

## COUNCIL ON STAFF AFFAIRS MEETING AGENDA

9:00 a.m.

Tuesday, November 21, 2017 – University Center Magnolia Room 1

1. **Call to order**
2. **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.
3. **Communication with Administration**
  - A. President's report (if Dr. Carvajal is able to attend)
4. **SPECIAL ORDER OF THE DAY**
  - A. Blazer Books Award Ceremony
5. Approval of the **Minutes of October 17, 2017** meeting of the Council on Staff Affairs
6. **Treasurer's Report** – Yvonne Landers
  - A. State Allocation- \$
  - B. Foundation- \$
    - i. Retirement Walkway- \$
    - ii. Blazer Books- \$
7. **Report from the Chair**
  - A. USGSC Conference update
  - B. Discussion on voting procedures for COSA sponsored events (e.g. Habitat for Humanity)
  - C. Faculty/Staff Campaign update
  - D. Discussion of a holiday service project (in conjunction with Student Life)
8. **Staff Attendance and Participation**
9. **COSA Committee Reports**
  - A. Policy Committee - Sterlin Sanders will report
  - B. Elections – Sterlin Sanders – No report
  - C. Social Recognition & Professional Development Committee – Pepper Croft will report
  - D. Budget & Finance/Fundraising – Yvonne Landers – No report
10. **Faculty Senate Committees**
  - A. Academic Honors & Scholarship – Donnell Davis will report
  - B. Academic Scheduling and Procedures Brandon Mainer will report
  - C. Athletics – Sterlin Sanders report
  - D. Diversity & Equity – Terence Sullivan – No report
  - E. Educational Policies – Kirk Johnson will report
  - F. Environmental Issues – Phil Foster – No report
  - G. Faculty Scholarship – Angie Gannon will report
    - i. The Faculty Scholarship committee met October 25 and voted on 7 FRSG proposals. For November, the committee will vote electronically for 2 Instructional Improvement and 1 Course Development proposal.
  - H. Faculty Senate – Brandon Mainer/Terence Sullivan will report
  - I. Institutional Planning – Selenseia Holmes/Yvonne Landers – No report

- J. Internationalization & Globalization – Terence Sullivan – No report
- K. Library Affairs – Matt McIntyre – No report
- L. Strategic Planning – Julienne Jackson – No report
- M. Student Affairs – Selenseia Holmes/Michael Kitchens – No report
- N. Technology – Sterlin Sanders – No report

**11. University Wide Committees**

- A. Budget Advisory Council –Julienne Jackson will report
- B. Campus Safety – Shannon Zapf – No report
- C. Campus Wellness – Heidi Bertsch/Brandon Mainer – No report
- D. Dining Advisory – Shannon Zapf will report
- E. Parking Advisory – Shannon Zapf – No report
- F. Parking Appeals – Heidi Bertsch/Pepper Croft/Donnell Davis/Phil Foster/Paul Leavy/Terence Sullivan – No report
- G. Retiree Association – Yvonne Landers – No report
- H. Traditions & Spirit – Pepper Croft – No report

**12. New Business**

- A. HR Compliance update

**13. Adjournment**