

Educational Policies Meeting Minutes

Date: October 3, 2017

Location: Odum Library Room 1480

Attending Members: Kendric Coleman (Chair), David Bruno, Joe Mason, Ken Smith, Chuck Coner, Ryan Hogan, Jie Fowler, Kelly Davidson, Denise Montgomery

Other members had scheduling conflicts or other obligations; It has been very difficult to get more than 7 or 8 people to meet at one time because this is such a large committee. These members were invited to contribute through e-mail.

Action Item	Discussion	Action Taken
Open Education Resource Policy	<p>It was noted that there are several other forms and methodologies of OER polices. While an exhaustive list is not necessary, it was suggested that a note should be made that this is just one type. On the other hand, since this policy represents VSU position on OERs, it may not be necessary.</p> <p>We also discussed the possibility of allowing other materials to be deposited into the V-Text Repository besides audio and video based teaching resources. It was noted, however, that the repository may be a central place for OERs.</p> <p>Overall, the committee felt the policy was very detailed and well thought out.</p>	<p>Votes for: 8 Abstain: 1 Against: 0 Outcome: Passed and approved to move on</p>
Grade Appeal	<p>Overall Assessment</p> <p>The policy is incomplete. It indicates no sort of action after the Dean’s level of review.</p>	<p>Plan of Action: The committee will develop a draft form and one page policy to recommend for review.</p>

It is very problematic that the form itself is the policy. Most universities have a one page policy and then a separate form.

Discussion and Recommendations

Discussed final authority: Provost, President, or Grievance Committee's Grade Appeal subcommittee.

The committee recommends all reviews should go to the Provost or the Grievance Committee's Grade Appeal subcommittee. Some argue that since the Provost has so much to do, it should go straight to the committee for a final review and final authority. Or it should go through the Provost's office or the Office of Academic Affairs who then sends it to the Appeals Committee.

Communication needs be in writing and not just in person as the old form mostly indicates.

Discussed the situation concerning when a grade change is recommended against the instructor's wishes and the instructor does not want to be the instructor of record for changing the grade. It should be noted on the change of grade form for reference. We suggest that the instructor of record cannot be changed, but it can be noted that instructor was against the change on the change of grade form.

Our appeal form may make it hard to keep track compared to other forms.

Understanding policy statement by student is needed: student needs to indicate they understand the policy

Need a much more accessible form

Graduate student appeals should go to the Dean of Graduate School after the professor's review

Use Board of Regent Policy: students may not appeal to the Board of Regents (4.71) because grade affairs are the responsibility of each individual university, not the board. Our form does not state this.

Working days vs calendar days (be consistent)

Discussed grade appeals that may affect the student's ability to register for a class the following semester because the class in question is a prerequisite. It was noted that some students went and took the class at another school because they would not have a decision on the appeal in time to adjust their schedule. Is there a speedier solution for this situation?

