAMA	(50010100)		0	

DEGREE AND CERTIFICATE PROGRAM/ MAJOR		I I	NUMBER CONFERRED	I I
ART	(50070100)	I	0	I
MUSIC	(50090100)	I	0	I
		I		I
==== TOTAL ====		I	74	I
		I		I
BACHELOR OF BUSINESS ADMINISTRATION		I		I
RURAL RESOURCES MANAG	(01010200)	I	0	I
MANAGEMENT	(06010100)	I	143	I
ACCOUNTING	(06020100)	I	52	I
FINANCE	(06030100)	I	32	I
ECONOMICS	(06050100)	I	17	I
MARKETING	(06140100)	I	73	I
SECRETARIAL ADMIN.	(07060100)	I	0	I
MGT. INFORMATION SYSTEMS	(11050100)	I	9	I
		I		I
==== TOTAL ====		I	326	I
		I		I
BACHELOR OF FINE ARTS		I		I
ART EDUCATION	(13130200)	I	4	I
DSPEECH EDUCATION	(13139900)	I	0	I
SPEECH COMMUNICATION	(23100100)	I	0	I
THEATRE ARTS	(50010100)	I	93	I
ART	(50070100)	I	14	I
		I		I
==== TOTAL ====		I	111	I
		I		I
BACHELOR OF GENERAL STUDIES	(BGS - 24019900)	I	26	I
		I		I
		I		I
BACHELOR OF MUSIC		I		I
MUSIC EDUCATION	(13131200)	I	12	I
MUSIC PERFORMANCE	(50090300)	I	0	I
		I		I
==== TOTAL ====		I	12	I
		I		I
BACHELOR OF SCIENCE		I		I
SECRETARIAL ADMIN.	(07060100)	I	3	I
COMPUTER SCIENCE	(11010100)	I	11	I

DEGREES AND CERTIFICATES CONFERRED
SUMMER 1986 - SPRING 1987

PAGE: 3

DEGREE AND CERTIFICATE PROGRAM/ MAJOR		I I	NUMBER CONFERRED	I I
DMEDICAL TECHNOLOGY	(17031000)	I	0	I
BIOLOGY	(26010100)	I	17	I
APPLIED MATHEMATICS	(27030100)	I	11	I
ASTRONOMY	(40020100)	I	0	I
CHEMISTRY	(40050100)	I	9	I
PHYSIC	(40080100)	I	3	I
PSYCHOLOGY	(42010100)	I	20	I
		I		I
		I	74	I
		I		I
BACHELOR OF SCIENCE IN CRIMINAL JUSTICE	(BSCJ - 43010400)	I	44	I
		I		I
		I		I
BACHELOR OF SCIENCE IN EDUCATION		I		I
SPECIAL EDUCATION	(13100100)	I	20	I
TEACHING FIELD - MENTAL RETARDATION	(13100601)	I	0	I
TEACH FIELD-SP & L PATHOL	(13101201)	I	0	I
MIDDLE CHILDHOOD EDUCATIO	(13120300)	I	33	I
EARLY CHILDHOOD EDUCATION	(13120400)	I	141	I
SECONDARY EDUCATION	(13120500)	I	33	I
BUSINESS EDUCATION	(13130300)	I	15	I
TEACHING FIELD - ENGLISH	(13130501)	I	0	I
DTEACHING FIELD - SPEECH	(13130502)	I	0	I
TEACHING FIELD - FRENCH	(13130602)	I	0	I
TEACHING FIELD - SPANISH	(13130603)	I	0	I
TRADE & INDUSTRIAL EDUC.	(13130900)	I	24	I
TEACHING FIELD - MATHEMATICS	(13131101)	I	0	I
PHYSICAL EDUCATION	(13131400)	I	14	I
TEACHING FIELD - SCIENCE	(13131601)	I	0	I
TEACHING FIELD - BIOLOGY	(13131602)	I	0	I
TEACHING FIELD - CHEMISTRY	(13131603)	I	0	I
TEACHING FIELD - PHYSICS	(13131605)	I	0	I
TEACHING FIELD - SOCIAL SCIENCE	(13131701)	I	0	I
TEACHING FIELD - HISTORY	(13131802)	I	0	I
TEACHING FIELD - POLITICAL SCIENCE	(13131803)	I	0	I
SPORTS MEDICINE	(17059900)	I	4	I
		I		I
		I	284	I
		I		I
BACHELOR OF SCIENCE IN NURSING	(BSN - 18110100)	I	35	I
		I		I
		I		I
TWO YEAR CERTIFICATE		I		I

DEGREE AND CERTIFICATE PROGRAM/ MAJOR		I I	NUMBER CONFERRED	I I
SECRETARIAL TECHNOLOGIES	(07060100)	I	0	I
		I	0	I
===== TOTAL =====		I	0	I
SPECIALIST IN EDUCATION		I		I
ADMIN. & SUPERVISION	(13040400)	I	48	I
SCHOOL PSYCHOLOGY	(13080100)	I	1	I
SPECIAL EDUCATION	(13100100)	I	4	I
TEACHING FIELD - HEARING IMPAIRED	(13100301)	I	0	I
TEACHING FIELD - GIFTED	(13100401)	I	0	I
TEACHING FIELD - BEHAVIOR DISORDERS	(13100501)	I	0	I
TEACHING FIELD - MENTAL RETARDATION	(13100601)	I	0	I
TEACHING FIELD - MULTIPLE HANDICAPPED	(13100701)	I	0	I
TEACHING FIELD - LEARNING DISABILITIES	(13101101)	I	0	I
TEACHING FIELD - HOME & HOSPITALIZED INSTRUCTION	(13109901)	I	0	I
COUNSELING & GUIDANCE	(13110100)	I	1	I
MIDDLE CHILDHOOD EDUC.	(13120300)	I	9	I
EARLY CHILDHOOD EDUCATION	(13120400)	I	19	I
SECONDARY EDUCATION	(13120500)	I	14	I
BUSINESS EDUCATION	(13130300)	I	6	I
TEACHING FIELD - ENGLISH	(13130501)	I	0	I
TEACHING FIELD - MATHEMATICS	(13131101)	I	0	I
READING	(13131500)	I	5	I
TEACHING FIELD - SOCIAL STUDIES	(13131801)	I	0	I
		I		I
===== TOTAL =====		I	107	I
MASTER OF ARTS		I		I
ENGLISH	(23010100)	I	2	I
MATHEMATICS	(27010100)	I	0	I
HISTORY	(45080100)	I	3	I
		I		I
===== TOTAL =====		I	5	I
MASTER OF BUSINESS ADMINISTRATION	(MBA - 06040100)	I	10	I
		I		I
MASTER OF EDUCATION		I		I
ADMIN & SUPERVISION	(13040100)	I	6	I

DEGREES AND CERTIFICATES CONFERRED
SUMMER 1986 - SPRING 1987

PAGE: 5

DEGREE AND CERTIFICATE PROGRAM/ MAJOR		I	NUMBER	I
		I	CONFERRED	I
ADMIN & SUPERVISION	(13040400)	I	6	I
SPECIAL EDUCATION	(13100100)	I	29	I
TEACHING FIELD - HEARING IMPAIRED	(13100301)	I	0	I
TEACHING FIELD - GIFTED	(13100401)	I	0	I
TEACHING FIELD - BEHAVIOR DISORDERS	(13100501)	I	0	I
TEACHING FIELD - MENTAL RETARDATION	(13100601)	I	0	I
TEACHING FIELD - MULTIPLE HANDICAPPED	(13100701)	I	0	I
TEACHING FIELD - LEARNING DISABILITIES	(13101101)	I	0	I
TEACHING FIELD - SPEECH CORRECTION	(13101201)	I	0	I
TEACHING FIELD - HOME & HOSPITALIZED INSTRUCTION	(13109901)	I	0	I
COUNSELING & GUIDANCE	(13110100)	I	8	I
MIDDLE CHILDHOOD EDUC.	(13120300)	I	18	I
EARLY CHILDHOOD EDUCATION	(13120400)	I	75	I
SECONDARY EDUCATION	(13120500)	I	17	I
BUSINESS EDUCATION	(13130300)	I	7	I
TEACHING FIELD - ENGLISH	(13130501)	I	0	I
TEACHING FIELD - SPANISH	(13130603)	I	0	I
VOCATIONAL EDUCATION	(13130900)	I	2	I
TEACHING FIELD - MATHEMATICS	(13131101)	I	0	I
HEALTH & PHYSICAL EDUC.	(13131400)	I	5	I
READING	(13131500)	I	1	I
TEACHING FIELD - SCIENCE	(13131601)	I	0	I
TEACHING FIELD - HISTORY	(13131802)	I	0	I
VOCATIONAL EDUCATION	(13132010)	I	0	I
		I		I
==== TOTAL ====		I	174	I
		I		I
MASTER OF MUSIC EDUCATION	(MMED - 13131200)	I	3	I
		I		I
MASTER OF PUBLIC ADMIN	(MPA - 44040100)	I	22	I
		I		I
		I		I
MASTER OF SCIENCE		I		I
PSYCHOLOGY	(42010100)	I	13	I
SOCIOLOGY	(45110100)	I	15	I
		I		I
==== TOTAL ====		I	28	I
		I		I
MASTER OF SCIENCE IN NURSING	(MSN - 18110100)	I	1	I
		I		I
		I		I
***** TOTALS BY LEVEL *****		I		I
ASSOCIATE		I	31	I
BACHELORS		I	986	I
MASTERS		I	243	I
EDUCATION SPECIALIST		I	107	I
GRAND TOTAL		I	1,367	I

Valdosta State College
Institution

Walter H. Peacock
Person Preparing

APPLICATIONS AS OF JULY 1, 1988

Fall Quarter, 1988

<u>ACCEPTED</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshmen	852	1196	2048
Transfer	116	204	320
Audits	0	0	0
Transients	2	2	4
Rotary	2	2	4
Graduates	8	10	18
TOTAL	980	1414	2394
<u>INCOMPLETE</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshmen	155	184	339
Transfer	54	81	135
Audits	0	0	0
Transients	1	1	0
Rotary	0	0	0
Graduates	9	38	47
TOTAL	219	304	523
<u>WITHDRAWN</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshmen	42	53	95
Transfer	3	1	4
TOTAL	45	54	99
<u>REJECTED</u>	<u>MALE</u>	<u>FEMALE</u>	<u>TOTAL</u>
Freshmen	0	2	2
Transfer	0	0	0
Graduates	0	5	5
TOTAL	0	7	7

GRAND TOTALS

July 1, 1988: 2924

July 1, 1987: 2469

Valdosta State College
Institution

Walter H. Peacock

DIRECTOR OF ADMISSIONS
Annual Report

Applications for Admission for 1987-1988
as Compared with Those for 1986-1987

		<u>Begin- ning Fresh- men</u>	<u>Transfer Under- Graduate</u>	<u>Audit and Transient</u>	<u>86-87 Total</u>	<u>87-88 Total</u>	
A.	1.	No. Completed	2467	1430	254	3400	4151
	2.	No. Accepted	1577	1430	254	2813	3261
	3.	No. Accepted for on-Trial	881			567	881
	4.	No. Not Accepted:					
	a.	Academic Reasons	19			20	19
	b.	No Space					
	c.	Other Reasons					
	TOTAL	NOT ACCEPTED	19			20	19
B.	1.	No. Incomplete Applications	419	44	1	399	464

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS
FOR PROGRAMS OF INSTRUCTION, RESEARCH
AND PUBLIC SERVICE
For Fiscal Year Ending June 30, 1988

Valdosta State College
Institution
C. Lee Bradley
Person Preparing

Institutional Department or Unit Receiving Award	Type*	Description Title/Granting Agency	Amount of Award
Biology	R	Reproduction of Cotton Rate and Distribution of Nongame Mammals. The Langdale Foundation, Inc.	\$ 4,200
Business and Vocational Education	I	Vocational Education Grant. Ga. Dept. of Ed.	68,920
Business and Vocational Education	I	Postsecondary Education Grant. Ga. Board of Post-secondary Education	65,118
Chemistry	R	Radical & Ionic Reactions on Silica (Continuation) National Science Foundation	9,431
Co-Operative Education	I	Co-Operative Education Grant. U.S. Dept. of Ed.	48,051
English & Early/Middle Childhood/Reading	I	The Fantastic Imagination: Literature for All Ages Georgia Endowment for the Humanities	3,400
Mathematics and Computer Science	I	Callaway Endowed Chair. The Callaway Foundation	26,661
Political Science	I	Pizer Endowed Chair. Gift, Mr. Vernon Pizer	10,000
Secondary Education	I	Teacher Training Grant. Ga. Depart. of Education	9,204
Secondary Education	I	Summer Math Institute (Continuation). Georgia Department of Education	5,757
Secondary Education	I	Implementation of NCTM Curriculum Evaluation Standards For School Mathematics, Grades 4-8. U.S. Department of Education, Title II, Re-Grant through the University of Georgia	8,000
Secondary Education	I	1988 Summer Math Institute. U.S. Department of Education, Title II, Re-Grant through the Uni- versity of Georgia	8,000

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS
FOR PROGRAMS OF INSTRUCTION, RESEARCH,
AND PUBLIC SERVICE
For Fiscal Year Ending June 30, 1988

Valdosta State College
Institution
C. Lee Bradley
Person Preparing

Institutional Department or Unit Receiving Award	Type*	Description Title/Granting Agency	Amount of Award
Secondary Education	I	Physical Science and Chemistry Workshops for Teachers. U.S. Department of Education, Title II, Re-Grant through the University of Georgia	\$ 8,000
Sociology and Anthropology	R	Inventory of Underwater Archaeological Sites in in Georiga. (Continuation) Georgia Department of Natural Resources	3,373
Secondary Education	I	Georgia Plan Grant: Math & Science Education U.S. Department of Education, Title II, Re-Grant through the University of Georgia	5,953
		Sub-Total Public Services	0
		Sub-Total Research	17,004
		Sub-Total Instruction	267,064
		TOTAL for the Institution for FY 88	\$284,068

* I = Instruction R = Research PS = Public Service

UNIVERSITY SYSTEM OF GEORGIA
LIBRARY SURVEY
1987-1988

Name and mailing address of institution

The Library
Valdosta State College
Valdosta, GA. 31698

Name, title, telephone number of respondent

Betty D. Paulk
Acting Director
333-5860

PART I — COLLECTION DATA

CATEGORY	LINE NO.	Held 6/30/87	Added 7/1/87 to 6/30/88	Deleted 7/1/87 to 6/30/88	Held 6/30/88
		(1)	(2)	(3)	(4)
BOOKS, BOUND SERIALS AND GOVERNMENT DOCUMENTS (INCLUDE BOUND PERIODICALS AND NEWSPAPERS AND EXCLUDE MICROFORMS)					
NUMBER OF VOLUMES	1	315,202	14,297	331	329,168
NUMBER OF TITLES*	2	211,866	10,590	287	222,169
NUMBER OF GOVERNMENT DOCUMENT TITLES* (NOT REPORTED ON LINES 1 AND 2)	3	57,627	3,517	985	60,159
CURRENT SERIAL SUBSCRIPTIONS (INCLUDE PERIODICALS, NEWSPAPERS AND GOVERNMENT DOCUMENTS)					
NUMBER OF TITLES*	4	2,505	95	40	2,560
MICROFORMS					
NUMBER OF BOOK TITLES* REPRESENTED BY MICROFORMS	5	NA			
NUMBER OF SERIAL TITLES* REPRESENTED BY MICROFORMS	6	* 315,426	* 15,887	* 3	* 331,310
NUMBER OF GOVERNMENT DOCUMENT TITLES* REPRESENTED BY MICROFORMS AND NOT ALREADY COUNTED	7	NA			
TOTAL NUMBER OF PHYSICAL UNITS (NOT TITLES) OF ALL TYPES OF MICROFORMS	8	646,346	24,983	41	671,288
MANUSCRIPTS AND ARCHIVES (IN LINEAR FEET)	9	300	20	0	320
CARTOGRAPHIC MATERIALS, NUMBER OF UNITS	10	1,827	264	0	2,091
GRAPHIC MATERIALS, NUMBER OF UNITS	11	1,423	21	2	1,442
AUDIO MATERIALS, NUMBER OF TITLES*	12	5,549	161	28	5,682
FILMS, NUMBER OF TITLES*	13	555	1	1	555
VIDEO MATERIALS, NUMBER OF TITLES*	14	376	63	1	438
MACHINE READABLE MATERIALS, NUMBER OF TITLES*	15	403	0	1	402
OTHER LIBRARY MATERIALS, NUMBER OF TITLES*	16	1,097	41	9	1,129

*EXCLUDE DUPLICATE COPIES

* Total count of all microform titles including serials,
book titles and government documents not already counted

PART II — STAFF DATA

EXCLUDE 1/4 STEADY AND SEASONAL STAFF

STAFF	LINE NO.	NUMBER OF FTE
LIBRARIANS	17	11
ALL OTHER PAID STAFF	18	21.5
CONTRIBUTED SERVICES STAFF	19	0
STUDENT ASSISTANCE FROM ALL FUNDING SOURCES	20	13
TOTAL FTE STAFF (SUM OF LINES 17 THROUGH 20)	21	45.5

PART III — LIBRARY EXPENDITURE DATA

CATEGORY	LINE NO.	AMOUNT (WHOLE DOLLARS ONLY)
SALARIES AND WAGES	22	\$ 642,026
COLLECTIONS PRINT MATERIALS (EXCLUDE SERIAL SUBSCRIPTIONS AND MICROFORMS)	23	\$ 118,313
CURRENT SERIAL SUBSCRIPTIONS (INCLUDE ALL PHYSICAL FORMATS)	24	\$ 205,073
MICROFORMS (EXCLUDE CURRENT SERIAL SUBSCRIPTIONS)	25	\$ 25,146
MACHINE READABLE MATERIALS	26	\$ 0
AUDIOVISUAL MATERIALS	27	\$ 6,541
OTHER	28	\$ 25,057
ONLINE REFERENCE TRANSACTION DATABASE SEARCHES	29	\$ 2,740
PRESERVATION	30	\$ 0
EQUIPMENT FURNITURE AND EQUIPMENT	31	\$ 35,853
COMPUTER HARDWARE	32	\$ 22,721
COMMUNICATIONS POSTAGE	33	\$ NA
TELECOMMUNICATIONS	34	\$ 6,616
CONTRACTED COMPUTER SERVICES	35	\$ 32,260
ALL OTHER OPERATING EXPENDITURES	36	\$ 71,444
TOTAL OPERATING EXPENDITURES (SUM OF LINES 22 THROUGH 36)	37	\$ 1,193,790

PART IV — DEVELOPMENT AREAS

A. CIRCULATION OF MATERIALS	CATEGORY	LINE NO.	NUMBER
	CIRCULATION TRANSACTIONS GENERAL COLLECTION	38	63,869
	RESERVE COLLECTION	39	12,844
	INTERLIBRARY LOANS PROVIDED TO OTHER LIBRARIES	40	3,550
	RECEIVED FROM OTHER LIBRARIES	41	1,456

B. LIBRARY SERVICE TYPICAL WEEK, FALL 1987

CATEGORY	LINE NO.	NUMBER
PUBLIC SERVICE HOURS	42	92.25
ATTENDANCE IN LIBRARIES	43	8,173
REFERENCE TRANSACTIONS	44	654
ONLINE REFERENCE TRANSACTION DATABASE SEARCHES (also included on line 44)	45	5
INFORMATION SERVICE TO GROUPS NUMBER OF PRESENTATIONS	46	25
NUMBER OF PERSONS SERVED IN PRESENTATIONS	47	561

C.

PARTICIPATION IN/WITH COOPERATIVES, CONSORTIA, NETWORKS, OR COMMERCIAL DATA BASE VENDORS

1. List the names of consortia, cooperatives, and networks to which this library belongs or participates:

SOLINET

South Georgia Associated Libraries (SGAL)

2. List the names of commercial, on-line data based vendors which the library employs (exclude microform bases such as magazine traders):

DIALOG