

Technology Committee Meeting

10/28/2019 (Monday 11:00 am- 12:00 pm)

In attendance: E-Ling Hsiao, Sakhavat Mammadov, Bobbie Ticknor, Jemal Mohammed-Awel, Denise Sauls, Lin Chen, Amy Chew, Dwayne Trouille, Joe Newton, Marsha B. Dukes, Sheila Hall.

- The most updated version of the faculty survey was discussed in the meeting.
- The survey has three goals: to find out what software the faculty members are currently using, to learn what they need, and to raise awareness of current offerings.
- The committee members shared their concerns and questions about the survey items, specifically on the Part 1 and Part 2, which are now close to be ready.
- IT is hoping to get the survey done this semester, so the committee's plan is to have it ready by the end of Fall.
- Distribution will be during the next semester, Spring, 2020.
- The committee members keep working on the latest draft and will communicate via email.
- The online survey will be created in Qualtrics by Marsha B. Dukes.
- The analysis of survey data will be performed by Sakhavat Mammadov.
- Committee By-Laws were reviewed by the committee members. Feedback and/or comments will be shared with the committee chair via email.