University, Alabama. November 11, 1941. Dr. Frank A. Reade, President, Georgia State College for Women, Valdosta, Georgia. Dear Dr. Reade: In answer to your inquiry as to my wherabouts, I wish to say that I will be available for work in January, since Miss Harris has been very generous with my contract, making it possible for me to accept a better position if I wish to, when the opportunity presents itself. Probably Miss Harris has written you that I was employed as Instructor in the Foods Department at the University of Alabama, the contract to run for one year, or longer, but with the understanding that I might leave at the end of the first semester if I could get something better. The work here is very pleasant, but since I am an assistant in the department, there seems little room for advancement, therefore I am interested in the position which you say is to be vacant at the beginning of the year. If you wish me to, I can go down for a personal interview on Saturday of this week. Please let me know by wire if this is satisfactory to you, and if so, where to meet you. Yours very truly, Mrs. Florence G. Fanish Room 208, Doster Hall. University, Alabama. in the day, and 901 Colonial Drive, after five oclock in the evening. University, Ala.

Camp Glenrochie, Abingdon, Virginia, June 20, 1943.

Dear Dr. Farbar:

I am enclosing copy of a letter I have just written to Mr. Cook in case you are having any difficulty in getting a special allotment of gas to make your trip to Glenrochie.

I think it will be best for you and Ruth and her sister to leave Valdosta on Sunday, June 27. You will find the Poinsette Hotel, in Greenville, South Carolina, a very nice place to spend the night. Perhaps you had better write ahead for reservations. From Greenville to Abingdon is only about 180 miles, but much of it is mountain driving. It is about 350 miles from Valdosta to Greenville, all flat.

You should drive from Valdosta to Macon, to Athens, to Greenville, to Asheville. Be sure to turn left at Gray, Georgia, and take the new road to Athens. Do not go by way of Milledge-ville. You will leave Asheville on route 19, and, about 20 or 25 miles out, be sure to take the road to your left, which is a sort out to Erwin, Tennessee. From Erwin, you come to Johnson City, Bristol, and follow route 11 to Abingdon. If it has been raining hard, it might be well for you to call us at 345L before coming to camp.

You said something about leaving Valdosta on Saturday, but we are having so much to do that it would be more convenient to have you arrive on Monday, particularly as Ruth's sister will be the only girl here and might get homesick!

I have scores of letters to write; so will appreciate your telling Ruth that I have written you and that we look forward to seeing all of you soon.

Sincerely,

FEDERAL RADIO EDUCATION COMMITTEE U. S. OFFICE OF EDUCATION WASHINGTON 25, D. C.

July 12, 1945

To College and University Presidents:

Under date of May 29th, we asked every college and university in the country to fill out a questionnaire giving detailed information concerning radio courses. This information is to be included in the revision of a much needed directory of college radio courses.

We regret to say that a comparatively small number of institutions have responded and it may be that our earlier deadline was impossible to meet. We are, therefore, delaying final preparation of the directory in the hope that many of the missing institutions may still find it possible to supply the necessary information. A marked increase in the number of inquiries for this information is coming to us daily from returning soldiers, from representatives of the broadcasting industry, and others.

If your institution offers training in any phase of radio, won't you please supply the information we need? If it does not offer radio courses, it still would be helpful to have your acknowledgment.

Sincerely yours,

(Mrs.) Gertrude G. Broderick, Secretary Federal Radio Education Committee

July 16, 1945 Mrs. Gertrude G. Broderick, Secretary Feneral Radio Education Committee U. S. Office of Education Washington 25, D. C. Dear Mrs. Broderick: Thank you for your form letter of July 12. I am unable to locate your questionnaire. If you will send a questionnaire direct to Mr. Clifton H. White, G. S. W. C., he will fill it in and return it to you. I shall be glad to do anything I can to help you further. Sincerely yours Secretary to the President

August 13, 1948. Mr. Henry O. Badger Higher Education Division United States Office of Education Federal Security Agency Washington, D. C. Dear Mr. Badger: We find frequent use for the Educational Directory, and we are grateful for this service on the part of the Office of Education. I should like to say, however, that the use of the Directory is facilitated when the name of the State appears on the folio line (right hand page), as it has in former issues. I do not know what considerations led to the omission of the name of the State, and it may be that to have it there would cause some other, more important feature to be sacrificed. Perhaps you have had an expression about this from others, and I am taking the liberty of adding my word to theirs. Sincerely yours Mrs. William M. Thomas Registrar

FEDERAL SECURITY AGENCY

U. S. OFFICE OF EDUCATION

WASHINGTON 25, D. C.

August 30, 1948

Mrs. William M. Thomas The Georgia State Woman's College Valdosta, Georgia

Dear Mrs. Thomas:

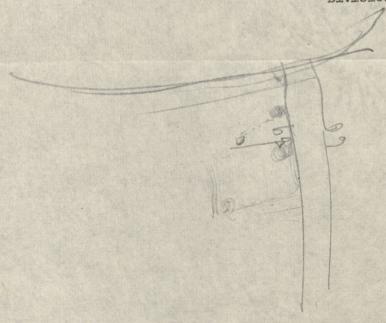
Your letter of August 13, addressed to Mr. Badger, has been referred to me for reply.

We appreciate your suggesting that we resume the practice of indicating the name of the State at the top of the page in the Educational Directory, Part 3, Higher Education. The inconvenience and annoyance the omission has caused all those who use this directory constantly dictate the adoption of your suggestion.

Sincerely yours,

Benw Frazier

Ben W. Frazier, Acting Director Division of Higher Education



FEDERAL SECURITY AGENCY Office of Education Washington 25, D. C.

September 20, 1949

To the Registrar:

This is the third in the series of annual requests for fall enrollment in your institution. In the two previous surveys you have been most cooperative in supplying information which has made possible the presentation in early November of a report showing enrollment in all of the higher educational institutions across the Nation.

Since timeliness is one of the major considerations in this survey, I hope that you will fill in the enclosed card and return it to us on the day the information becomes known to you.

Thank you for your assistance.

Sincerely yours,

John Dale Russell, Director Division of Higher Education FEDERAL SECURITY AGENCY Office of Education Washington 25, D.C.

FORM RSH-4 (49) - SURVEY OF FALL ENROLLMENT, 1949

INSTRUCTIONS

Report enrollments of students of college grade only (include both graduate and undergraduate, full-time and part-time students). Lines 1-3 provide space for reporting number of students by sex and total under three separate classifications. These classifications are defined below.

DEFINITION OF ITEMS

- Line 1 "Total number of students enrolled in institution excluding correspondence and extension students" Include all students (<u>full-time</u>, part-time, graduate and undergraduate) who are attending regular classes or lectures conducted by the colleges and schools on the campus or branch campuses including temporary facilities. Such students may live in dormitories, at home or elsewhere. Not included are those students enrolled ONLY in correspondence and extension courses.
- Line 2 "Number of students reported in Line 1 who are first-time students.

 (First time in any college)" Include all students reported in Line 1

 who are attending college for the first time. In addition to the

 who are initially entering college, include those students

 who have entered with advanced standing if the credits were not ob
 tained while in residence at a recognized institution of higher edu
 tained while in residence at a recognized institution of higher edu
 cation; i.e., those who have obtained advanced standing through extra

 high school credits or by examination, correspondence courses, or ex
 tension classes.
 - Line 3 "Number of veteran students reported in Line 1 who are drawing P.L.

 16 or 346 benefits" Include all students reported in Line 1 who
 are attending college under the G.I. bill (Public Laws 16 and 346).
- Line 4 "Branch Institutions" If there are <u>no</u> branches of the parent institution, check the appropriate item. If there <u>are</u> branches of the parent institution, please indicate by name the branches which are included or excluded.

Line 2 - 109 Durch took Percentent test

Come in late

111 what took tests were in remained but year

12 what took tests were in remained but year

109 mis Hendly he not & comes credit cally

109 mis Hendly he not & comes credit cally

WORKS PROGRESS ADMINISTRATION FEDERAL THEATRE PROJECT Hallie Flanagan, Director

J. Howard Miller, Deputy Director

John McGee, Associate Director

NATIONAL SERVICE BUREAU 1697 Broadway, New York City Telephone: Columbus 5-5364 Irwin A. Rubinstein, Manager

November 15, 1938

Dear Sir:

Will you kindly send me your catalogue, for the current year. I am especially interested in knowing what opportunity is offered your students to participate in drama, play production, scenic design or any other affiliated theatre activity.

We are making a survey throughout the country to aid us in answering numerous inquiries we receive and I would appreciate any information you can give us.

Sincerely yours,

Francis Bosworth

National Service Bureau

Francis Bowor 14

17 December 1940 Mr. J. Floyd Fender C/o Fender Stockyards Valdosta, Georgia Dear Mr. Fender: The riding instructors have tried out Mr. Peagler's horse, and tell me that he is not suitable for the work here at the college. The horse is nice looking, young, and gentle, but it would take more training than we have time to give him to make him acceptable for teaching purposes. In accordance with my agree-ment with Mr. Peagler, therefore, I am having the horse returned to you early Friday morning. Thank you for selling the mare for me. At your convenience, please send check to br. J. R. Dusenbury, Treasurer, made out to the Georgia State Womans College Riding Fund. If you run across a nice young horse with a good walk, trot, and canter, please let me hear from you.

With best wishes, I am

Sincerely yours,

FRR/ar

CLASS OF SERVICE DESIRED

DOMESTIC CABLE

TELEGRAM FULL RATE

DAY LETTER DEFERRED

NIGHT NIGHT

MESSAGE LETTER

NIGHT SHIP

LETTER RADIOGRAM

Patrons should check class of service desired; otherwise message will be transmitted as a full-rate communication.

WESTERN UNION

ACCT'G INFMN.

TIME FILED

R. B. WHITE

NEWCOMB CARLTON

J. C. WILLEVER FIRST VICE-PRESIDENT

Send the following message, subject to the terms on back hereof, which are hereby agreed to

24 November 1936

Robert L. Ferguson - Pichment Hotel - Allante.

Sorry not to be with you stop Delegram late last might prevented my leaving stop We are most anxious to have El on the seventeenth stop Day to personal him about up he has to return to Atlante on might than stop Remember your seekens you watched.

-7. R.R.

8 January 1941

Mr. R. H. Fergeson Kentucky-Tennessee Light and Power Co. Bowling Green, Kentucky

Dear Bob:

Sitting here behind your fine office deak, I feel like a great big executive;

The furniture really looks fine in my office, and I appreciate your letting the college have it at such a reasonable figure. If I can persuade Mr. Dusenbury to let me have the money, you will find check enclosed for a hundred and twenty-five dollars.

Under separate cover, I am sending you a folder of "junk" which has been lying idle in the lower left hand drawer of the desk. Unfortunately, I haven't time to read it all right now, and hope that I'm not missing anything:

Your presence (and money) is greatly missed at the poker games! We are going to play to-night out at our house, and I hope we can get a little folding money away from your good wife!

With all good wishes, I am

Sincerely yours,

FRR/ar

February 5, 1943

Mr. R. H. Ferguson Club Drive Valdosta, Georgia

Dear Bob:

I have been waiting for you to come back to see me, but you have doubtless been too busy with the reconstruction of the Country Club.

For many years, the Country Club has been extremely nice to us here at the College, and I feel sure that this pleasant relationship will continue in the future. As you know, we have a small practice golf course on our back campus, but, after our girls have learned certain fundamentals Miss Ivey likes to take them out to the Club occasionally and let them play on a full length course. Miss Ivey herself has recently had to drop her membership at the Club. Quite frankly, she has kept it up only to enable her to take students out there occasionally, and I have told her I feel she should not continue this membership personally.

The enclosed check for \$25.00 is from the College for past courtesies. If, in the future, the Club should see fit to send Miss Ivey a card which would permit her to go out on the course occasionally with some of our advanced students, we will naturally appreciate it, --- but the check is not sent with any such condition attached!

I am also enclosing a small personal check. I don't know what other associate members are contributing but, what with the numerous drains made on me simply because I happen to be here at the College, --- this is about all I ought to do. These donations are being sent to you with the request that they are not to be publicized.

With all good wishes, /I am

Sincerely yours,

The Fine Arts Club is sponsoring for its major project on a non-profit basis for the year 1940-41 a Circulating Picture Library to aid in the cultivation of the appreciation of art on the part of the entire student body and faculty.

Appropriately framed reproductions as well as originals of the masterpieces of the world's greatest artists in painting and etching will be available for the small rental fee of 25¢ per quarter for the purpose of room decoration. Both dormitory and town girls and faculty members are eligible to rent these pictures, which may be exchanged during the quarter. In addition, the pictures may be purchased at reasonable prices.

The Circulating Picture Library is not merely a selection of little prints for study or reference purposes, but a group of the largest and finest existing color reproductions and originals, tastefully framed --- to be taken home and used as decorations -- to be lived with and eventually understood for what they are, not for what a textbook says they should be.

The rental fees accumulated will go into a fund for bringing other pictures to the campus.

Dictures to be selected for the Circulating Picture
Library will be on campus in the next few days. A student
jury will select by ballot the first pictures to be brought
to the campus in this project.

LAW OFFICES

FINLAY, BOYDSTON & ABERNATHY

CHATTANOOGA BANK BUILDING

CHATTANOOGA, TENNESSEE

EDWARD FINLAY HORACE E.BOYDSTON EDWARDS S.ABERNATHY EDWARD FINLAY, JR.

July 20, 1942

Mr. Frank R. Reade Camp Glenrochie Abingdon, Virginia

Dear Frank:

You will be surprised and pleased, I know, to learn that Cartter was granted a Captaincy in the U. S. Army Air Corps last week. He is now taking a preliminary training course at Miami Beach, Florida.

He has, of course, completely divorced himself from all business for the duration, but I know he would be glad to have a personal word from you. If you care to write, his address is 629 Roney Plaza Hotel, Miami Beach.

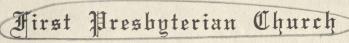
With kind regards, I am

Sincerely yours,

EF:N

October 1, 1942 Mr. Ed Finlay Chattanooga Bank Building Chattanooga, Tennessee Dear Ed: I am looking at your letter of last July, and see that Cartter has "completely divorced himself from all business for the duration" --- and I am afraid that this may mean that we have also been divorced from the thousand dollars which he usually sends us every September 14 for a student loan fund which he inaugurated several years ago. If, however, Cartter has asked you to look after his numerous charities, please do not hesitate to send us a check! Can Cartter still be reached at the Roney Plaza Hotel at Miami Beach? With all good wishes, I am Sincerely yours, FRR/ar

ALLEN CHURCHWELL
J. W. CROUCH, CLERK
C. M HERRICK
R. E. HUIE
H. W. McCLURE
H. T. MCINTOSH
D. A. McLEOD
J. L. MCLIN
J. E. MOBLEY
C. H. SMITH, JR.
C. R. STRIPLIN



JACK G. HAND, MINISTER 220 N. JACKSON STREET PHONE 940

Albany, Georgia

April 15,1946

DEACONS

H. H. SCHOMBURG
HENRY M. PRYSE, SECRETARY
R. L. BULLOCK
J. T. CARTER
T. B. CHANDLER
C. M. EBERHART
W. M. HAGINS, CHAIRMAN
L. N. HALL
T. C. LACKLAND, JR.
J. E. MACMILLAN
J. N. MARTIN
F. F. MIDDLETON, SR.
T. A. MURPHY
DR. J. M. MYERS
DR. L. C. ROSSMAN
C. M. SHACKELFORD, V.-CH'M'N
H. H. STEPHENSON
T. R. THORNTON
J. G. WRIGHT, TREASURER

Dr. Frank Reade, President Georgia State Woman's College Valdosta, Ga.

Dear Dr. Reade: =

A letter from Rev. Cecil Thompson has informed me of your kindness in permitting our Presbyterian Young People to have their conference June 24-29. We are deeply indebted to you for this very great favor, and it is with a great deal of pleasure that I can announce this decision to the churches of Southwest Georgia Presbytery.

The rate qubted to me is one dollar and twenty-five cents(\$1.25) per day. Unless I hear from you to the contrary we will assume that this is your price.

Again thanking you for your kindness in a matter which means so much to us, I am

Cordially yours,

Jack G. Hand

JGH/bb

CLASS OF SERVICE DESIRED DOMESTIC TELEGRAM ORDINARY LETTER SERIAL DEFERRED NIGHT SHIP Patrons should check class of service desired; otherwise the message will be transmitted as a telegram or ordinary cablegram.

ESTER

R. B. WHITE PRESIDENT CHAIRMAN OF THE BOARD

J. C. WILLEVER FIRST VICE-PRESIDENT



Send the following message, subject to the terms on back hereof, which are hereby agreed to

To Dr. Edgar J. Fisher

Sept. 20. 10 40.

Street and No. Institute of International Education, 2 West 45th St.

Place New York City

Can offer room, board, and tuition to two foreign students. Shall appreciate it if you will send me their credentials by air mail. Feel sure girls you select will be entirely acceptable. Regular classes begin September 25. As soon as credentials are examined by faculty committee, will wire definite acceptance.

Day Letter

Frank R. Reade, President

Sender's telephone number

G.S.W.C.



14 November 1939 Dr. R. B. L. Floming 426 Cyprus Street Florence, Alabema Dear Richard: Several weeks ago, I saw your sinister at the High School when Joan and I went up for the contonnial celebration. He was able to gave me your address, which I am glad to have on reference. Please drop me a line at your convenience, and tell me something of what you are doing. Also something about Walton. I was distressed to hear of your mother's death. As you know, she was one of my closest and dearest friends. Sincerely, FIR/ar

High School Accrediting Commission State of Florida Tallahassee, Florida

Dear Sirs:

Please Advise me if the following high schools are accredited by the State of Florida:

Chiefland Jasper Jennings LaBelle

A self-addressed envelope is inclosed.

Thanking you for your helpfulness, I am,
Sincerely yours,

Mrs. Caroline P. Thomas, Registrar.

C



STATE OF FLORIDA DEPARTMENT OF EDUCATION

management 1

TALLAHASSEE

September 15, 1939

Mrs Caroline P Thomas, Registrar Georgia State Womans College Valdosta, Georgia

Dear Mrs Thomas:

Chiefland, Jasper, Jennings, and LaBelle high schools of Florida are accredited by the Florida State Board of Education.

Sincerely yours

Secretary Division of Instruction

2 March 1940 Dr. Kathryn T. Abbey Florida State College for Women Tallahassee, Florida Dear Dr. Abbey: I want to thank you both personally and for the college, for your fine contribution to our Institute of Citizenship. Our students all feel that this year's institute was by far the best we have had, and a great many of them have commented particularly on your talk of Friday evening. I am enclosing check for ten dollars to take care of your gas and oil from Tallahassee. I only wish that the Institute were able to offer honorariums also, and I want you to know how much we appreciate your willingness to help us out. With kind personal regards, I am, Sincerely yours, FRR/ar

FLORIDA STATE COLLEGE FOR WOMEN TALLAHASSEE SCHOOL OF MUSIC OFFICE OF THE DEAN February 14, 1941

> Dr. Frank Reade, President Georgia State College for Women Valdosta, Georgia

My dear Dr. Reade:

I am writing to say that we are very glad to have been able to help you to meet your emergency for the Cornelia Otis Skinner evening. The students tell me that you made their stay in Valdosta very pleasant, and I thank you for your courtesies.

The students told me that you wished to settle with me direct relative to their expenses and remuneration. As they did not have the ready cash to purchase their bus tickets, I advanced the amount personally. For that reason I suggest that you make out your check to me instead of to Florida State College.

The expenses are as follows:

			3 Round-trip bus tickets, Tallahasse Valdosta and return		BRACK.	the 17
17	11		7 Tunchos	-	600	- 1.00)
February	8	-	2 Lunches	-	_	75
) sant laros in			\$9.05

Very sincerely yours,

Ella Scoble Offerman

Ella Scoble Opperman, Dean School of Music

ESO/LK

19 February 1941

Miss Ella Scoble Opperman Dean, School of Music Tallahassee, Florida

Dear Dean Opperman:

Please forgive me for not having written to you long before now. Everything seems to have happened at once since the Skinner concert, --- as I am sure it does with you now and then, --- and I have put off writing until I could find time to tell you and each of the girls how much we appreciate your helping us out so splendidly. That time, unfortunately, has not yet arrived. Even to-day I am telephoning this letter to my secretary, asking her to sign it for me, as I want to spend the day at thome trying to make some preparation for an important faculty meeting to-morrow night.

The girls were awfully nice personally and they did a fine job. I don't know just what we should do for them, and want your advice. Do you know of anything they might like by way of gifts or do you think they would prefer to have money with which to get something they are sure they want? And, if money, can you give me some idea of what I should send? (Please give me the full names of the girls and whatever addresses are necessary.)

I am enclosing a check to cover the amount you advanced. Thank you so much for taking care of everything so nicely.

With all good wishes,

Sincerely,

FLORIDA STATE COLLEGE FOR WOMEN
TALLAHASSEE

SCHOOL OF MUSIC
OFFICE OF THE DEAN

February 22, 1941

Dr. Frank A. Reade, President Georgia State Womans College Valdosta, Georgia

My dear Dr. Reade:

Thank you for the check covering the expenses of the three students who assisted you for the program given by Cornelia Otis Skinner.

You ask me for advice concerning what to do for them as appreciation of their assistance. These students are accustomed to playing occasionally for organizations, and the fees they make are a help to them, as two of the three, at least, are under financial strain to get through college. For performing a number, or group, on some occasion in Tallahassee they receive \$2.50 or more each for their services.

The names of these young ladies are:

Virginia Rouse, 202 Broward Hall Freddie Lu Suhr, 208 Broward Hall Bettie Jane Potter, 214 Landis Hall

all to be addressed also Florida State College, Tallahassee, Florida.

Yours sincerely,

Ella Scoble Opperman, Dean

School of Music

ESO/LK

Pebruary 24, 1941 Dean Ella Scoble Opperman School of Music F. S. C. W. Tallahassee, Florida Dear Dean Opperman: Thank you so much for your letter of February 22. I have just written to the three young ladies, enclosing a check for five dollars in each letter. I hope that this amount will be all right. James Melton is to sing here on Sunday afternoon, March 30, at 4:30 (we could have had Albert Spalding for only a hundred dollars more, but "home talent" wasn't to be denied). I have sug-gested to the girls that, if they can persuade you to drive them up, we shall be happy to have you and them as our guests for the Melton concert. You probably would like to shoot me for the suggestion, --- but we would like very much to have a visit from you, even if it entails your listening to Mr. Melton. With all good wishes, I am Sincerely yours, FRH/ar

FLORIDA STATE COLLEGE FOR WOMEN
TALLAHASSEE

SCHOOL OF MUSIC
OFFICE OF THE DEAN

March 1, 1941

Dr. Frank R. Reade, President Georgia State Womans College Valdosta, Georgia

My dear Dr. Reade:

Thank you very much for your invitation to James Melton's concert on March 30. I am sorry that it will not be possible for me to attend and regret exceedingly that I shall have to disappoint the young ladies. They were most eager to accept your invitation. It just happens that the Florida State Music Teachers Association will be in convention at that time in Miami, and as I am an officer of the organization and have agreed to appear on the program, it seems essential that I be there. I hope that will be a great success.

We appreciate your remunerative courtesy to the young ladies. They are all worthy students.

Ella Scoble Offerman

Ella Scoble Opperman

ESO/LK

Mr. Joe Hall Supervisor of Certification State Department of Education Tallahassee, Florida

Dear Mr. Hall:

On August 11 I received the inclosed forms from your office. As Miss Hiers had already had one transcript, I wrote to her asking her to send the dollar fee so that I could fill out and return to you the Preparation Analysis Sheet. Miss Hiers has not replied; so I am returning the forms to you.

In this connection, I should like to say that when there is a long delay in the return of these forms, it is usually due to my having to write to the applicant, advising her of the transcript fee, and having to wait for her reply. As you know, we are always glad to cooperate with you in any way possible; but we have found that it is much easier to collect the fee before the transcript has been sent than afterward.

Today I had a letter from Mrs. W. S. Morgan, formerly Miss Erma Barco, requesting that a transcript of her record be sent to you. I find that these credits were sent, on the forms provided by your office, on July 13, 1925. As Mrs. Morgan has earned no credits with us since that time, it would not be necessary for us to send another transcript if the first one is still on file with you. If you do find it, I wonder if you would write to her, that she may not request another one. Her present address is 17 E. Muriel Avenue, Orlando, Florida.

Sincerely yours

Mrs. W. M. Thomas Registrar Honorable Joe Hall



STATE OF FLORIDA

DEPARTMENT OF EDUCATION

TALLAHASSEE

September 23,1942

Mrs. W.M. Thomas Registrar Georgia State Womans College Valdosta, Georgia

Dear Mrs. Thomas:

Thank you for writing us regarding the credits of Miss Hiers, Mrs. W.S. Morgan, and Miss Martha Gay.

We have written to Mrs. W.S. Morgan informing her that she will need to apply for a certificate to this department if she is interested in having her credits sent to us.

We appreciate your cooperation with this department in sending credits when requested by us. We prefer that you send credits only after they have been requested by this department. It will facilitate matters considerably if we write for the credits afterran individual has filed application for a certificate.

In case we can be of any assistance to you, do not hesitate to call on us.

Sincerely yours,

Ben J. Perloff

Certification Section

erloff

BJP:rns

FLORIDA STATE COLLEGE FOR WOMEN

TALLAHASSEE

October 23
19 43

Mrs. W. M. Thomas, Registrar
Georgia State Womens College
Valdosta, Georgia

Dear Mrs. Thomas:

I shall greatly appreciate your giving me information about your policy on several points which we have been discussing on this campus recently.

Do you accept credits by transfer from another college in excess of the amount which the student would have been permitted to earn in the same period of time in your own college? If your answer to this question is no, would the answer still be the same if the other college were a member of your University system of Georgia? What is your policy regarding quality points on work taken in other colleges; or more specifically, work taken in another college which is a member of your University system?

Please give me your regulations regarding normal load and maximum load for your summer session.

I shall greatly appreciate this information.

Sincerely yours

Registrar

MWC:w



STATE OF FLORIDA EXECUTIVE DEPARTMENT TALLAHASSEE

GOVERNOR

JOHN F. WIGGINFON
EXECUTIVE SECRETARY
J. E. STRAUGHN

MILLARD F. CALDWELL

March 3, 1947

Mr. Frank R. Reade, President The Georgia State Womans College Valdosta, Georgia

Dear Frank:

I have your letter advising of the obstacle encountered in the plans of the Math-Science Club which hopes to make an educational trip into Florida sometime this Spring. I am glad to advise you that both of the agencies having licensing jurisdiction over travel in this State will waive their claims for an educational tour such as you have outlined. The State Railroad Commission and the Motor Vehicle Commission will waiver their claims for mileage taxes or other assessments and will provide letters extending this courtesy if you will let us know the approximate dates and itinerary of the tour. I suggest that you send that information directly to me and I will in turn have the necessary letters prepared and sent to you.

Your promise of Saturday afternoon, March 15, is most attractive but unfortunately I shall be working with the President's traffic conference in Washington that day. I know the occasion will be most delightful and I earnestly regret our inability to be with you.

With warmest personal regards,

Sincerely,

Governor

Beorgia State broman's Callege Valdosta, Seorgia

To the Registrar:

Pi Lambda Theta, a national fraternity for women in education, is desirous of knowing whether your college offers fellowships that would be open to women students in education? Will you be good enough to let us have this information? If your college does offer such fellowships, will you please state the conditions under which they are granted?

We shall be greatly indebted to you for a prompt reply since Chi Chapter of Johns Hopkins University is preparing a list of such fellowships for publication in a spring issue of the Pi Lambda Theta Journal.

Yours sincerely,

(Miss) Ida V. Flowers 4313 Marble Hall Road Baltimore 18, Maryland Chairman, Fellowship Committee Miss Ida V. Flowers 4313 Marble Hall Road Baltimore 18, Maryland

Dear Miss Flowers:

We have no fellowships open to women students in education; we do not offer a major in education.

Sincerely yours

Mrs. William M. Thomas Registrar

C

H. E. Harman, Jr.

Cetober 16, 1941

Er. A. B. Felsom County School Superintendent Valeesta, Georgia

Door Mr. Folsoms

The lewest bidder for the bookmabile truck chassis for Lowness County was the John Smith Chevrolet Company of Atlanta. This bid was 199.50 per menth for a 1942 Chevrolet three-quarter ton truck. This bid is satisfactory to us and we will award the contract as soon as we hear from you in regard to the agreement which you have made with the dealer as to the acquisition of the truck after the nine menth rental period.

Will you please notify me as to whether or not you have been able to make a satisfactory agreement with this dealer so that the contract can be awarded as early as possible.

The approximate date of delivery was set at Nevember 1 in the bid so please make arrangements as soon as possible for having a book-mobile body constructed.

When you are ready for dollvery, notify Bro. Katherine M. Redgers, District Director, Community Service Programs, WPA, Elbany, Ga.

Yours very truly,

DVS:B

Dorothy V. Spence State Library Supervisor Wayeross Public Schools February 6, 1940

Dr. Frank Reade President S. S. W. G. Valdosta, Georgia

Dan Dr. Reade:

The Wayever Feachers

Association wishes to extend to your
and Mrs. Reade an invitation to be

present with them at their next

regular monthly meeting February

thinkenth at six thirty o'clock at

the high school cafeteria.

You have been

most gracious to allow your Jacutty

members to appear on our programs,

and Jassure you that it has been greatly appreciated by all the teachers.

It is our hope that that you will find it convenient to come that evening and join us.

Sincerely yours, (miss) margneite Fard

10 Pebruary 1940 Miss Marguerite Ford Waycross Public Schools Waycross, Georgia Dear Miss Pord: Thank you so much for your kind letter of February 6. I can never be sure just when I may be called to Atlanta, particularly in this "no salary time", --- but, if it is possible, Mrs. Reade and I shall be most happy to be with you next Tuesday evening for the meeting of the Weycross Teachers' Association. The college is only too glad to send out students and faculty members whenever it is possbile to do so and we are planning several very definite projects for enother year. With best wishes, I am, Sincerely yours, FRR der

Mr. R. L. Foreman, Jr.
Initial Benefit Life Insurance Company
First National Bank Building
Atlanta
Georgia

Dear Trots

Some months ago, you suggested the possibility of the Atlanta Rotary Club being in a position to help an occasional girl through college by way of the loan fund route. I tried to get in touch with you on Monday last, but was told that you were gallivanting with aforementioned Rotary Club at early luncheon, -- or something.

As I do not know the proper formalities then applying to the Atlanta Rotary Club for a student loon, I shall simply write to you informally to-day about two of our girls from Waycross who both need and deserve help.

The first is Misc Irwin Smith, Caughter of Mr. L. J. Smith, Box 667, Wayeress, Georgia. The second is Miss Mildred Wilson, daughter of Mr. Herbert Wilson, Wayeress, Georgia. Both of these young ladies are excellent students, and make the Dean's List with reckless abanden. Last year Miss Smith was precident of one of our two honor societies, and next year Miss Wilson will be vice-president of the Y.W.C.A. Cur dean of women, Miss Annie P. Hopper, thinks very Highly of both of these girls, and I can recommend them to you without qualification.

I am going to Wayeross to-morrow, and expect to see both of the cirls. From Hiss Hopper I gather that each will need a loan of about two hundred dollars. They will both be juniors next year.

With love to you and Mary and Bobby,

Sincorely,

The most case Section, were some and a substitute and a section of the section of P.S. By the way, is Dr. C.H. Pereman, now batting for Erle Cocke, by any chance your brother Clark? And, if so, did he bring his secretaries with him! CONTROL OF THE STATE OF THE STA

FRR:L

THE MUTUAL BENEFIT LIFE INSURANCE COMPANY

ROBERT L. FOREMAN & SON, State Agents · First National Bank Building ATLANTA

LUCIUS B. WEBB, Cashier W. S. WILLIAMS, Agency Secy.

February 21, 1940

Dr. Frank Reade, President, Georgia State Woman's College Valdosta, Georgia

Dear Frank:

One of the boys in my office has a daughter who expects to go off to school next year and I have suggested that he might consider your institution in spite of its President. Please send information as to cost, etc., to Miss Martha Muse, 216 Lucerne Street, Decatur, Georgia.

Cordially yours,

Q.L. Foreman Jr. D.

General Agent.

RLF Jr*W

. 6 March 1940 Mr. R. L. Foreman, Jr.

Mutual Benefit Life Insurance Company First National Bank Building

Atlanta, Georgia

Dear Trot:

After considerable deliberation, occasioned by the fact that the name of Miss Martha Muse was suggested to me by a man who evidently is illiterate, I have asked our Director of Publicity to send Miss Muse some samples of our refined literature.

Sir, I thank you.

Sincerely,

FRR/ar

Warch 15, 1941 Mr. William E. Port P. O. Box 14 Winthrop College Rock Hill, South Carolina Tear Fort: If I have not answered your letter of February 22, please forgive me. I am going to Atlanta tomorrow to talk over a lot of things with Chancellor Sanford. On my return, I shall write to you again and let you know if there is any hope of our having a place here next year in which you might be interested. If I am not too inquisitive, how much are you making ab the present time? I ask this because our salaries in the University System are none too high. With ell good wishes, I am Sincerely yours, FER/ar

January 20, 1943

President H. M. Bond Fort Valley State College Fort Valley, Georgia

Dear President Bond:

I read your letter of January 13 to our Curriculum Committee on yesterday afternoon, and all of us were impressed by the extreme good sense of what you had to say in connection with courses which require such extensive reading as that in the Humanities.

Those of us who fancy that we understand a little something of the problems facing you and others of your race in the
South want to do everything we can to persuade the Committee on
Education of the new Board of Regents to give special attention
to just such questions as you have raised. I, for one, shall be
glad to do whatever I can, --- and I think that the new Board is
likely to be composed of intelligent, able men who should understand what we are talking about. In recent years, it would have
been only a waste of time to approach the Regents on any subject
that had to do with higher education for your race or for mine!

I am sending you my desk copy (which I shall appreciate your returning at your convenience) of what we have been trying to do by way of fitting our curriculum to the sort of students we actually get here, --- as I think that certain features of our study may possibly be of some value to you at Fort Valley. As you will see, we have actually written courses designed to help the slowest of our students, --- on the assumption that, if we are to take a student's money, we ought to offer her something more than an opportunity to be exposed to certain social niceties!

If the enclosed materials should interest you sufficiently, I should be very happy to have you and representatives of your several divisions come here for a discussion with our faculty divisional heads. It may be that after the present apparent emergency has passed, you would be able to secure gas for such a trip. I am not, of course, urging it, but I do feel that our experience here might be valuable to you, particularly as many of our faculty members are keenly aware and genuinely sympathetic with your problems at Fort Valley.

Page 2

I am sending you, also, a copy of our current catalogue, in case you wish to check courses listed in the outline against the catalogue.

Page 5 of the outline is missing because it consisted of a table which we later discovered to be inaccurate.

With all good wishes, I am

Sincerely yours,

FRR/ar

The Fort Halley State College

Fort Balley, Georgia

January 25, 1943

President Frank R. Reade The Georgia State Woman's College Valdosta, Georgia.

Dear President Reade:

I am returning herewith the material you so kindly let me see.

It is delayed in getting back to you because I wanted several people on the faculty to see it.

We would be very glad to receive further help from your faculty as you suggest. I would appreciate any further aid that you might suggest.

With best wishes, I am,

Sincerely, A H. M. Bond Heroules Powder Co., Inc. Wilmington, Delaware

Dear Mr. Welles:

I have your inquiry about Mrs. Mildred Bunkley Frazier, and am sorry to have to tell you that I find no record of a student by that name. Please check Mrs. Frazier's application again, making sure that the name is correct as it appears on the information sheet. It may be that Bunkley was not her maiden name -- perhaps a part of her husband's name or her own middle name. Also, it is possible that Mrs. Frazier was a student at the Georgia State College for Women, at Mildladgeville, and not the Georgia State Womans College, at Valdosta. The similarity in the names of the two schools often results in confusion.

If you are able to give me any additional information which will help in locating Hrs. Frazier's record, please let me know.

The information sheet is returned to you, inclosed.

Mrs. W. W. Thomas Registrar

14

Mrs. James Frazer 565 Wesley Road, N. W. Atlanta, Georgia

Dear Mrs. Frazer:

About fifty of our students and faculty members are attending Grand Opera in Atlanta on Monday and Tuesday of next week. Your sister, Miss Frances Young, will remember something of our difficulty in getting the tickets.

A few of our people are going to have to leave Atlanta before the Tuesday evening performance, and eight tickets for Aida are left over.

I am enclosing these tickets and, if they can be sold, I shall appreciate your sending me a check for thirty-six dollars at your convenience. Miss Young told me on the telephone that she knew you would make every effort to take care of us in the event a few tickets were not sold.

Mrs. Reade joins me in all good wishes for you and for another successful Junior League venture.

Sincerely,

Frank R. Reade But.

FRR/w Enc. 1 February 1940

Mr. Percy Freeman Trinity Furniture Shop 363 Boulevard, N. E. Atlanta, Georgia

Dear Mr. Freeman:

Dr. Reade has asked me to write you to inquire if you received his letter about the chairs. If so, he would appreciate your letting him hear from you at once.

Dr. Reade asks that you send a quart of furniture polish to Mrs. Eric Berg at 232 Steilen Avenue, Ridgewood, New Jersey and that you send the bill to him at the college.

Sincerely yours,

Anna Richter Secretary to the President 18 October 1939 . .

Mr. Freitag Freitag Advertising Agoncy Standard Building Atlanta, Georgia

Dear Mr. Freitag:

This morning Dr. Reado received a letter from Miss Rossie Voight of Atlanta, telling him of a two-year scholarship to college to be awarded to the high school boy and girl writing the bost essay on cotton in Georgia. Dr. Reade is away from the college at the present time; so in his absence I am taking the liberty of writing to you.

In order that you might have some definite information about the Georgia State Womans College, I am sending you a copy of our 1939-1940 bulletin together with a campus view book. If we can furnish you with any further information, please do not hesitate to let us know.

Sincorely yours,

Secretary to the President

Mr. Carl M. Floyd, Vice President The Fulton National Bank P. O. Box 4387 Atlanta 2, Georgia

Dear Mr. Floyd:

Thank you for your letter of December 14.

At present we have no Cuban students attending our school. However, should we have any such students at a later date, we shall be happy to furnish you with their names and home addresses.

Sincerely,

Elizabeth Fink Director of Placement



THE FULTON NATIONAL BANK

CARL M. FLOYD

P. O. BOX 4387

ATLANTA 2, GA.

December 14, 1949

Registrar Georgia State Women's College Valdosta, Georgia

Dear Sir:

One of our Cuban bank correspondents has requested us to furnish them with the names and home addresses of the Cuban students attending schools of higher learning in the State of Georgia, as well as the names and addresses of the schools they are attending.

They have several reasons for wanting this information, one of which is that they might know more about the educational facilities of Georgia, and another is that they would like to contact the families of these students and inform the parents of their connection with Atlanta institutions, which might prove helpful to the student and family, especially in cases of emergency, such as transferring of funds, arranging transportation, etc.

We feel that a great deal of good may arise in the future from furnishing such information to our Cuban friends, and your courtesy in giving us this information would be greatly appreciated.

Yours very truly

Vice President

CMF/mm

Mr. Carl M. Floyd, Vice President The Fulton National Bank P. O. Box 4387 Atlanta 2, Georgia

Dear Mr. Floyd:

Thank you for your letter of December 14.

At present we have no Cuban students attending our school. However, should we have any such students at a later date, we shall be happy to furnish you with their names and home addresses.

Sincerely,

Elizabeth Fink Director of Placement

H. FREEDLANDER & CO. WOOSTER, OHIO

Jan. 3, 1938

Registrar Georgia State Women's College Daldosta, Georgia

Dear Sir:

We are correcting our mailing lists and would like to have the correct address of Miss Violet South, formerly located at Tom's River, N. J.

We would like to know whether Miss South was ever enrolled at your school, and if so, could you tell us her employment and present address.

We are enclosing a self-addressed envelope for your reply. Any information that you can give us will be greatly appreciated.

Thanking you for your cooperation,

Yours very truly,
The clander

HF: MP

January 7, 1938. H. Freedlander & Co., Wooster, Ohio. Dear Mr. Freedlander: I have your letter of January 3, requesting information as to Miss Violet South. We have no record of anyone by that name having been connected with this institution, either as a student or as an employee. I am sorry. Yours very truly, Mrs. W. M. Thomas, Registrar. C

Information Regarding Fcreign Students Kindly fill out and return by October 30, or earlier if possible, to the FRIENDLY RELATIONS COMMITTEE, 347 Madison Avenue, New York, N.Y.

Indicate by a (/) those that are American born Orientals

Name	Sex	Country of birth or citizenship	Local Address	Course & Class	Religious Affiliation	Birthplace of Orientals
Elizabeth Hill Koblenzer	F	Germany	G.S.W.C.	Junior	Anglican	

College Georgia State Womans College at Valdosta Signature.

Registrar

Address Valdosta, Georgia Date October 15, 1940

Committee on

Friendly Relations Among Foreign Students

347 MADISON AVENUE, NEW YORK CITY

ADMINISTRATIVE BOARD

Anson Phelps Stokes, Jr. Frank A. Vanderlip, Jr.
Chairman Treasurer

JOSEPH VAN VLECK, JR. Vice-Chairman

THOMAS G. CHAMBERLAIN Mrs. James S. Cushman Francis S. Harmon E. O. Jacob Recording Secretary

MORGAN P. NOYES SHERMAN PRATT L. CORRIN STRONG

ROY V. WRIGHT

ADVISORY COUNCIL.

HENRY SLOANE COFFIN TOHN W. DAVIS NORMAN H. DAVIS CLEVELAND E. DODGE

STEPHEN DUGGAN ROBERT GARRETT THEODORE FRANCIS GREEN ROBERT R. WICKS

ERNEST M. HOPKINS HENRY GODDARD LEACH HENRY MORGENTHAU FRANK L. POLK WALTER DILL SCOTT LEWIS L. STRAUSS

RAY LYMAN WILBUR

STAFF

RALPH CLELAND SCOTT General Secretary

KATE KENDIG Secretary

SECRETARIES FOR NATIONAL GROUPS

China David Toong

Japan Toru Matsumoto

Philippines BENJAMIN GUANSING (Acting)

October 1, 1941

To the Registrar:

Each year, as you will recall, we compile the statistical lists of foreign students, by college and country, studying in the United States, and publish them in the brochure, "Unofficial Ambassadors." For such information to be complete, we need your cooperation in filling out the enclosed form. This is the only such compilation. It is used for reference by the foreign embassies, our Department of State, the Congressional Library, and public and college libraries.

We shall be grateful if, in the midst of the rush of other duties, you can provide us with this information by October 30th. We will send you a copy of "Unofficial Ambassadors" when published.

With many thanks for this help,

Sincerely yours,

General Secretary

SJM/r encl

> Names sent: Dorit Bader Edith Silva

> > October 6, 1941

February 14, 1944

Colonel Louis H. Frohman, Major L. F. Foley, Q.M.C. - A.A.F. Proving Ground Command, Elgin Field, Florida.

Gentlemen:

This is just a line to tell you that I have not forgotten our early morning breakfast together in Atlanta some
weeks ago. My friend, Colonel Fred Nelson, has not yet
returned to Moody Field; so I am not able to have him "order"
the two of you here for a visit! Indeed, I think Colonel
Nelson is somewhere in India, or some such place, at the
moment. Meantime, if either or both of you happen to be up
this way, please come by to see us.

With all good wishes, and hoping that our paths may cross again soon, I am

Sincerely yours,

FRE/ar

\$65,000.00

\$750,000.00

Instituteon and Address: Control or Affiliation: Date of Founding: Chief Executive: Teaching Faculty: Total Degrees earned (since founding): Enrollment 1940-41 Total Regular Session: Men: Women: Graduate: Summer School: Volumes in Library: Amt. of Student Aid. 1940-41 (Not NYA): Total Endowment: Regents Appropriation 1940-1941: Value of Plant:

Georgia State Womans College, Valdosta State
1906
Frank R. Reade
24
519
363
0
363
0
114
17,000
\$2800.00
None

Registrar Georgia State Woman's College Valdosta, Georgia

Dear Sir:

Will you please fill out the enclosed card, giving me information as to the denominational affiliation of the total enrollment of your school for the school years 1938-39 and 1939-40. Include, as Baptists, Methodists, etc., all those who are members and all who have expressed any preference for these groups.

This information will be a great aid to us in a survey we are making.

Sincerely,

L. C. Fullerton

L. C. Fullerton, State Director Methodist Student Work

LCF/p Enclosure Baplist 167
Catholic 3
Disciples 0
Episcopal 4
Jewish 5
Methodist 153
Preshyluran 25
All others 19
no preference 2

Funk & Wagnalls Company



354-360 Fourth Avenue, New York, N.Y.

Editorial Rooms of The New International Year Book

CHARLES EARLE FUNK, LITT.D., Editor
RONALD S. KAIN, A.M., MAMIE HARMON, A.M., Associate Editors

August 3, 1942.

Gentlemen:

In order that we may list your institution properly in the table of accredited colleges and universities to appear in The New International Year Book for 1942, may we ask that you fill out and return to us the attached sheet? Statistics should apply to the academic year 1941-42, including summer school for either 1941 or 1942 but not both. If any spaces are to be left blank, please fill in and give monetary figures in dollars, omitting odd cents.

If for any reason the information in some category on the chart does not clearly represent the facts, kindly fill in the figure requested and give an explanation in a footnote; for example, an unusually large number of part-time instructors could be so indicated.

Your prompt attention to this request will be greatly appreciated.

Very truly yours,

THE NEW INTERNATIONAL YEAR BOOK

Institution and address: The Georgia State Womans College, Valdosta Control or Affiliation: State
Date of Founding: 1906
Name of Chief Executive: Frank Robertson Reade
Full-time Faculty (number): 37 (including administrative, library, and dormitory staffs, and teachers)

Number of Graduates since Founding: 551 (No degree of Enrollment 1941-42: 325
No. of Graduate Students: None
Summer School Enrollment: 151

Bound Volumes in Library: /7, 912
Amount of Student Aid 1941-42: #3820.81

Total Endowment: None
Gifts and/or Appropriations 1941-42: #65000.00

Value of Plant: # 766 084.40

Constit Vir. 0.25



FUNK & WAGNALLS COMPANY

153 East Twenty-fourth Street, New York 10, N.Y.

New International Year Book
EDITORIAL DEPARTMENT

File

November 30, 1949

TO THE REGISTRAR:

In order to obtain authoritative statistical and other information pertaining to your institution for inclusion in the "Universities and Colleges" table of the forthcoming edition of The New International Year Book.

Events of 1949, we enclose a statistical form which we should like to have filled out by your office.

This table, in recent years, has become an important and widely used feature of the <u>Year Book</u>, therefore, any help that you may see fit to extend to us in this matter will be greatly appreciated.

Yours very truly,

Henry E. Vizetelly

B. Ly etelly

Editor

Enclosures:
Statistical form
Return envelope

reluding those taking one course: THE NEW INTERNATIONAL YEAR BOOK FUNK & WAGNALLS CO., 153 EAST 24 STREET, NEW YORK 10, N. Y.

> For the UNIVERSITIES AND COLIEGES section of The New International Year Book, please type only the information and figures requested below. A separate sheet of paper should be used for all additional information, notes, remarks, etc.

This information will be sent to the printer December 20, 1949, just as you fill it in, so please make it accurate and legible.

Under headings which require the answer "none," please use O.

Und	er headings for which you have no available figures,	, fill in 4 dots
1.	Institution and address: Design state le	roman Calline
2.	Control or affiliation:	Plate
3.	Year founded:	1906
4.	Name of chief executive:	ph Thayton
5.	No. on teaching faculty:	22
6.	Full-time undergraduates (Fall enrollment, 1949*): (Please do not include part-time students, or students enrolled in home-study courses, summer schools, and extension schools. Please designate whether the entry pertains to Men by adding M to the entry (as 9,553 M), to Women by adding W (as 822 W), or to a co-educational figure by adding C (as 1,212 C). Include full-time students under veterans programs.)	304
7.	Students under veterans programs (Fall enrollment, 1949*):	
8.	Graduate students (Fall enrollment, 1949*): 70	graduate Achael
9.	Volumes in libraries (1948 - 1949*):	25, 497
.0.	Total income (1948 - 1949*):	217,901,60
1.	Endowment (1948 - 1949*):	- nane
2.	Value of plant (1948 - 1949*):	935, 567.

*If figures requested are unobtainable, please submit latest available figures, indicating the period covered.