

## Faculty Affairs committee meeting minutes

9/21/2016

### Members present

Eric Howington (chair)  
Bob Spires (chair-elect)  
Alicja Rieger (past-chair)  
Nancy Swanson  
Laura Wright  
Jt Cox

### Agenda Items

Making changes to the tenure and promotion guidelines document

#### Work-

Made formatting changes

Made changes to Scholarship section first including: use of accepted papers in peer-reviewed scholarship, clarifying that departments are responsible for establishing discipline-specific criterion for evaluating scholarship.

Issue of whether department heads and other University administrators can serve in any capacity on department or college tenure and promotion committees was discussed and we need to revisit with more input from other colleges and perspectives. The faculty affairs committee feels that this is beyond the purview of the committee's ability due to the current inconsistency across the university in this regard.

Issue was discussed regarding members of the UTPC and their voting vs participation in department and college committees.

Read flow chart, clarified confusion and pointed to areas that needed to be addressed. Flow chart and wording will be handled by Eric.

Eric will finalize formatting and additional changes in the final document by the end of the week and send to the committee.

#### Discussion-

The group agreed that the following issues need further exploration and input from outside the committee: department heads, university administrators and UTPC committee members' participation in other parts of the T and P process.