

Technology Committee

September 10, 2018 minutes

In attendance: Nicole Alemanne, Amy Chew, Attila Cseh, Evelyn Davis-Walker, Gary Hackbarth, E-Ling Hsiao, Daesang Kim, Jessica Lee, Gary Miller, Jarrod Murray, Joseph Newton, Denise Sauls

Review of Committee By-Laws:

- In Section 2: Composition, the sentence related to the mandatory responsibility for all committee members to serve on a subcommittee should be removed from the bylaws. Currently, we do not have an active subcommittee. If there is a need for subcommittees membership will be determined by the Technology Committee.

Note. A student representative from SGA should be invited to attend the technology committee meetings.

Selection of secretary:

- The chair-elect this year is E-Ling Hsiao. She will also serve as the secretary to take minutes.

Issues Discussed:

- Cheating in the online environment
- The possibility of creating a university-wide policy to require 30% of grade be determined in a ProctorU environment.

Conclusion: A standardized policy is not feasible to all colleges. There are ways to prevent online cheating. The Center for eLearning will be invited to the next technology committee meeting to share the strategies to minimize cheating online.

- Students with disabilities access to course materials

Conclusion: We will invite the access office to the next technology committee meeting to understand the needs of students with disabilities and ensure that they have equal access to course materials in both face-to-face and online courses.

- Technology upgrades

Conclusion: Updating to Windows 10 is an active project.

- Faculty software

Conclusion: We will create a survey to investigate the software faculty use and need, and make software purchase recommendations based on the survey results.