

May 11, 1939

Dean W. Fred Gunn  
West Georgia College  
Genola, Georgia

Dear Dean Gunn:

Thank you for your letter of May 9.

We give course credit for all acceptable courses passed in other institutions. To earn a degree, students must make an average grade of C on all work taken in this institution. They may not take work in excess of the required amount to make quality credits. In other words, a student presenting 20 acceptable courses upon entrance must earn, for graduation, 18 academic courses and 36 quality points,-- a C average on two years' work.

With kind regards, I remain

Sincerely yours,

Lena J. Hawks, Dean

LJH:C