



FACULTY SENATE

Est. 1991

Chairperson
Ronald M. Zaccari

Vice Chairperson
Louis Levy

Executive Secretary
Mike Meacham

Parliamentarian
John Samaras

Minutes of May 18, 2006

[{Members and visitors present}](#)

The Valdosta State University Faculty Senate meeting convened at 3:30 p.m. in the University Center Magnolia Room.

R. Zaccari called the meeting to order and informed the Faculty Senate of the following:

- ◆ R. Zaccari presented D. Boyd, who is retiring after 21 years of service at VSU, with a framed certificate and thanked him for the years he has dedicated to VSU and to the Faculty Senate as both senator and past Executive Secretary.
- ◆ R. Zaccari presented M. Meacham with a framed certificate and thanked him for his service as Executive Secretary and for his leadership of the Faculty Senate.
- ◆ R. Zaccari thanked the members of the Faculty Senate for their dedication to the advancement of the institution.
- ◆ The President's Lecture Series will continue in FY 2007. Four speakers will be invited to participate in the series, which will begin Fall 2006.

R. Zaccari turned the meeting over to M. Meacham. M. Meacham read the list of proxies.

2. Approval of the [minutes of the April 20, 2006](#) meeting of the Faculty Senate.

The minutes were approved.

3. New business

a. Report from the Academic Committee – Louis Levy

L. Levy thanked the outgoing faculty senators for their years of service to the Senate. The Faculty Evaluation Task Force recently presented a preliminary report to President Zaccari regarding student evaluations, annual evaluations, and promotion and tenure. The Task Force continues to meet and will update the President periodically. An advising handbook is being drafted. Faculty will have an opportunity to provide input on the advising handbook project at a later date. D. Boyd is making the final revisions on the Faculty Handbook, which will be placed on the web late summer.

b. Report from the Committee on Committees – Elaine Yontz

E. Yontz reported that 125 committee volunteer forms were received and committee assignments will be finalized prior to the beginning of Fall semester. She asked all committee chairs to forward previous committee minutes/records/documents to the Odum Library Archives. An electronic version is preferred. The Committee on Committees' end of year report is forthcoming. Their year will not end for another few weeks due to assigning committee positions.

- c. Report from the Institutional Planning Committee – Richard Schmertzling ([Attachment 1](#))
- d. Report from the Faculty Affairs Committee – John Hummel – No report.
- e. Report from the Faculty Grievance Committee – Stephen Lahr ([Attachment 2](#))
- f. Report from the Senate Executive Secretary – Mike Meacham
 - (1) Academic Probation and Suspension ([Attachment 3](#))

This recommendation was approved by the Faculty Senate and signed into policy by Faculty Senate Executive Secretary Mike Meacham and President Ronald M. Zaccari on May 18, 2006.

4. Old Business

Per VSU Statutes, Chapter 4, Article VI, Section 6, b which states “The tenure of a standing committee is for no more than three years, at which time senate shall renew, modify or discontinue the committee.”, M. Meacham will ask the Senate after each year end report is given by the respective committee chair if there is a need to renew, modify or discontinue the committee.

[Note: All Standing Committees listed below, with the exception of the Student Activities Committee, were renewed by the Faculty Senate for a period of three years. The Student Activities Committee was renewed by the Faculty Senate for a period of one year. At the end of the year the Senate will assess the progress of the Student Activities Committee and decide at that time whether to renew, modify, or discontinue the committee.]

[Note: There was some discussion regarding low attendance at committee meetings. E. Yontz, Chair of the Committee on Committees, suggested the committee chairs review their committee by-laws regarding the attendance policy for their respective committees. If there is no policy in place then the committee should write an attendance policy that will be included in the committee by-laws. The policy should clearly state how many absences are allowed, whether or not proxies may be assigned, and whether or not the committee agrees to have any online meetings.]

- a. Standing Committee End of the Year Reports

- (1) Academic Scheduling and Procedures - Williams, Marty ([Attachment 4](#))
- (2) Academic Honors and Scholarships - Davey, Michael ([Attachment 5](#))
- (3) Athletics - Briehl, Debbie – No report.
- (4) Educational Policies - Schmidt, Michael ([Attachment 6](#))
- (5) Environmental Issues - Bergstrom, Brad ([Attachment 7](#))
- (6) Faculty Development and Research - Aronson-Friedman, Amy or representative

L. Levy reported on behalf of Amy Aronson-Friedman. The Faculty Development and Research Committee had a very successful year, which began with \$100,000 that was supplemented twice during the year. The internationalization fund was kept in tact. The small grants fund for faculty research minimum was raised.

- (7) Library Affairs - Fenster, Mark ([Attachment 8](#))
- (8) Minority and Diversity Issues - Bowland, Julie ([Attachment 9](#))
- (9) Student Activities - McCurdy, Kevin – No report.
- (10) Student Services - Tillman, Cheri ([Attachment 10](#))
- (11) Technology - Leech, Don ([Attachment 11](#))

5. General Discussion

No discussion.

6. Adjournment

The meeting adjourned at 4:47 p.m.

Attachment 1
INSTITUTIONAL PLANNING COMMITTEE (IPC)
 2005-2006 Final Report

Issue/Topic ^{1, 2}	Committee Recommendation ³	Action Taken	Senate Decision
<i>No Senate or Executive Committee remanded issues were sent to the IPC this year. All topics were committee generated.</i>			
1. Committee Status: In light of the encompassing mandate of the IPC but lack of specific statutory tasks, our issue for the fall of 2005 was whether or not the committee should be continued and, if so, should the mission be redefined?	Maintain Institutional Planning Committee and continue the discussion about whether the committee mission requires revision. Research the origin of the committee.	Meeting scheduled for Winter 2006	None needed
2. Committee Purpose: How can the IPC best serve the VSU community?	Continue discussion (see above).	Meeting scheduled for Spring 2006	None needed
3. How might the IPC take a more proactive stance in light of its mission?	Discuss the possibility of IPC having a seat on the University Council at the next Senate Executive Committee meeting. (The President pointed out that the meetings of the UC are open and that IPC members were welcome to attend. Request IPC Chair has a seat on the UPC. Request a meeting with President Zaccari for discussion of committee mission.	Revision of committee statutes planned for Fall of 2006.	None needed

¹ Indicate whether the Issue/Topic was remanded by the Senate or Committee generated.

² If a Sub-committee indicates "No Activity," the Standing committee must recommend maintaining or dissolving the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate "In progress" and discuss the stage of review.

Attachment 2

Committee: Grievance Committee Academic Year: 2005-6

Issue/Topic^{1,2}	Committee³ Recommendation	Action Taken	Senate Decision (if applicable)
Looking at the duties of an Ombudsperson	No recommendation – informational only	None necessary	N/A

¹ Indicate whether the Issue/Topic was remanded by the Senate or Committee generated.

² If a Sub-committee indicates “No Activity,” the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Note: Committee members were contacted electronically via email at the beginning of the fall semester 2005 and at the beginning of the spring semester 2006. Each member submitted a work schedule. Committee members were apprised of a preliminary discussion with the Alternative Dispute Resolution Committee, Chair concerning the potential need for an Office of the Ombudsperson. The idea was shared with the Executive Committee fall semester and again at the March meeting. It was determined that at that time there was no evidence to warrant further investigation and that the visibility and the role of the ADR Committee should be strengthened on campus.

Respectfully submitted by,

Dr. J. Stephen Lahr, Committee Chair

Attachment 3

ACADEMIC PROBATION AND SUSPENSION

Valdosta State University seeks to provide an environment suitable for promoting the systematic pursuit of learning. To ensure this primary goal, the University requires of its students reasonable academic progress. The retention of those students who repeatedly demonstrate a lack of ability, industry, maturity, and preparation would be inconsistent with this requirement.

Academic probation serves as the initial notice that the student's performance is not currently meeting the minimum grade point average required for graduation. Continued performance at this level will result in the student's being placed on academic suspension. Academic probation is designed to serve three purposes: (1) to make clear to all concerned the inadequacy of a student's performance; (2) to provide occasion for necessary counseling; and (3) to give students whose success is in doubt additional opportunity to demonstrate performance.

Academic suspension is imposed as a strong indication that the student incurring such suspension should withdraw from the University, at least for a time, to reconsider the appropriateness of a college career or to make necessary fundamental adjustments in attitudes toward the academic demands of college.

I. Stages of Progress with Minimum Grade Point Averages Required

An individual's stage of progress is determined on the basis of the number of academic semester hours attempted, including those transferred from other institutions. Transfer credits are not included in computing grade-point averages.

Semester Hours attempted at VSU and hours transferred to VSU	Cumulative grade-point average required on VSU courses
1 - 29	1.60
30 -59	1.75
60 - 89	1.90
90 - graduation	2.00

II. Academic Probation

A student will be placed on academic probation if, at the end of any semester while the student is in good standing, the cumulative GPA falls below the minimum specified in the table above or the semester GPA falls below 2.00. Even though a student on probation is making some progress toward graduation, it should be clearly understood that without immediate academic improvement, suspension may result.

III. Academic Suspension *(yellow: current catalog language)*

III. Academic Suspension and Academic Dismissal *(blue: proposed change)*

- a. A student will be suspended if at the end of any term, while on academic probation, the cumulative GPA falls below the minimum specified in the table above, and the term GPA falls below 2.00.
- b. A first suspension will be for one semester. (See readmission procedures below.)
- c. A second suspension shall be for two academic semesters.
- d. A third or subsequent suspension shall be for one calendar year.

- d. A third or subsequent suspension shall result in the student being academically dismissed from the institution for a minimum period of five years.
- e. Should another institution permit a student on suspension from Valdosta State University to enroll, work taken at that institution during any period of suspension shall not be counted as degree credit at Valdosta State University unless prior approval was obtained from the student's Dean at Valdosta State University.
- f. Any Valdosta State University students on academic suspension may enroll during any summer term at VSU; however, they must schedule and complete two 3-hour courses with a minimum GPA of 2.0 to lift suspension.
- f. Only fall and/or spring semesters count as "sit out" semesters.

IV. Right of Appeal

Upon appeal by the student, the dean or director of the respective academic unit in which the student is enrolled has the authority to waive the first or second suspension if unusual circumstances warrant. The third suspension can be appealed only by petition to the Admissions Advisory Committee.

V. Readmission Procedures

Students must make application for readmission in writing to the Director of Admissions prior to registration for the semester in which they plan to return. Following the first or second suspension, readmission on probation may be granted for unusual and compelling reasons by the dean or director of the college or division in which the student was enrolled at the time of suspension. A suspended student readmitted on probation may have specific academic requirements imposed by the Admissions Advisory Committee or by the Vice President for Academic Affairs. A petition to the Committee and personal appearance before the Committee are required. Any further appeals must be made by petition directly to the Vice President for Academic Affairs. A student accepted for readmission, suspended at the end of the last term of attendance, who does not reenroll will remain on academic suspension.

Attachment 4

2005-2006 Annual Report of the Academic Scheduling and Procedures Committee

FACULTY SENATE VALDOSTA STATE UNIVERSITY STANDING COMMITTEES OF THE SENATE AND THEIR SUBCOMMITTEES 2005-2006

Academic Scheduling and Procedures

Robert Bauer (COE) 2005-2008	Luis Bejarano (A&S) 2003-2006
Marty Williams C, Sen. (A&S) 2003-2006	Arlene Haddon (CON) 2004-2007*
Jin Wang Sen (A&S) 2004-2007	Tim Reisenwitz (COB) 2003-2006
Marc Pufong (A&S) 2003-2006	David Odrobinak (A&S) 2004-2007*
Ravonne Green (LIB) 2005-2008	Karin Murray (COA) 2004-2007
Carol Barnett CE, Sen. (COE) 2005-2008	Allison Curington (SW) 2005-2008

Students:

ex officio:

Chuck Hudson, Registrar

Walter Peacock, Director of Admissions & Enrollment Management

Honey Coppage, Assistant to the Vice President for Academic Affairs

Rob Kellner, Director of Auxiliary Services

Herbert Reinhard, Director of Athletics

Thomas Hardy, Director of Housing and Residence Life

Unrepresented, Chair, Council of Staff Affairs

The Academic Scheduling and Procedures Committee of the Faculty Senate met on October 6, November 3, February 2, and April 6 during the 2005-06 school year. Minutes of these meetings and this report have been placed on file in the archives at Odum Library.

During the 2005-2006 academic year, the Committee addressed the following issues:

1) *Revised Academic Scheduling and Procedures Committee By-laws to reflect changes in Faculty Senate By-laws.*

The subcommittee updated procedures, personnel title changes, and committee reporting requirements to reflect changes in Faculty Senate By-laws (attached).

2) *Academic calendar 2007-2008*

At the March meeting the committee voted to submit a schedule for 2007-2008 to the senate for approval. The senate approved the calendar, attached below. Comments at the meeting and an informal faculty survey initiated by Dr. Michael Noll suggest that a survey should be conducted to determine the impact of the median spring break initiated spring 2006 on students, faculty, and staff. The committee is studying necessary parameters for conducting a valid survey. Chuck Hudson researched our new spring break and discovered that the new schedule brings us in line

with the rest of the system. Only two schools scheduled spring break at the time when our area public schools scheduled spring break—the Medical College of Georgia, which operates on a different scheduling system, and August State University, which schedules spring break to coincide with the Masters Tournament.

Submitted May, 2006
Marty Williams, Chair

Bylaws of the Academic Scheduling and Procedures Committee

Article I: Name

The Academic Scheduling and Procedures Committee is a Standing Committee of the Faculty Senate.

Article II: Charge

The Academic Scheduling and Procedures Committee reviews and recommends policies and procedures pertinent to the University Calendar, class periods, final examination scheduling, University catalogs and bulletins, Honors Day, and commencement.

Article III: Membership

Section 1. Selection

The Committee on Committees nominates and the Faculty Senate approves members of the Academic Scheduling and Procedures Committee.

Section 2. Membership

The membership of the Academic Scheduling and Procedures Committee includes:

- a. No fewer than two elected senators selected by the Committee on Committees.
- b. Sufficient additional members of the General Faculty to assure representation of all schools, the Odum Library, and the Division of Social Work.
- c. Ex officio members: the Registrar, the Director of Admissions and Enrollment Management, the Assistant to the Vice President for Academic Affairs, the Director of Auxiliary Services, the Athletic Director, the Director of Housing and Resident Life, and the Director of the Council of Staff Affairs. Ex officio members are voting. The Academic Scheduling and Procedures Committee may nominate additional ex officio members by written request to the Committee on Committees.
- d. No fewer than one student recommended by the President of the Student Government Association.

Section 3. Terms

All members of the Academic Scheduling and Procedures Committee serve three-year, staggered terms, as determined by the Committee on Committees, with all terms beginning on September 1 and ending on July 31.

Section 4. Resignations

Members leaving the Academic Scheduling and Procedures Committee must submit a written resignation to the Chair no less than seven days in advance of the effective date of resignation. The committee's Chair must forward copies of written resignations to the Committee on Committees within one week of receiving such resignations. The Committee on Committees appoints replacements for resigned members.

Article IV: Officers

Section 1. Chairperson and Chairperson-elect

The Chairperson and chairperson-elect must be elected Faculty Senators and are selected by the Committee on Committees for the term of one year, except as provided in VSU statutes. The term of the chairperson may be renewed.

The Chairperson-elect serves as Secretary and keeps written minutes of all meetings. Copies of committee minutes or recordings, reports, proposals, recommendations, and all other documents are to be placed on reserve in the Odum Library no later than two weeks after a committee meeting. At the end of the year, these committee records will be collected and placed in the University archives in the Odum Library.

Article V: Subcommittees

Section 1. Authority

- a. The Academic Scheduling and Procedures Committee may establish subcommittees as needed.
- b. The Chairperson will inform the Committee on Committees of the membership of subcommittees at the time they are created.

Section 2. Membership

The Academic Scheduling and Procedures Committee selects the members of subcommittees.

Section 3. Officers

The Chair of the Academic Scheduling and Procedures Committee appoints from the committee's membership the chairs of all subcommittees.

Section 4. Reports

All subcommittees of the Academic Scheduling and Procedures Committee submit reports as determined by the Committee Chair.

Section 5. Terms

The Academic Scheduling and Procedures Committee establishes the terms of its subcommittees. Subcommittees disband when they complete their charges.

Article VI. Procedures

Section 1. Meetings

- a. The Academic Scheduling and Procedures Committee establishes a schedule of meetings for each academic year and submits the schedule to the Committee on Committees.
- b. Meetings of the Academic Scheduling and Procedures Committee are open.
- c. The Academic Scheduling and Procedures Committee may invite to its meetings and hear any guests whom the committee deems appropriate.

Section 2. Goals and Rules

- a. The Academic Scheduling and Procedures Committee develops goals for each academic year and submits the list of goals to the Executive Committee.
- b. The Academic Scheduling and Procedures Committee will submit written rules governing their procedures to the Executive Secretary of the Faculty Senate and place these written rules on reserve at Odum Library.

Section 3. Quorum

A simple majority of the voting membership of the Academic Scheduling and Procedures Committee constitutes a quorum.

Section 4. Voting

- a. Approval of motions is by majority vote of the voting members of the Academic Scheduling and Procedures Committee present and voting.
- b. The Academic Scheduling and Procedures Committee does not accept proxies but will accept written absentee votes addressed to the Chair of the committee.

Section 5. Submission of materials

All proposals, recommendations, reports, and other materials for consideration by the Academic Scheduling and Procedures Committee must be submitted to the Chair a minimum of ten working days in advance of a scheduled meeting.

Section 6. Annual report

The Academic Scheduling and Procedures Committee Chairperson prepares an annual report and submits it to the Executive Secretary of the Faculty Senate by June 15.

Article VII: Amendments to the Bylaws

Section 1. Submission of proposed amendments

Proposed amendments to the bylaws of the Academic Scheduling and Procedures Committee must be submitted in writing to the Chair at least four weeks prior to the next scheduled meeting.

Section 2. Approval of proposed amendments

Approval of proposed minutes to the Bylaws of the Academic Scheduling and Procedures Committee is by majority vote of the voting members present and voting.

Approved Dates For Fall 2007 through Summer 2008

FALL 2007

Mon, Aug 13	First Class Day
Mon, Sept 3	Labor Day
Thurs, Oct 4	Midterm
Mon-Tues, Oct 15-16	Fall Break
Wed- Fri, Nov 21 - 23	Thanksgiving Holidays
Mon, Dec 3	Last Class Day
Tues, Dec 4	Exam Prep Day
Wed- Fri, Dec 5- 7	Exams
Sat, Dec 8	Graduation

SPRING 2008

Mon, Jan 7	First Class Day
Mon, Jan 21	MLK Holiday
Thur, Feb 28	Midterm
Mar 10- 14	Spring Break – Option 1
Mon, Apr28	Last Class Day
Tues, Apr 29	Exam Prep Day
Wed- Fri, Apr 30 – May 2	Exams
Sat, May 3	Graduation

SUMMER 2008

Maymester	
Thur, May 8	First Class Day – Mayterm
Mon, May 19	Midterm for Maymester
Mon, May 26	Memorial Day- Holiday
Thur, May 29	Last Class day – Mayterm
Fri, May 30	Maymester exams
Summer II (full term)	
Wed, Jun 11	First class day
Mon, Jul 7	Midterm

Fri, Jul 4 th	Holiday
Jul 29	Last Class Day
Jul 30 – Aug 1	Exams
Sat, Aug 2	Graduation
Summer III	
Wed, Jun 11	First class day
Fri, Jun 20	Midterm
Wed, Jul 2	Last class day
Thurs, Jul 3	Exams
Summer IV	
Tues, Jul 8	First class day
Thur, Jul 17	Midterm
Tues, Jul 29	Last class day
Wed, Jul 30	Exams
Sat, Aug 2	Graduation

Attachment 5

ACADEMIC HONORS AND SCHOLARSHIP COMMITTEE ANNUAL REPORT

During the Fall, the committee discussed the future of Honors Day, exploring how to increase attendance, how to reorganize Honors Day so that it functioned better in relation to other awards ceremonies on campus, especially at the college level, and whether to continue holding a University-level Honors Day at all. Following a meeting between the chair, Dr. Levy and Ann Lacey, director of Special Events, it was decided to go forward with Honors day this year, and to pursue any major changes gradually, possibly implementing them for the 2006-2007 academic year. The consensus on the committee is that Honors day should perhaps be eliminated entirely, and, if not, moved to coincide with graduation so more parents are able to attend.

In January, the committee selected this year's Georgia Legislative Academic Recognition Day representative from VSU. This year's recipient was Emily R. McGill.

In January, the committee met to select the speaker for this year's Honors Day. The speaker this year was Dr. Selena Nawrocki of the Art Department.

In the Spring, the committee met and selected this year's Annie Powe Hopper Award winner. This year's recipient was Christopher E. Coleman. The committee revised the selection process to allow for interviews of more finalists, and to insure a more focused and clear method for determining the winner.

The chair worked with Special Events to implement an electronic submission form for the Hopper nominees and for submission of the University-level awards from each department. This form worked well but will be modified next year to remedy several small problems that arose this year.

Finally, at the request of the Director of Special Events, the chair will request that he be allowed to serve as chair for one additional year to allow for more continuity. The committee by-laws allow for such a request. Next year the committee will explore making the chair of this committee a two-year term, codifying it in the bylaws and bringing it before the senate as an action item.

Respectfully submitted,

Dr. Michael Davey, Chair
Academic Honors and Scholarships Committee

Attachment 6

Educational Policies Committee: 2005-2006 End of Year Report.

**** Educational Policies Committee Charge:**

(Taken from the BYLAWS OF THE FACULTY SENATE; Article 2, Committees, Section 3, I, #3)

To review and recommend policies and procedures pertinent to advising, undergraduate admissions and retention, public services, and registration; and to hear undergraduate petitions for exceptions to academic policy, including graduation.

Fall 2005 Accomplishments:

Educational Policies Committee Proposal for new policy/procedure for course withdrawal:

Students may withdraw from courses following the drop/add period until mid-term by completing the withdrawal process on BANNER. A withdrawal before mid-term is non-punitive, and a grade of "W" is assigned. Instructors may assign a "W" on the proof roll for students not attending class. However, it is the responsibility of the student to complete the withdrawal process. A withdrawal is official when it is received and processed by the Office of the Registrar.

(*** The following part remains the same as the current description. ***)

Students will not be allowed to withdraw after the mid-term point of the semester as published in the school calendar as required by Board of Regents' policy; however, students may petition an exception to the Board of Regents' withdrawal deadline for cases of hardship by completing a petition for withdrawal form available in the Office of the Registrar. The petition will become a permanent part of the student's file. If the petition is approved, the instructor may assign a grade of "W" or "WF" after mid-term. Note that "WF" is calculated in the grade point average the same as "F." Any student who discontinues class attendance after mid-term and does not officially withdraw may be assigned a grade of "F."

No fee adjustment will be made for withdrawals except as outlined in the Tuition, Fees, and Costs Section of this Catalog. The Business and Finance Office will receive a copy of the withdrawal form for refunding if applicable.

Students receiving financial aid should be aware that withdrawal from courses may affect continued financial aid eligibility. Refer to the section on Financial Aid Academic Requirements for additional information."

M. Schmidt of the Educational Policies Committee presented a proposed new policy/procedure for "Banner on-line withdrawal". This item was presented in the form of a motion. The motion passed. This recommendation was approved by the Faculty Senate and signed into policy by Faculty Senate Executive Secretary Mike Meacham and President Ronald M. Zaccari on October 20, 2005.

Request from the Educational Policies Committee to remove the phrase "No change in a student's major program may be made during registration" from the Change in Major Program section of the undergraduate catalog. (Note: In the 2005-2006 undergraduate catalog this phrase may be found on page 79.) A motion was made and seconded to remove the statement as requested by the Educational Policies Committee. The motion was approved.

This recommendation was approved by the Faculty Senate and signed by Faculty Senate Executive Secretary Mike Meacham and President Ronald M. Zaccari on November 17, 2005.

Spring 2006

1. Academic Probation and Suspension Document. (see EPC Appendix 'A')

The EPC discussed and reviewed the changes to the Academic Probation and Suspension Document proposed by Walter Peacock, at length.

A vote was conducted to accept the document, and move it forward to the Senate: 11 yes, 0 no, 1 abstain.

****Action Required, (hopefully this will be on the May agenda)**

2. Investigate the University Plagiarism Policy. **Ongoing...

February 15th

The EPC maintained a lengthy discussion in regard to the seriousness of this item. Dr. Thompson spoke on behalf of the English Department and shared many insights on how often this happens, and the degree of seriousness/intention that it is occurring. Dr. Davey from the English Department has shared his concerns as well, via e mail and meetings in person.

Originally this item came to the Faculty Senate by way of Richard Lee, Assistant to the Dean of Students for Judicial Affairs.

It should be noted that most of the concern is originating from the English Department and within the College of Education.

The EPC noted that, if a particular department is having extreme problems with plagiarism, this can and should be discussed between area department heads/general faculty and shared within departmental meetings. A policy should not replace this dialogue, but serve as a supplement and information resource.

February 23rd

I (Michael T Schmidt) met with Russ Mast, Richard Lee and Walter Peacock to discuss this action item. We met for nearly 2 hours and discussed steps that could take place to alter/implement a new policy within the Student Code of Conduct regarding “plagiarism/cheating.” We are currently researching the policies and procedures at sister institutions and plan to meet after spring break for more discussion. I believe we are making positive progress on this item.

March/April

Dr. Sheri Gravett forwarded information in regard to acquiring a license for plagiarism software specifically turnitin.com (Turn It In). ****See cost analysis below****

Mark Smith, Professor of English and Department Head, emailed me, encouraging the EPC to recommend that the university purchase a site license to Turn It In or similar plagiarism detection software, “the problem is becoming increasingly complex and widespread.”

Valdosta State University Turnitin.com Licensing Report

2006 Costs for Plagiarism Detection based on fall 2005 semester enrollment of 10,503 students:

Plagiarism Detection Service Standard Pricing	Including Extended HelpDesk Faculty Only	Including Extended HelpDesk Faculty/Students	30% discount on PPM Institutional licenses	Including Extended HelpDesk Faculty Only	Including Extended HelpDesk Faculty/Students
\$800 fee + \$.80	20% of	30% of	\$800 fee + \$.56	20% of	30% of
per student	Total Cost	Total Cost	per student	Total Cost	Total Cost
\$9,202	\$11,043	\$11,963	\$6,682	\$8,018	\$8,686

2006 Costs for Turnitin Suite:

Turnitin Suite (Plagiarism Prevention, Peer Review, GradeMark &	Including Extended HelpDesk Faculty Only	Including Extended HelpDesk Faculty/Students	30% discount for Institutional licenses for Turnitin Suite (Plagiarism Prevention, Peer Review, GradeMark & GradeBook package)	Including Extended HelpDesk Faculty Only	Extended HelpDesk Faculty/Students

GradeBook package) Standard Pricing					
\$800 fee + \$1.50 per student	20% of Total Cost	30% of Total Cost	\$800 fee + \$1.05 per student	20% of Total Cost	30% of Total Cost
\$16,555	\$19,865	\$21,521	\$11,828	\$14,194	\$15,377

3. Registration Priority for “Good Students.”

The EPC discussed this topic, the committee agreed that there is already a mechanism in place for “good students” to receive these benefits: **The University Honors Program**. For additional information see the director of UHP at 2 Brookwood Circle / 249.4894 / <http://valdosta.edu/honors/>

****The EPC has decided to take no action on this item.**

4. Implementation of a University Cell Phone Policy.

After researching and compiling many, many examples of various “cell phone policies” from this University and others, the EPC discussed whether a university policy is warranted. Although we all agree that cell phones and other digital technologies can be disruptive, the EPC feels that each College, Department or individual program should have the flexibility to deal with this issue in their own way.

Currently, it seems as though many faculty have some sort of statement on their syllabus/course outline that may or may not work. Based on input from faculty in the October Senate meeting and many conversations since, we were informed that some faculty use the cell phone as a teaching tool, others are bothered less by it, most deal with a disruption in a professional manner, which may or may not warrant disciplinary action.

****The EPC has decided to take no action on this item.** It is our recommendation that a dialogue occurs between area faculty, within departments and Colleges in regard to this item. A departmental or individual College wide policy may be in order.

5. Non-credit courses concerns.

Lynn Bell, Senator, has been notified that zero credit courses are being offered through various departments in the College of Education. She requests that the issue regarding the offering of non-credit courses be reviewed by the appropriate faculty senate committee. Her specific concerns are that faculty are assigned to these courses as part of their teaching load, yet are not given credit for teaching them. Also, is it possible that non-credit courses be acknowledged as part of the criteria for Service to the university?

The EPC discussed this item briefly. We were unsure if our committee could do anything in regard to this item. In reference to the making non-credit courses part of criteria for Service, this would fall under individual College guidelines, perhaps under guidelines for Promotion and Tenure, which of course, vary from College to College. I am not sure the EPC can act on this item.

6. Absent notification to faculty from VSU infirmary.

This item was brought up for discussion in the February 16th Senate Meeting by Michael Noll.

The EPC would like to remand this to another committee for review.

*Consult Michael Noll for more information.

****The EPC recommends the Student Services Committee:** to review and recommend policies and procedures pertinent to such student services as financial aid, housing, **health**, services, counseling services, mail services, and food services.

EPC Appendix 'A'

ACADEMIC PROBATION AND SUSPENSION

Valdosta State University seeks to provide an environment suitable for promoting the systematic pursuit of learning. To ensure this primary goal, the University requires of its students reasonable academic progress. The retention of those students who repeatedly demonstrate a lack of ability, industry, maturity, and preparation would be inconsistent with this requirement.

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Academic suspension is imposed as a strong indication that the student incurring such suspension should withdraw from the University, at least for a time, to reconsider the appropriateness of a college career or to make necessary fundamental adjustments in attitudes toward the academic demands of college.

I. Stages of Progress with Minimum Grade Point Averages Required

An individual's stage of progress is determined on the basis of the number of academic semester hours attempted, including those transferred from other institutions. Transfer credits are not included in computing grade-point averages.

Semester Hours attempted at VSU and hours transferred to VSU	Cumulative grade-point average required on VSU courses
1 - 29	1.60
30 -59	1.75
60 - 89	1.90
90 - graduation	2.00

II. Academic Probation

A student will be placed on academic probation if, at the end of any semester while the student is in good standing, the cumulative GPA falls below the minimum specified in the table above or the semester GPA falls below 2.00. Even though a student on probation is making some progress toward graduation, it should be clearly understood that without immediate academic improvement, suspension may result.

III. Academic Suspension *(yellow: current catalog language)*

III. Academic Suspension and Academic Dismissal *(blue: proposed change)*

- a. A student will be suspended if at the end of any term, while on academic probation, the cumulative GPA falls below the minimum specified in the table above, and the term GPA falls below 2.00.
- b. A first suspension will be for one semester. (See readmission procedures below.)
- c. A second suspension shall be for two academic semesters.
- d. A third or subsequent suspension shall be for one calendar year.
- d. A third or subsequent suspension shall result in the student being academically dismissed from the institution for a minimum period of five years.
- e. Should another institution permit a student on suspension from Valdosta State

University to enroll, work taken at that institution during any period of suspension shall not be counted as degree credit at Valdosta State University unless prior approval was obtained from the student's Dean at Valdosta State University.

- f. Any Valdosta State University students on academic suspension may enroll during any summer term at VSU; however, they must schedule and complete two 3-hour courses with a minimum GPA of 2.0 to lift suspension.
- f. Only fall and/or spring semesters count as "sit out" semesters.

IV. Right of Appeal

Upon appeal by the student, the dean or director of the respective academic unit in which the student is enrolled has the authority to waive the first or second suspension if unusual circumstances warrant. The third suspension can be appealed only by petition to the Admissions Advisory Committee.

V. Readmission Procedures

Students must make application for readmission in writing to the Director of Admissions prior to registration for the semester in which they plan to return. Following the first or second suspension, readmission on probation may be granted for unusual and compelling reasons by the dean or director of the college or division in which the student was enrolled at the time of suspension. A suspended student readmitted on probation may have specific academic requirements imposed by the Admissions Advisory Committee or by the Vice President for Academic Affairs. A petition to the Committee and personal appearance before the Committee are required. Any further appeals must be made by petition directly to the Vice President for Academic Affairs. A student accepted for readmission, suspended at the end of the last term of attendance, who does not reenroll will remain on academic suspension.

Attachment 7

Environmental Issues Committee Annual Report 2005-06

Dates of [8] meetings: 8 Sep, 13 Oct, 10 Nov, 6 Dec 2005; 9 Feb, 9 March, 13 April, 2 May 2006.

Members attending- [Faculty]: Brad Bergstrom (C), Richard Carter (CE), Eneida Pugh, Judy Grable, Jeff Vasseur, Green Waggener, Jack Fisher, Diane Holliman, Carl Hand, Jim Hornsby, Darlene Pirkle, Sheryl Dasinger, Kevin Colwell, Ray Elson; [*ex officio*]: Bob Delong, Jim Black, Meredith Lancaster, Bobby Flowers (COSA), Scott Doner, Jill Rountree; [Student Representatives]: Seth Gunning, Travis Simmons.

Visitors attending- Ron Zaccari, Kae Sinkule, Ken Rumstay, Frank Barnas, Anthony Bryant, Barbara Boler, Anna Cayce, Natalie Berrong, Jeff Goodhand, Shanna Hullaby.

Minutes of all 2005-06 meetings may be reviewed at: <http://www.valdosta.edu/eic>

Our top priority issue this academic year was the discussion and formulation of environmental policy statements in key areas as part of a comprehensive environmental policy for VSU. Developing such policy was a charge given us by President Zaccari at our first meeting of the fall semester. We realized this was a long-term project of some complexity and would require detailed foci on individual areas by members of our subcommittees in consultation with administration, staff, and students, and by the committee as a whole. VSU already has policy in the area of native tree preservation and maintenance and campus outdoor lighting, both developed in past years by EIC. Major areas remaining for which we lack any adopted policy included recycling, energy conservation, water conservation, smoking on campus, and parking/transportation. We decided to concentrate first on recycling and energy conservation, which were the two most complex, and arguably most important, areas of environmental policy needed.

EIC presented its policy recommendation on Waste Management and Recycling to the Faculty Senate at its April 2006 meeting, and it was approved by the Senate. EIC continued discussion of the draft Energy Conservation policy at its May 2006 meeting, and it was decided that more work was required, including additional consultations with administrators in Plant Operations and Office of Environmental and Occupational Safety before this policy was ready to present to the Senate.

Other activities of the committee in 2005-06 included the following:

- consulted with President, VPFA, VPSA, Dir. and Asst. Dir. of Plant Operations, Dir. Auxiliary Services, Dir. Campus Recreation and other administrators on several issues related to oversight and implementation of VSU's Tree Preservation and Maintenance Policy and Campus Outdoor Lighting Policy, as impacted by proposed and ongoing construction, renovation, and rehabilitation projects.

- discussed parking and transportation use and planning issues through our liaison to the advisory committee, Jack Fisher, and through Brad Bergstrom's participation in meetings with consultants and stakeholders (latter included neighborhood historic preservation issues).

- adopted an attendance policy by amendment to the committee's bylaws.

-worked with VSU student organization SAVE on activities for Arbor Day, Earth Day, and voluntary recycling programs on campus.

Additional information on activities of EIC's three primary subcommittees follows:

I. Campus Beautification and Stewardship Subcommittee (CBSS) 2005-2006 Annual Report

Five meetings were called in 2005-2006: 09.28.2005, 11.09.2005, 02.23.2006, 03.30.2006, 04.27.2006.

The following attended some or all of these meetings:

- a) faculty members of the subcommittee: Brad Bergstrom, Dennis Bogyo, Richard Carter, Judy Grable, David Hedgepeth, Darlene Pirkle, Ari Santas and Green Waggener.
- b) administrators & staff: Jennifer Burton (Assistant Director, Campus Recreation), Bob DeLong (Director, Office of Environmental and Occupational Safety), Monty Griffin (Director, Landscape and Grounds), Richard Hammond (Director, Campus Recreation), Meredith Lancaster (Environmental Health and Safety Coordinator) and Russ Mast (Dean of Students)
- c) students: Melissa Coleman, Seth Gunning
- d) others: Lynn Bell (College of Nursing, advocate of herb garden)

The following issues were considered by the CBSS.

1. A letter (attached) was sent to President Zaccari advising against the proposed development of the Farber Health Clinic site.
2. J. Black, VP Business and Finance, was contacted (attached) on behalf of the CBSS informing him that a violation of the University tree policy existed at the Lowndes Hall construction site along the west side of Patterson Street and the north side of One Mile Branch, specifically that the trees were inadequately marked and cordoned and were therefore vulnerable to root damage by the movement of construction equipment.
3. The CBSS endorsed a pilot project incorporating medicinal herbs in raised planters in the new pedestrian mall project, proposed by L. Bell (College of Nursing).
4. The CBSS allocated (letter attached) \$2000 from the Whitehead Fund for use by the Division of Landscape and Grounds to purchase 25 containerized specimens of disease resistant dogwood (*Cornus florida*) and silverbell (*Halesia diptera* var. *magniflora*) to be planted in the area adjacent to Georgia Avenue.
5. Members of the CBSS worked with M. Griffin (Director, Landscape and Grounds) to mark weeds for removal from the native plants landscape area adjacent to the Bailey Science Center.
6. The CBSS met on site with R. Hammond (Director, Campus Recreation) to consider a proposal to prune live oak specimens and remove 11 trees along W Mary Street adjacent to the Student Recreation Sports Complex. After completing a field survey and report detailing species, size, and condition of the trees proposed for removal, the CBSS approved the request with certain stipulations (report with recommendations attached).
7. R. Hammond and J. Burton (Campus Recreation) presented a preliminary proposal to the committee to develop a combination-type ropes course in the wooded area south of One Mile Branch and west of the Student Recreation Center. The committee endorsed the project, in principle, with the understanding that it be developed in compliance with federal, state and local laws and ordinances (minutes attached).

8. The CBSS approved a statement (attached) advising the administration about the placement of a proposed meandering walkway connecting the Patterson Street sidewalk with the Pedestrian Mall.
9. The CBSS approved a request by M. Griffin (Director, Landscape and Grounds) to remove a diseased pecan tree behind the Parking & Transportation building, with the stipulation that it be replaced with a tree (species to be recommended by CBSS) at an appropriate location on campus.
10. The CBSS approved a proposal (Plan A-1, dated 04.18.2006) submitted by M. Griffin to construct a sidewalk between the Education Center and PE Complex.
11. The CBSS endorsed a statement (attached) informing the administration of problems with the mature longleaf pine trees in vicinity of the Bailey Science Center, the Pedestrian Mall, and the Whitehead Camellia Trail related to damage and during construction and (2) offering remedies to promote the survival of these plants.

Respectfully submitted,
Richard Carter, Chair
06 May 2006

II. Recycling Subcommittee 2005-2006 Annual Report

Six meetings were called in 2005-06:

July 29, 2005 in HUB; September 21, 2005 in Palms Dining Hall; September 30, 2005 in Palms Dining Hall; October 5, 2005 in Palms Dining Hall; January 17, 2006 meeting with V.P. Jim Black in his office; March 1, 2006 met in HUB.

Members and other meeting attendees of the Recycling Subcommittee during 2005-2006:

Diane Holliman, Chair, Social Work; Jack Fisher, Library; Carl Hand, Sociology; Jeff Vasseur, English; Green Waggener, Kinesiology and PE; Brad Bergstrom, Biology; Sheryl Dasinger, Early Childhood/Reading Education; Bubba Nolan, Plant Operations; Kae Sinkule, Dining Services; Teddi Walker, Housing; Meredith Lancaster, Occupational and Environmental Safety; Seth Gunning, SAVE; Natalie Berrong, SAVE; Brittany Lotito, SAVE; Christy Vice, SAVE; Barbara Boler, The Langdale Corporation.

During the 2005-2006 our primary focus was to develop a Recycling Policy for the EIC. This recycling policy (attached) was approved by the EIC in March and by the VSU Faculty Senate in April. In addition to discussing and drafting the policy statement, we collected data and statistics on recycling in the local area and region and researched the local market for recycling buyers. We continued to work with Plant Operations and Business and Finance to maintain the existing, limited recycling programs on campus. During this year we were very pleased to have staff and student participation (especially from SAVE--Students Against Violating the Environment), and hope to continue to support recycling and environmental issues throughout campus.

III. Energy Conservation and Facilities Subcommittee 2005-06 Annual Report

Members: Mr. Jim Hornsby (9)¹, Chair; Dr. Carl Hand (8), Dr. Ken Rumstay (8), Dr. Eneida Pugh (7), Mr. Bob DeLong (5); Mr. Seth Gunning (5) and Mr. Travis Simmons (1) (student representatives); Dr. Brad Bergstrom, EIC Chair, *ex officio* (2).

¹*Numbers in parentheses indicate number of meetings (out of 10 total) attended.*

The subcommittee met twice monthly during the academic year for a total of 10 meetings (12 were scheduled but two were canceled). The subcommittee was asked to research, review, and revise the VSU energy policy. The subcommittee learned that VSU had no current official energy policy and therefore the formulation of an energy policy for the university became the major task driving all meetings for the entire academic year. The subcommittee formulated the following action steps to strive toward the completion and acceptance of the VSU Energy Policy:

- Research and review any current VSU policies and procedures that relate to the formation of VSU energy policy.
- Evaluate other universities' successful energy policies and use them, in part, as a model to develop a VSU policy.
- Formulate an outline for the document to insure that all areas of energy conservation are covered by the policy and to eliminate as much redundancy as possible.
- Write the energy policy rough draft
- Edit the draft as a subcommittee and send the finished draft forward to the EIC for discussion, possible amendment, and endorsement.
- Submit the proposed VSU Energy Conservation Policy to the Faculty Senate for approval.

The first semester was spent actively seeking information from as many sources as possible. Mr. Bob Bell and Mr. Greg Gordon from plant operations attended one meeting and shared with the committee information about VSU energy usage and rate structure. Plant operations representatives shared with the committee many best practices that are in place to save energy and save on expense. Plant operations leadership expressed the need for such a policy for VSU. Bob Bell and Greg Gordon felt that an official policy was very much needed to provide direction and assurance of implementation of current best practices.

A draft policy was developed as the committee planned. Dr. Carl Hand provided the final edit of the draft. The energy conservation subcommittee approved the draft for submission to the EIC. The draft was on the EIC agenda for discussion at its May 5, 2006 meeting. The EIC felt that the policy was not yet ready but should be submitted to the executive committee in its current form as a progress report, with the understanding that further consultation with Plant Operations and other experts and campus stakeholders is needed. We anticipate that a final draft of the energy policy will be presented for approval in the fall of 2006.

Attachment 8

Library Affairs Committee End of Year Report 2005-2006

The Library Affairs Committee met twice for the 2005-2006 academic year.

At the first meeting, Dr. Gaumont (university librarian) reviewed the formula for library allocations. There was a discussion concerning increasing serial costs impacting departmental allocations and a usage study. The committee made a minor adjustment to its by-laws.

At the spring meeting, Dr. Gaumont informed committee members that there were no funds for library allocations. The committee reviewed seven contingency fund allocations totaling \$35,000 and made allocation decisions for the \$10,000 reserved for contingency requests with the knowledge that there might not be any money to fund these requests. Eventually, money was found to fully fund the regular departmental allocation of library funds and the contingency requests approved by the committee.

The committee also discussed a usage study to determine which departments were more or less likely to make use of library materials. Are books added to the Odum Library collection used? Are they taken off the shelf? Are they checked out? The Library Affairs Committee allocates money for book buying by department, but has (to date) no information on the use of those books. Do some departments order books simply to use up allocated funds, while other departments spend their library dollars on books that circulate? George Gaumont pointed out that there was currently no way to know whether a book was recently added to the collection or had been in the collection for a number of years. There was no special tag on new book orders, so an analysis on the use of new books could not be conducted.

What could be analyzed was an analysis books checked out of the library. There were about 26,000 books checked out of Odum Library in the most recently completed fiscal year. An analysis of that data revealed that some disciplines (most notably psychology) had heavier rates of books checked out than other disciplines (most notably educational administration), when adjusted for per capita student load. [Above analysis was limited to departments in the College of Education, and did not account for potential "spillover" across disciplines. Spillover effects could be pertinent if somebody taking a course other than psychology takes out a psychology book because her/his topic "spilled over" into psychology.]

We will leave for future Library Affairs Committees questions regarding analysis on this data and any other usage data. Alternative measures of library use could be used (whether a book has ever been taken off the shelf, usage of on-line data bases and journals, etc). It's not known at this time if these alternative measures would show the same pattern in library usage we found when analyzing books checked out, that is differential use of library materials by discipline.

Respectively submitted,

Mark Fenster Chairperson,
Library Affairs Committee, 2005-2006 academic year

Attachment 9

Faculty Senate Committee Reporting Form

Committee: Minority and Diversity Issues **Academic Year:** 2006

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
This issue was remanded by the Senate: Proposal: Change the wording on all official VSU documents (including but not limited to VSU Equal Opportunity Statement, Student Handbook Affirmative Action Statement, and Faculty Handbook Equal Opportunity Statement) from “handicap” to “disability” (and all derivations of the words). From this point forward all University publications should use this wording	Change wording	Unanimously passed	passed

¹ Indicate whether the Issue/Topic was remanded by the Senate or Committee generated.

² If a Sub-committee indicates “No Activity,” the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Faculty Senate Standing Committee Reporting Form

Committee: Minority and Diversity Issues **Academic Year:** 2006

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Committee generated: Allow proxy votes at Minority and Diversity Issues Committee meetings.	In progress-has not been reviewed because the committee usually does not make quorum, thus the reason for the topic		
Committee generated: Any member who is absent from 50% or more of Minority and Diversity Committee Issues Committee meetings will be	In progress-has not been reviewed because the committee usually does not make quorum, thus the reason for the topic		

dropped from the Committee.			

¹ Indicate whether the Issue/Topic was remanded by the Senate or Committee generated.

² If a Sub-committee indicates “No Activity,” the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Attachment 10

Annual Report of the Student Services Committee Made to the Faculty Senate May 18, 2006

The Student Services Committee convened four times, one of which was by email. The minutes of each of these meetings are on file at the Odum library.

The committee began by establishing the rules for governing the action of the committee and selecting officers. Having found that the committee had been inactive for some years, the following steps were taken:

1. conducted library research into the history of the committee in an effort to learn what kinds of issues the committee had undertaken.
2. updated the roster of ex-officio members
3. invited the ex-officio members to a meeting to discuss ways to assist them

The committee, whose area of concern includes financial aid, housing, health services, counseling services, mail services, and food services discussed the charge of the committee and considered a number of issues that the committee might assume.

The bylaws were written and submitted to the Executive Secretary.

In addition, the Student Services Committee is creating and hoping to administer a student satisfaction survey in the fall of 2006. Also, they will be assisting Chere Peguesse set up the Academic Success Center.

There has been some discussion about combining this committee with the Senate Student Activities Committee, but the committee voted unanimously to stay as a stand alone committee. This committee has taken the steps necessary to become active and wants to work and see how this next year progresses.

More members of the Student Services Committee volunteered to serve on the Student Financial Aid Services subcommittee in addition to serving on the Student Services Committee. The Financial Aid Committee met five times: July 19, 2005; September 13, 2005; December 6, 2005; January 31, 2006; and April 18, 2006. There were 25 student financial aid appeals: 7 were approved and 18 were denied.

Respectfully submitted,

Cheri Tillman, Chair

Attachment 11

**Technology Committee
Annual Report
May 18, 2006**

The Technology Committee met once during the 2005-2006 academic year. The Senate remanded one issue to the committee, an e-rate policy for distance learning courses.

About two years ago the BOR authorized the USG institutions to charge a tuition rate, called an E-rate, for on-line courses that is somewhere between the in-state rate and the out-of-state rate. Discussion among the members of the Technology Committee centered on how large an additional amount, if any, to charge, as well as the potential enrollment impact of charging an E-rate for on-line courses. Several questions were raised as to what formally constitutes an on-line course for which an E-rate should be charged, how the E-rate revenues would be used, and what impact an E-rate may have on current revenue. In order to address these questions the committee was required to collect enrollment data, both in-state and out of state course registrations, and examine the policies of other peer institutions including those that participate in the SREB program. To date the committee has acquired enrollment data for three semesters and is still currently exploring other institutions policies.

This issue will need continued consideration next year.

Respectfully Submitted

Donald W. Leech
Committee Chair, 2005-2006

Members and Visitors present:

R.M. Zaccari, President
L. Levy, Vice President, Academic Affairs
M. Meacham, Executive Secretary
J. Samaras, Parliamentarian

*Indicates the individual assigned a proxy

Ex-Officio Senators:

B. Adler	R. Allen
N. Argyle	J. Black
L. Calendrillo	J. Gaston
*G. Gaumont	M. Giddings
P. Gunter	A. Hufft (absent)
K. Keppler	S. Sikes

College of the Arts:

*F. Barnas	J. Bowland
J. Brashier	R. Haptonstall(absent)
*L. Indergaard	S. Lahr
E. Nielsen	M. Schmidt

College Of Arts and Sciences:

*R. Amesbury	A. Aronson-Friedman(absent)	C. Barnbaum	B. Bergstrom
D. Boyd	*R. Carter	M. Davey	W. Huang
C. James	*J. LaPlant	A. Lazari (absent)	G. Macheski (absent)
*P. Moch	M. Noll	C. Peguesse	E. Pugh (absent)
J. Rickman	J. Samaras	*C. Tillman	J. Wang
J. Whitehead (absent)	M. Williams		

College Of Business Administration:

B. Caster	L. Marshall	J. Muncy	*C. Tori
*F. Ware			

College of Education:

S. Andrews	C. Barnett	D. Briihl (absent)	M. Fenster
K. Hinkle (absent)	C. Hudson	*J. Hummel	D. Leech
Y. Mat Som (absent)	K. McCurdy (absent)	L. Minor	K. Ott (absent)
N. Scheetz	*L. Schmertzing	R. Schmertzing	*J. Stelzer

College Of Nursing

L. Bell	L. Floyd (absent)
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Division Of Social Work:

M. Meacham

Odum Library:

*A. Price	E. Yontz
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Proxies:

Elaine Yontz for Lyle Indergaard
Brian Adler for George Gaumont
Bruce Caster for Cindy Tori
Don Leech for Lorraine Schmertzing
Richard Schmertzing for Jiri Stelzer
Michael Schmidt for James LaPlant
David Boyd for Peggy Moch
Jay Rickman for John Hummel
Steve Lahr for Frank Barnas
Christine James for Richard Amesbury
Chere Peguesse for Cheri Tillman

Leisa Marshall for Fred Ware
Brad Bergstrom for Richard Carter
Mark Fenster for Apryl Price

Student Government Association (non-voting)
President of the SGA: Keith Flemming (absent)

Visitors:

Chuck Hudson, Registrar
Christy Coons-Yates, Organizational Development and Strategic Planning
Marsha Krotseng, Strategic Research and Analysis
Sharon Gravett, Academic Affairs
Tim Yorkey, Council on Staff Affairs
Bobby Flowers, Council on Staff Affairs
Walter Peacock, Admissions
Thressea Boyd, President's Office