SAVANNAH BRUSH COMPANY

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DIAL 4446 — SAVANNAH, GEORGIA — 243 HABERSHAM ST.

June 3, 1938

Mr. Frank R. Reade, Pres.
Ga. State Womans College
Valdosta, Georgia.

Dear Mr. Reade:

I am very sorry that I was unable to be with you last Wednesday, June 1, as I have wanted to visit your school for some time, expecially since there are so many Savannah girls there.

However, as our school does not close until June 17 and I have to prepare for two graduation exercises, totaling six hundred graduates, you can readily see that I have my hands full.

I trust that I can be with you at some future time.

Yours truly,

John A. Varnedoe, Principal
Savannah High School
Savannah, Georgia.

JAV/s

May Day

23 May, 1939

Mr. Gene Sarazen
Brookfield Center
Connecticut

Dear Mr. Sarazen:

I want to thank you, both personally and also for the college, for your willingness to come out at the time of our May Day Celebration, and let our girls and our visitors see how the various golf clubs really should be handled! (By the way, you "hardest shot in golf" is my easiest). We have already forwarded to you, with the compliments of the Blackburn Studios, several photographs which Mr. Vera Blackburn took of you and the lovely young ladies surrounding you.

Whenever you and Mrs. Sarazen are passing through Valdosta, please be sure to stop off and see us, and let us see you again.

With best wishes, I am

Sincerely yours,

President

FRR/AR

16 December 1939

Mrs. S. V. Sanford
Athens, Georgia

Dear Mrs. Sanford:

Our Loan Committee met a day or two ago and I am advised that we are able to take care of such requests as have been made without calling on you at this time. It may be, of course, that we shall have further applications during the Christmas holidays, but, much as we should like to help you place some money, we can't with a clear conscience do so just now!

We are all hoping that you and Dr. Sanford will be with us for the Christmas Festival on next Tuesday evening.

With best wishes, I am,

Sincerely yours,

FRD/ar

11 December 1939

Mrs. S. V. Sanford
Athens, Georgia

Dear Mrs. Sanford:

Jean and I were so glad to see something of you and Dr. Sanford on your recent visit to the college. We are hoping that you will be able to get down for our Christmas Festival, which is a week from tomorrow night, --- Tuesday, December 19. The Festival begins at six P. M.

With best wishes, I am,

Sincerely yours,

FRR/ar

1 December 1939

Mr. Earl Sanders
Foote & Davies
Atlanta, Georgia

Dear Earl:

Thank you so much for your nice letter of November 27. I am sending it along to Dad, --- whose conscience will probably hurt him as I know that he feels that he should at least pay you for preliminary work on this year's booklet. I have a hunch that Grandstaff won't last too long!

With best wishes to all of you, I am,

Sincerely yours,

President

FWH/ar

December 3, 1945

Mr. W. A. Saeger
Steinway and Sons
109 West 57th Street
New York 19, New York

Dear Mr. Saeger:

I am very sorry to have held you up about the piano, but I simply have not been able to get favorable action from our Board of Regents.

I am leaving here on Wednesday morning for Athens, Georgia, and will be in Atlanta on Thursday. I shall make a point of seeing the Chairman of the Board, Mr. Marion Smith, and shall wire you from Atlanta not later than Friday.

Many thanks for holding the piano for us for so long.

With all good wishes, I am

Sincerely yours,

Frank R. Reade

FRR/wv

November 7, 1945

Mr. W. A. Saeger
Steinway and Sons
109 West 57th Street
New York 19, New York

Dear Mr. Saeger:

I have been out of town for several days, or else would have answered your letter of October 24 before now.

Our Board of Regents is to meet on Wednesday next, and at that time I am requesting money enough to enable us to buy your model "B" piano, priced at $1750. I should be able to wire you something definite by the end of next week or certainly by November 19. If possible, please hold the piano for us until that date.

With all good wishes, I am

Sincerely yours,

FRR/w

June 3, 1942

Mr. H. E. Rioux,
231 Healey Building,
Atlanta, Georgia.

Dear Mr. Rioux:

I am quite sure that a number of our trees need attention, and I am wondering if you have a man located somewhere near Valdosta who might spend the day here and give us an estimate of the amount of work to be done and how much it would cost?

We have a great many trees on our sixty acre campus, and it may be that we can afford only such work as is imperative at this time. Indeed, until our budget for next year has been approved by the Board of Regents, we cannot spend anything on anything! However, it will do no harm to have your man make an inspection and give us an estimate.

Sincerely yours,

FRR/ar

September 23, 1942

Mrs. Franklin Delano Roosevelt
The White House
Washington, D. C.

Dear Mrs. Roosevelt:

Nobody knows how you find time for everything; so it may be that you can find time to glance through this effusive letter from Sara Catherine Martin. She has grown up a lot this summer both in mind and body, and I am sure that her experiences will be helpful to her as the president of our student government association. Please accept our thanks for having given Sara Catherine this opportunity.

Please don't bother to return her letter or to answer this note.

With all good wishes, I am

Sincerely yours,

FRR/ar

WENDELL W. SMILEY, Pres.
[redacted].

MRS. A. B. BURRUS, Vice-Pres.
Decatur, Ga.

Georgia Library Association

DOROTHY SPENCE, Vice-Pres.
Atlanta, Ga.

MARGARET BAILIE, Sec.-Treas.
Augusta, Ga.

December 9, 1942

Dr. Frank R. Reade, President
Georgia State Woman's College
Valdosta, Georgia

Dear Dr. Reade:

You are cordially invited to be present at a conference with Governor Elect Ellis Arnall, which is now being arranged, to discuss the future program for expanded public library service during the next four years.

Knowing of your keen personal interest in the development of public library service in your own community in recent years, we are counting on your active support in making permanent the rapid gains which the WPA State-Wide Library Project has brought about during the seven years of its operation. The present liquidation of WPA, makes it imperative to look to other means of supplementing the amount of local funds available for library service in nearly every county in the state, so consideration of this and other matters of importance in the future progress of libraries, will be discussed at this conference.

The proposed program, as set up by the Georgia Library Association, has the hearty endorsement of the State Library Commission and State Department of Education, both of which will have representatives present at this conference, in addition to the members of the Executive Board and the State Library Planning Committee of the Georgia Library Association.

The conference will take place in the State Capitol in Atlanta; you will be notified by telegram of the exact date as soon as arrangements are completed. In the meantime, a reply to this invitation will be appreciated.

Yours sincerely,

Wendell W. Smiley

Wendell W. Smiley, President
Mercer University Library
Macon, Georgia

SOUTHERN ART PROJECTS

COOPERATING INSTITUTIONS
TELFAIR ACADEMY OF ARTS AND SCIENCES, SAVANNAH, GA.
UNIVERSITY OF NORTH CAROLINA, CHAPEL HILL, N. C.
MINT MUSEUM OF ART, CHARLOTTE, N. C.
UNIVERSITY OF VIRGINIA, CHARLOTTESVILLE, VA.

LEILA MECHLIN, DIRECTOR

1402 TWENTY-FIRST STREET N. W.
WASHINGTON, D. C.

February 16, 1938

Mrs. Caroline Thomas, Registrar
The Georgia State Womans College
Valdosta, Georgia

Dear Mrs. Thomas:

Not only have I persuaded Mrs. Whitmore to visit Georgia in April, but I have now received letters from Agnes Scott College, the University at Athens, and Wesleyan College, asking for her.

The dates I should like to assign to you are April 24 - 27. She would come to you from Macon and go on to Savannah. Would this be satisfactory?

If so, upon receiving your reply, I will send you further data concerning her talk and the prints that she will show. You will find her delightful.

Sincerely yours,

Leila Mechlin

February 21, 1938.

Miss Leila Mechlin,
1402 21st Street, N. W.,
Washington, D. C.

Dear Miss Mechlin:

We should be happy to have Mrs. Whitmore with us on the dates you mention -- April 24-27. (I am sorry that absence from the office prevented an earlier reply to your letter.)

Looking forward to receiving further information concerning her visit, I remain, with kind regards,

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

January 31, 1938.

Miss Leila Mechlin,
1402 Twenty-First Street, N. W.,
Washington, D. C.

Dear Miss Mechlin:

I hope that you can persuade Mrs. Whitmore to visit Georgia in April, for we should hate to miss having her. Any three days in April would suit us admirably,-- better, in fact, than March. And please don't let her escape us entirely; next fall is better than not at all.

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

SOUTHERN ART PROJECTS

COOPERATING INSTITUTIONS
TELFAIR ACADEMY OF ARTS AND SCIENCES, SAVANNAH, GA.
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UNIVERSITY OF VIRGINIA, CHARLOTTESVILLE, VA.

LEILA MECHLIN, DIRECTOR

1402 TWENTY-FIRST STREET N. W.
WASHINGTON, D. C.

January 26, 1938

Mrs. W. M. Thomas, Registrar
Georgia State Womans College
Valdosta, Georgia

Dear Mrs. Thomas:

Thank you very much for your letter of January 10th. I find that the spring vacation interferes pretty seriously with our plan for circuiting Mrs. Whitmore and her prints in March. She ought to be three or four days at each place, and there are not enough of these between the first and the time the holidays begin. Therefore, I am writing her and asking if it will be possible for her to give us time in April. If not, I think we shall have to postpone the plan for another year and try it in the late autumn or mid-winter.

While I am waiting for Mrs. Whitmore's reply, may I hear from you as to what you think would be most advisable and also acceptable? I shall greatly appreciate your assistance in coming to a decision.

With kindest regards to Miss Carpenter and yourself, I remain,

Sincerely yours,

Leila Mechlin

March 10, 1938.

Miss Leila Mechlin,
1402 Twenty-First Street, N. W.,
Washington, D. C.

Dear Miss Mechlin:

Thank you for your letter of March 3, inclosing information about Mrs. Whitmore. We are looking forward with pleasure to having her with us.

Miss Carpenter is wondering if, with our less-than-three-hundred enrollment, it might not be wise for Mrs. Whitmore to shorten her visit with us by one day, and give the day to some larger institution,-- such as the University of Georgia,-- whose students will have a proportionately smaller share of her time. If she has a variety of subjects, which I am sure she has, our students would enjoy hearing her several times. However, we thought it only fair to call your attention to the fact that our school is small, and offer to let you revise the schedule if you find it advisable.

With kind regards, I remain,

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

SOUTHERN ART PROJECTS

COOPERATING INSTITUTIONS
TELFAIR ACADEMY OF ARTS AND SCIENCES, SAVANNAH, GA.
UNIVERSITY OF NORTH CAROLINA, CHAPEL HILL, N. C.
MINT MUSEUM OF ART, CHARLOTTE, N. C.
UNIVERSITY OF VIRGINIA, CHARLOTTESVILLE, VA.

LEILA MECHLIN, DIRECTOR

1402 TWENTY-FIRST STREET N. W.
WASHINGTON, D. C.

March 3, 1938

Mrs. W. M. Thomas, Registrar
The Georgia State Womans College
Valdosta, Georgia

Dear Mrs. Thomas:

I enclose with this a statement concerning Mrs. Whitmore, her exhibition, and a little description of the character of the talk that she proposes to give for us. She says in her letter to me that she would rather give several talks to small groups rather than one talk to a large group, because she thinks the more intimate the contact the better, and I quite agree with her.

According to her present schedule, she would arrive in Valdosta, 5:40 P.M. (E.S.T.), April 23rd, and leave April 27th, at 8:38 P.M.

I am sure you will find her visit fruitful of result and of real educational value.

Very sincerely yours,

Leila Mechlin

Best Regards

Thank you for your letter of March 3, inclosing information about Mrs. Whitmore. We are looking forward with pleasure to having her with us. Miss Carpenter is wondering if, with our less-than-three-hundred enrollment, it might not be wise for Mrs. Whitmore to shorten her visit with us by one day, and give the day to some larger institution — such as the University of Georgia — whose students will have a proportionately smaller share of her time. If she has a variety of subjects, which I am sure she has, our students would enjoy hearing her several times. However, we thought it only fair to call your attention to the fact that our school is small, but open to let you revise the schedule if you find it advisable.

With kind regards, I remain

SOUTHERN ART PROJECTS

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UNIVERSITY OF VIRGINIA, CHARLOTTESVILLE, VA.

LEILA MECHLIN, DIRECTOR

1402 TWENTY-FIRST STREET N. W.
WASHINGTON, D. C.

March 14, 1938

Mrs. W. M. Thomas, Registrar
Georgia State Womans College
Valdosta, Georgia

Dear Mrs. Thomas:

It was very good of you to write me as you did on March 10th and good of Miss Carpenter to suggest your doing so. The University of Georgia, Athens, is to have Mrs. Whitmore for four days instead of three and unless there is some new reason or new development, I think the schedule for Mrs. Whitmore better stand as it is. It is my conviction that the greatest amount of benefit to the girls will come from her meeting them informally and talking with them in a free way after her first introduction.

You will remember that I have visited your school and know its size and location and what you are doing, all of which impressed me very favorably. I shall always retain a very special interest in the Georgia State Womans College because of my visit.

Having said so much, let me add that there is just one possibility that we might want to snatch a day away from you. Mr. Shorter, of Columbus, Georgia, has written me that he wishes very much that they could have Mrs. Whitmore give a talk in Columbus, and I have suggested to him that if he could persuade Macon to shorten their period to that extent and Mrs. Whitmore consents, we would have no objection. Under these circumstances Macon might ask for a loan from you, but I rather hope that we shall not have to enter into readjustments.

With kindest regards to Miss Carpenter and yourself,

Sincerely yours,

Leila Mechlin

SOUTHERN ART PROJECTS

COOPERATING INSTITUTIONS
TELFAIR ACADEMY OF ARTS AND SCIENCES, SAVANNAH, GA.
UNIVERSITY OF NORTH CAROLINA, CHAPEL HILL, N. C.
MINT MUSEUM OF ART, CHARLOTTE, N. C.
UNIVERSITY OF VIRGINIA, CHARLOTTESVILLE, VA.

LEILA MECHLIN, DIRECTOR

1402 TWENTY-FIRST STREET N. W.
WASHINGTON, D. C.

January 6, 1938.

Mrs. W. M. Thomas, Registrar,
Georgia State Womans College,
Valdosta, Georgia.

93.27.

My dear Mrs. Thomas:

Mrs. Charles Whitmore, who is an enthusiast on Prints and a connoisseur will, if desired, visit, during the first three weeks in March, three or four of the Women's Colleges in Georgia, under the auspices of the Telfair Academy of Savannah and Southern Art Projects, show a collection of seventy or eighty fine etchings and other prints by contemporary print makers, tell something about the processes, and explain their artistic merit. She would expect to stay for about three days in each place, in order to meet the teachers and students and give them time to become acquainted with her collection, which, by the way, will include very fine impressions.

There would be no charge for this; no fee for exhibition or lecture; the actual cost being paid from a special fund entrusted to the Telfair Academy for Art Extension in Georgia. But we would expect each college to extend hospitality to Mrs. Whitmore and to give her the fullest cooperation in her effort to make the graphic arts better understood and appreciated. Would you like to have her come to the Georgia State Womans College? And if so, would any particular time between March 2 and 21 be especially convenient? We shall try to route her so that she will not have to retrace her steps or do more traveling than is necessary.

Mrs. Whitmore was at one time on the educational staff of the Worcester Art Museum. Since her marriage, to a college professor, she has made her home in Hingham Center, near Boston, where she has established "The Print Corner", a place where one is always sure of finding fine, current publications, the works of the foremost print makers. She has a son and a daughter of college age and has especial sympathy with youth and its ambitions. She is an informal speaker but excellent, knowing full well how to interest and hold her audience. Having had her as a guest in my own house I know how welcome a visitor she will be found.

Naturally I must have your reply as soon as possible in order to make arrangements that will be, as far as can be, satisfactory to all.

Very sincerely yours,

Best wishes and regards.

Leila Mechlin

Director

April 7, 1938.

Mrs. Charles Whitmore,
The Print Corner,
Hingham Center, Mass.

Dear Mrs. Whitmore:

Miss Carpenter, of our Art Department, has only today given me the sketch of the room in which your collection will be displayed. I am sorry I could not send this sooner,-- but maybe this, by air mail, will reach you before you leave. The sketch is inclosed.

It is Miss Carpenter's plan to have you speak to small groups rather than to large ones, in accordance with your suggestion.

You will be met at the train, but, as I can not tell you how I will look, I'll just have to search until I find you. As passengers are the exception rather than the rule (those alighting at Valdosta, that is) I probably will have no difficulty in identifying you.

Looking forward with pleasure to having you with us, I am,

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

May 13, 1938.

Miss Leila Mechlin,
1402 21st St., N. W.,
Washington, D. C.

Dear Miss Mechlin:

Miss Carpenter asks me to pass on to you the following comments about Mrs. Whitmore's exhibit:

"Mrs. Whitmore's prints and lectures were most enjoyable and instructive. Much of the pleasure and profit came from the thoughtful grouping, which enabled the students to continue the study independently. Her deep appreciation of the prints was subtly expressed and added much to the value of the exhibit to the students."

As for myself, I thought the exhibit wonderful and Mrs. Whitmore charming. Thank you again.

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

THE PRINT CORNER
HINGHAM CENTER MASSACHUSETTS
(MRS. CHARLES WHITMORE)

April 9, 1938

Mrs. W. M. Thomas, Registrar
The Georgia State Womans College
Valdosta, Georgia

Dear Mrs. Thomas:

Your letter came in "under the wire" on the last mail that I shall receive before I leave.

Will you please thank Miss Carpenter for her very finished plan. All I needed was a rough sketch, but I am sure I shall be able to work out a more satisfactory arrangement, for having so excellent a plan-
I am also so glad that I am to talk to the smaller groups. I know that your Art Department will appreciate my feeling that any effective work with Art cannot be done en masse.

I look forward with genuine pleasure to meeting you all and hope that I may be able to give some in return.

Till I see you, then, and always,

Sincerely yours,

Elizabeth Whitmore

Mrs. Charles Whitmore EW:EJW

THE PRINT CORNER
HINGHAM CENTER MASSACHUSETTS
(MRS. CHARLES WHITMORE)

March 28, 1938

Mrs. W. M. Thomas, Registrar
The Georgia State Woman's College
Valdosta, Georgia

My dear Mrs. Thomas:

I am looking forward with great pleasure to the visit with the Georgia State Woman's College, arranged by Miss Mechlin of the Southern Arts Project, for April 23 thro April 27.

I understand Miss Mechlin has already sent you information about the artists included in the exhibition, and the character of the talk, also the little sheet of "practical considerations". I know you will understand how much it would help me, in thinking out the plan of the exhibition beforehand, if you can give me a rough plan of the available exhibition space - the sketched plan of the room with placing of doors and windows, exact length of wall spaces available for prints, and the character of the wall surface. Each room has its own hanging problems, and I shall be able to work faster if I can mull over them beforehand. I want to have the prints available for your enjoyment with as little loss of time as possible!

It would also be pleasant to know if you approva of my suggestion that the talk be given to several small groups rather than to one large one. I find that where I use the prints themselves as illustrations, the smaller audience can see better, and has more courage to interrupt with questions, (which is the best way of really taking in what one hears). I should like, however, to fit into your schedule with as little inconvenience to the College as possible.

My train should arrive in Valdosta at 5.40 P.M. E.S.T. on Saturday, the 23d; if anything should happen to delay me I will telegraph you. Will you let me know whther to look for someone to meet me at the train, and if not, where you plan to have me go? If I am to be met, I can be recognized by the inevitable flat, oblong brown leather print case, and a suit case in gray fabric. I shall probably wear a red-brown tweed suit - am medium height,

and not stout. I am scheduled to go on to Savannah at 8.43 PM on the 27th.

Hoping that the exhibition and talk will bring pleasure to the college, and looking forward to meeting you, I am

Sincerely yours

Elizabeth Whitmore

Mrs. Charles Whitmore

If you think of any further information you need - or anything that I can do to make arrangements more convenient for the college - would you let me know. I leave here April 9th

I

E W

28 January 1941

Mr. Edwin Southerland
605 Lincoln Road
Miami Beach
Florida

Dear Ed:

My charming secretary, Miss Anna Richter, has become so excited at the very mention of your name that she has dropped her pencil several times since hearing it! Just to spoil this story I should add that Anna got back from Savannah about four o'clock this morning, and she may be just sleepy!

I am mighty glad to find out where you are located and, if you ever go back and forth to Athens, you must arrange to stop off here and see us.

Some very good friends of ours, whose daughters went to camp for several years, are living at Miami Beach. They are Dr. and Mrs. Duncan Owens. Duncan is a cousin of Jean's and his office is only a couple of blocks from yours, --- at 337 Lincoln Road. Or at least, it used to be. Their home address is 6045 Pine Tree Drive. They are lovely people, and I know they would be delighted to see you, particularly as you know about camp. Drop in on Duncan sometime and tell him to ask you out to dinner.

With best wishes,

Sincerely,

FRR/ar

28 February 1940

Mr. Ed. Southerland

Dear Ed:

I am glad to have your letter of Sunday. Within the next day or two I shall write to several of my lawyer friends in Atlanta about you, --- and shall send you copies of their letters so that you will know whom to see.

I happen to know Phil Alston and Blair Foster quite well, and Moise slightly. Also know Bill Sibley personally, and Spalding offibially.

Do you want me also to write to Marion Smith?

Jean and I are so glad that you will be back with us at Glenrochie.

Sincerely and hastily,

MRS. H. DE LEON SOUTHERLAND
224 SOUTH MILLEDGE AVENUE
ATHENS, GEORGIA

Feb. 25th

Sunday Night

Dear Frank,

Your father sent me a real nice letter a week or so ago and in it he asked about the possibility of being with you next summer. In my answer I said that my plans were the same as last summer – that I would like to come and that if nothing unforeseen developed I would be there.

My Spring Holidays begin on about the 11th of March for about 10 day and some 3 or 4 of these days will

he spent in Atlanta looking for a legal opening.

During X mas I had a long talk with Marion Smith. He was very friendly and I would like so much to get in his office but I don't know how to go about getting it in. I believe that there is an opening there.

During my next stay in Atlanta I expect to call upon; Alston, Foster & Moise and Spalding, Sibley Troutman & Brock.

I would like so much to call on any of your friends in Atlanta who are attorneys. Would you write to some of them

MRS. H. DE LEON SOUTHERLAND
224 SOUTH MILLEDGE AVENUE
ATHENS, GEORGIA

or any of them and let me know who they are and I will see them during the middle of March.

I know my request is not definite but this getting of a job is something new to me and I don't know how to go about it. All that I have to offer seems to be a willingness to work. My ~~goal~~ goal is an opening in a good Atlanta firm and money is of no consideration.

Now that enough about me. How is Jean and how

is your School? Wouldn't it be fun to take a long ride in the morning and play a set or so of tennis in the afternoon. I do so hope that I can be with you and Jean at Glenrochie next summer.

May I thank you in advance for any letters you may write.

Sincerely,

Ed Southerland

March 23, 1945

Dr. Ralph W. Sockman
C/o Mr. Charles S. Pearson
522 Fifth Avenue
New York 18, New York

Dear Dr. Sockman:

We are all looking forward to having you with us on April 10, and I am writing to ask if there is anything you would particularly like to do while you are in Valdosta.

I was sorry to miss you when I was in New York last fall, as I might have learned something about your hobbies at that time. You will get to Valdosta an hour or so before lunch, and you are scheduled to speak at the Methodist Church at 8:30 P. M. and, I believe, to take a very early morning train on the eleventh.

I doubt if you will have time to see much of the Okefenokee Swamp,--and it may be that you would prefer to play golf. We have swimming, tennis, and horseback riding here at the college,--so just take your pick!

I think it likely that the members of our Y. W. C. A. cabinet would be delighted to have a little tea for you in the afternoon, but I shall not say anything to the girls until I hear from you.

If you would rather rest, please say so.

With all good wishes, I am,

Sincerely yours,

FRR/w

September 18, 1941

Social Work Vocational Bureau
122 East 22nd Street
New York City

Dear Sirs:

Dr. Reade has asked me to write and thank you for your services in helping him to locate a Sociology professor for this year. He has offered the position to a Miss Longley from Bryn Mawr. I am returning herewith the credentials which you sent to Dr. Reade.

Sincerely yours,

Secretary to the President

3 March 1939

Dr. Charles H. Snelling
223 Walton Street, N.W.
Atlanta
Georgia

Dear Dr. Snelling:

The only member of our faculty who has died within the past two or three years was Miss Clara Bancroft, instructor in our department of music, as teacher of voice, for the three years 1935-38.

Miss Bancroft had her training at the Cincinnati Conservatory of Music. Her home was in Columbus, Ohio. Before coming to G.S.W.C., she had taught at Converse College, the University of Syracuse, and Gulf Park College.

With kind personal regards, and looking forward to seeing you at the Council meeting, I am,

Sincerely yours,

President

FHR:L

28 March 1938

Mr. George H. Snedeker
Room 601
1133 Broadway
New York City

Dear Mr. Snedeker:

Thank you for your card of March 25. I am glad to send you a copy of our current catalogue, which contains the information you request. If, after looking through the bulletin, however, there are questions which you would like to ask about the College, please write to us again. We should be happy to be of assistance to you.

Sincerely yours,

President

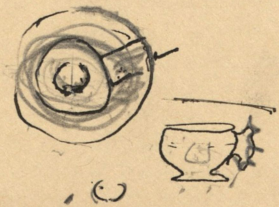
FRR:L

29,00
N,00

March 25, 1938

Gentlemen:

Please send me your latest catalog describing study courses, admission requirements, and other general information regarding your institution.



Geo. H. Snedeker
1133 Broadway (Room 601)
New York, N.Y.

SMOKING REGULATIONS

The following regulations governing smoking by students of the Georgia State Womans College have been agreed upon by a faculty-student committee appointed for that purpose.

I. Campus Smoking:

Smoking is prohibited at all places on the campus (including parked cars) except in the girls' rest room of the Administration Building, and in the dormitory students' rooms with the consent of the occupants. The privilege of dormitory smoking is extended to day students while visiting in Senior Hall only.

II. Off Campus Smoking:

Smoking is prohibited at all places off campus except in private homes, with dates in cars, and at the following specified places in the city of Valdosta:

Lindbergh Restaurant

White House Cafe

Waffle Room of Wilsonian Terrace

Daniel Ashley Coffee Shop and Ladies Lounge

Valdes Tea Room

7 March 1938.

SMOKING REGULATIONS

The following regulations governing smoking by students of the Georgia State Womans College have been agreed upon by a faculty-student committee appointed for that purpose.

I. Campus Smoking:

Smoking is prohibited at all places on the campus (including parked cars) except in the girls' rest room of the administration building, and in the dormitory students' rooms with the consent of the occupants. The privilege of dormitory smoking is extended to day students while visiting in Senior Hall only.

II. Off Campus Smoking:

Smoking is prohibited at all places off campus except in private homes, with dates in cars, and at the following specified places in the city of Valdosta:

Lindbergh Restaurant
White House Cafe
Waffle Room of Wilsonian Terrace
Daniel Ashley Coffee Shop and Ladies Lounge
Valdes Tea Room

Approved by the Faculty 3/11/38.

J. R. R.

October 22, 1942

Mr. Marion Smith
Hurt Building
Atlanta, Georgia

Dear Marion:

On my return from Washington about ten days ago, my train was so late that I had to stay over in Atlanta for six or eight hours. There was a football game on at Georgia Tech; so I called your office with the hope that you might join me and go out to Grant Field for the afternoon. Your secretary told me, however, that you were on your way to Washington.

On next Wednesday, October 28, I must be in Athens for their Honors Day celebration, and I expect to be in Atlanta on Tuesday the 27th. As I haven't seen you since Emancipation Day, I should like very much to have you join me for lunch on Tuesday, or else drop by and see me at the Ansley on your way home from the office.

Don't bother to answer this note. I will call your office on Tuesday morning if I get to Atlanta on schedule.

With best wishes, I am

Sincerely yours,

FRR/ar

February 6, 1942

Mr. Marion Smith
Hurt Building
Atlanta, Georgia

Dear Marion:

The enclosed letter from Mrs. Roosevelt is self-explanatory. I have written her that the situation has been taken care of by a call from another state which will permit our friend to return to Georgia this summer.

I do hope that I shall have an opportunity to see something of you, --- for perhaps half an hour of quiet and peaceful conversation, --- on my next journey to Atlanta.

Sincerely,

FRR/ar

We were then confronted with a large middle group of students, perhaps sixty per cent of our total enrollment. These girls are just ordinary young women who can make between "C" and "B" in their college work, but who will never go beyond the A.B. degree. For these, and this has been our biggest job, we have set up divisional majors in three fields, --- the Humanities, the Natural Sciences, and the Social Sciences.

At the suggestion of the Carnegie Corporation people, we invited Dr. Thomas Munro, Professor of Art at Western Reserve University and Curator of the Cleveland Museum of Art, to spend a month with us here this winter. Most of his time was spent in helping us set up a divisional major in the Humanities. I am enclosing a copy of his recommendations. Before these recommendations were made, every course offered here in the Humanities divisional was "written up" by the individual teachers. These write-ups resulted in eighty-two pages of mimeographed material, and they were studied by our entire faculty.

The Natural Science people and the Social Science people find that they can use practically the same course offerings in the junior division, and still be able to build their own divisional majors in the senior college without any apparent difficulty.

Our recommendations have met with the favor of Chancellor Sanford, Mr. Beers, and Dr. Works, --- and we are presently scheduling our students with the idea of introducing this revised curriculum next September for sophomores, some juniors, and of course for all entering freshmen.

I believe that our faculty, with the valuable assistance of Dr. Munro, has worked out a sensible, simple, and entirely worth-while curriculum. It is our hope that our students who are just now beginning their college work will, on graduation, go out into a world at peace rather than at war. And we feel sure that our new plan will stand them in good stead no matter what walk of life they may enter after the war.

I do not mean to suggest that there is anything particularly new in what we are doing; but simply that we have faced our actual situation and have attempted to set up course offerings adapted to the various needs of those who come to us for college work. I know that you are a very busy man, but hope that you will have an opportunity some time soon to look through the enclosed mimeographed sheets.

I am also sending you a recent issue of the Campus Canopy which will give you an idea of the many things that are being undertaken here at G.S.W.C. Faculty members and students alike are contributing to the war effort but under such limitations as to prevent their falling down in their regular classroom work. The War Bond Scholarship Campaign is particularly appealing, and we shall soon have a special bulletin from the printers, a copy of which I shall send you a little later on.

With all good wishes, I am

Sincerely yours,

FRR/ar

QUITMAN PUBLIC SCHOOLS
QUITMAN, GEORGIA

ALLEN C. SMITH, *Superintendent*
W. P. WARREN, JR., *Principal*

April 4, 1941.

Dr. Frank R. Reade, President,
Georgia State Woman's College,
Valdosta, Georgia.

Dear Dr. Reade:

Your letter of April 3rd came this morning and I appreciate very much your interest in our District Meet problem.

I regret very much that I did not make clear in my letter to you that the Second District Association would expect to pay any expenses which may be incurred by judges for the District Meet. This expense account will include traveling expense, meals and hotel bills.

Any help you may be able to give us will be sincerely appreciated.

Cordially,

Allen C. Smith

Allen C. Smith, Secretary,
Second District High School Assn.

S-b

QUITMAN PUBLIC SCHOOLS

QUITMAN, GEORGIA

ALLEN C. SMITH, *Superintendent*
W. P. WARREN, JR., *Principal*

March 20, 1941

Dr. Frank R. Reade, President,
Georgia State Woman's College,
Valdosta, Ga.

Dear Dr. Reade:

In making plans for the annual district meet for Group B schools in the Second District High School Association we are running into the perennial problem of securing judges. While we hesitate to call on you and your staff year after year, we are wondering if it will be possible for you to furnish all or part of the judges we will need.

The schedule of district meet events and the number of judges needed are as follows:

Friday, April 18th

2 P.M.	Home Economics	1 judge
	Essay	1 judge
6 P.M.	Piano (Bach- private)	3 judges
8 P.M.	Piano (public recital)	
9 P.M.	Declamation	3 judges

Saturday, April 19th

9:30 A.M.	Reading	3 judges
10:30 A.M.	Debate Finals	6 judges

The meet will be held at Pelham this year, and the time schedule is based on Eastern Standard Time.

Any help you may be able to give us will be sincerely appreciated.

Very truly,

Allen C. Smith

Allen C. Smith, Secretary
Second District Association

S-s

See Callaway + others + write again.

10 April 1941

Superintendent Allen C. Smith
Quitman, Georgia

Dear Mr. Smith:

I have put off writing you until this late date in the hope that I might be able to provide you with some judges on April 18 and 19. Unhappily, it looks as if no one will be available at that time.

We have only one Home Economics teacher, and she probably will have to go to Athens about that time. All three of our music teachers are "on the road" this week, giving recitals at Statesboro, Milledgeville, and Athens. They will have lost so much time that I am sure they will be unwilling to be away from the college again this spring. Our professor of Speech, who is this year president of the Southern Association of Teachers of Speech, has just returned from a trip of four or five days to Birmingham, together with her assistant, and neither of them can get away again.

I tell you all of this so that you will understand that we cannot furnish judges for real reasons and not because we are not anxious to cooperate with you if it were possible to do so. The very people from our faculty that you need, indeed, the only ones who would make competent judges are those who have so recently been away from the college. In addition to all this, we are now teaching six days a week, and our spring quarter here as everywhere is terribly crowded.

With best wishes, I am

Sincerely yours,

P.S. I shall appreciate it if you can tell me how I may reach Mr. Mc ---- , who was superintendent at Quitman for a time. He has some notes of mine that I should like to have returned if possible, and I am not sure whether he is back in Thomasville or not.

December 15, 1942

Mr. Wendell W. Smiley
Mercer University Library
Macon, Georgia

Dear Smiley:

I am glad to learn from your letter of December 9 that you are hopeful of getting something done about an expanded public library service.

I am also glad to note that you are at Mercer. By the way, is Curtis Dixon there? If so, what is his official capacity?

I shall be very glad to attend the proposed meeting in Atlanta, if it is possible for me to get away on whatever date may be set for the meeting. It seems to me that I have traveled more this fall than in any other entire year put together, but your proposed meeting sounds interesting, and I should very much like to be present.

With all good wishes, I am

Sincerely yours,

FRR/ar

October 27, 1941

Professor Wendell Smiley
State Teachers College
Statesboro, Georgia

Dear Smiley:

I don't see how our University System Library Committee is every going to begin to function until you and I can sit down quietly somewhere for a few hours and lay some plans.

Our librarian, Miss Lillian Patterson, has suggested that I invite you to come over here on Wednesday, November 5, and, as that is right in the middle of Book Week, to say a few words on "recreational literature" --- at 4 P. M., at one of these "teas" in which librarians so delight!

If you can come over for this occasion, probably we can kill two birds with the same rock. We can take care of your travel expenses, but, in these perilous times, I am afraid to offer you an honorarium! Please let me hear from you at your very earliest convenience.

Sincerely yours,

FRR/ar

7 December 1938

Mrs. George H. Slappey
2236 Stephen Long Drive, N.E.
Atlanta
Georgia

Dear Mrs. Slappey:

I have delayed answering your letter of November 22 because I expect to attend a meeting this week from which I may be able to get some ideas that will be helpful to you. This is simply a note to let you know that I have your letter and will answer it in more detail some time next week.

With best wishes, I am,

Sincerely yours,

President

FRR:L
Dictated, not read

November 15, 1943

Hon. George E. Simpson,
111½ South Patterson Street,
Valdosta, Georgia.

Dear Mr. Simpson:

Last year the Georgia State Womans College was registered with the Office of Price Administration as a Group 1 Institutional User, but this year we petitioned to be registered as a Group 3 Institutional User, and this request was granted.

For the month of October, we were given an allotment of points which, together with some already on hand, took care of our needs from the opening of school in September to November 1. We were then given an allotment of points for November and December, in accordance with the number of people eating regularly in the dining hall, and so on.

Our dietitian, Mrs. Eva Shrivalle, has collected all of the ration books from those who are taking their meals at the College. If a student withdraws from the College, Mrs. Shrivalle will remove the proper number of stamps from her ration books before returning the book to her.

In order to facilitate the handling of such a large number of books, I am asking that we be permitted to remove the proper number of stamps from these books at the end of each school quarter. Our fall quarter ends about December 15, our winter quarter about March 15, and our spring quarter on June 4. We will guarantee to the War Price and Ration Board that all ration books will be kept in our possession, and that the proper number of stamps will be turned in to the Board at the end of each school quarter. Further, we will indicate to our students just what stamps they will be permitted to use at home during the two weeks' Christmas vacation, advising them that, if they use more stamps than they should, we will report them to the Board on their return to College. I think we shall have no trouble on this score.

If, on account of the Christmas vacation, we are enabled to ask for a smaller allotment of points for the ensuing ration period, we will be glad to do so. As you know, we will not use more ration coupons than is absolutely necessary, --- for we charge only $21.00 a month for board, and our dining hall has to be self-sustaining, --- paying for kitchen help, dining hall waitresses, heat, lights, water, dietitians' salaries, and insurance, --- not to mention paying for the food itself out of this small monthly charge for board!

With all good wishes, and thanking you for your continued interest and cooperation, I am

Sincerely yours,

FRR/ar

April 21, 1948

Mr. Wilbur Hartzell Rowand
Director of Music
Shorter College
Rome, Georgia

Dear Mr. Rowand:

In our effort to discover certain practices in colleges similar to ours, we are asking you for some information:

(1) Does the college employ accompanists for voice teachers?

(2) If so, is an accompanist furnished for every voice lesson?

(3) If not, about what percent of the lessons have an accompanist?

(4) Is this person a member of the faculty with no other duties than accompanying, or is she an advanced music student doing perhaps part-time work?

We shall appreciate very much your reply to these questions.

Sincerely,

Lena J. Hawks
Chairman, Executive Committee

LJH/m

(OVER)

Same letter sent to:

Mr. Christian W. Dieckmann
Professor of Music
Agnes Scott College

Mr. Franciszek Zachara
Director of Music
Brenau College

Mr. Max Noah
Professor of Music
GSCW

Mr. John George Degaard
Director of Music
Bessie Tift College

23 September 1947

President Paul M. Cousins
Shorter College
Rome, Georgia

Dear Mr. Cousins:

Thank you for your kind letter of September 19 to Dr. Reade. As you may have heard, Dr. Reade has been ill since early August. He was released from the Crawford Long Hospital last week, but he plans to spend a short convalescent period in Virginia before returning to the college. He writes that he is much improved, but that his doctor says that he must guard against returning to work before he is completely recovered.

We were fortunate in securing the use of the Woman's (Club) Building, just across the street from the college, in which meals will be served to the students until the completion of a temporary kitchen here on campus. We have had to write the students to report six days later than the original date scheduled. The three days of classes which are thus missed by the delayed opening of school will be made up on Saturdays later in the quarter; so the fire has caused relatively little inconvenience.

I am sending your letter on to Dr. Reade in Virginia, who will appreciate your interest and concern.

Sincerely yours

Secretary to the President

W

Shorter College
Founded by Alfred Shorter
Rome, Georgia

Sept. 19, 1947

President Frank R. Reade,
Georgia State Woman's College,
Valdosta, Ga.

My dear President Reade;-

I was greatly distressed to read about the fire which destroyed your kitchen and damaged one of your residence halls. It was particularly unfortunate that it came just before you were scheduled to open.

I do hope that satisfactory adjustments can be made rapidly and that you will have an unusually good year.

Sincerely,
David M. Langston

December 8, 1938

Dr. C.D. Mbaugh
Shorter College
Rome
Georgia

Dear Dr. Mbaugh:

Although I have not written you concerning the quality of college work desirable for a teacher's certificate, I have done a little thinking along this line.

I am glad you sent me the tentative recommendations. I shall use these as a starting point. I believe these are desirable points to be considered even if some prove not feasible.

1. Since so many applicants for certificates present credits earned at odd intervals, as summer school, second six weeks of a quarter, and so forth, the administration of such a test might be difficult. A test commonly given in many colleges in this and other states is the American Council Psychological Test. If the national percentile standing of the applicant (if test has been taken) be entered on the application form, this might be of value in general. A score on a single test is too dangerous an instrument for any use other than for purposes of comparison.

This leads me to suggest that the complete student record should be submitted to the State Department of Education by the college attended immediately preceding the completion of thirty semester hours. All work from other institutions should be transferred to this one and the record as a whole presented to the State Department.

I interpret 2 to be for students presenting only two years of college work for a certificate. I think an average of C is the quality of work to be desired. I believe, however, that 2 and 3 are not mutually exclusive. Also the definition of a quality point varies in so many institutions, whereas the average grade of C is more constant in all institutions. Colleges using semester hours or term hours or even

major and minor courses use different numbers of quality points to represent a grace of C. This institution illustrates the point exactly. Last year when we used the course as a unit of work, one course with two quality points represented a grade of C. (Three and a half semester house; two quality points.) This year our term hour is a unit and one term hour with one quality point represents a grade of C. (Two-thirds semester hour; one quality point.) Of course the one use of the quality point is to function as an efficient method of obtaining averages of grades.

It might be that we could arrive at the idea perhaps indicated in 3 by saying that half as many quality points as would be required to maintain an average of C on academic work. However, I think this would only break down completely the effort to improve work as indicated in 2.

I believe a matter discussed at the Atlanta meeting might be handeled here, -- the matter of credit for physical education or military training. Work of this type might be counted only as professional training for teachers of this subjects. Such certificates would be given probably to college graduates only. And two year certificates might be awarded for thirty hours of college work exclusive of physical education and military training, and a three year one for ninety such hours.

Now I think 4, 5, and 6 are undoubtedly very desirable but difficult for a State Department to administer. I believe the place for that is in the guidance of the student who enters a school of education for training. This might be indirectly a function of the State Department in that all teacher training departments should in turn be involved in policy by the State Department.

changed to "general"

I think this certainly applies to 4. Now for 5, we have no ~~single~~ standard at the present, and 6 is largely a matter of training and should be a concern not only of Departments of Education but of any college worthy of the name.

It may be possible for the entire committee to have a meeting just before the called meeting in January. I shall be glad to be in Macon at any time you may call the committee.

Sincerely,

Lena J. Hawks
Dean of Instruction

LJH:L

28 April 1939

Miss Gay B. Shepperson
10 Forsyth Street Building
Atlanta
Georgia

Dear Miss Shepperson:

We are celebrating our May Day festivities on Saturday, May 6. At that time, we are anxious to dedicate our new Log House Student Activities Building,- and we naturally hope that you can be here to present the building officially to our girls. Please be sure to come down,- and bring Miss Dozier with you if possible.

I have already invited Mr. Meadors to come over and bring with him those who have helped with this particular project.

Our May Day, by the way, is a particularly lovely occasion.

Sincerely yours,

President

P.S. Miss Dozier suggested that your photographer might also be here for the occasion, and I hope that he can be.

2 April 1940

Mr. Joe Shelton
Valdosta, Georgia

Dear Joe:

For your information, it appears that Emanuel Swedenborg, or Svedberg, was born at Stockholm on January 29, 1688. He died in 1772 at the ripe old age of 84. His father was a professor of theology, and thought himself in constant intercourse with angels; so Emanuel, who shared his father's piety and his parents' belief that "angels spoke through him", may have inherited some of his father's proclivities.

Swedenborg was something of a mathematician. As early as 1721, he was seeking a scientific explanation of the universe, --- but not until 1744 was "heaven opened to him".

Generally, Swedenborg claimed to have been admitted to the "spiritual world" --- but he claimed also to have learned "the scenery and occupations of heaven and hell".

The above information, gleaned from reliable reference books, may be all you wish to know on this particular subject. However, if you wish additional information, please call on me.

Sincerely,

FRR/ar

12 April 1947

Mr. W. B. Shenk
Florida Power Corporation
St. Petersburg, Florida

Dear Mr. Shenk:

I shall appreciate it a great deal if you will give me the name and number and other information concerning what you regard as the best student reading lamp. You may want to mention more than one.

Our catalogue is about to go to press, and I want to urge parents to furnish the proper sort of reading lamp for their dear daughters.

Are you going to send us any suggestions about library lighting and rotunda lighting?

Sincerely,

FRR/Mc

26 February 1947

Mr. W. B. Shenk
Florida Power Corporation
St. Petersburg, Florida

Dear Mr. Shenk:

Many thanks for coming by to see us and for giving us an opportunity to show you around our campus.

I have just written to Mr. Logan, who designed our library, asking him to let me know when he can come down to Valdosta. As soon as I know definitely, I shall drop you a line, several days in advance of his arrival, with the hope that you can meet him here.

With all good wishes, I am

Sincerely yours,

FRR/w

4 October 1940

Miss Margaret Sheffey
1300 Massachusetts Avenue N. W.
Washington, D. C.

Dear Miss Sheffey:

I must apologize for not having written sooner to tell you that the position of assistant librarian here has been offered to and accepted by Miss Laura Reed, of North Carolina. There were, as you know, a number of applicants for this position and I am only sorry that there were not more places to be filled. At all events, I am glad to have talked with you, and to be able to keep you in mind in case we might some day have a position open in which you might be interested.

I am inclosing a check for twelve dollars to cover your travel expenses.

With all good wishes, I am

Sincerely yours,

FRR/ar

February 28, 1941

Mr. Richard E. Shands
Shoreham Building
Washington, D. C.

Dear Dick:

I don't know whether you are a patent lawyer or not , --- but, if not, perhaps you can give me the name of someone you know who is.

Several of us here are planning to make at least a million dollars each! Tired of hearing programs rattle at artist series programs, and unable to read the programs except between numbers, we have hit on having programs hectographed on a transparent background. So far, we have tried out a piece of celluloid film, which works admirably, --- but a cheaper material probably is available.

What we want to know is whether anything of this sort already has been patented, and we also want some advice as to whether the idea seems a good one to pursue. All you have to do, you see, is to hold the program up, against the white shirt waist of the lady in front of you, --- or between you and the light from the stage!

Of course, it may be simpler to have a dimly illuminated program, extra large size, hainging on each side of the stage, --- but then we wouldn't make any money.

Doubtless you think I'm crazy. My God, perhaps I am,

Sincerely,

FRR/ar

October 16, 1945

Mr. E. G. Sewell, Principal
Dasher Bible School
Valdosta, Georgia

Dear Mr. Sewell:

On Sunday afternoon, November 18, at four o'clock, Joaquin Nin-Culmell, composer and pianist, is to play here at our college auditorium.

I am sure that you and Mrs. Sewell would enjoy this concert, and I should be glad to have you come up for it as guests of the college.

Sincerely yours,

FRR/w

"Serenaders"

17 April 1947

Mr. Raimonde Aubrey
Ansley Hotel
Atlanta, Georgia

Dear Raimonde:

For some reason, Venette Morgan does not want to come back on the train; so it will not do for Jean Martin to come back alone. It is my understanding that Martin and Morgan and Rentz want to return as soon as possible, and that Glynn Hill may want to spend a part of the weekend at home in Moultrie.

If the Goodwin car is out of the shop and available for you to use, I suggest that Glynn Hill drive Martin, Morgan, and Rentz back to Valdosta in the college car which, as you know, is always in demand here.

If it is not much further by way of Moultrie, Glynn could be dropped off there, or else at Adel, and Betty Rentz could drive to Valdosta from there.

Once the girls have made the recording at SWB, I see no need for them to stay on in Atlanta unless they are really anxious to do so, and hope that you will not over-persuade them. Martin and Rentz, for example, probably want to take part in whatever senior class activities they could get back for on Saturday.

If they could leave Atlanta around four o'clock, they could stop at Moss Oaks, near Perry, for the night, and easily drive on to Valdosta before noon Saturday. If this plan appeals to the girls, please wire Moss Oaks, Perry, Georgia, in my name, asking that reservations be held for group from Valdosta, stating what time they expect to arrive. They should allow between three and four hours from Atlanta to Perry.

I am anxious to have those who are anxious to get back early to do so if possible, and we will arrange to take care of their expenses. Wire to Moss Oaks should be sent as early as possible and, if Western Union can not guarantee delivery, you had better make emergency telephone call.

Carl

If group does not wish to do this, they can drive through on Saturday. Please wire me what is decided upon.

Sincerely,

FRR/w

Serenaders

17 April 1947

Mr. Joseph A. Mendel
C/o Mr. Edwin B. McCuen
18 Drayton Street
Savannah, Georgia

Dear Mr. Mendel:

Thank you for your letter of April 15. It so happens that our Serenaders are singing in Gainesville tonight, and will make a transcription at WSB tomorrow afternoon which will be on the air at five-thirty p.m. on Saturday. Mr. and Mrs. Aubrey, of our Voice Department, are with them; so I can not send you the needed information until next week. I shall, however, send it along just as soon as possible.

I hope that you and Mr. McCuen and others will listen in over WSB on Saturday afternoon, -- particularly if the recording happens to be a good one!

I do not wish to insist on any particular place on the program, but as Mr. Cleveland is your District Governor, he might be pleased to have his home town talent get the last spot on the program. Moreover, it has always been customary to save the best until last!

With all good wishes, I am

Sincerely yours,

FRR/w

Write him Sir in Atlanta. Ask if he wants name of pies & also what they are to sing? (There will be 4 singers + 1 Accomp—

12 June, 1939

Mr. Oliver A. Seaver
Georgia State Music Camp
Camp Rutledge, Georgia

Dear Mr. Seiver:

I am sorry that it was not possible for me to be with you on June 10. Our commencement exercises were on June 9, and our summer session opens today; so you can readily understand why I could not get away.

I hope that I may be of more use to you next year! Best wishes for you and for the success of your project, I am

Sincerely,

President

FRR/AR

Seaver

Atlanta, Georgia
June 7,1939

TO: MEMBERS OF GEORGIA STATE MUSIC COUNCIL

FROM: OLIVER A. SEAVER, SECRETARY
(State Music Consultant, Recreation Program,
P&S Division, WPA of Georgia.)

This is just to remind you that the Georgia State Music Council voted to hold its next meeting at Hard Labor Creek Camp, Rutledge, Georgia, Saturday, June 10th.

I hope you can arrange to be at camp by eleven o'clock Saturday morning and remain in camp for lunch. You will miss a very enjoyable experience if you are not able to be there and see the boys and girls at work and play.

The schedule for Saturday is:

8:00	Orchestra rehearsal
10:00	Vocal groups
10:45	Theory
11:30	Free period
12:00	Dinner
1:30	Class instruction

I shall appreciate it if you will advise me if we may expect you Saturday morning. You may address me in care of the Georgia State Music Camp, Camp Rutledge, Georgia

OAS:W:p

May 20, 1939

Mr. Oliver A. Seaver,
State Music Consultant,
#10 Forsyth Street Building,
Atlanta, Georgia.

Dear Mr. Seaver:

I am very sorry that it was impossible for me to attend the meeting on last Saturday morning in Atlanta. However, you know something of the difficulties we are having in the University System,- and I have been unusually busy trying to make out a budget for next year.

You know, of course, that we are most anxious to help in every possible way with your camp project, and I hope that you will count on us to do whatever we can in this section of the State. Please send me whatever information I should have which came out of the Saturday meeting.

You will be glad to know that the Carnegie Corporation has just advised me that one of their fine music sets has been awarded to this College.

With best wishes, I am

Sincerely yours,

President.

FR/ms

Senior Trip

December 1, 1945

President McC. Davis
Atlantic Coast Line Railway
Wilmington, North Carolina

Dear Mr. Davis:

For many years before the war, our Senior Class was accustomed to take an annual trip to New Orleans, but this trip has been called off for the past five.

On account of accelerated program, our June graduating class will be quite small, -- probably about twenty-five, and these young ladies are most anxious to take a trip during their spring vacation. Having come up through the war years, they are perhaps a little better disciplined than their predecessors and, instead of going on a sort of lark to New Orleans, they want to make a worthwhile trip to Washington and New York.

Most of our students come from families whose incomes are relatively small, and I am writing to ask if the Atlantic Coast Line ever offers a flat, round-trip rate in occasions of this sort? Valdosta is only ten or fifteen miles from the Florida line, and standard round-trip coach tickets would cost the group around $1200 which, at the moment, sounds prohibitive.

I know that travel conditions are still bad, but these particular seniors constitute such a fine group of girls that I am most anxious for them to make the trip if it can possibly be arranged. They would want to leave here about March 20 and get back about March 30.

Whether or not you can help us with this problem, the college is still most appreciative of the many courtesies that have been extended to us, during the past thirty years or more, by your officials, both passenger and freight.

With all good wishes, I am

Sincerely yours,

FRR/w

Senior Trip

December 1, 1945

President E. E. Norris
Southern Railway Company
Washington, D. C.

Dear Mr. Norris:

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I know that travel conditions are still bad, but these particular seniors constitute such a fine group of girls that I am most anxious for them to make the trip if it can possibly be arranged. They would want to leave here about March 20 and get back about March 30.

Whether or not you can help us with this problem, the college is still most appreciative of the many courtesies that have been extended to us, during the past thirty years or more, by your officials, both passenger and freight.

You doubtless remember a cousin of mine, the late Fairfax Harrison. Do you happen to know what has become of his daughter, Miss Ursula Harrison?

With all good wishes, I am

Sincerely yours,

FRR/w

Secretarial Science

10 April 1947

Mr. W. E. Ireland
Director
Georgia Training School for Boys
Milledgeville, Georgia

Dear Mr. Ireland:

Thank you for your letter of April 9. I am handing it to Miss Jeanne Lowry, head of our Department of Secretarial Science, with the request that she do her best to find two young ladies for secretarial positions in your school.

With all good wishes, I am

Sincerely yours

FRR/Mc

SECOND DISTRICT HIGH SCHOOL ASSOCIATION

EXECUTIVE COMMITTEE
SECOND CONGRESSIONAL DISTRICT

COMMITTEE:

J. GORHAM GARRISON, President
JOHN HERNDON, Vice-President
H. R. MAHLER, Secretary-Treasurer
JOHN ETHEREDGE
H. G. GUFFEY
R. H. GILL

Ochlochnee, Georgia
April 13, 1938

Dr. Frank R. Reade, President
Georgia State Woman's College,
Valdosta, Georgia

Dear Doctor Reade:

The declamation and reading contests of the Second District High School Meet are to be held Saturday morning, April 23, at Meigs. I am addressing you to ask the favor that you furnish us from your faculty three judges for these contests, the same judges to act for both events.

Please inform me immediately whether or not you can render this service for us. Of course, the District Association will pay the judges' expenses.

Very respectfully,

J. Gorham Garrison
President
SECOND DISTRICT ASSOCIATION

JGG/rs

October 21, 1942

Dr. Alfred W. Scott
Department of Chemistry
Athens, Georgia

Dear Alfred:

Thank you for your letter of yesterday. It looks now as though I shall not be able to spend a night in Athens, and I doubt very much if it will be possible for Jean to go up with me.

However, if I find that I (or Jean and I) can spend a night with you and Mrs. Scott, I will send you a telegram of advance notice. Otherwise, we will have to come to see you some other time.

With all good wishes, and looking forward to seeing you next week, I am

Sincerely yours,

FRR/ar

DUPLICATE
for
Registrar's Files

Sent 10/15/48

Please fill out and return as soon as possible

to President Raymond Walters, University of Cincinnati
Cincinnati, Ohio

SCHOOL AND SOCIETY

Annual Article on Statistics of Registration of American Universities and Colleges on Approved Lists.
(Summary Published Each Year by the Associated Press.)

NAME OF INSTITUTION Georgia State Woman's College

LOCATION Valdosta, Georgia

STUDENTS DEVOTING FULL TIME TO COURSES, AUTUMN, 1948	NUMBER		TOTAL
	VETERANS	NON-VETERANS	
Men Students	0	0	0
Women Students	2	351	353
1. Total full-time students (those taking 12 credit hours or more)	2	351	353
2. Part-time students (attending courses counting toward a degree, either day or evening classes)	0	1	1
Grand Total (Totals of 1 and 2)	2	352	354

Full-time* Teaching staff 23

Total* Teaching staff 30

(Signature of Officer Reporting)

(Title)

150 → 176

Kindly report also:	Autumn, 1947 Men	Autumn, 1947 Women	Autumn, 1948 Men	Autumn, 1948 Women
Freshmen, Liberal Arts	0	~~352~~	0	~~354~~
Freshmen, Engineering				
Freshmen, Commerce				
Freshmen, Agriculture				
Freshmen, Teachers College				

* Report as *full-time* teaching only those individuals holding rank of instructor and higher who give at least one half of their time to instruction. For *total* teaching staff, report both full-time and part-time individuals, including teaching assistants, fellows, etc.

UNIVERSITY OF CINCINNATI
CINCINNATI, OHIO

OFFICE OF THE PRESIDENT

September 27, 1948

Dear Registrar:

In order to expedite your handling of the 1948 SCHOOL AND SOCIETY enrollment study, I have omitted the usual request for summer session attendance. Accordingly I shall report your fall figures only. In summarizing, I shall make comparisons with 1939 and 1947 attendances on this adjusted basis.

In view of the Selective Service Act of 1948 there will be keen interest in its effect on collegiate enrollment. All institutions reporting promptly will be listed by name in the annual SCHOOL AND SOCIETY article. As usual, the Associated Press, United Press and others will give summaries.

I trust that you will consider this mimeographed form as a personal letter conveying my hearty appreciation of your past courtesies and my confident expectation that you will cooperate again in this joint educational enterprise - a labor of love for all of us in the field of higher education.

Will you kindly return your report as soon as possible after October 15?

Sincerely yours,

Raymond Walters

Raymond Walters
President

RW:ml

15 August 1939

Mr. Samuel Schiller
Collegeboro
Georgia

Dear Mr. Schiller:

Thank you for your letter of August 13. I remember you quite well, and we still are sorry that you were not able to teach in our summer school.

I am interested to learn that you expect to continue your graduate work, and I hope that everything will run smoothly for you at Virginia. I haven't been there myself for so long that I am right much out of touch both with the people and also with what goes on. However, I do want you to know the following people,- no letter of introduction is necessary, just tell them I asked you to drop by and see them:

Dean Ivey Lewis and his secretary, Miss Mary Proffitt (and if you ever want or need anything - just ask Miss Proffitt to help you!).

Dr. J. C. Metcalf, my father confessor for many years.

Mr. Malcolm Lúck and Mr. William Wranek, Alumni Hall.

Dr. James Southall Wilson, Dean of the Graduate School.

Dr. John Lloyd Newcomb, President of the University.

Please give my kindest regards to all of these, and tell them that I hope to see them in October when I go up to the Episcopal High School at Alexandria for the celebration of their Centennial.

Don't hesitate to call on these people, for they will all be happy to see you.

As for an appointment here, our regular teachers just keep on coming back, salaries or no salaries! Of course, there may be changes later on, or the College may grow enough for us to need additional teachers. I shall certainly keep you in mind, and shall let you hear from me should a vacancy occur. Suppose you drop me a line some time in early April. I shall be interested in knowing something of your progress.

With best wishes, I am,

Sincerely yours,

President

FRR:L

Collegeboro, Georgia.
August 13, 1939.

Dr. Frank Reade,
Valdosta, Georgia.

Dear Dr. Reade:

For a number of reasons I am writing to you for advice, though I realize that you may have forgotten me by now. I am the Cuthbert and Andrew instructor whom you offered a position last year to teach in your summer school.

As you may recall in my letter to you I came to the South Georgia Teachers College and worked in the Laboratory School and the history department.

I have decided to pursue work on my Ph.D. and am entering the University of Virginia in September. Of course, entering Virginia made me think of you, realizing that you were one of their distinguished graduates in this state. I have a nice fellowship that they have awarded me and shall work for twelve months, or if I can raise the money I may stay for two years. Since the department here is well staffed I have resigned from this institution. I did not care to continue demonstration work with my Ph.D. well advanced.

I am writing you for two real reasons. One is to enlist your aid and advice in my work in Charlottesville, as well as general comments that you could make that would help me as I begin work.

The other is an inquiry concerning a possible appointment at your instiution. It would be fine, if I did have an appointment, to adjust my graduate work to its needs. I happen to be one Georgia "cracker" that wants to come back, in spite of the fact that most of my friends tell me to teach elsewhere. I don't anticipate a crisis forever, and I have specialized in these courses we teach in the University System. Of course, the second reason I'd like an appointment now is that I could borrow better (or with more freedom of mind) with an appointment than without one.

I should appreciate a letter from you. I shall leave the State within two weeks, and if necessary I can come down to see you before I leave.

Very cordially,

Samuel Schiller

Samuel Schiller

The William B Scaife and Sons Co.
Oakmont, Pennsylvania

Gentlemen:

For a number of years, our swimming pool at Camp Glenrochie, Abingdon, Virginia, has been fed by a spring which has run from fifteen hundred to twenty-five hundred gallons an hour. A very simple chlorinating device at the head of the spring has insured safety for our camp girls.

This year the flowing water is considerably diminished on account of several dry seasons. It may be that we shall wish to install a purification plant so that the same water, with occasional additions, may be used over and over.

Our pool is sixty feet long, twenty feet wide, four feet deep for about twenty feet, then sloping to a depth of eight feet under the diving board. Electric current is available within fifty yards of the pool. As we run our camp for only eight weeks out of the entire year, we naturally would wish to have the cheapest possible equipment compatible with safety.

Please write and send descriptive literature to:
Mr. Willoughby Reade
Camp Glenrochie
Abingdon, Virginia

Very truly yours,

FRR/ar

13 June 1938

Mr. John A. Varnedoe
Principal, Senior High School
Savannah
Georgia

Dear Mr. Varnedoe:

I am sorry not to have had an opportunity to see you when I was in Savannah last Monday, but had to return to Valdosta almost immediately after talking at Armstrong Junior College.

First, I wanted to tell you how sorry we all are that you could not get over to the College this spring, though we look forward to that pleasure next year. Second, I wanted to talk with you about your testing program. And third, I especially wanted to recommend one of our graduates to you in the event that you might have a vacancy for next year for which she would be suited.

The young lady's name is Miss Ruth Dunn, 601 Clifton Grove, Waycross, Georgia. She is twenty years old, though perhaps more mature than her years indicate, and graduated here on last Friday, with honors. She has done a great deal of extra-curricular work, -- was president of the sophomore class, vice-president of the Student Government Association, business manager of the annual, etc., etc. Of most interest to you, perhaps, Miss Dunn has for three years assisted our Dean of Instruction, has helped in registration of students, tutored in math, math, kept individual personnel records, compiled statistical data for reports on outcomes of testing, and has worked out the necessary correlations, graphs, and tables. She has done all of this work remarkably

well, and, which is quite to the credit of anyone who has a liking for this sort of work, she has been unusually popular with the students.

It occurs to me that you might have some vacancy next year, perhaps part time teaching in math, in which she majored, and part time in statistical work, with which she has had a great deal of experience.

I shall appreciate it if you will give Miss Dunn your consideration, and will drop her a line if you have anything in which she might be interested, or if you hear of any position for which you think she is suited.

With all good wishes, I am,

Sincerely yours,

President

FRR:L

THE COMPANY WILL APPRECIATE SUGGESTIONS FROM ITS PATRONS CONCERNING ITS SERVICE

1201-S

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION

(50)..

R. B. WHITE
PRESIDENT

NEWCOMB CARLTON
CHAIRMAN OF THE BOARD

J. C. WILLEVER
FIRST VICE-PRESIDENT

SYMBOLS

DL = Day Letter
NM = Night Message
NL = Night Letter
LC = Deferred Cable
NLT = Cable Night Letter
Ship Radiogram

The filing time shown in the date line on telegrams and day letters is STANDARD TIME at point of origin. Time of receipt is STANDARD TIME at point of destination.

Received at 112 West Hill Avenue, Valdosta, Ga.

1938 MAY 31 PM 5 51

QA499 4=SAVANNAH GA 31 535P

FRANK R READ=

PRES GEORGIA STATE WOMANS COLLEGE VALDOSTA GA=

SORRY CANNOT COME TOMORROW=

JOHN VARNEDOE.

Savannah Senior H.S.

NO ADDITIONAL CHARGE IS MADE FOR REQUESTING A REPLY BY WESTERN UNION

28 May 1938

Mr. John Varnedoe
Principal, Savannah High School
Savannah
Georgia

Dear Mr. Varnedoe:

We were all sorry that you could not be with us last Wednesday, though we quite understand how busy you are at this time of the year. It occurs to me that your high school commencement may come early enough to permit you to be with us next Wednesday, June 1,-- which is our last assembly period of the year. We are most anxious to have you, particularly as a number of Savannah girls are taking prominent parts in our various activities.

Drop me a line on Monday, please. I certainly hope you can come over.

Sincerely,

President

FRR:L

16 May 1938

Mr. John A. Varnedoe
Principal, Savannah High School
Savannah
Georgia

Dear Mr. Varnedoe:

Ever since I heard you talk in Atlanta, --
in connection with the testing program business,--
I have wanted to invite you to pay us a visit
and speak to our students. First, because I
know they will enjoy hearing you; second, be-
cause I want you to know us better; and third,
because we have always had a number of outstand-
ing students from Savannah, and we want this
happy situation to continue. As you know,
each of the several units of the University
System has, or at least is supposed to have,
a particular function; so, if you can arrange
to pay us a visit, you should be in a better
position to advise certain of your graduates
as to whether they should come here or go
somewhere else.

Can you arrange to be with us on Wednesday,
May 25, and speak to our students for twenty
or twenty-five minutes during our assembly
period, which begins at 10:45? As it is about
a three and a half hour drive from Savannah
to Valdosta, I suggest that you come over on
Tuesday afternoon and spend the night with us.
The College will be glad to pay your travel
expenses.

Miss Perry tells me that she saw you the other
day in Savannah, and that she appreciated your
many courtesies.

With all good wishes, I am,

Sincerely yours,

FRR:L

President

15 June 1947

Mr. Edwin B. McCuen,
18 Drayton Street,
Savannah, Georgia

Dear Mr. McCuen:

This is a belated note to thank you, Mr. Mendel, and the other members of your Savannah Rotary Club, for the cordial reception which you gave Mrs. Aubrey and our girls on the occasion of your annual conference.

Mr. Cleveland tells me that everyone was very much pleased with the program which our girls presented, and I am glad that they could be of this small service to you.

With all good wishes, looking forward to seeing you next time I am in Savannah, I am

Sincerely,

FRR/d

GAMBLE CLEVELAND
DISTRICT GOVERNOR
VALDOSTA, GEORGIA

Savannah Rotary Club

ALEX M. ORMOND
PRESIDENT, HOST CLUB
SAVANNAH, GEORGIA

Eighteenth Annual Conference

165th DISTRICT OF ROTARY INTERNATIONAL

MAY 11-13, 1947

SAVANNAH, GEORGIA

GENERAL CHAIRMAN
EDWIN B. McCUEN
No. 18 DRAYTON STREET
SAVANNAH, GEORGIA

PROGRAM CHAIRMAN
BOYCE M. GRIER
P. O BOX 1149
ATHENS, GEORGIA

April 14th, 1947.

Doctor Frank R. Reade, President,
The Georgia State Womans College,
Valdosta, Georgia.

Dear Doctor Reade:

Many thanks for your letter of April 11th, advising that you will participate in the entertainment program at our District Governor's Banquet on the evening of May 12th.

I am referring your letter to Mr. Joseph A. Mendel, Co-Chairman with me and in charge of all of the arrangements for this occasion, and he will write you direct in reply to your inquiry as to the amount of time that will be allotted and more in detail as to our plans.

We are delighted to have your co-operation, and particularly because we feel sure our District Governor, Gamble Cleveland, will be pleased.

With every good wish, believe me

Sincerely yours,

Ed B. McCuen
General Chairman.

Savannah Rotary Club

6 May 47

Mr. Mendel
P. O. Box 1157
Savannah, Georgia

Dear Mr. Mendel

I have left a file of recent correspondence out home in the country and must apologize for not remembering your initials.

Mr. Raimonde Aubrey, director of our Glee Club, has just talked with me and has suggested the following program:

"Fantasie," from "Snow White".....Trio
"Strange Music," from "Song of Norway"
..... Miss Glynn Hill
"Summer Time," from "Porgy and Bess"
... Miss Hill and Trio
Mrs. Raimonde Aubrey, Accompanist

This program takes about ten minutes. The trio consists of Miss Glynn Hill, Miss Mary Nix Williams, and Miss Betty Rentz. (Miss Charlotte Goodwin will not be with the group.)

Mrs. Aubrey and the girls expect to arrive in Savannah between five and six o'clock on Monday afternoon, May 12. I shall appreciate it if you will advise me as to where they should report. Perhaps someone can meet them at the De Soto.

I am sure that Rotary will enjoy hearing our trio, and I also hope that, as Gamble Cleveland is your retiring President, our girls can be assigned to the final spot on the program.

Sincerely

FRR:jl

November 21, 1941

Mr. Addison Hall
Savannah Camera Co.
147 Bull Street
Savannah, Georgia

Dear Mr. Hall:

Thank you so much for sending me the movies which you took at camp this past summer. I enjoyed seeing them, and also enjoyed the other parts of your film which showed highlights of your trip to camp, and if I am not mistaken, some shots taken at Tybee. The dogs were particularly fine actors!

I hope that Virginia will be back with us next summer, and that Mrs. Reade and I will be there when her family comes up to see her.

With all good wishes, I am

Sincerely yours,

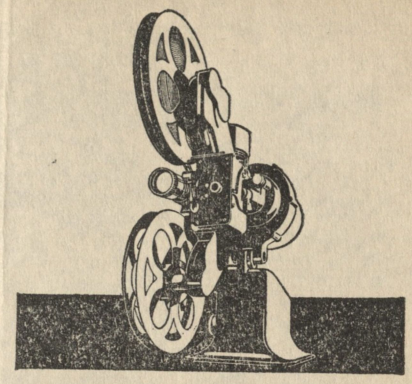
FRR/ar

KODAKS FILM FINISHING B & H MOVIE EQUIPMENT

SAVANNAH CAMERA CO.

P. O. BOX 1273 145-147 BULL ST.

OWNED AND OPERATED BY ADDISON HALL



Please send to GSWC

SAVANNAH, GEORGIA,

Aug. 30, 1941

Dear Mr Reade -

I regret that I haven't as yet gotten all the film back that I used at Glenrochie and when it does come back I shall have to edit it - We have been so busy that I have been unable to do this, so I expect will have to wait till next year for the girls to see the film; however I shall be glad to send it to you at Valdosta - when it is completed -

We appreciate the many things you all have done for Virginia at camp and we are looking forward to her homecoming - Sincerely

Addison Hall

January 10, 1938.

Miss Leila Mechlin, Director,
Southern Arts Projects,
1402 Twenty-First Street, N. W.,
Washington, D. C.

Dear Miss Mechlin:

I can't tell you how thrilled we are over the opportunity of having Mrs. Whitmore with us. The dates you mention are from March 2 to March 21. As our final examinations and spring holidays occupy the latter part of this period, we should like to have Mrs. Whitmore sometime between Wednesday, March 2, and Thursday, March 10.

I have talked with Miss Hopper, Dean of Women, and she tells me that the guest room in Ashley Hall will be at Mrs. Whitmore's disposal,-- and of course she will have her meals in the college dining room. As the time draws near, I suppose you will let us know exactly when she will arrive, that we may meet her and help her with arrangements as to the collection she will bring. Miss Carpenter will be happy to have her meet with her art classes during the time she is here, and we should like to arrange group meetings for the afternoons and evenings. As soon as you have arranged Mrs. Whitmore's itinerary, we should like to know the dates she will come to us.

With kind regards and best wishes, I remain,

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

Dr. William P. Jacobs.....President
Presbyterian College.....Clinton, S. C.
Ramsay D. Potts....First Vice-President
Falls Building.....Memphis, Tennessee
Clayton Burwell.....Second Vice-Pres.
Law Building, Charlotte, North Carolina
Cody Laird.....Secretary
P. O. Box 4207.....Atlanta, Georgia
Pollard Parsons.....Treasurer
928 Broadway.....Nashville, Tennessee
Reginald S. Fleet....Sectional Delegate
Courts & Company.....Atlanta, Georgia
Robt. L. Alexander.....Committeeman
Stahlman Building, Nashville, Tennessee
Lindsey Hopkins, Jr.....Committeeman
Shoreland Arcade.....Miami, Florida
John G. McKay.....Committeeman
First National Bank Bldg...Miami, Florida
D. Manker Patten.....Committeeman
Riverview.....Chattanooga, Tennessee
Ernest M. Sutter.....Committeeman
5526 Loyola Avenue....New Orleans, La.

Miss Ivey

Southern Lawn Tennis Association

Please reply to
WILLIAM P. JACOBS ☆ PRESBYTERIAN COLLEGE ☆ CLINTON, S. C.

August 22, 1939

Frank, please apply for allied membership for G.S.W.C. and ask that Tennis News & Communications be sent to me — if you approve. "Ivey"

President
Ga. State Woman's College
Valdosta, Ga.

Dear Sir: In Re: Tennis

I am drawing your attention to tennis at this time to urge that it can be made a powerful factor on your campus in building citizens.

Tennis as a sport has a number of advantages over other types of sport. In the first place, it can be developed economically. In the second place, it is a sport in which a much larger percentage of your students can participate. In the third place, it is a sport which they can take home with them after they have finished college. In the fourth place, it is a sport which emphasizes sportsmanship, gentlemanly conduct, and has much to do with building an unselfish character.

As president of a college and as president of the Southern Lawn Tennis Association, it has been my privilege to emphasize tennis at Presbyterian College, and to urge the establishment of tennis clinics throughout America, sponsored by colleges and preparatory schools.

I have found that the action pays constant dividends in the building of a splendid type of citizenship. I have found that the young tennis players respond beautifully to the theme, and I have found it has been profitable to Presbyterian College, for the public has gotten the idea that we are specifically and actually encouraging the right type of sportsmanlike living through emphasis on the game of tennis.

The purpose of this letter is to urge you to also emphasize tennis. If your tennis equipment is inadequate you should have it checked over and a survey made as to the possibilities of increased participation as a result of more adequate equipment. It is possible that interest in tennis in your institution may and possibly does justify a full time instructor.

However, the first step, it seems to me, is keeping in touch with the game and studying its possibilities as an adjunct to education, and affiliating with the game officially. You can become an allied member of the United States Lawn Tennis Association, and

through it an allied member of the Southern Lawn Tennis Association, without the payment of dues. Later you may be permitted to become a regular member through the payment of dues if the proposed new regulations are finally put into effect next year, as is anticipated. But as an allied member the proper official in your organization so designated will receive communications and bulletins from the U. S. Lawn Tennis Association and will be in close touch with the Southern Lawn Tennis Association, and you will find it of tremendous value to you in carrying through your collegiate program pertaining to the game of tennis.

There is much that the U.S.L.T.A. and the Southern Lawn Tennis Association can do for you.

I will welcome an expression of your thoughts on this matter.

Yours sincerely,

Wm. P. Jacobs

Wm. P. Jacobs
President

24 November 1939

Dr. William P. Jacobs, President
Southern Lawn Tennis Association
Presbyterian College
Clinton
South Carolina

Dear Dr. Jacobs:

We would like to become an allied member of the United States Lawn Tennis Association.

Please send all bulletins and communications to Miss Leonora Ivey, head of the Physical Education Department of the College.

With best wishes, I am,

Sincerely yours,

President

FRR:L

South-Western Publishing Co.
INCORPORATED
FOUNDED IN 1903 BY JAMES W. BAKER
SPECIALISTS IN BUSINESS EDUCATION

COLLEGE DEPARTMENT

201-203 WEST FOURTH ST.
CINCINNATI, OHIO

June 20, 1939

Registrar
Georgia State Womans College
Valdosta, Georgia

Dear Sir:

You have been very kind in previous years by helping us bring our college records up to date. Your co-operation has meant much to us.

Once again we ask your co-operation. Enclosed is a list of the instructors in commerce or economics in your college as they appeared on our records last year. Will you please eliminate the names of those who will not be connected with the college in 1939-40 and add the names of new instructors.

We are enclosing a stamped envelope for your convenience in sending us the corrected list. If you will give us the information requested, we shall appreciate it greatly.

Sincerely yours,

SOUTH-WESTERN PUBLISHING CO.

E. J. Aylstock

E. J. Aylstock
Manager, College Department

EJA:JB

South-Western Publishing Co.
INCORPORATED
FOUNDED IN 1903 BY JAMES W. BAKER
SPECIALISTS IN BUSINESS AND ECONOMIC EDUCATION

COLLEGE DEPARTMENT

201 WEST FOURTH STREET
CINCINNATI 2, OHIO

July 16, 1945

Miss Caroline P. Thomas, Registrar
Georgia State Woman's College
Valdosta, Georgia

Dear Miss Thomas

I shall appreciate it very much if you or one of your secretaries will return the enclosed form after you have indicated any changes in your teaching staff. Your returning this questionnaire will save some paper and the expense of mailing us one of your catalogues.

Please eliminate the names of any who will not be on the faculty for the coming year and add any new instructors for the courses listed. A stamped, addressed envelope is enclosed for your convenience in returning the form. Please don't take time to write a letter; just correct the form and return it in the enclosed envelope.

Sincerely yours

SOUTH-WESTERN PUBLISHING CO.

John A. Pendery

John A. Pendery
College Department

Blanks filled in and returned 7/18/45. BW.

JAP:LG

Piedmont Hotel . Atlanta
January 19

Please --- RUSH to me by return mail a copy of your current-year catalogue. I am particularly interested in having a listing of your musical faculty; when your school of music or department of music was founded. My thanks to you for your prompt assistance.

H. Knox Spain

H. Knox Spain
Associate Editor
WHO IS WHO IN MUSIC

Dept. since Begin-
Majoring dept - 1926

January 22, 1940

Miss Helen Knox Spain
Piedmont, Hotel
Atlanta, Georgia

Dear Miss Spain:

Thank you for your card of January 19. A copy of our 1939-40 catalogue goes to you under another cover.

You will note that the faculty list in the catalogue is for the year 1938-39. Three of our music faculty,-- Miss Warren, Mrs. Pardee, and Mr. Kraft,-- appear in the catalogue. The fourth member, Miss Marie Motter, teacher of voice, came to us this year for the first time. (Miss Druckenmiller, who is listed in the catalogue, is not now a member of our music faculty.)

Though courses in piano, voice, and some theoretical work have been given here since the College opened in 1913, it was not until 1926 that the music department became a standard department, offering a major for the bachelor of arts degree. Miss Gladys Warren is the head of the department.

Please let us hear from you if there is other information you would like to have about our music department.

Sincerely yours,

Mrs. Caroline P. Thomas,
Registrar.

C

January 27, 1943

Mr. Branch Spaulding
Editor Alumni News
University, Virginia

Dear Mr. Spaulding:

Thank you for your letter of January 25. I shall, of course be very glad to have the Jefferson article appear in the April issue of the Alumni News. The cut that you have is about eight years old, but it makes me look quite ancient enough, --- and I see no need of having a new cut made in these days and times unless it is absolutely necessary.

As for the biographical sketch, you may wish to mention that I was editor of the Alumni News in 1922. The previous year, 1920-21, I was editor of College Topics and of Corks and Curls. (No need to mention that I was also editor of the Yellow Journal.) I entered the University in 1916, was overseas with the University hospital unit No. 41, received my B.A. in 1920, M.A. in 1921, taught at Episcopal High School in 1922-23, went to Georgia Tech as professor of English in 1923, got my Ph.D. from Virginia in 1926. Left Tech in 1934 for Valdosta, and have been head of the Womans College here since that time.

At the University, I was president of the academic class in 1920. Member of Phi Beta Kappa, Raven Society, Phi Kappa Sigma, T.I.L.K.A., "Z". . . . . Phi Kappa Phi and O.D.K. at Georgia Tech. This year, I am president of the Association of Georgia Colleges which comprises some thirty private, denominational, and University System institutions. I doubt if you will want or need even as much data as I have given above. Perhaps I should say that I spent most of my early years at the Episcopal High School, graduating there in 1914 and teaching there for the next two years. My father, Mr. Willoughby Reade, has been teaching English at E.H.S. since 1894, and apparently is still going strong. . . . . "Hold, enough!"

With all good wishes,

Sincerely yours,

FRR/ar

February 1, 1943

Mr. Branch Spaulding
University of Virginia
Alumni News
University, Virginia

Dear Mr. Spaulding:

The article which you suggest printing in the Alumni News for April was very hastily written, and I have no copy of it. If it is not to be published until April, don't you think it might be a good idea for you to return it to me and let me brush it up a little? It has occurred to me that I might give it just a little more personal note, --- by that I mean a little better suited for a University publication than for a magazine of national circulation.

I don't suggest increasing the length of the article but simply to give it a little different point of view. I will return both to you, in case you like the first draft better!

By the way, please cut down my obituary notice to a minimum. Indeed, it might be better to put my picture, and biographical notice, somewhere away from the article. The article, is short, and ought not to be overshadowed by the writer!

Sincerely yours,

FRR/ar

May 19, 1944

Mr. J. L. Spivey,
Sheriff Lowndes County,
Valdosta, Georgia.

Dear Mr. Spivey:

I am enclosing greeting which you sent me so that you will understand that I did not willfully disobey your commands!

You will see by the post mark on the front of the envelope that your communication was mailed at or before eight p.m. on Tuesday, May 16. It is addressed to Dr. Frank Reid. There are three Reids in the telephone book, and I suspect that one of them received the letter. Someone has written in pencil, "C/o G.S.W.C." --- and, on the back of the envelope, you will see a second post mark, --- three p. m., May 18th. The letter reached me this morning, Friday, May 19th.

You will see that it is impossible for me to know that I was supposed to appear at the Superior Court at nine-thirty on yesterday morning.

I shall appreciate it if you will pass this explanation along to those who may be concerned.

With all good wishes, I am

Sincerely yours,

FRR/ar

26 April 1940

Mr. F. S. Spruill
Rocky Mount
North Carolina

Dear Frank:

I am just a little late in replying to your letter of February 16, but I do want you to know that I appreciate your doing something for Mr. and Mrs. Lines.

Jean and I have been through Rocky Mount only once in recent years and then at 2:00 A. M. However, we shall try to arrange a trip sometime soon that will include Rocky Mount at a more decent hour, and it would be lots of fun for the Reades and Spruills to talk things over in the cool of the evening.

We were at the Episcopal High School for the Centennial and hoped to see you then but were disappointed. So sorry to hear that Buck is down and out.

With all good wishes to all of you,

Sincerely,

P.S. Yes, your memory is better than I thought. So is mine!

FRR/ar

BOARD MEMBERS:
K. M. MILLER, CHMN., NASHVILLE
JOHN Q. ALLEN, LENOX
H. D. HARPER, ALAPAHA
A. H. HENDLEY, NASHVILLE
H. A. SWINDLE, RAY CITY

BOARD OF EDUCATION

BERRIEN COUNTY

ROSCOE A. STALLINGS, SUPERINTENDENT

NASHVILLE, GEORGIA

March 15, 1938

Dr. Frank R. Reade
c/o G. S. W. C.
Valdosta, Ga.

Dear Dr. Reade:

Just a reminder that we will have four of our men teachers that will enter the Spring term at your school if they are permitted to do so.

Please do not forget to take this matter up with the Board of Regents when they meet.

Very truly yours,

R. A. Stallings.

R. A. STALLINGS,
COUNTY SCHOOL SUPT.

RAS:DS

17 March 1938

Superintendent R.A. Stallings
Nashville
Georgia

Dear Mr. Stallings:

Your letter of March 15 reached Dr. Reade this morning just before he left for Atlanta, and he has asked me to write to you.

Dr. Reade will talk with Chancellor Sanford to-morrow, and on his return to the office (on Monday) he will be glad to send you some definite information in regard to the question you raise.

Sincerely yours,

Elizabeth Larisey
Secretary to the President

L

3 April 1940

Superintendent D. H. Standard
Cordele, Georgia

Dear Mr. Standard:

I should have answered your letter of March 20 before now, but have been waiting for a general faculty meeting, --- at which time it is comparatively easy to find out whether or not judges for district meetings are available.

Our faculty meeting has been put off once or twice, but it will be held on tomorrow afternoon; so you may expect to hear from me definitely within the next two or three days.

With best wishes, I am,

Sincerely yours,

FRR/ar

(Dr. Reade had to leave the office before signing this, and asked me sign it for him.)

October 19, 1945

State Auditors' Office
State Capitol
Atlanta, Georgia

Dear Mr. Pittman:

It was a pleasure to have you with us here at G. S. W. C., even though your stay was so short. I am glad to know, however, that the shortness of your stay was occasioned by the excellent fashion in which our books are kept!

Next time I get to Atlanta, I will drop by your office. Hope to find you there.

With all good wishes, I am

Sincerely yours,

FRR/w

May 28, 1943

Dear Mr. Stephens:

Charles Simmons' mother, Dolly Gardener, told our dietitian this morning that she had paid a lawyer here the sum of forty dollars for defending Charles at the time of his trial. She has paid this lawyer, according to her statement, more than fifty dollars since Charles was convicted, on the lawyer's promise to get a parole for him. This lawyer, she says, says it will take some more money, but he hopes to get Charles released soon.

Can you tell me whether any Valdosta lawyer has actually done anything in an effort to get a parole for Charles? You and I discussed this sort of thing, and I do wish that something could be done about it. Would not any local lawyer have had to take this matter up with your office? And if your office had no record of any effort having been made by the lawyer, do you know of anything Dolly can do to get her money back? She states that she has receipts for all of it.

I don't want to get mixed up in anything that is none of my business, but it occurs to me that your investigator in this district might carry with him some authority to handle matters of this kind.

It was a real pleasure to talk with you in Atlanta, and I am delighted at the turn of affairs which makes the state capitol a pleasant place to visit!

Sincerely yours,

FRR/ar

May 28, 1943

State Board of Pardon and Parole,
421 State Capitol,
Atlanta, Georgia.

Dear Mr. Stephens:

I am only now getting around to sending you Charles Simmons' application for parole. You will remember that I talked with you about this boy when I was in Atlanta about two weeks ago.

From all I can learn, the boy got into an altercation with two other colored boys of none too savory reputation. It is alleged that their mother sells whiskey, and it may be that all three of the boys had been drinking. Charles' mother (Charles carries his grandfather's last name!) is said to be a very good woman, and I know that she has been making considerable effort to get the boy off the chain gang. Our dietitian has talked with her at her home, and our treasurer has talked with Warden Hood and others. It is my frank opinion that it would be entirely safe to release Charles on parole, and I hope that the Commission will see fit to do so.

With best wishes, I am

Sincerely yours,

FRR/ar

State Board of Pardons and Paroles

EDWARD B. EVERETT
CHAIRMAN

GROVER C. BYARS
MEMBER
HELEN WILLIAMS COXON
MEMBER

Atlanta, Georgia

November 9, 1943

Dr. Frank R. Reade
President, Georgia State Womans College
Valdosta, Georgia

Re: Charles Simmons, A-14249

Dear Dr. Reade:

It has been reported to the Board that you telephoned this morning and stated that the above-named parolee had in your opinion been sick and for that reason did not report to work regularly. The Board also has your message that you are greatly in need of help at the Georgia State Womans College and request that the warrant in this case be withdrawn in order to allow the parolee to continue working at the College.

The members of the Board have carefully gone over the contents of the file and we feel that Simmons has violated the terms of his parole by not working regularly and disobeying the instructions of our supervising officer. We would like so much to allow Simmons to remain at liberty and continue his work at the College, but, under the circumstances, it will be necessary for this man to be taken in custody as a parole violator.

At a later date we hope that we can again consider this man for parole and if you will be interested in re-employing him, we shall be very glad to hear from you.

With kindest regards, I am

Yours very truly,

Edward B. Everett

Edward B. Everett
Chairman

November 12, 1943

Hon. Edward B. Everett,
State Board of Pardons and Paroles,
State Capitol,
Atlanta, Georgia.

Dear Mr. Everett:

Thank you for your letter of November 9, and for your kindness in going over the contents of the file on Charles Simmons.

I am sorry that it is not possible for you tp permit Charles to stay on with us, but know that your rules and regulations must be observed if you are to do a good job in the pardon and parole business.

We shall be glad to have Charles at whatever time he may again become eligible for parole, and I suspect that he will do better next time.

With all good wishes, I am

Sincerely yours,

FRR/ar

January 15, 1944.

Hon. L. B. Stephens, Director
State Board of Pardons and Paroles,
Atlanta, Ga.

Dear Sir:

Re: Charles Simmons,
A-14249,
Black, Male, Age 23.

With reference to your letter of the 13th, inst., stating that the above person is reinstated and continued on parole to us, and that you are instructing him to report to us for work immediately upon his release, the Sheriff's office advised us to take this matter of release up with Warden Hood of the Lowndes County chaingang, which we did. Mr. Hood advised us that he will release the subject upon receipt of order from "headquarters" in Atlanta, which, we assume, means you and that the matter will be attended to at once.

Thanking you for your cooperation, we are

Yours very truly,

Frank R. Reade, Pres.
GEORGIA STATE WOMANS COLLEGE

By

Treas.

State Board of Pardons and Paroles

EDWARD B. EVERETT
CHAIRMAN

G. C. BYARS
HELEN WILLIAMS COXON
MEMBERS

L. B. STEPHENS
DIRECTOR

Atlanta, Georgia

January 13, 1944

Dr. Frank R. Reade
President
Georgia State Womans College
Valdosta, Georgia

Dear Sir:

Re: Charles Simmons
A-14249
Black, Male, Age 23

The Board has carefully considered the case of the above named and it is their order that his parole which was granted on July 5, 1943 and later revoked on November 8, 1943 be reinstated and the subject continued on parole.

We note in your letter to Mr. Edward B. Everett dated November 12 that you would be glad to give the subject work at whatever time he might become eligible for release. Therefore, we are instructing the subject to report to you for work immediately upon his release.

We appreciate your cooperation in this case.

Yours very truly,

L. B. Stephens

L.B. Stephens
Director

LBS:SK

M. D. COLLINS
STATE SUPERINTENDENT
OF SCHOOLS

State Department of Education

Atlanta, Georgia

Jan. 14, 1938

Mr. Frank R. Reade, President
Georgia State Woman's College
Valdosta, Georgia

Dear Mr. Reade:

Please mail at your earliest convenience, your latest catalog to be used for reference in this department.

Yours very truly,

L. L. Perry

L. L. Perry, Director
Department of Information and Publication

LLP/m

24 March 1947

President M. Theresa Wiedefeld
State Teachers College
Towson, Maryland

Dear President Wiedefeld:

Our outdoor swimming pool is thirty-five feet wide by seventy-five feet long and is, I think, twelve feet deep under the board and four feet deep at the shallow end.

The pool is built of concrete and is painted with ramuc enamel furnished by the Inertol Company of Newark, New Jersey. Inertol also furnishes an algaecide. Painting is much cheaper than tile, and both attractive and effective.

The pool is equipped with overhead and underwater lighting, and a re-circulating system keeps the water pure and clear practically indefinitely.

There is a bath house in connection with the pool, equipped with showers, lockers, and so on.

It is difficult for me to give you any sort of upkeep, as the city of Valdosta furnishes the necessary water without charge. The colored man who runs our boilers also looks after the re-circulating system at the pool.

I am sending your letter and a copy of this letter to Mr. Robert Logan, of the architectural firm of Sayward, Logan, and Williams, Palmer Building, Atlanta. I am sure that Mr. Logan will be glad to help you in any way he can, and suggest that you drop him a line.

It may be that, for a nominal sum, Mr. Logan would be glad to have you use his plans, which would be a considerable saving for you. We would not object at all to your having "our pool" at Towson! The bath house has a red tile roof, and is built of brick, painted white. Some other sort of materials might fit in better at your college; so I suggest that you send Mr. Logan a photograph of some of your buildings, or else describe them to him.

With all good wishes, I am

Sincerely yours,

FRR/w

October 5, 1939

State Revenue Department
Atlanta, Georgia

Gentlemen:

I understand that you are not permitted to give individuals information such as I should like to have, but I am writing to you officially, at the request of our night police, to ask if you will furnish the name of the owner of a coupe carrying Georgia license 12-299A.

Automobiles that enter our campus after 11:00 P. M. are required to stop on signal from our night police. This car, however, slowed down on signal but then sped off. We simply wish to suggest to the owner that he stop next time!

Very truly yours,

President

FRR/ar

January 18, 1944

Mr. L. P. Stephens, Director,
State Board of Pardon and Parole,
Atlanta, Georgia.

Dear Mr. Stephens:

Thank you for your letter of January 13 telling me that Charles Simmons, a-14249, --- has been reinstated and may be continued on parole to us.

On yesterday, Charles received greetings from the local draft board which instruct him to report on next Friday. I have talked with Mr. Clement Green, Selective Service official, who tells me that he has a letter from you dated January 14 in which you state that Simmon's parole has been revoked and that he may be inducted into the armed forces. At least, we have had the boy's services in the kitchen for a couple of days!

Naturally, I shall make no effort to keep Charles from the fighting front, but, I hope that his prison sentence, together with his innate stupidity, may bring him back to us from Atlanta by next Sunday!

With kind personal regards, I am

Sincerely yours,

FRR/ar

STATE TEACHERS COLLEGE
TOWSON, MARYLAND 4

M. THERESA WIEDEFELD
PRESIDENT

April 1, 1947

President Frank R. Reade
Georgia State Womans College
Valdosta, Georgia

Dear President Reade:

I appreciate very much your letter of March 24 in which you reply to my questions concerning your swimming pool.

I am glad to have the information concerning the Inertol Company of Newark, New Jersey. I am sorry that I cannot follow your suggestion and deal with your architectural firm in Atlanta. I must work through the state architect here but I shall be very glad to refer him to Mr. Robert Logan and we may reach the same end that way. I appreciate your willingness to have your pool in Towson.

With many thanks, I am

Sincerely yours,

M. Theresa Wiedefeld

President

MTW:G

STEINWAY & SONS
PIANO MAKERS
STEINWAY HALL 109 WEST 57TH ST.
NEW YORK 19, N.Y.

October 24th, 1945.

Mr. Frank Reade
Georgia State Womans College
Valdosta, Ga.

Dear Sir:

Since we have not heard from you since our last letter of June 13th, 1945, in which we enclosed a regular Purchase Agreement covering the purchase by you of a Steinway rebuilt grand piano, Model "B" (6'11" in length) mahogany, priced at $1750.00, we are wondering what your intentions are.

The instrument is still being held in your name, on the strength of your "wire" to Miss Gladys E. Warren, and we would appreciate an expression from you on the subject.

We have had many inquiries for this type of piano, and inasmuch as it is the only one of its kind available at this time, we would appreciate your early reply.

Sincerely,

STEINWAY & SONS

W. A. Saeger
Ass't. Retail Manager

WAS:jp

30 September 1946

Miss F. Elizabeth Stephenson
1313 Ridge Avenue
Evanston, Illinois

Dear Miss Stephenson:

I am returning your credentials and photograph, which you were good enough to send to Dr. Reade this summer.

The position in which you were interested has been filled. However, we appreciate your interest in this college, and we are glad to have your name on file for future reference.

With all good wishes, I am

Sincerely yours

W Secretary to the President
Encl.

10 October 1938

J.P. Stevens Engraving Company
Atlanta
Georgia

Gentlemen:

I am writing you, at Dr. Reade's request, to ask that you let him know what charge you will make for the stationery which he has asked you to make up for our Placement and Publicity Department.

Sincerely yours,

Elizabeth Larisey
Secretary to the President

L

J.P. Stevens
ENGRAVING COMPANY
103 PEACHTREE STREET

HIGH SCHOOL
AND COLLEGE
INVITATIONS
DIPLOMAS

ATLANTA
GEORGIA

October 11, 1938

The Georgia State Womans College

Valdosta, Georgia

Attention: Miss Elizabeth Larisey

Dear Miss Larisey:

In reply to your letter of the 10th we wish to say that the stationery we are making for you, one thousand sheets and one thousand envelopes for the Placement and Publicity Department, amounts to $23.25.

Yours very truly,

J. P. STEVENS ENGRAVING CO.

BY H E Sheats

H. E. Sheats

id

See Dr. Reade

16 June 1940

Hon. Harry Stewart
Elk Garden
Virginia

My dear Cousin Harry:

I am afraid you and Mr. Bondurant are taking either yourselves or me entirely too seriously!

The small ham which you sent us last January was eaten, in great part, by Jean and me and others. It was pretty well over-cooked, and it would fall to pieces, and all of that, --- but my original complaint was not intended to rouse the ire of the entire Elk Garden Farm Products Corporation. I just thought that, one of these days, you might ask me and Jean over to see you and that you might give me an extra mint julep--- or something!

If you weren't so big and strong, I would tell you not to be an ass, --- but to go on and cash this check while I still have five dollars left in the bank.

We expect to get to Abingdon within the next week or ten days, and despite our business differences, we look forward to seeing all of you soon.

Sincerely,

FHR/ar

TELFAIR ACADEMY OF ARTS
AND SCIENCES
SAVANNAH, GEORGIA

FOUNDED - 1875
ORGANIZED - 1883
INCORPORATED 1920

January 7th

My dear Mr Reade.

We have today shipped to you by Express collect the Exhibition of Pictures from the Georgia Assoc. of Artists. The shipment consists of five boxes. Reade box has a list of enclosed pictures on inside lid of box — No 1 contains the Water Colors (Reade with glass) and I hope they will arrive in good condition — We have taken great pains with the packing but I shall be anxious to know if they arrive without any breakage as there were a number of casualties in the shipment that reached us for the Exhibition in December —

You will find two packages of Circulars in Box # 2 —

Please let me hear from you
on receipt of the pictures -

Yours sincerely

Margaret Stiles

Miss Carpenter

Received in good condition
7.8.15.

January 17, 1938.

Miss Margaret Stiles,
Telfair Academy of Arts and Sciences,
Savannah, Georgia.

Dear Miss Stiles:

Miss Carpenter, who will have charge of the displaying of the pictures, asks me to let you know that the exhibit has been received in good condition.

Sincerely yours,

Mrs. W. M. Thomas,
Registrar.

C

March 21, 1944

Dr. James Stokes,
Georgia State College for Women,
Milledgeville, Georgia.

Dear James:

I have been away from Valdosta for the past week, --- and I am delighted to hear the good news. However, as it has taken you nearly ten years to follow my instructions, I think I shall have to give up being your faculty advisor!

Your good friends here join me in all good wishes to Dr. and Mrs. Stokes. It may be that I shall be in Milledgeville sometime this spring; so I look forward to seeing something of the bride and groom.

Sincerely,

FRR/ar

12 June 1940

Mr. J. D. Strickland
Thomasville, Georgia

Dear Mr. Strickland:

I have talked with our treasurer, Mr. J. R. Dusenbury, about the proposed purchase of your two pianos, and find that the whole matter will have to be taken up with the State Supervisor of Purchases in Atlanta.

Until recently, we might have purchased the pianos from you as you suggested, but it is now necessary for a contract to be drawn up by the Supervisor of Purchases and approved by him. This sort of thing takes rather long by mail, on account of the heavy volume of business that goes through the Atlanta office, and, as I expect to be in Atlanta on Monday or Tuesday next, I think it will facilitate matters for me to go directly to the Supervisor of Purchases, explain our proposed transaction, and get the necessary forms filled out and mailed to you at the earliest possible moment.

We need the pianos, and want to buy them from you; so I hope that you will be willing to give us this extra time.

With best wishes, I am,

Sincerely yours,

President

FRR/ar

27 January 1941

Mr. J. D. Strickland
Crocroft Music Company
Thomasville
Georgia

Dear Mr. Strickland:

We were very much embarrassed last week when Mr. Petri came here for a concert and found himself quite handicapped on account of the condition of the piano which you built for us last summer.

The sounding board is split, a number of keys stick badly, the action appears to be "stubborn". Mr. Petri remarked that he never knew what to expect,- and added "Nothing great will ever come from this piano".

Please do not take what I am saying to mean that we are holding you responsible for all of these troubles, but I do hope that you will be able to come over in the near future and see what you can do for us.

I shall appreciate it if you will drop a line to Miss Warren before you come, so that she may arrange to be here.

Sincerely yours,

President

FRR:L

THE GEORGIA STATE WOMANS COLLEGE
VALDOSTA, GEORGIA

Feb 5/41

J. D. Strickland -
Thomasville - Ga.
Crockett Music Co. -

Can you possibly work on piano before Concert next Sunday ?

FRR.

STUDENT POLITICAL LEAGUE
STATE HEADQUARTERS
185 1-2 COLLEGE AVENUE
ATHENS, GEORGIA

August 3, 1942

Mrs. Carolina T. Parrish
G. S. W. C.
Valdosta, Georgia

Dear Mrs. Parrish:

Will you please send me a list of the students at G. S. W. C., according to their respective counties, with their home addresses.

I shall appreciate it very much if you would send this information to me at your earliest convenience. I shall be located in Room 624 in the Ansley Hotel in Atlanta, Georgia.

Thanking you for this information. Would like for list to be for the whole past year.

Sincerely yours,

William Henderson
William Henderson

Sent Aug 8

THE GEORGIA STATE WOMANS COLLEGE

County	Name	Address
Atkinson	Lucille Kirkland	Willacoochee
Ben Hill	Jane Ellen Smith	Fitzgerald
Berrien	Katie Boyett	Nashville
	Elsie Griner	Nashville
	Louise Moore	Alapaha
Brooks	Ann Booth	Quitman
	Marie Brice	Quitman
	Betty Jane Dorough	Quitman
	Elizabeth Gillis	Quitman
	Dorothy McCoy	Quitman
	Jean Oesterreicher	Quitman
	Jane Rogers	Quitman
	Ann Thomas	Quitman
	Fain Thomas	Quitman
	Virginia Upson	Quitman
Bryan	Betty Dukes	Pembroke
Bullock	Miriam Bowen	Statesboro
	Carolyn Proctor	Brooklet
Calhoun	Constance Kinsler	Arlington
	Mary Melvin	Leary
	Allene Newberry	Arlington
	Dorothy Sawyer	Arlington
	Beth Tharpe	Arlington
Camden	Ellie Long	St. Marys
	Bertha Jackie Rose	White Oak
Charlton	Marjorie Inez Gibson	Folkston
	[illegible]sterman	St. George
Chatham	Marie Ambos	Thunderbolt
	Nancy Lovett Cole	Forsyth Apts., Savannah
	Eleanor Cook	204 E. 38th St., Savannah
	Frances Googe	1112 E. Duffy St., Savannah
	Mildred Mallory	305 W. 41st St., Savannah
	Evelyn Meinert	735 E. 54th St., Savannah
	Frances Street	625 W. 38th St., Savannah
Cherokee	Sara Thomason	Canton
Clark	Sarah Alvis Brown	Athens
	Mary Virginia Grant	Athens
	Mary Elizabeth Wallace	Rutherford St., Athens
Clinch	Ruth Sessoms	Cogdell
Colquitt	Anne Bacon	Doerun
	Mary Louise Creech	Moultrie
	Martha Fincher	Doerun
	Mildred Harris	Moultrie
	Gwendolyn Hendrick	Moultrie
	Doris Hiers	Moultrie
	Louise Hill	Moultrie
	Mary Ann Isom	Moultrie
	Betsy McPhaul	Doerun
	Ellen Mobley	Moultrie
	Betty Peters	Moultrie
	Marolyn Rowland	Moultrie
	Margaret Ann Stone	Doerun
	Dorothy Tison	Moultrie
	Eleanor Turnbull	Moultrie
	Jeanne Whittendale	Norman Park
	Jane Williams	Moultrie

Cook	Helen Allen	Lenox
	Laura Edith Allen	Lenox
	Helen Dampier	Adel
	Helen Godwin	Lenox
	Dorothy Wilkes	Adel
Crisp	Mary Bundrick	Cordele
	Barbara Dekle	Cordele
	Elise Gannon	Cordele
	Caliope Moraitakis	Cordele
	Sunshine Taylor	Cordele
	Jean Williams	Cordele
	Maxwell Williams	Cordele
Dawson	Mary Patterson	Lumpkin
Decatur	Mary Frances Donalson	Attapulgus
	Hazel Wynelle Griffin	Attapulgus
	Martha Haire	Bainbridge
	Jacqueline Jones	Bainbridge
	Lorean Nicholson	Amsterdam
	Laurene Powell	Bainbridge
	Christine Trulock	Climax
Dodge	Annelle Cooper	Eastman
	Louise Edwards	Eastman
Dooly	Julia Power	Vienna
	Virginia Powell	Vienna
	Jean Slade	Vienna
	Mary Laura Swain	Pinehurst
	Anna Key Waters	Vienna
Daugherty	Beggy Barbre	Albany
	Honora Barrett	"
	Betty Kay	"
	Alice Belle Meadors	"
	Elia Meadors	"
	Marilyn Miller	"
	Elizabeth Paschal	"
	Henrietta Tarver	"
	Dorothy Wightman	"
Early	Wilma Burford	Blakely
	Odelia King	"
	June Mosely	Jakin
	Eugenia Reed	Cedar Springs
Emanuel	Kathleen Hall	Swainsboro
Evans	Carolyn Burkhalter	Claxton
	Sibyl McDougald	"
Fulton	Lottie Reed	Blue Ridge Avenue, Atlanta
Glynn	Frances Cofer	St. Simons Island
	Nancy Meschke	1907 Elm Ave., Brunswick
Grady	Ava Collins	Cairo
	Batty Collins	"
	Doris King	"
	Madge LeGette	"
	Macy Rehberg	"
	Mary Eleanor Rogers	"
Greene	Dorothy Bruce	Greensboro
	Betty Reid	"
	Virginia Taylor	"
	Virginia Torbert	"
Habersham	Julia Flynt	1004 N. Victoria St., College Pk
Houston	Catherine Hickson	Perry

Randolph	Mary Carol Jarden	Shellcahlo
Jeff Davis	Harbel Christine Edener	Hazlehurst
Jenkins	Mildred Tryber	Millhart
Screven	Margaret Bryantley	Sylvahsville
Seminole	Patricia Forrester	Donalsonville
Lamar	Sandra Millen	Barnesity
Spalding	Doris Wildrette	Griffcity
Stephens	Althea Beth Jones	Toccoand
Stewart	Alethia Allen Castleberry	Lumpland
Laurens	Carolyn Brinson	Dublin
	Edith Gabeland	Rentz
Lee	Joan Thompson	Leesburg
Liberty	Dorothy Betty Clements	Flemington
Lowndes	Charlotte Allen	308 Patterson St., Valdosta
Taylor	Dorthea Gallaham	Valdosta
	Anne Gray Newton Baker	1611 Patterson St., Valdosta
	Dorothy Ann Banfield	Reynolds
	Betty Bohorn	111 W. Gordon St., Valdosta
Telfair	Trilla Pearson Becton	Lidia Laurel Road, Valdosta
	Martha Gothard Black	523 S. Rogers St., Valdosta
Terrell	Margaret Bell Bullock	1216 Slater St., Valdosta
	Betty Stewart	1009 W. Gordon St., Valdosta
	Margaret Harper	Brantley Valdosta
	Sarah Patty Carter	203 Jones St., Valdosta
Thomas	Edythe Chambers	885 Scott Thomasville
	Penelope Carter	107 S. Rogers St., Valdosta
	Frances Cowart	Remington
	Margaret Evelyn Davis	Cooks Camp, Valdosta
	Rose Chesnutt	Thomasville Camp, Valdosta
Tift	Faye Edpeland	Ember Park
	Betty Thornton Bowen	302 Brier St., Valdosta
	Sarah Bet Culbreth	201 Brookwood Place, Valdosta
	Marilyne Talpepper	206 W. Central Ave., Valdosta
	Hattie Jane Dasher	306 E. Jane St., Valdosta
	Helene Morgan	108 W. Adair St., Valdosta
	Estelle Morgan	201 W. Gordon St., Valdosta
Troup	Elizabeth Stringer	Bostwick Valdosta
Turner	Betty Franklin	202 Burn Gordon St., Valdosta
	Marjorie Shumay	Barretts
	Christine Young	Valdosta
Upson	Frances Griffin	Thomaston Apts., Valdosta
	Martha Griffin	800 N. Church St., Thomaston
	Barbara Hardwick	Thomaston
Ware	Anita Laddon Anne Henry	1355 Grove Ave. Waycross
	Lillie Chitenaw	6078 Owens Ave. Waycross
	Roxanna Goodverette	Waycross Box 195, Valdosta
	Julia Mayhew	305 Eldredge, Waycross Valdosta
	Anita Evelyn Gillis	3006 Hillcrest Drive, Valdosta
	Gina Johnson Harris	600 Williams Ave., Valdosta
	Mary Jane Jordan	305 W. Orange, Waycross, Valdosta
	Lillie Mae Rieger	2091 Pendleton St. Waycross
	Catherine Mayhew	312 Patterson Waycross Valdosta
	Roxana Hutchinson	509 Albany Avenue Waycross
	Peggy McClure	209 College St., Valdosta
	Kathryn Neal Smith	1074 Cherokee Drive Waycross
Wayne	Catherine Doggett	Route 4, Valdosta
	Janet Wilkinson Parrish McLean	307 Jackson Street, Valdosta
	Avice Rhea Martin	1616 N. Ashley St. Valdosta

Lowndes	Mary Mason	308 River St., Valdosta
	Betty Mathis	College St., Valdosta
	Norma Lee Moore	Route 4, Valdosta
	Ruth Morris	1102 N. Ashley St., Valdosta
	Patricia Joan Nelson	111 E. Alden Ave., Valdosta
	Mrs. Marnell Parker Odum	Hahira
	Evelyn O'Neal	206 E. Gordon St., Valdosta
	Rachel Parks	1515 N. Patterson St., Valdosta
	Leonora Peeples	111 W. Moore St., Valdosta
	Vivian Shannon	Georgia Avenue, Valdosta
	Eloise Plowden	1607 N. Patterson St., Valdosta
	Marian Posey	1802 Oak St., Valdosta
	Margie Powell	206 W. Central Avenue, Valdosta
	Josephine Reddick	1115 N. Patterson St., Valdosta
	Annie Lou Rice	Gornto Road, Valdosta
	Mrs. George Williams	Cordele
	Mary Jean Rockwell	400 River St., Valdosta
	Evelyn Saunders	200 W. Moore St., Valdosta
	Corinne Smith	322 E. Central Ave., Valdosta
	Julia Bess Smith	" "
	Justine Tarte	1014 W. Gordon St., Valdosta
	Ruth Taylor	1700 N. Patterson St., Valdosta
	Mrs. Inez Mikell Thomas	310 N. Ashley St., Valdosta
	Janet Tillman	Box 114, Valdosta
	Sara Vinson	Central Ave., W., Valdosta
	Helen Waldron	Route 1, Valdosta
	Henrietta Walker	104 W. Moore St., Valdosta
	Beth Whitaker	516 E. Rodgers St., Valdosta
	Phyllis Whitaker	700 N. Patterson St., Valdosta
	Virginia Whitaker	316 N. Ashley St., Valdosta
	Dorothy Charles White	1600 N. Patterson St., Valdosta
	Anabel Wilkinson	Hill Avenue, Valdosta
	Betty Williams	227 W. Moore St., Valdosta
	Mary Frances Williams	105 E. Adair St., Valdosta
	Mary Ellen Wilson	Route 1, Hahira
	Mary Sue Wilson	112 W. Adair St., Valdosta
	Alice Wisenbaker	Box 685, Valdosta
	Betty Wisenbaker	Lake Park
	Doris Wisenbaker	Route 3, Valdosta
	Mary Beth Woodward	301 Georgia Avenue, Valdosta
	Dorothy Zipperer	Lake Park, Ga.
McIntosh	Mary Kate Hunter	Crescent
	Merrick McIntosh	Eulonia
	Virginia Pattillo	Darien
Macon	Julia Frances McCorkle	Montezuma
	Ruth Murph	Marshallville
Marion	Sara Allen Mathews	Buena Vista
Meriwether	Rachel Williams	Manchester
Miller	Barbara Bell	Colquitt
	Jessie Anne Drake	"
	Ruth Jinks	"
Mitchell	Virginia Branch	Sale City
	Betty Brimberry	Camilla
	Dorothy Glenn	Pelham
	Kathryn Scott	Pelham
Peach	Harriet Flournoy	Ft. Valley
	Kathleen Spear	Ft. Valley

Wayne	Betty Majette	Jesup
	Constance Threatte	"
	Beatrice Williams	"
	Grace Younce	"
	Laura Mae Youngblood	"
Webster	Anne Kimbrough	Kimbrough
Wilcox	Mildred Braziel	Rochelle
	Gloria Crummey	"
	Birdie Eugenia Glenn	"
	Ernestine Hopson	"
	Rose McLeod	"
Worth	Jeanne McGill	Worth

October 1, 1941

Mr. Gael Sullivan
Federal Housing Administration
Chicago, Illinois

Dear Mr. Sullivan:

Or, perhaps, Miss Sullivan, --- and how am I to know?

Dr. Farbar has been employed here since September, 1934, as college physician. Her annual salary is $2602.50; and $2625.00, as listed on your enclosed letter, is about as close as you would expect a woman to come, particularly when she has a lot to do!

Dr. Farbar is one of the finest people I know, and I am sure that you will make no mistake in approving her application for an F. H. A. loan.

With best wishes, I am

Sincerely yours,

President

FRR/ar

15 November 1939

Sun Radio
106 North Howard Road
Baltimore, Maryland

Gentlemen:

When I was in Baltimore a week or two ago, I bought two records from you of John Charles Thomas' Lord's Prayer. I should like to have another for use here at the college.

Please forward the record together with bill for same, to me at the above address.

Very truly yours,

President

PRR/ar

11 December 1939

The Sun Radio Company
106 North Howard Street
Baltimore, Maryland

Gentlemen:

Please send John Charles Thomas' recording of
The Lord's Prayer to:

Dr. and Mrs. S. V. Sanford
Athens, Georgia.

I am enclosing my check for $1.72, which should take care of the record and postage, as that was the amount of your bill for the same record sent here to Valdosta, --- and Athens is considerably nearer Baltimore. Please be sure to put the enclosed message in with the record.

Sincerely yours,

FRR/ar

13 September 1938

Mr. William G. Sutlive
Savannah Morning News
Savannah
Georgia

Dear Mr. Sutlive:

Thank you for your letter of Monday. Although Miss Perry will not be with us this year, -- she is doing graduate work at Columbia, -- I hope that Miss Mildred Teasley and Miss Rosalind Lane will be able between them to keep you posted on the news of the College.

You will be interested, I know, to learn that 165 freshmen are here this morning, as opposed to 116 at this time last year.

Sincerely yours,

President

FRR:L

Sylvania Public Schools
C. L. MILLER, SUPERINTENDENT
SYLVANIA, GA.

January 3, 1940

% Registrar
G. S. W. C.
Valdosta, Ga.

Dear Sirs:

Please send me a record of the work being done by any of our former students who may be attending your College.

Thank you very much for this favor.

very truly yours,
C. L. Miller
C. L. Miller

CLM/m

January 6, 1940

Mr. C. L. Miller
Superintendent of Schools
Sylvania, Georgia

Dear Mr. Miller:

Thank you for your letter of January 3. Miss Jean Mobley is the only graduate of the Sylvania High School now in attendance in this institution. Her fall quarter grades are as follows:

Survey Course in Physical Science	C
Functional Mathematics	C
Introductory Spanish	B
Physical Education	B

Assuring you of our pleasure in serving you in any way possible, I am

Sincerely yours,

Mrs. Caroline B. Thomas,
Registrar.

C

Sylvester,Ga. November 18,1939.

Dr.Frank R.Reade,President
Georgia State Woman's College
Valdosta,Georgia.

Dear Dr.Reade:

Several days ago I wrote you regarding a young lady who graduated there last year and who is taking graduate work this year.I have never had a reply. The young lady specialized in Oral English is my understanding.

I am in this predicament: the teacher of speech that we elected resigned at the last minute on account of a major operation. We secured some one on short notice that has not been able to make a go of it.It looks as if we will be forced to make a change.

I talked to Miss Carolyn Vance of the State University, who is director of Speech there, during the G.E.A. convention at Moultrie.She told me of the young lady at your institution and siad that she might be induced to come.She thought the name of the toung lady was " Frock",although she was not sure.

If you have such an one who might be available, please advise me.

Sincerely yours,

Thos B. Conner

Thos.B.Conner,Sup't.

November 27, 1939

Mr. Thomas B. Conner
Superintendent
Sylvester Schools
Sylvester, Georgia

Dear Mr. Conner:

Dr. Reade has handed me your letter of November 18 for reply. Your first letter came while Dr. Reade was away from the college, and in some way the letter was misplaced before he had an opportunity to see it; so that accounts for the delay in answering it.

It so happens that I am the young lady to whom you referred in your letter. I appreciate very much your offering me the position in your English department, mentioned in your letter. However, I am well pleased with my position with the college, and at the present time would not consider giving it up. Perhaps at some future date when I am in a position to apply, you may have a place vacant in your school.

Miss Evelyn Deariso called me last night and told me that you had talked to her about the position. Again let me thank you for offering it to me.

Sincerely yours,