



FACULTY SENATE Est. 1991

Chairperson
Ronald M. Zaccari

Vice Chairperson
Louis Levy

Executive Secretary
Mike Meacham

Parliamentarian
John Samaras

Agenda September 16, 2004

The Faculty Senate will meet Thursday, September 16, 2004 in the Magnolia Room of the University Center at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

Special Request: At the request of the University President and Chairperson of the Senate, any actions from the Senate sent to the Chairperson for approval after the Senate votes should be accompanied by a written document with the rationale and purpose of the decision.

1. Call to Order

For the benefit of record keeping, senators and visitors will identify themselves when speaking to an issue during the meeting. All senators must initial the roster in order to be counted present.

2. Approval of the **minutes of the May 20, 2004, meeting of the Faculty Senate.** These may be retrieved at

<http://www.valdosta.edu/vsu/facsen/Minutes/040520min.pdf>

3. New business

a. Request for written reports on affirmative Senate action – Dr. Zaccari

b. Report from the Academic Committee – Lewis Levy

1. **Minutes of the April 19, 2004 Academic Committee meeting** (Attachment #1)
2. Report on the Program Review Process

c. Report from the Committee on Committee – Lyle Indergaard

d. Report from the Institutional Planning Committee – Michael Noll

- e. Report from the Faculty Affairs Committee – Cecelia Barnbaum
- f. Report from the Faculty Grievance Committee – Mike Savoie
- g. Report from the Senate Executive Secretary – Mike Meacham
- 1. (Item #05-001) Recommendation from Kent Moore for change in final schedule.
Appendix 2.

3. Old Business

- 1. (Item #04-004) Educational Policies recommendation concerning doctoral candidates.

4. General Discussion

5. Adjournment

VALDOSTA STATE UNIVERSITY
ACADEMIC COMMITTEE MINUTES
April 19, 2004

The Academic Committee of the Valdosta State University Faculty Senate met in the Rose Room on Monday, April 19, 2004. Dr. Louis L. Levy, Vice President for Academic Affairs, presided.

Members Present: Dr. Carl Cates (proxy for Dr. Michael Eaves), Dr. Matthew Richard, Dr. Ralph Allen, Dr. Clemente Hudson, Dr. Lynn Bell, Dr. Elaine Yontz, Dr. Carl Cates, Dr. Frank Flaherty, Dr. Frank Flaherty (proxy for Dr. Kathie Lowney), Dr. Donald Seat, Dr. Bruce Caster, Dr. Charles Walsh, Dr. James P. Humphrey, Dr. James P. Humphrey (proxy for Dr. Sandra Inman), Mr. Kenneth A. Smith, and Dr. Dianne Holliman.

Members Absent: Dr. Michael Eaves, Mr. James Hornsby, Dr. Kathie Lowney, Dr. Stan Andrews, and Dr. Sandra Inman.

Visitors Present: Dr. David Bechler, Dr. Linda Calendrillo, Dr. Sharon Gravett, Dr. Brian Adler, and Dr. John Gaston.

The Minutes of the March 8, 2004, Academic Committee meeting were approved.

A. College of Arts and Sciences

This was approved pending Graduate Executive Committee approval

1. Revised course description, Criminal Justice (CRJU) 7413, "Criminal Justice Planning and Evaluation", (CRIM JUST PLANNING & EVAL – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004 with "anlysis" corrected to "analysis" in the course description. (pages 8-9).

B. College of the Arts

1. Deactivation of ARED 3040, and ARID 4620 was noted effective Summer 2004. (page 10).

C. College of Education

1. Deactivation of KSPE 2031 was noted effective Summer 2004. (page 11).

D. Miscellaneous

1. Program Review – Dr. Levy reminded everyone that due to budget considerations, the USG will not require review of untriggered programs.
2. Area D – Dr. Jane Kinney gave an overview on how our Area D requirements compare to other schools in the system.
3. Perspective Courses – Dr. Brian Adler gave an overview of our Area B, and a brief explanation of how it compares to other system school.

Respectfully submitted,

Charles L. Hudson
Acting Registrar

I want to propose a change to our final exam schedule. We now have only 3 days devoted to final exams during the fall and spring semesters. When we first went to the semester system, we had 4 days of finals, and many universities have 5 days of final exams. Limiting final exams to only 3 days has created 2 problems: (1) Exams last until 11:30 p.m., which is very late. (2) They are 7 or 8 exams per day, which increases the likelihood that a student will have 3 or more final exams on the same day.

I propose that final exams begin on "Dead Day afternoon." Final exams could then end at 9:15 p.m., a much more reasonable time, on Wednesday - Friday. They would end at 10:45 on Tuesday, but the latest exam that day would be taken by a 9:30 p.m. class. There are few classes at that time, and students in those classes are used to meeting late during the semester.

For illustration purposes, here is a sample schedule. The important features are not when specific finals are offered but that there are 3 1/2 days of finals with earlier end times in the evening. At 2:00 or 4:15 on Tuesdays, for example, day classes for the times when there appear to be the fewest number of sections could be used.

Tuesday

2:00 - 4:00, MWF 8 a.m. classes
4:15 - 6:15, TTh 8 a.m. classes
6:30 - 8:30, MW 9:30 - 10:45 p.m. classes
8:30 - 10:45, TTh 9:30 - 10:45 p.m. classes

Wednesday

8:00 - 10:00, MWF 9:00 classes
10:15 - 12:15, MWF 11:00 classes
12:30 - 2:30, MWF 1:00 classes
2:45 - 4:45, MW 3:30 - 4:45 classes
5:00 - 7:00, MW 5:00 - 6:15 classes
7:15 - 9:15, MW 6:30 - 7:45 classes

Thursday

8:00 - 10:00, TTh 9:30 classes
10:15 - 12:15, TTh 11:00 classes
12:30 - 2:30, TTh 12:30 classes
2:45 - 4:45, TTh 2:00 classes
5:00 - 7:00, TTh 5:00 - 6:15 classes
7:15 - 9:15, TTh 6:30 - 7:45 classes

In

Friday

8:00 - 10:00, MWF 10:00 classes
10:15 - 12:15, MWF 12:00 classes
12:30 - 2:30, MW 2:00 classes
2:45 - 4:45, TTh 3:30 classes
5:00 - 7:00, MW 8:00 - 9:15 p.m. classes
7:15 - 9:15, TTh 8:00 - 9:15 p.m. classes

Thanks for your consideration of this proposal and for doing whatever is necessary so that the appropriate Faculty Senate committee can review it.

Kent Moore

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