



COUNCIL ON STAFF AFFAIRS
Minutes of Tuesday, June 21, 2016

1) Call to order

a) Chair Keith Warburg called the meeting to order at 9:00 AM in the SU Meeting Room 1 A/B.

2) Roll call: All representatives must sign/initial the attendance roster to be counted as present.

a) Members present: ShanTina Adams, Sue Bailey, Tim Brunt, Pepper Croft, Sabrina Daniels, Donnell Davis, Angelica Gannon, Chasity Gill, Veronica Graham, Sandra Griffin, Selenseia Holmes, Gwen Manning, Brandon Mainer, Marlene Marlow, Sterlin Sanders, Tiffany Soma, Keith Warburg, and Shannon Zapf. Guests were: Terence Sullivan (SSC), Michael Smith (HR), Nancy Carballo (HR), Barbara A. Garland (Theater/Dance), Marci Marshall (CONHS), Michael Kitchens (Career Opportunities), and Carla Gervin (LCOBA). The following members were absent: Denise Bogart*, Derrick Carter, Nicole Gunn, Peggy Moch*. **Please send a proxy if you cannot attend a meeting.**

3) Communication with Administration

4) Special Order of the Day

i) Keith recognized and welcomed the new Executive Committee for FY17: Chair - Donnell Davis, Jr; Chair Elect – Brandon Mainer; Past Chair – Keith Warburg; Secretary – Terence Sullivan; Treasurer – Angie Gannon; Parliamentarian – Tiffany Soma; Publicity – Pepper Croft.

5) Approval of Minutes

a) Tiffany Soma made a motion to approve the minutes of May 17, 2016. It was seconded by Pepper Croft. The motion was approved unanimously.

6) Treasurer's Report

- a) State - \$99.10
- b) Discretionary - \$1,436.64
- c) Blazer Books - \$1,358.80
- d) Retirement - \$11,161.78

7) Report from the Chair

a) The following new representatives were elected: Janet Wade, University Advancement – motion to accept by Sue, seconded by Brandon; Michael Kitchens, Student Affairs – motion to accept by Tiffany, seconded by Veronica; Michael Smith, Finance and Administration – motion to accept by Selenseia, seconded by Pepper. One Retiree Rep is still needed – this needs to be appointed by the Retiree Association.

8) Staff Attendance and Participation

9) Employee Morale

a) Wild Adventures Day was well attended. Food was great. Wild Adventures did a good job.

10) Representation on Committees

a) The search committee for VSU President has been assembled. The Chancellor wants someone in by January 1, 2017. Parker Executive Search is assisting.

11) New Business

a) Aramark is providing a standing fund for Employee of the Semester and Employee Appreciation. Thank you, Aramark!

12) Adjournment

Meeting adjourned 9:18 am.

Respectfully submitted,

Sue Bailey, COSA Secretary